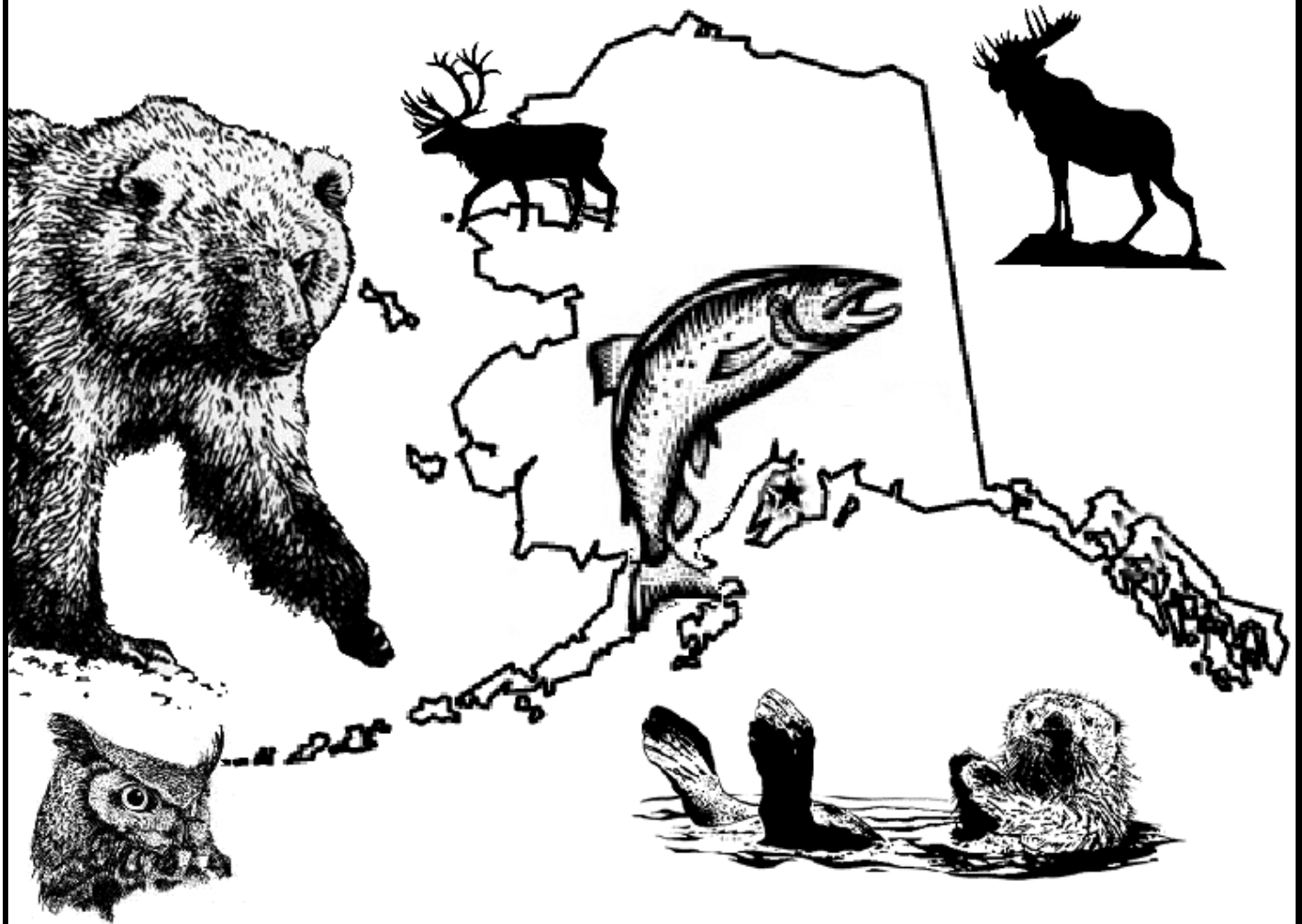


KENAI PENINSULA BOROUGH ALASKA



FY 2012
ANNUAL BUDGET
JULY 1, 2011 TO JUNE 30, 2012

DAVID R CAREY
BOROUGH MAYOR

ANNUAL BUDGET
OF THE
KENAI PENINSULA BOROUGH
ALASKA
FOR THE FISCAL YEAR BEGINNING
JULY 1, 2011

DAVID R. CAREY
BOROUGH MAYOR

PREPARED BY FINANCE DEPARTMENT

CRAIG C. CHAPMAN
DIRECTOR OF FINANCE

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2012**

TABLE OF CONTENTS

INTRODUCTION

Table of Contents	3
Kenai Peninsula Borough Assembly	7
Transmittal Letter	8
User Guide	14
Structure.....	14
Powers/Areas of Responsibility	14
School District	15
Basis of Accounting & Budgeting	15
Budget Process.....	15
Budget Presentation.....	16
Fund Structure	17
Financial Policies	18
FY 2012 Budget Calendar.....	21
Organizational Chart	22
Kenai Peninsula Borough Key Staff	23
Distinguished Budget Presentation Award-FY2011 Budget	24
Appropriating Ordinance	25

OVERVIEW

Combined Revenues and Appropriations - All Fund Types.....	31
Summary of Major Funds and Non-Major Funds	32
Graph - Total Projected Government Revenue Sources	33
Graph - Total Government Estimated Expenditures by Object.....	34
Graph - Total Government Estimated Expenditures by Function	35
Major Revenue Sources.....	36
Total Taxable Valuation and Tax Rates	38
Property Tax Exemptions - Fiscal Year 2012 (2011 Tax Year)	39
Overlapping Mill Rates	40
Mill Rate History	41
Interfund Transfers.....	42
Interdepartmental Charges.....	43

INDIVIDUAL FUND DETAIL

GENERAL FUND

Budget Projection - General Fund.....	47
Graph - General Fund Revenues and Expenditures History	48
Graph - General Fund Revenue Projections	48
Graph - General Fund Revenues and Expenditures	49
Graph - General Fund Unreserved Fund Balance.....	49
Expenditure Summary by Line Item - General Fund	50
Mill Rate Equivalents for the General Fund - Revenues.....	52
Mill Rate Equivalents for the General Fund - Expenditures.....	52
Graph - General Fund Expenditure Projections	53
Assembly:	
Administration	54
Assembly Clerk	56
Elections	58
Records Management.....	60
Assembly Department Totals	62

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2012**

TABLE OF CONTENTS

Mayor:	
Administration	64
Purchasing and Contracting	68
Emergency Management - Administration	70
Emergency Management - 911 Communications	74
Emergency Management Totals	76
General Services - Administration.....	78
General Services - Printing/Mail.....	80
General Services - Custodial Maintenance	82
General Services Department Totals	84
Information Technology Department:	
Administration	86
Legal:	
Administration	90
Finance:	
Administration	92
Financial Services.....	94
Property Tax and Collections	96
Sales Tax.....	98
Finance Department Totals.....	100
Assessing:	
Administration	102
Appraisal.....	104
Assessing Department Totals	107
Resource Planning:	
Administration	108
Geographic Information Systems.....	112
Resource Planning Totals	114
River Center:	
Administration	116
Capital Projects:	
Administration	120
Senior Citizens:	
Senior Citizens Grant Program	124
Non-Departmental	126
Total General Fund	128
SPECIAL REVENUE FUNDS	
Total Special Revenue Funds Mill Rate History	131
Mill Rate History	132
Graph – Where the Money Comes From & Appropriations by Function.....	133
Combined Revenues and Appropriations.....	134
Special Revenue Fund Totals - Expenditure Summary by Line Item.....	136

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2012**

TABLE OF CONTENTS

Emergency Services, Service Areas:

Nikiski Fire Service Area Fund	141
Bear Creek Fire Service Area Fund	147
Anchor Point Fire and Emergency Medical Service Area Fund.....	153
Central Emergency Service Area Fund	161
Central Peninsula Emergency Medical Service Area Fund	169
Kachemak Emergency Service Area Fund.....	173
Lowell Point Emergency Service Area Fund	179
Seward Bear Creek Flood Service Area Fund	185
911 Communications	192

Road Service Areas:

Road Service Area Fund	199
Engineer's Estimate Fund	205
RIAD Match Fund.....	208

Recreation:

North Peninsula Recreation Service Area Fund.....	213
---	-----

Education:

School Fund:

Budget Projection - School Fund.....	221
Graph - School Fund Revenues and Expenditures	221
Mill Rate Equivalents for the Borough's Contribution to Education	222
Graph - Kenai Peninsula Borough's Contribution to Education	222
Custodial Maintenance.....	223
Maintenance Department.....	225
Non-Departmental.....	228
Expenditure Summary by Line Item - School Fund	229
Total School Fund	230

Postsecondary Education Fund	232
------------------------------------	-----

General Government:

Land Trust Fund.....	237
Disaster Relief Fund.....	246
Nikiski Senior Service Area Fund.....	249

Solid Waste:

Solid Waste Fund.....	257
-----------------------	-----

Hospital Service Areas:

Central Kenai Peninsula Hospital Service Area Fund	281
South Kenai Peninsula Hospital Service Area Fund	287

DEBT SERVICE FUNDS

Budget Projection - Debt Service	295
Summary of Debt Service Requirements	296
Debt Service Funds Budget Detail	297
Summary of Outstanding Balance of General Obligation Bonds by Issuance Date	297

CAPITAL PROJECTS FUNDS

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2012**

TABLE OF CONTENTS

Capital Improvement Program	301
Expenditure Summary, Fiscal Years 2012 through 2016	302
Capital Improvements Program, Current Year Detail by Project	303

Capital Improvements Program By Function/Fund:

General Government:

School Revenue Capital Projects.....	308
Bond Capital Projects.....	309
General Fund Capital Projects	310

Service Areas:

Emergency Services:

Nikiski Fire Service Area Capital Projects	311
Bear Creek Fire Service Area Capital Projects	312
Anchor Point Fire & Emergency Medical Service Area Capital Projects	313
Central Emergency Services Capital Projects.....	314
Kachemak Emergency Service Area Capital Projects.....	315

Recreation:

North Peninsula Recreation Service Area Capital Projects	316
--	-----

Roads:

Road Service Area Capital Projects	317
--	-----

Hospitals:

Central Kenai Peninsula Hospital Service Area Capital Projects	318
South Kenai Peninsula Hospital Service Area Capital Projects	319

INTERNAL SERVICE FUNDS

Combined Revenues and Expenses - Internal Service Funds	323
Graph - Combined Revenues and Expenses	323
Insurance and Litigation Fund	324
Health Insurance Reserve Fund.....	336
Equipment Replacement Fund.....	340

APPENDIX

Salary Schedule	347
Full-Time Equivalent Borough Government Employee by Function	348
Chart of Accounts.....	350
Glossary of Key Terms.....	353
Abbreviations	357
Tax Exemptions	358
Miscellaneous Demographics	359
Property Tax Rates Direct and Overlapping Governments Last Ten Fiscal Years.....	360
Ratios of Outstanding Debt by Type and Per Capita Last Ten Fiscal Years	361
Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal	362
Principal Property Taxpayers Year Ended June 30, 2010.....	363
Demographic and Economic Statistics Last Ten Fiscal Years	364

THE KENAI PENINSULA BOROUGH ASSEMBLY

ASSEMBLY MEMBERS	DISTRICT	TERM EXPIRES
Gary Knopp, President	1 – Kalifornsky	2012
Harold Smalley	2 – Kenai	2011
Ray Tauriainen	3 – Nikiski	2013
Linda Murphy	4 – Soldotna	2013
Charles Pierce	5 – Sterling/Funny River	2011
Sue A. McClure	6 – East Peninsula	2012
Brent Johnson	7 – Central	2013
Bill Smith	8 – Homer	2011
Mako Haggerty	9 – South Peninsula	2012

The legislative power of the Kenai Peninsula Borough is vested in an assembly of nine members. This assembly meets in regular session every first and third Tuesday of the month in the Assembly Chambers located in the Borough Administration Building at 144 North Binkley Street, Soldotna, Alaska.



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-8250
PHONE: (907) 262-4441 • **FAX:** (907) 262-1892

DAVID R. CAREY
MAYOR

DATE: June 21, 2011

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly
Residents of the Kenai Peninsula Borough
Other Users of Borough Financial Information

We are pleased to present the Kenai Peninsula Borough budget for Fiscal Year 2012 (FY12). It is submitted in accordance with the Borough Code and Alaska State Statutes. The budget includes operating and capital plans for FY2012 as well as projections for the Borough's operational funds through Fiscal Year 2015 and capital plans through Fiscal Year 2016.

Key Budget Principles

The FY2012 budget is based on policies developed to maintain the stewardship of public funds and reflects the Borough's commitment to prudent financial planning. The overarching principles that guided development of the budget are:

- Basic services will be maintained at current levels and will be adequately funded
- Program cost will be developed to reflect a true picture of the cost of operations
- Revenues are estimated at realistic to guarded optimistic levels
- Fees for services will be adjusted based on the cost of service provision
- The recommended budget will comply with provisions of Alaska Statutes and Borough code

Goals & Objectives

The Borough's major budgetary goals for FY2012 include:

- The highest level of local educational funding borough residents can reasonably afford and sustain
- A high quality capital and operational maintenance program ensuring the continued use and economic value of borough assets
- Support for the needs of Borough Service Areas as communicated by service area residents and their elected service area boards
- A sufficient level of funding for borough departments to ensure their continued ability to meet the needs of borough residents, visitors, and the communities served
- A balancing of revenue sources in the Borough's General Fund
- Stabilization of the borough's financial condition including compliance with the borough's fund balance policy

Major budget issues/highlights

- Public Employee Retirement System (PERS). Due to poor investment returns and incorrect actuarial assumptions regarding the cost of health insurance and life expectancies, the Borough and all municipalities in the State of Alaska have seen substantial increases in their PERS rate. The Borough's FY2012 rate is 33.49%. The State of Alaska has indicated that they will make a payment on behalf of the Borough to PERS for the difference between the actuarial determined rate of 30.76% and 22%, the amount the Borough has budgeted in this document. The fiscal impact to the Borough if the State was not contributing this amount is approximately \$1.4 million.
- The cost of providing workers compensation coverage for the Borough's emergency responders. The Borough is self insured for the first \$200,000 of a claim and has excess insurance for claims that exceed

that amount. Due to changes in regulations from the State of Alaska regarding presumptive disability, some municipalities are no longer able to buy excess insurance. If this trend continues, the cost of insuring emergency responders could increase 200 to 500%.

- Operational funding for the School District. The major component of the budget is the contribution the Borough makes for funding of the Kenai Peninsula Borough School District. The Borough's local contribution is governed by AS 14.17.410. This statute outlines the minimum and maximum amounts that can be contributed to the school district. The required minimum local contribution is based upon the full and true value of property in the Borough as determined by the Department of Commerce, Community and Economic Development as of January 1, 2011 and as of the base year of 1999. For FY2012, that amount is estimated to be \$24,075,846. The amount the Borough has appropriated for FY2012 is \$43,251,135; an amount equal to \$4,749 per student.

The total amount appropriated for school purposes is \$46,614,905 of which \$43,251,135 is for operations, \$2,413,770 for school related debt, and \$950,000 for school district capital projects. For comparative purposes, the Borough budgeted \$43,251,135 in FY2011 for 9,025 students; the Fairbanks North Star Borough contributed \$46,522,700 for 14,653 students and the Mat-Su Borough contributed \$48,347,365 for 16,839 students. The Borough's contribution was \$4,792 per student; the Fairbanks North Star Borough contribution per student was \$3,175 and Mat-Su Borough contribution per student was \$2,871. The total amount of funding provided for school purposes of \$46,527,914 is equivalent to 7.07 mills. Sales tax revenue is expected to cover \$28,671,825, debt reimbursement from the State covers \$1,682,639; the balance of funding of \$16,260,441 (equivalent to 2.47 mills) comes from property taxes, federal revenue, and other sources. The total funding provided by the Borough represents an amount equal to 65.6% of the Borough's General Fund budget.

- Increases in cost of operating the Borough's solid waste program. Since FY2005, the cost of operating the Borough's landfills has increased over 80%. The Borough's General Fund contribution to support these expenditures has increased over 75%, during this period of time and now represent an amount equal to 11.3% of total General Fund expenditures; 1.23 mills of the Borough's 4.50 mill rate goes to support the Borough's solid waste program.
- Since FY2009, the Borough has received over \$20,000,000 in funding from the State of Alaska for road improvements. These funds are being spent to upgrade numerous roads in the Borough. The Road Service Area (RSA) is redirecting funds previously appropriated for road improvements of approximately \$1,250,000 to road maintenance. This redirection of funds from road improvements to road maintenance is expected to last approximately two more years. At the end of that time, the RSA will once again need to fund road improvements, resulting in fewer funds available for road maintenance. It is management's belief that with the additional funds being redirected to road improvements during the next few years, road maintenance will decrease in the future.
- Positions that were added or deleted when compared to last year's budget are as follows. The General Fund deleted 2.5 FTE's as follows; the finance department is deleting the receptionist position, the mayor's department is deleting the special assistant position and the capital project's department is deleting a .5 FTE secretary. The net impact to Service Areas and Special Revenue Funds is 1.55 FTE's as follows: the school maintenance department is decreasing a foreman position, Nikiski Fire is decreasing a captain position, CES is adding a health and safety officer, Anchor Point Fire is adding an assistant chief and a .5 FTE mechanic position and KESA is adding a .5 FTE mechanic position (the mechanic positions were approved by the assembly during FY2011), and the Solid Waste department plans on reducing one position with closing the landfills and transfer stations on Sundays from October through April of each year. Also, an IT tech position that was previously charged 100% to OEM is now being allocated 25% to OEM and 75% to 911 Communications to reflect the primary areas of responsibility. During the past 10 fiscal years, the General Fund has had a net decrease of 1.92 FTE's, while Service Areas and Special Revenue Funds have increased 34.97 FTE's.

Financial Condition Summary

Overall assessed values are projected to increase 3.2% from FY2011 values. FY2011 was the first year since FY2005 that taxable assessed values did not increase at least 5.0%, as the FY2011 assessed values increased only 0.5%, which had followed increases of 6.6%, 10.9%, 8.8%, 10.1%, and 5.0% in FY2010, FY2009, FY2008, FY2007, and FY2006 respectively.

Tesoro, one of the Borough's biggest property tax payers has appealed their FY2012 assessed values. Pending resolution of the appeal, the full assessed value has not been included in the assessed values that are part of the FY2012 budget document.

Oil and gas property is assessed by the State of Alaska under AS 43.56, and is subject to significant fluctuations in value. FY2012 values decreased 2% to \$698,991,000. Future years indicate a slow decline of approximately 4% per year. Projections vary widely as to expectations for either growth or further decline in Cook Inlet oil and gas activity. Short-term, the borough's property tax base will continue to be impacted both up and down by fluctuations in oil and gas property values. In the long-term, oil and gas development in Cook Inlet will have a major impact on the overall value and distribution of taxable property within the Borough.

Due to a number of factors including an increase of over 50% in assessed values over the past seven years, an increase in the sales tax rate from 2% to 3% in 2009, which was offset by implementation of voter approved exemption on non prepared food, an unexpected increase in PILT from the U.S. Forest Service, and the return of Revenue Sharing from the State of Alaska; the Borough was able to decrease the mill rate from 6.5 mills in FY2006 to the current 4.5 mill rate and increase the amount of fund balance in the Borough's General Fund.

In FY2010, with increases to school funding and a reduction in administrative fees and capital projects billing rates, fund balance decreased approximately \$2.2 million. Further decreases in fund balance were projected in FY2011 due to a 27% increase in the Solid Waste budget, a decrease in federal revenue and increases in health care cost. The FY2011 general fund balance is projected to be approximately \$18.7 million. This is in the middle of the Borough's fund balance policy range.

The FY2012 budget is projected to continue the trend of using fund balance to balance the budget, but at a lesser amount. Based upon current projections, future year budgets for FY2013 and FY2014 will continue to use fund balance. In FY2015 with the payoff of the solid waste debt that was issued in 2003, fund balance is expected to increase slightly.

Although assessed values for real property are projected to increase in the out years, the Borough is not expecting to see increases similar to what occurred between FY2005 and FY2010. In order to keep the fund balance at a prudent amount without increasing the mill rate, obtaining other revenues, or cutting programs; out year funding for the Kenai Peninsula School District is projected to remain at FY2012 levels.

Financial Plans

General Fund

Revenues and other financing sources of \$68,733,022 support the FY2012 general fund budget. This total consists of \$30,957,993 in property tax revenue, \$27,671,825 in sales tax revenue, \$4,652,639 in state revenue, \$3,218,550 in federal revenue, and \$1,232,015 in other revenues and financing sources. Expenditures exceed projected revenues by \$2,678,199.

Overall expenditures are down \$1,750,739 when compared to the original FY2011 approved budget, and down \$2,327,494 (which includes carryover encumbrances and supplemental appropriations), when compared to the estimated final FY2011 budget. Factors impacting the budget for FY2012 are as follows:

- Funding for schools remains flat for FY2012 at \$43,251,135.
- The 911 program is now accounted for in a special revenue fund. The impact to the General Fund is a reduction of revenues and expenditures of approximately \$1.1 million.

The total amount appropriated for school purposes is \$46,614,905, an amount equal to 65.3% of the Borough's General Fund budget. Local educational funding for FY2012 includes \$43,251,135 for school district operations, \$2,413,770 for school related debt service, and \$950,000 for capital projects.

The FY2012 general fund tax rate is 4.50 mills, the same rate as FY2012. Sales tax revenue for FY2012 is expected to have a slight increase from the FY2011 budget amount to \$28,671,825. Sales tax revenue generates the equivalent of 4.36 mills in property tax revenue. A voter initiative exempting non-prepared foods during the months of September through May went into effect January 1, 2009. The impact to sales tax revenue in 2010 was approximately \$2,850,000; the revenue loss equivalent of a reduction in the mill rate of .43 mills.

State revenues consist of \$2,150,000 for revenue sharing, \$1,682,639 for school debt reimbursement, \$650,000 for fish tax, and \$170,000 from co-op distributions.

Federal revenues consist of \$3,118,550 for PILT and a civil defense grant of \$100,000.

Per the Borough's Unreserved Fund Balance Policy, the general fund unreserved balance should be between \$14,638,653 and \$23,025,599. The projected fund balance as of June 30, 2012 is \$16,462,215; \$1,823,562 higher than the minimum level and \$6,563,384 lower than the maximum level recommended by borough policy.

Service Areas and Special Revenue Funds

As a whole, the FY2012 service area budgets are comparable to FY2011.

Selected individual funds are as follows:

The Anchor Point Fire and Emergency Medical Service Area budget is up \$97,839 or 19.8%. During FY2011, the Service Area added a .5 FTE mechanic to address maintenance issues with their apparatus. An additional assistance chief has been added for the FY2012 budget. The mill rate was increased from 1.60 to 2.25 mills to support this new position.

The 911 Communication Fund budget is up \$178,326 when compared with the FY2011 budget. Much of this increase is due to the inclusion of an IT position that was previously budgeted for in the OEM department. Since the position is forecast to spend 75% of their time on 911 issues, those costs are now being accounted for in the 911 Communication Fund. Other significant increases include \$30,544 for a maintenance agreement on the new CAD software.

The Land Trust Fund includes a \$3,040,000 transfer to the Solid Waste Capital Project Fund to partially fund the cost of a solid waste transfer station that is needed in Homer.

Although the Central Emergency Services budget is not increasing in total, one new FTE is being added. The FY2011 budget included a one-time transfer of \$400,000 to their capital projects fund for a new radio tower and related equipment, which was not previously budgeted in their capital equipment plan. Notwithstanding this transfer, the service area budget increased 5.7%. The service area budget has increased 80% since FY2006, with the opening of two new stations and staffing increasing from 28 to 38.5 during that period of time.

The Kachemak Emergency Services budget is increasing \$24,192 or 3.05%, when compared to the FY2011 budget. Much of this increase is due to the cost of providing workers compensation coverage for their volunteers and an increase in staffing as the Service Area added a .5 FTE mechanic during FY2011 to address maintenance needs on their apparatus.

The Solid Waste budget is at \$8,781,197. The Borough's General Fund provides funding for this program in the amount of \$8,049,795, an amount equal 1.23 mills or 11.5% of the General Fund budget. Included in the budget document is \$3,040,000 in funding that is needed for the planned construction of transfer site in Homer. The estimated cost of this facility is between \$7.6 and \$10.8 million. The Borough is seeking grant funds for the balance needed to complete the project. If grants are not received, the Borough will ask Borough voters to approve general obligation bonds to finance the needed amount.

Capital Projects

The FY2012 budget includes \$1,250,000 for school district major maintenance projects. The projects include: \$100,000 for generator upgrades; \$125,000 for fire safety upgrades; \$80,000 for new pool filters at Homer High School; \$100,000 for upgrading the main entry at Homer High School; \$125,000 for door replacement; \$125,000 for playground equipment; \$120,000 for asphalt, paving and concrete replacement; \$100,000 for portables and outbuildings; \$125,000 for flooring replacements; \$100,000 for electrical upgrades and ballast replacements; \$75,000 for elevator up-grades, and \$75,000 for up-grades at the Soldotna High School Home Economics room.

Solid waste capital projects include \$150,000 for a leachate management study at Central Peninsula Landfill, \$250,000 for replacing the existing scales at the Central Peninsula Landfill, and \$3,040,000 for site work for a transfer station at the Homer landfill.

Service Area capital budgets include funding for facility improvements and equipment purchases of \$915,000 at Nikiski Fire Service Area, \$122,114 at Bear Creek Fire Service Area, \$225,000 at Anchor Point Fire and Emergency Medical Service Area, \$1,040,000 at Central Emergency Services, \$61,640 at Kachemak Emergency Service Area, \$225,000 at North Peninsula Recreation Service Area, and \$1,876,607 at South Peninsula Hospital.

Tax Rates

The Borough Code of Ordinances, section 5.12.010 (A), establishes a maximum 8.00 mill tax levy for operations of the Borough general government, including the local effort for education. Per the Code, the maximum is increased for the tax equivalent of the local payments for voter approved debt, or to meet an emergency threatening the public peace, health, or safety. The maximum mill rate that could be levied for FY2012 is 8.40 mills. It is our goal to keep the general fund mill rate at or below the current level unless borough voters authorize significant additional debt.

The General Fund tax rate for FY2012 remains at 4.50 mills; with the exception of Anchor Point Fire and Emergency Medical Service Area whose mill rate is increasing from 1.60 to 2.25 mills and Lowell Point Emergency whose mill rate is decreasing from 1.75 to 0.0 mills, service area tax rates are staying at their FY2011 levels. Lowell Point Emergency is considering dissolving their Service Area and has sufficient fund balance to fund operations for FY2012.

Summary Data - Governmental Functions

The following schedule is a summary of the FY2012 estimated revenues for the General Fund, special revenue funds, debt service funds, capital projects funds, and internal service funds including the amount and increases or decreases in relation to the original FY2011 budget.

Revenues:	<u>FY2011 Original Revenues</u>	<u>FY2012 Estimate Revenues</u>	<u>Increase (Decrease)</u>
General Property Taxes	\$ 53,048,003	\$ 54,641,923	\$ 1,593,920
Sales Tax	27,843,495	28,671,825	828,330
Intergovernmental:			
Federal	3,981,035	3,218,550	(762,485)
State	4,553,497	4,652,639	99,142
Other Revenue	18,960,937	19,887,488	926,551
Fund Balance Appropriated, net	4,936,124	8,295,059	3,358,935
	<u>\$ 113,323,091</u>	<u>\$ 119,367,484</u>	<u>\$ 6,044,393</u>

Property and sales tax revenues are up by a combined 3.0% and represents approximately 75.0% of total revenues (not including fund balance), this compares to 74.6% of total revenues for FY2011. Other information is as follows:

- Property taxes are projected to increase. Much of this increase is due to a reassessment of land and commercial property.
- Sales tax revenue is expected to increase as the economy in the Borough and the lower 48 states recover from the national recession. Sales tax revenue continues to be impacted by the voter approved initiative that exempted non-prepared food from sales tax during the period September through May of each year. The annual impact is approximately \$2,850,000, equivalent to .43 mills.
- Federal revenue is down due to PILT funds being offset by revenue received under the Forestry receipt program.
- Other revenues are down as revenue collected for the 911 program is now being accounted for in the 911 Communication Special Revenue Fund.
- Transfers are down as FY2011 included a \$1,000,000 one-time transfer from the Equipment Replacement Fund.
- The use of fund balance is up primarily to account for \$3,040,000 from the Land Trust Fund being transferred to the Solid Waste Capital Project Fund for partial funding to convert the Homer landfill to a transfer site.

The following schedule presents a summary of General Fund, special revenue funds, debt service funds, capital project funds, and internal service funds appropriations for FY2012. Please note that the FY2011 amounts are based on the original Assembly approved budget and do not include encumbrances and certain contingency balances carried forward from the prior year, or supplemental appropriations.

Expenditures:	FY2011	FY2012	Increase
	Original Appropriation	Adopted	(Decrease)
General Government	\$ 16,577,130	16,511,820	\$ (65,310)
Solid Waste	8,977,137	12,071,197	3,094,060
Public Safety	15,055,321	16,652,018	1,596,697
Recreation	1,504,988	1,697,334	192,346
Education	47,425,843	47,572,696	146,853
Road Maintenance	6,919,371	6,851,451	(67,920)
Hospitals	8,109,877	8,103,046	(6,831)
Internal Service	8,753,424	9,907,922	1,154,498
	<u>\$ 113,323,091</u>	<u>\$ 119,367,484</u>	<u>\$ 6,044,393</u>

Total appropriations are up 5.3% from the FY2011 original budget, this compares to a 6.1% decrease in the FY2011 budget when compared to the original FY2010 budget. The primary drivers of this change include:

- Decreased expenditures for general government as most departments had to absorb increases in wages, benefits, utilities, and other cost of operations within their current budget.
- Increased expenditures for public safety due to additional personnel and capital equipment needs.
- Solid waste expenditures are up as new scales are needed at Central Peninsula Landfill and \$3,040,000 in partial funding for converting the Homer landfill to a transfer site.
- Internal Service Fund expenditures are up due to an increase in health care cost. This increase is being charged out to all departments.

The Future

In reviewing the department and service area budget requests, the Mayor considered carefully the thoughts of the management staff, service area boards, and the assembly and borough citizens. In the end, relatively few changes were made to the budgets as submitted. We believe that this budget is consistent with the Mayor's budget priorities that include:

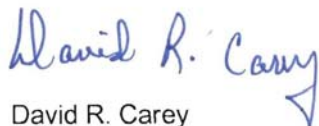
- Delivery of Borough services at a standard of excellence.
- The highest level of local educational funding borough residents can reasonably afford and sustain.
- A high quality capital and operational maintenance program that ensures the continued use and economic value of borough assets.
- Support for the needs of borough service areas as communicated by service area residents and their elected service area boards.
- A budget that can be supported by the borough's current area-wide revenues.
- Maintenance of the borough's financial condition.

Acknowledgement

Credit is given to those who have participated in the preparation of the FY2012 budget. Service area boards, department heads, and their staffs have all worked hard to develop department/service area budgets that will provide residents with a high level of service at a reasonable cost. Finance Department staff deserving recognition include: Borough Controller Brandi Harbaugh, Financial Planning Manager Cathey Wallace (who coordinated this year's budget process), Sales Tax Supervisor Clyde Johnson, Treasury/Budget Analyst Penny Carroll, Auditor/Accountant Betty Coats and Finance Department Administrative Assistant Amy Garza. All have put in long hours preparing this document.

We look forward to working with the borough assembly, the borough business community and all residents of the borough in making the Kenai Peninsula a great place to live, work, visit and conduct business.

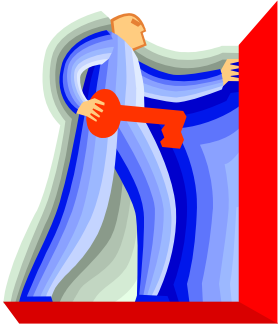
Respectfully submitted,


David R. Carey
Mayor


Craig C. Chapman, CPA
Director of Finance

Kenai Peninsula Borough FY2012 Budget

User Guide



This user guide is a tool to guide you through the budget document. It provides some basic information about the area and its government structure. It explains the formatting of individual departmental budget sections, and the process of creating and adopting the Borough's primary planning and policy tool - the annual budget.

The user guide has been developed to answer some of the more commonly asked questions regarding the Kenai Peninsula Borough's budget and other topics.

- Under what type of government structure does the Borough operate?
- What are the Borough's areas of responsibilities or powers?
- How does the Borough and School District interrelate?
- When is the budget prepared, and how does the budget cycle operate?
- What is the Borough's basis of budgeting?
- How is the budget data organized?

Structure

The Borough was incorporated in 1964 as a second-class borough. It occupies a geographic area of approximately 25,600 miles. The Borough is located in the south central part of the state of Alaska.

The Borough operates under an assembly-mayor form of government. Policy-making and legislative authority are vested in a governing assembly consisting of nine members. The assembly is responsible, among other things, for passing ordinances, adopting the budget, and appointing committees. The mayor is the Borough's executive officer and is responsible for carrying out the policies and ordinances of the Borough, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments. The assembly and mayor are elected on a non-partisan basis. Assembly members serve three-year staggered terms, with 3 members elected each year and are elected by district. The mayor is elected at large and serves a three-year term.

Powers/Areas of Responsibilities

State of Alaska law mandates that second-class boroughs provide certain services on an areawide basis to all taxpayers. All other services must be approved by a majority of voters who are to receive the services. This gives taxpayers control over the type and level of services they receive and pay for.

Currently, the Borough has the following powers:

- Areawide powers: assessment and collection of property taxes and sales tax collection for the Borough and cities within the Borough, planning, solid waste disposal, education, post secondary education, 911 emergency communications, emergency management and general administrative services.
- Non-areawide services provided by the Borough include fire protection, hospital services, emergency medical and ambulance services, recreation, senior citizen funding, road maintenance, economic development, tourism promotion, and special assessment authority for utility extensions and road improvement districts.
- The Borough also has non-areawide powers of port and harbor that are authorized but not exercised.

School District

The Kenai Peninsula Borough School District is a component unit of the Borough. The School District has its own elected board which is responsible for setting policy and expenditure appropriations. More information regarding the School District is available at their website, www.kpbsd.k12.ak.us or can be obtained from them at 148 North Binkley St., Soldotna, AK 99669.

The Borough does assume various funding responsibility for the School District. State of Alaska statutes require the Borough to contribute to the School District a minimum contribution in an amount equal to 4 mills of the real and true assessed value of property. The State has also established a maximum contribution, which is equal to the minimum contribution plus 23% of basic need. Basic need is defined as total of the adjusted average daily membership times the base student allocation. For FY12, School District contribution is \$43,251,135. The Borough's sales tax revenue is estimated to fund \$28,671,825 of that amount; the balance or \$14,579,310 will come from other sources including property taxes and interest earnings.

The Borough is also responsible for the construction and capital improvement of all facilities used by the School District as well as the issuance and repayment of school construction debt.

Total funding for schools for FY12 is \$46,614,905, an amount equal to 65.7% of the Borough's General Fund budget.

Basis of Accounting & Budgeting

The basis of budgeting is explained here to assist readers of the budget document, and to provide a bridge between the budget presentation in this document and the accounting presentation in the Comprehensive Annual Financial Report (CAFR).

The Borough's governmental funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds. Governmental fund budgets are developed using the modified accrual basis of accounting. Under this basis, revenues are estimated for the fiscal year if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period. Principal and interest on general long-term debt are budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period.

The Borough's budgets are prepared and adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) for all governmental funds and proprietary funds except capital project funds, which are adopted on a project length basis and the Solid Waste Special Revenue Fund, which is prepared on a budgetary basis. The Borough utilizes encumbrance accounting for its governmental fund types under which purchase orders, contracts and other commitments are recorded in order to set budget aside for that specific use. Encumbrances lapse and are automatically reappropriated and reencumbered as part of the subsequent year's budget. Encumbrances are recognition of commitments that will subsequently become expenditures when the goods or services are received.

The Proprietary Funds (Internal Service) budgets use a different budgetary basis from their accounting basis. Proprietary Funds use the accrual basis of accounting; however, their budgets more closely follow the modified accrual method used for governmental funds. For example, the proprietary fund budgets include capital outlay amounts for the initial purchase of fixed assets, but do not include budget amounts for depreciation of those fixed assets. For the CAFR, capital outlays are not recognized but depreciation is.

Budget Process

The budget process begins in January with a meeting of all department heads and service area representatives. The Mayor makes a presentation on the financial condition of the Borough and a projection for the coming year, considering the economy and the legislature. The Mayor outlines his general budget policies and goals at this time, and budget preparation packets are distributed to the departments.

Throughout the remainder of January and February, the Finance Director, Controller, or Financial Planning Manager attends the various service areas budget workshop meetings and present information on their particular service area. Completed department and capital budget requests are then submitted to the finance department in late February or early March. After draft budgets are prepared, budget review meetings are held with the Mayor, the Finance Director, and the appropriate department head or service area representatives. A proposed budget is then prepared and submitted to the assembly in May.

The Assembly holds work sessions on the proposed budget throughout May and early June. The ordinance setting the level of appropriation for the fiscal year is introduced at the first Assembly meeting in May; the resolution setting the mill rates for the General Fund and the service areas is presented at the last meeting in May. After holding public work sessions, the Borough establishes the budgets and tax rates for the General Fund and service areas prior to June 15th.

Mill Levy

The mill rates must be established prior to June 15th in accordance with Alaska Statutes. The Borough voters have approved a tax cap of 8.0 mills not including the amount needed for debt service or to meet an emergency threatening public peace, health or safety. The maximum mill rate calculation for FY12 is 8.4 mills. The Assembly authorized the borough wide mill rate for FY12 to be 4.50 mills.

Amending the Budget

After the budget has been established, the Assembly may transfer appropriations between major classifications or departments by resolution; however, transfer of appropriations between funds must be done by ordinance. The Borough Mayor has the authority to transfer amounts within a department. Supplemental appropriations, except emergency appropriations, may be made by ordinance only after public hearings and Assembly approval has taken place. Emergency appropriations may be done by Assembly ordinance without a public hearing, but are only effective for 60 days. Extensions of such appropriations must go through the public hearing process.

Budget Presentation and Fund Structure

The budget document is divided into various sections: Introduction, Overview, Individual Fund detail, and the Appendix.

- The introduction section includes the table of contents, the transmittal letter, a user guide, major financial policies, a copy of the Distinguished Budget Presentation Award that was received for the FY2011 budget, the budget calendar, an organizational chart, Kenai Peninsula Borough departmental staff chart, and the appropriating ordinance.
- The overview section includes data on the Borough as a whole.
- The Fund section includes individual budgets for the General Fund, the Special Revenue Funds, Capital Project Funds, Debt Service Funds, and Internal Service Funds. The Special Revenue Funds include Service Area Funds and other special revenue funds that are established when there are legal requirements restricting specific revenue sources to expenditures for specific purposes, which are not appropriately budgeted elsewhere.
 - Operating budgets for the General Fund, Service Area Funds, Debt Service Funds, and Internal Service Funds present detailed expenditure plans. These plans contain a mission/program description and objectives, current year objectives, significant program changes, and previous year accomplishments. Expenditure detail is provided for each division and in summary for each department. All detail pages contain historical data for the current year budget and two fiscal years.
 - Capital Project budgets include detailed expenditure plans that include general objectives, a description of the current year projects that have been authorized, prior authorized projects that were completed in the current year, and a five-year plan of expenditures.
- The appendix section includes data on salary schedules, full-time equivalent employees, a glossary of terms and abbreviations, and various analytical data.

Fund Structure

The accounts of the Borough are organized on the basis of funds and account groups, each of which is considered a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in this report into six generic fund types and three broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund (100): The General Fund is the general operating fund of the Borough. This fund accounts for all transactions not recorded in other funds and receives financial support from such sources as general property taxes, sales taxes, fees and intergovernmental revenues. Expenditures are authorized in the general budget and include such areas as administration, assessing, emergency management, river center, senior citizen funding, and planning and zoning.

Special Revenue Funds (200-299, 600-601): Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. State grants, education, fire and emergency medical service areas, a road service area, two road improvement funds, the Land Trust Fund, the School Fund, the North Peninsula Recreation Service Area Fund, the Nikiski Senior Service Area Fund, 911 Communication Fund, Solid Waste Fund, Central Kenai Peninsula Hospital Service Area, and South Kenai Peninsula Hospital Service Area are included in the special revenue funds.

Debt Service Funds (300-399): The Debt Service Funds are used to account for the payment of principal and interest on general obligation debt incurred to finance construction. Each bond issue is accounted for in a separate general ledger fund, but these separate funds are included in the budget document as one fund since the appropriation is for the single purpose of debt service on general obligation bonds issued for construction.

Capital Projects Funds (400-499): Capital Projects Funds account for financial resources used for the acquisition or construction of capital projects.

PROPRIETARY FUNDS

Internal Service Funds (700-799): The Borough's Internal Service Funds (Insurance and Litigation Fund, Health Insurance Reserve Fund and the Equipment Replacement Fund) are used to account for the financing of goods and services provided to other departments of the Borough. The Insurance and Litigation Fund provides the insurance requirements of the Borough and is financed through interfund charges. The Equipment Replacement Fund is used to finance the major purchases of user departments. The departments are charged an annual fee over the expected life of the vehicle or piece of equipment. This manner of financing major purchases eliminate the substantial impact such purchases would otherwise have on annual operating budgets.

FIDUCIARY FUNDS

Agency Funds (800-899): The Borough maintains two Agency Funds. One of the funds, the Tax Agency Fund, is used to account for resources received by the Borough as an agent for other governmental units. The Borough is responsible for the collection and disbursement of taxes levied by the cities located within the Borough. These cash receipts and disbursements are recorded in the Tax Fund. The second agency fund, Special Assessment Agency Fund, was established to account for monies collected from property owners by the Borough for the construction of natural gas pipeline distribution systems and road improvements, which benefits these property owners.

FUNDS OMITTED FROM THE BUDGET

Other funds that are included in our audited financial statements but not included in this budget document are the Environmental Protection Program Fund, the Local Emergency Planning Committee Fund and the Miscellaneous Grants Fund as they are budgeted on a project length basis and funding is dependent on outside agencies.

Financial Policies

The financial policies establish the framework for overall fiscal planning and management and sets forth guidelines for both current and long-term planning. These policies are reviewed annually to assure the highest standards of fiscal management. The Mayor and the Department Director's have the primary role of reviewing financial actions and providing guidance on financial issue to the Borough Assembly.

Overall Goals

The overall financial goals underlying these policies are:

1. **Fiscal Conservatism:** To ensure that the Borough is in a solid financial condition at all times. This can be defined as:
 - A. Cash Solvency – the ability to pay bills
 - B. Budgetary Solvency – the ability to balance the budget
 - C. Solvency – the ability to pay future costs
 - D. Service Level Solvency – the ability to provide needed and desired services
2. **Flexibility:** To ensure that the Borough is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
3. **Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers' Association (GFOA) standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

Based on the overall goals listed above the following Financial Policies are provided:

1. Operating Budget Policies

The budget is a plan for allocating resources. The objective is to enable service delivery with allocated resources. Services must be delivered to the citizens at a level that will meet real needs as efficiently and effectively as possible.

- The Borough's goal is to pay for all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenditures.
- It is important that a positive undesignated fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.
- When deficits appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive undesignated fund balance and a positive cash balance.
- The budget must be structured so that the Assembly and the general public can readily establish the relationship between expenditures and the achievement of service objectives.
- The individual department budget submissions must be prepared with the basic assumption that the Assembly will always attempt to maintain the current tax rates.
- The budget will provide for adequate maintenance of capital plant and equipment and for its orderly replacement.
- The Borough will develop and annually update a long-range (three to five years) financial forecasting system, which will include projections of revenues, expenditures, and future costs and financing of capital improvements that are included in the capital budget.
- A balanced budget is defined as revenues, including the use of fund balance as a revenue source, equaling expenditures as long as fund balance remains within fund balance policy limits.

2. Debt Policies

- The Borough will not fund current operations from the proceeds of borrowed funds.
- The Borough will consider short-term borrowing or lease/purchase contracts for financing major operating capital equipment when the Finance Director, along with the Borough's Financial Advisor, determines that this is in the Borough's best financial interest. Lease/purchase decisions should have the concurrence of the appropriate operating Manager.
- When the Borough finances capital projects by issuing bonds, it will repay the debt within a period not to exceed the expected useful life of the project.
- The Borough will maintain good communication about its financial condition with bond and credit institutions.
- The Borough will follow a policy of full disclosure in every annual financial statement and bond official statement.
- The Borough will avoid borrowing on tax anticipation and maintain an adequate fund balance.
- The Borough will endeavor to maintain a minimum bond rating for all debt issues of A or better by Moody's and Standard & Poor's rating agencies. Credit enhancements will be used to achieve higher ratings when there is an economic benefit.
- The Borough does not have a debt limit.

3. Revenue Policies

- The Borough will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one-revenue source.
- The Borough will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial, and industrial employment.
- The Borough will estimate its annual revenues by an objective, analytical process.
- The Borough, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service costs.
- The Borough will regularly review user fee charges and related expenditures to determine if pre-established recovery goals are being met.
- The Borough should routinely identify governmental aid funding possibilities. However, before applying for and accepting intergovernmental aid, the Borough will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment.

4. Investment Policies

- The Borough will maintain an investment policy based on the Government Finance Officers Association (GFOA) model investment policy
- The Borough will conduct an analysis of cash flow needs on an ongoing basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.

- The Borough will invest public funds in a manner that will best meet the objective specified in Chapter 5.10.010 of the Borough code of Ordinances. The relative order of importance are as follows; safety of principal, maintaining sufficient liquidity to meet the borough's cash flow requirements, and achieving a reasonable market rate of return.

5. Accounting, Auditing and Reporting Policies

- The Borough will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principals (GAAP).
- The accounting system will maintain records on a basis consistent with accepted standards for government accounting according to the Government Accounting Standards Board (GASB).
- An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the Comprehensive Annual Financial Report (CAFR).
- The Borough will annually strive for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

6. Capital Budget Policies

- The Borough will make all capital improvements in accordance with an adopted capital improvements program.
- The Borough will develop a multi-year plan for capital improvements that considers its development policies and links the development process with the capital plan.
- The Borough will enact an annual capital budget based on the multi-year capital improvements program.
- The Borough will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget forecasts.
- The Borough will maintain all its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.

7. Fund Balance Policy

- The Borough will maintain the fund balances and retained earnings of the various Borough operating funds at levels sufficient to maintain the borough's creditworthiness, liquidity needs, and to provide financial resources for unforeseeable emergencies.
- The Borough will not approve an appropriation from the general fund that would cause the undesignated general fund balance to be less than the minimum undesignated fund balance, except in an emergency expenditure or a major capital purchase.

FY 2012 Budget Calendar

November 2010						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November 2010

- 09 Develop budget calendars-Coordinate Assembly/Mayor/Departments and Service Areas.
- 15 Calculate preliminary salary, benefits and insurance estimates for new year.
- 29 Load current year budget information into financial system and personnel budgeting system and worksheets, and update minimum/maximum fund balance ranges for all funds.

May 2011						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 2010						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 2010

- 10 Meet with Mayor regarding budget calendar and budget guidelines.
- 17 Update budget preparation instructions, guidelines and forms to be used in submitting budget requests.
- 08 Request staffing change information from departments for new year.

June 2011						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

January 2011

- 04 Get preliminary assessed value estimates from Assessor.
- 07 Send budget calendars to all Departments and Service Areas (budget kickoff meeting, Mayor's budget review meetings, due dates, Assembly meeting), budget preparation instructions, preliminary personnel budgets, timetables, Mayor's Guidelines Memo and budget forms to all department heads and administrators.
- 10 Budget kickoff meeting: Mayor/Department heads/Service Area Administrators.
- 10 Internal budget development process begins.
- 10-31 Finance Director/Controller/Planning Manager meet with Service Area Boards to provide results of operation of prior year activity, fund balance information and to discuss their 10-year CIP needs and projections.
- 22 Provide final Personnel/Benefits and insurance costs to departments and Service Areas.
- 28 Department budgets submitted to Finance, including goals, objectives and accomplishments and inventory of rolling stock.

July 2011						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2011

- 01-28 Review department budget requests. Prepare packets for meetings with the Mayor and his administrative staff.
- 01-28 Update other budget document information – revenue sources, chart of accounts, personnel charts, financial policies, etc.)
- 17 Real Property assessment notices mailed.

August 2011						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2011

- 01 Joint budget work session with Assembly & Borough administration.
- 01 Joint budget work session with Assembly, Mayor and School district Board Members.
- 02-28 Department budget review meetings with Mayor and administrators.
- 07 Service Area Board approved budget requests submitted to Finance.
- 09-26 Review Service Area budget requests and get packets ready for preliminary budget review meeting with the Mayor and his administrative Staff.
- 26 Obtain current projected revenue information from outside sources.
- 22-31 Service Area Budget review meetings with Mayor and administrators.

September 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

March 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2011

- 01-27 Prepare preliminary budget document for printing.
- 05 School Board meeting – budget approval.
- 13 Conduct system input training for administrative assistants.
- 17-27 Review draft of preliminary budget document.
- 21 FY2012 Appropriating Ordinance to assembly packet.
- 20 School district presents proposed budget to Assembly
- 29 Preliminary budget completed and to the printer.

October 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

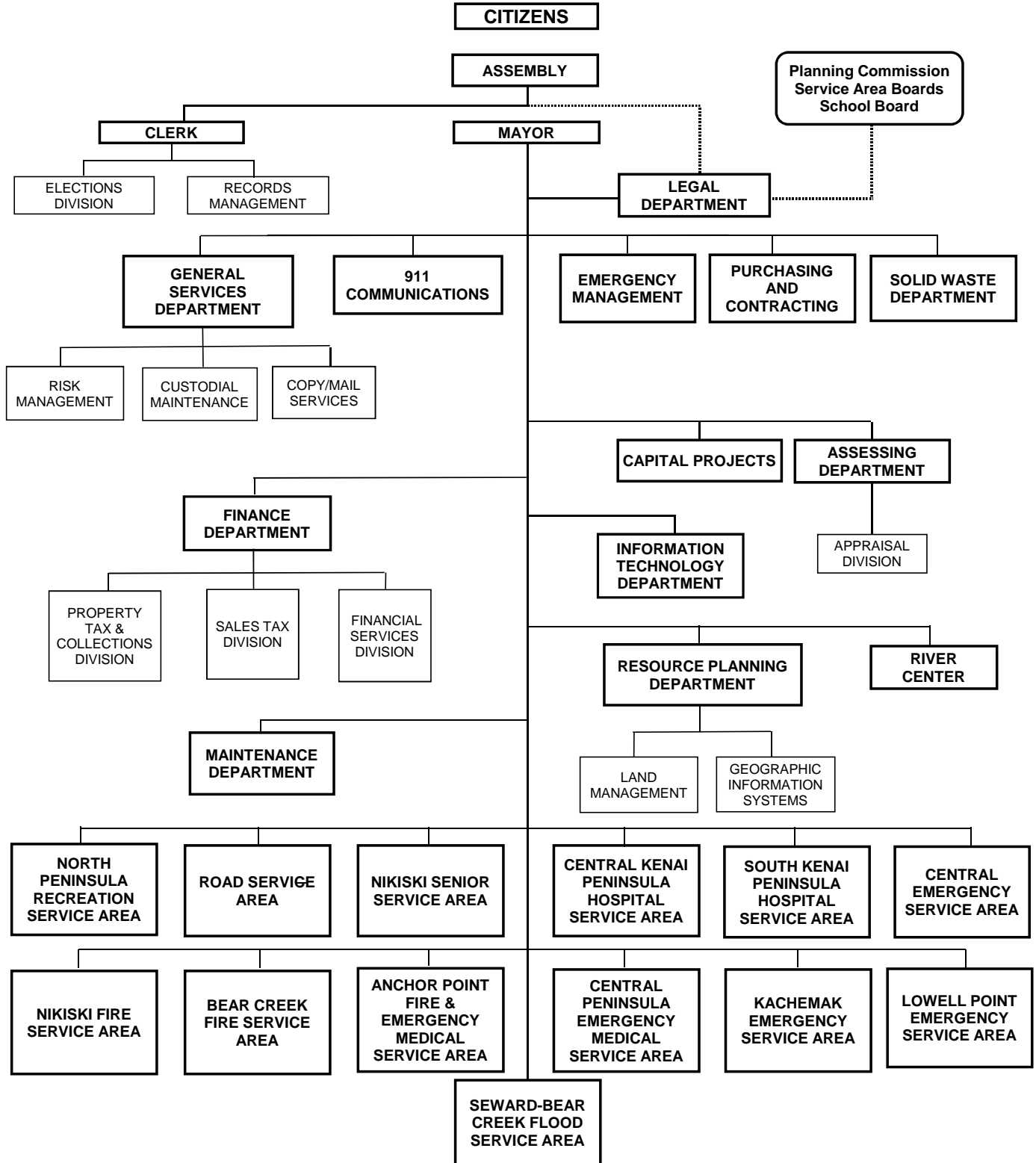
May 2011

- 03 Mayor's proposed budget documents presented to the Assembly.
- 03 Introduce appropriating ordinance.
- 05 Resolution setting school local effort amount to Assembly packet
- 05 Complete input of budget into budgeting system.
- 17 Public hearing on FY2012 budget.
- 26 Resolution setting the mill levy to the Assembly packet.

June 2011

- 01 Assessor certifies final assessment roll
- 07-08 Public hearing and final adoption of budgets and setting of mill rates.
- 08-24 Update budget document to reflect final adopted budget.
- 24 Finalize budget document for publication.
- 20 Roll FY2012 budget into financial system.
- 26 Distribute published budget document.

KENAI PENINSULA BOROUGH ORGANIZATIONAL CHART



Kenai Peninsula Borough Staff

David R. Carey
Mayor

Johni Blankenship
Borough Clerk

Susan Wilcox
Chief of Staff

Colette Thompson
Borough Attorney

Borough Departments

Mark Dixon
General Services Director

Craig C. Chapman
Finance Director

Tom Anderson
Assessing Director

Mark Fowler
Purchasing and
Contracting Officer

Max Best
Planning Director

Ben Hanson
Information Technology
Department

Jack Maryott
Solid Waste Director

Dave Tressler
Maintenance Director

John Mohorcich
River Center Director

Vacant
Capital Projects
Director

Eric Mohrmann
Emergency
Management
Coordinator

Tammy Goggia
911 Operations Manager

Borough Service Areas

James Baisden
Fire Chief
Nikiski Fire
Service Area

Earl Kloster
Chairman
Bear Creek Fire
Service Area

Roberta Proctor
Chairman
Anchor Point Fire &
Emergency Medical
Service Area

Chris Mokracek
Fire Chief
Central Emergency
Service Area

Robert Cicciarella
Fire Chief
Kachemak Emergency
Service Area

Gloria Sears
Chairman
Lowell Point Emergency
Service Area

Rachel Parra
Recreation Director
North Peninsula Recreation
Service Area

Jim Chambers
Chairman
Central Emergency
Medical Service Area

Doug Schoessler
Roads Director
Road Service
Area

Bill Williamson
Chairman
Seward Bear Creek
Flood Service Area

Tim Peterson
Chairman
Central Kenai
Peninsula Hospital
Service Area

Judith Lund
Chairman
South Kenai
Peninsula Hospital
Service Area

Jim Evenson
Chairman
Nikiski Senior
Service Area



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Kenai Peninsula Borough

Alaska

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Kenai Peninsula Borough, Alaska, for its annual budget for the fiscal year beginning July 1, 2010.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications medium. The award is valid for a period of one year only.

Introduced by:	Mayor
Date:	05/03/11
Hearings:	05/17/11 & 06/07/11
Action:	Carried Over to 06/07/11
Date:	06/08/11
Action:	Enacted as Amended
Vote:	7 Yes, 1 No, 1 Absent

**KENAI PENINSULA BOROUGH
ORDINANCE 2011-19**

AN ORDINANCE APPROPRIATING FUNDS FOR FISCAL YEAR 2011-2012

WHEREAS, Alaska Statute 29.35.100 and the KPB 05.04.020 require that the mayor present a budget proposal to the assembly for the next fiscal year during or prior to the eighth week preceding the first day of the fiscal year; and

WHEREAS, the assembly is empowered with making appropriations for the General Fund, the Special Revenue Funds, the Debt Service Funds, the Capital Projects Funds, the Enterprise Funds, and the Internal Service Funds of the Borough;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That \$71,411,221 is appropriated in the General Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012 as follows:

General Government Operations	\$15,812,029
Transfer to School District for Operations and In-kind Services	43,251,135
Transfer to School Debt Service	2,413,770
Transfer to Special Revenue Funds:	
Solid Waste	8,049,795
Post Secondary Education	657,791
Land Trust Fund	59,915
911 Communications Fund	179,513
Nikiski Senior Service Area	37,273
Transfer to Capital Projects Funds:	
School Revenue	950,000

SECTION 2. The following is appropriated to the school fund from local sources for operations purposes and in-kind services:

A. Local Effort	\$33,866,882
B. Maintenance	6,555,898
C. School District Utilities	81,145
D. School District Insurance	2,567,925

E. School District Audit	60,000
F. Custodial Services	<u>119,285</u>
Total Local Contribution per AS 14.17.410	<u>\$ 43,251,135</u>

SECTION 3. Disbursements from Section 2 item (A) shall be made monthly, and only as needed to supplement other revenues available and received by the school district to fund the operations portion of the school district budget. Any available balance remaining at the end of the fiscal year shall then be disbursed to the school district, provided that the total amount disbursed shall not exceed the amount allowed under AS 14.17.410 as determined after actual enrollment numbers are known.

SECTION 4. That the appropriations for the Special Revenue Funds for the fiscal year beginning July 1, 2011 and ending June 30, 2012 are as follows:

Nikiski Fire Service Area	\$3,919,002
Bear Creek Fire Service Area	400,729
Anchor Point Fire and Emergency Medical Service Area	591,553
Central Emergency Service Area	7,471,476
Central Peninsula Emergency Medical Service Area	17,967
Kachemak Emergency Service Area	817,128
Seward Bear Creek Flood Service Area	253,820
911 Communications	1,678,113
Lowell Point Emergency Service Area	18,152
Kenai Peninsula Borough Road Service Area	6,849,451
Engineer's Estimate Fund	2,000
North Peninsula Recreation Service Area	1,512,334
Post-Secondary Education	657,791
Land Trust	4,134,872
Nikiski Senior Service Area	261,300
Solid Waste	8,781,197
Central Kenai Peninsula Hospital	3,998,886
South Kenai Peninsula Hospital	3,852,553

SECTION 5. That \$2,413,770 is appropriated in the School Debt Service Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

SECTION 6. That \$1,882,575 is appropriated in the Solid Waste Debt Service Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

SECTION 7. That \$191,378 is appropriated in the Central Emergency Services Debt Service Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

SECTION 8. That \$3,759,719 is appropriated in the Central Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

SECTION 9. That \$2,004,491 is appropriated in the South Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

SECTION 10. That appropriations for the Capital Projects Funds for the fiscal year beginning July 1, 2011 and ending June 30, 2012 are as follows:

School Revenue	\$1,250,000
Solid Waste	3,440,000
Service Areas:	
Nikiski Fire	915,000
Bear Creek Fire	122,114
Anchor Point Fire and Emergency	225,000
Central Emergency	1,040,000
Kachemak Emergency	61,640
North Peninsula Recreation	225,000
South Kenai Peninsula Hospital	1,876,607

SECTION 11. That appropriations for the Internal Service Funds for the fiscal year beginning July 1, 2011 and ending June 30, 2012 are as follows:

Insurance and Litigation	\$3,936,322
Health Insurance Reserve	5,221,600
Equipment Replacement	750,000

SECTION 12. That the FY2012 budget of the Kenai Peninsula Borough, as submitted to the Assembly on May 3, 2011, is incorporated as a part of this ordinance to establish the appropriations assigned to the various departments and accounts and the positions authorized therein.

SECTION 13. That funds reserved for outstanding encumbrances as of June 30, 2011 are reappropriated for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

SECTION 14. Notwithstanding KPB 5.28.080(B) an amount in excess of 50 percent of the land trust funds highest previous balance since 2005 shall be appropriated from the land trust fund for purposes of funding the Homer Solid Waste Transfer site.

SECTION 15. That this ordinance takes effect at 12:01 a.m. on July 1, 2011.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 7TH DAY OF JUNE, 2011.

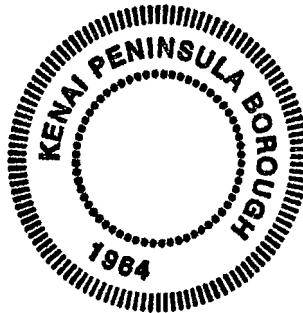


Gary Knopp, Assembly President

ATTEST:



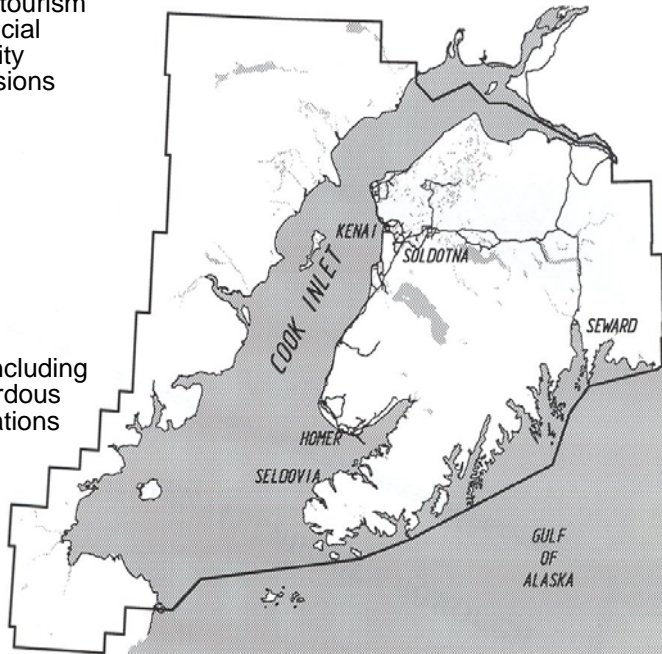
John Blankenship, Borough Clerk



Yes: Haggerty , Johnson, McClure, Murphy, Smalley, Smith, Knopp
No: Pierce
Absent: Tauriainen

KENAI PENINSULA BOROUGH

Date of Incorporation	January 1, 1964
Authority for Incorporation	State of Alaska Borough Act of 1961
Form of Government	Second class borough, elected mayor and 9-member assembly
Areawide Powers	Tax assessment and collection, education, planning and zoning, solid waste disposal, 911 emergency communications, emergency management, senior citizen grant funding, postsecondary education funding, general administrative services
Service Area Powers	Hospital, fire protection, emergency medical and ambulance services, recreation, senior citizen, and road maintenance and construction
Non-Areawide Powers	Ports and harbors, tourism promotion, and special assessment authority for utility line extensions
Area	25,600 square miles
Population	55,400
Emergency Services	15 fire stations 2 hospitals
Solid Waste Disposal	8 landfills 2 baling facilities, including recycling and hazardous waste collection stations 4 transfer facilities 8 drop box transfer sites
Roads	623 miles maintained
Education	44 schools in operation



Overview

CONTENTS

PAGE

Combined Revenues and Appropriations, All Fund Types	31
Summary of Major and Non-Major Funds in the Aggregate	32
Graph - Total Projected Government Revenue, Sources	33
Graph - Total Government Estimated Expenditures by Object	34
Graph - Total Government Estimated Expenditures by Function	35
Major Revenue Sources	36
Total Taxable Valuation and Tax Rates	38
Property Tax Exemptions – Fiscal Year 2012 (2011 Tax Year)	39
Overlapping Mill Rates	40
Mill Rate History	41
Interfund Transfers	42
Interdepartmental Charges	43

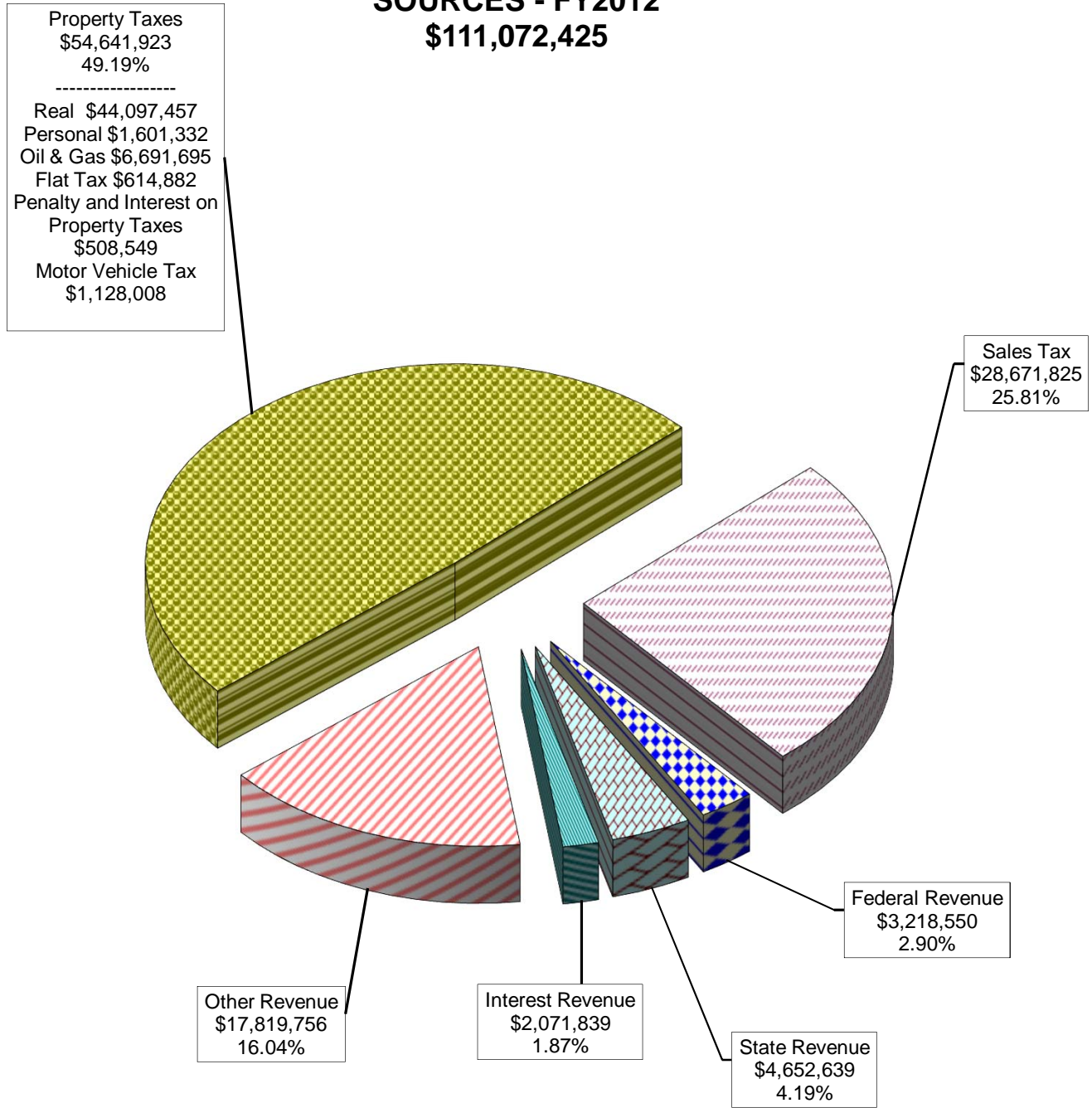
**COMBINED REVENUES AND APPROPRIATIONS
ALL FUND TYPES
FISCAL YEAR 2012**

	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Internal Service Fund	Total (Memorandum Only)	FY2011 Original Total All Fund Types	FY2010 Actual Total All Fund Types
Revenues:								
Property Taxes:								
Real	\$ 25,255,890	\$ 18,841,567	\$ -	\$ -	\$ -	\$ 44,097,457	\$ 42,315,120	\$ 43,517,276
Personal	960,670	640,662	-	-	-	1,601,332	1,606,783	1,712,786
Oil & Gas (AS 43.56)	3,145,460	3,546,235	-	-	-	6,691,695	6,786,441	6,805,064
Penalty & Interest	458,937	49,612	-	-	-	508,549	517,510	563,857
Flat Tax	437,036	177,846	-	-	-	614,882	593,129	682,760
Motor Vehicle Tax	700,000	428,008	-	-	-	1,128,008	1,229,020	1,175,429
Total Property Taxes	30,957,993	23,683,930	-	-	-	54,641,923	53,048,003	54,457,172
Sales Tax	28,671,825	-	-	-	-	28,671,825	27,843,495	25,950,998
Federal Revenue	3,218,550	-	-	-	-	3,218,550	3,981,035	4,319,749
State Revenue	4,652,639	-	-	-	-	4,652,639	4,553,497	18,873,011
Interest Revenue	975,000	803,192	-	169,277	120,263	2,067,732	1,705,449	3,157,920
Other Revenue	257,015	7,708,228	-	-	9,854,513	17,819,756	17,255,488	19,768,760
Total Revenues	68,733,022	32,195,350	-	169,277	9,974,776	111,072,425	108,386,967	126,527,610
Other Financing Sources/Transfers	-	52,431,479	10,251,933	7,145,000	-	69,828,412	70,444,669	67,211,264
Total Revenue and Other Financing Sources	68,733,022	84,626,829	10,251,933	7,314,277	9,974,776	180,900,837	178,831,636	193,738,874
Appropriations:								
Expenditures/Expenses								
Personnel	12,394,821	19,395,855	-	-	467,902	32,258,578	30,296,755	30,520,902
Supplies	207,273	2,336,036	-	-	15,793	2,559,102	2,671,535	2,366,290
Services	4,227,177	18,433,656	-	-	9,423,727	32,084,560	31,778,742	31,047,163
Debt Service	-	-	10,251,933	-	-	10,251,933	10,580,630	9,372,712
Capital Outlay	92,361	451,940	-	7,907,008	500	8,451,809	4,359,125	19,370,718
Payment to School District	-	33,866,882	-	-	-	33,866,882	33,636,304	33,830,121
Interdepartmental Charges	(1,109,603)	(244,130)	-	1,248,353	-	(105,380)	-	(1,154,610)
Total Expenditures/Expenses	15,812,029	74,240,239	10,251,933	9,155,361	9,907,922	119,367,484	113,323,091	125,353,296
Other Financing Uses/Transfers	55,599,192	14,229,220	-	-	-	69,828,412	70,444,669	66,788,556
Total Appropriations and Other Financing Uses	71,411,221	88,469,459	10,251,933	9,155,361	9,907,922	189,195,896	183,767,760	192,141,852
Net Results From Operations	(2,678,199)	(3,842,630)	-	(1,841,084)	66,854	(8,295,059)	(4,936,124)	1,597,022
Projected Lapse	474,361	894,172	-	-	-	1,368,533	1,330,616	-
Change in Fund Balance/ Retained Earnings	(2,203,838)	(2,948,458)	-	(1,841,084)	66,854	(6,926,526)	(3,605,508)	1,597,022
Beginning Fund Balance/ Retained Earnings	18,666,053	24,219,865	-	11,290,510	8,969,874	63,146,302	62,127,976	75,210,924
Ending Fund Balance/ Retained Earnings	16,462,215	21,271,407	-	9,449,426	9,036,728	56,219,776	58,522,468	76,807,946
Reserved Fund Balance/Equity Retained Earnings	-	460,891	-	-	-	460,891	460,891	460,891
Unreserved Fund Balance/ Retained Earnings	16,462,215	20,810,516	-	9,449,426	9,036,728	55,758,885	58,061,577	76,347,055
Total Fund Balance/ Retained Earnings	\$ 16,462,215	\$ 21,271,407	\$ -	\$ 9,449,426	\$ 9,036,728	\$ 56,219,776	\$ 58,522,468	\$ 76,807,946

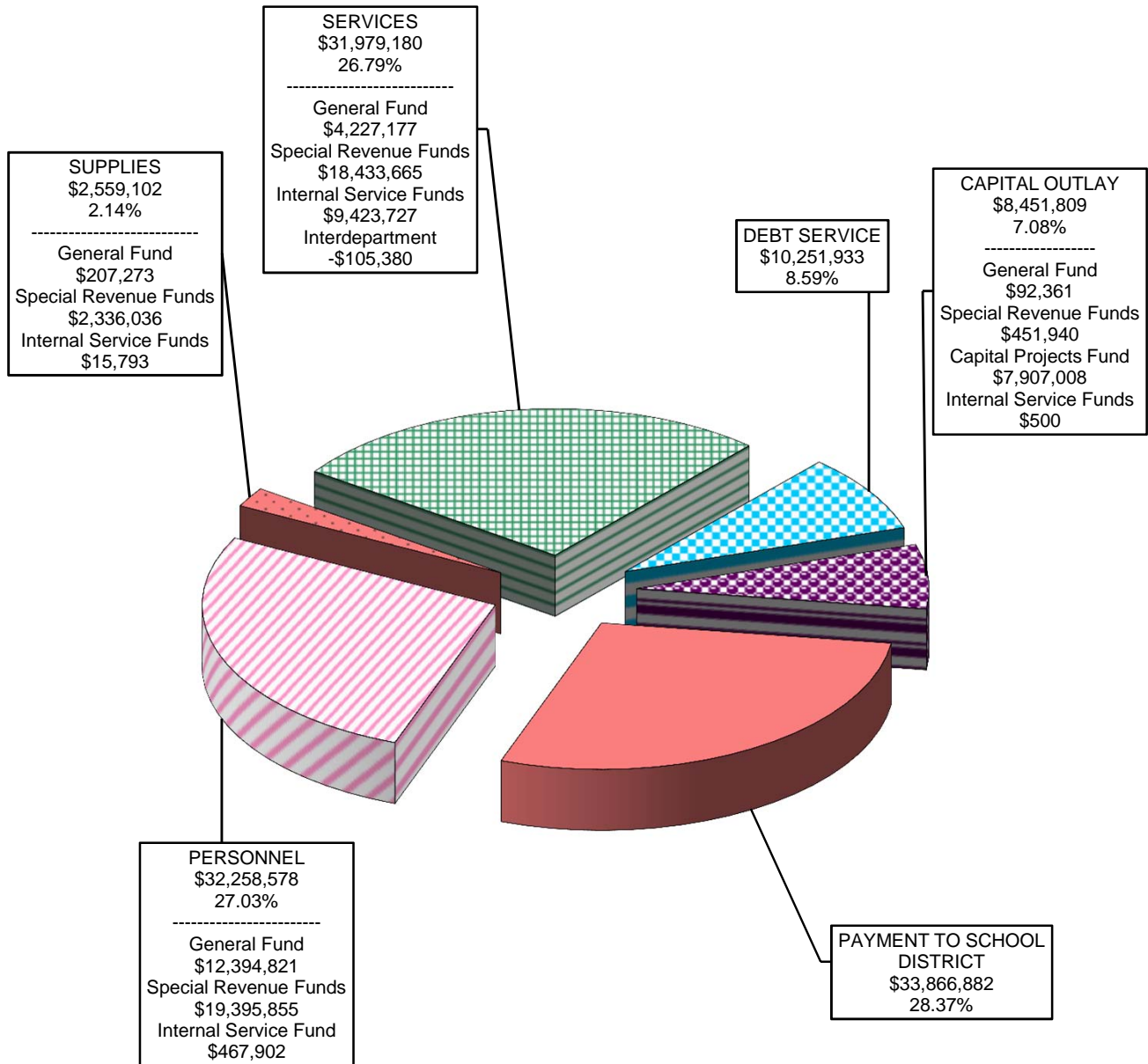
FY2012 Assembly Adopted Budget
Summary of Major Funds and Non-Major Funds in the Aggregate For The
Prior Year, Current Year and Adoped Budget

	<u>Major Fund</u>			<u>All Other Non-Major Funds - Aggregate</u>		
	<u>General Fund</u>					
	FY2010 Actual	FY2011 Original Budget	FY2012 Assembly Adopted	FY2010 Actual	FY2011 Original Budget	FY2012 Assembly Adopted
Revenues:						
Property Taxes:						
Real	\$ 24,256,906	\$ 24,478,799	\$ 25,255,890	\$ 19,260,370	\$ 17,836,321	\$ 18,841,567
Personal	999,302	979,060	960,670	713,484	627,723	640,662
Oil & Gas (AS 43.56)	3,094,527	3,212,793	3,145,460	3,710,537	3,573,648	3,546,235
Penalty and Interest	498,901	470,615	458,937	64,956	46,895	49,612
Flat Tax	467,030	428,467	437,036	215,730	164,662	177,846
Motor Vehicle Tax	675,205	800,000	700,000	500,224	429,020	428,008
Total Property Taxes	29,991,871	30,369,734	30,957,993	24,465,301	22,678,269	23,683,930
Sales Tax	25,950,998	27,843,495	28,671,825	-	-	-
Federal Revenue	4,141,837	3,981,035	3,218,550	177,912	-	-
State Revenue	4,992,049	4,553,497	4,652,639	13,880,962	-	-
Interest Revenue	1,674,042	674,609	975,000	1,483,878	1,030,840	1,092,732
Other Revenue	1,129,084	1,203,034	257,015	18,639,676	16,052,454	17,562,741
Total Revenues	67,879,881	68,625,404	68,733,022	58,647,729	39,761,563	42,339,403
Other Financing Sources:						
Transfers From Other Funds:	996,175	1,147,832	-	66,215,089	69,296,837	69,828,412
Total Other Financing Sources	996,175	1,147,832	-	66,215,089	69,296,837	69,828,412
Total Revenues and Other Financing Sources	68,876,056	69,773,236	68,733,022	124,862,818	109,058,400	112,167,815
Expenditures:						
Personnel	12,914,021	12,797,287	12,394,821	17,606,881	17,499,468	19,863,757
Supplies	193,318	235,675	207,273	2,172,972	2,435,860	2,351,829
Services	4,395,205	4,807,549	4,227,177	69,854,791	71,188,127	71,976,198
Capital Outlay	199,342	132,900	92,361	19,171,376	4,226,225	8,359,448
Interdepartmental Charges	(890,476)	(633,650)	(1,109,603)	(264,134)	633,650	1,004,223
Total Expenditures	16,811,410	17,339,761	15,812,029	108,541,886	95,983,330	103,555,455
Other Financing Uses:						
Operating Transfers Out	54,323,283	55,822,199	55,599,192	12,465,273	14,622,470	14,229,220
Total Other Financing Uses	54,323,283	55,822,199	55,599,192	12,465,273	14,622,470	14,229,220
Total Expenditures and Operating Transfers	71,134,693	73,161,960	71,411,221	121,007,159	110,605,800	117,784,675
Net Results From Operations	(2,258,637)	(3,388,724)	(2,678,199)	3,855,659	(1,547,400)	(5,616,860)
Projected Lapse	-	520,193	474,361	-	810,423	894,172
Change in Fund Balance	(2,258,637)	(2,868,531)	(2,203,838)	3,855,659	(736,977)	(4,722,688)
Beginning Fund Balance	25,299,629	23,025,423	20,156,892	49,911,295	39,102,553	42,989,410
Ending Fund Balance	\$ 23,040,992	\$ 20,156,892	\$ 17,953,054	\$ 53,766,954	\$ 38,365,576	\$ 38,266,722

**TOTAL PROJECTED GOVERNMENT REVENUE
SOURCES - FY2012
\$111,072,425**



**TOTAL GOVERNMENT ESTIMATED EXPENDITURES
FY2012 - BY OBJECT
\$119,367,484**

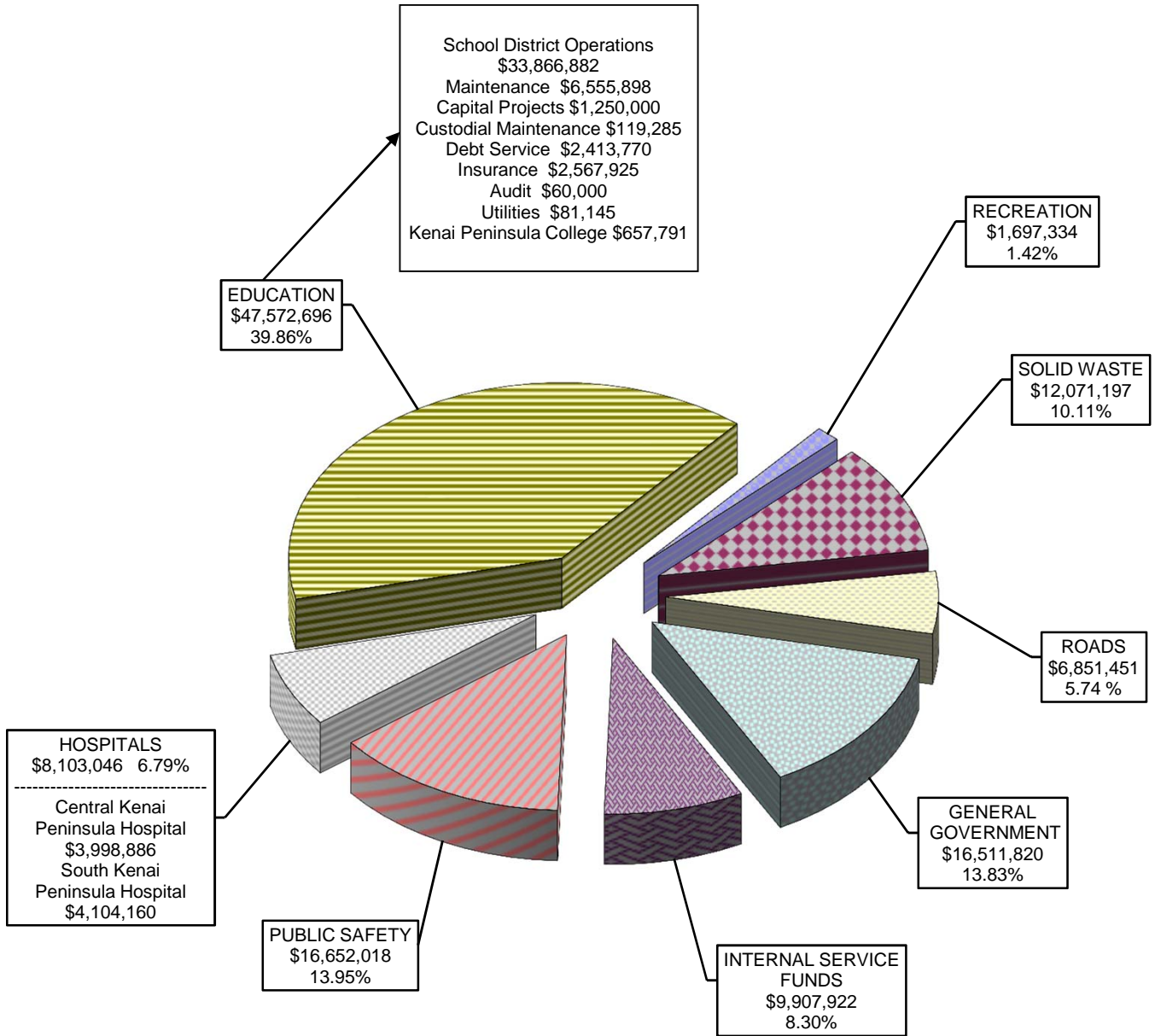


Note: The above graph reflects the following Interdepartmental Appropriations:

General Fund:	(\$1,109,603)
Special Revenue Funds:	(\$ 244,130)
Capital Project Funds:	\$1,248,353
Other Funds*	\$ 105,380

*Included in the interdepartmental charges are charges to other funds that are project length or grant funded and are not included in this budget document.

**TOTAL GOVERNMENT ESTIMATED EXPENDITURES
FY2012 - BY FUNCTION
\$119,367,484**



Major Revenue Sources

OVERVIEW

Revenue projections are based on 3 methods of determination. Those methods are 1) Advice/information received from an expert or department head; 2) Analysis of trends and economic forecasts; 3) Estimates from the State of Alaska and the Federal Department of Interior.

PROPERTY TAXES

Real, Personal and Oil Property Taxes: The Borough's authorization to levy a property tax is provided under Alaska State Statutes 29.45. Under this section, the State requires the assessor to assess property at full and true value as of January 1 each year. The full and true value is the estimated price that the property would bring in an open market between a willing seller and a willing buyer. The total taxable assessed value for the Borough for FY2012 is \$6,529,250,000.

The rate of levy is to be fixed by resolution, determined annually before June 15, per AS 29.45.240.

The State of Alaska also requires a number of property exemptions that municipalities must exempt when taxing property (AS 29.45.030). Two of the most significant exemptions in terms of dollars are the Senior Citizen and ANSCA native exemptions. In FY2012, these exemptions represent approximately \$11.3 million in property tax not collected. In addition, the Borough has granted optional exemptions. In FY2012, these exemptions represent approximately \$2.1 million in property tax not collected. See page 39 for the estimated exemption amount for the Borough's General Fund.

Penalty and Interest on Taxes Receivable: A.S. Title 29.45.250 and Kenai Peninsula Borough Code of Ordinances 05.12.080 outline the deadlines for payment and the rates of penalty and interest for late or nonpayment of taxes. Each service area of the Borough earns the interest on delinquent payments due its service area; however, the General Fund retains all penalties to offset costs involved with collections.

Motor Vehicle Tax: A.S. Title 28.10.431 and Kenai Peninsula Borough Code of Ordinances 05.12.245 authorizes the State of Alaska to collect personal property tax on registered motor vehicles based on a schedule outlined within A.S. 28.10.431, or an amount imposed by the municipality through passage of an ordinance. The tax is collected at the time of vehicle registration by the Department of Public Safety Motor Vehicle Division and remitted to the Borough monthly, less an administrative fee of 8%.

SALES TAX

A.S. Title 29.45.650 - 29.45.710 and Kenai Peninsula Borough Code of Ordinances 05.18.100 - 05.18.900 authorize the Borough and each of the five cities within the Borough to levy and collect sales tax on all retail sales, rents, and services made or rendered within the Borough based on the gross sales of the seller. The current Borough rate is 3% and is collected on sales, rentals and services made or rendered within the Borough, subject to the exemptions that have been provided by code. The sales tax shall be applied only to the first \$500 of each separate sale. The Borough also collects sales tax on behalf of the cities within the Borough, which have various rates from 3% - 4.5%, and remits the tax that has been collected to them monthly. Interest and penalty are assessed on delinquent sales taxes. The interest rate is set at 15% per annum, and penalty is assessed at 5% of the taxes due per month, up to a maximum of 25%. During the October 7, 2008 municipal election, voters passed an initiative which exempts all sales of non-prepared food items from the Borough Sales Tax from September 1 to May 31 of each year. This initiative took effect January 1, 2009. The reduction in sales tax revenue due to this initiative is approximately \$2,850,000.

FEDERAL REVENUES

Payment in Lieu of Taxes: A pro rata payment for federally-owned entitlement land is authorized by Chapter 69, 31 USC, Section 6902, based on the number of acres of federal lands within the Borough and the Borough population. However, the payment may not exceed a statutory limit. Funds received may be used for any governmental purpose. The estimated amount for FY2012 is \$3,118,550.

Civil Defense: A.S. Title 26.20.030 authorizes reciprocal aid agreements between the State of Alaska and other governments. In cooperation with the Federal government, the State and the Borough have established procedures to provide protection should a disaster occur. Reimbursement up to \$100,000 for operations is received from the Federal government through the Alaska Department of Military and Veterans Affairs.

National Forest Receipts: In accordance with 43 CFR 1881.1-2, funds flow from the Federal government through the State of Alaska to municipalities for in-lieu-of-taxes on national forest lands. Payments are allocated on the basis of a formula. No funds have been included in the FY2012 budget.

STATE REVENUES

School Debt Reimbursement: A.S. Title 14.11.100, State Aid for Retirement of School Construction Debt, outlines the procedure by which the Alaska Department of Education will reimburse the Borough for expenditures on school debt. For Borough bonds issued after April 30, 1993, the reimbursement rate is 70%. For FY2012 the Borough's entitlement for debt reimbursement is projected to be \$1,682,639.

Energy Assistance

The State provided funding for this program for FY2007 and FY2008, in the amounts of \$3,647,140 and \$1,749,553, respectively.

State Revenue Sharing: Funding for this program ended in FY2003. The average revenue provided by the State under this program for the last 10 years ending FY2003 was approximately \$1.5 million. The State started funding this program again in FY2009; for FY2012, \$2,150,000 has been included in the general fund budget.

Fisheries Taxes: A.S. Title 43.75.015 refunds to local governments a portion of the taxes levied on the fishing industry. Fishery businesses are those which take, purchase or otherwise acquire a fishery resource. This revenue sharing is based on 50% of the amount of taxes collected in the Kenai Peninsula Borough outside cities and 25% of the taxes collected within the cities of the Borough; the Borough's projected share for FY2012 is \$650,000.

Electric and Telephone Cooperative: A.S. Title 10.25.570 refunds to the Borough the gross revenue taxes collected from the electric and telephone cooperatives of the Borough for activities outside cities of the Borough, less an administrative fee for collection.

OTHER REVENUES

Other revenues include service charges and fees for foreclosure, recording fees, election judge services, data

processing charges, plat filing fees, fire service training seminars, ambulance service fees, recreation program admissions, and land sales and leases. In the internal service funds, other revenue includes amounts received from other funds for insurance premiums and repayment for equipment purchases.

E911 service charges are authorized by the Alaska legislature as a surcharge on local telephone exchange lines for operation of the enhanced 911 system.

Solid waste disposal fees are those fees collected at each of the Borough landfill sites for certain commercial/business waste.

Miscellaneous revenues are those that may be nonrecurring receipts for cash received, and are generally insignificant amounts.

Interest is primarily interest on investments and land sales. Kenai Peninsula Borough Code of Ordinances 5.10.010 - 5.10.120 established the investment policies of the Borough; and through the use of pooled funds, the interest earned from those investments is allocated on an equity basis to special revenue funds, special revenue capital projects funds, enterprise funds, and internal service funds.

OTHER FINANCING SOURCES

Sale of Fixed Assets: This revenue is derived from the sale of fixed assets by sealed bid or at public auction.

Transfers from Other Funds: This source of funding includes interfund transfers for services provided by one fund to another fund and transfers from special revenue operating funds to capital projects and debt service funds. Major transfers from the General Fund include those made for school operations, debt service, solid waste operations, and capital improvements.

Total Taxable Valuation and Tax Rates
Taxable Assessed Valuation in \$1,000s

	Real	Personal	Oil	Total Taxable Valuation	Tax Rate (Mills)	Tax Revenues Penalties, Interest
Borough	\$ 5,612,420	\$ 217,839	\$ 698,991	\$6,529,250	4.50	\$ 30,257,993
Nikiski Fire	696,656	36,118	502,117	1,234,891	3.00	3,718,611
Bear Creek Fire	147,482	1,188	-	148,670	2.25	336,727
Anchor Point Fire & Emergency Medical	213,756	2,618	22,153	238,527	2.25	540,441
Central Emergency Services	2,332,754	88,139	96,148	2,517,041	2.45	6,208,432
Central Peninsula Emergency Medical	5,082	1,865	-	6,947	1.00	9,250
Kachemak Emergency	342,573	1,827	-	344,400	2.25	778,952
Lowell Point Emergency	10,396	1	-	10,397	0.00	-
Seward Bear Creek Flood	374,984	17,747	7,156	399,887	0.50	212,928
Road Service Area	3,690,009	119,740	674,663	4,484,412	1.40	6,318,360
North Peninsula Recreation	696,656	36,708	518,866	1,252,230	1.00	1,259,746
Nikiski Senior	638,346	30,783	497,404	1,166,533	0.20	233,578
Central Peninsula Hospital	3,598,420	153,456	615,437	4,367,313	0.02	88,528
South Peninsula Hospital	1,390,390	40,199	76,398	1,506,987	2.30	3,550,369

**Property Tax Exemptions - Fiscal Year 2012 (Applicable to 2011 Tax Year)
General Fund Only - 4.50 Mills**

	Exempt Assessed Value (\$1,000)	Exempted Tax Revenue
MANDATORY EXEMPTIONS		
\$150,000 Senior Citizen	\$ 431,123	\$ 1,940,054
ANCSA Native	930,594	4,187,673
Cemetery	1,538	6,921
Charitable	29,021	130,595
Disabled Veteran	33,891	152,510
Electric Cooperative	18,221	81,995
Fire Suppression	8,721	39,245
Government	7,186,080	32,337,360
Hospital	23,166	104,247
Housing Authority	14,169	63,761
Mental Health Trust	116,754	525,393
Multi-Purpose Senior Center	4,232	19,044
Native Allotment (BIA)	30,260	136,170
Religious	97,425	438,413
State Educational	81,615	367,268
University	39,655	178,448
Veterans	2,151	9,680
Total Mandatory Exemptions	9,048,616	40,718,777
DEFERMENTS & ABATEMENTS		
Agriculture Deferment	4,224	19,008
Conservation Easement Deferment	2,619	11,786
Total Deferments & Abatements	6,843	30,794
OPTIONAL EXEMPTIONS		
\$10,000 Volunteer Firefighter/EMS	580	2,610
\$20,000 Homeowner - Borough	203,374	915,183
\$100,000 Personal Property	24,670	111,015
\$150,000 Senior Citizen - Borough Only	190,041	855,185
Community Purpose	46,760	210,420
Disabled Resident \$500 tax credit - Borough		170,000
Disabled Veteran - Borough Only	25,744	115,848
Habitat Protection	8,311	37,400
River Restoration & Rehabilitation	213	959
Economic Development	148	666
Total Optional Exemptions	499,841	2,419,286
GRAND TOTAL ALL KPB EXEMPTIONS	\$ 9,555,300	\$ 43,168,857

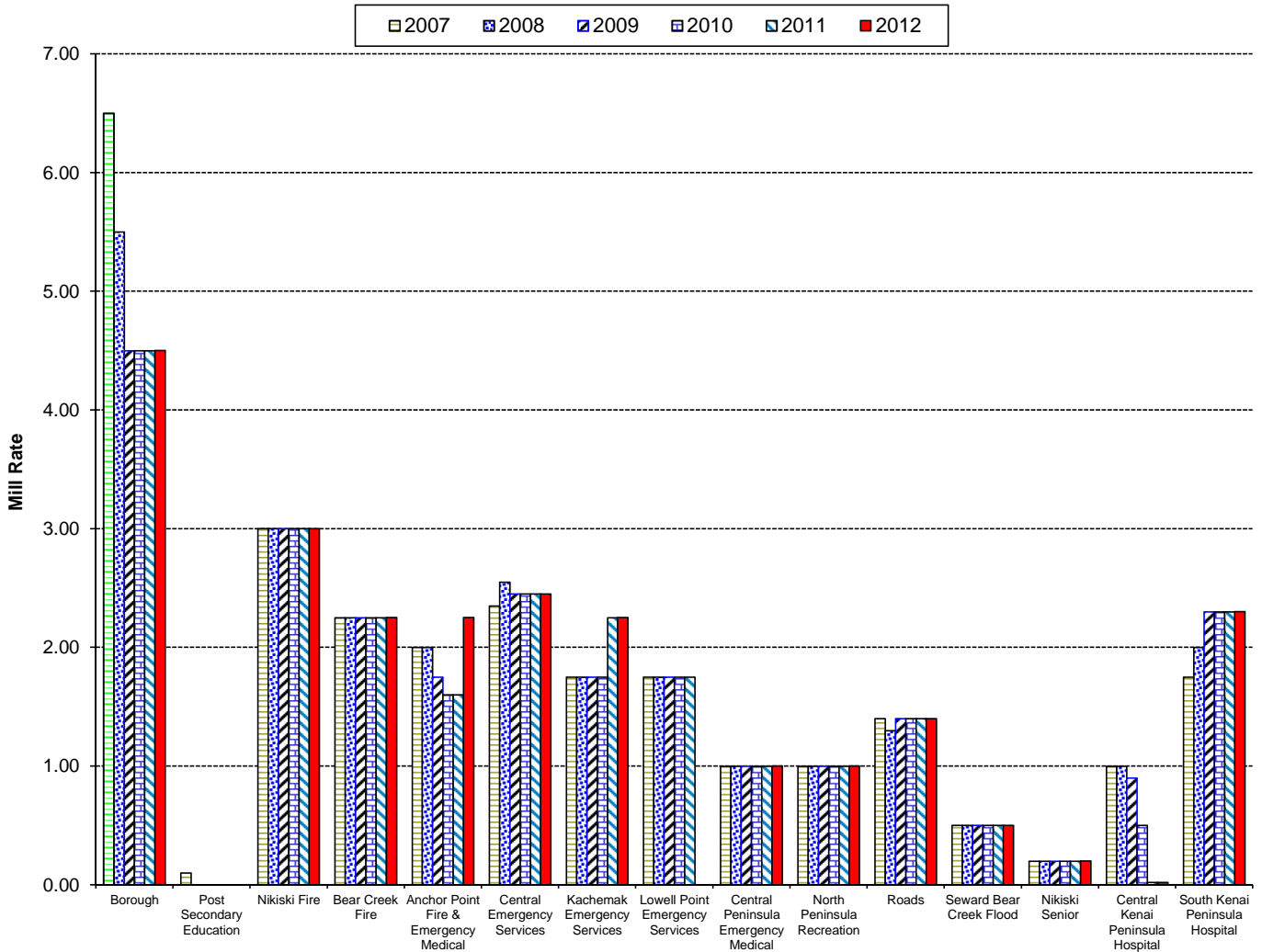
OVERLAPPING MILL RATES

TCA	Tax Code Area	Service Area	Borough	NFSA	CES	CPEMS	NPR	SBCF	CPH	SPH	Road Service Area	Total FY2012	Total FY2011	Difference FY2011 MILL/ FY2012 MILL
53	Nikiski Fire (NFSA)	3.00	4.50				1.00		0.02		1.40	9.92	9.92	0.00
57	Bear Creek Fire	2.25	4.50					0.50			1.40	8.65	8.65	0.00
68	Anchor Point Fire and Emergency Medical	2.25	4.50							2.30	1.40	10.45	9.80	0.65
58	Central Emergency Services (CES)	2.45	4.50						0.02		1.40	8.37	8.37	0.00
81	Kachemak Emergency Services (KES)	2.25	4.50							2.30	1.40	10.45	10.45	0.00
42	Lowell Point Emergency	0.00	4.50					0.50			1.40	6.40	8.15	-1.75
64	Central Peninsula Emergency Medical (CPEMS)	1.00	4.50							2.30	1.40	9.20	9.20	0.00
54	North Peninsula Recreation (NPR)	1.00	4.50		2.45				0.02		1.40	9.37	9.37	0.00
67	Road Service Area	1.40	4.50									5.90	5.90	0.00
43	Seward Bear Creek Flood (SBCF)	0.50	4.50								1.40	6.40	6.40	0.00
55	Nikiski Senior	0.20	4.50	3.00			1.00		0.02		1.40	10.12	10.12	0.00
61	Central Peninsula Hospital (WEST) (CPH)	0.02	4.50								1.40	5.92	5.92	0.00
63	Central Peninsula Hospital (EAST) (CPH)	0.02	4.50			1.00					1.40	6.92	6.92	0.00
52	South Peninsula Hospital (SPH)	2.30	4.50									6.80	6.80	0.00
65	South Peninsula Hospital (Roads) / (SPH)	2.30	4.50								1.40	8.20	8.20	0.00
20	City of Homer	4.50	4.50							2.30		11.30	11.30	0.00
80	City of Kachemak	1.00	4.50							2.30		7.80	7.80	0.00
30	City of Kenai	3.85	4.50						0.02			8.37	8.37	0.00
10	City of Seldovia	4.60	4.50									9.10	9.10	0.00
40	City of Seward	3.12	4.50					0.50				8.12	8.12	0.00
41	City of Seward Special	3.12	4.50					0.50				8.12	8.12	0.00
70	City of Soldotna	1.65	4.50		2.45				0.02			8.62	8.62	0.00

MILL RATE HISTORY

	Fiscal Year					
	2007	2008	2009	2010	2011	2012
Borough	6.50	5.50	4.50	4.50	4.50	4.50
Post Secondary Education	0.10	-	-	-	-	-
Service Areas:						
Nikiski Fire	3.00	3.00	3.00	3.00	3.00	3.00
Bear Creek Fire	2.25	2.25	2.25	2.25	2.25	2.25
Anchor Point Fire & Emergency Medical	2.00	2.00	1.75	1.60	1.60	2.25
Central Emergency Services	2.35	2.55	2.45	2.45	2.45	2.45
Kachemak Emergency Services	1.75	1.75	1.75	1.75	2.25	2.25
Lowell Point Emergency Services	1.75	1.75	1.75	1.75	1.75	0.00
Central Peninsula Emergency Medical	1.00	1.00	1.00	1.00	1.00	1.00
North Peninsula Recreation	1.00	1.00	1.00	1.00	1.00	1.00
Roads	1.40	1.30	1.40	1.40	1.40	1.40
Seward Bear Creek Flood	0.50	0.50	0.50	0.50	0.50	0.50
Nikiski Senior	0.20	0.20	0.20	0.20	0.20	0.20
Central Kenai Peninsula Hospital	1.00	1.00	0.90	0.50	0.02	0.02
South Kenai Peninsula Hospital	1.75	2.00	2.30	2.30	2.30	2.30

FISCAL YEAR



**Interfund Transfers
Fiscal Year 2012 Projection**

	Transfers In									
	Transfers Out	Special Revenue Funds							Debt Service	Capital Projects
		Central Emergency	School Fund	Post- secondary Education	Land Trust Fund	911 Fund	Nikiski Seniors	Solid Waste		
General Fund	\$ 55,599,192		\$ 43,251,135	\$ 657,791	\$ 59,915	\$ 179,513	\$ 37,273	\$ 8,049,795	\$ 2,413,770	\$ 950,000
Special Revenue Funds:										
Nikiski Fire	192,181				52,181					140,000
Bear Creek Fire	100,000									100,000
Anchor Point Fire & Emergency Medical	100,000									100,000
Central Emergency Services	1,210,520				119,142			191,378		900,000
Kachemak Emergency Services	106,767				6,767					100,000
Central Peninsula Emergency Medical	17,967	17,967								
Land Trust Fund	3,040,000									3,040,000
North Peninsula Recreation	40,000									40,000
Solid Waste	2,032,575							1,882,575		150,000
Central Kenai Peninsula Hospital	3,759,719							3,759,719		
South Kenai Peninsula Hospital	3,629,491							2,004,491		1,625,000
	\$ 69,828,412	\$ 17,967	\$ 43,251,135	\$ 657,791	\$ 59,915	\$ 357,603	\$ 37,273	\$ 8,049,795	\$ 10,251,933	\$ 7,145,000

**Interdepartmental Charges
Fiscal Year 2012**

	Transfers Out	Transfers In		
		General Fund	Special Revenue Fund	Capital Projects
General Fund:				
Purchasing	\$ 271,319	\$ -	\$ 229,335	\$ 41,984
Capital Projects	567,129	26,000	-	541,129
Planning	98,019		98,019	
River Center	105,956	-	105,956	-
Non-departmental	318,180	-	-	-
Special Revenue Funds:				
Roads	77,440	-	-	77,440
School Fund-Maintenance	600,000	225,000	-	375,000
Misc. Capital Projects & Grants	-	-	-	212,800
	<u>\$ 2,038,043</u>	<u>\$ 251,000</u>	<u>\$ 433,310</u>	<u>\$ 1,248,353</u>

Interdepartmental charges represent the cost of services provided by a department or division to another department or division. The Borough's policy is to budget 100% of staff time within each oversight department and then charge/allocate the cost of work done to the respective department receiving the service. Included in the interdepartmental charges are charges to other funds that are project length or grant funded and are not included in this budget document.

This page intentionally left blank

GENERAL FUND

The General Fund is the general operating fund of the Borough. It is used to account for all financial resources except those that must be accounted for in another fund. The General Fund accounts for the normal activities such as general government, assessing, finance, legal, planning, along with funding for schools, solid waste, etc. These activities are funded primarily by property taxes, sales taxes and intergovernmental revenues.

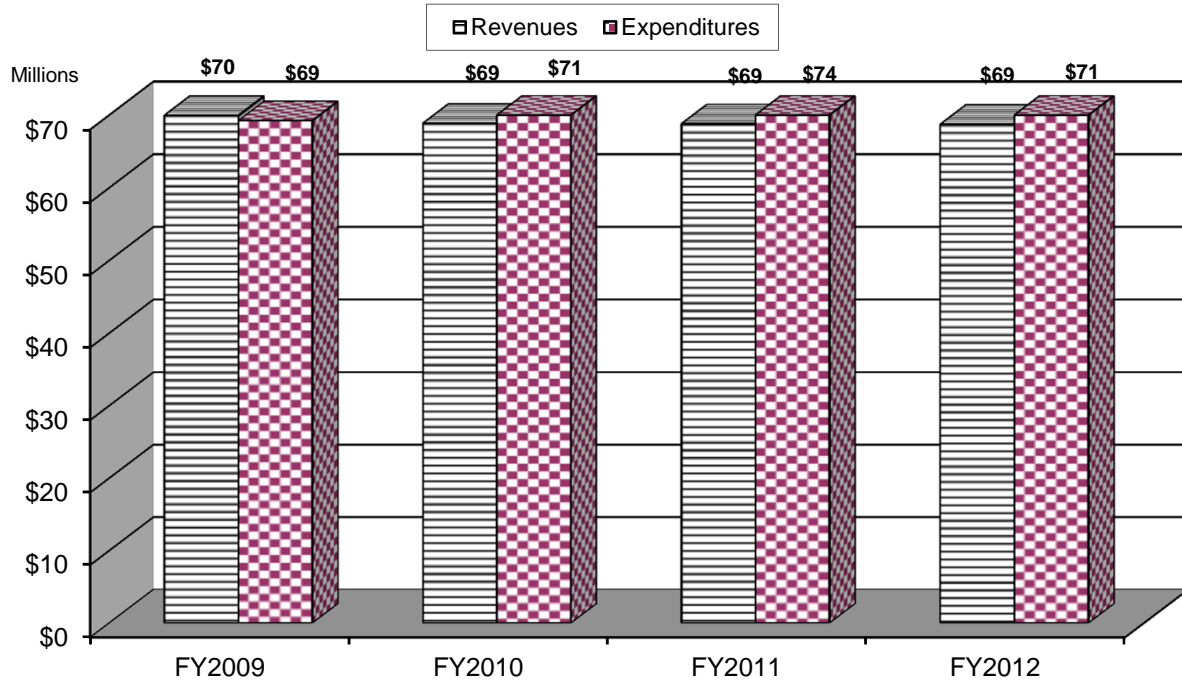
Financial Summary Information.....	47
Mill rate equivalent information.....	52
Individual department budgets:	
Assembly:	
Administration.....	54
Assembly Clerk.....	56
Elections.....	58
Records Management.....	60
Assembly Department Totals.....	62
Mayor:	
Administration.....	64
Purchasing and Contracting.....	68
Emergency Management - Administration.....	70
Emergency Management - 911 Communications.....	74
Emergency Management Totals.....	76
General Services – Administration / Human Resources.....	78
General Services - Printing/Mail.....	80
General Services - Custodial Maintenance.....	82
General Services Totals.....	84
Information Technology Department:	
Administration.....	86
Legal:	
Administration.....	90
Finance	
Administration.....	92
Financial Services.....	94
Property Tax and Collections.....	96
Sales Tax.....	98
Finance Department Totals.....	100
Assessing:	
Administration.....	102
Appraisal.....	104
Assessing Department Totals.....	107
Resource Planning:	
Administration.....	108
Geographic Information System.....	112
Resource Planning Totals.....	114
River Center:	
Administration.....	116
Capital Projects:	
Administration.....	120
Senior Citizens Grant Program.....	124
Non-Departmental.....	126
Total General Fund.....	128

General Fund

Fund: 100 General Fund

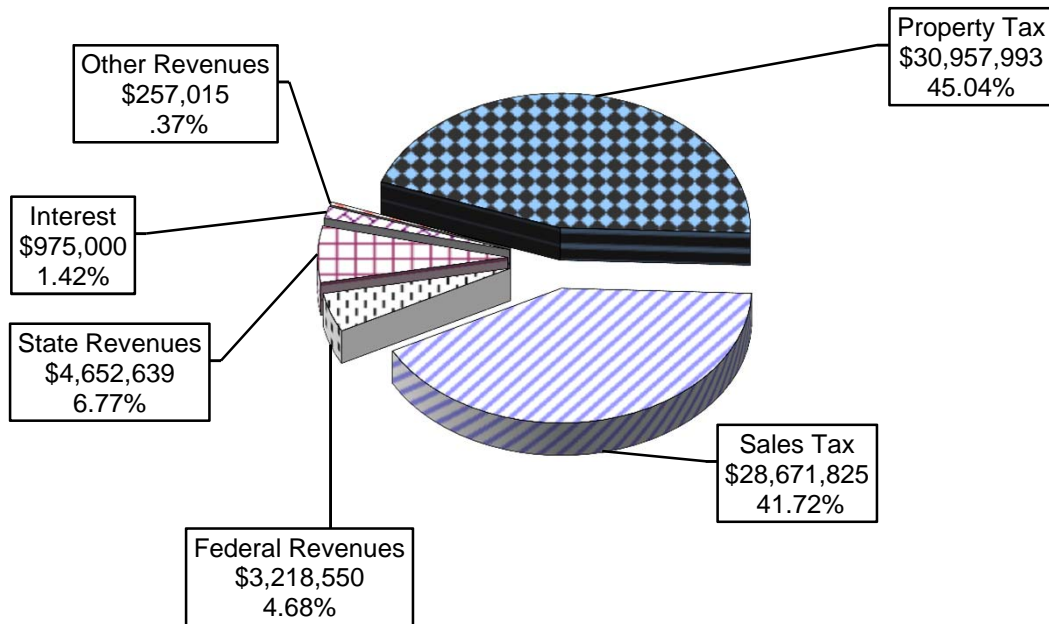
Fund Budget:	FY2009	FY2010	FY2011	FY2011	FY2012	FY2013	FY2014	FY2015
	Actual	Actual	Original Budget	Forecast Budget	Assembly Adopted	Projection	Projection	Projection
Taxable Values (000'S)								
Real	5,130,590	5,251,809	5,439,733	5,439,733	5,612,420	5,752,731	5,810,258	5,955,514
Personal	187,164	219,829	222,009	222,009	217,839	217,839	217,839	217,839
Oil & Gas (AS 43.56)	635,272	703,063	713,954	713,954	698,991	664,041	630,839	599,297
Total Taxable Values	5,953,026	6,174,701	6,375,696	6,375,696	6,529,250	6,634,611	6,658,936	6,772,651
Mill Rate	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50
Revenues:								
Property Taxes:								
Real	\$ 22,772,732	\$ 24,256,906	\$ 24,478,799	\$ 24,478,799	\$ 25,255,890	\$ 25,887,287	\$ 26,146,160	\$ 26,799,814
Personal	881,906	999,302	979,060	979,060	960,670	960,670	960,670	960,670
Oil & Gas (AS 43.56)	3,017,848	3,094,527	3,212,793	3,212,793	3,145,460	2,988,187	2,838,777	2,696,838
Penalty and Interest	418,973	498,901	470,615	470,615	458,937	458,937	458,937	458,937
Flat Tax	459,188	467,030	428,467	428,467	437,036	437,036	437,036	437,036
Motor Vehicle Tax	704,799	675,205	800,000	800,000	700,000	700,000	700,000	700,000
Total Property Taxes	28,255,446	29,991,871	30,369,734	30,369,734	30,957,993	31,432,117	31,541,580	32,053,295
Sales Tax	28,585,036	25,950,998	27,843,495	27,306,500	28,671,825	29,818,698	31,011,446	32,251,904
Federal Revenue	4,123,299	4,141,837	3,981,035	3,230,535	3,218,550	3,151,929	3,151,929	3,151,929
State Revenue	5,472,058	4,992,049	4,553,497	4,553,497	4,652,639	4,610,101	4,608,294	4,603,276
Interest Revenue	2,172,709	1,674,042	674,609	1,000,000	975,000	975,000	1,250,000	1,250,000
Other Revenue	1,211,368	1,129,084	1,203,034	1,203,034	257,015	198,500	198,500	198,500
Total Revenues	69,819,916	67,879,881	68,625,404	67,663,300	68,733,022	70,186,345	71,761,749	73,508,904
Other Financing Sources:								
Transfers From Other Funds:	143,775	996,175	1,147,832	1,147,832	-	-	-	-
Total Other Financing Sources	143,775	996,175	1,147,832	1,147,832	-	-	-	-
Total Revenues and Other Financing Sources	69,963,691	68,876,056	69,773,236	68,811,132	68,733,022	70,186,345	71,761,749	73,508,904
Expenditures:								
Personnel	12,039,596	12,914,021	12,797,287	12,968,825	12,394,821	12,828,640	13,277,642	13,675,971
Supplies	251,679	193,318	235,675	283,662	207,273	211,418	215,646	219,959
Services	4,819,594	4,395,205	4,807,549	4,920,482	4,227,177	4,311,721	4,397,955	4,485,914
Capital Outlay	186,556	199,342	132,900	171,592	92,361	94,208	96,092	98,014
Interdepartmental Charges	(1,766,047)	(890,476)	(633,650)	(712,380)	(1,109,603)	(1,131,795)	(1,154,431)	(1,177,520)
Total Expenditures	15,531,378	16,811,410	17,339,761	17,632,181	15,812,029	16,314,192	16,832,904	17,302,338
Operating Transfers To:								
Special Revenue Fund - Schools	41,146,945	42,983,376	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135
Special Revenue Fund - Solid Waste	6,812,194	6,493,584	8,249,899	8,558,234	8,049,795	8,167,103	7,935,992	7,505,325
Special Revenue Funds - Other	780,031	671,315	784,027	784,027	934,492	951,366	970,661	990,785
Debt Service - School Debt	2,310,298	2,269,537	2,287,138	2,263,138	2,413,770	2,610,858	2,608,277	2,601,108
Capital Projects - Schools	1,550,000	1,400,471	1,250,000	1,250,000	950,000	1,250,000	1,250,000	1,250,000
Capital Projects - Other	1,108,595	505,000	-	-	-	368,000	-	-
Total Operating Transfers	53,708,063	54,323,283	55,822,199	56,106,534	55,599,192	56,598,462	56,016,065	55,598,353
Total Expenditures and Operating Transfers	69,239,441	71,134,693	73,161,960	73,738,715	71,411,221	72,912,654	72,848,969	72,900,691
Net Results From Operations	724,250	(2,258,637)	(3,388,724)	(4,927,583)	(2,678,199)	(2,726,309)	(1,087,220)	608,213
Projected Lapse	-	-	520,193	552,644	474,361	489,426	504,987	519,070
Change in Fund Balance	724,250	(2,258,637)	(2,868,531)	(4,374,939)	(2,203,838)	(2,236,883)	(582,233)	1,127,283
Beginning Fund Balance	24,575,379	25,299,629	23,025,423	23,040,992	18,666,053	16,462,215	14,225,332	13,643,099
Ending Fund Balance	\$ 25,299,629	\$ 23,040,992	\$ 20,156,892	\$ 18,666,053	\$ 16,462,215	\$ 14,225,332	\$ 13,643,099	\$ 14,770,382

GENERAL FUND REVENUES AND EXPENDITURES HISTORY

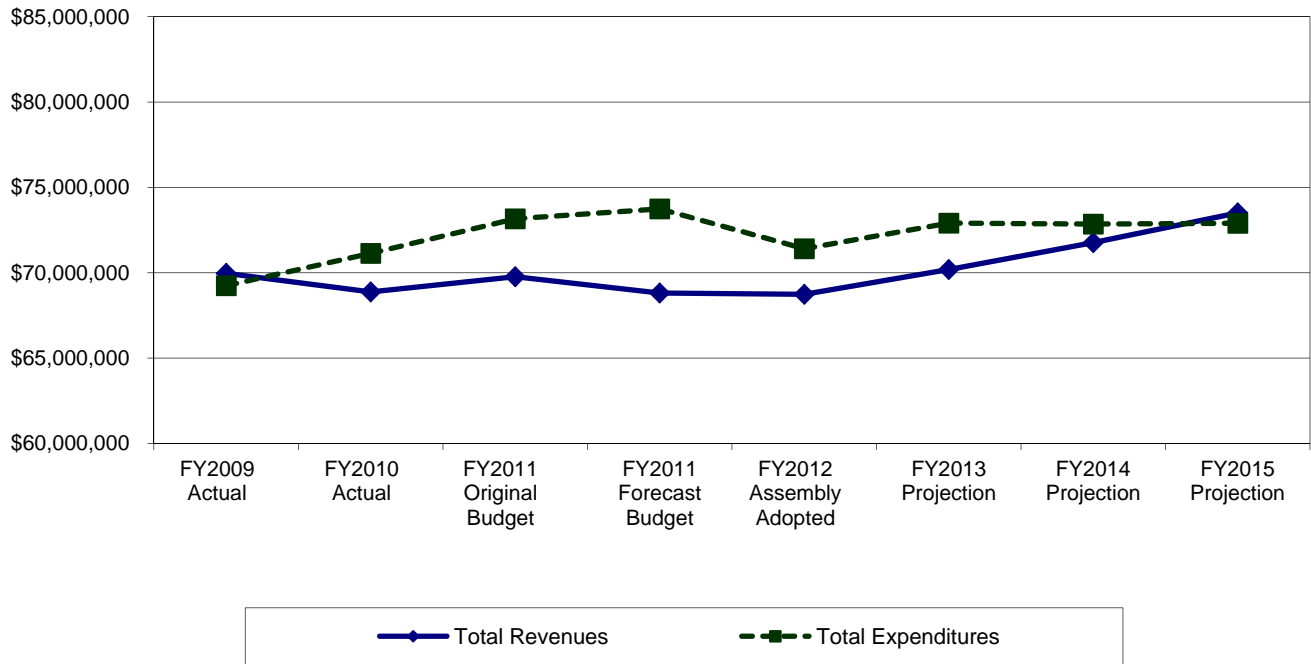


* FY2011 is based on estimates made prior to year end. FY2012 is based on projected budget.

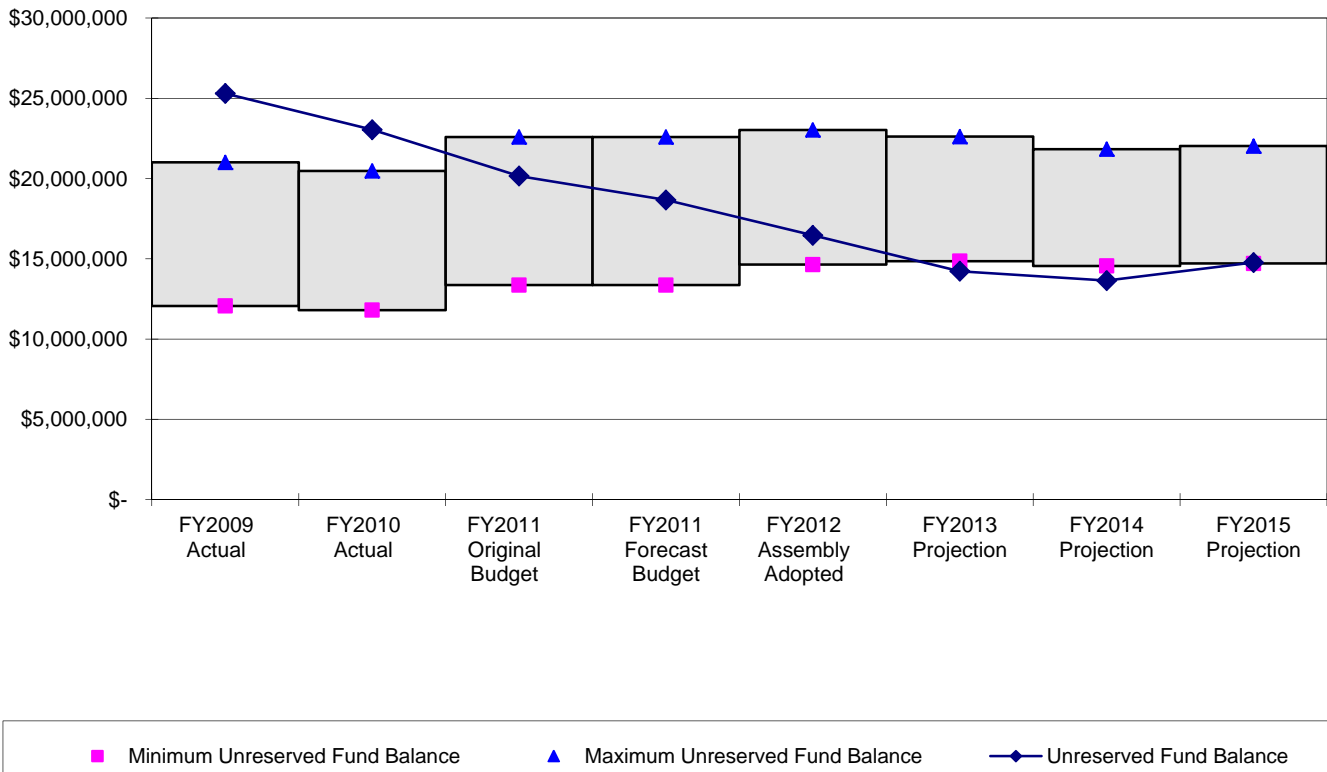
WHERE THE MONEY COMES FROM GENERAL FUND REVENUE PROJECTIONS - FY2012 \$68,733,022



GENERAL FUND REVENUES AND EXPENDITURES



GENERAL FUND UNRESERVED FUND BALANCE



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100 General Fund
Total General Fund Expenditures By Line Item**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted		
Personnel								
40110	Regular Wages	\$ 6,288,637	\$ 6,694,509	\$ 7,156,977	\$ 7,115,478	\$ 6,808,395	\$ (307,083)	-4.32%
40120	Temporary Wages	346,319	342,333	320,325	380,904	354,834	(26,070)	-6.84%
40130	Overtime Wages	86,331	102,167	117,706	120,846	87,866	(32,980)	-27.29%
40210	FICA	577,102	616,298	670,091	672,212	644,549	(27,663)	-4.12%
40221	PERS	2,328,470	1,981,968	1,616,384	1,616,384	1,527,196	(89,188)	-5.52%
40321	Health Insurance	1,531,984	2,189,606	2,028,504	2,130,421	2,020,450	(109,971)	-5.16%
40322	Life Insurance	13,601	11,327	18,581	18,581	17,433	(1,148)	-6.18%
40410	Leave	844,015	922,492	855,163	855,163	877,133	21,970	2.57%
40511	Other benefits	23,137	53,321	13,556	58,836	56,965	(1,871)	-3.18%
	Total: Personnel	12,039,596	12,914,021	12,797,287	12,968,825	12,394,821	(574,004)	-4.43%
Supplies								
42020	Signage Supplies	-	4,921	-	25,471	-	(25,471)	-100.00%
42021	Promotional Supplies	288	-	1,000	1,000	1,000	-	0.00%
42110	Office Supplies	72,415	51,395	70,375	75,949	63,475	(12,474)	-16.42%
42120	Computer Software	60,806	52,804	21,400	40,487	11,100	(29,387)	-72.58%
42210	Operating Supplies	69,407	48,579	78,075	72,822	72,273	(549)	-0.75%
42230	Fuel, Oils and Lubricants	13,979	11,687	17,900	17,640	18,100	460	2.61%
42240	Janitorial Supplies	1,923	-	-	75	-	(75)	-100.00%
42250	Uniforms	1,009	1,520	1,425	1,640	2,125	485	29.57%
42263	Training Supplies	332	76	400	1,400	400	(1,000)	-71.43%
42310	Repair/Maintenance Supplies	25,508	14,997	30,800	30,140	30,450	310	1.03%
42360	Motor Vehicle Repair Supplies	506	1,154	900	2,400	900	(1,500)	-62.50%
42410	Small Tools	5,506	6,124	13,400	13,228	7,450	(5,778)	-43.68%
42424	Safety Supplies	-	61	-	1,410	-	(1,410)	-100.00%
	Total: Supplies	251,679	193,318	235,675	283,662	207,273	(76,389)	-26.93%
Services								
43006	Senior Centers Grant Program	481,969	481,969	481,969	481,969	491,608	9,639	2.00%
43009	Contractual Services - EDD	50,000	50,000	50,000	50,000	40,000	(10,000)	-20.00%
43010	Contractual Services - CARTS	75,000	50,000	50,000	50,000	25,000	(25,000)	-50.00%
43011	Contractual Services	1,306,232	932,767	874,720	1,003,696	548,151	(455,545)	-45.39%
43012	Audit Services	79,960	84,780	80,000	89,402	90,000	598	0.67%
43013	Radio Broadcasts	12,233	11,154	14,000	14,000	14,000	-	0.00%
43015	Water/Air Sample Testing	5,000	5,000	5,000	5,000	5,000	-	0.00%
43017	Investment Portfolio Fees	36,136	28,922	39,000	32,814	39,000	6,186	18.85%
43019	Software Licensing	366,908	473,926	475,100	488,177	515,683	27,506	5.63%
43021	Peninsula Promotion	316,761	316,757	310,000	310,000	310,000	-	0.00%
43031	Litigation	4,055	2,229	6,000	9,000	6,000	(3,000)	-33.33%
43034	Atty's Fees - Special	46,015	11,155	30,000	91,000	13,395	(77,605)	-85.28%
43110	Communications	247,692	281,190	302,900	273,337	138,366	(134,971)	-49.38%
43140	Postage	135,212	100,716	127,855	113,985	121,400	7,415	6.51%
43210	Transportation/Subsistence	302,693	277,445	310,173	326,492	379,268	52,776	16.16%
43215	Travel - Out of State	13,943	12,144	14,300	30,300	25,250	(5,050)	-16.67%
43216	Travel - In State	19,163	9,412	28,350	28,350	27,750	(600)	-2.12%
43220	Car Allowance	154,194	149,481	149,400	149,400	144,277	(5,123)	-3.43%
43221	Car Allowance/PC	21,750	20,925	23,400	23,400	23,400	-	0.00%
43250	Freight and Express	843	4,929	1,950	1,950	1,750	(200)	-10.26%
43260	Training	46,992	54,796	86,300	85,425	62,445	(22,980)	-26.90%
43270	Employee Development	3,636	7,500	7,500	7,500	7,500	-	0.00%
43310	Advertising	144,670	121,935	190,160	179,217	142,160	(37,057)	-20.68%
43410	Printing	51,469	44,390	59,700	63,789	63,800	11	0.02%
43510	Insurance Premium	167,404	163,274	183,377	161,215	132,248	(28,967)	-17.97%
43600	Project Management	2,781	-	2,000	-	2,000	2,000	-
43610	Utilities	241,975	215,739	236,130	235,530	191,309	(44,221)	-18.78%
43720	Equipment Maintenance	98,461	58,116	155,740	120,062	113,740	(6,322)	-5.27%
43750	Vehicle Maintenance	920	125	1,500	1,500	2,000	500	33.33%
43764	Snow Removal	2,471	3,386	7,400	7,400	5,000	(2,400)	-32.43%
43780	Maintenance Buildings	12,235	19,186	31,197	26,247	34,867	8,620	32.84%
43810	Rents and Operating Leases	26,433	24,691	30,922	32,112	30,322	(1,790)	-5.57%

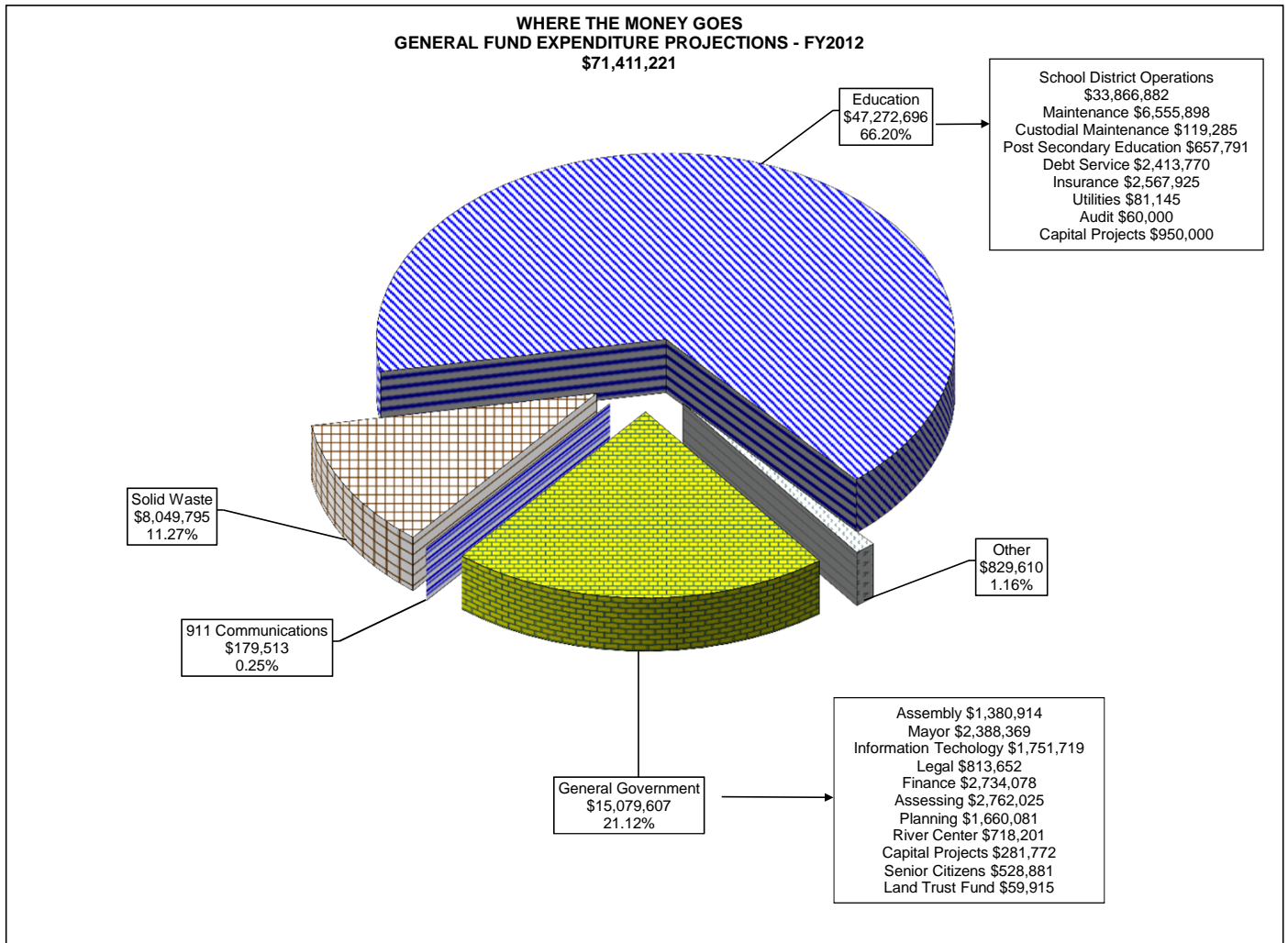
Fund 100 General Fund
Total General Fund Expenditures By Line Item - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Services - Continued							
43812 Equipment Replacement Pymt.	250,077	263,463	286,199	286,199	278,395	(7,804)	-2.73%
43920 Dues and Subscription	69,229	81,364	90,807	89,875	87,593	(2,282)	-2.54%
43931 Recording Fees	8,901	13,733	9,500	13,500	9,500	(4,000)	-29.63%
43932 Litigation Reports	16,181	18,606	20,000	29,266	20,000	(9,266)	-31.66%
43999 Contingency	-	-	35,000	9,373	35,000	25,627	273.41%
49999 Disaster Relief Contingency	-	-	-	-	50,000	50,000	-
Total: Services	4,819,594	4,395,205	4,807,549	4,920,482	4,227,177	(693,305)	-14.09%
Capital Outlay							
48120 Office Machines	36,723	48,560	23,300	27,779	13,000	(14,779)	-53.20%
48210 Communication Equipment	-	27,130	16,000	3,070	6,000	2,930	95.44%
48311 Machinery and Equipment	11,774	-	-	-	-	-	-
48630 Improvements Other Than Buildings	-	12,000	-	-	-	-	-
48710 Minor Office Equipment	96,058	83,070	65,650	96,127	48,821	(47,306)	-49.21%
48720 Minor Office Furniture	21,782	17,546	18,950	22,154	10,240	(11,914)	-53.78%
48730 Minor Communication Equipment	4,911	3,589	7,000	20,462	13,300	(7,162)	-35.00%
48740 Minor Machinery & Equipment	15,308	7,447	2,000	2,000	1,000	(1,000)	-50.00%
Total: Capital Outlay	186,556	199,342	132,900	171,592	92,361	(79,231)	-46.17%
Transfers							
50241 Tfr S/D Operations	41,146,945	42,983,376	43,251,135	43,251,135	43,251,135	-	0.00%
50242 Tfr Postsecondary Education	595,302	634,773	637,570	637,570	657,791	20,221	3.17%
50250 Tfr Land Trust Fund	-	-	59,915	59,915	59,915	-	0.00%
50260 Tfr Disaster Relief Fund	-	-	50,000	50,000	-	(50,000)	-100.00%
50264 Tfr 911 Fund	-	-	-	-	179,513	179,513	-
50271 Tfr Miscellaneous Grant Fund	148,187	-	-	-	-	-	-
50280 Tfr Nikiski Senior Service Area	36,542	36,542	36,542	36,542	37,273	731	2.00%
50290 Tfr to Solid Waste	6,812,194	6,493,584	8,249,899	8,558,234	8,049,795	(508,439)	-5.94%
50308 Tfr School Debt	2,309,738	2,269,537	2,262,138	2,262,138	2,403,770	141,632	6.26%
50349 Tfr School Debt Expense	560	-	25,000	1,000	10,000	9,000	900.00%
50400 Tfr School Capital Projects	1,550,000	1,400,471	1,250,000	1,250,000	950,000	(300,000)	-24.00%
50407 Tfr General Gov't. Capital Projects	858,595	450,000	-	-	-	-	-
50409 Tfr Resouce Mgmt Capital Project	-	55,000	-	-	-	-	-
50443 Tfr Central Emergency SA Cap Proj.	250,000	-	-	-	-	-	-
Total: Transfers	53,708,063	54,323,283	55,822,199	56,106,534	55,599,192	(507,342)	-0.90%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(1,766,047)	(890,476)	(633,650)	(712,380)	(1,109,603)	(397,223)	55.76%
Total: Interdepartmental Charges	(1,766,047)	(890,476)	(633,650)	(712,380)	(1,109,603)	(397,223)	55.76%
Department Total	\$ 69,239,441	\$ 71,134,693	\$ 73,161,960	\$ 73,738,715	\$ 71,411,221	\$ (2,327,494)	-3.16%

MILL RATE EQUIVALENTS FOR THE GENERAL FUND

	FY2009 ACTUAL		FY2010 ACTUAL		FY2011 BUDGET		FY2012 BUDGET	
	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE
	5,953,026,000	EQUIVALENT	6,174,701,000	EQUIVALENT	6,375,696,000	EQUIVALENT	6,529,250,000	EQUIVALENT
REVENUES:								
Taxes:								
Property Tax	\$ 27,091,459	4.551	\$ 28,849,636	4.672	\$ 29,141,267	4.571	\$ 29,820,957	4.567
Motor Vehicle Tax	704,799	0.118	675,205	0.109	800,000	0.125	700,000	0.107
Flat Tax	459,188	0.077	467,030	0.076	428,467	0.067	437,036	0.067
Sales Tax	28,585,036	4.802	25,950,998	4.203	27,843,495	4.367	28,671,825	4.391
Total Taxes	56,840,482	9.548	55,942,869	9.060	58,213,229	9.130	59,629,818	9.133
Federal Revenues	4,123,299	0.693	4,141,837	0.671	3,981,035	0.624	3,218,550	0.493
State Revenues:								
Reimbursement for School Debt	1,616,817	0.272	1,588,677	0.257	1,583,497	0.248	1,682,639	0.258
Revenue Sharing	2,060,590	0.346	2,071,347	0.335	2,150,000	0.337	2,150,000	0.329
Safe Communities Program	-	0.000	-	0.000	-	0.000	-	0.000
State Fiscal Relief	-	0.000	-	0.000	-	0.000	-	0.000
Fish Tax	733,948	0.123	761,819	0.123	650,000	0.102	650,000	0.100
Other	1,060,703	0.178	570,206	0.092	170,000	0.027	170,000	0.026
Total State Revenues	5,472,058	0.919	4,992,049	0.808	4,553,497	0.714	4,652,639	0.713
Fees, Costs & Miscellaneous	1,211,368	0.203	1,129,084	0.183	1,203,034	0.189	257,015	0.039
Interest Earned	2,172,709	0.365	1,674,042	0.271	674,609	0.106	975,000	0.149
Total Revenues	69,819,916	11.728	67,879,881	10.993	68,625,404	10.764	68,733,022	10.527
Other Financing Sources:								
Operating Transfers:								
Special Revenue	143,775	0.024	996,175	0.161	147,832	0.023	-	0.000
Internal Service Funds	-	0.000	-	0.000	1,000,000	0.157	-	0.000
Total Other Financing Sources	143,775	0.024	996,175	0.161	1,147,832	0.180	-	0.000
Total Revenues and Other Financing Sources	\$ 69,963,691	11.753	\$ 68,876,056	11.155	\$ 69,773,236	10.944	\$ 68,733,022	10.527
EXPENDITURES:								
General Government:								
Assembly								
Administration	388,395	0.065	414,181	0.067	483,537	0.076	481,731	0.074
Clerk	442,278	0.074	453,307	0.073	470,399	0.074	479,980	0.074
Elections	102,918	0.017	80,432	0.013	109,772	0.017	185,194	0.028
Records Management	201,393	0.034	233,272	0.038	221,078	0.035	234,009	0.036
Total Assembly	1,134,984	0.191	1,181,192	0.191	1,284,786	0.202	1,380,914	0.211
Mayor								
Administration	759,412	0.128	793,749	0.129	680,432	0.107	578,015	0.089
Purchasing and Contracting	209,938	0.035	240,870	0.039	239,257	0.038	242,332	0.037
Emergency Management	435,094	0.073	444,400	0.072	619,016	0.097	656,381	0.101
911 Communications	1,095,460	0.184	1,414,039	0.229	1,499,787	0.235	-	0.000
General Services-Administration	505,165	0.085	525,355	0.085	526,008	0.083	537,924	0.082
Print/Mail Services	206,165	0.035	207,258	0.034	254,965	0.040	254,432	0.039
Custodial Maintenance	109,060	0.018	118,455	0.019	111,661	0.018	119,285	0.018
Total Mayor	3,320,294	0.558	3,744,126	0.606	3,931,126	0.617	2,388,369	0.366
Information Technology	1,595,912	0.268	1,681,169	0.272	1,765,127	0.277	1,751,719	0.268
Legal	803,086	0.135	794,952	0.129	843,608	0.132	813,652	0.125
Finance								
Administration	465,104	0.078	458,971	0.074	469,180	0.074	486,870	0.075
Financial Services	801,152	0.135	844,100	0.137	830,058	0.130	870,188	0.133
Property Tax & Collections	751,694	0.126	889,673	0.144	889,432	0.140	867,213	0.133
Sales Tax	369,658	0.062	439,358	0.071	460,993	0.072	509,807	0.078
Total Finance	2,387,608	0.401	2,632,102	0.426	2,649,663	0.416	2,734,078	0.419
Assessing								
Administration	917,930	0.154	1,004,685	0.163	1,140,690	0.179	1,156,308	0.177
Appraisal	1,443,337	0.242	1,482,056	0.240	1,416,756	0.222	1,605,717	0.246
Total Assessing	2,361,267	0.397	2,486,741	0.403	2,557,446	0.401	2,762,025	0.423
Planning								
Administration	1,059,884	0.178	1,159,474	0.188	1,165,724	0.183	1,141,708	0.175
Graphic Information Systems	445,377	0.075	490,186	0.079	521,746	0.082	518,373	0.079
Total Assessing	1,505,261	0.253	1,649,660	0.267	1,687,470	0.265	1,660,081	0.254
River Center	667,201	0.112	824,550	0.134	728,836	0.114	718,201	0.110
Capital Projects	175,468	0.029	519,235	0.084	426,025	0.067	281,772	0.043
Senior Citizens	481,969	0.081	481,969	0.078	481,969	0.076	491,608	0.075

Non-Departmental								
Contract Services	915,247	0.154	357,437	0.058	260,000	0.041	225,000	0.034
Tourism Promotion	295,500	0.050	300,000	0.049	300,000	0.047	300,000	0.046
Insurance	154,662	0.026	147,134	0.024	166,058	0.026	115,493	0.018
Other	364,268	0.061	223,284	0.036	185,297	0.029	217,797	0.033
Interdepartmental Charges	(631,349)	-0.106	(212,141)	-0.034	72,350	0.011	(28,680)	-0.004
Total Non-Departmental	1,098,328	0.184	815,714	0.132	983,705	0.154	829,610	0.127
Total Operations	15,531,378	2.609	16,811,410	2.723	17,339,761	2.720	15,812,029	2.422
Other Financing Uses:								
Operating Transfers To:								
Special Revenue Funds:								
School District Operations	41,146,945	6.912	42,983,376	6.961	43,251,135	6.784	43,251,135	6.624
Postsecondary Education	595,302	0.100	634,773	0.103	637,570	0.100	657,791	0.101
Land Trust Fund	-	0.000	-	0.000	59,915	0.009	59,915	0.009
Disaster Relief Fund	-	0.000	-	0.000	50,000	0.008	-	0.000
911 Communications	-	0.000	-	0.000	-	0.000	179,513	0.027
Nikiski Senior	36,542	0.006	36,542	0.006	36,542	0.006	37,273	0.006
Solid Waste	6,812,194	1.144	6,493,584	1.052	8,249,899	1.294	8,049,795	1.233
Miscellaneous Grants	148,187	0.025	-	0.000	-	0.000	-	0.000
Debt Service Fund:								
School Debt	2,310,298	0.388	2,269,537	0.368	2,287,138	0.359	2,413,770	0.370
Capital Projects Funds:								
School Revenue	1,550,000	0.260	1,400,471	0.227	1,250,000	0.196	950,000	0.145
General Government	858,595	0.144	505,000	0.082	-	0.000	-	0.000
Central Emergency Services	250,000	0.042	-	0.000	-	0.000	-	0.000
Total Other Financing Uses	53,708,063	9.022	54,323,283	8.798	55,822,199	8.755	55,599,192	8.515
Total Expenditures and Other Financing Uses	69,239,441	11.631	71,134,693	11.520	73,161,960	11.475	71,411,221	10.937
Fund Balance Increase/(Decrease)	\$ 724,250	0.122	\$ (2,258,637)	-0.366	\$ (3,388,724)	-0.532	\$ (2,678,199)	-0.410



Fund: 100 General Fund
Dept: 11110 Assembly - Administration

Department Function

Mission: Formulate policies and ordinances to guide the orderly development and administration of the Borough.

Major long-term issues and concerns:

- Addressing solutions to the Public Employees Retirement System (PERS) funding shortfall.
- Development of sustainable revenue sharing program by the State of Alaska.
- Addressing solutions to maintain School District funding at a sustainable level.
- Community Outreach for Capital Projects, and work with Borough Administration to distribute Revenue Sharing to unincorporated communities.
- Addressing Code Review and Revisions.

Objectives FY2012/Budget highlights:

- Ensure PERS funding is provided by the State for FY2012 at a rate equal to that provided for in FY2011.
- Ensure that Revenue Sharing or comparable funding program is appropriated by the State for FY2012.
- Work with lobbyist in Washington DC to secure funding for the Borough from the Federal Stimulus Project fund and other KPB projects as outlined in legislative requests.

Previous year accomplishments:

- Maintained a Mill Rate of 4.5.
- Continued Support for the Spruce Bark Beetle Mitigation Program.

Significant budgetary changes:

- Increase in travel to account for actual number of Assembly Members who will be traveling – due to implementation of term limits there is a need for additional training and travel.

Key Measures

	<u>CY2008 Actual</u>	<u>CY2009 Actual</u>	<u>CY2010 Actual</u>	<u>CY2011 Projected</u>
Regular and special assembly meetings	20	22	20	20
Legislative priority community meetings	9	10	11	12
Number of Ordinances heard	101	99	86	100
Number of Resolutions heard	92	117	101	100
Work Sessions/Task Force Meeting	9	10	14	10

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11110 - Assembly Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40120 Temporary Wages	\$ 45,800	\$ 43,950	\$ 44,400	\$ 44,400	\$ 44,400	\$ -	0.00%
40120 Temporary Wages - BOA	1,400	800	2,100	2,100	2,100	-	0.00%
40120 Temporary Wages - BOE	2,100	2,700	5,000	5,000	5,000	-	0.00%
40210 FICA	4,816	5,141	5,455	5,455	5,455	-	0.00%
40221 PERS	8,678	5,086	3,432	3,432	1,056	(2,376)	-69.23%
40321 Health Insurance	109,633	140,910	138,780	145,995	136,000	(9,995)	-7.20%
40322 Life Insurance	350	276	510	510	510	-	0.00%
Total: Personnel	172,777	198,863	199,677	206,892	194,521	(12,371)	-6.20%
Supplies							
42110 Office Supplies	1,538	519	2,600	2,270	2,600	330	12.69%
42120 Computer Software	620	-	-	-	-	-	-
42210 Operating Supplies	95	36	100	430	100	(330)	-330.00%
Total: Supplies	2,253	555	2,700	2,700	2,700	-	0.00%
Services							
43011 Contractual Services	4,070	2,472	22,000	22,000	2,000	(20,000)	-90.91%
43012 Audit Services	79,960	84,780	80,000	89,402	90,000	598	0.75%
43013 Radio Broadcast	12,233	11,154	14,000	14,000	14,000	-	0.00%
43110 Communications	3,271	2,821	4,000	4,000	4,000	-	0.00%
43210 Transport/Subsistence	18,683	17,304	17,400	17,400	17,400	-	0.00%
43210 Transport/Subsistence -BOA	474	374	600	600	600	-	0.00%
43210 Transport/Subsistence - BOE	479	890	1,500	1,500	1,500	-	0.00%
43215 Travel Out of State	13,943	12,144	14,300	30,300	25,250	(5,050)	-35.31%
43216 Travel in State	19,163	9,412	28,350	28,350	27,750	(600)	-2.12%
43220 Car Allowance	19,950	19,550	19,800	19,800	19,800	-	0.00%
43260 Training	2,355	4,178	5,850	9,850	8,850	(1,000)	-17.09%
43310 Advertising - BOA	435	554	1,000	1,000	1,000	-	0.00%
43310 Advertising - BOE	843	1,280	1,000	1,000	1,000	-	0.00%
43410 Printing	-	267	300	300	300	-	0.00%
43610 Utilities	21,093	18,975	19,560	19,560	19,560	-	0.00%
43720 Equipment Maintenance	1,283	1,444	1,500	1,500	1,500	-	0.00%
43920 Dues and Subscriptions	15,130	27,164	30,000	30,000	30,000	-	0.00%
43999 Contingencies	-	-	20,000	-	20,000	20,000	100.00%
Total: Services	213,365	214,763	281,160	290,562	284,510	(6,052)	-2.15%
Department Total	\$ 388,395	\$ 414,181	\$ 483,537	\$ 500,154	\$ 481,731	\$ (18,423)	-3.68%

LINE-ITEM EXPLANATIONS

40120 Temporary Wages. Includes regular monthly compensation for Assembly Members and stipends paid to Board of Equalization and Board of Adjustment members.

43011 Contractual Services. Assembly photos, plaques, hearing transcripts, etc..

43012 Audit Services. Borough and service area audits, which includes the state and federal single audit. Compliance audits, as well as financial audits, are required of the borough and all component units.

43013 Radio Broadcasts. Based on regular meetings and additional funding for off-site and special meetings, if required.

43210 Transport/Subsistence. Assembly travel within the borough, including mileage and subsistence, for borough assembly meetings. Also includes provision of meals at borough meetings. Travel and meal costs for Board of Adjustment and Board of Equalization hearings

43215 Travel Out of State. National Association of Counties Annual Conference.

43216 Travel In State. Outside of borough travel to Alaska Municipal League (AML) annual conference, AML legislative committee meetings, and legislative lobbying trips to Juneau.

43920 Dues and Subscriptions. Includes Alaska Municipal League, National Association of Counties, Alaska budget report, and other items.

Fund:	100	General Fund
Dept:	11120	Assembly-Clerk

Department Function

Mission: To provide administrative support to the Borough assembly. This includes coordinating all assembly meetings with other governmental agencies and serving as a liaison between the assembly, borough administration, and the general public.

Major long-term issues and concerns:

- Dissemination of information to Assembly Members, Borough administration, and the general public, by use of the internet and e-mail notification system to reduce paper and energy consumption.

Objectives FY2012/Budget highlights:

- Provide professional, efficient and timely support to the Assembly, Board of Equalization, Board of Adjustment, the Borough Administration and the public.

Previous year accomplishments:

- Reviewed all submitted voter initiatives within required time frame.
- Increased the amount of information provided to the public via the Internet.
- Coordinated with Borough Administration to establish Utility Special Assessment Districts.
- Coordinated and produced the 2011 State Legislative Priority Project book.
- Coordinated and produced the 2011 Federal Transportation and Federal Priority books.

Significant budgetary changes:

- None.

Key Measures

	CY2008 <u>Actual</u>	CY2009 <u>Actual</u>	CY2010 <u>Actual</u>	CY2011 <u>Projected</u>
Staffing history	3.67	3.67	3.67	3.67
Public Notices	40	45	43	45
Public records request	35	80	94	100
Board of Equalization appeal applications	375	350	253	325
Board of Equalization appeals heard	30	16	17	25
Board of Adjustment appeals heard	2	1	1	1
Regular and special assembly meetings	22	20	20	20
Legislative Priority Community Meetings	9	11	12	12
Bid Award Appeals Heard	0	1	2	0
Disciplinary Appeals Heard	0	2	0	0

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11120 - Assembly Clerk**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 186,714	\$ 188,927	\$ 201,133	\$ 201,133	\$ 222,084	\$ 20,951	10.42%
40130 Overtime Wages	3,564	6,116	6,010	6,010	6,594	584	9.72%
40210 FICA	16,041	16,053	18,187	18,187	20,560	2,373	13.05%
40221 PERS	63,899	53,546	46,278	46,278	51,089	4,811	10.40%
40321 Health Insurance	42,646	56,539	56,592	59,665	62,390	2,725	4.57%
40322 Life Insurance	351	289	503	503	551	48	9.54%
40410 Leave	18,587	22,161	21,369	21,369	30,505	9,136	42.75%
Total: Personnel	331,802	343,631	350,072	353,145	393,773	40,628	11.50%
Supplies							
42110 Office Supplies	3,658	2,466	3,200	3,200	3,200	-	0.00%
42210 Operating Supplies	40	241	500	500	500	-	0.00%
42410 Small Tools	-	120	-	-	-	-	-
Total: Supplies	3,698	2,827	3,700	3,700	3,700	-	0.00%
Services							
43011 Contractual Services	10,138	10,663	12,000	12,000	12,000	-	0.00%
43019 Software Licensing	479	-	425	687	500	(187)	-27.22%
43110 Communications	2,531	2,413	3,000	3,000	3,000	-	0.00%
43140 Postage	7,795	4,728	8,500	8,238	6,000	(2,238)	-27.17%
43210 Transportation/Subsistence	7,609	10,564	10,370	10,370	12,450	2,080	20.06%
43220 Car Allowance	5,772	6,095	6,012	6,012	6,012	-	0.00%
43250 Freight and Express	26	-	-	-	-	-	-
43260 Training	1,955	3,820	2,720	2,720	2,945	225	8.27%
43310 Advertising	61,467	51,639	62,000	62,000	32,000	(30,000)	-48.39%
43410 Printing	114	450	400	400	400	-	0.00%
43610 Utilities	2,831	2,553	4,200	4,200	4,200	-	0.00%
43720 Equipment Maintenance	338	1,445	1,500	1,500	1,500	-	0.00%
43920 Dues and Subscriptions	1,262	833	1,500	1,500	1,500	-	0.00%
Total: Services	102,317	95,203	112,627	112,627	82,507	(30,120)	-26.74%
Capital Outlay							
48120 Office Machines	-	10,561	-	-	-	-	-
48710 Minor Office Equipment	4,081	911	4,000	3,800	-	(3,800)	-100.00%
48720 Minor Office Furniture	-	-	-	200	-	(200)	-100.00%
48730 Minor Communication Equipment	380	174	-	-	-	-	-
Total: Capital Outlay	4,461	11,646	4,000	4,000	-	(4,000)	-100.00%
Department Total	\$ 442,278	\$ 453,307	\$ 470,399	\$ 473,472	\$ 479,980	\$ 6,508	1.37%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes Borough Clerk, Deputy Clerk (67% of time), 1 Clerk's Assistant and 1 Clerk's Secretary.

43011 Contractual Services. Ordinance codification services.

43019 Software Licensing. Support Contract for Clerk's Index document search program.

43210 Transportation/Subsistence. Travel costs for Clerk to attend the Alaska Municipal League (AML) annual conference and International Institute of Municipal Clerks (IIMC) annual conference. Travel for staff for annual assembly lobbying trip to Juneau and Washington DC. Travel costs for Clerk and/or staff to attend the Alaska Association of Municipal Clerks (AAMC) annual conference and Northwest Clerks Institute. Also includes mileage, hotel and meals when Clerk and Deputy Clerk travel to assembly meetings in Homer, Seward and other sites outside of Soldotna and other miscellaneous training and/or travel as may be required.

43220 Car Allowance. For Clerk and Deputy Clerk (2/3 of Deputy's car allowance).

43260 Training. Registration fees for AAMC Conference, AML annual conference, IIMC annual conference, Northwest Clerks Institute, National Association of Counties and other miscellaneous training.

43310 Advertising. Reduced to only advertise in outline format as opposed to detailed, while still staying in compliance with minimum requirements per Borough code. Cost of publishing agendas, meeting notices and public hearing notices in three borough newspapers.

43920 Dues and Subscriptions. AAMC, IIMC, National Association of Parliamentarians and subscriptions to local newspapers.

Fund:	100	General Fund
Dept:	11130	Assembly-Elections

Department Function

Mission: Administer Borough elections in accordance with applicable local, state, and federal election laws in the highest possible standards.

Major long-term issues and concerns:

- Continued demands to make the election process as efficient as possible for the voters and the candidates.
- Recruiting competent election workers for the October 2011 Borough elections.

Objectives FY2012/Budget highlights:

- Administer all Borough elections occurring in FY2012 without challenge.
- Review of Alaska Statutes dealing with election laws and make changes to the Borough's process as needed.

Previous year accomplishments:

- Administered all Borough elections occurring in FY2011 without challenge.
- Reviewed all submitted voter initiatives within required time frame.
- Maintained up to date website to accurately reflect candidate and election information.
- Coordinated with Cities within the Borough to produce a comprehensive voter pamphlet.

Significant budgetary changes:

- Budgeted for Potential Mayoral Run-off Election.

Key Measures

	<u>FY2009 Actual</u>	<u>FY2010 Actual</u>	<u>FY2011 Actual</u>	<u>FY12 Projected</u>
Regular elections	1	1	1	1
Special/runoff elections	0	1	1	1
Initiatives reviewed	2	0	2	0
Initiatives certified	1	0	1	0
Absentee ballots mailed	325	600	407	800

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11130 - Assembly Elections**

		FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel								
40110	Regular Wages	\$ -	\$ 29	\$ -	\$ -	\$ -	-	-
40120	Temporary Wages	28,352	24,426	30,000	30,000	60,000	30,000	100.00%
40130	Overtime Wages	2,171	2,204	3,300	3,300	6,600	3,300	100.00%
40210	FICA	417	749	2,547	2,547	5,094	2,547	100.00%
40221	PERS	507	139	-	-	-	-	-
40321	Health Insurance	251	115	-	-	-	-	-
	Total: Personnel	31,698	27,662	35,847	35,847	71,694	35,847	100.00%
Supplies								
42110	Office Supplies	4,128	591	1,800	1,800	2,000	200	11.11%
42210	Operating Supplies	-	87	200	200	200	-	0.00%
	Total: Supplies	4,128	678	2,000	2,000	2,200	200	10.00%
Services								
43011	Contractual Services	8,799	1,900	2,000	3,200	6,400	3,200	100.00%
43019	Software Licensing	7,125	7,125	7,125	10,125	8,500	(1,625)	-16.05%
43110	Communications	2,094	2,466	3,000	3,000	3,000	-	0.00%
43140	Postage	6,500	2,158	6,000	2,719	8,000	5,281	194.23%
43210	Transportation/Subsistence	1,336	1,425	3,000	3,000	3,000	-	0.00%
43250	Freight and Express	63	14	300	300	300	-	0.00%
43310	Advertising	8,101	5,417	15,000	12,000	25,000	13,000	108.33%
43410	Printing	31,889	31,248	35,000	35,981	45,000	9,019	25.07%
43810	Rents and Operating Leases	180	120	200	1,300	1,800	500	38.46%
43920	Dues and Subscriptions	197	219	300	300	300	-	0.00%
	Total: Services	66,284	52,092	71,925	71,925	101,300	29,375	40.84%
Capital Outlay								
48120	Office Equipment	-	-	-	-	10,000	10,000	-
48720	Minor Office Furniture	808	-	-	-	-	-	-
	Total: Capital Outlay	808	-	-	-	10,000	10,000	-
Department Total		\$ 102,918	\$ 80,432	\$ 109,772	\$ 109,772	\$ 185,194	\$ 75,422	68.71%

LINE-ITEM EXPLANATIONS

40120 Temporary Wages. Wages for election poll workers, absentee voting officials and the canvass board.

40130 Overtime Wages. For clerk's office employees and other borough personnel who assist at the receiving center on election night.

43011 Contractual Services. Contracts for election review board Members, regional coordinators and other specialty services.

43019 Software Licensing. Licensing and maintenance agreement for elections software.

43110 Communications. Monthly service charge for accessing state voter registration records through VREMS and fees for modem lines used to upload election results on election night.

43140 Postage. USPS permits and postage for by-mail precinct ballots, absentee ballots and mailing of voter pamphlet.

43210 Transportation/Subsistence. Advanced election training for Clerk and election worker training. Delivery of election materials and equipment, meetings with city clerks throughout the borough in preparing for the October election. Training of absentee voter officials in remote areas of the borough.

43310 Advertising. Publication of election notices as required by law.

43410 Printing. Printing of ballots, election pamphlets, absentee ballot envelopes and election forms.

48120 Office Equipment. Purchase of a new server and software to comply with State of Alaska requirements.

Fund: 100 General Fund
Dept: 11140 Assembly-Records Management

Department Function

Mission: Preserve the Borough's documentary heritage and provide a system for management, preservation, retention, and disposal of borough records. To exhibit standards of quality and integrity in the handling of Borough records that merit confidence and increasing the borough's legal security through compliance with federal and state records retention guidelines.

Major long-term issues and concerns:

- Management of electronic records.
- Review of the retention schedule.
- Space management in the Records Center.

Objectives FY2012/Budget highlights:

- Interactive Training website on Intranet.
- Effectively manage all borough records in accordance with State and Federal guidelines.

Previous year accomplishments:

- Destruction of over 565 boxes of records dated from 1964 to 2009.
- Created a records manual for software users.
- Established a Records Representative Committee.

Significant budgetary changes:

- None.

Key Measures

	<u>CY2008 Actual</u>	<u>CY2009 Actual</u>	<u>CY2010 Actual</u>	<u>CY2011 Projected</u>
Staffing History	1.83	1.83	1.83	1.83
Files in	555	603	610	600
Files out	579	710	588	600
Boxes in	461	460	628	600
Boxes out	683	594	691	600
Microfilm reels indexed	155	455	603	500
Microfilm reels processed	465	512	572	500
Boxes for retention	451	564	657	600
Obsolete Document Destruction / Shredded			7,338 lbs	6,000 lbs

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11140 - Assembly Records Management**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 69,053	\$ 74,231	\$ 79,439	\$ 79,439	\$ 84,981	\$ 5,542	6.98%
40130 Overtime Wages	335	-	1,509	1,509	1,553	44	2.92%
40210 FICA	6,255	6,817	7,293	7,293	8,266	973	13.34%
40221 PERS	26,913	22,799	18,332	18,332	19,601	1,269	6.92%
40321 Health Insurance	22,390	31,470	28,218	29,731	31,110	1,379	4.64%
40322 Life Insurance	161	130	205	205	218	13	6.34%
40410 Leave	10,966	12,052	10,820	10,820	17,770	6,950	64.23%
40511 Other Benefits	-	-	-	-	288	288	-
Total: Personnel	136,073	147,499	145,816	147,329	163,787	16,458	11.17%
Supplies							
42110 Office Supplies	1,124	1,762	2,000	2,000	2,000	-	0.00%
42120 Computer Software	-	2,667	-	-	-	-	-
42210 Operating Supplies	6,296	7,149	8,000	8,000	8,000	-	0.00%
42230 Fuel, Oil, Lubricants	127	117	300	300	300	-	0.00%
42360 Motor Vehicle Repair Supplies	29	106	-	-	-	-	-
Total: Supplies	7,576	11,801	10,300	10,300	10,300	-	0.00%
Services							
43011 Contractual Services	2,464	7,103	11,000	10,365	11,000	635	6.13%
43019 Software Licensing	5,670	5,326	5,350	5,985	5,500	(485)	-8.10%
43110 Communications	436	457	600	600	600	-	0.00%
43140 Postage	1,140	1,498	1,200	1,200	1,200	-	0.00%
43210 Transport/Subsistence	5,491	5,400	9,150	9,150	5,350	(3,800)	-41.53%
43220 Car Allowance	1,162	1,204	1,188	1,188	1,188	-	0.00%
43250 Freight and Express	-	-	100	100	100	-	0.00%
43260 Training	1,891	3,271	2,910	2,910	1,520	(1,390)	-47.77%
43310 Advertising	29	-	-	-	-	-	-
43610 Utilities	26,737	22,622	19,200	19,200	19,200	-	0.00%
43720 Equipment Maintenance	5,425	5,507	5,700	5,700	5,700	-	0.00%
43750 Vehicle Maintenance	-	-	200	200	200	-	0.00%
43812 Equipment Replacement Pymt.	6,192	7,550	7,714	7,714	7,714	-	0.00%
43920 Dues and Subscriptions	580	150	650	650	650	-	0.00%
Total: Services	57,217	60,088	64,962	64,962	59,922	(5,040)	-7.76%
Capital Outlay							
48120 Office Machines	-	9,993	-	-	-	-	-
48720 Minor Office Furniture	527	3,891	-	-	-	-	-
Total: Capital Outlay	527	13,884	-	-	-	-	-
Department Total	\$ 201,393	\$ 233,272	\$ 221,078	\$ 222,591	\$ 234,009	\$ 11,418	5.13%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Deputy Clerk (33% of time) and 1.5 Records Technicians.

42210 Operating Supplies. For the purchase of microfilm, bankers boxes, preservation books, etc.

43011 Contractual Services. Processing of microfilm (\$5,000), shredding records scheduled for destruction (\$5,000) and miscellaneous (\$1,000).

43019 Software Licensing. Support contract for records program (\$5,350).

43210 Transportation/Subsistence. Travel costs and per diem for Deputy Clerk to attend ARMA Annual Conference, AAMC Annual Conference, Advanced Academy, International Institute of Municipal clerks and Northwest Clerks Institute.

43220 Car Allowance. Deputy Clerk (1/3 of car allowance).

43812 Equipment Replacement Pymt. Kodak Microimager (\$4,286) and vehicle used for transporting records (\$3,428).

Equipment Replacement Payment Schedule

Items	Prior Years	FY2011 Estimated	FY2012 Projected	Projected Payments
Kodak Imagemink Microimager	\$ 32,798	\$ 4,286	\$ 4,286	\$ 4,286
Mini Van	3,264	3,428	3,428	6,856
	\$ 36,062	\$ 7,714	\$ 7,714	\$ 11,142

KENAI PENINSULA BOROUGH

BUDGET DETAIL

Fund 100

Assembly Department Totals

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 255,767	\$ 263,187	\$ 280,572	\$ 280,572	\$ 307,065	\$ 26,493	9.44%
40120 Temporary Wages	77,652	71,876	81,500	81,500	111,500	30,000	36.81%
40130 Overtime Wages	6,070	8,320	10,819	10,819	14,747	3,928	36.31%
40210 FICA	27,529	28,760	33,482	33,482	39,375	5,893	17.60%
40221 PERS	99,997	81,570	68,042	68,042	71,746	3,704	5.44%
40321 Health Insurance	174,920	229,034	223,590	235,391	229,500	(5,891)	-2.50%
40322 Life Insurance	862	695	1,218	1,218	1,279	61	5.01%
40410 Leave	29,553	34,213	32,189	32,189	48,275	16,086	49.97%
40511 Other Benefits	-	-	-	-	288	288	-
TOTAL: PERSONNEL	672,350	717,655	731,412	743,213	823,775	80,562	10.84%
Supplies							
42110 Office Supplies	10,448	5,338	9,600	9,270	9,800	530	5.72%
42120 Computer Software	620	2,667	-	-	-	-	-
42210 Operating Supplies	6,431	7,513	8,800	9,130	8,800	(330)	-3.61%
42230 Fuel, Oil, and Lubricant	127	117	300	300	300	-	0.00%
42360 Motor Vehicle Repair Supplies	29	106	-	-	-	-	-
42410 Small Tools	-	120	-	-	-	-	-
Total: Supplies	17,655	15,861	18,700	18,700	18,900	200	1.07%
Services							
43011 Contractual Services	25,471	22,138	47,000	47,565	31,400	(16,165)	-33.99%
43012 Audit Services	79,960	84,780	80,000	89,402	90,000	598	0.67%
43013 Radio Broadcast	12,233	11,154	14,000	14,000	14,000	-	0.00%
43019 Software Licensing	13,274	12,451	12,900	16,797	14,500	(2,297)	-13.68%
43110 Communication	8,332	8,157	10,600	10,600	10,600	-	0.00%
43140 Postage	15,435	8,384	15,700	12,157	15,200	3,043	25.03%
43210 Transport/Subsistence	34,072	35,957	42,020	42,020	40,300	(1,720)	-4.09%
43215 Travel out of State	13,943	12,144	14,300	30,300	25,250	(5,050)	-16.67%
43216 Travel in State	19,163	9,412	28,350	28,350	27,750	(600)	-2.12%
43220 Car Allowance	26,884	26,849	27,000	27,000	27,000	-	0.00%
43250 Freight and Express	89	14	400	400	400	-	0.00%
43260 Training	6,201	11,269	11,480	15,480	13,315	(2,165)	-13.99%
43310 Advertising	70,875	58,890	79,000	76,000	59,000	(17,000)	-22.37%
43410 Printing	32,003	31,965	35,700	36,681	45,700	9,019	24.59%
43610 Utilities	50,661	44,150	42,960	42,960	42,960	-	0.00%
43720 Equipment Maintenance	7,046	8,396	8,700	8,700	8,700	-	0.00%
43750 Vehicle Maintenance	-	-	200	200	200	-	0.00%
43810 Rents and Operating Leases	180	120	200	1,300	1,800	500	38.46%
43812 Equipment Replacement Pymt.	6,192	7,550	7,714	7,714	7,714	-	0.00%
43920 Dues and Subscriptions	17,169	28,366	32,450	32,450	32,450	-	0.00%
43999 Contingency	-	-	20,000	-	20,000	20,000	-
Total: Services	439,183	422,146	530,674	540,076	528,239	(11,837)	-2.19%
Capital Outlay							
48120 Office Machines	-	20,554	-	-	10,000	10,000	-
48710 Minor Office Machines	4,081	911	4,000	3,800	-	(3,800)	-100.00%
48720 Minor Office Furniture	1,335	3,891	-	200	-	(200)	-100.00%
48730 Minor Communication Equipment	380	174	-	-	-	-	-
Total: Capital Outlay	5,796	25,530	4,000	4,000	10,000	6,000	150.00%
Department Total	\$ 1,134,984	\$ 1,181,192	\$ 1,284,786	\$ 1,305,989	\$ 1,380,914	\$ 74,925	5.74%

This page intentionally left blank

Fund	100	General Fund
Dept:	11210	Mayor - Administration

Department Function

Mission: The mission of the Office of the Mayor is to effectively and efficiently administer ongoing operations and functions of the borough, advocate for the best interest of the citizens, facilitate economic growth, and provide community direction and leadership. As the Administrative Officer, the Mayor's powers and duties include, but are not limited to: (1) appointment of administrative officials; (2) supervision of the enforcement of municipal law and directives of the Borough Assembly; (3) preparation, submission, and execution of an annual budget; (4) preparation of reports on finances and operations of the Borough.

Major long-term issues and concerns:

- Homer Solid Waste Site Closure and Establishment of a Transfer Site.
- Seward Flood Mitigation Planning.
- Considerations in the development of Westside of the Kenai Peninsula Borough.
- Seek additional grant funds to supplement road maintenance programs for Borough Roads.
- Support for funding the shortfall of Public and Teachers Employees Retirement Systems (PERS and TRS).
- Support efforts of providing the sustainable revenue sharing program by the State of Alaska.
- Promote exploration for oil and gas within the Kenai Peninsula Borough.
- Support a North Slope Natural Gas Line to Cook Inlet, or a Spur Line off of a major gas line project.
- Cook Inlet Beluga Whales named to the Endangered Species List and the Critical Habitat Designation.
- Health Care costs continue to rise at a rate higher than the CPI.
- Continue planned building renovations at George A. Navarre Administration due to deterioration of infrastructure and its age.
- Support for Cooper Landing repaving and widening of existing road.
- Construction of infrastructure to support services for Bear Creek Fire Department and Kachemak Emergency Services.

Objectives FY2012/Budget highlights:

- Promote passage of legislation that will address the past PERS/TRS liability and seek to continue a fixed rate for the borough's portion of the debt for future planning.
- Promote passage of a sustainable municipal assistance and revenue sharing program for the State of Alaska.
- Continue efforts in obtaining energy efficiencies throughout the Kenai Peninsula Borough which includes the Kenai Peninsula Borough School District.
- Continue open communications and dialog with stakeholders of the oil and gas industry to promote exploration and drilling within the Kenai Peninsula Borough.
- Continuing efforts in review and rewrite of the Anadromous Streams Habitat Protection, KPB Code 21.18.

Previous year accomplishments:

- Provided support for emergency situations within the Kenai Peninsula Borough.
- Worked cooperatively with Peninsula Mayors and the Tri-Borough's Mayors to address common issues, including disaster training, gravel/bluff erosion issues, Cook Inlet Beluga Whales, and energy related issues.
- Continued Mayor's Advisory Group Meetings in Seward, Cooper Landing, Nikiski, Kasilof, Anchor Point, Sterling, Homer, Kenai, Soldotna, and Seldovia to discuss ongoing issues which impact Kenai Peninsula Borough residents.
- Finalized agreement with City of Kenai to provide quarry rock for their bluff erosion project.
- Implemented Computer Aided Dispatch Program installation, with go-live set for this fall.
- Worked with Tyonek Native Representatives on concept of fast ferry.
- Provided support for the Jack-Up Rig Project, Gas Storage Facility,
- Worked with the Road Service Area to deliver a road plan with costs for road projects.
- Provided continued support for all Service Area Boards across the Kenai Peninsula.
- Provided support for transition of Kachemak Emergency Service Area from the City of Homer as an independent service provider for emergency services on the East and West sides of Homer.
- Facilitated the move of the Moose Pass solid waste facility to its new location and completed the solid waste site renovation for Cooper Landing.
- Awarding of RFP to study the Critical Habitat designation of Cook Inlet Beluga Whales.

Fund	100	General Fund
Dept:	11210	Mayor – Administration - Continued

- Completed major ditching and repairs of many Borough roads, and paving of one road.
 - Held the first Seward Summit, which ultimately led to a legislative bill to revise Alaska Statute with regards to gravel, and the costs associated with handling this State resource.
 - Completed Land Sale in Hope.
 - Provided access to free firewood from the Spruce Bark Beetle Program to identified areas within the Borough.
- Significant budgetary changes:**
- Elimination of the Special Assistant to the Mayor.

Key Measures				
	<u>FY2009 Actual</u>	<u>FY2010 Actual</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>
Staffing History	6	6	5	4

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11210 - Mayor Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 360,639	\$ 412,679	\$ 354,784	\$ 354,784	\$ 301,020	\$ (53,764)	-15.15%
40120 Temporary Wages	50,516	9,655	5,000	5,000	5,000	-	0.00%
40130 Overtime Wages	694	-	-	940	-	(940)	-100.00%
40210 FICA	36,628	32,087	30,747	30,747	27,014	(3,733)	-12.14%
40221 PERS	111,090	116,758	78,433	78,433	66,705	(11,728)	-14.95%
40321 Health Insurance	48,900	84,545	77,100	80,407	51,000	(29,407)	-36.57%
40322 Life Insurance	736	661	862	862	729	(133)	-15.43%
40410 Leave	28,021	27,964	26,006	26,006	23,122	(2,884)	-11.09%
40511 Other Benefits	40	67	-	40	48	8	20.00%
Total: Personnel	637,264	684,416	572,932	577,219	474,638	(102,581)	-17.77%
Supplies							
42021 Promotional Supplies	288	-	1,000	1,000	1,000	-	0.00%
42110 Office Supplies	3,652	1,875	3,000	3,000	3,000	-	0.00%
42210 Operating Supplies	3,142	1,657	1,500	4,100	1,500	(2,600)	-63.41%
42410 Small Tools	-	-	-	70	-	(70)	-100.00%
Total: Supplies	7,082	3,532	5,500	8,170	5,500	(2,600)	-31.82%
Services							
43011 Contractual Services	3,211	1,594	5,000	5,827	5,000	(827)	-14.19%
43021 Peninsula Promotion	21,261	16,757	10,000	10,000	10,000	-	0.00%
43110 Communications	5,103	5,786	4,500	6,250	4,500	(1,750)	-28.00%
43140 Postage	2,488	663	1,500	1,500	1,500	-	0.00%
43210 Transportation/Subsistence	36,179	40,435	31,750	31,750	30,150	(1,600)	-5.04%
43220 Car Allowance	14,667	14,479	14,400	14,400	12,877	(1,523)	-10.58%
43260 Training	3,636	4,616	3,850	3,850	3,850	-	0.00%
43310 Advertising	885	1,333	1,000	1,000	1,000	-	0.00%
43410 Printing	670	767	1,000	1,000	1,000	-	0.00%
43610 Utilities	7,751	6,963	6,500	6,500	6,500	-	0.00%
43720 Equipment Maintenance	473	270	1,500	1,500	1,500	-	0.00%
43810 Rents & Operating Leases	-	315	-	-	-	-	-
43920 Dues and Subscriptions	3,506	2,842	5,000	5,000	5,000	-	0.00%
43999 Contingencies	-	-	15,000	9,373	15,000	5,627	60.03%
Total: Services	99,830	96,820	101,000	97,950	97,877	(73)	-0.07%
Capital Outlay							
48120 Office Machines	6,385	-	-	-	-	-	-
48710 Minor Office Equipment	2,693	8,182	500	500	-	(500)	-100.00%
48720 Minor Office Furniture	4,341	555	-	-	-	-	-
48730 Minor Communications Equipment	1,817	244	500	500	-	(500)	-100.00%
Total: Capital Outlay	15,236	8,981	1,000	1,000	-	(1,000)	-100.00%
Department Total	\$ 759,412	\$ 793,749	\$ 680,432	\$ 684,339	\$ 578,015	\$ (106,254)	-15.53%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Mayor, Chief of Staff, Community and Fiscal Project Manager and Administrative Assistant.

Deleted: 1 Special Assistant to the Mayor.

40120 Temporary Wages. Temporary staff if needed to assist with administrative requirements.

43011 Contractual Services. Oil & Gas professional services (\$2,500), miscellaneous services for Mayor's office (\$2,500).

43021 Peninsula Promotion. Promotional materials and funding for various community functions.

43210 Transportation/Subsistence. To cover travel to Anchorage, Juneau, Washington, DC, and other locations, for the Mayor and staff for meetings with elected officials, staff, agencies, companies and conferences.

43920 Dues and Subscriptions. Memberships to professional and community organizations, including the various chambers of commerce throughout the borough (\$1,241), subscriptions to local newspapers (\$469), and subscriptions to various professional reports, journals and magazines (\$2,000) and other miscellaneous subscriptions (\$1,290).

43999 Contingency. Funds set aside to cover unanticipated expenditures.

This page intentionally left blank

Fund:	100	General Fund
Dept:	11227	Mayor – Purchasing and Contracting

Department Function

Mission: To provide purchasing support and service to the various entities of the Borough whose objectives are to obtain materials, equipment, and contracted services in a timely, cost effective manner, and at the best value to the Borough. To provide all departments and service areas of the Borough with clear guidance as it pertains to purchasing policies and procedures. To ensure appropriations are used wisely and in the best interest of the Borough, while preserving the integrity and fairness of the competitive process. Administer the disposal of surplus tangible property of the Borough, School District, and Service Areas.

Major long-term issues and concerns:

- Our ability to meet the challenge of providing procurement support and services to a growing Borough, whose needs continue to grow in number and complexity.

Objectives FY2012/Budget highlights:

- Work toward refining the purchasing and warehousing procedures for the Maintenance Department.
- Continue to pursue the implementation of a borough wide purchasing card.

Previous year accomplishments:

- Administered the sale for disposal of surplus tangible property. Auction consisted of approximately 350 pallets and 1,908 items, which netted \$61,460 for the Borough, School District and Service Areas.
- Procured goods through cooperative purchasing programs yielding significant savings to the borough.
- Supported the Borough in acquisition of approximately \$91 million dollars worth of goods and services.
- Administered approximately 350 contracts.
- Worked extensively with borough Service Areas providing training and procedural development as it applies to procurement.

Significant budgetary changes:

- None.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Staffing History	4	4	4	4
Contracts/Agreements (Long Form)	119	102	110	124
Formal Solicitations	59	56	120	125
Supplier/Contractor Contacts	1,650	1,300	1,421	1,530
Short Form Contracts Issued	123	160	200	225
Surplus Property Auction Proceeds	\$34,359	\$50,641	\$61,460	\$65,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100

Department 11227 - Mayor - Purchasing and Contracting

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted		
Personnel								
40110	Regular Wages	\$ 212,355	\$ 232,385	\$ 236,715	\$ 236,715	\$ 249,893	\$ 13,178	5.57%
40120	Temporary Wages	1,474	706	41,880	41,880	41,880	-	0.00%
40130	Overtime Wages	5,089	4,397	5,293	5,293	5,687	394	7.44%
40210	FICA	18,738	20,209	24,804	24,804	26,130	1,326	5.35%
40221	PERS	78,894	66,525	54,448	54,448	57,529	3,081	5.66%
40321	Health Insurance	46,562	67,203	61,680	64,987	68,000	3,013	4.64%
40322	Life Insurance	433	369	594	594	625	31	5.22%
40410	Leave	28,605	35,221	31,269	31,269	34,735	3,466	11.08%
40511	Other Benefits	-	19	-	-	432	432	-
	Total: Personnel	392,150	427,034	456,683	459,990	484,911	24,921	5.42%
Supplies								
42110	Office Supplies	2,469	2,561	2,200	2,200	2,200	-	0.00%
42120	Computer Software	-	-	1,000	-	-	-	-
42210	Operating Supplies	-	156	1,000	1,000	1,000	-	0.00%
42250	Uniforms	295	305	325	325	325	-	0.00%
42410	Small Tools	-	-	-	201	-	(201)	-100.00%
	Total: Supplies	2,764	3,022	4,525	3,726	3,525	(201)	-5.39%
Services								
43110	Communications	1,775	1,951	2,500	2,500	2,500	-	0.00%
43140	Postage	118	199	500	500	500	-	0.00%
43210	Transportation/Subsistence	1,154	1,823	3,220	3,220	1,920	(1,300)	-40.37%
43220	Car Allowance	3,689	3,649	3,600	3,600	3,600	-	0.00%
43250	Freight & Express	489	-	-	-	-	-	-
43260	Training	625	577	2,280	2,280	1,380	(900)	-39.47%
43310	Advertising	1,668	1,165	4,600	4,600	4,600	-	0.00%
43610	Utilities	2,639	2,384	2,900	2,900	2,900	-	0.00%
43720	Equipment Maintenance	-	-	500	500	500	-	0.00%
43920	Dues and Subscriptions	948	936	825	825	825	-	0.00%
	Total: Services	13,105	12,684	20,925	20,925	18,725	(2,200)	-10.51%
Capital Outlay								
48710	Minor Office Equipment	356	3,395	4,500	5,395	4,500	(895)	-16.59%
48720	Minor Office Furniture	3,197	958	2,200	2,004	1,490	(514)	-25.65%
48730	Minor Communication Equipment	160	181	500	600	500	(100)	-16.67%
	Total: Capital Outlay	3,713	4,534	7,200	7,999	6,490	(1,509)	-18.86%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(201,794)	(206,404)	(250,076)	(250,076)	(271,319)	(21,243)	-
	Total: Interdepartmental Charges	(201,794)	(206,404)	(250,076)	(250,076)	(271,319)	(21,243)	-
Department Total		\$ 209,938	\$ 240,870	\$ 239,257	\$ 242,564	\$ 242,332	\$ (232)	-0.10%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Purchasing and Contracting Officer, Purchasing Assistant, Lead Maintenance Supply Specialist, Maintenance Supply Specialist I/II.

40120 Temporary Wages. Temporary help during peak construction season, vacation periods, the annual surplus auction and to meet the needs associated with additional road projects.

42110 Office Supplies. To cover costs of printing supplies.

43310 Advertising. Advertising for formal solicitations as well as advertising costs for annual surplus tangible property auction.

48710 Minor Office Equipment. To cover cost of new computer work station and printer/fax/scanner.

48720 Minor Office Furniture. To cover cost of new office chairs and file cabinets.

48730 Minor Communication Equipment. To cover cost of replacement cell phones and accessories issued to department staff.

60000 Interdepartmental Costs. Charges to the Maintenance Department for wages and benefits of the Lead Maintenance Supply Specialist, the Maintenance Supply Specialist I/II, a portion of the temporary staff, and 25 percent of the Purchasing and Contracting Officer. This distribution includes a portion for supplies and services attributable to those personnel. Line item also charges to the Roads Department for a temporary Procurement Specialist for additional roads projects.

Fund:	100	General Fund
Dept:	11250	Emergency Management - Administration

Department Function

Mission: The Office of Emergency Management has the primary day-to-day responsibility for natural and human-caused disaster management programs and activities. The objectives for OEM include disaster preparedness, mitigation efforts, response coordination and recovery effort coordination.

Major long-term issues and concerns:

- Bring the KPB public safety radio systems into compliance with the FCC mandated narrow banding requirements, coordinating with peninsula cities and communities, by January 1, 2013. This mandate is has several phases, this phase has been extended from its original deadline of January 1, 2011. Currently the Borough has grant funds available to fund this project.
- Development and support of the Type III All-Hazard Incident Management Team.

Objectives FY 2012/Budget Highlights:

- Complete the Computer Aided Dispatch (CAD) system.
- Coordinate and implement modifications to KPB and other peninsula agencies radio licenses and equipment programming in order to comply with the FCC narrow-banding requirements.
- Continue development of a Kenai Peninsula Borough Incident Management Team (KPB-IMT) and conduct training for KPB personnel from various departments in tabletop exercises at EOC.
- Establish Annexes for the KPB Emergency Operations Plan for special needs populations for disaster response/evacuation, mass casualty, alternative health care centers, pet sheltering, hazardous materials response and other incident specific issues as needed.
- Complete ordinance and regulatory changes related to enhanced mitigation efforts in floodplain areas in cooperation with State, Federal, Local agencies.
- Participate in 2012 Alaska Shield exercise planning process.

Previous Year Accomplishments:

- Obtained grant funding for planning and equipment purchases to support a peninsula-wide mass-casualty and alternative health care facility planning and response.
- Old Mill subdivision property buy-out program ongoing
- Completion of two ICS 300-400 and eight ICS Position Specific training courses by the Type III Incident Management Team members and other agencies.
- Completed revisions of KPB All Hazard Plan with primary effort being done by the Planning Department.
- Participated in Tri-Borough/Chugach/HEA energy reduction evaluation
- Completed the State of Alaska DHS & EM Logistic Capability Gap Plan.
- Conducted a joint exercise with the Kenai Fire Department, Central Peninsula Hospital, CERT, and Alaska National Guard.

Significant budgetary changes:

- The proposed budget includes nominal funding (\$5,000 total) for support of the Type III All-Hazard Incident Management Team. It is incorporated into office supplies, uniforms, operating supplies, travel, training and minor office equipment budgets.
- Transferred 75% of the cost of the Emergency Management Technical Specialist to 911 Communications.
- Increase .80 secretary position to full-time.
- A contingency amount of \$50,000 has been added to this department to fund emergency response in the event of disaster; this contingency has been accounted for in a special revenue fund in previous years.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	3.3	4.3	4.3	3.75
Emergency Incidents Responded	4	2	2	4
Staff Time in Incident Response (hours)	500	250	250	500

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11250 - Emergency Management - Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %		
Personnel								
40110 Regular Wages	\$ 165,312	\$ 152,997	\$ 256,453	\$ 256,253	\$ 217,845	\$ (38,408)	-14.99%	
40120 Temporary Wages	5,910	12,959	6,048	6,048	10,000	3,952	65.34%	
40130 Overtime Wages	623	598	3,079	3,079	3,164	85	2.76%	
40210 FICA	15,288	15,112	22,506	22,506	19,943	(2,563)	-11.39%	
40221 PERS	45,338	31,523	39,351	39,351	30,176	(9,175)	-23.32%	
40321 Health Insurance	24,292	40,427	50,886	52,175	63,750	11,575	22.18%	
40322 Life Insurance	353	265	432	432	544	112	25.93%	
40410 Leave	22,553	21,186	24,288	24,288	25,101	813	3.35%	
40511 Other Benefits	-	-	-	200	516	316	158.00%	
Total: Personnel	279,669	275,067	403,043	404,332	371,039	(33,293)	-8.23%	
Supplies								
42110 Office Supplies	1,635	2,106	3,700	2,850	2,500	(350)	-12.28%	
42210 Operating Supplies	1,870	1,988	3,100	7,450	3,000	(4,450)	-59.73%	
42230 Fuels, Oils and Lubricants	717	1,109	1,100	2,100	2,000	(100)	-4.76%	
42250 Uniforms	-	-	300	300	1,000	700	233.33%	
42310 Repair/Maintenance Supplies	2,082	1,367	2,100	6,190	2,000	(4,190)	-67.69%	
42360 Motor Vehicle Repair Supplies	58	141	200	200	200	-	0.00%	
42410 Small Tools	136	403	2,500	1,000	1,000	-	0.00%	
42424 Safety Supplies	-	61	-	1,410	-	(1,410)	-100.00%	
Total: Supplies	6,498	7,175	13,000	21,500	11,700	(9,800)	-45.58%	
Services								
43011 Contractual Services	91,707	100,288	120,000	120,000	128,000	8,000	6.67%	
43019 Software Licensing	375	357	-	-	-	-	-	
43110 Communications	17,958	23,127	23,000	23,000	25,600	2,600	11.30%	
43140 Postage	455	304	225	425	300	(125)	-29.41%	
43210 Transportation/Subsistence	2,335	1,974	4,650	5,920	5,500	(420)	-7.09%	
43260 Training	-	-	-	880	-	(880)	-100.00%	
43310 Advertising	328	40	200	200	200	-	0.00%	
43410 Printing	-	183	-	-	-	-	-	
43600 Project Management	1,909	-	-	-	-	-	-	
43610 Utilities	11,581	13,026	15,000	15,000	10,000	(5,000)	-33.33%	
43720 Equipment Maintenance	2,406	1,454	8,150	2,650	18,650	16,000	603.77%	
43750 Vehicle Maintenance	-	-	500	500	1,000	500	100.00%	
43764 Snow Removal	970	584	1,700	1,700	1,000	(700)	-41.18%	
43780 Building/Grounds Maintenance	974	1,230	14,250	8,900	19,250	10,350	116.29%	
43810 Rents and Operating Leases	2,568	-	-	-	-	-	-	
43812 Equipment Replacement Pymt	4,383	4,383	4,642	4,642	4,642	-	0.00%	
43920 Dues and Subscriptions	321	301	656	656	700	44	6.71%	
49999 Disaster Relief Contingency	-	-	-	-	50,000	50,000	-	
Total: Services	138,270	147,251	192,973	184,473	264,842	80,369	43.57%	
Capital Outlay								
48210 Communication Equipment	-	-	2,000	1,000	-	(1,000)	-100.00%	
48710 Minor Office Equipment	-	7,000	3,000	3,000	5,300	2,300	76.67%	
48720 Minor Office Furniture	1,079	-	3,000	2,600	1,000	(1,600)	-61.54%	
48730 Minor Communication Equipment	-	660	500	1,900	1,500	(400)	-21.05%	
48740 Minor Machines & Equipment	11,278	7,247	1,500	1,500	1,000	(500)	-33.33%	
Total: Capital Outlay	12,357	14,907	10,000	10,000	8,800	(1,200)	-12.00%	
Interdepartmental Charges								
60000 Charges (To) From Other Depts.	(1,700)	-	-	-	-	-	-	
Total: Interdepartmental Charges	(1,700)	-	-	-	-	-	-	
Department Total	\$ 435,094	\$ 444,400	\$ 619,016	\$ 620,305	\$ 656,381	\$ 36,076	5.82%	

Fund 100
Department 11250 Emergency Management - Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Emergency Manager, Administrative Assistant, Secretary, .25 IT Specialist and .5 program coordinator.

Changes: Increased secretary from .80 to FT
 Transferred 75% of the cost of the IT Specialist to
 911 Communications

40120 Temporary Wages. The hourly rate was increased to reflect the current rates paid to temporary employees, the number of hours remains the same.

42230 Fuels, Oils, Lubricants. Anticipated fuel cost increases and replacement of a SUV vehicle with a large pick-up (to enhance capabilities), will result in a needed increase.

42250 Uniforms. Increase in uniforms is to provide identifying jackets to Type III team members.

43011 Contractual Services. USGS flood warning stations (\$100,416), rapid notify contract (\$14,610), custodial services (\$3,500), radio programming and antenna maintenance (\$6,000), ATS fire alarm, security maintenance contract (\$300), miscellaneous small contract services (\$3,174).

43110 Communications. Connectivity, siren DSL, long distance, flood gauge phone lines, cable, satellite phones, and cell phone charges.

43720 Equipment Maintenance. Tsunami siren system maintenance & operation (\$18,000) includes new maintenance agreement with USGS for flood gauge maintenance, replacement of all batteries and replacement parts, office machine maintenance agreement (\$650).

43780 Building Maintenance. Preventative maintenance on ERC, (\$12,000, includes \$8,000 for new UPS batteries due for replacement). Preventative maintenance on radio generators (\$4,000), grounds maintenance (\$2,000), elevator maintenance (\$1,000), boiler inspection (\$250).

48710 Minor Office Equipment. Five laptop computers, one for each of the command and general staff positions of the type III incident management team.

48720 Minor Office Furniture. Replacement of worn chairs and damaged tables.

48730 Minor Communications Equipment. To purchase wireless air cards and mobile hotspot devices for the new laptop computers for type III incident command team.

49999 Disaster Relief Contingency. Contingency funds available for initial response in the event of an disaster within the Kenai Peninsula Borough. Previously accounted for in fund 260.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>Future Projected Payments</u>
2011 Pick-up truck	\$ -	\$ 4,642	\$ 4,642	\$ 13,926

This page intentionally left blank

Fund	100	General Fund
Dept:	11255	Emergency Management – 911 Communications

Department Function

This department has been reclassified as a Special Revenue Fund to comply with the new fund classifications brought about by GASB statement 54. The new fund is 264.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100

Department 11255 Emergency Management - 911 Communications

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted		
Personnel								
40110	Regular Wages	\$ 308,973	\$ 398,420	\$ 522,135	\$ 522,135	\$ -	\$ (522,135)	-100.00%
40120	Temporary Wages	28,884	32,747	5,150	12,729	-	12,729	100.00%
40130	Overtime Wages	34,310	48,774	31,802	42,802	-	42,802	100.00%
40210	FICA	29,607	38,265	47,860	49,281	-	49,281	100.00%
40221	PERS	125,976	127,944	125,845	125,845	-	125,845	100.00%
40321	Health Insurance	89,552	154,232	164,995	173,024	-	173,024	100.00%
40322	Life Insurance	645	628	1,338	1,338	-	1,338	100.00%
40410	Leave	33,179	43,689	48,448	48,448	-	48,448	100.00%
40511	Other Benefits	-	19	48	48	-	48	100.00%
	Total: Personnel	651,126	844,718	947,621	975,650	-	(68,620)	-7.03%
Supplies								
42110	Office Supplies	322	232	500	500	-	500	100.00%
42120	Computer Software	1,195	37,495	-	-	-	-	-
42210	Operating Supplies	2,114	909	2,000	2,000	-	2,000	100.00%
42263	Training Supplies	190	-	-	1,000	-	1,000	100.00%
42310	Repair/Maintenance Supplies	3,919	-	-	-	-	-	-
	Total: Supplies	7,740	38,636	2,500	3,500	-	3,500	100.00%
Services								
43011	Contractual Services	183,825	255,899	236,575	254,575	-	254,575	100.00%
43019	Software Licensing	-	6,663	-	-	-	-	-
43110	Communications	103,884	127,887	121,500	103,500	-	103,500	100.00%
43140	Postage	(2)	-	50	50	-	50	100.00%
43210	Transportation/Subsistence	10,199	5,781	4,699	4,699	-	4,699	100.00%
43250	Freight & Express	274	-	-	-	-	-	-
43260	Training	4,842	2,345	8,000	7,000	-	7,000	100.00%
43310	Advertising	-	-	100	100	-	100	100.00%
43610	Utilities	40,367	37,499	40,230	40,230	-	40,230	100.00%
43720	Equipment Maintenance	1,599	2,575	25,750	5,750	-	5,750	100.00%
43764	Snow Removal	862	583	1,700	1,700	-	1,700	100.00%
43780	Building/Ground Maintenance	2,041	1,995	10,100	10,100	-	10,100	100.00%
43920	Dues and Subscriptions	(52)	212	500	500	-	500	100.00%
	Total: Services	347,839	441,439	449,204	428,204	-	435,204	101.63%
Capital Outlay								
48210	Communications Equipment	-	-	2,000	2,000	-	2,000	100.00%
48710	Minor Office Equipment	5,549	760	3,000	3,000	-	3,000	100.00%
48720	Minor Office Furniture	-	4,430	5,000	5,000	-	5,000	100.00%
48740	Minor Machines & Equipment	1,343	-	-	-	-	-	-
	Total: Capital Outlay	6,892	5,190	10,000	10,000	-	10,000	100.00%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	81,863	84,056	90,462	90,462	-	90,462	100.00%
	Total: Interdepartmental Charges	81,863	84,056	90,462	90,462	-	90,462	100.00%
Department Total		\$ 1,095,460	\$ 1,414,039	\$ 1,499,787	\$ 1,507,816	\$ -	\$ 470,546	31.21%

LINE-ITEM EXPLANATIONS

This department was moved to Fund 264 effective 07/01/11.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department - Emergency Management Totals**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 474,285	\$ 551,417	\$ 778,588	\$ 778,388	\$ 217,845	\$ (560,543)	-72.01%
40120 Temporary Wages	34,794	45,706	11,198	18,777	10,000	(8,777)	-46.74%
40130 Overtime Wages	34,933	49,372	34,881	45,881	3,164	(42,717)	-93.10%
40210 FICA	44,895	53,377	70,366	71,787	19,943	(51,844)	-72.22%
40221 PERS	171,314	159,467	165,196	165,196	30,176	(135,020)	-81.73%
40321 Health Insurance	113,844	194,659	215,881	225,199	63,750	(161,449)	-71.69%
40322 Life Insurance	998	893	1,770	1,770	544	(1,226)	-69.27%
40410 Leave	55,732	64,875	72,736	72,736	25,101	(47,635)	-65.49%
40511 Other Benefits	-	19	48	248	516	268	108.06%
Total: Personnel	930,795	1,119,785	1,350,664	1,379,982	371,039	(1,008,943)	-73.11%
Supplies							
42110 Office Supplies	1,957	2,338	4,200	3,350	2,500	(850)	-25.37%
42120 Computer Software	1,195	37,495	-	-	-	-	-
42210 Operating Supplies	3,984	2,897	5,100	9,450	3,000	(6,450)	-68.25%
42230 Fuels, Oils & Lubricants	717	1,109	1,100	2,100	2,000	(100)	-4.76%
42250 Uniforms	-	-	300	300	1,000	700	233.33%
42263 Training Supplies	190	-	-	1,000	-	(1,000)	-100.00%
42310 Repair/Maint Supplies	6,001	1,367	2,100	6,190	2,000	(4,190)	-67.69%
42360 Motor Vehicle Repair Supplies	58	141	200	200	200	-	0.00%
42410 Small Tools	136	403	2,500	1,000	1,000	-	0.00%
42424 Safety Supplies	-	61	-	1,410	-	(1,410)	-100.00%
Total: Supplies	14,238	45,811	15,500	25,000	11,700	(13,300)	-53.20%
Services							
43011 Contractual Services	275,532	356,187	356,575	374,575	128,000	(246,575)	-65.83%
43019 Software Licensing	375	7,020	-	-	-	-	-
43110 Communications	121,842	151,014	144,500	126,500	25,600	(100,900)	-79.76%
43140 Postage	453	304	275	475	300	(175)	-36.84%
43210 Transportation/Subsistence	12,534	7,755	9,349	10,619	5,500	(5,119)	-48.21%
43250 Freight and Express	274	-	-	-	-	-	-
43260 Training	4,842	2,345	8,000	7,880	-	(7,880)	-100.00%
43310 Advertising	328	40	300	300	200	(100)	-33.33%
43410 Printing	-	183	-	-	-	-	-
43600 Project Management	1,909	-	-	-	-	-	-
43610 Utilities	51,948	50,525	55,230	55,230	10,000	(45,230)	-81.89%
43720 Equipment Maintenance	4,005	4,029	33,900	8,400	18,650	10,250	122.02%
43750 Vehicle Maintenance	-	-	500	500	1,000	500	100.00%
43764 Snow Removal	1,832	1,167	3,400	3,400	1,000	(2,400)	-70.59%
43780 Building/Ground Maintenance	3,015	3,225	24,350	19,000	19,250	250	1.32%
43810 Rents and Operating Leases	2,568	-	-	-	-	-	-
43812 Equipment Replacement Pymt.	4,383	4,383	4,642	4,642	4,642	-	0.00%
43920 Dues and Subscriptions	269	513	1,156	1,156	700	(456)	-39.45%
49999 Disaster Relief Contingency	-	-	-	-	50,000	50,000	-
Total: Services	486,109	588,690	642,177	612,677	264,842	(347,835)	-56.77%
Capital Outlay							
48210 Communication Equipment	-	-	4,000	3,000	-	(3,000)	-100.00%
48710 Minor Office Equipment	5,549	7,760	6,000	6,000	5,300	(700)	-11.67%
48720 Minor Office Furniture	1,079	4,430	8,000	7,600	1,000	(6,600)	-86.84%
48730 Minor Communication Equipment	-	660	500	1,900	1,500	(400)	-21.05%
48740 Minor Machines & Equipment	12,621	7,247	1,500	1,500	1,000	(500)	-33.33%
Total: Capital Outlay	19,249	20,097	20,000	20,000	8,800	(11,200)	-56.00%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	80,163	84,056	90,462	90,462	-	(90,462)	-100.00%
Total: Interdepartmental Charges	80,163	84,056	90,462	90,462	-	(90,462)	-100.00%
Department Total	\$ 1,530,554	\$ 1,858,439	\$ 2,118,803	\$ 2,128,121	\$ 656,381	\$ (1,471,740)	-69.16%

This page intentionally left blank

Fund: 100 General Fund
Dept: 11230 General Services - Administration / Human Resources

Department Function

Mission: The General Services Department is committed to providing exceptional administrative services in the areas of Human Resources, print shop, mailroom, and custodial functions. The Office of Human Resources serves the borough by focusing efforts on the borough's most valuable asset, its employees through recruitment, hiring, and retention of a diverse, qualified workforce. This office provides for human resource direction, training, equal employment opportunity, and labor relations services to the Borough as required by the collective bargaining agreement, and participates in the completing state and federal mandates as required.

Major long-term issues and concerns:

- Writing and implementation of Borough policies and procedures.
- Delivering a comprehensive employee training program to borough staff.
- Continue to improve and standardize operating procedures.
- Increasing costs associated with employee health insurance and benefits.

Objectives FY2012/Budget highlights:

- Continue to offer employee professional development training borough-wide.

Previous year accomplishments:

- Developed procedures for recruitment, including screenings and matrix scorings.
- Provided on-site professional development training opportunities for 50 borough supervisors, and 140 borough employees completed Conflict Resolution training. Borough-wide ethics training was successfully completed.
- Borough employees enrolled and participated in on-line training programs through the Alaska Municipal League Joint Insurance Association.
- Human Resource website expanded and improved.
- Wellness Seminars were successfully offered quarterly to employees during the lunch hour.
- Negotiated new health care provider agreement and benefit agreements.
- Successfully provided for the positive enrollment into the new health care plan.

Significant budgetary changes:

- None.

Key Measures

	<u>FY2009 Actual</u>	<u>FY2010 Actual</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>
Staffing History	5	4.5	4.5	4.5
Grievances Filed	1	2	6	0
Grievances Successfully Resolved	3	2	6	N/A
Human Rights Complaints Filed	0	0	2	0
Human Rights Complaints Successfully Resolved	0	0	0	2

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11230 - General Services - Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 207,591	\$ 220,644	\$ 247,969	\$ 244,269	\$ 260,132	\$ 15,863	6.49%
40120 Temporary Wages	14,105	26,162	4,320	7,320	3,360	(3,960)	-54.10%
40130 Overtime Wages	674	3,239	1,431	1,431	2,687	1,256	87.77%
40210 FICA	21,208	21,101	22,142	22,142	23,453	1,311	5.92%
40221 PERS	78,156	67,808	56,230	56,230	59,287	3,057	5.44%
40321 Health Insurance	48,428	70,992	69,390	72,846	76,500	3,654	5.02%
40322 Life Insurance	445	378	624	624	653	29	4.65%
40410 Leave	29,726	27,456	25,923	25,923	30,125	4,202	16.21%
40511 Other Benefits	-	-	-	129	288	159	123.26%
Total: Personnel	400,333	437,780	428,029	430,914	456,485	25,571	5.93%
Supplies							
42110 Office Supplies	3,336	3,420	1,500	2,300	1,000	(1,300)	-56.52%
42210 Operating Supplies	733	2,620	3,000	3,000	1,500	(1,500)	-50.00%
42310 Repair/Maintenance Supplies	-	19	500	500	250	(250)	-50.00%
42410 Small Tools & Minor Equipment	-	150	-	57	-	(57)	-100.00%
Total: Supplies	4,069	6,209	5,000	5,857	2,750	(3,107)	-53.05%
Services							
43011 Contractual Services	17,581	3,318	15,040	9,354	5,000	(4,354)	-46.55%
43110 Communications	7,190	8,605	5,000	8,000	5,000	(3,000)	-37.50%
43140 Postage	574	405	800	800	800	-	0.00%
43210 Transportation/Subsistence	5,988	9,279	5,575	7,075	5,575	(1,500)	-21.20%
43220 Car Allowance	3,689	3,650	3,600	3,600	3,600	-	0.00%
43260 Training	4,396	2,989	2,000	2,000	2,000	-	0.00%
43270 Employee Development	3,636	7,500	7,500	7,500	7,500	-	0.00%
43310 Advertising	15,153	9,275	13,000	11,000	13,000	2,000	18.18%
43410 Printing	-	26	250	250	250	-	0.00%
43610 Utilities	11,706	10,663	11,400	11,400	11,400	-	0.00%
43720 Equipment Maintenance	554	344	1,800	1,800	500	(1,300)	-72.22%
43810 Rents and Operating Leases	21,144	21,164	23,564	23,564	23,564	-	0.00%
43920 Dues and Subscription	2,110	2,801	2,500	2,500	500	(2,000)	-80.00%
Total: Services	93,721	80,019	92,029	88,843	78,689	(10,154)	-11.43%
Capital Outlay							
48120 Office Machines	2,993	-	-	-	-	-	-
48710 Minor Office Equipment	2,862	162	750	4,450	-	(4,450)	-100.00%
48720 Minor Office Furniture	744	1,185	-	-	-	-	-
48730 Minor Communication Equipment	245	-	200	200	-	(200)	-100.00%
48740 Minor Machines & Equipment	199	-	-	-	-	-	-
Total: Capital Outlay	7,043	1,347	950	4,650	-	(4,650)	-100.00%
Department Total	\$ 505,166	\$ 525,355	\$ 526,008	\$ 530,264	\$ 537,924	\$ 7,660	1.44%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: General Services Director, 1 HR Specialist, 1 HR Assistant, 1 Secretary (Homer Annex) and ½ time Secretary (Seward Annex).

Changed: HR Technician reclassified as a HR Assistant effective 01/01/11.

42310 Repair/Maintenance Supplies. Costs for re-keying of file cabinets, doors, etc. as needed.

43011 Contractual Services. Labor arbitration contingency (\$5,000).

43210 Transportation/Subsistence. HR staff to attend professional development and job skills training.

43270 Employee Development. Amount required by labor contract.

43810 Rents and Operating Leases. Seward (\$8,064) and Homer annex (\$15,000) leases and post office box rentals.

Fund: 100 General Fund
Dept: 11233 General Services - Print/Mail

Department Function

Mission: Provide printing service for Borough administration, service areas and school district. This includes routine copying services and copying and binding of special reports and documents. To process outgoing metered mail for Borough administration and school district and sort incoming mail for Borough administration. Handle folding, stuffing, sealing and mailing of bulk mail such as tax bills, sales tax forms and assessment notices.

Major long-term issues and concerns:

- Revitalizing the layout of mail room/copy shop to maximize employee safety and increase efficiency in service delivery.

Objectives FY2012/ Budget highlights:

- Providing timely and quality in a professional and expedient manner.

Previous year accomplishments:

- See "Key Measures" below.

Significant budgetary changes:

- Purchase and installation of two black and white copiers, and one color copier.

Key Measures

	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Staffing History	1.80	1.80	1.80	1.80
Borough B&W copy images	1,001,000	841,000	850,000	850,000
Borough color images	60,550	90,000	90,000	90,000
School District B&W images	185,400	177,000	180,000	180,000
School District color images	8,910	2,000	3,000	3,000
Outgoing metered mail	204,000	106,000	110,000	110,000
Outgoing unmetered mail	106,000	100,000	100,000	100,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11233 - General Services - Print/Mail**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 57,580	\$ 71,529	\$ 66,998	\$ 66,998	\$ 72,470	\$ 5,472	8.17%
40120 Temporary Wages	2,770	88	1,200	1,200	1,200	-	0.00%
40130 Overtime Wages	1,305	1,725	3,004	3,004	3,141	137	4.56%
40210 FICA	5,197	5,941	6,243	6,243	6,768	525	8.41%
40221 PERS	21,678	19,978	16,000	16,000	17,272	1,272	7.95%
40321 Health Insurance	20,131	30,257	26,985	28,432	30,600	2,168	7.63%
40322 Life Insurance	125	109	574	574	190	(384)	-66.90%
40410 Leave	6,405	7,694	7,681	7,681	8,763	1,082	14.09%
40511 Other Benefits	-	-	48	48	288	240	500.00%
Total: Personnel	115,191	137,321	128,733	130,180	140,692	10,512	8.07%
Supplies							
42110 Office Supplies	968	660	800	400	800	400	100.00%
42210 Operating Supplies	20,613	16,133	25,000	24,600	25,000	400	1.63%
42250 Uniforms	296	330	700	700	700	-	0.00%
Total: Supplies	21,877	17,123	26,500	25,700	26,500	800	3.11%
Services							
43011 Contract Services	38	95	240	240	240	-	0.00%
43110 Communications	932	890	1,400	1,000	1,150	150	15.00%
43210 Transportation/Subsistence	1,103	1,127	1,400	1,400	1,300	(100)	-7.14%
43610 Utilities	3,831	3,437	4,080	4,080	3,938	(142)	-3.48%
43720 Equipment Maintenance	54,618	26,075	70,000	70,000	58,000	(12,000)	-17.14%
43810 Rents and Operating Leases	1,008	504	1,008	1,008	1,008	-	0.00%
43812 Equipment Replacement Pymt.	7,567	14,650	21,604	21,604	21,604	-	0.00%
Total: Services	69,097	46,778	99,732	99,332	87,240	(12,092)	-12.17%
Capital Outlay							
48120 Office Equipment	-	6,036	-	-	-	-	-
48720 Minor Office Furniture	-	-	-	400	-	(400)	-100.00%
Total: Capital Outlay	-	6,036	-	400	-	(400)	-100.00%
Department Total	\$ 206,165	\$ 207,258	\$ 254,965	\$ 255,612	\$ 254,432	\$ (1,180)	-0.46%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes: Lead Mail-Copy Technician and part-time Mail-Copy Clerk.	43011 Contract Services. Cost of Pitney Bowes meter refill charges per contract.
42110 Operating Supplies. Paper \$21,000 plus \$4,000 for letterhead, tape, binding supplies, laminate, color ink, and miscellaneous supplies.	43720 Equipment Maintenance. Maintenance costs on main printers, color copier, folder, stuffers, mail processor and other miscellaneous equipment. Reduction to reflect actual cost of maintenance.
	43812 Equipment Replacement Payments. Scheduled replacement of equipment.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

Items	Prior Years	FY2011 Estimated	FY2012 Projected	Future Projected Payments
Color copier	\$ -	\$ 6,000	\$ 6,000	\$ 12,000
Digital mail processor	11,566	-	-	15,000
2 digital copier w/ video interface	-	9,279	9,279	34,881
Folder stuffer machine	36,099	6,325	6,325	12,650
Automatic single tabber	2,557	-	-	1,380
	<u>\$ 50,222</u>	<u>\$ 21,604</u>	<u>\$ 21,604</u>	<u>\$ 75,911</u>

Fund:	100	General Fund
Dept:	11235	General Services – Custodial Maintenance

Department Function

Mission: Clean in and around the main Borough Administration building, including Human Resources/Risk Management annex, school district portables, records center, and Homer Annex. Administer contracts with janitorial services for the cleaning of Poppy Lane Facility, Kenai River Center, and Emergency Operations Center.

NOTE: An equal number of staff are budgeted in the School Fund (see fund 241.11235, School Fund - Custodial Maintenance Division).

Major long-term issues and concerns:

- None.

Objectives FY2012/ Budget highlights:

- Strive to provide a high degree of service to those we serve and respond to by creating a culture of productivity and resourcefulness for custodial staff by encouraging the best ideas and cleaning procedures and by responding to the demands of the environment.

Previous year accomplishments:

- Provided an improved level of service for the cleaning of the Poppy Lane Maintenance Facility and the Office of Emergency Management.
- Added janitorial services at the Homer Annex office.
- Maintained all assigned buildings and grounds at a satisfactory level.
- Staff moved into their own office space with a computer and telephone, allowing for better communication to respond to the needs of those served.

Significant budgetary changes:

- None.

Key Measures

	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Staffing History	1.30	1.30	1.30	1.30
Square Footage Maintained	45,630	45,630	45,630	45,630

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11235 - General Services - Custodial Maintenance**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 45,629	\$ 49,703	\$ 54,071	\$ 54,071	\$ 57,890	\$ 3,819	7.06%
40120 Temporary Wages	3,559	3,078	2,200	2,200	2,444	244	11.09%
40130 Overtime Wages	932	906	1,233	1,233	1,585	352	28.55%
40210 FICA	4,572	4,960	5,188	5,188	5,575	387	7.46%
40221 PERS	18,018	15,337	12,644	12,644	13,594	950	7.51%
40321 Health Insurance	15,417	21,639	20,046	21,080	22,100	1,020	4.84%
40322 Life Insurance	93	80	140	140	150	10	7.14%
40410 Leave	7,520	8,131	8,137	8,137	8,639	502	6.17%
40511 Other Benefits	-	-	-	-	216	216	-
Total: Personnel	95,740	103,834	103,659	104,693	112,193	7,500	7.16%
Supplies							
42110 Office Supplies	10	8	75	75	75	-	0.00%
42210 Operating Supplies	34	863	1,725	368	1,023	655	177.99%
42240 Janitorial Supplies	1,923	-	-	75	-	(75)	-100.00%
42410 Small Tools	149	170	500	500	100	(400)	-80.00%
Total: Supplies	2,116	1,041	2,300	1,018	1,198	180	17.68%
Services							
43011 Contractual Services	11,125	13,232	4,802	6,084	5,644	(440)	-7.23%
43210 Transportation/Subsistence	79	54	300	300	150	(150)	-50.00%
43720 Equipment Maintenance	-	94	100	100	100	-	0.00%
Total: Services	11,204	13,380	5,202	6,484	5,894	(590)	-9.10%
Capital Outlay							
48740 Minor Machinery & Equipment	-	200	500	500	-	(500)	-100.00%
Total: Capital Outlay	-	200	500	500	-	(500)	-100.00%
Department Total	\$ 109,060	\$ 118,455	\$ 111,661	\$ 112,695	\$ 119,285	\$ 6,590	5.85%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes: .80 Custodians and .5 Lead Custodian,.

43011 Contractual Services. Capital Projects janitorial services at Poppy Lane (\$3,484), Homer annex office janitorial services (\$2,160)

Note: An equal number of staff is charged to the School District. Total custodial staff is 2.60 full time equivalent.

42410 Small Tools. Replacement of minor equipment as necessary.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
General Services Department Totals**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 310,800	\$ 341,876	\$ 369,038	\$ 365,338	\$ 390,492	\$ 25,154	6.89%
40120 Temporary Wages	20,434	29,328	7,720	10,720	7,004	(716)	-9.27%
40130 Overtime Wages	2,911	5,870	5,668	5,668	7,413	1,745	30.79%
40210 FICA	30,977	32,002	33,573	33,573	35,796	2,223	6.62%
40221 PERS	117,852	103,123	84,874	84,874	90,153	5,279	6.22%
40321 Health Insurance	83,976	122,888	116,421	122,358	129,200	12,779	10.98%
40322 Life Insurance	663	567	1,338	1,338	993	(345)	-25.78%
40410 Leave	43,651	43,281	41,741	41,741	47,527	5,786	13.86%
40511 Other Benefits	-	-	48	177	792	744	1550.00%
Total: Personnel	611,264	678,935	660,421	665,787	709,370	52,649	7.97%
Supplies							
42110 Office Supplies	4,314	4,088	2,375	2,775	1,875	(500)	-21.05%
42210 Operating Supplies	21,380	19,616	29,725	27,968	27,523	(2,202)	-7.41%
42240 Janitorial Supplies	1,923	-	-	75	-	-	-
42250 Uniforms	296	330	700	700	700	-	0.00%
42310 Repair/Maintenance Supplies	-	19	500	500	250	(250)	-50.00%
42410 Small Tools	149	320	500	557	100	(400)	-80.00%
Total: Supplies	28,062	24,373	33,800	32,575	30,448	(3,352)	-9.92%
Services							
43011 Contractual Services	28,744	16,645	20,082	15,678	10,884	(9,198)	-45.80%
43110 Communications	8,122	9,495	6,400	9,000	6,150	(250)	-3.91%
43140 Postage	574	405	800	800	800	-	0.00%
43210 Transportation/Subsistence	7,170	10,460	7,275	8,775	7,025	(250)	-3.44%
43220 Car Allowance	3,689	3,650	3,600	3,600	3,600	-	0.00%
43260 Training	4,396	2,989	2,000	2,000	2,000	-	0.00%
43270 Employee Development	3,636	7,500	7,500	7,500	7,500	-	0.00%
43310 Advertising	15,153	9,275	13,000	11,000	13,000	-	0.00%
43410 Printing	-	26	250	250	250	-	0.00%
43610 Utilities	15,537	14,100	15,480	15,480	15,338	(142)	-0.92%
43720 Equipment Maintenance	55,172	26,513	71,900	71,900	58,600	(13,300)	-18.50%
43810 Rents and Operating Leases	22,152	21,668	24,572	24,572	24,572	-	0.00%
43812 Equipment Replacement Pymt.	7,567	14,650	21,604	21,604	21,604	-	0.00%
43920 Dues and Subscriptions	2,110	2,801	2,500	2,500	500	(2,000)	-80.00%
Total: Services	174,022	140,177	196,963	194,659	171,823	(25,140)	-12.76%
Capital Outlay							
48120 Office Machines	2,993	6,036	-	-	-	-	-
48710 Minor Office Equipment	2,862	162	750	4,450	-	(750)	-100.00%
48720 Minor Office Furniture	744	1,185	-	400	-	-	-
48730 Minor Communication Equipment	245	-	200	200	-	(200)	-100.00%
48740 Minor Machines & Equipment	199	200	500	500	-	(500)	-100.00%
Total: Capital Outlay	7,043	7,583	1,450	5,550	-	(1,450)	-100.00%
Department Total	\$ 820,391	\$ 851,068	\$ 892,634	\$ 898,571	\$ 911,641	\$ 22,707	2.54%

This page intentionally left blank

Fund:	100	General Fund
Dept:	11231	Information Technology

Department Function

Mission: Provide effective, courteous, and responsive end user support for the Kenai Peninsula Borough's computing systems. Implement and maintain a reliable, robust network, which serves as the delivery mechanism for computing services. Provide direction, consultation, and guidance regarding future planning as it relates to projects that have a computing based implementation.

Major long-term issues and concerns:

- Changing technology and required cost to maintain systems.
- Providing service delivery over a cost effective medium.
- Ongoing training required by constantly changing IT landscape.
- Streamlining IT support to handle increasing IT scope without staffing increases.
- Bringing electronic document management/classification/retention up to the standards applied to permanent records such as microfilm/microfiche and paper.

Objectives FY2012/Budget highlights:

- Migrate KPB departmental file systems to Distributed File System (DFS) with remote site replication to Borough Admin Building
- Expand Wireless coverage from Borough Admin Building to include most remote network sites.
- Implement Phase 2 of KPB Wireless network Deployment (Secure business wireless/wired access)
- Continue the building and deployment of a foundation for virtual server technology.
- Transition support for E911 applications to OEM IT Specialist.
- Implement a Software Asset Management system to allow more precise assessment and management of software licensing.
- Migration of remaining IT print services to either the KPB print shop, or 3rd party printing services resulting in reduced overtime requirements.
- Complete migration of all compatible systems into VMWare vSphere cluster.
- Ensure application compatibility with Windows 7 and deploy Windows 7 as the OS for majority of newly purchased desktops.

Previous year accomplishments:

- Completed Phase 1 of KPB Wireless Network deployment (Borough Admin Building Public Wireless)
- Eliminated 2nd shift operator staffing requirement via automation of nightly tasks.
- Completed migration of core SQL Servers to 2005 or 2008 where systems were compatible.
- Continued migration of servers into VMWare vSphere cluster.
- Migrated majority of Borough systems to Office 2007 from Office 2000/2003.
- Migrated Manatron GRM system from version 8.04 to version 8.06, posturing for a graceful transition to version 9.0 in 2012. No vendor provided migration was available, so extensive developer effort was required to migrate to a more current version.
- Replaced 30 year old server room AC system with modern robust AC system.

Significant budgetary changes:

- A 52.84% decrease in Communications expenses, which includes a projected \$41,748 savings in Internet service due to renegotiating contract with current provider.

Fund:	100	General Fund
Dept:	11231	Information Technology - Continued

Key Measures

	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Staffing History				
Help Desk Staff	5.00	5.00	4.00	4.00
Senior Staff	5.00	5.00	6.00	6.00
Management Staff	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Staffing History	11.00	11.00	11.00	11.00
Desktop Workstations Supported	400	420	420	420
Printers Supported	N/A	N/A	115	115
Servers Supported	52	60	91	96
Total Number of Networked Devices	N/A	N/A	1,750	1,800
Local Area Networks (LAN'S) Supported	19	19	23	23
Wide Area Networks (WAN's) Supported	21	21	22	22
Wireless Networks Supported	N/A	N/A	3	12
Telephony Sites Supported	14	16	19	19
Phones Supported	N/A	N/A	350	350
Business Software Applications Supported	18	21	22	22
Databases Maintained	N/A	N/A	73	75
Support Incidents	2,747	2,511	2,400	2,600
Average Number of Primary Responsibility areas, Tasked to each senior staff member	6.5	6.5	6.5	7

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11231 - Information Technology**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 643,999	\$ 696,097	\$ 734,930	\$ 734,930	\$ 773,767	\$ 38,837	5.28%
40120 Temporary Wages	875	-	-	-	-	-	-
40130 Overtime Wages	11,077	8,480	16,412	16,412	9,387	(7,025)	-42.80%
40210 FICA	53,720	59,163	65,468	65,468	68,339	2,871	4.39%
40221 PERS	242,309	206,457	167,530	167,530	174,728	7,198	4.30%
40321 Health Insurance	130,834	189,278	169,620	178,264	187,000	8,736	4.90%
40322 Life Insurance	1,344	1,156	1,811	1,811	1,900	89	4.91%
40410 Leave	89,359	98,708	94,288	94,288	99,099	4,811	5.10%
40511 Other Benefits	60	110	144	144	1,488	1,344	933.33%
Total: Personnel	1,173,577	1,259,449	1,250,203	1,258,847	1,315,708	56,861	4.52%
Supplies							
42110 Office Supplies	2,925	2,725	3,000	6,500	3,000	(3,500)	-53.85%
42120 Computer Software	54,145	550	10,000	27,000	5,000	(22,000)	-81.48%
42210 Operating Supplies	24,120	7,606	22,600	11,600	22,600	11,000	94.83%
42310 Repair/Maintenance Supplies	18,980	11,306	28,000	22,500	28,000	5,500	24.44%
42410 Small Tools & Minor Equipment	221	2,911	5,000	6,000	1,000	(5,000)	-83.33%
Total: Supplies	100,391	25,098	68,600	73,600	59,600	(14,000)	-19.02%
Services							
43011 Contractual Services	6,641	1,440	20,000	16,750	13,000	(3,750)	-22.39%
43019 Software Licensing	118,866	182,216	181,450	187,950	180,000	(7,950)	-4.23%
43110 Communications	66,942	64,913	91,000	73,087	42,916	(30,171)	-41.28%
43210 Transportation/Subsistence	8,841	8,622	5,200	10,200	6,200	(4,000)	-39.22%
43250 Freight and Express	21	172	1,000	1,000	1,000	-	0.00%
43260 Training	1,125	8,590	15,000	13,000	15,000	2,000	15.38%
43610 Utilities	21,440	19,282	18,000	18,000	18,000	-	0.00%
43720 Equipment Maintenance	24,076	10,196	20,000	9,500	10,000	500	5.26%
43810 Rents & Operating Leases	-	-	-	750	-	(750)	-100.00%
43812 Equipment Replacement Pymt.	42,223	46,141	63,974	63,974	57,095	(6,879)	-10.75%
43920 Dues and Subscriptions	164	-	1,000	1,000	1,000	-	0.00%
Total: Services	290,339	341,572	416,624	395,211	344,211	(51,000)	-12.90%
Capital Outlay							
48120 Office Machines	-	10,026	-	-	-	-	-
48210 Communication Equipment	-	27,130	12,000	70	6,000	5,930	8471.43%
48311 Machinery & Equipment	11,774	-	-	-	-	-	-
48710 Minor Office Equipment	18,285	17,524	12,500	23,800	12,500	(11,300)	-47.48%
48720 Minor Office Furniture	821	-	1,000	6,500	3,500	(3,000)	-46.15%
48730 Minor Communication Equipment	725	370	4,200	16,130	10,200	(5,930)	-36.76%
Total: Capital Outlay	31,605	55,050	29,700	46,500	32,200	(14,300)	-30.75%
Department Total	\$ 1,595,912	\$ 1,681,169	\$ 1,765,127	\$ 1,774,158	\$ 1,751,719	\$ (22,439)	-1.26%

Fund 100
Department 11231 - Information Technology - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Systems Manager, 1 Lead Enterprise Application Developer, 3 Enterprise Applications Developers, 1 Network/IT Administrator, 1 Network/PC Specialist, 1 Senior Information Helpdesk Technicians, 2 Information Helpdesk Technician, and 1 Information Helpdesk Supervisor.

42120 Computer Software. Various backup agent software as needed (SQL Agents primarily - \$5,000).

42210 Operating Supplies. Paper, toner, ink, tapes and miscellaneous supplies.

42310 Repair/Maintenance Supplies. Various parts for repairing and maintaining desktop and network computers, equipment and infrastructure.

43011 Contractual Services. Decreases due to reduced outsourcing of management service contracts. Software modifications (\$10,000); Help desk calls, (\$1,000), miscellaneous (\$2,000).

43019 Software Licensing. CommVault support (\$16,000), i.Support Helpdesk (\$5,000) EOM (\$1,400), GEMS (\$24,000), LogMeIn, (\$3,000); Acuprint/AP Technology (\$1,000); Unisys (\$23,500), McAfee (\$6,000), Microfocus Cobol (\$2,500), Microsoft office (\$46,000), Cisco, ESW, UCSS (\$23,000), Visual Studio (\$4,000), Planet Press (\$3,500), VMWare Support (\$3,500), Equallogic SAN Support (\$5,000), misc. (\$4,500).

43110 Communications. Internet connection (\$27,500), third party spam filtering, Borough Admin Building TLS link, Cellular modem service and setup costs. Significant savings in internet service and TLS costs are expected.

43260 Training. Manatron Conference, Gems Conference, books, and ongoing internet based training.

43720 Equipment Maintenance. ITportion of KPB printer/copier contract, (\$8,000); miscellaneous printer repairs (\$2,000)

43812 Equipment Replacement Payments. See schedule below.

43920 Dues & Subscriptions. Experts-Exchange subscription, miscellaneous publications, (\$1,000).

48210 Communication Equipment. Purchase one Cisco gigabit switches (\$6,000 ea). Moved \$6,000 to minor communications as replacements needs have shifted from high end server switches to distribution switches.

48710 Minor Office Equipment. (4) workstations (\$10,000) and (1) laptop (\$2,500).

48720 Minor Office Furniture. Anticipated helpdesk furniture replacements due to age and condition of current furniture.

48730 Minor Communications Equipment. 2 replacement distribution Switches (\$3,000 ea), Misc unmanaged Switches (\$4,200).

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>Future Projected Payments</u>
Uninterruptible Power Supply (UPS)	\$ 109,652	\$ 10,776	\$ 10,776	\$ 10,776
Network Switch	40,168	5,168	5,168	-
1 Server	3,918	1,563	1,981	-
3 Call Manager Servers	28,625	3,832	1,563	3,125
Virtual Server component one	11,254	5,627	345	345
Virtual Server component two	16,922	7,537	7,791	23,373
Increase virtualization potential	-	6,053	6,053	18,157
Enhance data protection	-	19,905	19,905	59,715
Secure wireless core for borough building and ERC	-	3,513	3,513	10,538
Total	\$ 210,539	\$ 63,974	\$ 57,095	\$ 126,029

Fund	100	General Fund
Dept:	11310	Legal Department

Department Function

Mission: Provide effective legal services for the borough and school district, including the governing bodies, administrations, service areas, boards, and commissions, and to assist in compliance with applicable law when enacting and enforcing laws and performing other functions.

Major long-term issues and concerns:

- Develop and implement policies and procedures to limit legal exposure arising from rapidly changing technological advances such as social networking.
- Update the Borough Code of Ordinances to correct errors and comply with revised laws.
- Convert legal research files to electronic format to improve efficiency and increase space.
- Due to increasing complexity of municipal law, legal department training needs are increasing and additional funds may be needed to meet that need.

Objectives FY2012/Budget highlights:

- Complete implementation and use of department timekeeping system.
- Improve procedures for efficiently tracking and processing items submitted to the legal department.
- Conduct training sessions for service area boards, the Planning Commission, the Assembly, and advisory planning commissions regarding roles, responsibilities, the Open Meetings Act, conflicts of interest, and other items as needed.

Previous year accomplishments:

- During calendar year 2010 arguments were finalized before the Alaska Supreme Court in two cases for which we are awaiting decisions. The Superior Court ruled in the borough's favor in 2 cases, including an ejectment action in Moose Pass and an action to determine whether a public right-of-way to the beach exists in Nikiski on land formerly owned by the borough. In another case the Superior Court ruled in favor of the borough by granting its motion for partial attorney fees in the sales tax portion of an initiative case, and ruled against the borough by determining that the appellant was a public interest litigant in the portion of the case concerning voter approval for capital improvement projects. Additionally, the borough settled 5 cases.
- Collected \$50,567 in delinquent sales taxes, \$4,300 in personal property taxes, and \$247,940 in bankruptcy case taxes.
- Reviewed and/or drafted 104 resolutions and 89 ordinances in calendar year 2010, and performed related research and drafted related memoranda for many of these items.
- Responded to approximately 450 requests for formal advice and document review, and at least that many additional informal requests for legal advice.

Significant budgetary changes:

- Reduced contract services, office equipment, and other accounts to maintain status quo with the FY2011 budget.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	5	5	5	5
	CY2008 <u>Actual</u>	CY2009 <u>Actual</u>	CY2010 <u>Actual</u>	CY2011 <u>Projected</u>
Non-Tax Cases:				
Judgments entered for KPBP	1	4	3	1
Judgments entered against KPBP	0	0	1	0
			(Now on appeal)	
Cases Settled	4	3	5	1
Ordinances prepared and/or reviewed	92	99	89	95
Resolutions prepared and/or reviewed	81	112	104	100
Sales taxes collected	\$76,836	\$111,057	\$50,567	\$75,000
Personal property taxes collected	\$17,145	\$3,246	\$4,300	\$3,500
Bankruptcy collections	\$8,415	\$4,097	\$247,940	\$6,000
Sales & Personal Property judgment amounts secured	\$64,446	\$142,278	\$84,612	\$100,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11310 - Legal Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 366,599	\$ 377,826	\$ 402,912	\$ 397,912	\$ 408,816	\$ 10,904	2.74%
40120 Temporary Wages	1,308	1,136	4,318	9,318	4,318	(5,000)	-53.66%
40130 Overtime Wages	3,126	2,394	4,128	4,128	4,021	(107)	-2.59%
40210 FICA	31,138	33,542	36,405	36,405	36,532	127	0.35%
40221 PERS	135,342	112,132	90,527	90,527	91,779	1,252	1.38%
40321 Health Insurance	61,735	84,024	77,100	81,084	85,000	3,916	4.83%
40322 Life Insurance	759	628	977	977	992	15	1.54%
40410 Leave	56,072	60,358	55,955	55,955	54,635	(1,320)	-2.36%
40511 Other Benefits	40	105	144	144	48	(96)	-66.67%
Total: Personnel	656,119	672,145	672,466	676,450	686,141	9,691	1.43%
Supplies							
42110 Office Supplies	2,201	973	1,500	3,050	2,500	(550)	-18.03%
42120 Computer Software	-	2,005	500	500	500	-	0.00%
42210 Operating Supplies	-	120	500	300	400	100	33.33%
42410 Small Tools & Minor Equipment	45	230	500	500	450	(50)	-10.00%
Total: Supplies	2,246	3,328	3,000	4,350	3,850	(500)	-11.49%
Services							
43011 Contractual Services	28,513	44,241	65,000	74,764	36,000	(38,764)	-51.85%
43019 Software Licensing	635	662	-	-	-	-	-
43031 Litigation	4,055	2,229	6,000	9,000	6,000	(3,000)	-33.33%
43034 Atty's Fees-Special Cases	46,015	11,155	30,000	91,000	13,395	(77,605)	-85.28%
43110 Communications	1,919	2,229	1,800	4,800	4,050	(750)	-15.63%
43140 Postage	587	282	600	600	600	-	0.00%
43210 Transportation/Subsistence	4,443	2,440	6,360	6,360	5,010	(1,350)	-21.23%
43220 Car Allowance	11,067	10,948	10,800	10,800	10,800	-	0.00%
43260 Training	803	1,011	2,000	2,000	2,000	-	0.00%
43410 Printing	2,626	86	200	200	200	-	0.00%
43610 Utilities	6,357	5,723	6,520	6,520	7,100	580	8.90%
43720 Equipment Maintenance	202	202	450	1,000	600	(400)	-40.00%
43920 Dues and Subscriptions	33,268	33,828	34,312	34,312	35,306	994	2.90%
Total: Services	140,490	115,036	164,042	241,356	121,061	(120,295)	-49.84%
Capital Outlay							
48710 Minor Office Equipment	3,919	4,443	4,000	4,000	2,500	(1,500)	-37.50%
48730 Minor Communication Equipment	312	-	100	100	100	-	0.00%
Total: Capital Outlay	4,231	4,443	4,100	4,100	2,600	(1,500)	-36.59%
Department Total	\$ 803,086	\$ 794,952	\$ 843,608	\$ 926,256	\$ 813,652	\$ (112,604)	-12.16%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Borough Attorney, 1 Deputy Borough Attorney, 1 Assistant Borough Attorney, and 2 Legal Assistants.

42110 Office Supplies. Increased to cover increased cost of toner cartridges for the new printer.

43011 Contractual Services. Hiring outside counsel as needed in cases not covered by insurance and litigation fund or where in-house staff lacks time or expertise.

43034 Attorney's Fees Special Cases. Hiring outside counsel when a conflict of interest exists. Reduced as using in-house counsel to advise BOE.

43110 Communications. Increased due to data packages on cell phones for attorneys.

43210 Transportation/Subsistence. Decreased transportation cost is a result of the 2011 Alaska Municipal Attorney's Association meeting is scheduled to be held in Anchorage. The 2010 meeting was in Juneau.

43720 Equipment Maintenance. Increase is for added cost of maintenance contract for new copier.

43920 Dues and Subscriptions. Publications and a national computerized legal research program. Slight increase to reflect increased charges by Westlaw and other publishers, offset by the deletion of several books.

48710 Minor Office Equipment. Purchase of one new desktop computer.

Fund: 100 General Fund
Dept: 11410 Finance - Administration

Department Function

Mission: Provide overall administration and accountability of the financial activities of the Borough. Ensure that Borough financial practices are in compliance with Borough policies and state and federal law and reflect best practices within public sector financial management. Serve as an advisor to the Mayor and to the Assembly regarding fiscal management of the general operational budget and projects having a financial impact to the Borough.

Major long-term issues and concerns:

- Workload due to Government Accounting Standards Board (GASB) proposed changes to accounting practices and reporting.
- Continuing to do more with less.

Objectives FY2012/Budget highlights:

- Earn GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Earn GFOA Distinguished Budget Presentation Award.
- Update Finance Department web page to provide more information for Borough taxpayers.

Previous year accomplishments:

- Earned GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY2010 CAFR, 30th consecutive year.
- Earned GFOA Distinguished Budget Presentation Award, 19th year.
- Reviewed and documented the Borough's policies and procedures for compliance with new SAS's.
- Upgraded the Finance Department web page to provide more functionality.

Significant budgetary changes:

- None.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Staffing History	3	3	3	3
Earned GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes
Earned GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes
Number of Ordinances reviewed/prepared	62	54	60	60
Number of Resolutions reviewed/prepared	63	79	65	60
Number of Bond Sales (including anticipated)	0	1	1	0
Bonds Sold (includes refinancing)	\$0	\$4,960,000	\$16,866,000	\$0

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11410 - Finance - Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 207,442	\$ 219,567	\$ 229,098	\$ 229,098	\$ 239,185	\$ 10,087	4.40%
40120 Temporary Wages	1,209	4,596	1,000	1,000	1,000	-	0.00%
40130 Overtime Wages	919	90	1,246	1,246	1,323	77	6.18%
40210 FICA	19,142	19,711	20,470	20,470	21,231	761	3.72%
40221 PERS	75,067	60,550	51,041	51,041	53,309	2,268	4.44%
40321 Health Insurance	36,848	47,801	46,260	48,740	51,000	2,260	4.64%
40322 Life Insurance	399	338	555	555	579	24	4.32%
40410 Leave	30,908	33,742	29,545	29,545	32,645	3,100	10.49%
40511 Other Benefits	40	95	96	96	240	144	150.00%
Total: Personnel	371,974	386,490	379,311	381,791	400,512	18,721	4.90%
Supplies							
42110 Office Supplies	3,470	2,520	3,500	4,500	3,000	(1,500)	-33.33%
42120 Computer Software	-	-	-	111	-	(111)	-100.00%
42210 Operating Supplies	77	964	-	150	-	(150)	-100.00%
42410 Small Tools & Equipment	245	-	-	-	-	-	-
Total: Supplies	3,792	3,484	3,500	4,761	3,000	(1,761)	-36.99%
Services							
43011 Contractual Services	3,971	5,784	7,500	6,350	6,000	(350)	-5.51%
43017 Investment Portfolio Fees	36,136	28,922	39,000	32,814	39,000	6,186	18.85%
43019 Software Licensing	25	-	1,500	2,060	1,500	(560)	-27.18%
43110 Communication	1,592	2,099	2,750	2,750	2,400	(350)	-12.73%
43140 Postage	1,089	453	780	780	780	-	0.00%
43210 Transportation/Subsistence	12,268	10,675	13,290	16,782	12,520	(4,262)	-25.40%
43220 Car Allowance	7,378	7,299	7,200	7,200	7,200	-	0.00%
43260 Training	5,426	3,468	4,500	4,500	3,500	(1,000)	-22.22%
43310 Advertising	-	359	360	360	360	-	0.00%
43410 Printing	129	238	250	250	250	-	0.00%
43610 Utilities	4,904	4,396	4,700	4,700	4,700	-	0.00%
43720 Equipment Maintenance	331	414	450	450	450	-	0.00%
43920 Dues and Subscriptions	1,473	2,490	2,089	2,089	2,648	559	26.76%
Total: Services	74,722	66,597	84,369	81,085	81,308	223	0.28%
Capital Outlay							
48120 Office Machines	10,956	1,875	-	-	-	-	-
48710 Minor Office Equipment	3,660	-	2,000	4,533	2,050	(2,483)	-54.78%
48720 Minor Office Furniture	-	525	-	-	-	-	-
Total: Capital Outlay	14,616	2,400	2,000	4,533	2,050	(2,483)	-54.78%
Department Total	\$ 465,104	\$ 458,971	\$ 469,180	\$ 472,170	\$ 486,870	\$ 14,700	3.11%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Finance Director, Controller, and Administrative Assistant (Finance).

43011 Contractual Services. Miscellaneous financial services.

43019 Software Licensing. Annual maintenance agreement for CAFR 2000 software utilized for preparation of Borough's Comprehensive Annual Financial Report.

43017 Investment Portfolio Fees. Fees paid for managing a portion of the Borough's investment pool. Total costs are estimated at \$90,000, the general fund portion is approximately \$39,000; the balance is charged out to other funds and is shown as a reduction of interest earnings.

43210 Transportation/Subsistence. Travel by Finance Director and Controller for attendance at essential meetings including the Alaska Government Finance Officers Association (AGFOA) and Government Finance Officer Association (GFOA) conferences; and other training seminars and workshops.

48710 Minor Office Equipment. Scheduled replacement of one workstation computer \$1,400 and one printer \$650.

Fund:	100	General Fund
Dept:	11430	Finance – Financial Services

Department Function

Mission: Provide accounting services for all departments and service areas of the Borough. Maintain the Borough's chart of accounts; conduct sales tax audits of businesses selling goods and services in the Borough to ensure compliance with sales and personal property tax ordinances; monitor, prepare, and submit financial reports for all Borough grants; and assist in the preparation of the Borough's Comprehensive Annual Financial Report and annual budget document.

Major long-term issues and concerns:

- Implementation of new IRS requirements as part of the PPACA adopted into law this past year, to issue 1099s to businesses now including individuals and corporations as well as contract workers from which we have purchased more than \$600 in goods or services in the year. This requirement will more than triple our current 1099 recruitments.
- Implementation of new and frequent Governmental Accounting Standards Board pronouncements as well as preparation for new Statement of Auditing Standards issued by the American Institute of Certified Public Accountants is placing a significant strain on the department's resources.
- Staff turnover within the Finance Department, the costs associated with training and lost productivity during each learning curve.
- Sales tax changes at the local jurisdictional level requiring onsite training throughout Borough to adequately inform the public of the changes and how to properly account for these changes.

Objectives FY2012/Budget highlights:

- Implement GASB 54 reclassifying fund balance for all borough funds.
- Integration of solid waste fee billing into the GEMS financial accounting and reporting system.

Previous year accomplishments:

- Began educational process to implement GASB 54, this statement will "supposedly" enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied, and by clarifying the existing governmental fund type definitions.

Significant budgetary changes:

- None

Key Measures

	<u>FY09</u> <u>Actual</u>	<u>FY10</u> <u>Actual</u>	<u>FY11</u> <u>Estimated</u>	<u>FY12</u> <u>Projected</u>
Staffing History	8	8	8	8
Payroll Checks Issued	11,043	11,372	11,500	11,700
W-2's Issued	886	889	900	900
# of Invoices Paid	33,927	37,464	39,000	41,000
Amount Paid (000's)	\$86,851	\$95,051	\$97,000	\$100,000
1099's Processed	364	279	285	850
Sales Tax Audits	96	89	150	200
Sales Tax Estimates	226	175	250	260
State and Federal Grants Administered	89	76	80	85
State and Federal Grant Reports Completed	264	223	225	230

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11430 - Finance - Financial Services**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 398,402	\$ 424,574	\$ 447,280	\$ 447,280	\$ 469,689	\$ 22,409	5.01%
40120 Temporary Wages	8,490	8,589	4,077	4,077	4,085	8	0.20%
40130 Overtime Wages	4,528	5,947	4,449	4,449	4,718	269	6.05%
40210 FICA	34,172	38,200	40,422	40,422	42,763	2,341	5.79%
40221 PERS	151,830	123,507	101,407	101,407	106,499	5,092	5.02%
40321 Health Insurance	96,778	132,564	123,360	129,973	136,000	6,027	4.64%
40322 Life Insurance	858	703	1,121	1,121	1,172	51	4.55%
40410 Leave	53,845	58,718	56,181	56,181	63,623	7,442	13.25%
40511 Other Benefits	40	96	-	-	1,104	1,104	-
Total: Personnel	748,943	792,898	778,297	784,910	829,653	44,743	5.70%
Supplies							
42110 Office Supplies	4,772	5,507	4,400	5,214	5,600	386	7.40%
42210 Operating Supplies	61	340	-	586	-	(586)	-100.00%
Total: Supplies	4,833	5,847	4,400	5,800	5,600	(200)	-3.45%
Services							
43011 Contractual Services	53	70	-	-	-	-	-
43019 Software Licensing	-	-	-	255	-	(255)	-100.00%
43110 Communication	1,495	1,519	1,900	1,900	1,800	(100)	-5.26%
43140 Postage	5,206	6,451	6,150	5,750	5,850	100	1.74%
43210 Transportation/Subsistence	13,989	12,717	17,050	17,050	12,150	(4,900)	-28.74%
43220 Car Allowance	7,378	7,299	7,200	7,200	7,200	-	0.00%
43260 Training	3,054	4,346	3,450	3,450	2,325	(1,125)	-32.61%
43310 Advertising	-	-	500	500	-	(500)	-100.00%
43410 Printing	1,236	139	2,200	1,200	-	(1,200)	-100.00%
43610 Utilities	3,563	3,232	3,400	3,400	3,400	-	0.00%
43720 Equipment Maintenance	331	414	600	600	600	-	0.00%
43920 Dues and Subscriptions	1,226	900	911	911	960	49	5.38%
Total: Services	37,531	37,087	43,361	42,216	34,285	(7,931)	-18.79%
Capital Outlay							
48120 Office Machines	-	1,169	-	-	-	-	-
48710 Minor Office Equipment	9,402	5,220	2,000	2,000	650	(1,350)	-67.50%
48720 Minor Office Furniture	443	1,415	2,000	2,000	-	(2,000)	-100.00%
48730 Minor Communication Equipment	-	464	-	-	-	-	-
Total: Capital outlay	9,845	8,268	4,000	4,000	650	(3,350)	-83.75%
Department Total	\$ 801,152	\$ 844,100	\$ 830,058	\$ 836,926	\$ 870,188	\$ 33,262	3.97%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Financial Planning Manager, 2-General Account Specialists (Payroll and Accounts Payable), Data Input Clerk, Auditor, Audit Specialist, Auditor/Accountant, and Treasury/Budget Analyst.

43210 Transportation/Subsistence. Travel for essential meeting including the Alaska Government Finance Officers Association's (AGFOA) and GEMS conference. Additional travel to audits and Service Area board meetings.

43410 Printing. Cost of W-2 and 1099 forms and check stock for payroll and accounts payable laser checks now accounted for in office supplies.

48710 Minor Office Equipment. Scheduled replacement of one printer \$650.

Fund: 100 General Fund
Dept: 11440 Finance – Property Tax and Collections

Department Function

Mission: It is the responsibility of the Property Tax and Collections Division to calculate the annual mill levies, create and mail the tax bills, collect and disburse property tax and related penalty and interest for all Borough taxing authorities; which includes all service areas and the six cities contained within the Borough in accordance with the KPB Code of Ordinance. The department is also accountable for collection of delinquent sales tax and property tax, including foreclosure proceedings mandated by Alaska State Statutes.

Major long-term issues and concerns:

- None.

Objectives FY2012/Budget highlights:

- Working at outsourcing the printing and mailing of the tax bills.
- Pursuing more sales tax debts by filing small claim actions.
- Researching other options of publishing of the annual foreclosure notice as required by State Statute.

Previous year accomplishments:

- Sending checks electronically ensuring maximum cash flow which has made bank corrections nearly obsolete.
- Processed refunds in a timely manner, resulting in little interest having to be paid out.
- All tax payments received were posted on a daily basis providing optimal revenue.
- Continued the use of small claim actions to pursue sales tax debts.
- Collected over 99% of real property accounts and 98.25% of personal/business property accounts for tax year 2009.

Significant budgetary changes:

- Continued increase in health care cost that is impacting all departments.
- Cut of one full time position – Receptionist/Account Clerk

Key Measures

	<u>FY09 Actual</u>	<u>FY010 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Staffing History	8	8	7	7
Regular Property Tax Bills Issued	62,198	63,660	64,104	65,000
Foreclosure Notices	2,260	2,603	2,500	2,650
Property Tax Delinquencies %	3.64%	4.01%	3.90%	4.08%
Foreclosed Accounts	1,331	1,543	1,350	1,400
Clerk's Deeds Filed	41	17	24	30
Sales Tax Liens Issued	181	193	197	200
Tax Refunds Processed	418	401	380	350
Internet Tax Payments (000's)	\$2,196	\$2,648	\$3,105	\$3,500
Delinquent Sales Tax/Personal Property				
Tax collected (000's)	\$993	\$961	\$975	\$980

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100

Department 11440 - Finance - Property Tax and Collections

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 329,741	\$ 357,907	\$ 379,195	\$ 369,444	\$ 362,822	\$ (6,622)	-1.79%
40120 Temporary Wages	7,110	6,527	7,500	7,500	7,500	-	0.00%
40130 Overtime Wages	1,592	1,801	5,629	2,629	5,998	3,369	128.15%
40210 FICA	28,826	31,956	34,791	34,791	33,547	(1,244)	-3.58%
40221 PERS	124,687	109,420	87,357	87,357	83,658	(3,699)	-4.23%
40321 Health Insurance	95,345	136,837	123,360	129,147	119,000	(10,147)	-7.86%
40322 Life Insurance	741	614	969	969	921	(48)	-4.95%
40410 Leave	45,434	52,805	50,206	50,206	50,761	555	1.11%
40511 Other Benefits	-	-	24	24	1,056	1,032	4300.00%
Total: Personnel	633,476	697,867	689,031	682,067	665,263	(16,804)	-2.46%
Supplies							
42110 Office Supplies	7,187	3,796	5,000	5,300	5,000	(300)	-5.66%
42210 Operating Supplies	-	255	-	300	-	(300)	-100.00%
Total: Supplies	7,187	4,051	5,000	5,600	5,000	(600)	-10.71%
Services							
43011 Contractual Services	11,417	12,864	16,500	20,802	16,500	(4,302)	-20.68%
43019 Software Licensing	69,946	74,430	78,100	78,100	81,300	3,200	4.10%
43110 Communications	2,325	2,339	3,200	2,200	3,200	1,000	45.45%
43140 Postage	33,626	31,217	34,000	27,798	34,000	6,202	22.31%
43210 Transportation/Subsistence	2,836	2,778	2,886	5,929	2,500	(3,429)	-57.83%
43260 Training	425	709	835	1,880	450	(1,430)	-76.06%
43310 Advertising	15,459	15,374	17,000	16,057	17,000	943	5.87%
43410 Printing	2,012	1,715	2,000	6,606	2,000	(4,606)	-69.72%
43610 Utilities	6,053	5,392	5,880	5,280	6,000	720	13.64%
43720 Equipment Maintenance	731	814	1,000	1,000	1,000	-	0.00%
43810 Rents & Operating Leases	-	-	-	250	-	(250)	-100.00%
43920 Dues and Subscriptions	1,152	1,281	2,000	2,000	1,600	(400)	-20.00%
43931 Recording Fees	8,869	13,595	9,000	13,000	9,000	(4,000)	-30.77%
43932 Litigation Reports	16,181	18,606	20,000	29,266	20,000	(9,266)	-31.66%
Total: Services	171,032	181,114	192,401	210,168	194,550	(15,618)	-7.43%
Capital Outlay							
48710 Minor Office Equipment	6,829	5,449	2,000	4,300	1,400	(2,900)	-67.44%
48720 Minor Office Furniture	903	1,192	1,000	1,000	1,000	-	0.00%
Total: Capital Outlay	7,732	6,641	3,000	5,300	2,400	(2,900)	-54.72%
Department Total	\$ 819,427	\$ 889,673	\$ 889,432	\$ 903,135	\$ 867,213	\$ (35,922)	-3.98%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Property Tax and Collections Supervisor, Delinquent Accounts Specialists II (3), Senior Account Clerk (Revenue) (2), Account Clerk - Finance.

Deleted: 1 Receptionist/Account Clerk (Revenue).

43011 Contractual Services. Collection agency \$7,000, armored car service \$6,000, web reports and electronic payments, \$2,500 and process server \$1,000.

43019 Software Licensing. Yearly licensing fee for the payment processing remittance system \$2,600, and property tax billing and collection software & Tax Website (Manatron) \$78,500.

43210 Transportation/Subsistence. Travel for the supervisor to attend the Manatron Users Group Conference (Austin, TX).

48710 Minor Office Equipment. Scheduled computer upgrades to keep abreast with current technologies, one desktop without monitor.

48720 Minor Office Furniture. Replace worn out office chairs.

Fund: 100 General Fund
Dept: 11441 Finance – Sales Tax

Department Function

Mission: Collection and distribution of Borough and Cities' sales tax as defined within the Borough Sales Tax Code section 5.18.100, while remaining in compliance with Borough policies and Alaska State Statutes. Compile and provide accurate and timely sales tax information to the general public and various government officials. Make recommendations regarding policies and ordinances related to sales tax.

Major long-term issues and concerns:

- Current five year contract with TaxMantra for the service and maintenance of our sales tax software program will expire December 2011. A new long term contract/agreement will need to be investigated and approved.
- Continue development and utilization of the tools available to provide timely and accurate sales tax data and reports as requested by various entities.
- Currently all returns, backup documentation and remittance information are imaged, then the permanent records are created in borough's records management division. Implement changes to our record-keeping that will make the images acceptable per the State of Alaska permanent record keeping requirements, ending the current duplication of records.

Objectives FY2012/ Budget highlights:

- Complete final testing of the TaxMantra E-Tax module (on-line sales tax reporting) and implement this module into our live Sales Tax system.
- Enter into a long term contract/agreement with provider for the continued support service of our TaxMantra Sales Tax reporting software program.
- Work with third party tax preparers to minimize issues arising from use of unapproved third party tax forms thereby decreasing potential sales tax delinquencies.

Previous year accomplishments:

- Complete testing and implemented our Coding Accuracy Support System (CASS) database in an effort to obtain verification status from USPS. Once finalized we will be eligible for automation bulk mailing rates. This also prepares us for the USPS Intelligent Mail barcode (IMb) program.
- Transitioned business owners to the new sales tax reporting format.

Significant budgetary changes:

- TaxMantra has proposed a significant increase in the cost of their service and maintenance of our sales tax software program.

Key Measures

	Calendar 2008 <u>Actual</u>	Calendar 2009 <u>Actual</u>	Calendar 2010 <u>Estimated</u>	Calendar 2011 <u>Projected</u>
Staffing History	4	4	4	4
Sales Tax Revenue Collected (000's) FY data	\$23,801	\$28,585	\$25,951	\$27,000
Sales Tax Returns Processed	38,073	37,771	34,916	36,000
Registered Businesses	6,700	6,469	7,763	8,100
Sales Tax Certificates Issued	1,047	775	692	760
Resale cards issued	3,468	2,698	2,678	2,775
Exempt cards issued	1,850	1,537	1,463	1,525
Owner Builder cards issued	438	207	245	290
Number of special assessments billed and maintained	415	405	463	525
Number of Land sales escrows maintained	57	54	45	44
Number of Land leases monitored	35	34	38	38

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11441 - Finance - Sales Tax**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly	Forecast
				Budget	Budget	Adopted	Adopted &	Budget %
Personnel								
40110	Regular Wages	\$ 167,506	\$ 176,088	\$ 192,433	\$ 192,433	\$ 203,167	\$ 10,734	5.58%
40120	Temporary Wages	2,550	2,093	2,200	2,200	2,200	-	0.00%
40130	Overtime Wages	2,664	2,550	979	979	1,001	22	2.25%
40210	FICA	14,208	14,789	17,426	17,426	18,243	817	4.69%
40221	PERS	60,892	53,013	43,713	43,713	46,101	2,388	5.46%
40321	Health Insurance	46,229	65,023	61,680	64,611	68,000	3,389	5.25%
40322	Life Insurance	321	307	490	490	516	26	5.31%
40410	Leave	19,028	25,560	26,895	26,895	26,711	(184)	-0.68%
40511	Other Benefits	20	43	72	72	576	504	700.00%
	Total: Personnel	313,418	339,466	345,888	348,819	366,515	17,696	5.07%
Supplies								
42110	Office Supplies	2,914	528	2,000	1,897	1,200	(697)	-36.74%
42210	Operating Supplies	51	437	-	103	-	(103)	-100.00%
	Total: Supplies	2,965	965	2,000	2,000	1,200	(800)	-40.00%
Services								
43011	Contractual Services	269	580	3,000	2,138	3,000	862	40.32%
43019	Software Licensing	51,805	54,839	56,900	57,698	93,812	36,114	62.59%
43110	Communications	1,174	1,151	1,400	1,400	1,200	(200)	-14.29%
43140	Postage	29,340	23,044	27,000	27,000	25,000	(2,000)	-7.41%
43210	Transportation/Subsistence	955	2,086	1,990	1,990	2,590	600	30.15%
43260	Training	509	1,360	415	415	950	535	128.92%
43310	Advertising	8,063	7,299	8,700	8,700	7,900	(800)	-9.20%
43410	Printing	4,443	3,321	4,500	3,702	2,800	(902)	-24.37%
43610	Utilities	2,430	2,196	3,000	3,000	2,600	(400)	-13.33%
43720	Equipment Maintenance	331	1,230	2,290	3,152	1,990	(1,162)	-36.87%
43920	Dues and Subscriptions	111	120	510	278	250	(28)	-10.07%
	Total: Services	99,430	97,226	109,705	109,473	142,092	32,619	29.80%
Capital Outlay								
48710	Minor Office Equipment	3,240	1,268	3,400	3,400	-	(3,400)	-100.00%
48720	Minor Office Furniture	1,015	433	-	-	-	-	-
48730	Minor Communication Equipment	-	-	-	232	-	(232)	-100.00%
	Total: Capital Outlay	4,255	1,701	3,400	3,632	-	(3,632)	-100.00%
Department Total		\$ 420,068	\$ 439,358	\$ 460,993	\$ 463,924	\$ 509,807	\$ 45,883	9.89%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Accounting Supervisor (Sales Tax), Sales Tax Specialist, Senior Account Clerk, and a Account Clerk.

43011 Contractual Services. To pay our share (50%) of web reports and electronic payment system (\$3,000).

43019 Software Licensing. Sales Tax Software annual maintenance (\$76,332); Binary Office (\$16,480); and imaging software annual maintenance (\$1,000).

43210 Transportation/Subsistence. Travel and attendance to GFOA sponsored training course. Travel to cities within the borough to promote and educate business owners on changes within KPB sales tax system.

43310 Advertising. Quarterly publication of businesses that are delinquent with sales tax filings and /or remittance due.

43720 Equipment Maintenance. Annual maintenance on two scanners.

48710 Minor Office Equipment. No scheduled equipment upgrades or replacements this fiscal year.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Finance Department Totals**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 1,103,091	\$ 1,178,136	\$ 1,248,006	\$ 1,238,255	\$ 1,274,863	\$ 36,608	2.96%
40120 Temporary Wages	19,359	21,805	14,777	14,777	14,785	8	0.05%
40130 Overtime Wages	9,703	10,388	12,303	9,303	13,040	3,737	40.17%
40210 FICA	96,348	104,656	113,109	113,109	115,784	2,675	2.36%
40221 PERS	412,476	346,490	283,518	283,518	289,567	6,049	2.13%
40321 Health Insurance	275,200	382,225	354,660	372,471	374,000	1,529	0.41%
40322 Life Insurance	2,319	1,962	3,135	3,135	3,188	53	1.69%
40410 Leave	149,215	170,825	162,827	162,827	173,740	10,913	6.70%
40511 Other Benefits	100	234	192	192	2,976	2,784	1450.00%
Total: Personnel	2,067,811	2,216,721	2,192,527	2,197,587	2,261,943	64,356	2.93%
Supplies							
42110 Office Supplies	18,343	12,351	14,900	16,911	14,800	(2,111)	-12.48%
42120 Computer Software	-	-	-	111	-	(111)	-100.00%
42210 Operating Supplies	189	1,996	-	1,139	-	(1,139)	-100.00%
42410 Small Tools & Equipment	245	-	-	-	-	-	-
Total: Supplies	18,777	14,347	14,900	18,161	14,800	(3,361)	-18.51%
Services							
43011 Contractual Services	15,710	19,298	27,000	29,290	25,500	(3,790)	-12.94%
43017 Investment Portfolio Fees	36,136	28,922	39,000	32,814	39,000	6,186	18.85%
43019 Software Licensing	121,776	129,269	136,500	138,113	176,612	38,499	27.88%
43110 Communication	6,586	7,108	9,250	8,250	8,600	350	4.24%
43140 Postage	69,261	61,165	67,930	61,328	65,630	4,302	7.01%
43210 Transportation/Subsistence	30,048	28,256	35,216	41,751	29,760	(11,991)	-28.72%
43220 Car Allowance	14,756	14,598	14,400	14,400	14,400	-	0.00%
43260 Training	9,414	9,883	9,200	10,245	7,225	(3,020)	-29.48%
43310 Advertising	23,522	23,032	26,560	25,617	25,260	(357)	-1.39%
43410 Printing	7,820	5,413	8,950	11,758	5,050	(6,708)	-57.05%
43610 Utilities	16,950	15,216	16,980	16,380	16,700	320	1.95%
43720 Equipment Maintenance	1,724	2,872	4,340	5,202	4,040	(1,162)	-22.34%
43810 Rents & Operating Leases	-	-	-	250	-	(250)	-100.00%
43920 Dues and Subscriptions	3,962	4,791	5,510	5,278	5,458	180	3.41%
43931 Recording Fees	8,869	13,595	9,000	13,000	9,000	(4,000)	-30.77%
43932 Litigation Reports	16,181	18,606	20,000	29,266	20,000	(9,266)	-31.66%
Total: Services	382,715	382,024	429,836	442,942	452,235	9,293	2.10%
Capital Outlay							
48120 Office Machines	10,956	3,044	-	-	-	-	-
48710 Minor Office Equipment	23,131	11,937	9,400	14,233	4,100	(10,133)	-71.19%
48720 Minor Office Furniture	2,361	3,565	3,000	3,000	1,000	(2,000)	-66.67%
48730 Minor Communication Equipment	-	464	-	232	-	(232)	-100.00%
Total: Capital Outlay	36,448	19,010	12,400	17,465	5,100	(12,365)	-70.80%
Department Total	\$ 2,505,751	\$ 2,632,102	\$ 2,649,663	\$ 2,676,155	\$ 2,734,078	\$ 57,923	2.16%

This page intentionally left blank

Fund: 100 General Fund
Dept: 11510 Assessing - Administration

Department Function

Mission: To establish and maintain equitable, fair and uniform real and personal property assessments borough-wide, while adhering to all state and local assessment laws. Provide accurate and timely information to the general public, cities, user departments, and the State of Alaska. Prepare the annual assessment roll.

Major long-term issues and concerns:

- Meeting the 5-year inspection cycle per Resolution 2003-008. It is currently taking 7 years to complete the inspection cycle. Temporary staff has been added in the Appraisal Division to address this backlog. It is estimated the backlog will be remedied by 2014.

Objectives FY2012/Budget highlights:

- Continue to administer exemption programs, deed changes, and address changes in an efficient manner.

Previous year accomplishments:

- Completed fourth year of operations under new Manatron Proval® software system, continued to improve, refine, and streamline operations and protocols.

Significant budgetary changes:

- None

Key Measures

	FY09 Actual		FY10 Actual		FY11 Estimated		FY12 Projected	
	Value ((000's)	Count	Value (000's)	Count	Value (000's)	Count	Value 000's)	Count
Exemptions Administered								
Senior Citizen	465,822	2,596	\$536,162	2,897	578,540	3,125	624,268	3,487
Senior Hardship	*	12	*	15	*	10	*	10
Disabled Veteran	45,695	216	52,451	229	54,651	230	56,943	244
\$20,000 Residential	197,211	9,960	198,676	10,043	201,106	10,168	203,566	10,253
Community Purpose	35,058	108	41,613	114	43,237	130	44,924	137
Habitat Protection	12,215	121	11,297	116	9,842	104	9,842	104
Farm Deferment	5,287	93	5,300	95	5,138	89	5,151	91
River Restoration	104	15	219	35	249	44	283	50
Conservation Easement	2,681	26	2611	23	2541	26	2,541	26
Disaster Damage	477	4	1787	16	790	7	790	7
Firefighter / EMS	760	76	720	72	540	55	512	52
Disabled Resident	*	366	*	340	*	380	*	353
Total Exemptions	<u>\$765,310</u>	<u>13,593</u>	<u>\$850,836</u>	<u>13,995</u>	<u>\$896,635</u>	<u>14,358</u>	<u>\$948,820</u>	<u>14,814</u>

* Applied as a credit after taxes calculated

	FY09 Actual	FY10 Actual	FY11 Estimated	FY12 Projected
Staffing History	9	10	10	10
Ownership Changes **	5,644	4,800	4,800	4,800
Address Changes **	5,233	5,950	5,950	5,950
Parcel Count	63,163	63,600	63,600	64,388
Taxable Parcels	53,309	53,505	53,505	54,293
Assessment Ratio	89.2%	90.9%	92.6%	93.0
Assessment Roll				
Real (000's)	\$5,130,591	\$5,440,127	\$5,483,600	\$5,527,469
Personal (000's)	187,164	204,539	204,539	204,539
Oil & Gas (AS 43.56) (000's)	635,272	714,985	700,685	686,671
Total Assessment Roll (000's)	<u>\$5,953,027</u>	<u>\$6,359,651</u>	<u>\$6,388,824</u>	<u>\$6,418,679</u>
Supplemental Roll				
Real Property Value (000's)	\$8,746	\$9,198	\$12,389	12,389
Real Property Parcel Count	116	153	213	213

** Information based on calendar year information (January 1 through December 31).

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11510 - Assessing Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %		
Personnel								
40110 Regular Wages	\$ 413,674	\$ 422,837	\$ 525,748	\$ 525,748	\$ 556,296	\$ 30,548	5.81%	
40120 Temporary Wages	17,412	21,494	14,400	14,400	1,620	(12,780)	-88.75%	
40130 Overtime Wages	2,888	1,760	10,118	4,118	11,175	7,057	171.37%	
40210 FICA	38,578	42,075	48,415	48,415	50,812	2,397	4.95%	
40221 PERS	159,254	129,721	121,086	121,086	128,257	7,171	5.92%	
40321 Health Insurance	111,124	153,309	154,200	161,641	170,000	8,359	5.17%	
40322 Life Insurance	918	726	1,327	1,327	1,401	74	5.58%	
40410 Leave	65,141	62,186	60,891	60,891	72,406	11,515	18.91%	
40511 Other Benefits	-	10	48	48	1,200	1,152	2400.00%	
Total: Personnel	808,989	834,118	936,233	937,674	993,167	55,493	5.92%	
Supplies								
42110 Office Supplies	5,872	3,647	4,300	4,300	3,500	(800)	-18.60%	
42120 Computer Software	449	546	800	800	-	(800)	-100.00%	
42210 Operating Supplies	-	646	1,200	1,200	800	(400)	-33.33%	
42410 Small Tools & Minor Equipment	760	688	500	500	500	-	0.00%	
Total: Supplies	7,081	5,527	6,800	6,800	4,800	(2,000)	-29.41%	
Services								
43011 Contractual Services	15,771	28,525	44,000	64,000	35,200	(28,800)	-45.00%	
43019 Software Licensing	60,436	72,631	71,700	71,700	75,221	3,521	4.91%	
43110 Communications	3,209	3,097	4,000	4,000	3,000	(1,000)	-25.00%	
43140 Postage	30,091	12,234	18,000	14,000	14,000	-	0.00%	
43210 Transportation/Subsistence	10,879	14,326	18,052	18,052	10,250	(7,802)	-43.22%	
43220 Car Allowance	7,378	6,773	7,200	7,200	7,200	-	0.00%	
43260 Training	2,449	2,760	3,075	3,075	900	(2,175)	-70.73%	
43310 Advertising	6,350	4,318	13,200	9,200	1,600	(7,600)	-82.61%	
43410 Printing	4,161	3,720	4,000	4,000	3,000	(1,000)	-25.00%	
43610 Utilities	5,887	5,316	6,200	6,200	6,000	(200)	-3.23%	
43720 Equipment Maintenance	810	1,198	1,500	1,100	900	(200)	-18.18%	
43920 Dues and Subscriptions	1,327	596	730	730	649	(81)	-11.10%	
Total: Services	148,748	155,494	191,657	203,257	157,920	(45,337)	-22.31%	
Capital Outlay								
48710 Minor Office Equipment	8,786	7,913	4,500	4,900	421	(4,479)	-91.41%	
48720 Minor Office Furniture	1,895	1,183	1,500	1,500	-	(1,500)	-100.00%	
48730 Minor Communication Equipment	-	450	-	-	-	-	-	
Total: Capital Outlay	10,681	9,546	6,000	6,400	421	(5,979)	-93.42%	
Department Total	\$ 975,499	\$ 1,004,685	\$ 1,140,690	\$ 1,154,131	\$ 1,156,308	\$ 2,177	0.19%	

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Director of Assessing, Assessment Administrative Manager, Title Examiner, Exemption Examiner, Assessment Reporting Analyst, Administrative Assistant, Senior Assessing Clerk, 3 Assessing Clerks.

40120 Temporary Wages. Temporary hours were reduced from 1,600 to 180.

43011 Contractual Services. Recording notification services for recording districts (\$5,200); assessment notice and informational brochure annual mailing (\$30K).

43140 Postage. Postage savings the result of change to electronic address updates and combined mailing savings from contract.

43210 Transportation/Subsistence. Removed all transportation and subsistence for clerical staff.

43260 Training. Removed all training for clerical staff.

43310 Advertising. Removed all courtesy advertising.

43410 Printing. Envelope printing for assessment notices now included in contractual services.

48710 Minor Office Equipment. Scheduled two (2) PC replacements - will not replace any this year.

Fund: 100 General Fund
Dept: 11520 Assessing - Appraisal

Department Function

Mission: Perform equitable, fair, and uniform real and personal property assessments borough-wide, while adhering to all state and local assessment laws. Provide accurate, courteous, and timely information to the general public, cities, user departments, and the State of Alaska. Prepare the annual assessment roll.

Major long-term issues and concerns:

- Improving land ratios by activating neighborhood models and utilizing land modeling tools available in Manatron Computer Assisted Mass Appraisal (CAMA) Software System.
- Continue to find efficiencies in use of CAMA System with GIS on field tablets/notebooks.
- Convert all commercial properties to Manatron Proval® software system.

Objectives FY2011/Budget highlights:

- Field canvas Funny River, K-Beach, Kasilof, Clam Gulch, Sterling, and West Side Cook Inlet.

Previous year accomplishments:

- Field canvassed Sterling, K-Beach, the west side of Cook Inlet and part of Kasilof.
- Land Modeling completed for Funny River, Gray Cliffs and Moose Point, Kasilof and Kasilof River frontage, Caribou Hills, remote west side of Cook Inlet, and a portion of remote Kachemak Bay.

Significant budgetary changes:

- Homer reappraisal will require approximately 100K in Transportation and Subsistence.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Staffing History	13	12	12	12
Staff Miles Traveled	50,000	55,000	58,000	94,740
Real Property Assessment Roll				
Value (000's)	\$5,130,591	\$5,440,127	5,483,600	5,527,469
Increase From Prior Year (000's)	\$569,264	\$309,536	\$43,473	44,220
% Increase From Prior Year	12.48%	6.03%	0.80%	0.80%
New Construction Value (000's)	\$70,000	\$33,300	\$42,500	43,230
Appeals				
Filed	435	300	325	358
Heard by Board of Equalization	59	15	40	44
Assessor Value Upheld	44	11	35	38
Inspections				
Improved Parcels	5,843	4,112	8,278	9,124
Vacant Parcels	<u>3,508</u>	<u>5,147</u>	5,016	5,440
Total Inspections	<u>9,351</u>	<u>9,259</u>	<u>13,214</u>	<u>14,564</u>

Dept: 11520 Assessing – Appraisal - Continued

Inspection Areas	Parcels With Structure	Vacant Parcels	Total Parcels	FY06	FY07	FY08	FY09	FY10	FY11	FY12
Anchor Point	1,661	3,090	4,751	2,587						
Clam Gulch	150	345	495							495
Cooper Landing	383	267	650			644				
Funny River	791	1,312	2,103							2,103
Homer	4,400	3,498	7,898							7,898
Hope/Sunrise	268	266	534				494			
K-Beach	3,439	2,226	5,665						5,665	
Kasilof	1,837	2,509	4,346						700	3,646
Kenai	2,777	2,174	4,951		4,174	751				
Lowell Point	107	430	537	264			264			
Mobile Home Parks	422	-	422	434	434	434	434	431	422	422
Moose Pass	666	482	1,148			1,144				
Nikiski/North Kenai	2,526	4,069	6,595					6,527		
Ninilchik/Deep Creek	1,839	3,537	5,376	5,321						
Point Possession	246	844	1,090					1,087		
Port Graham/Nanwalek	468	1,011	1,479		731			733		
Ridgeway	1,774	1,459	3,233				3,216			
Seldovia	257	225	482					481		
Seward	1,459	1,020	2,479				2,416			
Soldotna	1,710	934	2,644				2,527			
South Kachemak Bay	239	685	924		919					
Sterling	2,813	2,396	5,209	2,000					5,202	
West Side of Inlet	285	1,092	1,377						1,305	
Total	<u>30,517</u>	<u>33,871</u>	<u>64,388</u>	<u>10,606</u>	<u>6,258</u>	<u>2,975</u>	<u>9,351</u>	<u>9,259</u>	<u>13,294</u>	<u>14,564</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100

Department 11520 - Assessing Appraisal

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 635,140	\$ 650,909	\$ 655,956	\$ 655,956	\$ 694,947	\$ 38,991	5.94%
40120 Temporary Wages	62,925	85,417	76,664	92,664	87,478	(5,186)	-5.60%
40130 Overtime Wages	4,717	6,674	11,856	9,756	12,661	2,905	29.78%
40210 FICA	62,514	66,895	68,726	68,726	72,961	4,235	6.16%
40221 PERS	244,211	201,596	152,106	152,106	161,204	9,098	5.98%
40321 Health Insurance	158,025	228,544	185,041	196,230	238,000	41,770	21.29%
40322 Life Insurance	1,426	1,124	1,674	1,674	1,760	86	5.14%
40410 Leave	97,906	102,024	83,525	83,525	90,305	6,780	8.12%
40511 Other Benefits	20	33	48	48	1,585	1,537	3202.08%
Total: Personnel	1,266,884	1,343,216	1,235,596	1,260,685	1,360,901	100,216	7.95%
Supplies							
42110 Office Supplies	2,569	1,569	2,000	2,000	2,000	-	0.00%
42210 Operating Supplies	-	726	1,000	1,000	1,000	-	0.00%
42230 Fuel, Oil & Lubricants	15	251	1,000	490	300	(190)	-38.78%
42310 Repair/Maintenance Supplies	-	118	-	-	-	-	-
42360 Motor Vehicle Supplies	-	162	500	-	500	500	-
42410 Small Tools & Minor Equipment	3,600	1,238	3,600	3,600	3,600	-	0.00%
Total: Supplies	6,184	4,064	8,100	7,090	7,400	310	4.37%
Services							
43011 Contractual Services	19,968	13,422	35,000	37,700	9,540	(28,160)	-74.69%
43110 Communications	2,765	3,790	3,500	3,500	3,500	-	0.00%
43210 Transportation/Subsistence	76,960	58,959	66,840	66,840	166,191	99,351	148.64%
43220 Car Allowance	43,452	42,290	43,200	43,200	39,600	(3,600)	-8.33%
43260 Training	1,700	2,059	6,200	3,400	3,350	(50)	-1.47%
43410 Printing	-	37	-	-	-	-	-
43610 Utilities	8,807	7,972	9,000	9,000	9,000	-	0.00%
43720 Equipment Maintenance	-	-	-	610	-	(610)	-100.00%
43750 Vehicle Maintenance	360	-	-	-	-	-	-
43810 Rents & Operating Leases	-	225	1,500	-	300	300	-
43920 Dues & Subscriptions	2,161	1,603	2,820	2,120	935	(1,185)	-55.90%
Total: Services	156,173	130,357	168,060	166,370	232,416	66,046	39.70%
Capital Outlay							
48710 Minor Office Equipment	13,916	4,419	4,500	7,700	4,500	(3,200)	-41.56%
48730 Minor Communication Equipment	180	-	500	100	500	400	400.00%
Total: Capital Outlay	14,096	4,419	5,000	7,800	5,000	(2,800)	-35.90%
Department Total	\$ 1,443,337	\$ 1,482,056	\$ 1,416,756	\$ 1,441,945	\$ 1,605,717	\$ 163,772	11.36%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Appraisal Manager, Appraisal Analyst, Commercial Appraiser, Lead Appraiser; Senior Appraiser/Auditor, 4 Senior Appraiser/Appraiser, 1 Personal/Real Property Appraiser, 2 Appraisal Technician.

40120 Temporary Wages. 2 temporary appraiser to assist department with meeting the 5-year inspection cycle required by Resolution 2003-008, the current cycle is 7+ years.

43011 Contractual Services. The contract for appraisal services for the Tesoro refinery was performed in FY 2011.

43210 Transportation/Subsistence. Travel related cost for appraisers while in the field and for training, increased due to canvas area for FY2012 to include Homer and Kachemak Bay.

43810 Rents and Operating Leases. Some rental equipment, such as 4 wheelers and snow machines, is no longer available.

43920 Dues and Subscriptions. Reduced to projected cost for FY 2012.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Assessing Department Totals**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted	Forecast	Budget %
Personnel								
40110	Regular Wages	\$ 1,048,814	\$ 1,073,746	\$ 1,181,704	\$ 1,181,704	\$ 1,251,243	\$ 69,539	5.88%
40120	Temporary Wages	80,337	106,911	91,064	107,064	89,098	(17,966)	-16.78%
40130	Overtime Wages	7,605	8,434	21,974	13,874	23,836	9,962	71.80%
40210	FICA	101,092	108,970	117,141	117,141	123,773	6,632	5.66%
40221	PERS	403,465	331,317	273,192	273,192	289,461	16,269	5.96%
40321	Health Insurance	269,149	381,853	339,241	357,871	408,000	50,129	14.01%
40322	Life Insurance	2,344	1,850	3,001	3,001	3,161	160	5.33%
40410	Leave	163,047	164,210	144,416	144,416	162,711	18,295	12.67%
40511	Other Benefits	20	43	96	96	2,785	2,689	2801.04%
	Total: Personnel	2,075,873	2,177,334	2,171,829	2,198,359	2,354,068	155,709	7.08%
Supplies								
42110	Office Supplies	8,441	5,216	6,300	6,300	5,500	(800)	-12.70%
42120	Computer Software	449	546	800	800	-	(800)	-100.00%
42210	Operating Supplies	-	1,372	2,200	2,200	1,800	(400)	-18.18%
42230	Fuel, Oil & Lubricants	15	251	1,000	490	300	(190)	-38.78%
42310	Repair/Maintenance Supplies	-	118	-	-	-	-	-
42360	Motor Vehicle Supplies	-	162	500	-	500	500	-
42410	Small Tools	4,360	1,926	4,100	4,100	4,100	-	0.00%
	Total: Supplies	13,265	9,591	14,900	13,890	12,200	(1,690)	-12.17%
Services								
43011	Contractual Services	35,739	41,947	79,000	101,700	44,740	(56,960)	-56.01%
43019	Software Licensing	60,436	72,631	71,700	71,700	75,221	3,521	4.91%
43110	Communications	5,974	6,887	7,500	7,500	6,500	(1,000)	-13.33%
43140	Postage	30,091	12,234	18,000	14,000	14,000	-	0.00%
43210	Transportation/Subsistence	87,839	73,285	84,892	84,892	176,441	91,549	107.84%
43220	Car Allowance	50,830	49,063	50,400	50,400	46,800	(3,600)	-7.14%
43260	Training	4,149	4,819	9,275	6,475	4,250	(2,225)	-34.36%
43310	Advertising	6,350	4,318	13,200	9,200	1,600	(7,600)	-82.61%
43410	Printing	4,161	3,757	4,000	4,000	3,000	(1,000)	-25.00%
43610	Utilities	14,694	13,288	15,200	15,200	15,000	(200)	-1.32%
43720	Equipment Maintenance	810	1,198	1,500	1,710	900	(810)	-47.37%
43750	Vehicle Maintenance	360	-	-	-	-	-	-
43810	Rents & Operating Leases	-	225	1,500	-	300	300	-
43920	Dues and Subscriptions	3,488	2,199	3,550	2,850	1,584	(1,266)	-44.42%
	Total: Services	304,921	285,851	359,717	369,627	390,336	20,709	5.60%
Capital Outlay								
48710	Minor Office Equipment	22,702	12,332	9,000	12,600	4,921	(7,679)	-60.94%
48720	Minor Office Furniture	1,895	1,183	1,500	1,500	-	(1,500)	-100.00%
48730	Minor Communication Equipment	180	450	500	100	500	400	400.00%
	Total: Capital Outlay	24,777	13,965	11,000	14,200	5,421	(8,779)	-61.82%
Department Total		\$ 2,418,836	\$ 2,486,741	\$ 2,557,446	\$ 2,596,076	\$ 2,762,025	\$ 165,949	6.39%

Fund 100 General Fund
Dept: 21110 Resource Planning Administration

Department Function

Mission: Provide advice and information to the Planning Commission, Borough Assembly, and other departments for the purpose of assisting in the ongoing socioeconomic development of the Borough.

Major long-term issues and concerns:

- Collect, analyze, and distribute current and accurate information concerning population, land use, natural resources, and regulatory functions within the Borough.
- Provide information and assistance to other municipalities, local community groups, and the general public regarding subdivision regulations, Local Option Zoning, land use regulations, and land use planning.

Objectives FY2012/Budget highlights:

- To have one master address repository that meets the needs of the stakeholders.
- Verify street names through a Street Name Origination Project.
- Create Standard Operating Procedures (SOP) and Memorandum of Understandings (MOU) for stakeholders.
- Define address reference system, and create policies and procedures manual.
- Define a future network of roads to serve communities outside the cities through platting and vacations.
- Evaluate fees charged and establish one fee schedule for the borough code.
- Maintain and enhance relationships with Native Villages and Tribal Councils.
- Facilitate strategy sessions with the cities to discuss best practices to produce a policies and procedure manual for addressing.
- Continue to educate the public and Assembly on the importance of road construction before final plat.

Previous year accomplishments:

- Assisted the River Center with review and rewrite of Chapter 21.18.
- Completed the City of Homer Comprehensive Plan.
- Assisted the Office of Emergency Management in completion of the All Hazard Mitigation Plan.
- Amended Chapter 21.44 by establishing a Waterfront local option zone.
- Amended Chapter 5 of the Comprehensive Plan to include the Cooper Landing Walkable Community project.

Significant budgetary changes:

- Eliminated aerial photo maintenance (\$17,500), equipment automation (\$17,500), address sign project (\$17,500), and reduced code enforcement surveys (\$3,500). Reduced advertisement costs based on prior year actual (\$8,000).
- Eliminated water quality testing for the Kenai Watershed Forum (\$5,000).

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	9	9	9	9
Platting Reports	577	429	500	550
Administrative Reviews	166	169	170	200
Public Hearing Notice	4,933	5,218	5,000	6,000
Street Name Changes	29	54	30	10
Front Counter Walk-ins	3,144	2,762	3,000	3,000
Calls for Information	4,721	4,227	4,500	4,500
Special Order Maps	1,412	1,803	1,500	1,500
Code Compliance Issues	146	175	175	180

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 21110 - Resource Planning Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 484,772	\$ 508,654	\$ 527,341	\$ 527,341	\$ 552,232	\$ 24,891	4.72%
40120 Temporary Wages	13,450	5,961	12,318	20,818	12,318	(8,500)	-40.83%
40120 Meeting Allowance PC	31,875	34,714	48,750	48,750	48,750	-	0.00%
40130 Overtime Wages	5,123	4,438	4,492	4,492	4,720	228	5.08%
40210 FICA	48,033	49,264	53,506	54,206	55,830	1,624	3.00%
40221 PERS	179,273	148,944	118,221	118,221	124,315	6,094	5.15%
40321 Health Insurance	111,124	154,529	138,781	146,111	153,000	6,889	4.71%
40322 Life Insurance	1,000	830	1,301	1,301	1,366	65	5.00%
40410 Leave	75,100	83,769	73,979	73,979	76,668	2,689	3.63%
40511 Other Benefits	100	215	240	240	1,296	1,056	440.00%
Total: Personnel	949,850	991,318	978,929	995,459	1,030,495	35,036	3.52%
Supplies							
42020 Signage Supplies	-	4,921	-	25,471	-	(25,471)	-100.00%
42110 Office Supplies	7,755	5,793	7,800	7,900	7,800	(100)	-1.27%
42120 Computer Software	399	3,555	1,500	1,500	1,000	(500)	-33.33%
42210 Operating Supplies	4,842	1,021	2,000	1,500	1,000	(500)	-33.33%
42230 Fuel, Oil & Lubricants	9,239	9,354	12,000	12,000	12,000	-	0.00%
42360 Motor Vehicle Repair Supplies	161	745	-	2,000	-	(2,000)	-100.00%
42410 Small Tools & Equipment	-	214	-	-	-	-	-
Total: Supplies	22,396	25,603	23,300	50,371	21,800	(28,571)	-56.72%
Services							
43011 Contractual Services	27,416	70,000	75,000	33,610	30,000	(3,610)	-10.74%
43015 Water/Air Sample Testing	5,000	5,000	5,000	5,000	5,000	-	0.00%
43110 Communications	3,162	2,804	5,500	5,500	5,000	(500)	-9.09%
43140 Postage	10,677	11,156	15,000	15,075	15,000	(75)	-0.50%
43210 Transportation/Subsistence	13,589	14,013	9,785	16,690	12,500	(4,190)	-25.10%
43210 Transportation/Subsistence PC	18,903	19,893	20,000	20,000	20,000	-	0.00%
43220 Car Allowance	3,689	3,649	3,600	3,600	3,600	-	0.00%
43221 Car Allowance PC	21,750	20,925	23,400	23,400	23,400	-	0.00%
43250 Freight & Express	-	4,743	-	-	-	-	-
43260 Training	2,124	1,985	5,175	5,175	5,100	(75)	-1.45%
43260 Training PC	-	1,100	-	-	-	-	-
43310 Advertising	24,220	21,499	48,000	47,000	33,000	(14,000)	-29.79%
43410 Printing	350	462	500	800	500	(300)	-37.50%
43610 Utilities	9,885	8,883	10,000	10,000	10,000	-	0.00%
43720 Equipment Maintenance	810	1,528	5,000	4,000	3,000	(1,000)	-25.00%
43750 Vehicle Maintenance	-	-	500	500	500	-	0.00%
43810 Rents & Operating Leases	1,295	245	2,000	2,590	1,000	(1,590)	-61.39%
43812 Equipment Replacement Pymt.	7,064	9,192	8,617	8,617	7,692	(925)	-10.73%
43920 Dues and Subscriptions	2,373	2,816	2,380	2,380	2,640	260	10.92%
43931 Recording Fees	32	138	500	500	500	-	0.00%
Total: Services	152,339	200,031	239,957	204,437	178,432	(26,005)	-12.72%
Capital Outlay							
48120 Office Machines	3,738	8,900	8,000	6,990	3,000	(3,990)	-57.08%
48630 Improvements Other Than Buildings	-	12,000	-	-	-	-	-
48710 Minor Office Equipment	5,527	5,679	5,000	8,609	5,000	(3,609)	-41.92%
48720 Minor Office Furniture	5,409	-	1,000	500	1,000	500	100.00%
48740 Minor Machinery & Equipment	2,488	-	-	-	-	-	-
Total: Capital Outlay	17,162	26,579	14,000	16,099	9,000	(7,099)	-44.10%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(81,863)	(84,057)	(90,462)	(90,462)	(98,019)	(7,557)	8.35%
Total: Interdepartmental Charges	(81,863)	(84,057)	(90,462)	(90,462)	(98,019)	(7,557)	8.35%
Department Total	\$ 1,059,884	\$ 1,159,474	\$ 1,165,724	\$ 1,175,904	\$ 1,141,708	\$ (34,196)	-2.91%

Fund 100
Department 21110 - Resource Planning Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: 1 Planning Director, 1 Planner, 1 Code Compliance Officer, 1 Administrative Assistant (Planning), 1 Platting Officer, 1 Platting Specialist, 1 Platting Technician, 1 Addressing Officer and 1 Senior Clerk Typist.

40120 Temporary Wages - PC. Planning commissioners compensation (13 X \$125/mtg. X 30 meetings = \$48,750).

43011 Contractual Services. Advisory planning commission budgets (\$5,000), address sign project (\$20,000), code compliance surveys (\$5,000).

43210 Transportation/Subsistence. Travel to IRWA education classes, ACSM National Conference, surveyor's conference and agency meetings.

43210 Transportation/Subsistence-PC. Transportation and subsistence for the Planning Commissioners.

43812 Equipment Replacement Payments. Payment on various equipment, see schedule below.

48120 Office Machines. Purchase scanner (\$3,000).

48710 Minor Office Equipment. Purchase 2 computers (\$4,400) and desktop printers (\$600).

48720 Minor Office Furniture. Replace lobby chairs (\$500) and staff chairs (\$500).

60000 Charges (To) From Other Depts. These are charges to the 911 Communications department for all wages and benefits of the Addressing Officer responsible for 911 addressing and database management.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>FY2013- FY2015 Projected Payments</u>
Ford F250 Pick-up	\$ 6,383	\$ 4,000	\$ 4,000	\$ 12,000
2010 Chevrolet Pickup	5,873	3,192	2,267	11,714
** 2010 Sport Utility Vehicle	4,000	1,425	1,425	2,850
	<u>\$ 16,256</u>	<u>\$ 8,617</u>	<u>\$ 7,692</u>	<u>\$ 26,564</u>

** Note: An equal amount is being billed to Land Management Administration for this vehicle.

This page intentionally left blank

Fund: 100	General Fund
Dept: 11232	Resource Planning – Geographic Information Systems

Department Function

Mission: The Geographic Information Systems (GIS) department provides map services and support for the Kenai Peninsula Borough, its cities, state, federal agencies and the public. GIS is responsible for map book production, developing and maintaining Internet based mapping, ad hoc map production and development and support of spatial applications for various borough departments.

Major long-term issues and concerns:

- Funding to maintain expected level of GIS services to the public.
- Budgeting for routine acquisition of new satellite imagery.

Objectives FY2012/Budget highlights:

- Support Reapportionment & Redistricting using 2010 Census data.
- Acquire new satellite imagery and begin development of 2012 Emergency Services Map Books.
- Support cadastral map updates, E911 data maintenance, implement new Computer Aided Dispatch system mapping component. This is an ongoing task that exists each year and requires significant resources.

Previous year accomplishments:

- Modified and improved the Map services available on the Internet.
- Contributed to Community Maps Project.
- Supported Computer Aided Dispatch system search and selection.
- Developed a Digital Elevation Model and a Digital Terrain Model from LiDAR data.

Significant budgetary changes:

- Reduction in services to produce budget at FY2011 levels. No funds for 2012 Emergency Services Map Book printing.
- Oil & Gas industry mapping services cancelled.
- Extend use of computer hardware and disk storage beyond life expectancy without funds for equipment repairs.
- Suspend staff training and professional development.
- A change in the chain of command for the GIS department in FY2012 – Moving from under the General Services department to the Resource Planning department .

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	4.00	4.00	4.00	4.00
Emergency Service Map Books Distributed	150	50	50	25
Internet Map Services Accessed	11,500	20,000	85,000	150,000
Basemap Updated Resulting From				
New Subdivision Plats	300	275	175	200

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100

Department 11232 - Resource Planning - Geographic Information Systems

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted	Forecast Budget	%
Personnel								
40110	Regular Wages	\$ 179,093	\$ 209,960	\$ 227,668	\$ 227,668	\$ 239,878	\$ 12,210	5.36%
40130	Overtime Wages	-	-	1,736	1,736	1,851	115	6.62%
40210	FICA	15,678	17,898	20,296	20,296	21,436	1,140	5.62%
40221	PERS	69,527	64,499	51,797	51,797	54,583	2,786	5.38%
40321	Health Insurance	45,371	68,689	61,680	64,987	68,000	3,013	4.64%
40322	Life Insurance	424	362	574	574	603	29	5.05%
40410	Leave	28,940	32,347	29,858	29,858	32,101	2,243	7.51%
40511	Other Benefits	20	24	48	48	432	384	800.00%
	Total: Personnel	339,053	393,779	393,657	396,964	418,884	21,920	5.52%
Supplies								
42110	Office Supplies	449	3,552	9,500	8,518	4,500	(4,018)	-47.17%
42120	Computer Software	356	622	5,000	5,000	2,000	(3,000)	-60.00%
42210	Operating Supplies	2,600	2,236	750	750	750	-	0.00%
	Total: Supplies	3,405	6,410	15,250	14,268	7,250	(7,018)	-49.19%
Services								
43011	Contractual Services	9,860	-	2,000	1,400	1,000	(400)	-28.57%
43019	Software Licensing	51,546	69,107	71,550	71,550	67,650	(3,900)	-5.45%
43110	Communications	1,051	1,009	1,450	1,450	1,450	-	0.00%
43140	Postage	185	33	250	250	250	-	0.00%
43210	Transportation/Subsistence	10,344	8,584	7,050	7,050	5,000	(2,050)	-29.08%
43250	Freight and Express	(30)	-	300	300	100	(200)	-66.67%
43260	Training	3,286	2,100	6,000	6,000	1,050	(4,950)	-82.50%
43410	Printing	3,157	185	5,000	5,000	4,000	(1,000)	-20.00%
43610	Utilities	5,866	5,301	7,200	7,200	7,200	-	0.00%
43720	Equipment Maintenance	1,262	638	2,500	3,100	2,000	(1,100)	-35.48%
43812	Equipment Replacement Pymt.	3,465	2,364	2,364	2,364	2,364	-	0.00%
43920	Dues and Subscriptions	275	175	175	175	175	-	0.00%
	Total: Services	90,267	89,496	105,839	105,839	92,239	(13,600)	-12.85%
Capital Outlay								
48120	Office Machines	12,651	-	7,000	7,000	-	(7,000)	-100.00%
48710	Minor Office Equipment	-	501	-	782	-	(782)	-100.00%
48720	Minor Office Furniture	-	-	-	200	-	(200)	-100.00%
	Total: Capital Outlay	12,651	501	7,000	7,982	-	(7,982)	-100.00%
Department Total		\$ 445,376	\$ 490,186	\$ 521,746	\$ 525,053	\$ 518,373	\$ (6,680)	-1.27%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes GIS Manager, 1 GIS Senior Technician, and 2 GIS Technicians.

43011 Contractual Services: Geodesy services to update applications in new version of ArcGIS software.

43019 Software Licensing. Decrease due to no longer funding Mapmakers software and licensing. ESRI (\$51,250), GEODESY (\$10,000), QT Modeler (\$600), Autodesk (\$600), Lizardtech (\$5,200).

43260 Training. ESRI related training/conference registration and map service training. Includes virtual training which provides more training for staff, but with less travel cost.

43410 Printing. Emergency Services Map Books to be provided to emergency responders and Borough Departments.

43812 Equipment Replacement Payments. Large format plotter.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

Items	Prior Years	FY2011 Estimated	FY2012 Projected	Future Projected Payments
Large Format Plotter	\$ 5,829	\$ 2,364	\$ 2,364	\$ 2,527

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Planning Department Totals**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted	Forecast	Budget %
Personnel								
40110	Regular Wages	\$ 663,865	\$ 718,614	\$ 755,009	\$ 755,009	\$ 792,110	\$ 37,101	4.91%
40120	Temporary Wages	45,325	40,675	61,068	69,568	61,068	(8,500)	-12.22%
40130	Overtime Wages	5,123	4,438	6,228	6,228	6,571	343	5.51%
40210	FICA	63,711	67,162	73,802	74,502	77,266	2,764	3.71%
40221	PERS	248,800	213,443	170,018	170,018	178,898	8,880	5.22%
40321	Health Insurance	156,495	223,218	200,461	211,098	221,000	9,902	4.69%
40322	Life Insurance	1,424	1,192	1,875	1,875	1,969	94	5.01%
40410	Leave	104,040	116,116	103,837	103,837	108,769	4,932	4.75%
40511	Other Benefits	120	239	288	288	1,728	1,440	500.00%
	Total: Personnel	1,288,903	1,385,097	1,372,586	1,392,423	1,449,379	56,956	4.09%
Supplies								
42020	Signage Supplies	-	4,921	-	25,471	-	(25,471)	-100.00%
42110	Office Supplies	8,204	9,345	17,300	16,418	12,300	(4,118)	-25.08%
42120	Computer Software	755	4,177	6,500	6,500	3,000	(3,500)	-53.85%
42210	Operating Supplies	7,442	3,257	2,750	2,250	1,750	(500)	-22.22%
42230	Fuel, Oil & Lubricants	9,239	9,354	12,000	12,000	12,000	-	0.00%
42360	Motor Vehicle Supplies	161	745	-	2,000	-	(2,000)	-100.00%
42410	Small Tools	-	214	-	-	-	-	-
	Total: Supplies	25,801	32,013	38,550	64,639	29,050	(35,589)	-55.06%
Services								
43011	Contractual Services	37,276	70,000	77,000	35,010	31,000	(4,010)	-11.45%
43015	Water/Air Sample Testing	5,000	5,000	5,000	5,000	5,000	-	0.00%
43019	Software Licensing	51,546	69,107	71,550	71,550	67,650	(3,900)	-5.45%
43110	Communications	4,213	3,813	6,950	6,950	6,450	(500)	-7.19%
43140	Postage	10,862	11,189	15,250	15,325	15,250	(75)	-0.49%
43210	Transportation/Subsistence	42,836	42,490	36,835	43,740	37,500	(6,240)	-14.27%
43220	Car Allowance	3,689	3,649	3,600	3,600	3,600	-	0.00%
43221	Car Allowance PC	21,750	20,925	23,400	23,400	23,400	-	0.00%
43250	Freight & Express	(30)	4,743	300	300	100	(200)	-66.67%
43260	Training	5,410	5,185	11,175	11,175	6,150	(5,025)	-44.97%
43310	Advertising	24,220	21,499	48,000	47,000	33,000	(14,000)	-29.79%
43410	Printing	3,507	647	5,500	5,800	4,500	(1,300)	-22.41%
43610	Utilities	15,751	14,184	17,200	17,200	17,200	-	0.00%
43720	Equipment Maintenance	2,072	2,166	7,500	7,100	5,000	(2,100)	-29.58%
43750	Vehicle Maintenance	-	-	500	500	500	-	0.00%
43810	Rents & Operating Leases	1,295	245	2,000	2,590	1,000	(1,590)	-61.39%
43812	Equipment Replacement Pymt.	10,529	11,556	10,981	10,981	10,056	(925)	-8.42%
43920	Dues and Subscriptions	2,648	2,991	2,555	2,555	2,815	260	10.18%
43931	Recording Fees	32	138	500	500	500	-	0.00%
	Total: Services	242,606	289,527	345,796	310,276	270,671	(39,605)	-12.76%
Capital Outlay								
48120	Office Machines	16,389	8,900	15,000	13,990	3,000	(10,990)	-78.56%
48630	Improvements Other Than Buildings	-	12,000	-	-	-	-	-
48710	Minor Office Equipment	5,527	6,180	5,000	9,391	5,000	(4,391)	-46.76%
48720	Minor Office Furniture	5,409	-	1,000	700	1,000	300	42.86%
48740	Minor Machinery & Equipment	2,488	-	-	-	-	-	-
	Total: Capital Outlay	29,813	27,080	21,000	24,081	9,000	(15,081)	-62.63%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(81,863)	(84,057)	(90,462)	(90,462)	(98,019)	(7,557)	8.35%
	Total: Interdepartmental Charges	(81,863)	(84,057)	(90,462)	(90,462)	(98,019)	(7,557)	8.35%
Department Total		\$ 1,505,260	\$ 1,649,660	\$ 1,687,470	\$ 1,700,957	\$ 1,660,081	\$ (40,876)	-2.40%

This page intentionally left blank

Fund: 100 General Fund
Dept: 21135 River Center

Department Function

Mission: Provide staff and support facilities needed for the operation of the Donald E. Gilman River Center (RC) to accomplish code requirements within the terms of agreement developed with the state and federal government. Provide participation and guidance to local, state, and federal agencies involved in developing projects, issuing permits, or managing land or resources within the coastal boundary of the borough. Support and assist the Seward Bear Creek Flood Service Area by providing technical expertise, project management and permitting for approved projects. Provide for public use of the Center's river access and outdoor education facility.

Major long-term issues and concerns:

- Development of a seasonal fishing parking area and actively manage the summer fishing use at the RC.

Objectives FY2012/Budget highlights:

- Coordinate and process multi-agency flood plain and habitat protection permits within 30 days.
- Complete AK Coastal Management Program consistency reviews for coastal resource planning in our borough.
- Coordinate with the Kenai Peninsula Watershed Forum to continue the education programs at the RC.
- Request monies to expand the RC building to include the US Army Corps of Engineers, Kenai Office.
- Review and adopt FEMA's Revised National Flood Insurance Maps for the Seward Bear Creek Flood Service Area.
- Distribute Living on the Coast, a guide for coastal development on the Kenai Peninsula.
- Manage and administer the \$2.5 million dollar special projects and grant programs assigned to our department (various CIAP projects, the Cook Inlet beluga whale project, coastal zone management grants, and others).
- Support and assist the Seward Bear Creek Flood Service Area & the US Army Corps of Engineers mitigation program.

Previous year accomplishments:

- We expect FY2011 will result in 144 projects within the Borough's 50-foot habitat area, 155 projects within the Borough's floodplain area, and 45 habitat tax credit projects.

The following accomplishments are the same as prior years, however are pertinent to be included since the CZM & FEMA reviews are annual and permit processing objective is a River Center multi-agency standard that measures each agency's performance:

- The State of Alaska recognized our KPB Coastal Program for accomplishing all grant-funding requirements through timely and coordinated reviews of local, state and federal projects within the coastal boundary.
- FEMA reviewed and approved the KPB floodplain program and awarded our participating communities with flood insurance premium discounts through the National Flood Insurance Program's Community Rating System.
- We are achieving our FY11 objective by reducing the average processing time for all Borough floodplain permits within 30 days. We continue to process well below the 30-day period for our Borough 50-foot habitat protection permits.

Significant Budgetary Changes:

- None

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
50 ft. Habitat Area Project Reviews	171	211	144	160
Processing Time (Days)	13.7	11.3	13.0	13.0
Flood Plain Project Reviews	150	178	155	128
Processing Time (Days)	38.2	28.2	25.0	22.0
Tax Credit Projects	41	30	45	50
Coastal Management Project Reviews*	39	278	275	275

* Changes in review criteria resulted in a significant increase in annual reviews.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 21135 - River Center**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted		
Personnel								
40110	Regular Wages	\$ 267,345	\$ 377,507	\$ 391,063	\$ 391,063	\$ 397,834	\$ 6,771	1.73%
40120	Temporary Wages	-	2,254	1,800	1,800	7,381	5,581	310.06%
40130	Overtime Wages	-	74	-	-	-	-	-
40210	FICA	23,399	33,202	34,396	34,396	35,454	1,058	3.08%
40221	PERS	98,949	108,606	86,468	86,468	87,997	1,529	1.77%
40321	Health Insurance	60,334	102,281	92,520	96,251	102,000	5,749	5.97%
40322	Life Insurance	563	597	957	957	972	15	1.57%
40410	Leave	38,439	51,595	47,589	47,589	48,883	1,294	2.72%
40511	Other Benefits	6,977	1,974	48	48	576	528	1100.00%
	Total: Personnel	496,006	678,090	654,841	658,572	681,097	22,525	3.42%
Supplies								
42110	Office Supplies	4,664	2,272	3,000	3,175	3,000	(175)	-5.51%
42120	Computer Software	310	3,675	1,000	152	1,000	848	557.89%
42210	Operating Supplies	1,729	1,683	3,500	3,285	3,500	215	6.54%
42230	Fuel, Oils & Lubricants	-	-	500	500	500	-	0.00%
42250	Uniforms	418	885	100	315	100	(215)	-68.25%
42310	Repair/Maintenance Supplies	480	2,187	-	-	-	-	-
42360	Motor Vehicle Repair Supplies	29	-	-	-	-	-	-
42410	Small Tools	10	-	300	300	300	-	0.00%
	Total: Supplies	7,640	10,702	8,400	7,727	8,400	673	8.71%
Services								
43011	Contractual Services	57,148	101,370	16,063	40,537	22,627	(17,910)	-44.18%
43110	Communications	10,816	13,012	12,400	12,400	13,000	600	4.84%
43140	Postage	4,875	5,739	7,000	7,000	7,320	320	4.57%
43210	Transportation/Subsistence	14,521	11,600	19,962	19,962	19,962	-	0.00%
43220	Car Allowance	3,689	7,249	7,200	7,200	7,200	-	0.00%
43260	Training	2,900	2,439	3,775	3,775	3,775	-	0.00%
43310	Advertising	1,669	2,383	4,500	4,500	4,500	-	0.00%
43410	Printing	682	1,422	4,000	4,000	4,000	-	0.00%
43510	Insurance Premium	12,742	16,140	17,319	16,020	16,755	735	4.59%
43600	Project Management	872	-	2,000	-	2,000	2,000	-
43610	Utilities	33,107	25,693	34,360	34,360	34,811	451	1.31%
43720	Equipment Maintenance	1,350	986	3,450	3,050	3,450	400	13.11%
43750	Vehicle Maintenance	560	-	-	-	-	-	-
43764	Snow Removal	639	2,219	4,000	4,000	4,000	-	0.00%
43780	Buildings/Grounds Maintenance	9,220	15,961	6,847	7,247	15,617	8,370	115.50%
43810	Rents and Operating Leases	238	2,118	2,650	2,650	2,650	-	0.00%
43812	Equipment Replacement Payment	2,600	2,600	2,594	2,594	2,594	-	0.00%
43920	Dues and Subscriptions	1,518	1,801	1,649	1,649	1,649	-	0.00%
	Total: Services	159,146	212,732	149,769	170,944	165,910	(5,034)	-2.94%
Capital Outlay								
48120	Office Machines	-	-	8,300	9,714	-	(9,714)	-100.00%
48710	Minor Office Equipment	3,818	6,264	5,500	9,733	5,500	(4,233)	-43.49%
48720	Minor Office Furniture	240	1,296	1,750	250	1,750	1,500	600.00%
48730	Minor Communication Equipment	351	466	-	-	-	-	-
	Total: Capital Outlay	4,409	8,026	15,550	19,697	7,250	(12,447)	-63.19%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	-	(85,000)	(99,724)	(138,224)	(144,456)	(6,232)	4.51%
	Total: Interdepartmental Charges	-	(85,000)	(99,724)	(138,224)	(144,456)	(6,232)	4.51%
Department Total		\$ 667,201	\$ 824,550	\$ 728,836	\$ 718,716	\$ 718,201	\$ (515)	-0.07%

Fund 100
Department 21135 - River Center - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: 1 Director, 3 Planners, 1 Planning Assistant and 1 Project Manager/Hydrologist.

40120 Temporary Wages. Increased to complete the digital scanning of records and files created prior to 2004.

43011 Contractual Services. To cover janitorial service, alarm monitoring, AED maintenance and bring floodplain maps into digital form.

43780 Building/Grounds Maintenance. Increased to reflect a more accurate estimate based on FY2011 costs.

43812 Equipment Replacement Payment. See the payment schedule below.

48120 Office Machines. Decreased as FY2011 included the purchase of a new copier.

48710 Minor Office Equipment. Purchase 2 computers.

48720 Minor Office Furniture. Purchase 2 office chairs (\$500) and a computer table (\$750).

60000 Charges (To) From Other Depts. These are charges to the Seward Bear Creek Flood Service Area (\$105,956) for a portion of the wages and benefits of the Project Manager/Hydrologist working on SBCFSA projects. This also includes charges for a portion of the wages, benefits and transportation costs of the Coastal District Planner to the miscellaneous grant fund (\$38,500).

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>Future Projected Payments</u>
River Boat	\$ 5,200	\$ 2,594	\$ 2,594	\$ 7,781

This page intentionally left blank

Fund: 100 General Fund
Dept: 31110 Capital Projects

Department Function

Mission: The Capital Projects Department provides overall administration for major and minor capital improvement projects, school and hospital addition construction, solid waste capital projects, and various Service Area improvement projects. The Division provides concept evaluations, cost estimation, design for smaller projects, direct project administration, and engineering criteria review.

This General Fund Division accounts for capital projects' staff time and operating expenses not attributable to any specific capital project. The remainder and majority of staff time is charged to specific capital projects in the Capital Project Fund.

Major long-term issues and concerns:

- The staffing level for this department is based on the project management needs of the entire Borough. The number and size of projects dictate the necessary size of this department.

Objectives FY2012/Budget highlights:

- Provide efficient and progressive administration for project management of capital improvement projects within specified budgets and schedules. To do this it is essential we keep up with current technology, codes and methods used within the industry we manage.

Previous year accomplishments:

- Central Peninsula Hospital (CPH) Mountain Tower Expansion; Central Peninsula Landfill Cell Expansion (Cells C & D); CPL Cell 2 Expansion; CES Remote Equipment Buildings at Ciechanski and Oliver streets; KPBSD Arsenic Removal Systems and facility expansion at Tustumena School and North Star Elementary; Ninilchik School Reroof, window replacement and parking lot improvements; Aurora Borealis Parking Lot Expansion; Nikiski Fire Station #2 Construction; North Peninsula Recreation Shower Tree Replacement; SOHI Playfield Fencing; Portable Classroom relocations for Mountain View and Razdolna schools; Seward Playfield and concession improvements; HR Remodel and MRI Construction; 11 School Reroof Project Bond and Debt Reimbursement Grant effort and Design Firm solicitation; Solid Waste transfer site improvements at Moose Pass and Copper Landing; Borough Building IT Room Air Conditioning; River Center and Borough Administration Building signage design.

Significant budgetary changes:

- Staff has been reduced by ½ time clerk. It is also proposed that the department procure a web-based project management system to increase efficiency and record handling. The system will provide integrated communication, scheduling, cost and reporting capability. Most importantly, it puts all project managers and administrators on the same platform, eliminates most double handling of information and will allow for secure archiving and rapid retrieval. Outside entities (contractors, consultants and regulatory agencies) will also be given limited access to forms, communications and contract documents through the system. The Borough will own the data, but will not have to create, manage or update the software.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	8.00	8.50	6.50	6.00
Total Projects Billed	63	49	65	54
Project Hours Billed	11,761	7,156	5,600	6,159
Value of Hours Billed	\$929,144	\$386,397	\$364,000	\$567,129
Billing Rate Per Hour	\$83.00	\$54.00	\$65.00	\$75/\$40

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 31110 - Capital Projects**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted		
Personnel								
40110	Regular Wages	\$ 581,078	\$ 471,039	\$ 423,656	\$ 400,808	\$ 443,447	\$ 42,639	10.64%
40120	Temporary Wages	14,245	12,281	-	20,500	2,800	(17,700)	-86.34%
40130	Overtime Wages	-	-	-	2,300	-	(2,300)	-100.00%
40210	FICA	48,927	43,168	36,798	36,798	39,143	2,345	6.37%
40221	PERS	207,982	136,080	94,138	94,138	98,457	4,319	4.59%
40321	Health Insurance	110,035	128,398	100,230	105,040	102,000	(3,040)	-2.89%
40322	Life Insurance	1,156	757	1,043	1,043	1,081	38	3.64%
40410	Leave	58,281	55,126	42,310	42,310	50,536	8,226	19.44%
40511	Other Benefits	20	24	48	96	288	192	200.00%
	Total: Personnel	1,021,724	846,873	698,223	703,033	737,752	34,719	4.94%
Supplies								
42110	Office Supplies	4,797	2,313	3,000	3,000	3,000	-	0.00%
42120	Computer Software	3,332	1,689	1,600	5,424	1,600	(3,824)	-70.50%
42210	Operating Supplies	990	706	400	400	400	-	0.00%
42230	Fuel, Oil & Lubricants	3,881	856	3,000	2,250	3,000	750	33.33%
42263	Training Supplies	142	76	400	400	400	-	0.00%
42310	Repair/Maintenance Supplies	47	-	200	950	200	(750)	-78.95%
42360	Motor Vehicle Supplies	229	-	200	200	200	-	0.00%
42410	Small Tools	340	-	500	500	500	-	0.00%
	Total: Supplies	13,758	5,640	9,300	13,124	9,300	(3,824)	-29.14%
Services								
43011	Contractual Services	2,000	470	2,000	2,000	40,000	38,000	1900.00%
43019	Software Licensing	-	570	1,000	2,067	1,700	(367)	-17.76%
43110	Communications	6,068	6,825	5,500	5,500	7,500	2,000	36.36%
43140	Postage	468	152	300	300	300	-	0.00%
43210	Transportation/Subsistence	23,056	14,322	28,094	23,203	19,500	(3,703)	-15.96%
43220	Car Allowance	21,234	15,347	14,400	14,400	14,400	-	0.00%
43250	Freight and Express	-	-	250	250	250	-	0.00%
43260	Training	3,491	1,073	8,265	7,265	3,500	(3,765)	-51.82%
43410	Printing	-	124	100	100	100	-	0.00%
43610	Utilities	5,140	4,231	4,800	4,800	4,800	-	0.00%
43720	Equipment Maintenance	1,531	1,288	2,000	1,500	1,800	300	20.00%
43750	Vehicle Maintenance	-	125	300	300	300	-	0.00%
43812	Equipment Replacement Pymt.	3,786	3,786	1,893	1,893	1,893	-	0.00%
43920	Dues and Subscriptions	179	296	300	300	306	6	2.00%
	Total: Services	66,953	48,609	69,202	63,878	96,349	32,471	50.83%
Capital Outlay								
48120	Office Machines	-	-	-	4,075	-	(4,075)	-100.00%
48710	Minor Office Equipment	3,135	3,980	4,500	2,225	4,500	2,275	102.25%
48720	Minor Office Furniture	360	483	500	-	500	500	-
48730	Minor Communications Equipment	741	580	500	700	500	(200)	-28.57%
	Total: Capital Outlay	4,236	5,043	5,500	7,000	5,500	(1,500)	-21.43%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(931,203)	(386,930)	(356,200)	(356,200)	(567,129)	(210,929)	59.22%
	Total: Interdepartmental Charges	(931,203)	(386,930)	(356,200)	(356,200)	(567,129)	(210,929)	59.22%
Department Total		\$ 175,468	\$ 519,235	\$ 426,025	\$ 430,835	\$ 281,772	\$ (145,239)	-33.71%

Fund 100
Department 31110 - Capital Projects - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: 1 Director, 3 Project Administrators, and 2 Administrative Assistants.

Reclassified: 1 capital projects clerk to an Administrative Assistant .
Deleted: .5 Project Clerk and 1 Clerk position.

43011 Contractual Services. To cover procurement and implementation of integrated project management system and provide necessary staff training.

43019 Software Licensing. Auto Cad annual subscription for current platforms and the addition of one software seat.

43110 Communications. Cost of network subscription is being transferred from MIS Department to other Departments.

43210 Transportation/Subsistence. Reduced this year due to the reduction in staff and the local proximity of most projects.

43260 Training. Reduced for budget reduction purposes.

43720 Equipment Maintenance. Reduced based on FY2011 expenditures.

43920. Dues and Subscriptions. These fees represent the fees and dues for State Architectural Licensing and SWANA membership.

60000 Charges (To) From Other Depts. Adjusted to reflect historical project charge-back rates.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>FY2013- FY2015 Projected Payments</u>
2004 Dodge Durango SUV	\$ 26,502	\$ 1,893	\$ 1,893	\$ -
Replacement of 2004 Dodge	-	-	-	13,926
	<u>\$ 26,502</u>	<u>\$ 1,893</u>	<u>\$ 1,893</u>	<u>\$ 13,926</u>

This page intentionally left blank

Fund: 100 General Fund
Dept: 6XXXX Senior Citizens Grant Program

Department Function

Mission: The Kenai Peninsula Borough Code of Ordinances, Chapter 5.22, established the Senior Citizens Grant Program funding. To be eligible for senior citizen program grants an organization, group or adult day care center must be nonprofit, tax exempt; located within the Kenai Peninsula Borough and may be sponsored by a city or recognized by the Kenai Peninsula Borough assembly or the Alaska Commission on Aging.

Organizations that receive funding shall administer those funds in accordance with the following regulations:

- Services are to be provided only to persons who are 60 years of age or older and their spouse.
- Services must be targeted to persons in greatest economic and social need.
- Transportation shall be provided to access services in the following order of priority:
 - Access to medical appointments, prescriptions, hospital, and essential (non-emergency) health services.
 - Access to nutrition and other essential support services;
 - Essential shopping and volunteers in services to older persons, disabled and children;
 - Attendance at senior organization meetings;
 - Non-essential shopping, business; beauticians, cultural and educational purposes.

Each year the assembly shall determine the amount to be appropriated for the senior citizen grant program and adult day care centers. Distribution of the program funds is based upon the latest census figures of election precincts and whether or not the organization previously participated in the program.

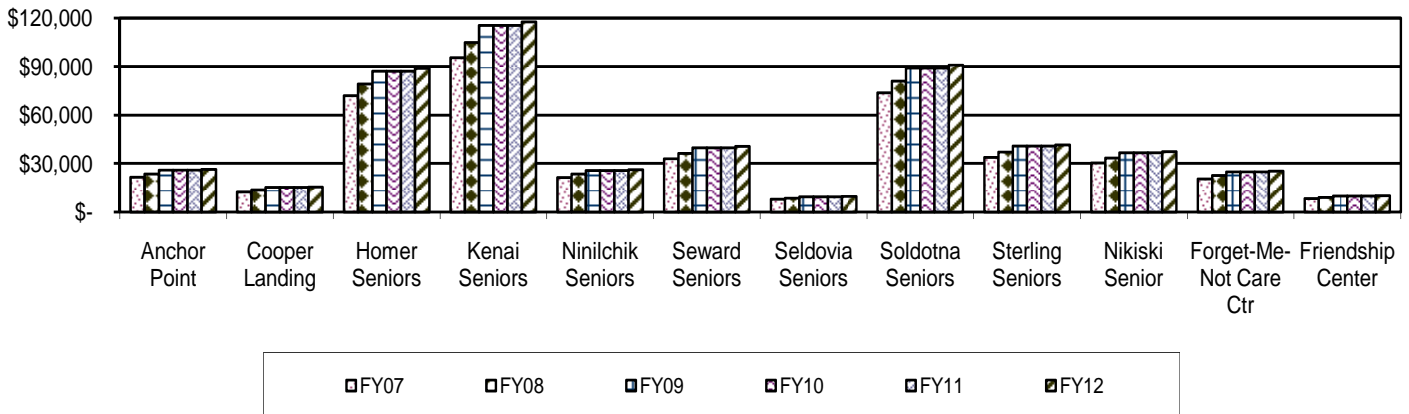
Significant budgetary changes:

- None.

Population data from the 2000 Federal census is used in determining the allocation of the program funds. The FY2012 allocation is as follows:

	<u>No. of Seniors</u>	<u>% of Population</u>	<u>FY2012 Funding</u>
Anchor Point Seniors	281	5.33	\$ 26,313
Cooper Landing Seniors	163	3.09	15,255
Homer Seniors	948	17.97	88,714
Kenai Seniors	1,257	23.83	117,644
Nikiski Seniors*	398	7.55	37,273
Ninilchik Seniors	279	5.29	26,116
Seward Seniors	433	8.20	40,482
Seldovia Seniors	102	1.93	9,528
Soldotna Seniors	971	18.41	90,886
Sterling Seniors	<u>443</u>	<u>8.40</u>	<u>41,469</u>
Total Senior Centers	5,275	100.00	\$493,680
Friendship Center –Homer			10,064
Forget-Me-Not Day Care			<u>25,137</u>
Total Senior Program			<u>\$528,881</u>
Transfer to Nikiski Seniors Service Area			-37,273
Total Funding not handled as a transfer			<u>\$491,608</u>

*Funding for the Nikiski Seniors is handled as a non-departmental transfer to their service area fund.



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Senior Citizens Grant Program**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Senior Citizens Grant Program							
62110 Anchor Point Seniors	\$ 25,797	\$ 25,797	\$ 25,797	\$ 25,797	\$ 26,313	\$ 516	2.00%
62115 Cooper Landing Seniors	14,956	14,956	14,956	14,956	15,255	299	2.00%
62120 Homer Seniors	86,975	86,975	86,975	86,975	88,714	1,739	2.00%
62130 Kenai Seniors	115,337	115,337	115,337	115,337	117,644	2,307	2.00%
62140 Ninilchik Seniors	25,604	25,604	25,604	25,604	26,116	512	2.00%
62150 Seward Seniors	39,688	39,688	39,688	39,688	40,482	794	2.00%
62160 Seldovia Seniors	9,341	9,341	9,341	9,341	9,528	187	2.00%
62170 Soldotna Seniors	89,104	89,104	89,104	89,104	90,886	1,782	2.00%
62180 Sterling Seniors	40,656	40,656	40,656	40,656	41,469	813	2.00%
63190 Nikiski Seniors	36,542	36,542	36,542	36,542	37,273	731	2.00%
Total Senior Citizens	484,000	484,000	484,000	484,000	493,680	9,680	2.00%
Adult Day Care Centers							
62125 Friendship Center - Homer	9,867	9,867	9,867	9,867	10,064	197	2.00%
62195 Forget-Me-Not Care Center	24,644	24,644	24,644	24,644	25,137	493	2.00%
Total Adult Day Care Centers	34,511	34,511	34,511	34,511	35,201	690	2.00%
Total Senior Citizens Program	\$ 518,511	\$ 518,511	\$ 518,511	\$ 518,511	\$ 528,881	\$ 10,370	2.00%

LINE-ITEM EXPLANATIONS

62110 Anchor Point Senior Citizens: Purchase of food, paper products, and other expenses for maintenance and upkeep of Senior Center including utilities, janitorial services, water testing, snow removal and lawn maintenance.

62115 Cooper Landing Senior Citizens: Provide a transportation program for Cooper Landing Seniors for necessary medical/dental appointments, shopping for groceries and other essential needs.

62120 Homer Senior Citizens: Janitorial and maintenance supplies, office supplies, equipment maintenance, utilities, and groceries necessary to provide such services as congregate meals, home delivered meals, and supportive services.

62130 Kenai Senior Citizens: Repair and maintenance supplies, other supplies necessary for operations and contract services to transportation program costs.

62140 Ninilchik Senior Citizens: Janitorial supplies and utilities for facility, office supplies, fuel and maintenance for van and insurance premiums for facility, vehicles and workers compensation.

62150 Seward Senior Citizens: Contract with Seward General Hospital for meals; janitorial services contract; salaries for the director and driver and insurance premiums on the facility and vehicle.

62160 Seldovia Senior Citizens: Supplies for congregate and home delivered meals and supplemental funding for salaries for the cook and project director.

62170 Soldotna Senior Citizens: The Senior Center utilizes the funding provided by the Borough to partially fund two staff positions, a project director and administrative assistant.

62180 Sterling Senior Citizens: Computer supplies, paper for copier and other miscellaneous office supplies necessary for clerical work, supplies for meals, wages for the Director/cook who coordinates meals/activities, and writes grants and salary for the kitchen assistant, postage, snow/ice removal, insurance and public utilities.

62125 Friendship Center – Homer: Cover expenses to provide adult day care activities including meals, transportation and services, arts and crafts supplies, utilities, snow removal, janitorial and maintenance supplies, heating and automobile fuel.

62195 Forget-Me-Not Care Center: Cover costs incurred for services such as transportation, therapeutic group and individualized activities, one-on-one assistance with walking, eating, and restroom needs, blood pressure and weight checks and daily exercise program.

63190 Nikiski Senior Citizens: Nikiski seniors funding is handled as a non-departmental transfer to their service area. See pages 126-127 and 250-253.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 94910 - Non Departmental**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted	Forecast	Budget %
Personnel								
40511	Other Benefits	\$ 15,760	\$ 50,487	\$ 12,500	\$ 57,363	\$ 45,000	\$ (12,363)	-21.55%
	Total: Personnel	15,760	50,487	12,500	57,363	45,000	(12,363)	-21.55%
Services								
43009	Contractual Services - EDD	50,000	50,000	50,000	50,000	40,000	(10,000)	-20.00%
43010	Contractual Services - CARTS	75,000	50,000	50,000	50,000	25,000	(25,000)	-50.00%
43011	Contractual Services - CULVT	5,646	94,354	-	100,000	-	(100,000)	-100.00%
43011	Contractual Services - 09CPV	383,652	-	-	-	-	-	-
43011	Contractual Services - LOBBY	41,516	69,479	55,000	55,000	55,000	-	0.00%
43011	Contractual Services - SBDC	109,433	93,604	105,000	105,000	105,000	-	0.00%
43011	Contractual Svcs - Digital Elev. Data	250,000	-	-	-	-	-	-
43021	Peninsula Promotion - KPTMC	295,500	300,000	300,000	300,000	300,000	-	0.00%
43510	Insurance Premium	154,662	147,134	166,058	145,195	115,493	(29,702)	-20.46%
43812	Equipment Replacement Pymt.	172,797	172,797	172,797	172,797	172,797	-	0.00%
	Total: Services	1,538,206	977,368	898,855	977,992	813,290	(164,702)	-16.84%
Transfers								
50241	S/D Operations	41,146,945	42,983,376	43,251,135	43,251,135	43,251,135	-	0.00%
50242	Postsecondary Education	595,302	634,773	637,570	637,570	657,791	20,221	3.17%
50250	Land Trust Fund	-	-	59,915	59,915	59,915	-	0.00%
50260	Disaster Relief Fund	-	-	50,000	50,000	-	(50,000)	-100.00%
50264	911 Communications Fund	-	-	-	-	179,513	179,513	-
50271	Miscellaneous Grant Fund	148,187	-	-	-	-	-	-
50280	Nikiski Senior Svc. Area	36,542	36,542	36,542	36,542	37,273	731	2.00%
50290	Solid Waste	6,812,194	6,493,584	8,249,899	8,558,234	8,049,795	(508,439)	-5.94%
50308	School Debt	2,309,738	2,269,537	2,262,138	2,262,138	2,403,770	141,632	6.26%
50349	Bond Issue Expense Fund	560	-	25,000	1,000	10,000	9,000	900.00%
50400	School Capital Projects	1,550,000	1,400,471	1,250,000	1,250,000	950,000	(300,000)	-24.00%
50407	General Govt. Capital Projects	858,595	450,000	-	-	-	-	-
50409	Resource Mgmt Capital Projects	-	55,000	-	-	-	-	-
50443	Central Emergency SA Capital Projects	250,000	-	-	-	-	-	-
	Total: Transfers	53,708,063	54,323,283	55,822,199	56,106,534	55,599,192	(507,342)	-0.90%
Interdepartmental Charges								
60000	Charges (To)/From Other Depts.	(631,350)	(212,141)	72,350	32,120	(28,680)	(60,800)	-189.29%
	Total: Interdepartmental Charges	(631,350)	(212,141)	72,350	32,120	(28,680)	(60,800)	-189.29%
Department Total		\$ 54,630,679	\$ 55,138,997	\$ 56,805,904	\$ 57,174,009	\$ 56,428,802	\$ (745,207)	-1.30%

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

Items	Prior Years	FY2011	FY2012	Future
		Estimated	Projected	Projected Payments
TaxMantra-Sales Tax System	\$ 691,189	\$ 172,797	\$ 172,797	\$ 172,797

Fund 100
Department 94910 - Non Departmental - Continued

Expenditures and transfers in the General Fund Non-Departmental budget are those which are not attributable to a specific activity or department.

40511 Other Benefits. Unemployment compensation payments for Borough General Fund Employees.

43009 Contractual Services - EDD. Funding for the Economic Development District (EDD) who works closely with the Mayor's office and the Assembly on Economic Planning forums and reports has been reduced due to budget constraints.

43011 Contractual Services - CARTS. To provide local funding to the Central Area Transit System (CARTS). Funding has been reduced due to budget constraints.

43011 Contractual Services - LOBBY. To provide funding for a lobbyist to represent the interest of the borough (\$55,000).

43011 Contractual Services - SBDC. Small Business Development Center contract (\$105,000). Program provides counseling and workshops for small businesses.

43021 Peninsula Promotion. Funding for Kenai Peninsula Tourism and Marketing Council (KPTMC) for marketing the Kenai Peninsula Borough as a prime destination for tourists on a non-area wide basis.

43510 Insurance Premiums. Property, liability, and other insurance coverages for the Borough's general fund. Decrease is the result of re-evaluation of assets and reallocation of workman's comp calculations.

50241 Transfer to School District Operations. The local effort required for the School District operating budget and in-kind services, which are maintenance, custodial, audit, insurance, and utilities.

50242 Transfer to Post-Secondary Education. Provide post-secondary education funding on an area wide basis to institutions that are a part of the University of Alaska system. Funding is restricted to operations and may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the Borough.

50250 Transfer to Land Trust Fund. Provide funding to cover operating cost of a portion the old Nikiski Elementary School that is not being used by North Peninsula Recreation Center.

50264 Transfer to 911 Communications. Providing funding for 75% of the cost of the IT specialist and cover the cost of the Addressing Officer.

50290 Transfer to Solid Waste. For the operations and management of the Solid Waste Department (\$8,049,795). \$6,017,220 is for general operations, \$150,000 for solid waste capital projects and \$1,882,575 is for debt service payments on the FY2003 Landfill Expansion Bonds.

50308 Transfer to Debt Service. To cover the current portion of principal and interest on outstanding general obligation bonds for schools (\$2,413,770). Payment for the Solid Waste capital projects bonds is included in the transfer to the Solid Waste Department.

50400 Transfer to School Revenue Capital Projects. \$950,000. Funding for improvements at various schools, decrease due to budget constraints.

60000 Charges (to) From other Departments. -\$28,680. Amount included in the operating budget of the Maintenance & capital projects department expected to be charged to the general fund \$251,000, and indirect cost recovery from Spruce Bark Beetle program (\$36,480) and indirect cost recovery from Borough capital projects and grants (\$243,200).

For capital projects information on this department - See the Capital Projects section - Pages 302-304; 308 & 310

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100 Total

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
40XXX Total: Personnel	\$ 12,039,596	\$ 12,914,021	\$ 12,797,287	\$ 12,968,825	\$ 12,394,821	\$ (574,004)	-4.43%
42XXX Total: Supplies	251,679	193,318	235,675	283,662	207,273	(76,389)	-26.93%
43XXX Total: Services	4,819,594	4,395,205	4,807,549	4,920,482	4,227,177	(693,305)	-14.09%
48XXX Total: Capital Outlay	186,556	199,342	132,900	171,592	92,361	(79,231)	-46.17%
50XXX Total: Transfers	53,708,063	54,323,283	55,822,199	56,106,534	55,599,192	(507,342)	-0.90%
6XXXX Total: Interdepartmental Charges	(1,766,047)	(890,476)	(633,650)	(712,380)	(1,109,603)	(397,223)	55.76%
Fund Totals	\$ 69,239,441	\$ 71,134,693	\$ 73,161,960	\$ 73,738,715	\$ 71,411,221	\$ (2,327,494)	-3.16%

SPECIAL REVENUE FUNDS

Special revenue funds are established when there are legal requirements restricting specific resources to expenditure for specified purposes, which are not appropriately budgeted elsewhere. They are commonly used for voter-authorized services, grants, entitlements, and shared revenues. Kenai Peninsula Borough Special Revenue Funds are as follows:

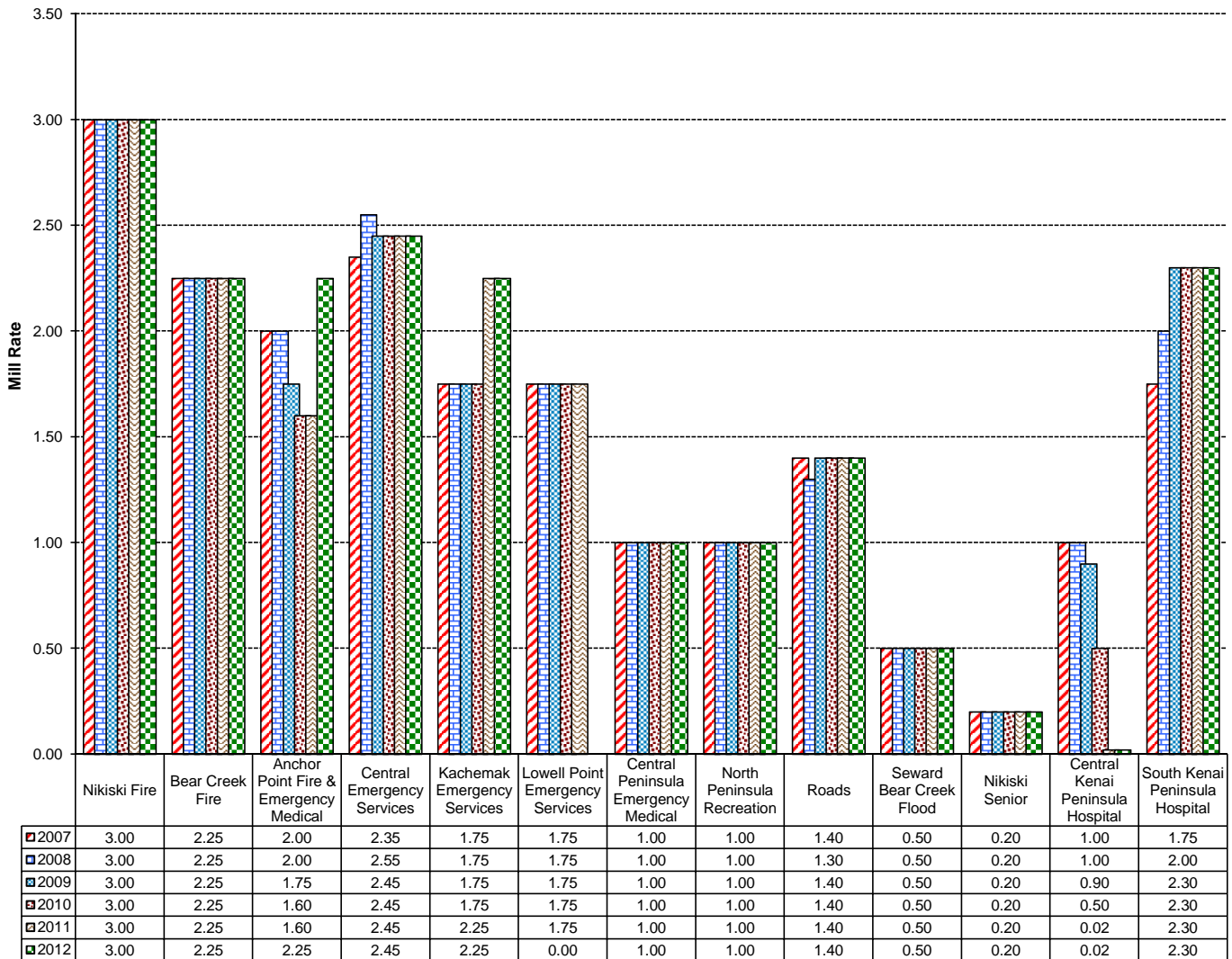
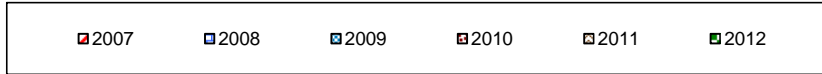
	<u>PAGE #</u>
<u>Total Special Revenue Fund Budget</u>	131
<u>Mill Rate History</u>	132
 <u>Graphs</u>	
Where the Money Comes From	133
Appropriations by Function	133
 <u>Combined Revenues and Appropriations</u>	134
<u>Special Revenue Funds Total Expenditures by Line Item</u>	136
 <u>Emergency Service Areas</u>	
Nikiski Fire Service Area	141
Bear Creek Fire Service Area	147
Anchor Point Fire and Emergency Medical Service Area	153
Central Emergency Service Area	161
Central Peninsula Emergency Medical Service Area	169
Kachemak Emergency Service Area	173
Lowell Point Fire Service Area	179
Seward Bear Creek Flood Service Area Fund	185
911 Emergency Services	192
 <u>Road Service Area</u>	
Road Service Area	199
Engineer's Estimate Fund	205
RIAD Match Fund	208
 <u>Recreation</u>	
North Peninsula Recreation Service Area	213
 <u>Education</u>	
School	221
Postsecondary Education	232
 <u>General Government</u>	
Land Trust	237
Disaster Relief	246
Nikiski Senior Service Area	249
 <u>Solid Waste</u>	
Solid Waste	257
 <u>Hospital Service Areas</u>	
Central Kenai Peninsula Hospital Service Area	281
South Kenai Peninsula Hospital Service Area	287

Total Special Revenue Funds

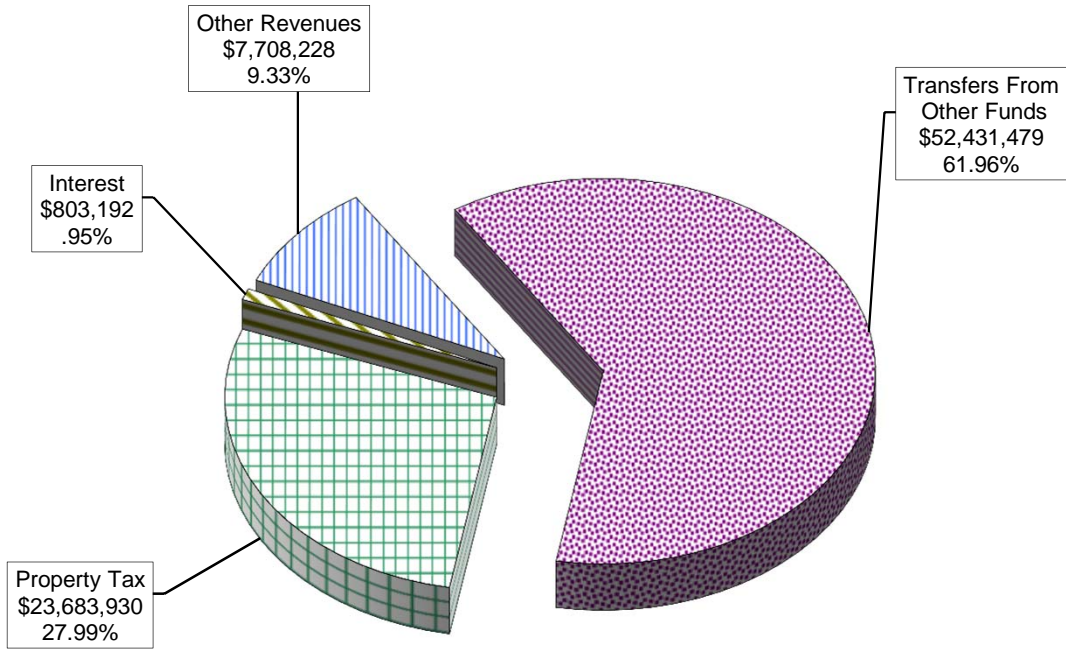
Fund Budget:	FY2009	FY2010	FY2011	FY2011	FY2012	FY2013	FY2014	FY2015
	Actual	Actual	Original Budget	Forecast Budget	Assembly Adopted	Projection	Projection	Projection
Revenues:								
Property Taxes								
Real	\$ 19,575,622	\$ 19,260,370	\$ 17,836,321	\$ 17,836,325	\$ 18,841,567	\$ 19,687,520	\$ 20,186,342	\$ 20,731,949
Personal	679,845	713,484	627,723	627,723	640,662	655,280	662,048	670,314
Oil & Gas (AS 43.56)	3,601,103	3,710,537	3,573,648	3,573,648	3,546,235	3,398,310	3,222,840	3,061,698
Interest	55,044	64,956	46,895	47,093	49,612	50,328	50,969	51,731
Flat Tax	209,419	215,730	164,662	164,728	177,846	181,372	184,970	188,639
Motor Vehicle Tax	562,483	500,224	429,020	429,020	428,008	429,304	430,988	432,708
Total Property Taxes	24,683,516	24,465,301	22,678,269	22,678,537	23,683,930	24,402,114	24,738,157	25,137,039
Federal Revenue	247,966	27,207	-	100,686	-	-	-	-
State Revenue	1,165,225	729,639	-	2,272	-	-	-	-
Interest Earnings	1,501,966	952,763	780,093	779,758	803,192	883,707	926,238	937,228
Other Revenue	4,954,944	3,899,746	6,670,014	6,670,014	7,708,228	7,927,807	8,037,486	8,143,387
Total Revenues	32,553,617	30,074,656	30,128,376	30,231,267	32,195,350	33,213,629	33,701,881	34,217,655
Other Financing Sources:								
Transfer From Other Funds	48,627,028	50,165,053	53,338,550	53,646,885	52,431,479	52,438,095	52,231,968	51,827,447
Total Other Financing Sources	48,627,028	50,165,053	53,338,550	53,646,885	52,431,479	52,438,095	52,231,968	51,827,447
Total Revenues and Other Financing Sources	81,180,645	80,239,709	83,466,926	83,878,152	84,626,829	85,651,724	85,933,849	86,045,102
Expenditures:								
Personnel	15,462,041	17,238,518	17,054,601	17,254,042	19,395,855	20,341,353	20,739,996	16,110,844
Supplies	2,163,789	2,164,503	2,424,267	2,373,336	2,336,036	2,382,269	2,411,929	2,442,185
Services	15,237,567	17,088,653	18,682,229	19,611,566	18,433,656	18,259,687	17,050,474	17,258,164
Capital Outlay	1,228,116	713,245	611,897	723,187	451,940	514,448	524,218	572,306
Interdepartmental Charges	260,199	(264,134)	(363,984)	(94,684)	(244,130)	(248,521)	(245,440)	(242,298)
Total Expenditures	34,351,712	36,940,785	38,409,010	39,867,447	40,373,357	41,249,236	40,481,177	36,141,201
Operating Transfers To:								
General Fund	136,234	996,175	147,832	140,857	-	-	-	-
Special Revenue Funds	33,034,900	33,830,121	33,789,793	34,010,262	34,062,939	34,032,348	33,868,705	33,872,657
Capital Projects Fund	6,515,106	4,365,924	3,526,000	3,817,000	6,195,000	2,985,000	5,065,000	4,615,000
Debt Service Fund	7,109,274	7,103,174	8,293,492	8,293,492	7,838,163	7,937,006	7,501,795	7,506,676
Total Operating Transfers	46,795,514	46,295,394	45,757,117	46,261,611	48,096,102	44,954,354	46,435,500	45,994,333
Total Expenditures and Operating Transfers	81,147,226	83,236,179	84,166,127	86,129,058	88,469,459	86,203,590	86,916,677	82,135,534
Net Results From Operations	33,419	(2,996,470)	(699,201)	(2,250,906)	(3,842,630)	(551,866)	(982,828)	3,909,568
Projected Lapse	-	-	812,643	860,091	894,172	954,569	939,860	967,983
Change in Fund Balance	33,419	(2,996,470)	113,442	(1,390,815)	(2,948,458)	402,703	(42,968)	4,877,551
Beginning Fund Balance	27,040,967	27,671,748	23,803,249	24,912,672	24,219,865	21,853,949	23,110,715	23,600,152
Ending Fund Balance	\$ 27,074,386	\$ 24,675,278	\$ 23,916,691	\$ 23,521,857	\$ 21,271,407	\$ 22,256,652	\$ 23,067,747	\$ 28,477,702

**SPECIAL REVENUE FUNDS
MILL RATE HISTORY**

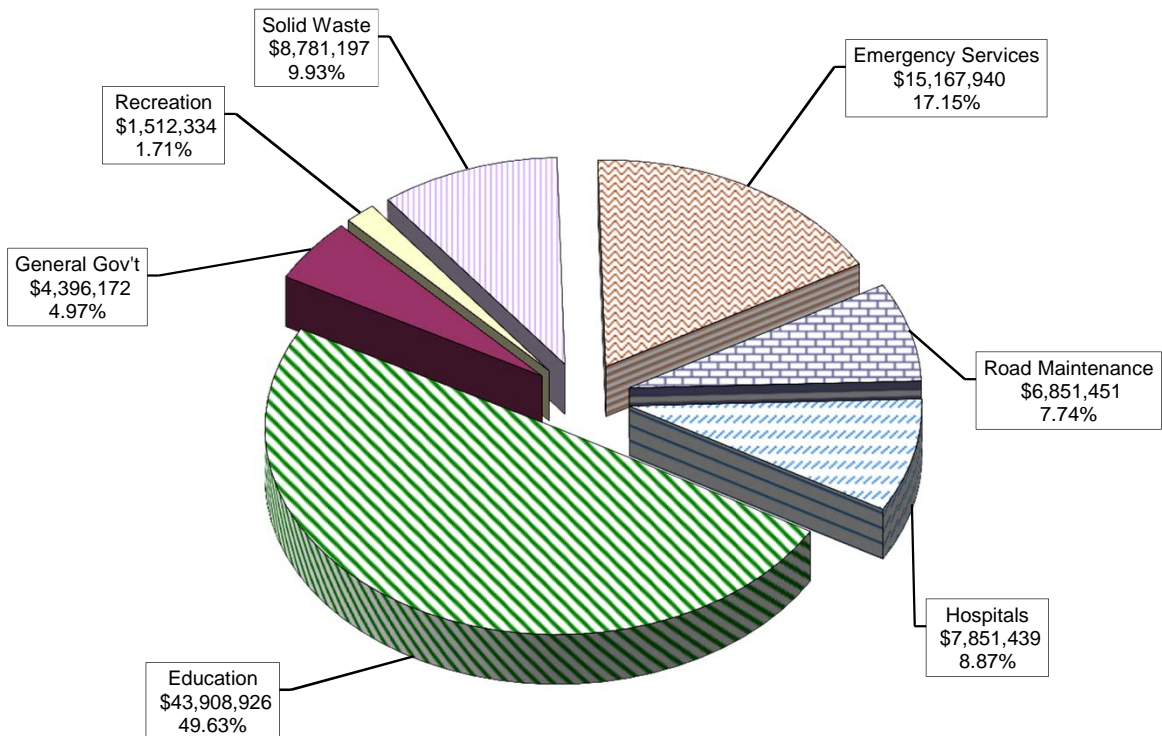
Fiscal Year



**Where the Money Comes From
Special Revenue Funds Projections
FY2012
\$84,626,829**



**Total Special Revenue Funds Appropriations
By Function - FY2012
\$88,469,459**



**COMBINED REVENUES AND APPROPRIATIONS
SPECIAL REVENUE FUNDS
FISCAL YEAR 2012**

	EMERGENCY SERVICES									RECREATION
	Nikiski Fire	Bear Creek Fire	Anchor Point Fire & Emergency Medical	Central Emergency Services	Central Peninsula Emergency Medical	Kachemak Emergency	Lowell Point Emergency	Seward Bear Creek Flood	911 Communications	North Peninsula Recreation
Taxable Value (000'S):										
Real	696,656	147,482	213,756	2,332,754	5,082	342,573	10,396	374,984	-	696,656
Personal	36,118	1,188	2,618	88,139	1,865	1,827	1	17,747	-	36,708
Oil & Gas (AS 43.56)	502,117	-	22,153	96,148	-	-	-	7,156	-	518,866
Total Taxable Value	1,234,891	148,670	238,527	2,517,041	6,947	344,400	10,397	399,887	-	1,252,230
Mill Rate	3.00	2.25	2.25	2.45	1.00	2.25	-	0.50		1.00
Property Taxes										
Real	\$ 2,089,968	\$ 331,835	\$ 480,951	5,715,247	\$ 5,082	\$ 770,789	\$ -	\$ 187,492	\$ -	\$ 696,656
Personal	106,187	2,620	5,773	211,622	1,828	4,029	-	8,696	-	35,974
Oil & Gas (AS 43.56)	1,506,351	-	49,844	235,563	-	-	-	3,578	-	518,866
Interest	7,405	809	1,873	12,000	-	1,800	-	450	-	5,350
Flat Tax	8,700	1,463	2,000	34,000	2,340	2,334	-	12,712	-	2,900
Motor Vehicle Tax	34,914	13,175	8,000	108,000	-	19,738	350	7,218	-	15,467
Total Property Taxes	3,753,525	349,902	548,441	6,316,432	9,250	798,690	350	220,146	-	1,275,213
Interest Revenue	107,060	4,619	5,394	75,000	-	4,500	552	5,415	-	46,634
State Revenue	-	-	-	-	-	-	-	-	-	-
Other Revenue	245,000	-	-	619,634	-	27,000	-	-	1,270,167	190,000
Transfer From Other Funds	-	-	-	17,967	-	-	-	-	357,603	-
Total Revenues and Other Financing Sources	4,105,585	354,521	553,835	7,029,033	9,250	830,190	902	225,561	1,627,770	1,511,847
Expenditures										
Personnel	2,825,997	152,736	284,479	5,022,180	-	370,956	-	64,009	1,091,521	884,350
Supplies	194,353	21,000	40,400	389,512	-	75,000	537	5,100	1,800	113,500
Services	586,971	110,993	145,174	749,114	-	163,405	17,615	76,755	486,773	474,484
Capital Outlay	119,500	16,000	21,500	100,150	-	101,000	-	2,000	-	-
Payment to School District	-	-	-	-	-	-	-	-	-	-
Interdepartmental Charges	-	-	-	-	-	-	-	105,956	98,019	-
Total Expenditures	3,726,821	300,729	491,553	6,260,956	-	710,361	18,152	253,820	1,678,113	1,472,334
Transfers to Other Funds	192,181	100,000	100,000	1,210,520	17,967	106,767	-	-	-	40,000
Total Expenditures and Operating Transfers	3,919,002	400,729	591,553	7,471,476	17,967	817,128	18,152	253,820	1,678,113	1,512,334
Net Results From Operations	186,583	(46,208)	(37,718)	(442,443)	(8,717)	13,062	(17,250)	(28,259)	(50,343)	(487)
Projected Lapse	93,171	15,036	49,155	156,524	-	21,311	1,815	25,382	50,343	36,808
Change in Fund Balance	279,754	(31,172)	11,437	(285,919)	(8,717)	34,373	(15,435)	(2,877)	-	36,321
Beginning Fund Balance	3,568,677	205,298	179,804	1,824,195	8,717	216,862	36,801	240,685	-	1,554,463
Ending Fund Balance	\$ 3,848,431	\$ 174,126	\$ 191,241	\$ 1,538,276	\$ -	\$ 251,235	\$ 21,366	\$ 237,808	\$ -	\$ 1,590,784

ROAD IMPROVEMENT			EDUCATION		GENERAL GOVERNMENT		SOLID WASTE	HOSPITALS		Total
Roads	Engineer's Estimate Fund	RIAD Match Fund	School Fund	Post-Secondary Education	Land Trust	Nikiski Senior	Solid Waste	Central Kenai Peninsula Hospital	South Kenai Peninsula Hospital	
3,690,009	-	-	-	-	-	638,346	-	3,598,420	1,390,390	
119,740	-	-	-	-	-	30,783	-	153,456	40,199	
674,663	-	-	-	-	-	497,404	-	615,437	76,398	
<u>4,484,412</u>	-	-	-	-	-	<u>1,166,533</u>	-	<u>4,367,313</u>	<u>1,506,987</u>	
1.40						0.20		0.02	2.30	
\$ 5,166,013	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,669	\$ -	\$ 71,968	\$ 3,197,897	\$ 18,841,567
164,283	-	-	-	-	-	6,033	-	3,008	90,609	640,662
944,528	-	-	-	-	-	99,481	-	12,309	175,715	3,546,235
12,550	-	-	-	-	-	272	-	175	6,928	49,612
30,986	-	-	-	-	-	123	-	1,068	79,220	177,846
138,876	-	-	-	-	-	1,820	-	1,700	78,750	428,008
<u>6,457,236</u>	-	-	-	-	-	<u>235,398</u>	-	<u>90,228</u>	<u>3,629,119</u>	<u>23,683,930</u>
100,000	1,000	12,000	-	-	300,000	5,399	65,619	45,000	25,000	803,192
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	964,055	-	459,486	3,932,886	-	7,708,228
-	-	-	43,251,135	657,791	59,915	37,273	8,049,795	-	-	52,431,479
<u>6,557,236</u>	<u>1,000</u>	<u>12,000</u>	<u>43,251,135</u>	<u>657,791</u>	<u>1,323,970</u>	<u>278,070</u>	<u>8,574,900</u>	<u>4,068,114</u>	<u>3,654,119</u>	<u>84,626,829</u>
948,692	2,000	-	5,185,277	-	504,752	-	2,058,906	-	-	19,395,855
74,370	-	-	884,408	-	9,098	-	524,958	2,000	-	2,336,036
5,859,279	-	-	3,680,633	657,791	568,522	261,300	4,134,618	237,167	223,062	18,433,656
44,550	-	-	4,600	-	12,500	-	30,140	-	-	451,940
-	-	-	33,866,882	-	-	-	-	-	-	33,866,882
(77,440)	-	-	(370,665)	-	-	-	-	-	-	(244,130)
<u>6,849,451</u>	<u>2,000</u>	<u>-</u>	<u>43,251,135</u>	<u>657,791</u>	<u>1,094,872</u>	<u>261,300</u>	<u>6,748,622</u>	<u>239,167</u>	<u>223,062</u>	<u>74,240,239</u>
-	-	-	-	-	3,040,000	-	2,032,575	3,759,719	3,629,491	14,229,220
<u>6,849,451</u>	<u>2,000</u>	<u>-</u>	<u>43,251,135</u>	<u>657,791</u>	<u>4,134,872</u>	<u>261,300</u>	<u>8,781,197</u>	<u>3,998,886</u>	<u>3,852,553</u>	<u>88,469,459</u>
(292,215)	(1,000)	12,000	-	-	(2,810,902)	16,770	(206,297)	69,228	(198,434)	(3,842,630)
205,484	-	-	-	-	32,846	-	206,297	-	-	894,172
(86,731)	(1,000)	12,000	-	-	(2,778,056)	16,770	-	69,228	(198,434)	(2,948,458)
<u>2,007,466</u>	<u>57,832</u>	<u>329,159</u>	<u>748,885</u>	<u>-</u>	<u>4,678,958</u>	<u>130,869</u>	<u>5,363,749</u>	<u>2,046,574</u>	<u>1,020,871</u>	<u>24,219,865</u>
<u>\$ 1,920,735</u>	<u>\$ 56,832</u>	<u>\$ 341,159</u>	<u>\$ 748,885</u>	<u>\$ -</u>	<u>\$ 1,900,902</u>	<u>\$ 147,639</u>	<u>\$ 5,363,749</u>	<u>\$ 2,115,802</u>	<u>\$ 822,437</u>	<u>\$ 21,271,407</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Special Revenue Fund Total
Expenditure Summary By Line Item**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 7,335,631	\$ 8,196,048	\$ 8,807,261	\$ 8,835,958	\$ 9,953,514	\$ 1,117,556	12.65%
40111 Special Pay	22,743	23,597	30,550	30,550	45,825	15,275	50.00%
40120 Temporary Wages	826,506	1,003,959	805,864	820,864	812,233	(8,631)	-1.05%
40130 Overtime Wages	550,009	572,869	570,288	573,288	673,184	99,896	17.43%
40131 FLSA Overtime Wages	107,762	121,871	122,656	122,656	135,342	12,686	10.34%
40210 FICA	747,270	842,335	906,453	911,156	1,020,586	109,430	12.01%
40221 PERS	2,966,876	2,625,779	2,190,136	2,202,888	2,452,975	250,087	11.35%
40321 Health Insurance	1,720,170	2,530,886	2,369,290	2,500,783	2,806,148	305,365	12.21%
40322 Life Insurance	15,841	13,613	22,063	22,254	25,114	2,860	12.85%
40410 Leave	1,111,939	1,270,600	1,205,670	1,209,275	1,416,618	207,343	17.15%
40511 Other Benefits	57,294	36,961	24,370	24,370	54,316	29,946	122.88%
Total: Personnel	15,462,041	17,238,518	17,054,601	17,254,042	19,395,855	2,141,813	12.41%
Supplies							
42020 Signage Supplies	27,799	29,792	30,100	31,100	32,600	1,500	4.82%
42110 Office Supplies	47,423	39,749	46,565	52,131	46,748	(5,383)	-10.33%
42120 Computer Software	16,681	8,732	20,955	17,820	21,752	3,932	22.07%
42210 Operating Supplies	179,907	172,032	182,391	215,941	181,778	(34,163)	-15.82%
42220 Medical Supplies	129,163	133,720	148,082	156,479	157,050	571	0.36%
42221 Para Rescue Supplies	-	-	100	-	100	100	-
42222 Fire Prevention Supplies	16,598	23,149	21,400	20,449	22,900	2,451	11.99%
42223 Fire Fighting Supplies	-	7,483	14,000	14,217	14,000	(217)	-1.53%
42230 Fuel, Oils and Lubricants	452,088	441,909	548,523	551,423	548,627	(2,796)	-0.51%
42240 Janitorial Supplies	605	-	-	-	-	-	-
42250 Uniforms	73,241	72,387	69,779	76,685	70,213	(6,472)	-8.44%
42263 Training Supplies	26,120	26,776	29,650	39,019	26,950	(12,069)	-30.93%
42310 Repair/Maint Supplies	1,020,395	989,407	1,052,644	912,096	957,754	45,658	5.01%
42360 Motor Vehicle Repair	86,518	135,956	141,100	147,110	147,498	(16,612)	-10.12%
42410 Small Tools	73,364	58,394	90,925	89,163	78,240	(10,923)	-12.25%
42424 Safety Equipment	6,102	17,664	20,053	24,703	22,226	(2,477)	-10.03%
42960 Recreational Program Supplies	7,785	7,353	8,000	8,000	7,600	(400)	-5.00%
Total: Supplies	2,163,789	2,164,503	2,424,267	2,373,336	2,336,036	(37,300)	-1.57%
Services							
43011 Contractual Services	4,193,027	3,879,875	4,019,315	5,100,677	4,060,738	(1,039,939)	-20.39%
43012 Audit Services	117,146	117,621	127,000	168,984	157,000	(11,984)	-7.09%
43014 Physical Examinations	16,676	69,723	134,710	191,120	127,910	(63,210)	-33.07%
43015 Water/Air Sample Test	96,170	115,165	138,470	142,767	138,450	(4,317)	-3.02%
43019 Software Licensing	24,538	33,775	17,740	16,223	52,209	35,986	221.82%
43023 Kenai Peninsula College	595,302	634,773	637,570	637,570	657,791	20,221	3.17%
43050 Solid Waste Fees	327	593	750	750	750	-	0.00%
43095 SW Closure/Post Closure	555,890	629,656	654,193	654,193	764,193	110,000	16.81%
43110 Communications	125,531	126,143	129,439	132,289	276,175	143,886	108.77%
43140 Postage	8,565	6,934	11,860	10,490	10,698	208	1.98%
43210 Transport/Subsistence	207,992	228,283	261,620	255,664	238,148	(17,516)	-6.85%
43211 Per Diem	43,712	44,950	50,000	60,000	40,000	(20,000)	-33.33%
43220 Car Allowance	6,077	7,298	3,600	3,600	3,600	-	0.00%
43250 Freight and Express	14,928	14,308	18,275	18,275	17,925	(350)	-1.92%
43260 Training	55,169	52,096	106,590	88,755	103,710	14,955	16.85%
43310 Advertising	36,387	29,160	46,508	52,358	41,458	(10,900)	-20.82%
43410 Printing	3,128	6,083	10,726	8,756	7,651	(1,105)	-12.62%
43510 Insurance Premium	2,739,246	3,461,669	3,867,711	3,632,249	3,517,070	(115,179)	-3.17%
43600 Project Management	111,952	7,047	10,000	14,940	10,000	(4,940)	-33.07%
43610 Utilities	940,050	786,322	1,006,023	1,007,273	1,025,029	17,756	1.76%
43720 Office Equipment Maintenance	41,305	48,941	58,645	61,200	87,084	25,884	42.29%
43750 Vehicles Maintenance	243,540	78,935	98,900	86,950	75,400	(11,550)	-13.28%
43764 Snow Removal	386,283	358,313	353,300	393,489	361,500	(31,989)	-8.13%
43765 Policing Sites	3,750	1,250	8,000	8,000	8,000	-	0.00%
43780 Maint Buildings & Grounds	354,812	335,859	440,440	391,045	336,705	(54,340)	-13.90%
43810 Rents and Operating Leases	121,483	150,113	160,530	164,455	153,265	(11,190)	-6.80%
43812 Equipment Replacement Pymt.	285,726	271,702	393,252	393,252	409,955	16,703	4.25%
43920 Dues and Subscriptions	23,524	21,266	28,050	26,730	27,712	982	3.67%

**Special Revenue Fund Total
Expenditure Summary By Line Item - Continued**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget	%
Services - Continued							
43931 Recording Fees	650	1,652	2,500	2,500	2,000	(500)	-20.00%
43933 Collection Fees	14	8	500	500	500	-	0.00%
43936 USAD Assessment	-	-	10,000	10,000	9,854	(146)	-1.46%
43951 Road Maintenance - Dust Control	560,580	713,316	650,000	650,000	650,000	-	0.00%
43952 Road Maintenance	3,318,147	4,845,152	5,160,012	5,160,012	5,050,576	(109,436)	-2.12%
43960 Recreational Program Expenses	5,713	5,933	6,000	6,500	5,600	(900)	-13.85%
43999 Contingency	-	-	50,000	50,000	-	(50,000)	-100.00%
45110 Land Sale Property Tax	227	4,739	10,000	10,000	5,000	(5,000)	-50.00%
Total: Services	15,237,567	17,088,653	18,682,229	19,611,566	18,433,656	(1,177,910)	-6.01%
Capital Outlay							
48120 Office Machines	12,670	10,509	13,500	27,137	14,500	(12,637)	-46.57%
48210 Communication Equipment	504	9,328	-	-	-	-	-
48310 Vehicles	2,175	31,787	39,500	38,106	39,500	1,394	3.66%
48311 Machinery and Heavy Equipment	78,245	89,116	26,125	10,641	-	(10,641)	-100.00%
48513 Recreational Equipment	5,000	-	-	-	-	-	-
48514 Firefighting/Rescue Equipment	89,970	68,168	25,000	27,629	21,000	(6,629)	-23.99%
48515 Medical Equipment	14,362	39,475	36,200	38,810	8,500	(30,310)	-78.10%
48520 Storage/Buildings/Containers	-	2,650	-	-	-	-	-
48610 Land Purchase	467,343	-	-	-	-	-	-
48710 Minor Office Equipment	54,897	32,449	39,440	66,952	29,050	(37,902)	-56.61%
48720 Minor Office Furniture	19,268	18,344	22,040	13,647	18,250	4,603	33.73%
48730 Minor Communication Equipment	204,189	41,096	30,606	68,201	45,006	(23,195)	-34.01%
48740 Minor Machines & Equipment	80,270	96,207	66,500	82,213	36,000	(46,213)	-56.21%
48750 Minor Medical Equipment	15,668	31,577	24,502	23,815	25,000	1,185	4.98%
48755 Minor Recreational Equipment	10,452	10,057	10,000	12,900	6,500	(6,400)	-49.61%
48760 Minor Fire Fighting Equipment	165,226	223,182	211,750	243,959	192,400	(51,559)	-21.13%
49125 Remodel	-	849	50,000	50,000	-	(50,000)	-100.00%
49433 Plan Reviews	7,877	8,451	16,734	19,177	16,234	(2,943)	-15.35%
Total: Capital Outlay	1,228,116	713,245	611,897	723,187	451,940	(271,247)	-37.51%
Transfers To							
50100 General Fund	136,234	996,175	147,832	147,832	-	(147,832)	-100.00%
50211 Central Emergency Services	13,872	16,779	20,741	20,741	17,967	(2,774)	-13.37%
50237 Engineer's Estimate Fund	-	-	9,876	9,876	-	(9,876)	-100.00%
50238 RIAD Match Fund	22,173	-	122,872	122,872	-	(122,872)	-100.00%
50241 KPBSD Operations	32,948,855	33,813,342	33,636,304	33,856,773	33,866,882	10,109	0.03%
50264 911 Communications	-	-	-	-	178,090	178,090	-
50271 Miscellaneous Grant Fund	50,000	-	-	-	-	-	-
50340 SW Debt Service Fund	830,244	829,094	1,903,365	1,903,365	1,882,575	(20,790)	-1.09%
50358 Debt Service- CES	192,578	192,478	192,077	192,077	191,378	(699)	-0.36%
50360 Debt Service- CPGH	3,767,125	3,760,581	3,757,188	3,757,188	3,759,719	2,531	0.07%
50361 Debt Service- SPH	2,319,327	2,321,021	2,440,862	2,440,862	2,004,491	(436,371)	-17.88%
50407 General Government Capital Projects	-	374,605	-	-	-	-	-
50411 SWD Capital Projects	641,000	658,924	336,000	627,000	3,190,000	2,563,000	408.77%
50434 Roads Capital Projects	510,159	-	-	-	-	-	-
50441 NFSAs Capital Projects	300,000	980,000	290,000	290,000	140,000	(150,000)	-51.72%
50442 BCFSAs Capital Projects	128,185	125,000	100,000	100,000	100,000	-	0.00%
50443 CES Capital Project	686,513	750,000	1,250,000	1,250,000	900,000	(350,000)	-28.00%
50444 APFEMSA Capital Project	115,000	150,000	100,000	100,000	100,000	-	0.00%
50446 KES Capital Project	150,000	190,000	150,000	150,000	100,000	(50,000)	-33.33%
50459 NPRSA Capital Project	323,390	200,000	50,000	50,000	40,000	(10,000)	-20.00%
50490 CPH Capital Project	2,860,859	-	-	-	-	-	-
50491 SPH Capital Project	800,000	1,312,000	1,250,000	1,250,000	1,625,000	375,000	30.00%
Total: Transfers	46,795,514	46,669,999	45,757,117	46,268,586	48,096,102	1,827,516	3.95%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(277,840)	(266,467)	(363,984)	(98,225)	(244,130)	(145,905)	148.54%
61990 Administrative Service Fee	538,039	2,333	-	3,541	-	(3,541)	-100.00%
Total: Interdepartmental Charges	260,199	(264,134)	(363,984)	(94,684)	(244,130)	(149,446)	157.84%
Department Total	\$ 81,147,226	\$ 83,610,784	\$ 84,166,127	\$ 86,136,033	\$ 88,469,459	\$ 2,333,426	2.71%

This page intentionally left blank

Kenai Peninsula Borough

Emergency Services

The Borough has nine (9) service areas that were created by the voters to prepare and respond to emergency situations within their respective service area boundaries. These services include fire protection, ambulance, search and rescue, and flood mitigation. Each service area has a separate board of directors and its own taxing jurisdiction although the Borough sets the mill rate and approves their budget.

The major source of revenues for each of these Service Areas is property taxes. Additional funding is provided through state grants, interest earnings and ambulance fees. A listing and summary of these service areas is shown below.

In addition to the Service Areas, the Borough's 911 department is included in this section

Nikiski Fire Service – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Nikiski area and Cook Inlet. There are currently 21 permanent employees and 25 volunteers.

Bear Creek Fire Service Area – this service area provides fire protection and first responder medical service for the area outside the City of Seward's city limits. This service area has two 3/4-time permanent employee and 35 volunteers.

Anchor Point Service Area – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Anchor Point, Nikolaevsk, and surrounding areas. This service area has 1 permanent employee and 37 volunteers.

Central Emergency Services (CES) – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Soldotna, Kasilof, Kalifornsky Beach, and Sterling areas. There are currently 38 permanent employees and 35 on-call employees.

Central Peninsula Emergency Medical Service Area - this service area contracts with CES to provide ambulance and emergency medical for the residents residing in the area from Skilak Lake to Tustamena Lake and surrounding areas not covered by CES.

Kachemak Emergency Service Area – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the areas surrounding the City of Homer and Kachemak City. This service area has three permanent full-time and one permanent 1/2-time employee.

Lowell Point Emergency Service Area – this service area provides fire protection and emergency medical services for the residents residing in the Lowell Point area.

Seward Bear Creek Flood Service Area – this service area was formed to provide flood planning, protection and mitigation services to the residents of the service area, which covers the river drainage area of the City of Seward, Bear Creek, and Lowell Point. This service area has one permanent employee.

911 Communication Fund – this fund is set up to account for revenues and expenditures associated with operating the Borough's 911 service. The area of service served by this department includes the Kenai Peninsula Borough and the areas in the Municipality of Anchorage along the Seward highway up to McHugh Creek which includes Portage, Girdwood, and Bird Creek.

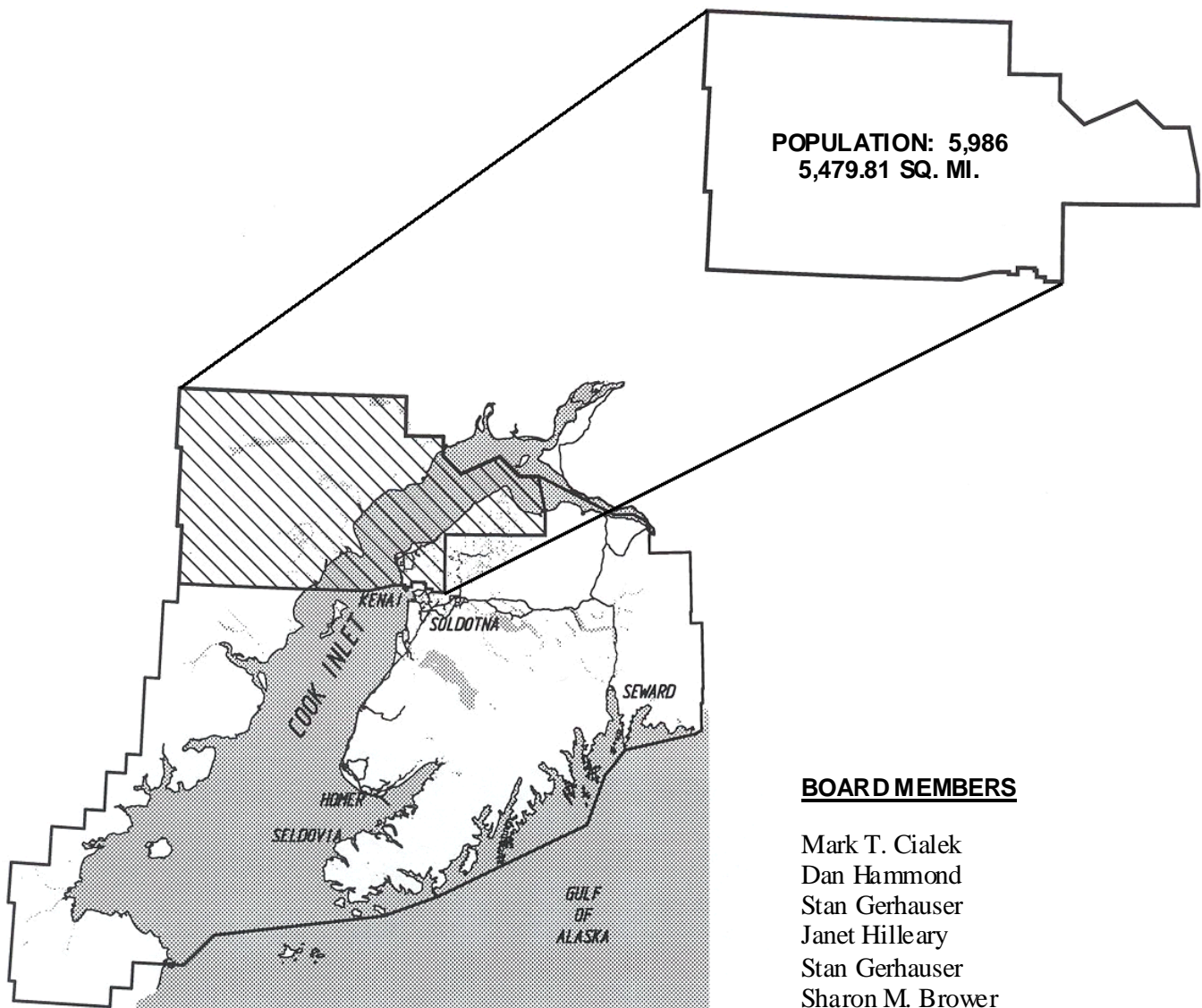
NIKISKI FIRE SERVICE AREA

This Nikiski Fire Service Area was established on August 19, 1969 and was the first fire service area in the Borough. The seven-member board is elected for three-year terms. The service area provides fire protection, emergency medical services, and search and rescue capabilities to a population of 5,500 within a 6,000 square mile area that includes the Cook Inlet and major industrial complexes critical to the Borough.

Many of the 20 permanent employees, 15 on-call, and 10 volunteer members are cross-trained to respond not only to fire and medical emergencies but also specialize in high angle, confined space, industrial firefighting, cold water surface and dive rescue.

Four fire stations are located within the service area. Two stations are located on the Kenai Spur Highway, at Milepost 17.9 and 26.5. The other two stations are located in Beluga and Tyonek. Members respond on average to 850 emergency calls a year.

The major source of revenue is property tax. Additional funding is provided through ambulance billing fees charged to users of the ambulances and interest income. The mill rate is 3.00 mills for fiscal year 2012.



BOARD MEMBERS

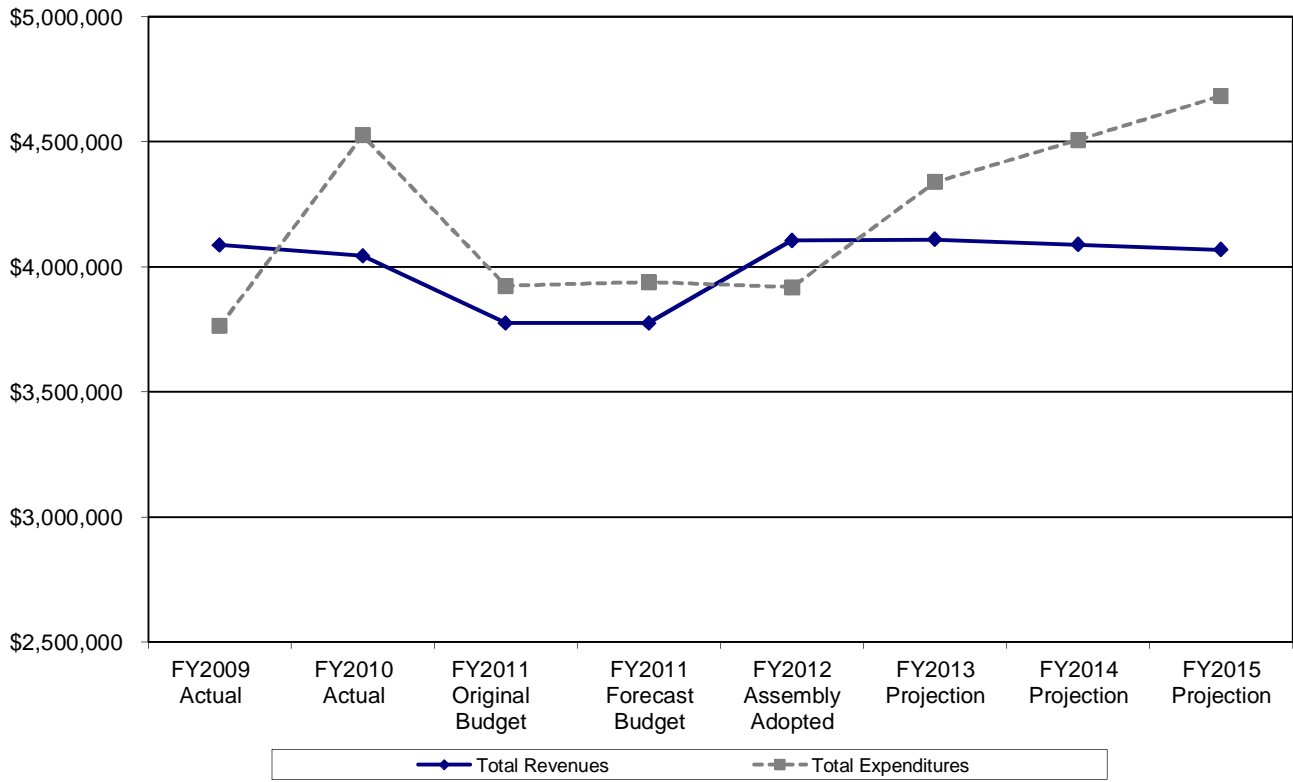
Mark T. Cialek
Dan Hammond
Stan Gerhauser
Janet Hilleary
Stan Gerhauser
Sharon M. Brower
Louis Oliva

Fire Chief: James Baisden

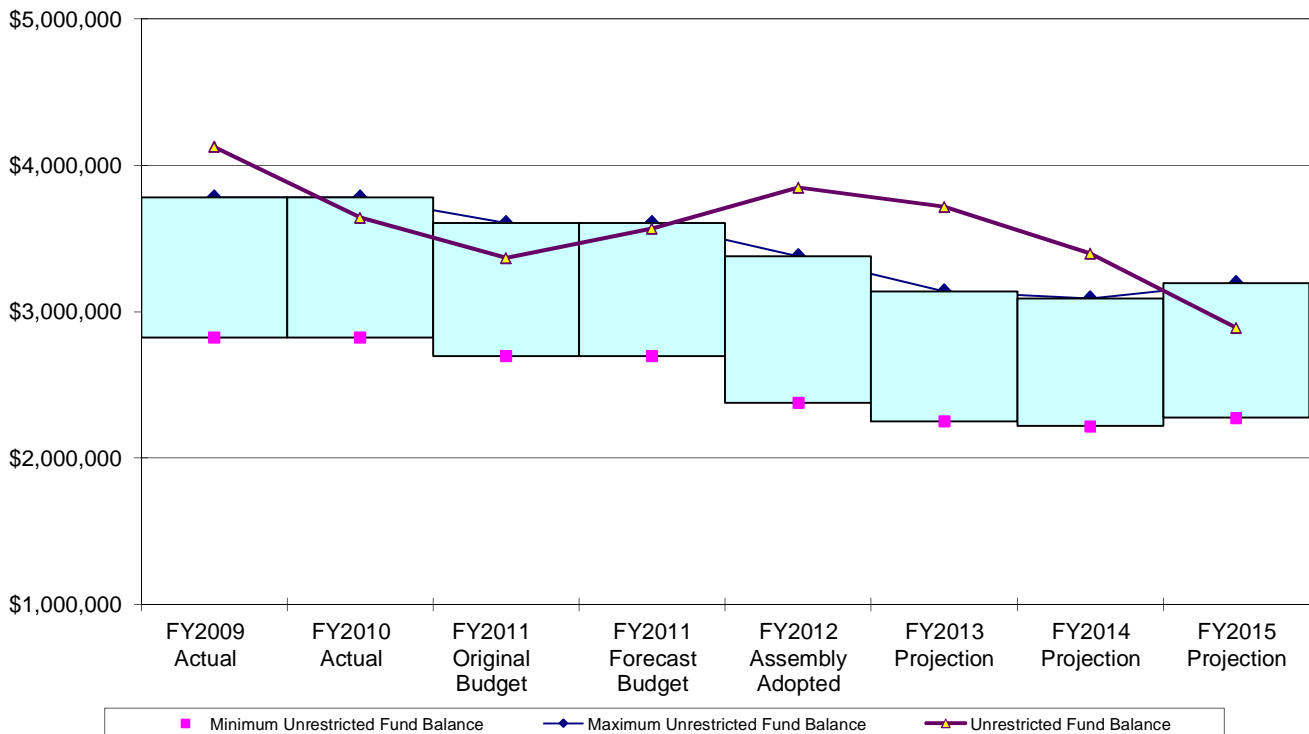
Fund: 206 Nikiski Fire Service Area - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Values (000's)								
Real	651,739	624,237	583,372	583,372	696,656	710,589	724,801	739,297
Personal	29,974	34,914	35,483	35,483	36,118	36,118	36,118	36,118
Oil & Gas (AS 43.56)	435,982	491,690	503,181	503,181	502,117	482,032	457,931	435,034
	<u>1,117,695</u>	<u>1,150,841</u>	<u>1,122,036</u>	<u>1,122,036</u>	<u>1,234,891</u>	<u>1,228,739</u>	<u>1,218,850</u>	<u>1,210,449</u>
Mill Rate	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Revenues:								
Property Taxes								
Real	\$ 1,947,329	\$ 1,887,852	\$ 1,750,116	\$ 1,750,116	\$ 2,089,968	\$ 2,131,767	\$ 2,174,403	\$ 2,217,891
Personal	89,728	107,787	104,320	104,320	106,187	106,187	106,187	106,187
Oil & Gas (AS 43.56)	1,306,228	1,431,496	1,509,543	1,509,543	1,506,351	1,446,097	1,373,792	1,305,103
Interest	4,806	6,518	6,913	6,913	7,405	7,368	7,309	7,258
Flat Tax	8,144	8,522	8,765	8,765	8,700	8,874	9,051	9,232
Motor Vehicle Tax	51,557	49,791	34,914	34,914	34,914	35,612	36,324	37,050
Total Property Taxes	<u>3,407,792</u>	<u>3,491,966</u>	<u>3,414,571</u>	<u>3,414,571</u>	<u>3,753,525</u>	<u>3,735,905</u>	<u>3,707,066</u>	<u>3,682,721</u>
Federal Revenue	6,375	7,100	-	-	-	-	-	-
State Revenue	201,237	113,727	-	-	-	-	-	-
Interest Earnings	241,333	148,240	120,000	120,000	107,060	115,453	111,445	101,928
Other Revenue	230,399	282,506	241,500	241,500	245,000	257,250	270,113	283,618
Total Revenues	<u>4,087,136</u>	<u>4,043,539</u>	<u>3,776,071</u>	<u>3,776,071</u>	<u>4,105,585</u>	<u>4,108,608</u>	<u>4,088,624</u>	<u>4,068,267</u>
Expenditures:								
Personnel	2,597,646	2,770,050	2,700,963	2,717,123	2,825,997	2,967,297	3,115,662	3,271,445
Supplies	157,244	144,397	194,353	205,353	194,353	198,240	202,205	206,249
Services	419,850	415,542	569,808	558,808	586,971	598,710	610,684	622,898
Capital Outlay	119,593	146,563	126,102	126,102	119,500	121,890	124,328	126,815
Interdepartmental Charges	101,751	382	-	-	-	-	-	-
Total Expenditures	<u>3,396,084</u>	<u>3,476,934</u>	<u>3,591,226</u>	<u>3,607,386</u>	<u>3,726,821</u>	<u>3,886,137</u>	<u>4,052,879</u>	<u>4,227,407</u>
Operating Transfers To:								
General Fund	68,117	69,258	42,352	42,352	-	-	-	-
Special Revenue Fund	-	-	-	-	52,181	53,225	54,290	55,376
Capital Projects Fund	300,000	980,000	290,000	290,000	140,000	400,000	400,000	400,000
Total Operating Transfers	<u>368,117</u>	<u>1,049,258</u>	<u>332,352</u>	<u>332,352</u>	<u>192,181</u>	<u>453,225</u>	<u>454,290</u>	<u>455,376</u>
Total Expenditures and Operating Transfers	<u>3,764,201</u>	<u>4,526,192</u>	<u>3,923,578</u>	<u>3,939,738</u>	<u>3,919,002</u>	<u>4,339,362</u>	<u>4,507,169</u>	<u>4,682,783</u>
Net Results From Operations	322,935	(482,653)	(147,507)	(163,667)	186,583	(230,754)	(418,546)	(614,516)
Projected Lapse (2.5%)	-	-	89,781	90,185	93,171	97,153	101,322	105,685
Change in Fund Balance	322,935	(482,653)	(57,726)	(73,482)	279,754	(133,601)	(317,224)	(508,831)
Beginning Fund Balance	3,801,877	4,124,812	3,423,560	3,642,159	3,568,677	3,848,431	3,714,830	3,397,607
Ending Fund Balance	<u>\$ 4,124,812</u>	<u>\$ 3,642,159</u>	<u>\$ 3,365,834</u>	<u>\$ 3,568,677</u>	<u>\$ 3,848,431</u>	<u>\$ 3,714,830</u>	<u>\$ 3,397,607</u>	<u>\$ 2,888,776</u>

NIKISKI FIRE SERVICE AREA REVENUES AND EXPENDITURES



NIKISKI FIRE SERVICE AREA UNRESERVED FUND BALANCE



Fund 206
Dept: 51110 Nikiski Fire Service Area

Department Function

Mission: Our mission is to maintain the best trained, physically fit emergency response team in Alaska.

Major long-term issues and concerns:

- Maintain current staffing levels with the increased cost of doing business.
- Secure additional funding through State and Federal Grant programs to replace apparatus.
- Maintaining an appropriate Capital Projects Fund balance for future vehicle and equipment replacements.

Objectives FY2012/Budget highlights:

- Replace two aging 28 year old tanker/pumpers, with an estimated cost of \$900,000.
- Replace self contained breathing apparatus air bottles with an estimated cost of \$15,000.

Previous year accomplishments:

- Received a State of Alaska Grant for \$1.5 million for Station #2 construction, and completed construction.
- Received a State of Alaska Grant for \$73,000 for an ambulance replacement.

Significant budgetary changes:

- Reduction of 1 fulltime firefighter position.

Key Measures

	FY 2009	FY 2010	FY2011	FY2012
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
<u>Staffing History</u>				
Full Time Staff	21	21	21	20
On Call Staffing History (Nikiski)	24	25	22	20
Volunteer Staffing (Beluga & Tyonek)	14	15	13	10
<u>EMS Certification Levels</u>				
Paramedic II	0	9	11	12
Paramedic I	18	9	2	3
EMT III / ACLS	7	10	8	10
EMT II	5	5	9	9
EMT I	8	8	3	6
ETT	5	10	8	12
<u>Fire / Rescue Certification Levels</u>				
Firefighter I	29	10	23	20
Firefighter II	5	18	4	16
Fire Officer I	2	5	2	7
Dive Rescue	7	9	6	9
Confined Space Technician	18	18	16	17
<u>Insurance Service Rating (ISO)</u>				
Within Five Driving Miles of Station 1 or 2	= ISO Rating of 7 (Covers 83% of NFSA)			
Outside of 5 Driving Miles of Station 1 or 2	= ISO Rating of 10			
<u>Call Volume Per Calendar Year</u>				
	<u>CY 2008</u>	<u>CY 2009</u>	<u>CY 2010</u>	<u>CY2011</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
Fire	47	49	36	36
EMS	604	634	532	532
Explosions	2	2	0	0
Hazardous Materials	15	15	51	51
Service Calls	93	98	220	220
Good Intent	46	50	57	57
False Alarms	15	17	28	28
Other	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
Total Call Volume	820	870	929	929
Annual Fire Loss per Calendar Year	\$314,000	\$444,000	\$471,575	\$485,280

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 206
Department 51110 - Nikiski Fire Service Area**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 1,137,876	\$ 1,242,591	\$ 1,303,618	\$ 1,303,618	\$ 1,325,480	\$ 21,862	1.68%
40111 Special Pay	9,251	8,494	11,050	11,050	16,575	5,525	50.00%
40120 Temporary Wages	69,523	73,913	85,000	85,000	94,984	9,984	11.75%
40130 Overtime Wages	245,676	259,174	224,888	224,888	259,957	35,069	15.59%
40131 FLSA Overtime Wages	38,464	40,146	39,655	39,655	43,642	3,987	10.05%
40210 FICA	125,956	137,518	146,275	146,275	152,368	6,093	4.17%
40221 PERS	521,524	446,082	353,395	353,395	366,271	12,876	3.64%
40321 Health Insurance	255,800	352,002	323,820	339,980	340,000	20	0.01%
40322 Life Insurance	2,431	2,044	3,270	3,270	3,300	30	0.92%
40410 Leave	184,579	207,490	209,704	209,704	219,183	9,479	4.52%
40511 Other Benefits	6,566	596	288	288	4,237	3,949	1371.18%
Total: Personnel	2,597,646	2,770,050	2,700,963	2,717,123	2,825,997	108,874	4.01%
Supplies							
42020 Signage Supplies	544	-	-	-	-	-	-
42110 Office Supplies	3,869	3,407	4,900	4,900	4,800	(100)	-2.04%
42120 Computer Software	915	1,405	10,950	10,950	3,500	(7,450)	-68.04%
42210 Operating Supplies	20,748	16,274	23,500	34,500	20,653	(13,847)	-40.14%
42220 Medical Supplies	32,029	36,407	40,000	42,700	45,000	2,300	5.39%
42222 Fire Prevention Supplies	2,123	4,887	5,000	5,000	4,500	(500)	-10.00%
42230 Fuel, Oils and Lubricants	41,001	38,184	45,000	45,000	49,500	4,500	10.00%
42250 Uniforms	13,461	15,342	15,500	11,000	15,000	4,000	36.36%
42263 Training Supplies	108	-	-	300	3,000	2,700	900.00%
42310 Repair/Maintenance Supplies	17,718	2,422	9,000	10,500	9,000	(1,500)	-14.29%
42360 Motor Vehicle Repair Supplies	20,560	23,328	30,000	30,000	29,500	(500)	-1.67%
42410 Small Tools	4,168	2,143	9,000	9,000	8,500	(500)	-5.56%
42424 Safety Supplies	-	598	1,503	1,503	1,400	(103)	-6.85%
Total: Supplies	157,244	144,397	194,353	205,353	194,353	(11,000)	-5.36%
Services							
43011 Contractual Services	112,003	112,314	137,260	135,910	150,983	15,073	11.09%
43014 Physical Examinations	4,176	16,807	27,650	26,150	27,000	850	3.25%
43015 Water/Air Sample Test	310	306	620	620	600	(20)	-3.23%
43019 Software Licensing	4,249	1,266	2,650	-	5,975	5,975	-
43110 Communications	16,749	12,501	16,572	16,572	16,116	(456)	-2.75%
43140 Postage	158	118	990	990	550	(440)	-44.44%
43210 Transportation/Subsistence	27,286	23,994	21,000	29,000	21,000	(8,000)	-27.59%
43250 Freight and Express	493	1,272	1,800	1,800	1,500	(300)	-16.67%
43260 Training	7,782	6,153	20,000	10,000	18,000	8,000	80.00%
43310 Advertising	1,821	1,405	4,500	4,500	2,500	(2,000)	-44.44%
43410 Printing	-	650	1,500	1,500	1,500	-	0.00%
43510 Insurance Premium	116,092	140,287	148,011	148,011	178,237	30,226	20.42%
43600 Project Management	-	-	-	2,145	-	(2,145)	-100.00%
43610 Utilities	95,802	68,709	138,425	138,425	122,910	(15,515)	-11.21%
43720 Equipment Maintenance	6,240	5,390	8,000	8,000	7,500	(500)	-6.25%
43750 Vehicle Maintenance	2,296	1,401	7,500	10,200	7,500	(2,700)	-26.47%
43780 Buildings/Grounds Maintenance	2,228	800	8,700	5,700	8,000	2,300	40.35%
43810 Rents and Operating Leases	19,906	19,635	21,305	17,960	14,100	(3,860)	-21.49%
43920 Dues and Subscriptions	2,259	2,534	3,325	1,325	3,000	1,675	126.42%
Total: Services	419,850	415,542	569,808	558,808	586,971	28,163	5.04%

Fund 206
Department 51110 - Nikiski Fire Service Area - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Capital Outlay							
48311 Machinery & Equipment	24,983	-	-	-	-	-	-
48514 Fire Fighting/Rescue Equipment	17,590	28,917	15,000	12,052	15,000	2,948	24.46%
48515 Medical Equipment	-	-	-	14,500	-	(14,500)	-100.00%
48710 Minor Office Equipment	8,568	6,361	5,000	18,148	5,000	(13,148)	-72.45%
48720 Minor Office Furniture	1,608	1,180	7,500	503	5,000	4,497	894.04%
48730 Minor Communication Equipment	968	16,902	600	11,897	14,000	2,103	17.68%
48740 Minor Machines & Equipment	9,367	19,280	21,500	6,500	6,000	(500)	-7.69%
48750 Minor Medical Equipment	2,061	9,047	7,502	6,667	8,000	1,333	19.99%
48755 Minor Recreation Equipment	3,596	6,790	7,000	9,800	6,500	(3,300)	-33.67%
48760 Minor Fire Fighting Equipment	50,852	58,086	62,000	46,035	60,000	13,965	30.34%
Total: Capital Outlay	119,593	146,563	126,102	126,102	119,500	(6,602)	-5.24%
Transfers							
50100 Tfr General Fund	68,117	69,258	42,352	42,352	-	(42,352)	-100.00%
50264 Tfr 911 Communications	-	-	-	-	52,181	52,181	-
50441 Tfr Nikiski Fire Capital Project Fund	300,000	980,000	290,000	290,000	140,000	(150,000)	-51.72%
Total: Transfers	368,117	1,049,258	332,352	332,352	192,181	(140,171)	-42.18%
Interdepartmental Charges							
61990 Admin Service Fee	101,751	382	-	-	-	-	-
Total: Interdepartmental Charges	101,751	382	-	-	-	-	-
Department Total	\$ 3,764,201	\$ 4,526,192	\$ 3,923,578	\$ 3,939,738	\$ 3,919,002	\$ (20,736)	-0.53%

LINE-ITEM EXPLANATIONS

- 40110 Regular Wages.** Staff includes: 20 members; 1 - Fire Chief, 1 - Assistant Chief, 1 - Battalion Chief, 2 - Senior Captains, 2 - Captains, 11 - Engineers / Medics, 1 Auto-Diesel Mechanic, and 1 Administrative Assistant.
Deleted: 1 Firefighter position
- 40130 Overtime Wages.** Increase for moving officers from 40 hour to 56 hour workweek to cover shifts for reduced FTE and for 9% increase in annual call volume.
- 42120 Computer Software.** Decrease due to one time purchase in FY11 of Image Trend EMS reporting software used by the State of Alaska.
- 42220 Medical Supplies.** Increased to cover medical supplies used by EMT and paramedics for advanced level patient care and general costs for all medical supplies.
- 43011 Contractual Services.** Increases are due to normal scheduled contract increases. Includes physician sponsored contract \$86,000, ambulance billing contract \$16,000, helicopter medivac services \$6,500, instructor contracts \$5,000, maintenance fee for Fire and EMS software \$2,000, Physician Sponsor Travel fee \$7,500, Physician Sponsor CLIA fee \$2,500, Zoll preventative maintenance \$5,000, narrow band radio interoperability programming \$10,000 and miscellaneous small contracts \$10,483.
- 43810 Rents and Operating.** Includes Page Hill radio site lease \$6,100, warehouse and storage rental \$5,400, and other miscellaneous items \$2,600.
- 48514 Minor Firefighting Equipment.** Purchase hydraulic rescue equipment, rams, and air bags for auto extraction.
- 48710 Minor Office Equipment.** Purchase one computer with monitor, laptop and two printers.
- 48720 Minor Office Furniture.** To cover purchases of furniture for new station.
- 48730 Minor Communication Equipment.** Increase from properly reclassifying communication items into this line. Purchase mobile radios, handhelds and pagers.
- 48740 Minor Machines and Equipment.** Increase from properly reclassifying communication items into 48730.
- 48750 Minor Medical Equipment.** Increase due to additional supplies needed for increased call volume. Purchase quick jet manual jet ventilator \$2,300, grant match for auto pulse \$1,000, and various minor medical equipment \$4,700.
- 48755 Minor Recreation Equipment.** Purchase a commercial grade treadmill for station #2 \$5,000 and a chin, dip and leg raise machine \$1,500.
- 48760 Minor Fire Fighting Equipment.** Purchase turnouts \$16,000, helmets \$2,480, nozzles \$2,000, air cylinders \$4,000, fire gear, hose turnouts, and air cylinders for Beluga and Tyonek \$10,000, forestry gear \$2,000, fire hose replacements \$1,000, and various other minor fire fighting equipment \$22,520.
- 50100 Transfer to General Fund.** Reduced due to transfer now being made to fund 264, 911 has been reclassified as special revenue fund 264.
- 50264 Transfer to 911 Communications.** Transfer to special revenue fund - 911 Communications.
- 50441 Transfer to Capital Projects.** Annual transfer to fund long-term capital projects/ replacement requirements. See capital projects section of this document.

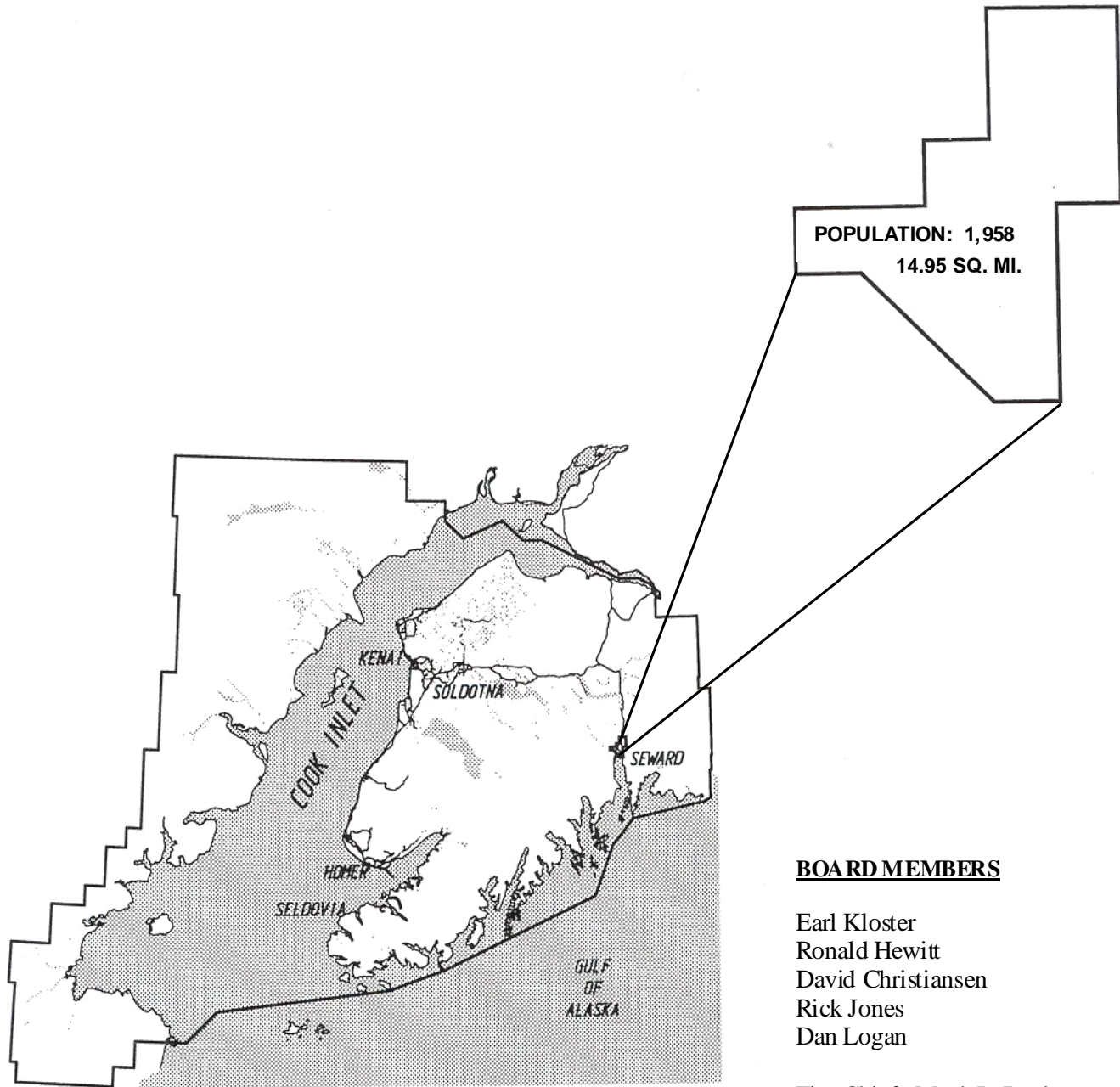
For capital projects information on this department - See the Capital Projects Section - Pages 302, 304 & 311

BEAR CREEK FIRE SERVICE AREA

This service area was created on January 25, 1977, to provide fire protection and limited ambulance service for the area outside the City of Seward's city limits. The department is staffed by two ¾ time permanent employee and 35 volunteers. Five elected citizens serve on its board.

The fire station is located at mile 5.5 on the Seward Highway just outside the City of Seward. Equipment consists of six fire response vehicles and three EMS rescue vehicles.

Revenue is raised through property tax and rescue services billing. The mill rate is 2.25 mills for fiscal year 2012.



BOARD MEMBERS

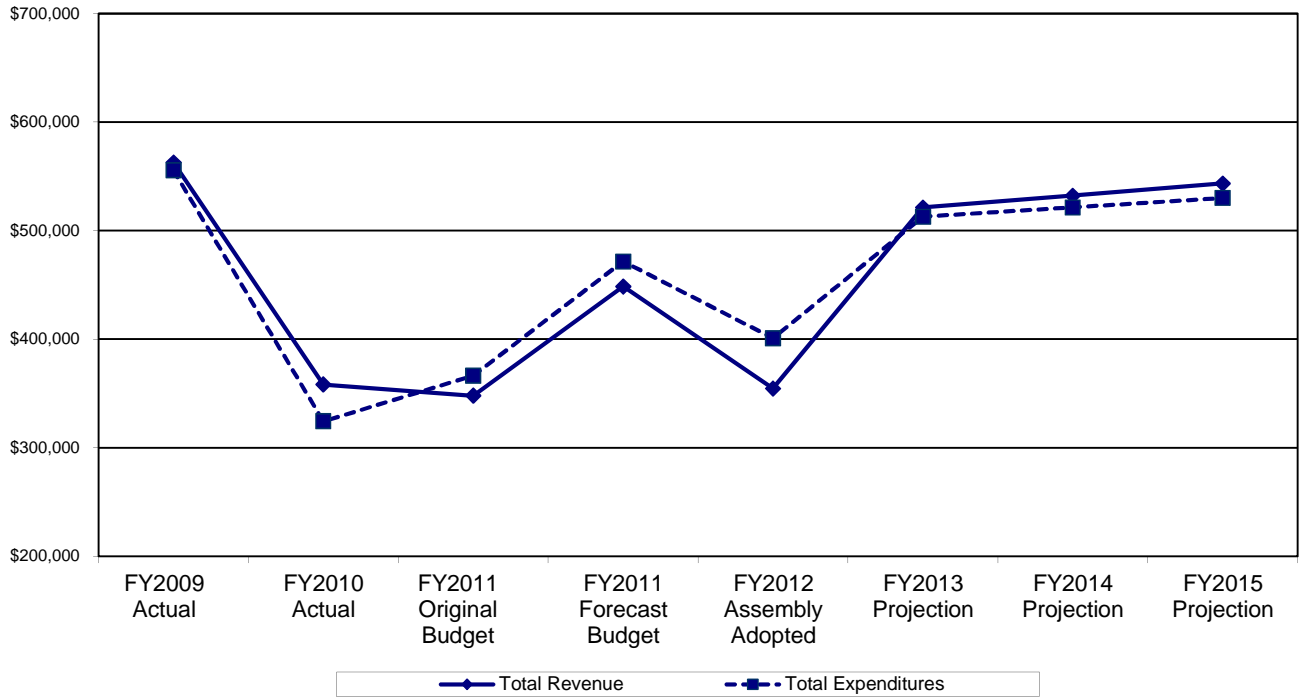
Earl Kloster
Ronald Hewitt
David Christiansen
Rick Jones
Dan Logan

Fire Chief: Mark L. Beals

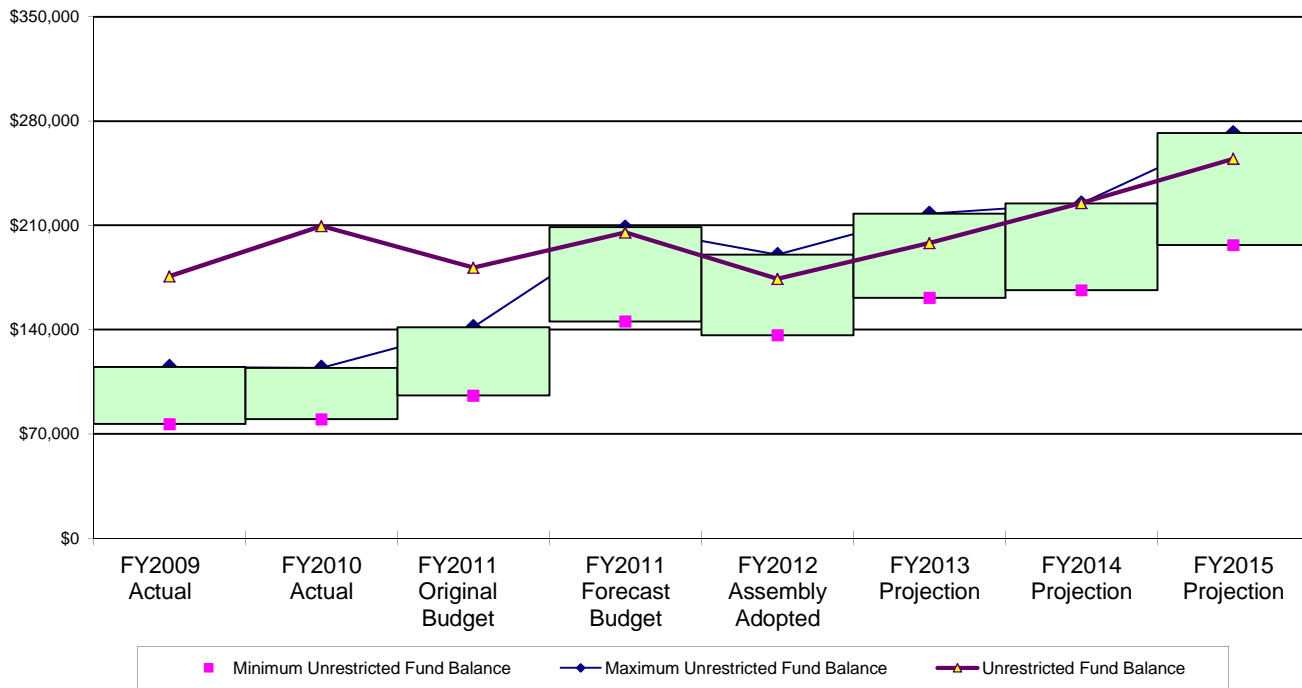
Fund: 207 Bear Creek Fire Service Area - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	123,592	133,810	144,292	144,292	147,482	150,432	153,441	156,510
Personal	2,251	1,315	1,621	1,621	1,188	1,196	1,196	1,196
	<u>125,843</u>	<u>135,125</u>	<u>145,913</u>	<u>145,913</u>	<u>148,670</u>	<u>151,628</u>	<u>154,637</u>	<u>157,706</u>
Mill Rate	2.25	2.25	2.25	2.25	2.25	3.30	3.30	3.30
Revenues:								
Property Taxes								
Real	\$ 284,781	\$ 305,313	\$ 324,657	\$ 324,657	\$ 331,835	\$ 496,426	\$ 506,355	\$ 516,483
Personal	6,657	4,452	3,574	3,574	2,620	3,868	3,868	3,868
Interest	1,278	1,453	793	793	809	825	842	859
Flat Tax	1,717	1,821	1,434	1,434	1,463	1,492	1,522	1,552
Motor Vehicle Tax	14,189	13,241	12,917	12,917	13,175	13,439	13,708	13,982
Total Property Taxes	<u>308,622</u>	<u>326,280</u>	<u>343,375</u>	<u>343,375</u>	<u>349,902</u>	<u>516,050</u>	<u>526,295</u>	<u>536,744</u>
Federal Revenue	241,088	20,107	-	100,686	-	-	-	-
State Revenue	3,887	5,207	-	-	-	-	-	-
Interest Earnings	9,295	6,474	4,543	4,543	4,619	5,224	5,944	6,749
Other Revenue	-	105	-	-	-	-	-	-
Total Revenues	<u>562,892</u>	<u>358,173</u>	<u>347,918</u>	<u>448,604</u>	<u>354,521</u>	<u>521,274</u>	<u>532,239</u>	<u>543,493</u>
Expenditures:								
Personnel	67,665	80,800	136,028	122,936	152,736	158,082	163,615	169,342
Supplies	29,336	20,405	19,750	22,954	21,000	21,420	21,848	22,285
Services	67,103	77,495	92,934	179,566	110,993	113,213	115,477	117,787
Capital Outlay	250,072	20,649	17,500	42,818	16,000	16,320	16,646	16,979
Interdepartmental Charges	13,379	-	-	3,207	-	-	-	-
Total Expenditures	<u>427,555</u>	<u>199,349</u>	<u>266,212</u>	<u>371,481</u>	<u>300,729</u>	<u>309,035</u>	<u>317,586</u>	<u>326,393</u>
Operating Transfers To:								
Debt Service Fund	-	-	-	-	-	103,692	103,692	103,692
Capital Projects Fund	128,185	125,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Operating Transfers	<u>128,185</u>	<u>125,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>203,692</u>	<u>203,692</u>	<u>203,692</u>
Total Expenditures and Operating Transfers	<u>555,740</u>	<u>324,349</u>	<u>366,212</u>	<u>471,481</u>	<u>400,729</u>	<u>512,727</u>	<u>521,278</u>	<u>530,085</u>
Net Results From Operations	7,152	33,824	(18,294)	(22,877)	(46,208)	8,547	10,961	13,408
Projected Lapse (5%)	-	-	13,311	18,574	15,036	15,452	15,879	16,320
Change in Fund Balance	7,152	33,824	(4,983)	(4,303)	(31,172)	23,999	26,840	29,728
Beginning Fund Balance	168,625	175,777	186,651	209,601	205,298	174,126	198,125	224,965
Ending Fund Balance	<u>\$ 175,777</u>	<u>\$ 209,601</u>	<u>\$ 181,668</u>	<u>\$ 205,298</u>	<u>\$ 174,126</u>	<u>\$ 198,125</u>	<u>\$ 224,965</u>	<u>\$ 254,693</u>

**BEAR CREEK FIRE SERVICE AREA
REVENUES AND EXPENDITURES**



**BEAR CREEK FIRE SERVICE AREA
UNRESERVED FUND BALANCE**



Fund 207 Bear Creek Fire Service Area
Dept: 51210

Department Function

Mission: Provide rapid emergency, Fire EMS and Rescue response services to the residents and visitors of the Bear Creek Fire Service Area. This includes offering Volunteer Firefighter training, community fire suppression, prevention, education, rescue and emergency medical services.

Major long-term issues and concerns:

- Funding for a new fire station.
- Recruitment and training of volunteers and the future of EMS and level of service within the area.
- To replace 1994 Ford Trauma Hawk and a 1980 Chevy C-30 Pierce Mini-Pumper unit.
- Increased training requirements for certification of volunteers in firefighting and EMS.

Objectives FY2012/Budget highlights:

- Attempt to maintain Insurance Services Office (ISO) rating given the increase in cost of doing business and potential lack of federal funds.

Previous year accomplishments:

Provided the following training and equipment with Assistance to Firefighters Grant funds:

- Emergency Trauma Technician training Courses for Bear Creek Volunteers and Community.
- Exterior Firefighter training for Bear Creek, and Cooper Landing Volunteers.
- Firefighter II training to Bear Creek, Seward and Moose Pass Volunteers.
- Hazardous Materials Operations training to Bear Creek, Seward and Moose Pass Volunteers.
- Thermal Imager purchased and training provided for use with SCBA and Room Orientation.
- Purchase of a new 3,000 gallon tanker.
- Attained Code Blue Grant for AED and Bariatric Rescue Kit.

Significant budgetary changes:

- Reduction of training, equipment and vehicle maintenance, physicals and fire/EMS equipment to cover shortfall in other areas due to increased cost of personnel, fuel and utilities.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	.75	.75	1.50	1.50
Volunteer Firefighters and Medics	35	31	34	35
Number of Volunteers with				
ETT/EMT-I Certification	16	10	18	25
FFI/FFII & Ext. FF	5	10	21	21
Responses:				
Fires	12	18	21	13
Unauthorized/Controlled Burns	5	4	6	5
EMS/ Rescues	58	63	64	65
Motor Vehicle Accidents	29	14	18	16
Search and Rescue	16	2	4	3
Flood	2	1	2	2
Carbon Monoxide	3	2	6	5
Public Service Calls	6	6	6	5
Other	3	1	5	3
Totals	134	111	132	117
Number of Response Vehicles:				
Fire	5	5	5	5
EMS/Rescue	3	3	3	2
ISO Rating:	6	6	6	6
Average Response Times:	2009	2010	2011	2012
Within Service Area	<u>Min/Sec</u> 9:59	<u>Min/Sec</u> 12:18	<u>Min/Sec</u> 7:00	<u>Min/Sec</u> 7:00
Outside Service Area	12:48	17:00	15:00	15:00

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 207

Department 51210 - Bear Creek Administration

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 28,154	\$ 27,576	\$ 73,887	\$ 61,175	\$ 78,158	\$ 16,983	27.76%
40120 Temporary Wages	14,079	25,702	9,700	9,700	9,700	-	0.00%
40130 Overtime Wages	172	-	-	-	-	-	-
40210 FICA	3,370	4,245	7,018	7,018	7,654	636	9.06%
40221 PERS	10,432	8,435	16,906	16,906	17,883	977	5.78%
40321 Health Insurance	8,836	12,386	23,130	22,750	29,750	6,620	28.62%
40322 Life Insurance	62	52	191	191	231	40	20.94%
40410 Leave	1,995	2,392	5,196	5,196	9,072	3,876	74.60%
40511 Other Benefits	565	12	-	-	288	288	-
Total: Personnel	67,665	80,800	136,028	122,936	152,736	29,420	21.63%
Supplies							
42110 Office Supplies	1,272	980	1,250	2,051	1,250	-	0.00%
42120 Computer Software	415	250	250	60	250	-	0.00%
42210 Operating Supplies	11,124	1,404	1,750	1,937	1,500	(250)	-14.29%
42220 Medical Supplies	823	912	1,000	1,733	1,000	-	0.00%
42222 Fire Prevention Supplies	1,946	1,064	1,000	849	1,000	-	0.00%
42223 Fire Fighting Supplies	-	-	-	2,367	1,000	1,000	-
42230 Fuel, Oils and Lubricants	4,432	4,321	5,000	4,900	5,500	500	10.00%
42250 Uniforms	6,018	4,408	2,000	2,050	2,000	-	0.00%
42263 Training Supplies	41	663	1,000	1,707	1,000	-	0.00%
42310 Repair/Maintenance Supplies	1,870	2,126	3,000	1,730	3,000	-	0.00%
42360 Motor Vehicle Repair Supplies	635	4,041	3,000	2,630	3,000	-	0.00%
42410 Small Tools	760	236	500	940	500	-	0.00%
Total: Supplies	29,336	20,405	19,750	22,954	21,000	1,250	6.33%
Services							
43011 Contractual Services	1,040	10,652	6,000	28,915	11,500	5,500	91.67%
43014 Physical Examinations	-	-	14,000	80,274	10,000	(4,000)	-28.57%
43019 Software Licensing	550	-	550	1,050	550	-	0.00%
43110 Communications	4,523	4,595	4,500	4,500	4,700	200	4.44%
43140 Postage	329	315	500	500	350	(150)	-30.00%
43210 Transportation/Subsistence	10,531	14,776	11,350	7,268	12,405	1,055	9.30%
43250 Freight & Express	-	38	100	100	50	(50)	-50.00%
43260 Training	5,640	5,330	9,900	9,475	6,400	(3,500)	-35.35%
43310 Advertising	323	-	300	725	-	(300)	-100.00%
43410 Printing	-	-	-	100	-	-	-
43510 Insurance Premium	8,012	9,870	8,634	8,634	30,638	22,004	254.85%
43610 Utilities	12,138	10,611	10,000	10,600	11,000	1,000	10.00%
43720 Equipment Maintenance	3,842	7,841	5,000	4,652	4,000	(1,000)	-20.00%
43750 Vehicle Maintenance	14,840	4,645	15,000	14,500	14,000	(1,000)	-6.67%
43780 Buildings/Ground Maintenance	4,290	8,014	6,000	7,173	5,000	(1,000)	-16.67%
43810 Rents & Operating Leases	190	58	100	100	-	(100)	-100.00%
43920 Dues and Subscriptions	855	750	1,000	1,000	400	(600)	-60.00%
Total: Services	67,103	77,495	92,934	179,566	110,993	18,059	19.43%
Capital Outlay							
48514 Firefighting/Rescue Equipment	60,440	16,430	10,000	15,577	6,000	(4,000)	-40.00%
48710 Minor Office Equipment	1,471	-	2,500	1,330	1,500	(1,000)	-40.00%
48720 Minor Office Furniture	-	-	-	1,170	-	-	-
48730 Minor Communication Equipment	182,030	1,727	5,000	8,261	8,500	3,500	70.00%
48760 Minor Fire Fighting Equipment	6,131	2,492	-	16,480	-	-	-
Total: Capital Outlay	250,072	20,649	17,500	42,818	16,000	(1,500)	-8.57%
Transfers							
50442 Bear Creek Capital Projects	128,185	125,000	100,000	100,000	100,000	-	0.00%
Total: Transfers	128,185	125,000	100,000	100,000	100,000	-	0.00%
Interdepartmental Charges							
61990 Admin Service Fee	13,379	-	-	3,207	-	-	-
Total: Interdepartmental Charges	13,379	-	-	3,207	-	-	-
Department Total	\$ 555,740	\$ 324,349	\$ 366,212	\$ 471,481	\$ 400,729	\$ 47,229	12.90%

Fund 207

Department 51210 - Bear Creek Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes a 3/4-time Training and Maintenance Coordinator and a 3/4-time Administrative Assistant.

42210 Operating Supplies. Decrease anticipated with increased efficiency.

42223 Fire Fighting Supplies. To cover the cost of class A foam.

42230 Fuel, Oil and Lubricants. Increased to cover increased fuel costs.

43011 Contractual Services. Increase in the contract cost for the medical director and FCC Narrow Banding requirements.

43014 Physical Examinations. Decreased due to availability of grant funding for physicals in FY2011.

43210 Transportation/Subsistence. Travel to training classes, workshops, the state firefighting conference, and to bring instructors to the department for various rescue classes. Increase due to travel costs.

43260 Training. With the hiring of a Training and Maintenance Coordinator, we are anticipating the ability to provide more training for the Service Area's Volunteers at decreased costs.

43510 Insurance Premium. Increase due to re-evaluation of assets and reallocation of workman's comp calculation.

43610 Utilities Increase due to continued deterioration of the building and expected increased costs to be incurred with an additional employee on site.

43720 Equipment Maintenance. Decreased for anticipated costs savings resulting from onsite employee to assist with minor maintenance issues.

43750 Vehicle Maintenance. Decrease anticipated by instituting an ongoing preventative maintenance program.

43920 Dues & Subscriptions. Decrease due to not covering Fire Fighter Association dues.

48514 Firefighting/Rescue Equipment. Decrease due to budget constraints.

48710 Minor Office Equipment. Decreased to make up for budget shortfalls in other areas. Will need to purchase 1 replacement computer.

48730 Minor Communication Equipment. Purchase 12 Motorola Minitor V pagers to replace old FCC units not FCC Narrow Bank capable.

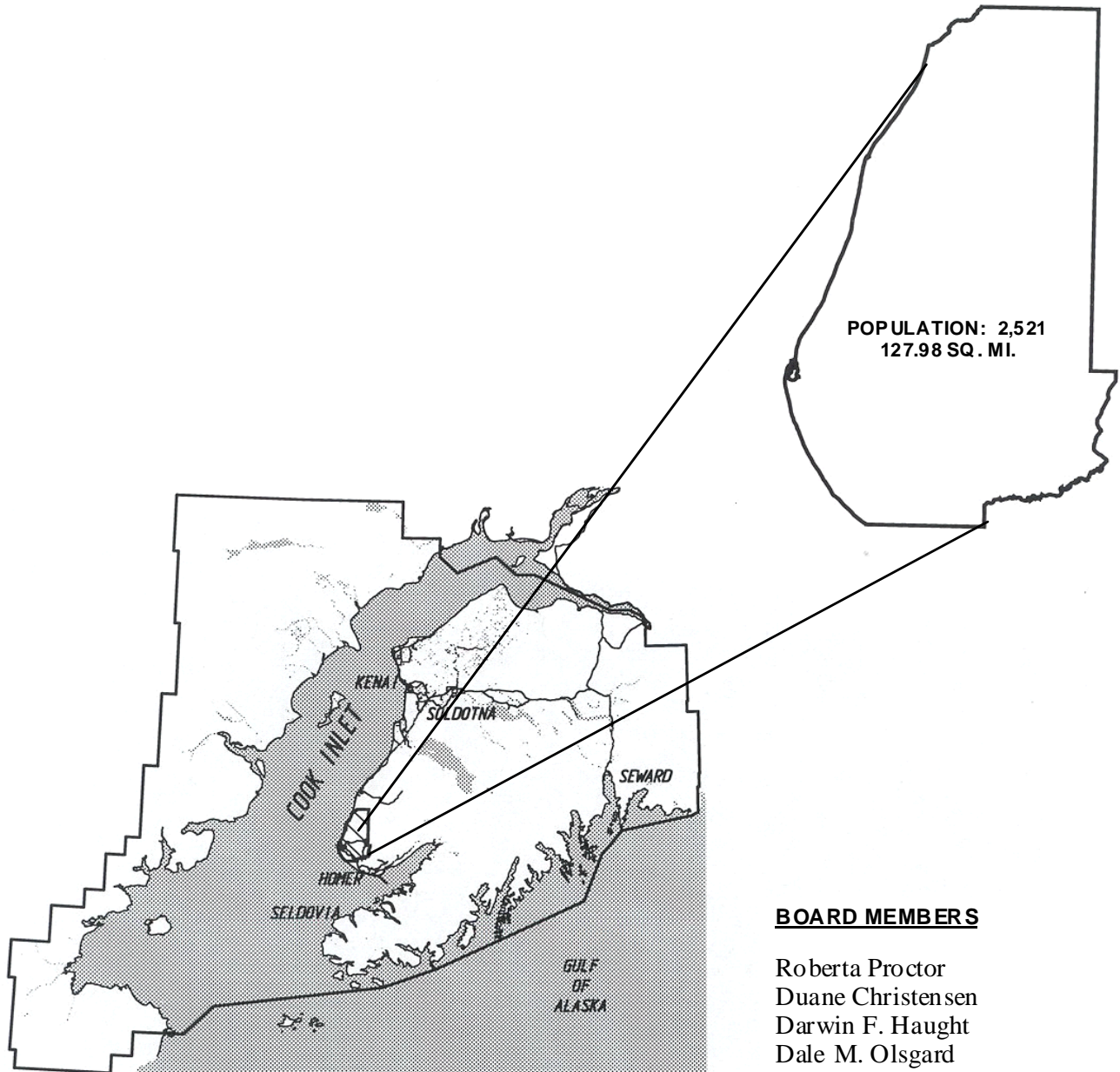
For capital projects information of this department - See the Capital Projects section - Pages 302, 304 & 312

ANCHOR POINT FIRE AND EMERGENCY MEDICAL SERVICE AREA

Established in October 1983, this service area provides fire protection and emergency services in the Anchor Point area between Sterling Highway mileposts 144.5 and 165. The department is staffed by 1 permanent full-time and 1 half time employee and 37 volunteers. The service area is overseen by an elected five-member board, each serving three-year terms.

The service area operates three pumper fire trucks (two of which are housed in the satellite station in Nikolaevsk Village), two rescue trucks, two tankers, three ALS ambulances (one of which is housed in the satellite station in Nikolaevsk Village), two utility vehicles, a command vehicle, a wild lands Brush pick-up and a six-wheel ATV for wild land and beach access.

The major source of revenue is property tax. The mill rate is 2.25 mills for fiscal year 2012.

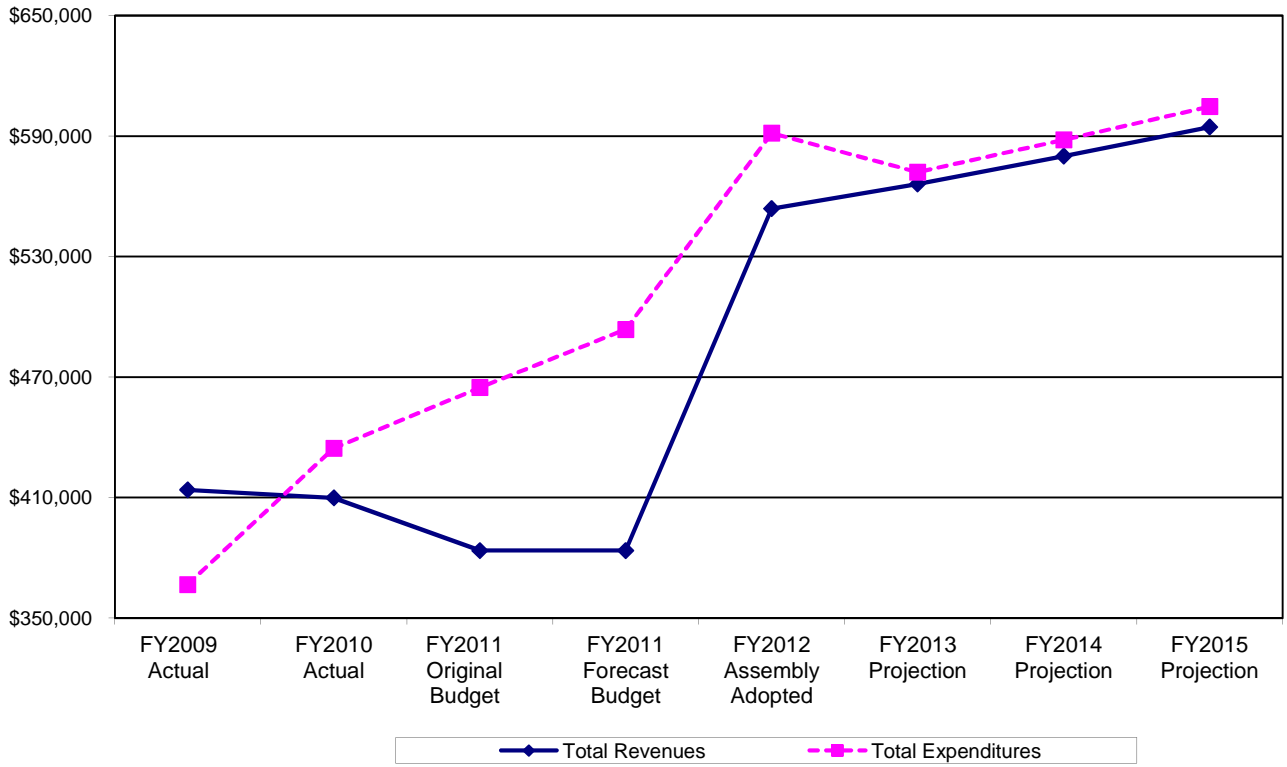


Fire Chief: Benjamin Maxon

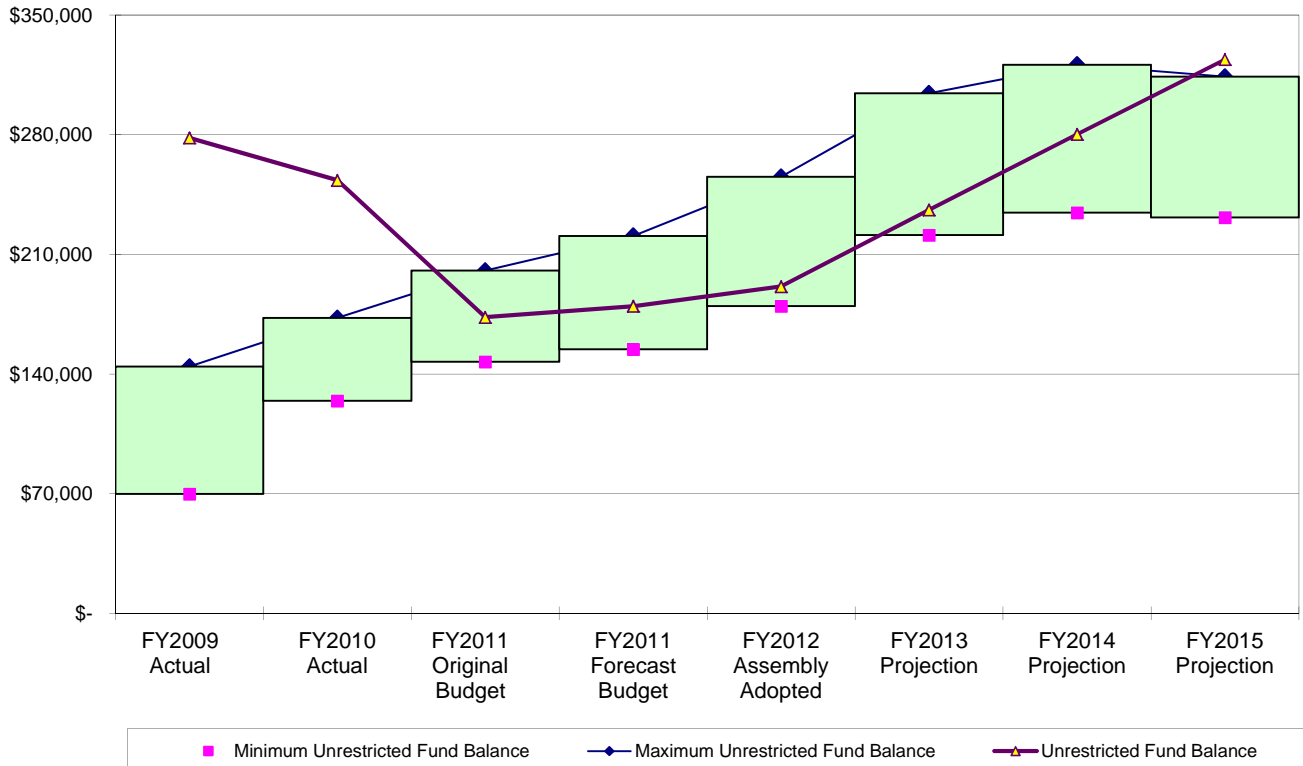
Fund: 209 Anchor Point Fire and Emergency Medical Service Area - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	191,262	214,489	214,323	214,323	213,756	220,169	226,774	233,577
Personal	1,868	1,988	1,800	1,800	2,618	2,618	2,618	2,618
Oil & Gas (AS 43.56)	13,304	12,589	12,306	12,306	22,153	21,045	19,993	18,993
	<u>206,434</u>	<u>229,066</u>	<u>228,429</u>	<u>228,429</u>	<u>238,527</u>	<u>243,832</u>	<u>249,385</u>	<u>255,188</u>
Mill Rate	2.00	2.00	1.60	1.60	2.25	2.25	2.25	2.25
Revenues:								
Property Taxes								
Real	\$ 331,463	\$ 343,443	\$ 342,917	\$ 342,917	\$ 480,951	\$ 495,380	\$ 510,242	\$ 525,548
Personal	3,296	3,121	2,822	2,822	5,773	5,773	5,773	5,773
Oil & Gas (AS 43.56)	23,282	21,054	19,690	19,690	49,844	47,351	44,984	42,734
Interest	1,609	1,836	1,641	1,641	1,873	1,882	1,891	1,900
Flat Tax	2,630	2,515	2,000	2,000	2,000	2,010	2,020	2,030
Motor Vehicle Tax	8,948	7,662	8,000	8,000	8,000	8,040	8,080	8,120
Total Property Taxes	<u>371,228</u>	<u>379,631</u>	<u>377,070</u>	<u>377,070</u>	<u>548,441</u>	<u>560,436</u>	<u>572,990</u>	<u>586,105</u>
State Revenues	22,132	20,596	-	-	-	-	-	-
Interest Earnings	15,978	9,548	6,542	6,542	5,394	5,737	7,081	8,409
Other Revenue	4,498	15	-	-	-	-	-	-
Total Revenues	<u>413,836</u>	<u>409,790</u>	<u>383,612</u>	<u>383,612</u>	<u>553,835</u>	<u>566,173</u>	<u>580,071</u>	<u>594,514</u>
Expenditures:								
Personnel	124,256	127,550	128,131	157,010	284,479	295,858	307,692	320,000
Supplies	30,626	28,076	49,650	52,840	40,400	41,208	42,032	42,873
Services	75,624	111,828	165,554	153,364	145,174	148,077	151,039	154,060
Capital Outlay	13,825	17,134	21,500	30,500	21,500	21,930	22,369	22,816
Interdepartmental Charges	7,390	-	-	-	-	-	-	-
Total Expenditures	<u>251,721</u>	<u>284,588</u>	<u>364,835</u>	<u>393,714</u>	<u>491,553</u>	<u>507,073</u>	<u>523,132</u>	<u>539,749</u>
Operating Transfers To:								
Capital Projects Fund	115,000	150,000	100,000	100,000	100,000	65,000	65,000	65,000
Total Operating Transfers	<u>115,000</u>	<u>150,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total Expenditures and Operating Transfers	<u>366,721</u>	<u>434,588</u>	<u>464,835</u>	<u>493,714</u>	<u>591,553</u>	<u>572,073</u>	<u>588,132</u>	<u>604,749</u>
Net Results From Operations	47,115	(24,798)	(81,223)	(110,102)	(37,718)	(5,900)	(8,061)	(10,235)
Projected Lapse (10%)	-	-	36,484	36,484	49,155	50,707	52,313	53,975
Change in Fund Balance	47,115	(24,798)	(44,739)	(73,618)	11,437	44,807	44,252	43,740
Beginning Fund Balance	231,105	278,220	218,068	253,422	179,804	191,241	236,048	280,300
Ending Fund Balance	<u>\$ 278,220</u>	<u>\$ 253,422</u>	<u>\$ 173,329</u>	<u>\$ 179,804</u>	<u>\$ 191,241</u>	<u>\$ 236,048</u>	<u>\$ 280,300</u>	<u>\$ 324,040</u>

ANCHOR POINT FIRE AND EMERGENCY MEDICAL REVENUES AND EXPENDITURES



ANCHOR POINT FIRE AND EMERGENCY MEDICAL UNRESERVED FUND BALANCE



Department Function

Mission: Provide fire and emergency medical services to the resident and visitors of the Anchor Point Fire and Emergency Medical Service Area.

Major long-term issues and concerns:

- Attracting and retaining volunteers.

Objectives FY2012 /Budget highlights:

- Make improvements to our routine maintenance program to reduce the cost of major repairs.
- Develop a water supply source on the southern end of our Service Area with year around access by burying a 10,000-gallon tank and drilling a well to keep it full. Recruit and train more volunteers for both Anchor Point and Nikolaevsk.
- Purchase a new Fire Truck Pumper

Previous year accomplishments:

- CPR / First Aid classes were held at the Anchor Point Fire Station monthly.
- Participated in "Kids Don't Float" Program.
- EMT I, EMT II and EMT III refresher and FFI courses taught in Anchor Point.
- Purchased an ambulance for Nikolaevsk.
- Ambulance purchased to replace Medic 42.
- Physical exams and vehicle maintenance programs improved.

Significant budgetary changes:

- Insurance premiums will be higher due to a re-evaluation of assets and reallocation of workman's comp calculations.
- Personnel increase reflects the revising the department Administrator's position to that of Chief; the addition of a half-time maintenance position and the addition of an Assistant Chief.

Key Measures*

	<u>CY08 Actual</u>	<u>CY09 Actual</u>	<u>CY10 Actual</u>	<u>CY11 Projected</u>
Staff History	1	1	1.5	1.5
Department Volunteers	29	40	37	40
Volunteer Certification Levels				
EMT III / ACLS	3	3	3	4
EMT II	3	4	5	5
EMT I	9	15	13	15
ETT	1	1	0	1
FF II	1	1	1	1
FF I	12	14	13	15
FF	4	6	6	6
Calls Volume Per Calendar Year				
Fire	47	55	49	50
EMS	176	142	188	190
Total (Medic responds to most fires)	215	150	194	200
ISO Rating				
Anchor Point	8	8	8	8
Nikolaevsk	8	8	8	8
Area outside 5 miles radius	10	10	10	10

Dept: 51410 – Anchor Point Fire & Emergency Service Area - Continued

Key Measures - Continued

	<u>CY08</u> <u>Actual</u>	<u>CY09</u> <u>Actual</u>	<u>CY10</u> <u>Actual</u>	<u>CY11</u> <u>Projected</u>
Department Response Vehicles				
Engines	3	3	3	3
Tankers	2	2	2	2
Brush (wildland)	2	1	1	1
Rescue	2	2	2	2
EMS	2	2	3	3
Utility	1	3	2	2
Other	<u>2</u>	<u>2</u>	<u>1</u>	<u>1</u>
Total	14	15	15	15
Patients Transported	162	137	150	150
Volunteer Man-hours in Training	1,446	2,326	2,941	3,000
Volunteer Man-hours on Runs	1,692	1,648	1,697	1,700

*Reported on a calendar year basis.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 209

Department 51410 - Anchor Point Fire & Emergency Medical

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 56,348	\$ 58,263	\$ 59,853	\$ 61,522	\$ 150,132	\$ 88,610	144.03%
40120 Temporary Wages	21,753	20,333	25,000	40,000	25,000	(15,000)	-37.50%
40210 FICA	6,422	6,532	7,063	8,441	15,004	6,563	77.75%
40221 PERS	20,358	16,707	13,168	16,835	33,817	16,982	100.87%
40321 Health Insurance	12,347	17,207	15,420	21,198	42,500	21,302	100.49%
40322 Life Insurance	116	94	146	187	386	199	106.42%
40410 Leave	6,869	7,578	7,481	8,827	17,424	8,597	97.39%
40511 Other Benefits	43	836	-	-	216	216	-
Total: Personnel	124,256	127,550	128,131	157,010	284,479	127,469	81.19%
Supplies							
42110 Office Supplies	235	795	750	1,050	750	(300)	-28.57%
42120 Computer Software	45	-	2,500	2,090	500	(1,590)	-76.08%
42210 Operating Supplies	6,929	5,634	6,000	5,200	5,500	300	5.77%
42220 Medical Supplies	5,376	4,301	5,500	5,500	5,500	-	0.00%
42221 Para Rescue Supplies	-	-	100	-	100	100	-
42222 Fire Prevention Supplies	-	-	800	-	800	800	-
42230 Fuel, Oils and Lubricants	11,056	8,942	9,000	11,000	9,000	(2,000)	-18.18%
42250 Uniforms	196	950	2,500	1,500	2,500	1,000	66.67%
42263 Training Supplies	1,029	2,493	3,000	8,500	3,000	(5,500)	-64.71%
42310 Repair/Maintenance Supplies	1,516	662	4,000	2,000	2,000	-	0.00%
42360 Motor Vehicle Repair	3,229	3,402	15,000	15,000	10,000	(5,000)	-33.33%
42410 Small Tools	1,015	548	500	800	500	(300)	-37.50%
42424 Safety Supplies	-	349	-	200	250	50	25.00%
Total: Supplies	30,626	28,076	49,650	52,840	40,400	(12,440)	-23.54%
Services							
43011 Contractual Services	12,734	8,770	19,100	10,000	19,100	9,100	91.00%
43014 Physical Examinations	175	3,794	15,000	17,000	10,000	(7,000)	-41.18%
43110 Communications	3,610	3,947	3,500	4,500	3,500	(1,000)	-22.22%
43140 Postage	208	408	500	500	500	-	0.00%
43210 Transport/Subsistence	3,489	6,983	5,000	3,475	5,000	1,525	43.88%
43260 Training	1,905	4,044	2,500	2,500	2,500	-	0.00%
43310 Advertising	345	-	500	525	500	(25)	-4.76%
43410 Printing	-	25	125	125	50	(75)	-60.00%
43510 Insurance Premium	17,864	46,240	48,929	48,929	54,424	5,495	11.23%
43610 Utilities	28,239	24,062	27,000	40,000	29,700	(10,300)	-25.75%
43720 Equipment Maintenance	3,340	3,383	3,500	5,200	4,000	(1,200)	-23.08%
43750 Vehicle Maintenance	630	1,200	15,000	5,200	3,000	(2,200)	-42.31%
43764 Snow Removal	1,342	-	2,000	1,540	2,000	460	29.87%
43780 Buildings/Grounds Maintenance	445	8,076	22,000	12,500	10,000	(2,500)	-20.00%
43810 Rents and Operating Leases	728	696	700	800	700	(100)	-12.50%
43920 Dues and Subscriptions	570	200	200	570	200	(370)	-64.91%
Total: Services	75,624	111,828	165,554	153,364	145,174	(8,190)	-5.34%
Capital Outlay							
48710 Minor Office Equipment	70	-	250	-	250	250	-
48720 Minor Office Furniture	-	-	250	250	250	-	0.00%
48730 Minor Communication Equipment	4,893	3,467	5,000	5,000	5,000	-	0.00%
48740 Minor Machines & Equipment	409	-	2,000	50	2,000	1,950	3900.00%
48750 Minor Medical Equipment	6,923	9,223	7,000	5,500	7,000	1,500	27.27%
48760 Minor Firefighting/Rescue Equipment	1,530	4,444	7,000	19,700	7,000	(12,700)	-64.47%
Total: Capital Outlay	13,825	17,134	21,500	30,500	21,500	(9,000)	-29.51%
Transfers							
50444 Anchor Point Capital Projects	115,000	150,000	100,000	100,000	100,000	-	0.00%
Total: Transfers	115,000	150,000	100,000	100,000	100,000	-	0.00%

Fund 209
Department 51410 - Anchor Point Fire & Emergency Medical Service Area - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %
Interdepartmental Charges						
61990 Admin Service Fee	7,390	-	-	-	-	-
Total Interdepartmental Charges	7,390	-	-	-	-	-
Department Total	\$ 366,721	\$ 434,588	\$ 464,835	\$ 493,714	\$ 591,553	\$ 97,839 19.82%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: 1 Chief, 1 Assistant Chief and a 1/2 time mechanic who was added in November, 2010.

Added: 1 Assistant Chief

42120 Computer Software. Decreased, purchases made in FY2011.

42360 Motor Vehicle Repairs Supplies. Decreased to maintain maintenance program after initial maintenance program began in FY2011.

43011 Contractual Services. Medical director stipend (\$5,000); EMT I, II, & III instructor fees (\$9,800); Firefighter I instructor fees (\$4,000) and CPR instructor fees (\$300).

43014 Physical Examination. Decreased to maintain our physicals up to NFPA stands that were initiated in FY2011.

43210 Transportation/Subsistence. To cover attendance at the Alaska EMS Symposium in Anchorage; the Alaska Fire Fighters Association Conference in Fairbanks and miscellaneous travel.

43260 Training. Cover fees for the Alaska EMS Symposium and the Alaska Fire Fighters Association conference.

43510 Insurance Premium. Increase due to re-evaluation of assets and reallocation of workman's comp calculations.

43720 Equipment Maintenance. Slight increase to reflect actual expenditures in past two years (LifePak 12's and photocopier maintenance).

43750 Vehicle Maintenance. Decrease because most maintenance will now be done in-house due to hiring of a new 1/2 mechanic.

43780 Buildings/Ground Maintenance. Decreased to reflect actual maintenance cost of past few years.

48710 Minor Office Equipment. Replace fax machine and scanner.

48720 Minor Office Furniture. Purchase table and chairs for the training room.

48730 Minor Communication Equipment. To purchase and replace radios that will need to be in compliance with FCC regulations requiring Narrow Band.

48740 Minor Machines & Equipment. For purchase of an air compressor (\$1,000) and a power washer (\$1,000).

48750 Minor Medical Equipment. Rad 57 CO oximeter (\$4,500) and gurney (\$2,500).

48760 Minor Fire Fighting Equipment. SCBA (\$4,700); Fire hose nozzle (\$500) and Fire hose (\$1,800).

For capital projects information of this department - See the Capital Projects section - Pages 302, 304 & 313

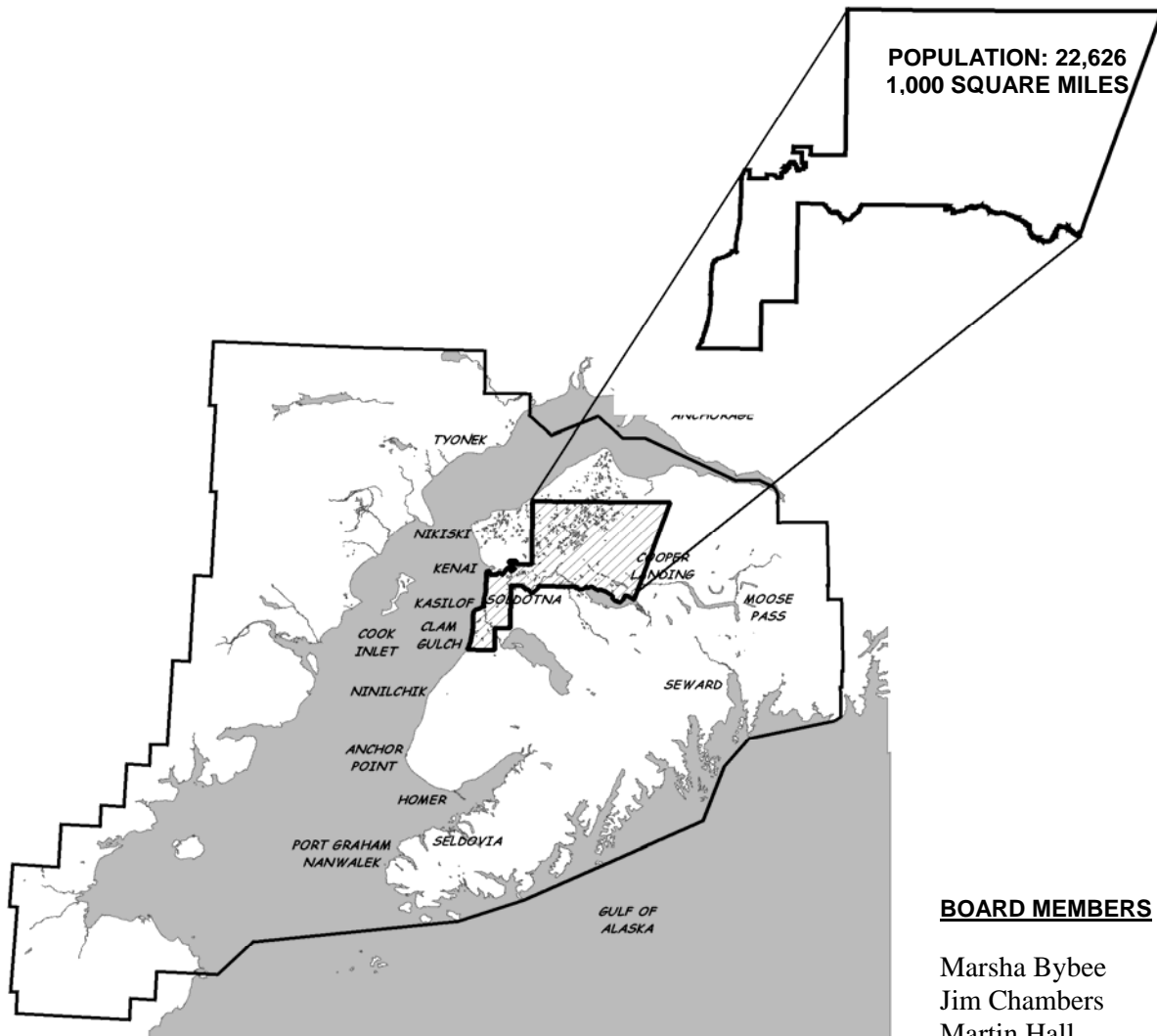
This page intentionally left blank

CENTRAL EMERGENCY SERVICE AREA

In October 1991, voters approved the unification of the Ridgeway/Sterling Fire Service Area, the Kalifornsky Fire Service Area, a portion of the Central Peninsula Emergency Medical Service Area, and fire powers from the City of Soldotna. Previously, these areas had been operating as Central Emergency Services under an intergovernmental agreement to provide fire and emergency medical services. At the October 2004 election voters elected to admit the more populated areas of the Central Peninsula Emergency Medical Service Area to this service area. A five-member joint operations board is elected by voters within the Central Emergency Service Area and the Central Peninsula Emergency Medical Service Area.

The staff includes 38.5 permanent employees and 35 on-call employees. There are six stations.

The mill levy for the service area is 2.45 for fiscal year 2012. Additional funding is provided by ambulance billing fees charged to users of the ambulances, and interest income.



BOARD MEMBERS

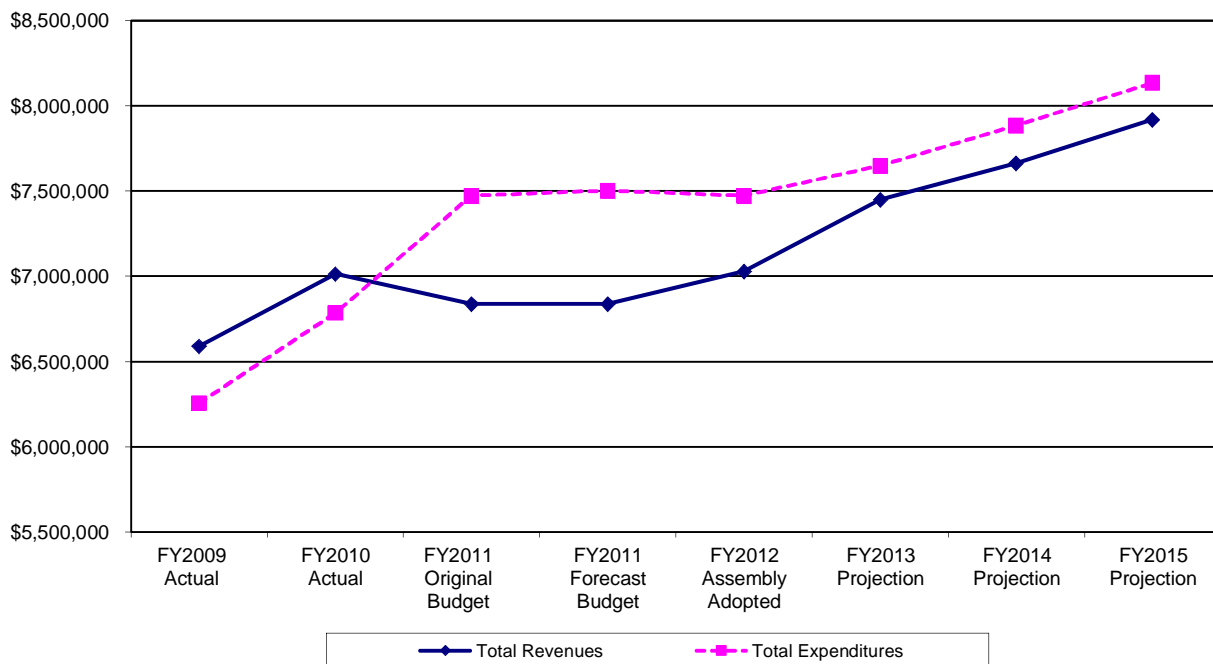
Marsha Bybee
Jim Chambers
Martin Hall
Len Malmquist
John R. Myers

Chief: Chris Mokracek
Asst. Chief: Gordon Orth

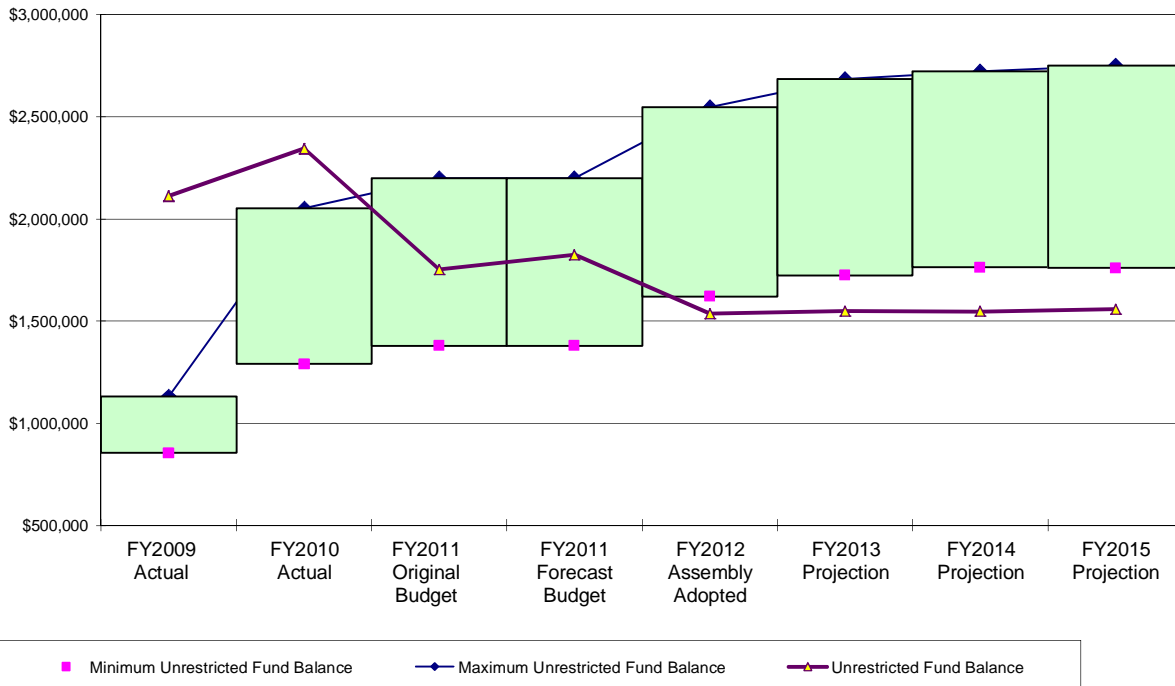
Fund: 211 Central Emergency Services - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	2,027,507	2,189,846	2,262,204	2,262,204	2,332,754	2,402,737	2,486,833	2,586,306
Personal	73,389	80,891	84,649	84,649	88,139	89,902	91,700	93,534
Oil & Gas (AS 43.56)	82,639	93,283	104,094	104,094	96,148	91,341	86,774	82,435
	<u>2,183,535</u>	<u>2,364,020</u>	<u>2,450,947</u>	<u>2,450,947</u>	<u>2,517,041</u>	<u>2,583,980</u>	<u>2,665,307</u>	<u>2,762,275</u>
Mill Rate	2.45	2.45	2.45	2.45	2.45	2.55	2.55	2.55
Revenues:								
Property Taxes								
Real	\$ 4,927,703	\$ 5,381,643	\$ 5,542,400	\$ 5,542,400	\$ 5,715,247	\$ 6,126,979	\$ 6,341,424	\$ 6,595,080
Personal	184,409	199,107	203,242	203,242	211,622	224,665	229,158	233,741
Oil & Gas (AS 43.56)	202,467	228,604	255,030	255,030	235,563	232,920	221,274	210,209
Interest	13,874	16,203	11,696	11,696	12,000	12,240	12,485	12,734
Flat Tax	35,098	37,473	33,904	33,904	34,000	34,680	35,374	36,081
Motor Vehicle Tax	122,790	119,435	106,091	106,091	108,000	108,000	108,000	108,000
Total Property Taxes	<u>5,486,341</u>	<u>5,982,465</u>	<u>6,152,363</u>	<u>6,152,363</u>	<u>6,316,432</u>	<u>6,739,484</u>	<u>6,947,715</u>	<u>7,195,845</u>
State Revenues	315,362	263,219	-	-	-	-	-	-
Interest Earnings	187,471	111,315	35,000	35,000	75,000	75,000	75,000	75,000
Other Revenue	587,557	641,227	630,063	630,063	619,634	625,830	632,089	638,410
Total Revenues	<u>6,576,731</u>	<u>6,998,226</u>	<u>6,817,426</u>	<u>6,817,426</u>	<u>7,011,066</u>	<u>7,440,314</u>	<u>7,654,803</u>	<u>7,909,255</u>
Operating Transfers From:								
Special Revenue Fund	13,872	16,779	20,741	20,741	17,967	9,380	9,619	9,865
Total Operating Transfers	<u>13,872</u>	<u>16,779</u>	<u>20,741</u>	<u>20,741</u>	<u>17,967</u>	<u>9,380</u>	<u>9,619</u>	<u>9,865</u>
Total Revenues and Operating Transfers	<u>6,590,603</u>	<u>7,015,005</u>	<u>6,838,167</u>	<u>6,838,167</u>	<u>7,029,033</u>	<u>7,449,694</u>	<u>7,664,422</u>	<u>7,919,120</u>
Expenditures:								
Personnel	3,924,178	4,552,822	4,613,346	4,643,824	5,022,180	5,223,067	5,431,990	5,649,270
Supplies	318,048	351,758	409,486	416,000	389,512	397,302	405,248	413,353
Services	764,319	665,079	721,762	696,948	749,114	764,096	779,378	794,966
Capital Outlay	150,408	203,322	186,300	204,600	100,150	102,153	104,196	109,406
Interdepartmental Charges	152,190	610	-	-	-	-	-	-
Total Expenditures	<u>5,309,143</u>	<u>5,773,591</u>	<u>5,930,894</u>	<u>5,961,372</u>	<u>6,260,956</u>	<u>6,486,618</u>	<u>6,720,812</u>	<u>6,966,995</u>
Operating Transfers To:								
General Fund	68,117	69,258	98,505	98,505	-	-	-	-
Special Revenue Fund	-	-	-	-	119,142	121,525	123,956	126,435
Capital Projects Fund	686,513	750,000	1,250,000	1,250,000	900,000	850,000	850,000	850,000
Debt Service Fund	192,578	192,478	192,077	192,077	191,378	190,377	190,128	190,728
Total Operating Transfers	<u>947,208</u>	<u>1,011,736</u>	<u>1,540,582</u>	<u>1,540,582</u>	<u>1,210,520</u>	<u>1,161,902</u>	<u>1,164,084</u>	<u>1,167,163</u>
Total Expenditures and Operating Transfers	<u>6,256,351</u>	<u>6,785,327</u>	<u>7,471,476</u>	<u>7,501,954</u>	<u>7,471,476</u>	<u>7,648,520</u>	<u>7,884,896</u>	<u>8,134,158</u>
Net Results From Operations	334,252	229,678	(633,309)	(663,787)	(442,443)	(198,826)	(220,474)	(215,038)
Projected Lapse	-	-	148,272	143,790	156,524	210,815	218,426	226,427
Change in fund balance	334,252	229,678	(485,037)	(519,997)	(285,919)	11,989	(2,048)	11,389
Beginning Fund Balance	1,780,262	2,114,514	2,239,773	2,344,192	1,824,195	1,538,276	1,550,265	1,548,218
Ending Fund Balance	<u>\$ 2,114,514</u>	<u>\$ 2,344,192</u>	<u>\$ 1,754,736</u>	<u>\$ 1,824,195</u>	<u>\$ 1,538,276</u>	<u>\$ 1,550,265</u>	<u>\$ 1,548,218</u>	<u>\$ 1,559,607</u>

CENTRAL EMERGENCY SERVICES REVENUES AND EXPENDITURES



CENTRAL EMERGENCY SERVICES UNRESERVED FUND BALANCE



Fund: 211 Central Emergency Services
Dept: 51610

Department Function

Mission: CES will ensure that an effective and efficient organizational structure is maintained for the purpose of providing quality fire department service delivery to its constituents that includes fire protection, emergency medical services, technical and rescue response, public education, and fire cause determination.

Major long-term issues and concerns:

- Maintain current service levels with uncertain local, state and federal economic forecasts and revenue.

Objectives FY2012 Budget highlights:

- Increase wildland firefighting effectiveness with the addition of an interface engine.

Previous year accomplishments:

- ISO Public Protection Class (PPC) lowered to a 6, for all CES stations, following a re-evaluation in August 2010. This should result in substantial savings to the service area residents in fire insurance premiums.

Significant budgetary changes:

- The creation of a Health and Safety Officer position to develop in-house safety programs, ensure OSHA compliance, accident investigation and assume the role of safety officer on emergency incidents.
- Relocation of the CES training center from the Mackey Lake fire station to Arc Loop to reduce noise and smoke impact on the local homeowners.

Key Measures

	FY09		FY10		FY11		FY12	
	<u>Actual</u>		<u>Actual</u>		<u>Estimated</u>		<u>Projected</u>	
Staffing History								
Full time	33.5		37.5		37.5		38.5	
On-call Volunteers	45		35		35		35	
<u>Staff Certification Levels (Career staff)</u>								
Paramedic Certified	19		20		21		21	
EMT III/ACLS Certified	12		11		11		12	
EMT II Certified	1		3		3		3	
<u>Volunteer Certification Levels</u>								
Paramedic	3		1		1		1	
EMT III/ACLS	14		17		11		11	
EMT II	5		3		6		6	
EMT I	21		25		16		16	
ETT	12		15		1		1	
<u>Call Volume Per Year</u>								
Fire	112	6%	97	5%	100	4%	100	4%
EMS	1,447	73%	1,555	74%	1,600	73%	1,700	74%
Other	<u>418</u>	<u>21%</u>	<u>443</u>	<u>21%</u>	<u>500</u>	<u>23%</u>	<u>500</u>	<u>22%</u>
Total Call Volume	<u>1,977</u>	<u>100%</u>	<u>2,095</u>	<u>100%</u>	<u>2,100</u>	<u>100%</u>	<u>2,200</u>	<u>100%</u>
Average Response times including mobilization/dispatch								
Fire	8:27		6:96		6:00		6:00	
EMS	8:23		4:63		4:30		4:30	

Key Measures

<u>Average Response times by station</u>	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Soldotna	3	3	3	3
K-Beach	6	6	6	6
Sterling	7	7	7	7
Funny River	7	7	7	7
Kasilof	8	8	8	8

<u>ISO Rating</u>	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Soldotna	3 & 6	3 & 6	3 & 6	3 & 6
Sterling	7	7	6	6
K-Beach	7	7	6	6
Funny River	7	7	6	6
Kasilof	10	9	6	6
Areas outside 5 mile driving radius	10	10	10	10

% of Service Area Real Property Value Covered by ISO 6, or better	70.2%	70.2%	87.4%	87.4%
---	-------	-------	-------	-------

<u>Department Response Vehicles</u>	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Fire	15	16	17	17
EMS	6	6	6	6
Rescue Boat	2	2	2	2
Command	5	5	5	5
Utility	5	5	5	7
Other	<u>3</u>	<u>3</u>	<u>7</u>	<u>10</u>
Total Response Vehicles	<u>36</u>	<u>37</u>	<u>42</u>	<u>47</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 211 - Central Emergency Services
Department 51610**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 1,804,965	\$ 2,114,876	\$ 2,268,373	\$ 2,268,373	\$ 2,455,793	\$ 187,420	8.26%
40111 Special Pay	13,492	15,098	19,500	19,500	29,250	9,750	50.00%
40120 Temporary Wages	115,973	148,971	160,000	160,000	160,000	-	0.00%
40130 Overtime Wages	240,624	252,894	252,935	252,935	282,362	29,427	11.63%
40131 FLSA Overtime Wages	69,298	81,725	83,001	83,001	91,700	8,699	10.48%
40210 FICA	190,467	222,343	248,805	248,805	268,518	19,713	7.92%
40221 PERS	783,233	731,072	631,962	631,962	659,548	27,586	4.37%
40321 Health Insurance	404,795	628,238	579,794	610,272	654,500	44,228	7.25%
40322 Life Insurance	3,965	3,498	5,715	5,715	6,233	518	9.06%
40410 Leave	291,852	352,313	361,261	361,261	408,803	47,542	13.16%
40511 Other Benefits	5,514	1,794	2,000	2,000	5,473	3,473	173.65%
Total: Personnel	3,924,178	4,552,822	4,613,346	4,643,824	5,022,180	378,356	8.15%
Supplies							
42110 Office Supplies	10,115	3,429	8,395	8,395	6,520	(1,875)	-22.33%
42120 Computer Software	295	2,760	-	1,800	1,620	(180)	-10.00%
42210 Operating Supplies	19,785	26,221	19,304	25,304	12,440	(12,864)	-50.84%
42220 Medical Supplies	77,049	83,755	96,582	96,582	95,550	(1,032)	-1.07%
42222 Fire Prevention Supplies	12,529	15,465	14,600	14,600	14,600	-	0.00%
42223 Fire Fighting Supplies	-	4,272	9,000	9,000	9,000	-	0.00%
42230 Fuel, Oils and Lubricants	81,861	85,979	95,096	102,596	105,000	2,404	2.34%
42250 Uniforms	30,515	28,516	29,354	29,354	27,888	(1,466)	-4.99%
42263 Training Supplies	20,476	16,591	17,350	18,950	13,850	(5,100)	-26.91%
42310 Repair/Maintenance Supplies	24,184	21,554	28,050	28,050	23,450	(4,600)	-16.40%
42360 Motor Vehicle Repair	9,959	41,083	42,700	41,080	42,398	1,318	3.21%
42410 Small Tools	30,914	19,362	49,055	36,839	35,120	(1,719)	-4.67%
42424 Safety Supplies	366	2,771	-	3,450	2,076	(1,374)	-39.83%
Total: Supplies	318,048	351,758	409,486	416,000	389,512	(26,488)	-6.37%
Services							
43011 Contractual Services	133,372	163,268	158,074	157,824	165,839	8,015	5.08%
43014 Physical Examinations	10,130	36,083	61,140	51,599	58,840	7,241	14.03%
43019 Software Licensing	4,214	3,128	3,240	3,240	3,240	-	0.00%
43110 Communications	33,420	35,234	36,089	36,089	38,889	2,800	7.76%
43140 Postage	2,362	1,605	1,000	1,000	1,000	-	0.00%
43210 Transportation/Subsistence	42,304	54,123	68,978	63,898	56,198	(7,700)	-12.05%
43250 Freight and Express	542	472	1,000	1,000	1,000	-	0.00%
43260 Training	11,229	12,632	20,625	16,625	18,705	2,080	12.51%
43310 Advertising	619	251	3,000	3,000	2,250	(750)	-25.00%
43410 Printing	-	395	215	215	515	300	139.53%
43510 Insurance Premium	162,917	192,543	199,910	184,917	213,398	28,481	15.40%
43610 Utilities	112,671	95,420	97,259	97,259	102,156	4,897	5.04%
43720 Equipment Maintenance	20,978	16,381	26,241	29,741	30,130	389	1.31%
43750 Vehicles Maintenance	193,251	1,735	8,200	8,200	8,200	-	0.00%
43780 Buildings & Grounds Maint	25,941	42,894	22,410	27,360	34,310	6,950	25.40%
43810 Rents and Operating Leases	1,765	2,308	2,090	2,690	2,130	(560)	-20.82%
43920 Dues and Subscriptions	8,604	6,607	12,291	12,291	12,314	23	0.19%
Total: Services	764,319	665,079	721,762	696,948	749,114	52,166	7.48%
Capital Outlay							
48120 Office Machines	-	5,259	-	-	-	-	-
48311 Machinery & Equipment	-	9,215	-	8,016	-	(8,016)	-100.00%
48513 Recreational Equipment	5,000	-	-	-	-	-	-
48514 Fire Ftg/Rescue Equipment	-	9,594	-	-	-	-	-

Fund 211
Department 51610 - Central Emergency Services - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Capital Outlay - Continued							
48515 Medical Equipment	14,362	32,145	22,200	11,985	8,500	(3,485)	-29.08%
48520 Storage Buildings/Containers	-	2,650	-	-	-	-	-
48710 Minor Office Equipment	6,673	11,095	6,700	10,858	6,700	(4,158)	-38.29%
48720 Minor Office Furniture	5,892	9,402	2,000	2,811	2,000	(811)	-28.85%
48730 Minor Communication Equipment	6,146	3,984	4,650	14,832	4,650	(10,182)	-68.65%
48740 Minor Machines & Equipment	26,080	22,232	12,500	10,298	7,900	(2,398)	-23.29%
48750 Minor Medical Equipment	5,671	4,974	5,000	5,750	5,000	(750)	-13.04%
48755 Minor Recreation Equipment	4,796	-	500	600	-	(600)	-100.00%
48760 Minor Fire Ftg/Rescue Equipment	75,788	92,772	82,750	89,450	65,400	(24,050)	-26.89%
49125 Remodel	-	-	50,000	50,000	-	(50,000)	-100.00%
Total: Capital Outlay	150,408	203,322	186,300	204,600	100,150	(104,450)	-51.05%
Transfers							
50100 General Fund	68,117	69,258	98,505	98,505	-	(98,505)	-100.00%
50264 911 Communications	-	-	-	-	119,142	119,142	-
50358 CES Debt Service- Kasilof	192,578	192,478	192,077	192,077	191,378	(699)	-0.36%
50443 CES Capital Projects	686,513	750,000	1,250,000	1,250,000	900,000	(350,000)	-28.00%
Total: Transfers	947,208	1,011,736	1,540,582	1,540,582	1,210,520	(330,062)	-21.42%
Interdepartmental Charges							
61990 Admin Service Fee	152,190	610	-	-	-	-	-
Total: Interdepartmental Charges	152,190	610	-	-	-	-	-
Department Total	\$ 6,256,351	\$ 6,785,327	\$ 7,471,476	\$ 7,501,954	\$ 7,471,476	\$ (30,478)	-0.41%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Chief, Assistant Chief, Training Officer, Fire Marshal, Assistant Fire Marshal, 3 Captains, 27 Engineers, Mechanic, 1.5 Administrative Assistant .

Added: Health & Safety Officer
 Added: .5 Admin. Assistant I
 Deleted: .5 Secretary

42120 Computer Software. Increase to purchase annual apparatus diagnostic software.

42210 Operating Supplies. Decrease due to some firefighting personal protection equipment being moved to 48760.

42230 Fuels, Oils & Lubricants. Increased due to anticipated fuel cost increases this summer.

42263 Training Supplies. Decreased due to fire department textbooks being purchased in FY2011.

42310 Repair/Maintenance Supplies. Decreased due to dive equipment maintenance and supplies done in FY2011.

42410 Small Tools. Decreased due to the reduction in the need for mechanic tool "start-up costs".

43011 Contractual Services. Physician sponsor \$104,200, ambulance billing \$37,170, in-house training \$12,000, misc \$12,469.

43210 Transportation/Subsistence. Decreased due to reduction in out-of state training.

43510 Insurance Premiums. Premium increase based on claims history.

43780 Contracted Repairs & Maintenance. Increased for bay door annual maintenance at all stations and minor building maintenance.

48515 Medical Equipment. McGrath portable video Laryngoscope (\$8,500).

48710 Minor Office Machines. Scheduled replacement of 4-PC's (\$6,700).

48720 Minor Office Furniture. Replace office chairs (\$2,000)

48730 Minor Communications Equipment. Pagers (\$3,700), misc. (\$900)

48740 Minor Machines & Equipment. 2-Multi-gas detectors (\$2,900), portable radios (\$5,000).

48750 Minor Medical Equipment. Miscellaneous (\$5,000).

48760 Minor Firefighting/Rescue Equipment. Bunker gear (\$42,400), SCUBA bottles (\$3,000), wildland firefighting clothing (\$7,000), wildland firefighting equipment (\$7,000), and miscellaneous items (\$6,000).

50264 Transfer to 911 Fund. To cover charges from the 911 fund for cost of operating the 911 call center, previously shown as a transfer to the General Fund, 50100.

50358 Transfer to Debt Service. To cover the current portion of principal and interest for bonds issued in FY2007 to finance the construction of a new fire station in Kasilof and upgrades to the existing facility at the Funny River Station.

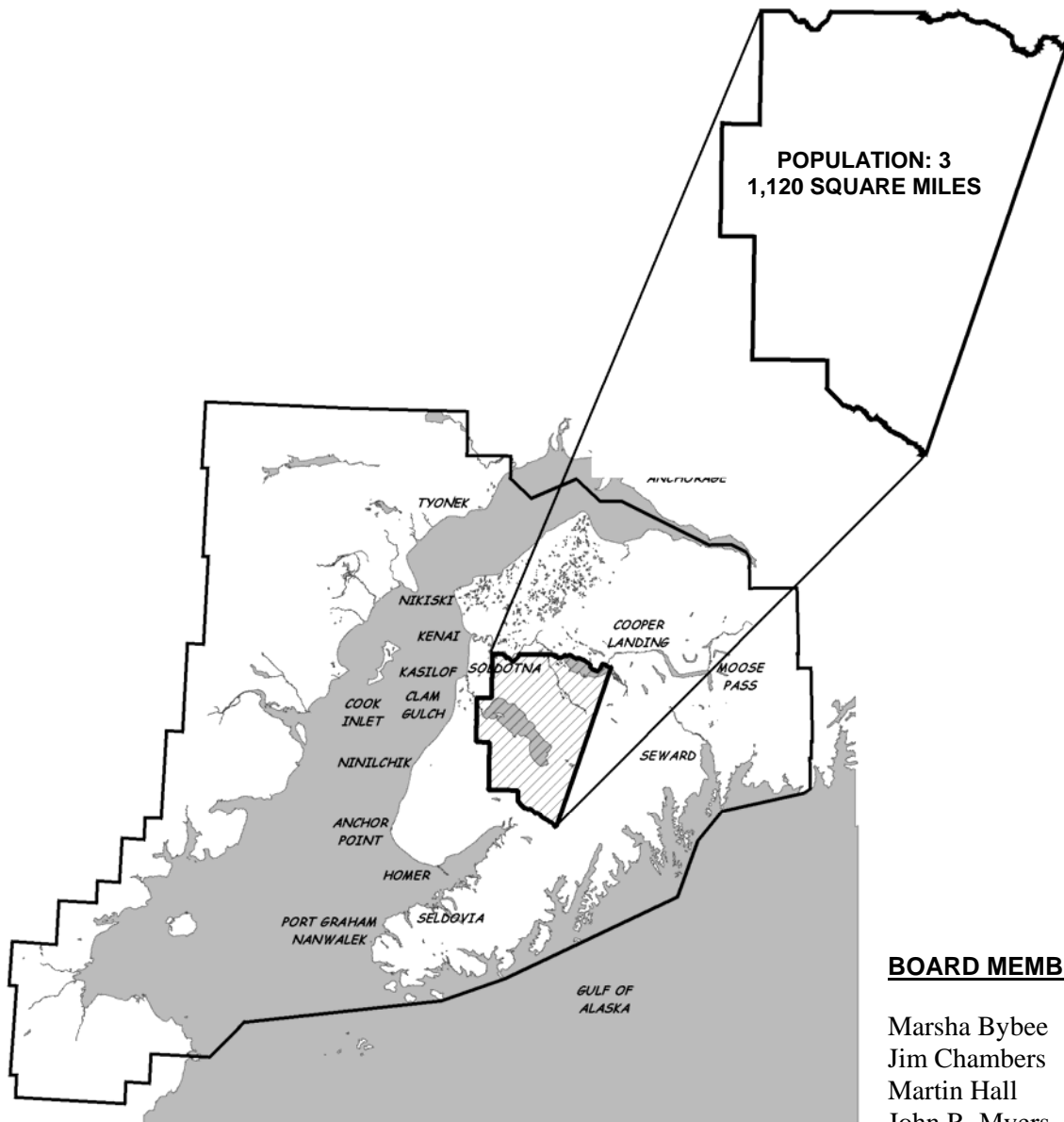
For capital projects information on this department - See the capital projects section - Pages 302, 305 & 314

This page intentionally left blank

CENTRAL PENINSULA EMERGENCY MEDICAL SERVICE AREA

Established in October 1981, this service area was formed to provide ambulance and emergency medical services for the residents of the Central Peninsula area of the Borough. At the October 1991 and 2004 elections, the most populated areas of this service area were consolidated into the Central Emergency Service Area. This process was repeated again at the October 2004 election. Ambulance service to the remaining portion is provided by Central Emergency Services, and the taxes collected in this area are transferred to the Central Emergency Service Area for payment of this service.

A five-member joint operations board is elected by voters within this service area and the Central Emergency Services Area to provide oversight of the joint operations of the two service areas. The mill levy for fiscal year 2012 is 1.00, which is the maximum allowed.



BOARD MEMBERS

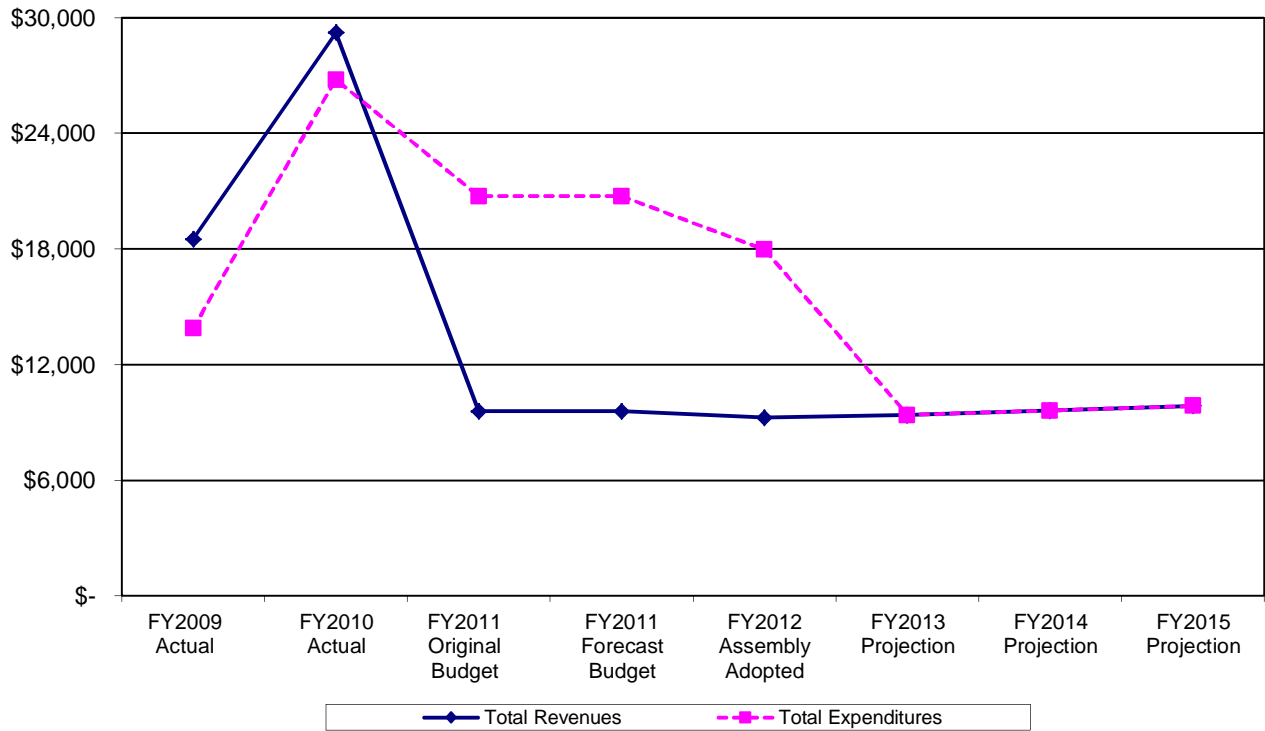
Marsha Bybee
Jim Chambers
Martin Hall
John R. Myers
Len Malmquist

Chief: Chris Mokracek
Asst. Chief: Gordon Orth

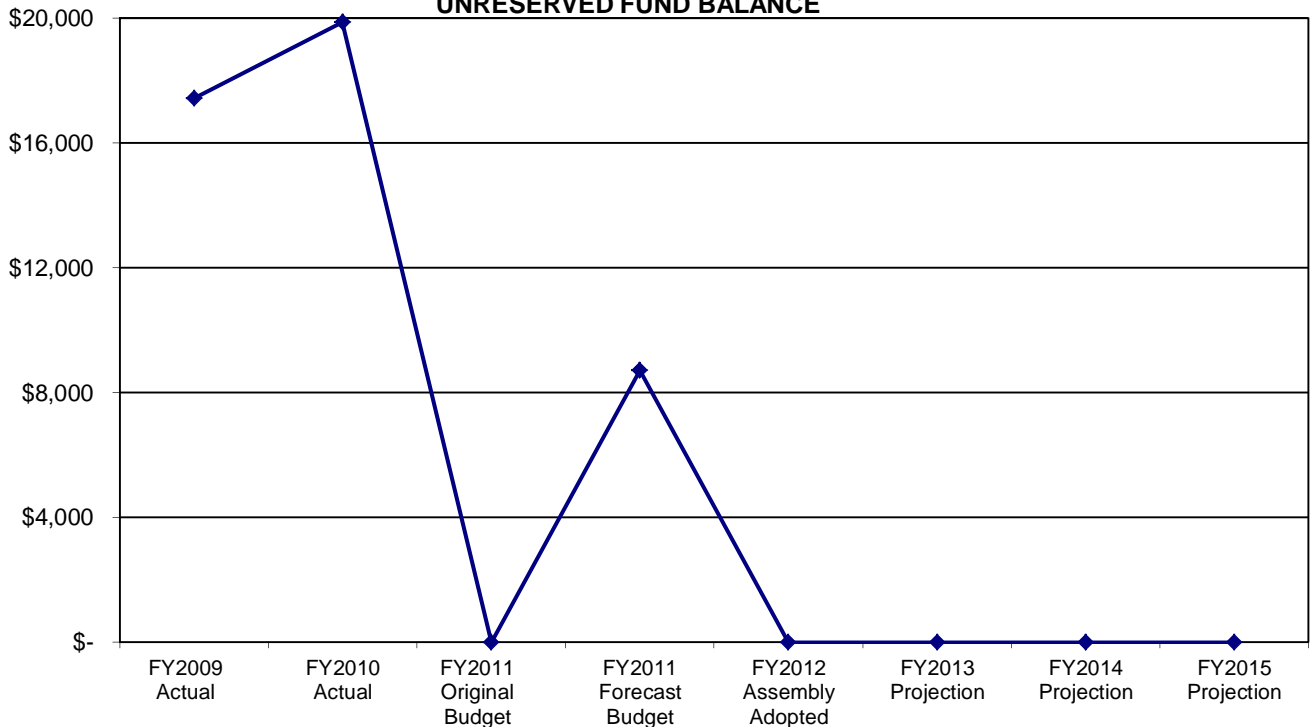
Fund: 220 Central Peninsula Emergency Medical Service Area - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	4,520	4,761	4,820	4,820	5,082	5,234	5,391	5,553
Personal	2,368	3,329	2,343	2,343	1,865	1,902	1,940	1,979
	<u>6,888</u>	<u>8,090</u>	<u>7,163</u>	<u>7,163</u>	<u>6,947</u>	<u>7,136</u>	<u>7,331</u>	<u>7,532</u>
Mill Rate	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenues:								
Property Taxes								
Real	\$ 4,502	\$ 4,815	\$ 4,820	\$ 4,824	\$ 5,082	\$ 5,129	\$ 5,283	\$ 5,442
Personal	2,433	3,432	2,296	2,296	1,828	1,864	1,901	1,939
Interest	22	53	-	-	-	-	-	-
Flat Tax	2,460	2,351	2,460	2,460	2,340	2,387	2,435	2,484
Motor Vehicle Tax	8,561	8,394	-	-	-	-	-	-
Total Property Taxes	<u>17,978</u>	<u>19,045</u>	<u>9,576</u>	<u>9,580</u>	<u>9,250</u>	<u>9,380</u>	<u>9,619</u>	<u>9,865</u>
State Revenue	-	10,000	-	-	-	-	-	-
Interest Earnings	536	172	-	-	-	-	-	-
Total Revenues	<u>18,514</u>	<u>29,217</u>	<u>9,576</u>	<u>9,580</u>	<u>9,250</u>	<u>9,380</u>	<u>9,619</u>	<u>9,865</u>
Expenditures								
Services	-	10,000	-	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Transfers To:								
Central Emergency Services	13,872	16,779	20,741	20,741	17,967	9,380	9,619	9,865
Total Operating Transfers	<u>13,872</u>	<u>16,779</u>	<u>20,741</u>	<u>20,741</u>	<u>17,967</u>	<u>9,380</u>	<u>9,619</u>	<u>9,865</u>
Total Expenditures and Operating Transfers	<u>13,872</u>	<u>26,779</u>	<u>20,741</u>	<u>20,741</u>	<u>17,967</u>	<u>9,380</u>	<u>9,619</u>	<u>9,865</u>
Net Results From Operations	4,642	2,438	(11,165)	(11,161)	(8,717)	-	-	-
Beginning Fund Balance	12,798	17,440	11,165	19,878	8,717	-	-	-
Ending Fund Balance	<u>\$ 17,440</u>	<u>\$ 19,878</u>	<u>\$ -</u>	<u>\$ 8,717</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CENTRAL PENINSULA EMERGENCY MEDICAL
REVENUES AND EXPENDITURES**



**CENTRAL PENINSULA EMERGENCY MEDICAL
UNRESERVED FUND BALANCE**



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 220
Department 52110 - Central Peninsula EMSA Administration

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Services							
43011 Contractual Services	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	-
Total: Transfers	-	10,000	-	-	-	-	-
Transfers							
50211 Tfr Central Emergency Services	13,872	16,779	20,741	20,741	17,967	(2,774)	-13.37%
Total: Transfers	13,872	16,779	20,741	20,741	17,967	(2,774)	-13.37%
Department Total	\$ 13,872	\$ 26,779	\$ 20,741	\$ 20,741	\$ 17,967	\$ (2,774)	-13.37%

LINE-ITEM EXPLANATION

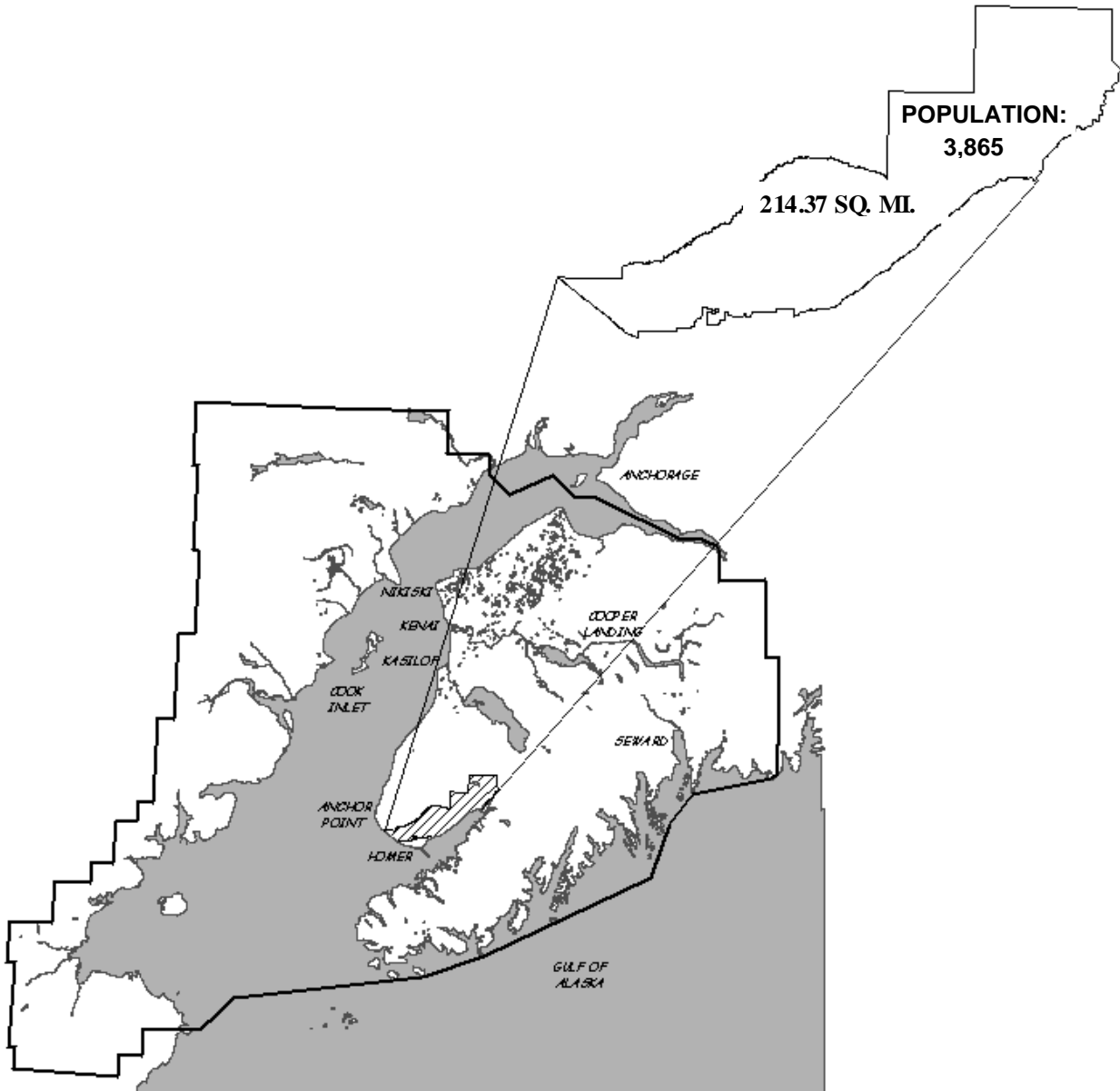
50211 Transfer to Central Emergency Services. Emergency medical services for the service area residents are provided by Central Emergency Services (CES), with compensation provided by the transfer of funds collected on the service areas one mil rate to CES (See CES for description of activity, page s 164-167).

KACHEMAK EMERGENCY SERVICE AREA

This service area was created on October 10, 2000, to provide fire protection and emergency medical service for the area surrounding the City of Homer and Kachemak City. The fire department is staffed by 3.5 permanent full-time employees and 45 volunteers. Five elected citizens serve on its board for three-year terms.

Revenue is raised through property tax. The mill rate is 2.25 mills for fiscal year 2012.

Additional funding is provided through ambulance billing fees charged to users of the ambulances and interest income.



BOARD MEMBERS

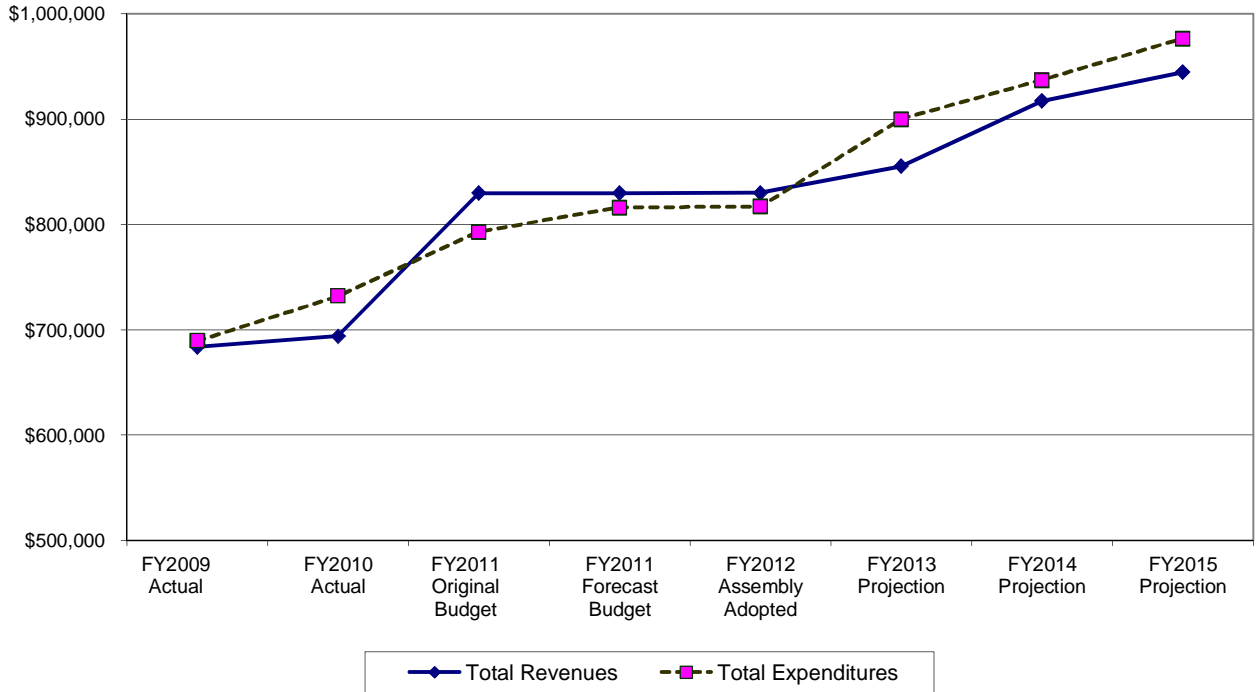
Milli Martin
Doug Schade
Michael Petersen
Joseph Middleton
Matthew Schneyer

Fire Chief: Bob Ciccirella

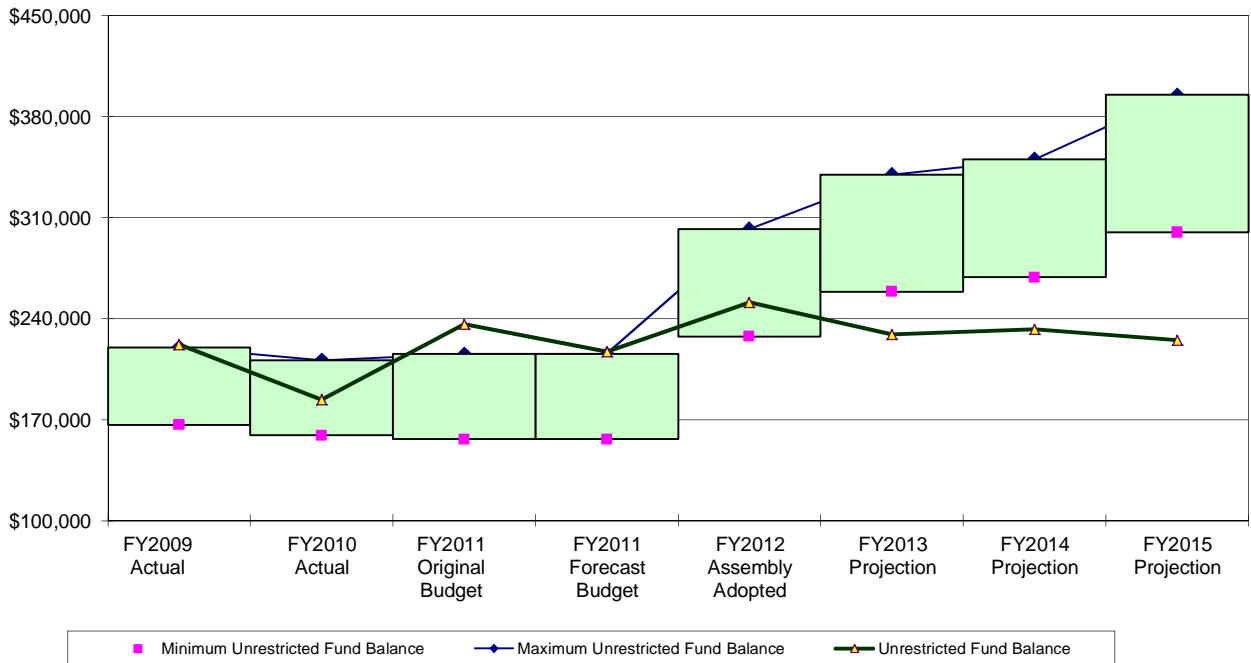
Fund: 212 Kachemak Emergency Service Area - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	347,692	342,978	346,397	346,397	342,573	352,850	363,436	374,339
Personal	1,156	1,479	1,721	1,721	1,827	1,864	1,901	1,939
	<u>348,848</u>	<u>344,457</u>	<u>348,118</u>	<u>348,118</u>	<u>344,400</u>	<u>354,714</u>	<u>365,337</u>	<u>376,278</u>
Mill Rate	1.75	1.75	2.25	2.25	2.25	2.25	2.35	2.35
Revenues:								
Property Taxes								
Real	\$ 600,725	\$ 609,051	\$ 779,393	\$ 779,393	\$ 770,789	\$ 793,913	\$ 854,074	\$ 879,696
Personal	2,048	2,646	3,795	3,795	4,029	4,109	4,378	4,465
Interest	1,649	1,886	1,191	1,191	1,800	1,836	1,873	1,910
Flat Tax	2,577	2,595	2,334	2,334	2,334	2,381	2,429	2,478
Motor Vehicle Tax	20,702	19,259	19,738	19,738	19,738	19,738	19,738	19,738
Total Property Taxes	<u>627,701</u>	<u>635,437</u>	<u>806,451</u>	<u>806,451</u>	<u>798,690</u>	<u>821,977</u>	<u>882,492</u>	<u>908,287</u>
Federal Revenue	503	-	-	-	-	-	-	-
State Revenue	31,187	29,908	-	-	-	-	-	-
Interest Earnings	24,290	6,581	5,406	5,406	4,500	5,000	5,000	5,000
Other Revenue	-	22,084	18,000	18,000	27,000	28,350	29,768	31,256
Total Revenues	<u>683,681</u>	<u>694,010</u>	<u>829,857</u>	<u>829,857</u>	<u>830,190</u>	<u>855,327</u>	<u>917,260</u>	<u>944,543</u>
Expenditures:								
Personnel	111,726	267,896	293,179	351,341	370,956	385,794	401,226	417,275
Supplies	44,252	55,198	50,500	66,583	75,000	76,500	78,030	79,591
Services	292,051	108,231	175,582	118,112	163,405	179,746	197,721	217,493
Capital Outlay	71,357	109,359	116,700	122,723	101,000	101,000	103,020	105,080
Interdepartmental Charges	20,046	1,295	-	334	-	-	-	-
Total Expenditures	<u>539,432</u>	<u>541,979</u>	<u>635,961</u>	<u>659,093</u>	<u>710,361</u>	<u>743,040</u>	<u>779,997</u>	<u>819,439</u>
Operating Transfers To:								
General Fund	-	-	6,975	6,975	-	-	-	-
Special Revenue Fund	-	-	-	-	6,767	6,902	7,040	7,181
Capital Projects Fund	150,000	190,000	150,000	150,000	100,000	150,000	150,000	150,000
Debt Service Fund	-	-	-	-	-	-	-	-
Total Operating Transfers	<u>150,000</u>	<u>190,000</u>	<u>156,975</u>	<u>156,975</u>	<u>106,767</u>	<u>156,902</u>	<u>157,040</u>	<u>157,181</u>
Total Expenditures and Operating Transfers	<u>689,432</u>	<u>731,979</u>	<u>792,936</u>	<u>816,068</u>	<u>817,128</u>	<u>899,942</u>	<u>937,037</u>	<u>976,620</u>
Net Results From Operations	(5,751)	(37,969)	36,921	13,789	13,062	(44,615)	(19,778)	(32,077)
Projected Lapse (3%)	-	-	19,079	19,113	21,311	22,291	23,400	24,583
Change in Fund Balance	(5,751)	(37,969)	56,000	32,902	34,373	(22,324)	3,623	(7,494)
Beginning Fund Balance	227,680	221,929	180,205	183,960	216,862	251,235	228,911	232,534
Ending Fund Balance	<u>\$ 221,929</u>	<u>\$ 183,960</u>	<u>\$ 236,205</u>	<u>\$ 216,862</u>	<u>\$ 251,235</u>	<u>\$ 228,911</u>	<u>\$ 232,534</u>	<u>\$ 225,039</u>

KACHEMAK EMERGENCY SERVICE AREA REVENUES AND EXPENDITURES



KACHEMAK EMERGENCY SERVICE AREA UNRESERVED FUND BALANCE



Fund: 212
Dept: 51810 Kachemak Emergency Service Area

Department Function

Mission: To provide safe, effective, high quality and affordable fire suppression and emergency medical service to reduce the loss of life and property accomplished by mandating and executing proactive programs, fire prevention, health and safety education and innovative training while promoting a positive and scrupulous environment for volunteers.

Major long-term issues and concerns:

- Acquiring equipment necessary to improve ISO ratings and response options.
- Large capital items such as the Diamond Ridge Fire Station, additional apparatus, building a cache of gear and supplies.

Objectives FY2012/Budget highlights:

- Construct facility on the Diamond Ridge fire station site to accommodate apparatus to work towards reduction of ISO rating.

Previous year accomplishments:

- Maintaining high per-call member responses; 10 per medical call/25 per fire call
- Retention of volunteers.
- Achieved State Accreditation for Fire and Haz-Mat Training Certification.
- Acquired additional command response vehicle for east and west side coverage.
- Maintained reduced response times of 15 minutes.
- Provided coverage and staffing for major public event.
- Renegotiated Mutual Aid Agreement to eliminate charges for coverage after being requested for 6 mutual aid responses.
- Developed MAFIT (multi-Agency Fire Investigation Team) to assist in area fire investigations.
- Developed and implemented multiple response options for fire and EMS efficiency.

Significant budgetary changes:

- Added a half-time mechanic in FY11.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	2.0	3.0	3.5	3.5
Call Volume Per Calendar Year	CY2008 <u>Actual</u>	CY2009 <u>Actual</u>	CY2010 <u>Actual</u>	CY2011 <u>Projected</u>
Fire	28 24%	39 27%	29 24%	35 24%
EMS	92 76%	101 73%	92 76%	115 76%
	120	140	121	150
Volunteers Firefighters and Medics			45	53
Support Personnel			5	5
Department Response Vehicles				
Fire	3	3	4	6
EMS	1	2	2	3
Command/Utility	1	1	1	2

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 212
Department 51810 - Kachemak Emergency Service Area**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 62,965	\$ 138,351	\$ 171,328	\$ 206,198	\$ 213,750	\$ 7,552	3.66%
40111 Special Pay	-	5	-	-	-	-	-
40120 Temporary Wages	-	24,400	8,000	8,000	8,000	-	0.00%
40130 Overtime Wages	675	390	-	-	1,000	1,000	-
40210 FICA	5,187	13,182	14,940	17,810	18,819	1,009	5.67%
40221 PERS	22,919	38,092	38,057	45,962	47,646	1,684	3.66%
40321 Health Insurance	15,175	41,898	46,260	56,975	59,500	2,525	4.43%
40322 Life Insurance	122	208	292	428	528	100	23.36%
40410 Leave	4,683	11,370	14,302	15,968	21,425	5,457	34.17%
40511 Other Benefits	-	-	-	-	288	288	-
Total: Personnel	111,726	267,896	293,179	351,341	370,956	19,615	5.58%
Supplies							
42110 Office Supplies	1,802	3,368	4,000	3,700	4,000	300	8.11%
42120 Computer Software	4,040	-	-	265	-	(265)	-100.00%
42210 Operating Supplies	3,395	3,456	7,000	8,313	10,000	1,687	20.29%
42220 Medical Supplies	13,886	8,345	5,000	9,964	10,000	36	0.36%
42222 Fire Prevention Supplies	-	1,733	-	-	2,000	2,000	-
42223 Fire Fighting Supplies	-	3,211	5,000	2,850	4,000	1,150	40.35%
42230 Fuel, Oils and Lubricants	7,003	10,509	12,000	12,000	17,000	5,000	41.67%
42250 Uniforms	5,673	6,107	5,000	6,106	8,000	1,894	31.02%
42263 Training Supplies	4,466	6,859	4,500	6,531	4,000	(2,531)	-38.75%
42310 Repair & Maintenance Supplies	434	355	2,000	2,400	2,000	(400)	-16.67%
42360 Motor Vehicle Repair Supplies	3,172	11,102	5,000	13,000	9,000	(4,000)	-30.77%
42410 Small Tools	381	153	1,000	1,454	5,000	3,546	243.88%
Total: Supplies	44,252	55,198	50,500	66,583	75,000	8,417	12.64%
Services							
43011 Contractual Services	241,168	15,340	65,030	19,850	25,000	5,150	25.94%
43014 Physical Examinations	-	5,953	9,000	9,000	8,570	(430)	-4.78%
43019 Software licensing	-	-	400	400	1,000	600	150.00%
43110 Communications	4,734	8,763	6,000	7,000	9,000	2,000	28.57%
43140 Postage	599	319	600	600	900	300	50.00%
43210 Transportation & Subsistence	3,902	9,599	15,000	12,600	16,480	3,880	30.79%
43260 Training	275	(92)	3,875	2,165	17,000	14,835	685.22%
43310 Advertising	511	-	-	-	-	-	-
43410 Printing	-	1,837	500	90	500	410	455.56%
43510 Insurance Premium	3,411	4,241	4,377	4,377	11,355	6,978	159.42%
43610 Utilities	17,381	23,035	25,000	24,000	28,000	4,000	16.67%
43720 Equipment Maintenance	427	3,730	5,300	2,230	4,000	1,770	79.37%
43750 Vehicle Maintenance	11,582	2,094	10,000	5,000	2,000	(3,000)	-60.00%
43764 Snow Removal	-	-	-	4,522	8,000	3,478	76.91%
43780 Building & Grounds Maint	6,239	11,363	8,000	3,628	9,000	5,372	148.07%
43810 Rents and Operating Leases	750	20,228	21,000	21,000	21,000	-	0.00%
43920 Dues and Subscriptions	1,072	1,821	1,500	1,650	1,600	(50)	-3.03%
Total: Services	292,051	108,231	175,582	118,112	163,405	45,293	38.35%
Capital Outlay							
48120 Office Machines	8,932	250	-	-	8,500	8,500	-
48210 Communication equipment	504	-	-	-	-	-	-
48311 Machinery and Equipment	-	-	12,000	-	-	-	-
48514 Firefighting/Rescue Equipment	11,940	13,227	-	-	-	-	-
48515 Medical Equipment	-	7,330	14,000	12,325	-	(12,325)	-100.00%
48710 Minor Office Equipment	6,384	675	7,500	7,496	3,500	(3,996)	-53.31%
48720 Minor Office Furniture	5,214	-	3,200	2,038	4,000	1,962	96.27%
48730 Minor Communication Equipment	5,821	12,607	10,000	14,222	10,000	(4,222)	-29.69%
48740 Minor Machines & Equipment	2,103	1,549	5,000	8,450	10,000	1,550	18.34%
48750 Minor Medical Equipment	1,013	8,333	5,000	5,898	5,000	(898)	-15.23%
48760 Minor Fire Ftg/Rescue Equipment	29,446	65,388	60,000	72,294	60,000	(12,294)	-17.01%
Total: Capital Outlay	71,357	109,359	116,700	122,723	101,000	(21,723)	-17.70%

Fund 212
Department 51810 - Kachemak Emergency Service Area - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Transfers							
50100 General Fund	-	-	6,975	6,975	-	(6,975)	-100.00%
50264 911 Communications	-	-	-	-	6,767	6,767	-
50446 KES Capital Projects	150,000	190,000	150,000	150,000	100,000	(50,000)	-33.33%
Total: Transfers	150,000	190,000	156,975	156,975	106,767	(50,208)	-31.98%
Interdepartmental Charges							
61990 Administrative Service Fee	20,046	1,295	-	334	-	(334)	-100.00%
Total: Interdepartmental Charges	20,046	1,295	-	334	-	(334)	-100.00%
Department Total	\$ 689,432	\$ 731,979	\$ 792,936	\$ 816,068	\$ 817,128	\$ 1,060	0.13%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Chief, Assistance Chief, administrative assistant, and 1/2 time mechanic.

Added: 1/2 time mechanic mid year FY2011.

42210 Operating Supplies. Increase in supplies to support full operations.

42223 Firefighting Supplies. New line added for firefighting supplies such as water from water haulers, fire ground tape and etc.

43011 Contractual Services. Medical director contract, lifepack 12 service, Air Liquide, Firehouse Support, Systems Design, Tri-Air Testing, Radio Service and contracting for apparatus maintenance.

43260 Transportation & Subsistence. Increased to support 44 volunteers.

48120 Office Machines. Purchase of a printer copier \$8,500.

48710 Minor Office Equipment. Purchase of a desktop PC \$2,000 and projector \$1,500.

48720 Minor Office Furniture. Purchase of office table and chairs.

48730 Minor Communications. Purchase of portable radios to replace outdated ICOM's.

48740 Minor Machines and Equipment. Backup generator and misc equipment.

48750 Minor Medical Equipment. AIS kits, O2 bottles, SAO2 monitors, O2 regulators, BLS kits, trauma bags and backboards.

48760 Minor Fire Fighting Equipment. Fire fighting gear (\$10,000), turnouts (\$15,000), hose (\$15,000), nozzles (\$5,000) and specialty equipment (\$15,000).

50264 Transfer to 911 Fund. To cover charges from the 911 fund for cost of operating the 911 call center, previously shown as a transfer to the General Fund, account 50100.

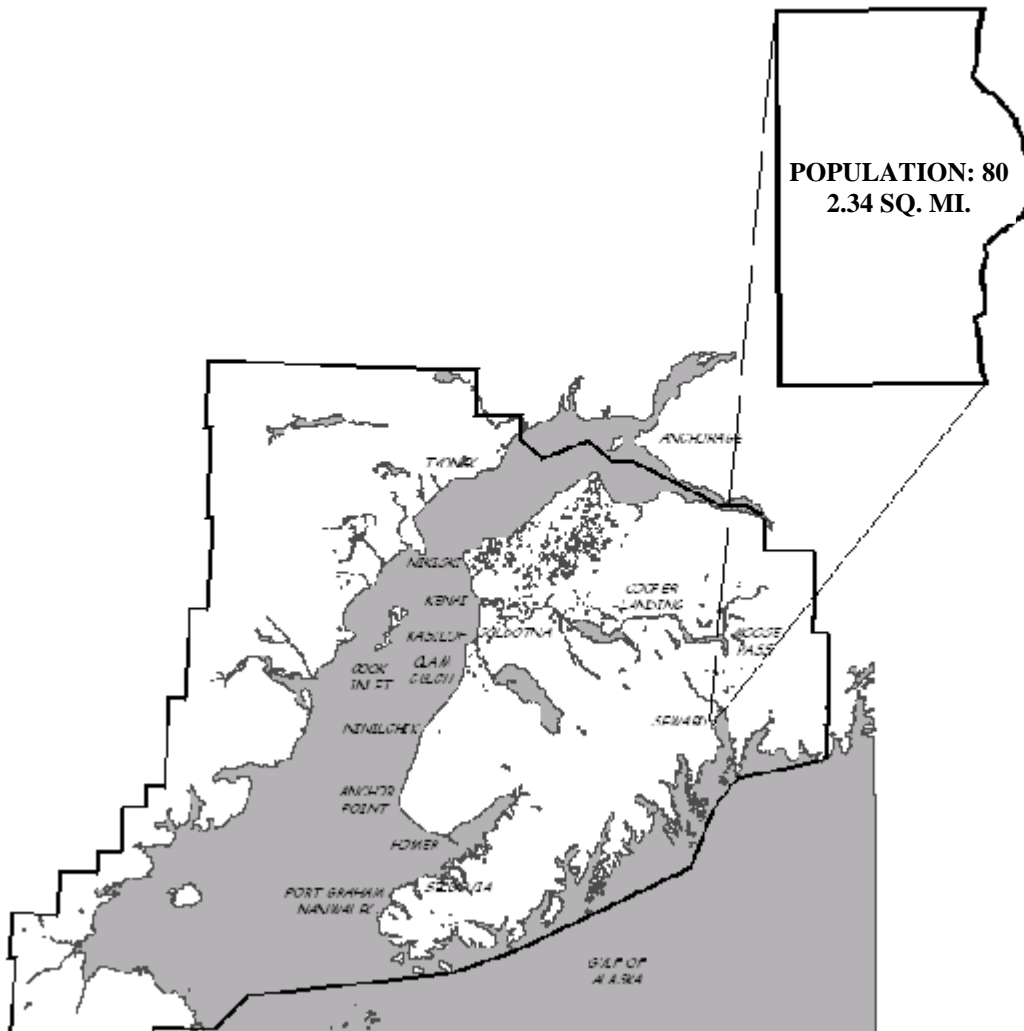
50446 Transfer to KES Capital Projects Fund. Annual transfer to fund long-term capital replacement requirements. See the Capital Projects section of this document.

For capital projects information on this department - See the Capital Projects Section - Pages 302, 305 & 315

LOWELL POINT EMERGENCY SERVICE AREA

Established in March 2003, to provide fire protection and emergency medical service for the eastern Kenai Peninsula immediately south of the City of Seward. The service area is overseen by an elected five-member board, each serving one to three-year terms.

Revenue is raised through property tax. The mill rate is 0.0 mills for fiscal year 2012.



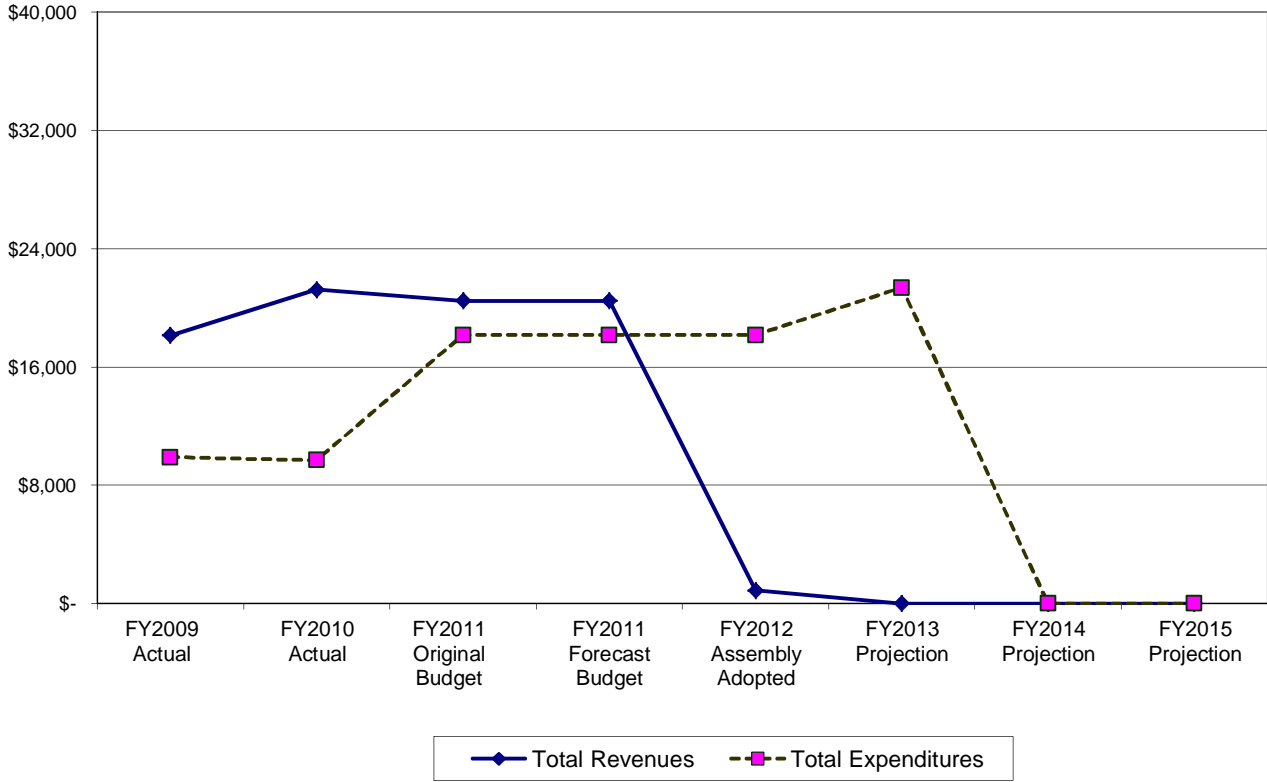
BOARD MEMBERS

Gloria Sears
Jim McCracken
George T. Walker Jr.
Alison A. Heavirland
Mary A. Miller

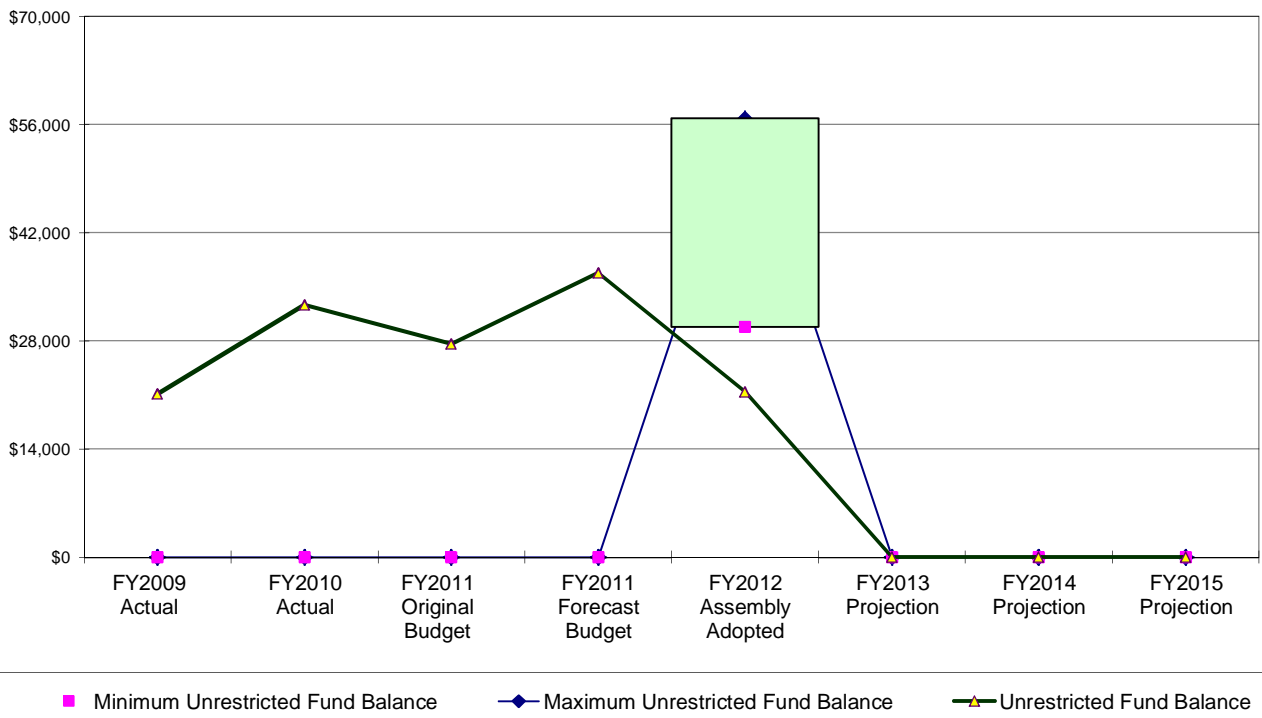
Fund: 213 Lowell Point Emergency Service Area - Budget Projection

FUND BUDGET:	FY2009	FY2010	FY2011	FY2011	FY2012	FY2013	FY2014	FY2015
	Actual	Actual	Original	Forecast	Assembly	Projection	Projection	Projection
			Budget	Budget	Adopted			
Taxable Value (000's)								
Real	8,405	9,460	10,671	10,671	10,396	10,604	10,816	11,032
Personal	-	-	-	-	1	-	-	-
	8,405	9,460	10,671	10,671	10,397	10,604	10,816	11,032
Mill Rate	1.75	1.75	1.75	1.75	-	-	-	-
Revenues:								
Property Taxes								
Real	\$ 15,209	\$ 16,933	\$ 18,301	\$ 18,301	\$ -	\$ -	\$ -	\$ -
Personal	-	-	-	-	-	-	-	-
Interest	50	35	51	51	-	-	-	-
Flat Tax	1,299	1,782	1,078	1,078	-	-	-	-
Motor Vehicle Tax	512	485	522	522	350	-	-	-
Total Property Taxes	17,070	19,235	19,952	19,952	350	-	-	-
State Revenue	-	875	-	-	-	-	-	-
Interest Earnings	1,057	1,119	528	528	552	-	-	-
Total Revenues	18,127	21,229	20,480	20,480	902	-	-	-
Expenditures:								
Supplies	331	98	3,700	2,931	537	-	-	-
Services	9,210	8,727	14,452	15,221	17,615	21,366	-	-
Capital Outlay	62	849	-	-	-	-	-	-
Interdepartmental Charges	300	26	-	-	-	-	-	-
Total Expenditures	9,903	9,700	18,152	18,152	18,152	21,366	-	-
Total Expenditures and Operating Transfers	9,903	9,700	18,152	18,152	18,152	21,366	-	-
Net Results From Operations	8,224	11,529	2,328	2,328	(17,250)	(21,366)	-	-
Projected Lapse (10%)	-	-	1,815	1,815	1,815	-	-	-
Change in Fund Balance	8,224	11,529	4,143	4,143	(15,435)	(21,366)	-	-
Beginning Fund Balance	12,905	21,129	23,460	32,658	36,801	21,366	-	-
Ending Fund Balance	\$ 21,129	\$ 32,658	\$ 27,603	\$ 36,801	\$ 21,366	\$ -	\$ -	\$ -

**LOWELL POINT EMERGENCY SERVICE AREA
REVENUES AND EXPENDITURES**



**LOWELL POINT EMERGENCY SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 213 Lowell Point Emergency Service Area
Dept: 51510

Department Function

Mission: Provide fire suppression, fire prevention education and an emergency coordination center to the residents and visitors of the Lowell Point Service Area.

Major long-term issues and concerns:

- Attracting and retaining volunteers continues to be the most difficult issue.
- Assuring each residence has an approved 911 reflective house number.
- Tsunami evacuation plan, community awareness and education in areas of fire safety, fire prevention, earthquake and tsunami preparedness, and neighborhood watch.

Objectives FY2012/Budget highlights:

- Insurance premiums has become a major budget issue the needs to be researched.
- Continue with emergency shelter preparation and education (food, water, blankets, sleeping pads, etc.).
- Ongoing search for volunteers to provide community awareness of disaster plans.

Previous year accomplishments:

- Completion of generator shed/pump house.
- Continue work on 2-bay fire department building, including paving the apron.

Significant budgetary changes:

- Insurance premiums have increase significantly and we plan on searching for alternatives. Utilities continue to be a main portion of our expenditures.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Grants Applied for & Received	1	1	-	-
Grant Amounts	-	\$875	-	-

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 213

Department 51510 - Lowell Point Emergency Service Area

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Supplies							
42110 Office Supplies	\$ -	\$ -	\$ 400	\$ 400	\$ 137	\$ (263)	-65.75%
42210 Operating Supplies	-	98	-	-	-	-	-
42230 Fuel, Oils and Lubricants	25	-	300	300	-	(300)	-100.00%
42263 Training Supplies	-	-	2,000	1,231	300	(931)	-75.63%
42310 Repair & Maintenance Supplies	306	-	500	500	-	(500)	-100.00%
42410 Small Tools	-	-	450	450	100	(350)	-77.78%
42424 Safety Equipment	-	-	50	50	-	(50)	-100.00%
Total: Supplies	331	98	3,700	2,931	537	(2,394)	-81.68%
Services							
43011 Contractual Services	-	-	1,108	1,108	200	(908)	-81.95%
43110 Communications	588	542	1,400	1,400	1,300	(100)	-7.14%
43140 Postage	70	70	120	50	50	-	0.00%
43210 Transportation & Subsistence	-	-	-	769	200	(569)	-73.99%
43510 Insurance Premium	3,150	3,463	3,824	3,824	7,345	3,521	92.08%
43610 Utilities	3,291	3,026	5,700	5,700	7,520	1,820	31.93%
43720 Equipment Maintenance	-	249	500	500	100	(400)	-80.00%
43764 Snow Removal	-	1,322	1,300	1,300	800	(500)	-38.46%
43780 Buildings/Grounds Maintenance	2,111	55	500	500	100	(400)	-80.00%
43810 Rents & Operating Leases	-	-	-	70	-	(70)	-100.00%
Total: Services	9,210	8,727	14,452	15,221	17,615	2,394	15.73%
Capital Outlay							
48730 Minor Communications Equipment	62	-	-	-	-	-	-
49125 Remodel	-	849	-	-	-	-	-
Total: Capital Outlay	62	849	-	-	-	-	-
Interdepartmental Charges							
61990 Admin Service Fee	300	26	-	-	-	-	-
Total: Interdepartmental Charges	300	26	-	-	-	-	-
Department Total	\$ 9,903	\$ 9,700	\$ 18,152	\$ 18,152	\$ 18,152	\$ -	0.00%

LINE-ITEM EXPLANATIONS

42360 Training Supplies. Decreased to cover short fall and meet budgetary constraints.

42410 Small Tools. Decreased to cover insurance shortfall.

43011 Contractual Services. Decreased to meet budgetary constraints.

43110 Communications. Decreased to align with historic expenditures.

43510 Insurance Premium. Increase due to re-evaluation of assets and reallocation workman's comp calculation.

43610 Utilities. Decreased to align with historic expenditures.

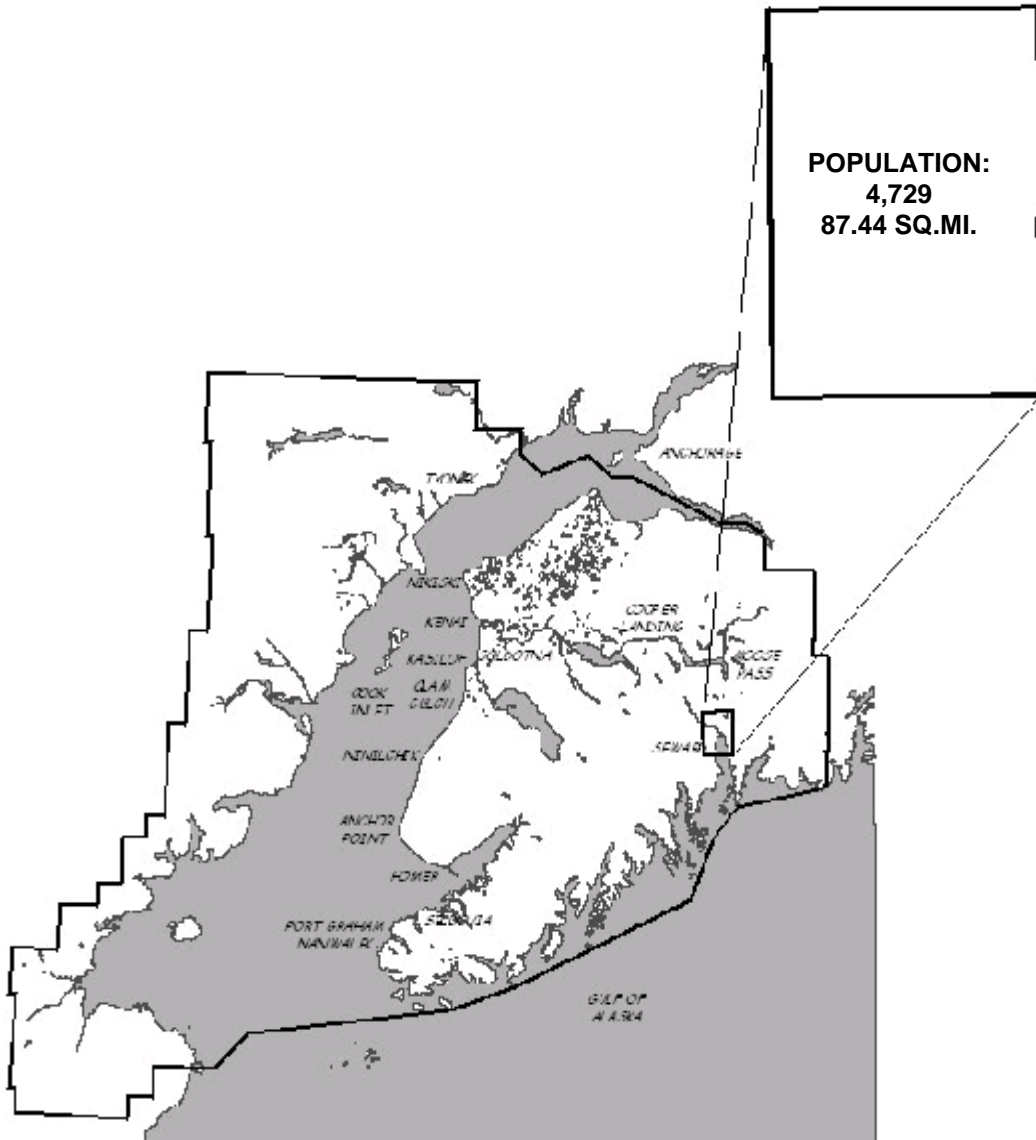
61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services. With the receipt of revenue sharing funds from the state, the mayor suspended these fees in FY2010.

This page intentionally left blank

SEWARD-BEAR CREEK FLOOD SERVICE AREA

Established in August 2003, this service area was established to provide flood planning, protection and mitigation services to the residents of the service area. The service area is overseen by an elected seven-member board, each serving one to three-year terms.

Revenue is raised through property tax. The mill rate is .5 mills for fiscal year 2012.



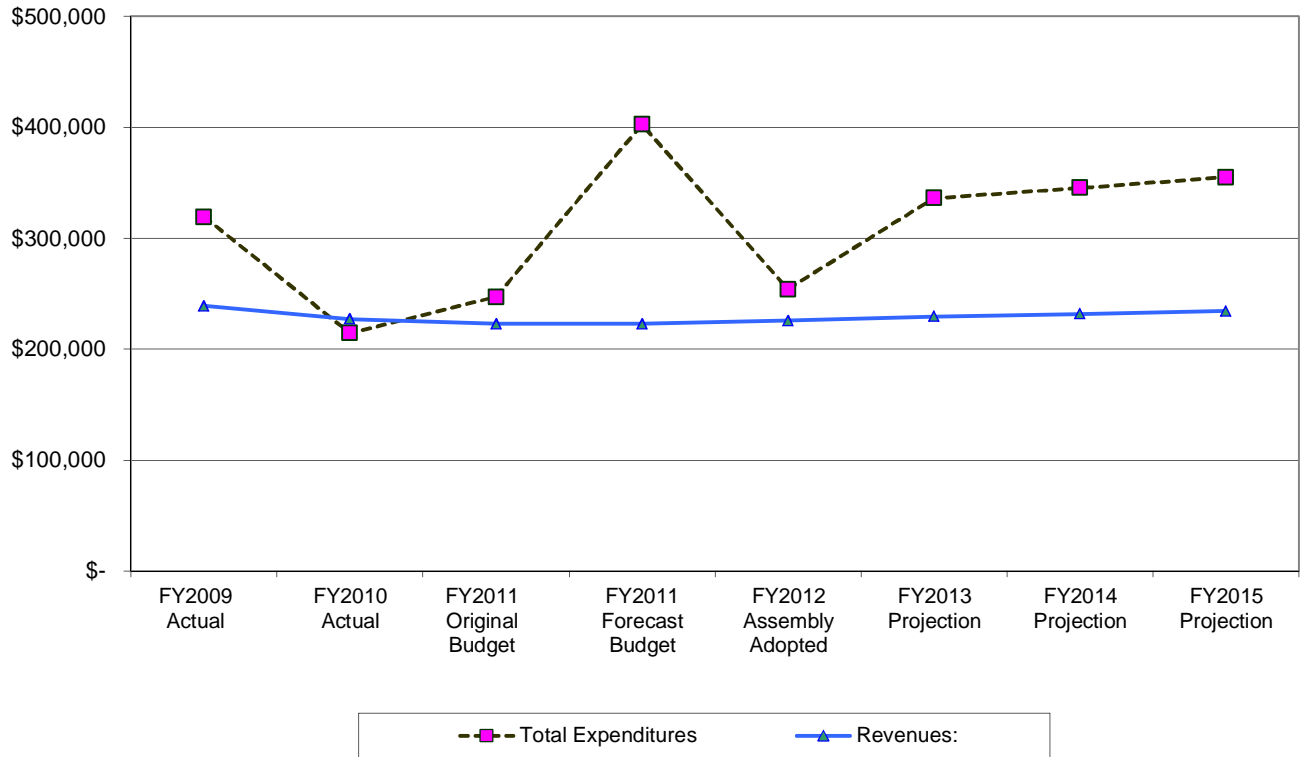
BOARD MEMBERS

Matthew D Hall
John Eads
Tena Morgan
Bill Williamson
Terry Federer
Robert D White
Vacant

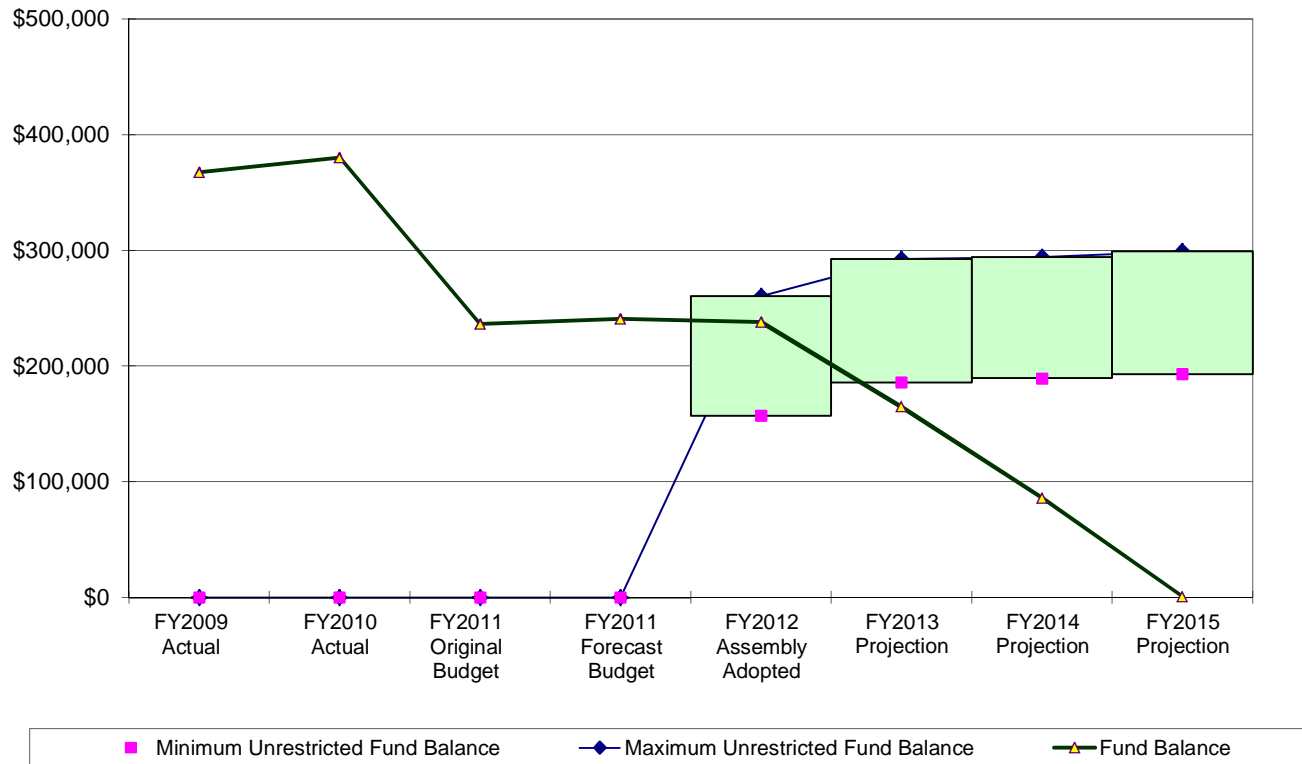
Fund: 259 Seward-Bear Creek Flood Service Area - Budget Projection

Fund Budget:	FY2009	FY2010	FY2011	FY2011	FY2012	FY2013	FY2014	FY2015
	Actual	Actual	Original	Forecast	Assembly	Projection	Projection	Projection
			Budget	Budget	Adopted			
Taxable Value (000's)								
Real	333,818	342,357	374,873	374,873	374,984	382,484	390,134	397,937
Personal	21,480	20,356	23,387	23,387	17,747	17,747	17,747	17,747
Oil & Gas (AS 43.56)	8,802	2,204	980	980	7,156	6,798	6,458	6,135
	364,100	364,917	399,240	399,240	399,887	407,029	414,339	421,819
Mill Rate	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Revenues:								
Property Taxes								
Real	\$ 168,097	\$ 181,282	\$ 187,437	\$ 187,437	\$ 187,492	\$ 191,242	\$ 195,067	\$ 198,969
Personal	11,371	10,166	11,460	11,460	8,696	8,696	8,696	8,696
Oil & Gas (AS 43.56)	4,401	1,102	490	490	3,578	3,399	3,229	3,068
Interest	450	445	146	146	450	459	468	477
Flat Tax	12,320	12,712	11,693	11,693	12,712	12,966	13,225	13,490
Motor Vehicle Tax	7,895	7,218	6,224	6,224	7,218	7,362	7,510	7,660
Total Property Taxes	204,534	212,925	217,450	217,450	220,146	224,124	228,195	232,360
Federal Revenue	-	-	-	-	-	-	-	-
State Revenue	3,640	1,730	-	-	-	-	-	-
Interest Earnings	30,754	12,620	5,314	5,314	5,415	5,351	3,705	1,929
Total Revenues	238,928	227,275	222,764	222,764	225,561	229,475	231,900	234,289
Expenditures:								
Personnel	40,637	46,306	52,831	60,559	64,009	66,569	69,232	72,001
Supplies	6,414	3,655	3,600	4,600	5,100	5,202	5,306	5,412
Services	211,320	25,763	89,006	235,484	76,755	153,290	156,356	159,483
Capital Outlay	4,249	3,781	2,000	2,000	2,000	2,040	2,081	2,123
Interdepartmental Charges	6,527	85,000	99,724	99,724	105,956	109,135	112,409	115,781
Total Expenditures	269,147	164,505	247,161	402,367	253,820	336,236	345,384	354,800
Operating Transfers To:								
General Fund	-	50,000	-	-	-	-	-	-
Special Revenue Fund	50,000	-	-	-	-	-	-	-
Total Operating Transfers	50,000	50,000	-	-	-	-	-	-
Total Expenditures and Operating Transfers	319,147	214,505	247,161	402,367	253,820	336,236	345,384	354,800
Net Results From Operations	(80,219)	12,770	(24,397)	(179,603)	(28,259)	(106,761)	(113,484)	(120,511)
Projected Lapse (10%)	-	-	24,716	40,237	25,382	33,624	34,538	35,480
Change in Fund Balance	(80,219)	12,770	319	(139,366)	(2,877)	(73,137)	(78,946)	(85,031)
Beginning Fund Balance	447,500	367,281	236,173	380,051	240,685	237,808	164,671	85,725
Ending Fund Balance	\$ 367,281	\$ 380,051	\$ 236,492	\$ 240,685	\$ 237,808	\$ 164,671	\$ 85,725	\$ 694

**SEWARD BEAR CREEK FLOOD SERVICE AREA
REVENUES AND EXPENDITURES**



**SEWARD BEAR CREEK FLOOD SERVICE AREA
UNRESERVED FUND BALANCE**



Department Function

Mission: Establish and provide flood disaster planning, protection and mitigation services to the residents of the Seward/Bear Creek Flood Service Area.

Major long-term issues and concerns:

- Increased cost of bed load removal due to fuel costs, material sales fees charged by the state for navigable streams and long permitting processes have put dredging out of reach for the service area and local government.
- Increasing incursion of glacial debris and gravel into our watersheds combined with limited bailing and bed load reduction projects, leave many residents and businesses at increased flood risk.
- Existing and preliminary new FEMA Digital Flood Insurance Rate Maps (DFIRM's) do not accurately reflect flood risk in the service area.

Objectives FY2012/Budget highlights:

- Complete Planning Assistance to the States (PAS) Study with US Army Corps of Engineers. Pursue 205 funding for long term mitigation on critical levees on Kwechak Creek and Box Canyon Creek.
- Pursue Hazard Mitigation Grant Program (HMGP) funding for a risk assessment analysis to complete the Watershed Masterplan.
- Apply hydrologic and geologic data to engineering studies to support city and borough flood mitigation projects and for grant applications for long term flood mitigation goals to upgrade, repair and/or new construction of flood mitigation infrastructure.
- Pursue SBCFSA buyout of Salmon Creek property to provide emergency access, gravel storage and remove property from possibility of development.
- Complete proposed culvert upgrade under Salmon Creek Road to improve flow of waters and improve fish passage.

Previous year accomplishments:

- Contracted with the US Army Corps of Engineers (USACE) under their PAS program to produce a prioritized risk study of Seward area watersheds. This project is intended to lead into an eventual SBCFSA Watershed Masterplan with the possibility of funding for critical projects on Kwechak Creek and Box Canyon Creek through USACE.
- Pursued HMGP Grant Funds through the KPB and State Homeland Security to complete watershed risk studies.
- Worked with FEMA through public presentation process and supplied hydrologic data to help correct preliminary DFIRM maps.
- Completed comprehensive educational mailing to all service area property owners with positive feedback.
- Researched and published white paper on SBCFSA flood history for the public and Seward Summit.
- Completed flood mitigation projects on Spruce Creek, Box Canyon Creek and Kwechak Creek.
- Worked with the KPB and the City of Seward to pursue negotiations with the Alaska Department of Natural Resources to exempt gravel removed for flood mitigation from fees and to settle land ownership questions along navigable waters.
- Worked with the Alaska Department of Transportation and Alaska Railroad regarding proposed culvert upgrade under Salmon Creek Road.

Significant budgetary changes:

- None.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Actual</u>	FY 2012 <u>Estimated</u>
Staffing History	.75	.75	.75	.75
	CY2009 <u>Actual</u>	CY2010 <u>Actual</u>	CY2011 <u>Actual</u>	CY2011 <u>Estimated</u>
Bulk Educational Mailings	1	2	1	1
Neighborhood Work Sessions/Public Meetings	1	4	2	3
Mitigation Funding Grant Initiatives	1	2	3	3
In Stream Mitigation Projects	3	2	3	2
Multi-Agency Mitigation Projects Funded	1	2	1	1

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 259
Department 21212 - Seward-Bear Creek Flood Service Area**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 25,985	\$ 26,902	\$ 28,762	\$ 33,632	\$ 35,204	\$ 1,572	4.67%
40120 Temporary Wages	-	42	-	-	-	-	-
40130 Overtime Wages	540	172	-	-	-	-	-
40210 FICA	2,171	2,243	2,541	2,996	3,154	158	5.27%
40221 PERS	9,772	8,388	6,581	7,761	8,056	295	3.80%
40321 Health Insurance	-	5,793	11,565	12,181	12,750	569	4.67%
40322 Life Insurance	41	39	75	89	90	1	1.12%
40410 Leave	2,128	2,727	3,307	3,900	4,611	711	18.23%
40511 Other Benefits	-	-	-	-	144	144	-
Total: Personnel	40,637	46,306	52,831	60,559	64,009	3,450	5.70%
Supplies							
42110 Office Supplies	2,525	3,109	2,500	3,500	4,000	500	14.29%
42120 Computer Software	3,736	72	1,000	400	1,000	600	150.00%
42210 Operating Supplies	104	474	100	450	100	(350)	-77.78%
42250 Uniforms	-	-	-	250	-	(250)	-100.00%
42410 Small Tools	49	-	-	-	-	-	-
Total: Supplies	6,414	3,655	3,600	4,600	5,100	500	10.87%
Services							
43011 Contractual Services	103,495	10,083	70,000	217,478	60,000	(157,478)	-72.41%
43019 Software Licensing	-	638	-	-	-	-	-
43110 Communications	1,632	1,130	1,800	1,800	1,800	-	0.00%
43140 Postage	811	270	1,500	1,500	2,000	500	33.33%
43210 Transportation/Subsistence	5,992	3,577	3,000	3,000	3,000	-	0.00%
43260 Training	1,250	949	670	670	670	-	0.00%
43310 Advertising	105	-	100	100	100	-	0.00%
43410 Printing	-	6	2,500	1,500	-	(1,500)	-100.00%
43510 Insurance Premium	781	403	436	436	185	(251)	-57.57%
43600 Project Management	87,897	-	-	-	-	-	-
43720 Equipment Maintenance	510	-	-	-	-	-	-
43810 Rents and Operating Leases	8,488	8,448	8,500	8,500	8,500	-	0.00%
43920 Dues and Subscriptions	359	259	500	500	500	-	0.00%
Total: Services	211,320	25,763	89,006	235,484	76,755	(158,729)	-67.41%
Capital Outlay							
48710 Minor Office Equipment	2,526	978	1,000	950	1,000	50	5.26%
48720 Minor Office Furniture	1,723	93	1,000	1,050	1,000	(50)	-4.76%
48740 Minor Machinery & Equipment	-	2,710	-	-	-	-	-
Total: Capital Outlay	4,249	3,781	2,000	2,000	2,000	-	0.00%
Transfers							
50100 Tfer to General Fund	-	50,000	-	-	-	-	-
50271 Tfer to Miscellaneous Grant Fund	50,000	-	-	-	-	-	-
Total: Transfers	50,000	50,000	-	-	-	-	-
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	-	85,000	99,724	99,724	105,956	6,232	6.25%
61990 Admin Service Fee	6,527	-	-	-	-	-	-
Total: Interdepartmental Charges	6,527	85,000	99,724	99,724	105,956	6,232	6.25%
Department Total	\$ 319,147	\$ 214,505	\$ 247,161	\$ 402,367	\$ 253,820	\$ (148,547)	-36.92%

Fund 259

Department 21212 - Seward Bear Creek Flood Service Area - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: .75 Service Area Coordinator. Increase costs reflect reclassification of Administrative Assistant in FY2011.

42110 Office Supplies. Funds moved from printing to cover printing supplies used to publish educational material.

42120 Computer Software. Upgrade for GIS software.

43011 Contractual Services. Bank amoring project on upper Kwechak Creek (\$30,000); bank and levee repairs inside the City of Seward in case of high water event damage (\$30,000).

43140 Postage. To cover costs of educational bulk mailings in addition to usual postage.

43210 Transportation/Subsistence. Cover costs incurred for board members and administrative assistant to attend meetings, conferences and training opportunities.

43260 Training. Training for new board members and the Service Area Coordinator.

48710 Minor Office Equipment. Replacement needed for laser printer.

48720 Minor Office Furniture. Storage cabinet for GIS survey equipment.

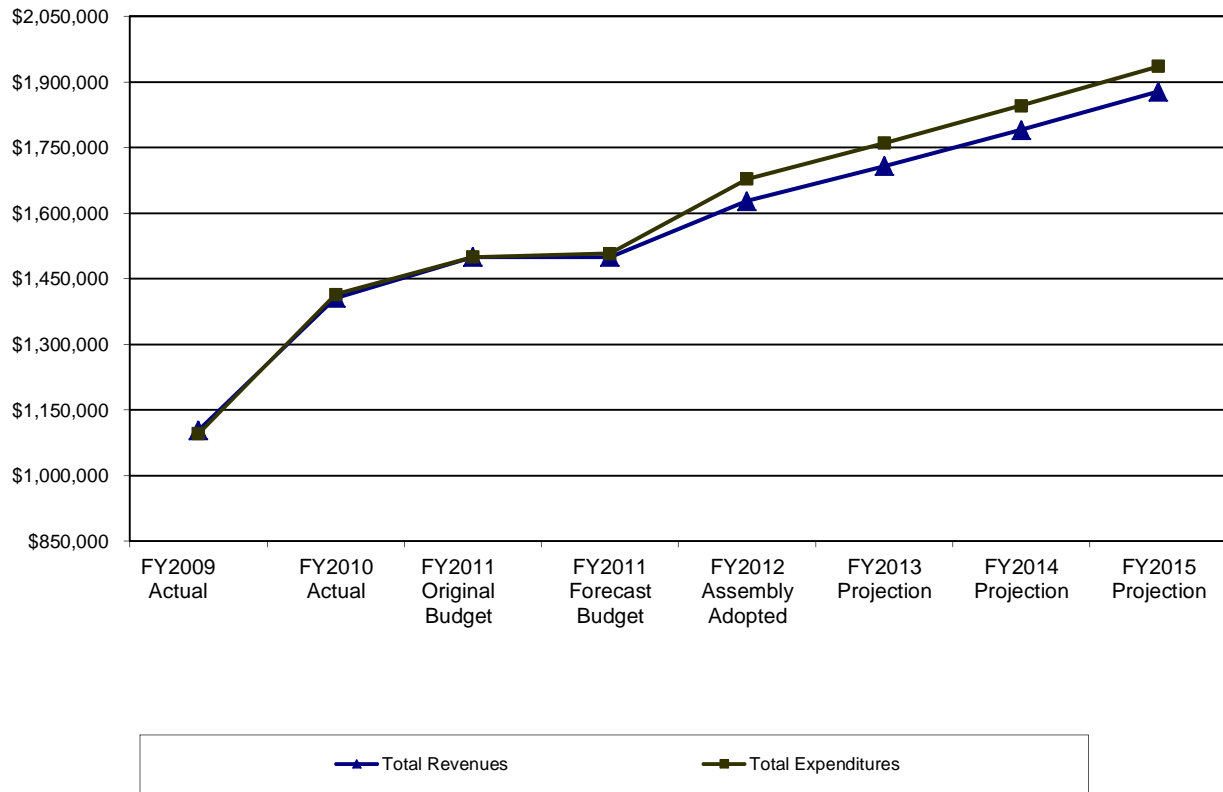
60000 Charges (To) From Other Depts. These are charges from the River Center department for a portion of the wages and benefits of the Project Manager/Hydrologist working on SBCFSA projects.

This page intentionally left blank

Fund: 264 911 Communications - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
911 Charges	897,055	913,463	877,500	930,000	1,200,167	1,263,569	1,330,157	1,400,088
Other Revenue	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Total Revenues	967,055	983,463	947,500	1,000,000	1,270,167	1,333,569	1,400,157	1,470,088
Operating Transfers From:								
General Fund	-	284,231	404,455	351,955	179,513	186,694	194,162	201,928
Nikiski Fire Service Area	68,117	69,258	42,352	42,352	52,181	54,790	57,530	60,407
Central Emergency Service Area	68,117	69,258	98,505	98,505	119,142	125,099	131,354	137,922
Kachemak Emergency Service Area	-	-	6,975	6,975	6,767	7,105	7,460	7,833
Total Operating Transfers	136,234	422,747	552,287	499,787	357,603	373,688	390,506	408,090
Total Revenues and Operating Transfers	1,103,289	1,406,210	1,499,787	1,499,787	1,627,770	1,707,257	1,790,663	1,878,178
Expenditures:								
Personnel	651,126	844,718	947,621	975,650	1,091,521	1,146,097	1,203,402	1,263,572
Supplies	7,740	38,636	2,500	3,500	1,800	1,890	1,985	2,084
Services	347,839	441,439	449,204	428,204	486,773	511,112	536,668	563,501
Capital Outlay	6,892	5,190	10,000	10,000	-	-	-	-
Interdepartmental Charges	81,863	84,056	90,462	90,462	98,019	100,960	103,989	107,109
Total Expenditures	1,095,460	1,414,039	1,499,787	1,507,816	1,678,113	1,760,059	1,846,044	1,936,266
Total Expenditures and Operating Transfers	1,095,460	1,414,039	1,499,787	1,507,816	1,678,113	1,760,059	1,846,044	1,936,266
Net Results From Operations	7,829	(7,829)	-	(8,029)	(50,343)	(52,802)	(55,381)	(58,088)
Projected Lapse	-	-	-	8,029	50,343	52,802	55,381	58,088
Change in Fund Balance	7,829	(7,829)	-	-	-	-	-	-
Beginning Fund Balance	-	7,829	-	-	-	-	-	-
Ending Fund Balance	\$ 7,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

911 PROGRAM REVENUES & EXPENDITURES



The 911 program is projected to receive revenues of approximately \$1,627,770 during FY2012 with the City of Soldotna (\$70,000), Central Emergency Services (\$119,142), Nikiski Fire Service Area (\$52,181) and Kachemak Emergency Service Area (\$6,767) contributing for dispatching services and \$1,200,167 generated from a \$1.50 per telephone line surcharge.

The costs shown are approximately 60% of the total cost of operating the 911 program for the Kenai Peninsula. The State of Alaska Department of Public Safety budgets and pays for the other cost.

Fund 264
Dept: 11255 911 Communications

Department Function

Mission: To enhance the quality of life of the Kenai Peninsula Borough citizens by serving as the communications link between the citizen and the public safety services while striving to handle all 9-1-1 and other calls for service in a prompt, courteous, professional manner. We recognize that service is our one and only product and we share a common ongoing goal to provide it at the highest possible level.

Major long-term issues and concerns:

- Adequate staffing levels for operation of the 911 call center.
- FCC mandate deadline January 1, 2013 for all radio users to transition to narrow band frequencies. This will impact all FSA's and communication centers borough-wide and will require a well planned and executed cutover to avoid significant interruption. Assembly appropriated Federal Stimulus monies; expect to proceed this fiscal year.

Objectives FY2012/Budget highlights:

- Continued pursuit of National Academy Emergency Medical Dispatch (NAED) accreditation.
- Implement police protocol, standardizing all three disciplines (EMS/FIRE/POLICE).
- Explore advancing technologies, Next Generation 9-1-1, and impacts on the communication center. New wireless and IP based devices are capable of delivering messages via text and video to the 9-1-1 system.
- Implement a self-initiated cell phone registration program, enhancing the reverse 9-1-1 system.

Previous year accomplishments:

- Implemented Emergency Telecommunicator Certification Course to communications training program. The comprehensive 40-hour course has enhanced the training program providing new employee's essential public safety dispatch fundamentals.
- Established Soldotna Public Safety Communications Center (SPSCC) website www.911kenaipeninsula.com
- Implementation of Emergency Fire Dispatch Protocol (EFD) including certification of all staff; EFD Quality Assurance certification acquired by management team.
- E-911 Manager selected as member to newly established Statewide 9-1-1 Working Group.
- Proctored Alaska Shield 2010 Exercise.
- Completion of ICS 300, ICS 400, and Type III Communications Leader Course (COML).

Significant budgetary changes:

- Added .75 Emergency Management Technical Specialist (IT), .25 of this position is funded in OEM. This position was previously budgeted 100% in OEM.

Key Measures

	<u>FY2009</u> Actual	<u>FY2010</u> Actual	<u>FY2011</u> Estimated	<u>FY2012</u> Projected
Staffing History	8.70	8.70	10.70	11.25
Total 9-1-1 Calls Received	18,834	21,494	21,260	22,000
Wireless 9-1-1 Calls	9,463 (50%)	11,067 (51%)	12,756 (60%)	14,300 (65%)
Landline 9-1-1 Calls	9,371 (50%)	10,427 (49%)	8,504 (40%)	7,700 (35%)
Average 9-1-1 Call Duration	01:48	01:55	01:55	01:55
Administrative Calls Received	100,000	154,068 (approx)	160,000+	165,000+
	<u>CY2009</u> Actual	<u>CY2010</u> Actual	<u>CY2011</u> Estimated	<u>CY2012</u> Projected
Law Enforcement Cases Generated	24,688	25,796	27,085	28,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 264

Department 11255 - 911 Communications

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 308,973	\$ 398,420	\$ 522,135	\$ 522,135	\$ 595,072	\$ 72,937	13.97%
40120 Temporary Wages	28,884	32,747	5,150	12,729	5,150	(7,579)	-59.54%
40130 Overtime Wages	34,310	48,774	31,802	42,802	33,234	(9,568)	-22.35%
40210 FICA	29,607	38,265	47,860	49,281	54,969	5,688	11.54%
40221 PERS	125,976	127,944	125,845	125,845	142,341	16,496	13.11%
40321 Health Insurance	89,552	154,232	164,995	173,024	191,250	18,226	10.53%
40322 Life Insurance	645	628	1,338	1,338	1,508	170	12.71%
40410 Leave	33,179	43,689	48,448	48,448	66,401	17,953	37.06%
40511 Other Benefits	-	19	48	48	1,596	1,548	3225.00%
Total: Personnel	651,126	844,718	947,621	975,650	1,091,521	115,871	11.88%
Supplies							
42110 Office Supplies	322	232	500	500	300	(200)	-40.00%
42120 Computer Software	1,195	37,495	-	-	-	-	-
42210 Operating Supplies	2,114	909	2,000	2,000	1,500	(500)	-25.00%
42263 Training Supplies	190	-	-	1,000	-	(1,000)	-100.00%
42310 Repair/Maintenance Supplies	3,919	-	-	-	-	-	-
Total: Supplies	7,740	38,636	2,500	3,500	1,800	(1,700)	-48.57%
Services							
43011 Contractual Services	183,825	255,899	236,575	254,575	245,075	(9,500)	-3.73%
43019 Software Licensing	-	6,663	-	-	30,544	30,544	-
43110 Communications	103,884	127,887	121,500	103,500	138,874	35,374	34.18%
43140 Postage	(2)	-	50	50	-	(50)	-100.00%
43210 Transportation/Subsistence	10,199	5,781	4,699	4,699	1,000	(3,699)	-78.72%
43250 Freight & Express	274	-	-	-	-	-	-
43260 Training	4,842	2,345	8,000	7,000	-	(7,000)	-100.00%
43310 Advertising	-	-	100	100	-	(100)	-100.00%
43610 Utilities	40,367	37,499	40,230	40,230	40,230	-	0.00%
43720 Equipment Maintenance	1,599	2,575	25,750	5,750	25,750	20,000	347.83%
43764 Snow Removal	862	583	1,700	1,700	1,700	-	0.00%
43780 Building/Ground Maintenance	2,041	1,995	10,100	10,100	3,100	(7,000)	-69.31%
43920 Dues and Subscriptions	(52)	212	500	500	500	-	0.00%
Total: Services	347,839	441,439	449,204	428,204	486,773	58,569	13.68%
Capital Outlay							
48210 Communications Equipment	-	-	2,000	2,000	-	(2,000)	-100.00%
48710 Minor Office Equipment	5,549	760	3,000	3,000	-	(3,000)	-100.00%
48720 Minor Office Furniture	-	4,430	5,000	5,000	-	(5,000)	-100.00%
48740 Minor Machines & Equipment	1,343	-	-	-	-	-	-
Total: Capital Outlay	6,892	5,190	10,000	10,000	-	(10,000)	-100.00%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	81,863	84,056	90,462	90,462	98,019	7,557	8.35%
Total: Interdepartmental Charges	81,863	84,056	90,462	90,462	98,019	7,557	8.35%
Department Total	\$ 1,095,460	\$ 1,414,039	\$ 1,499,787	\$ 1,507,816	\$ 1,678,113	\$ 170,297	11.29%

Fund 264

Department 11255 - 911 Communications - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Communications Center Manager, 2 Shift Supervisors, and 6.5 Public Safety Dispatchers.

Reduced: .2 Secretary
Added: 3/4 time Emergency Mgmt Technical Specialist (IT)

43011 Contractual Services. Payments to cities for E911 services, (\$151,200), custodial (\$3,600), EMD and EFD protocol software and cardset support and updates (\$2,500), MicroData technical support call handling annual maintenance (\$39,000), and MicroData Auto Location database maintenance (\$39,215), EMD sponsoring physician (\$5,000), KPB hosted EMD and EFD Courses (\$4,560) .

43019 Software Licensing. VMWare (foundation for CAD servers), Cisco Network Appliances, Windows Server 2008, SQL for Vcenter, SQL for CAD database, Equal Logic SAN Support (\$30,544).

43110 Communications. Dedicated long distance circuits, trunks, and data lines and connectivity (\$129,300), bandwidth increase from 8Mbps to 20Mbps, additional failover circuit for CAD (\$6,600), and other minor communication costs (\$2,974) .

43720 Equipment Maintenance. Stencil recorder maintenance agreement (\$2,500), generator costs (\$2,000), maintenance agreement for fax and printers (\$1,250), Motorola radio console maintenance agreement (\$20,000).

43780 Building/Grounds Maintenance. Grounds maintenance (\$1,000), and elevator maintenance (\$2,100).

60000 Charges (To) From Other Departments. These are charges from Resource Planning for all wages and benefits of the Addressing Officer responsible for all 911 addressing and database management (\$98,019).

Kenai Peninsula Borough

Road Improvement Funds

The Road Service Area has four (4) funds; the Road Service Area Fund, the Engineer's Estimate Fund, the RIAD Match Fund, and the Road Service Area Capital Improvement Fund. A listing and summary of each fund is shown below.

The major source of revenue for Road Service Area Fund is property taxes, with additional funding provided through state grants and interest earnings. The road service area encompasses all areas outside the city limits of Soldotna, Kenai, Homer, Seward, Seldovia, and the area on the south side of Kachemak Bay. There are currently 8 permanent employees.

Road Service Area Fund – this fund provides summer and winter road maintenance on roads within the Road Service Area, administers the right-of-way permit system, administers a dust control program, and oversees the abandoned vehicle removal policy. This fund also provides funding to the Road Service Area Capital Project Fund, the Engineer's Estimate Fund, and the RIAD Match Fund. The Borough contracts out all road maintenance.

Engineer's Estimate Fund – this fund provides funding for preliminary engineering costs associated with estimating the total project cost for road improvement assessment districts pursuant to KPB 14.31 to assess viability.

RIAD Match Fund – this fund provides funding to defray costs associated with road improvement assessment districts. Borough policy allows for up to 50% funding for local or internal subdivision road improvements and up to 70% funding for improvement to collector roads.

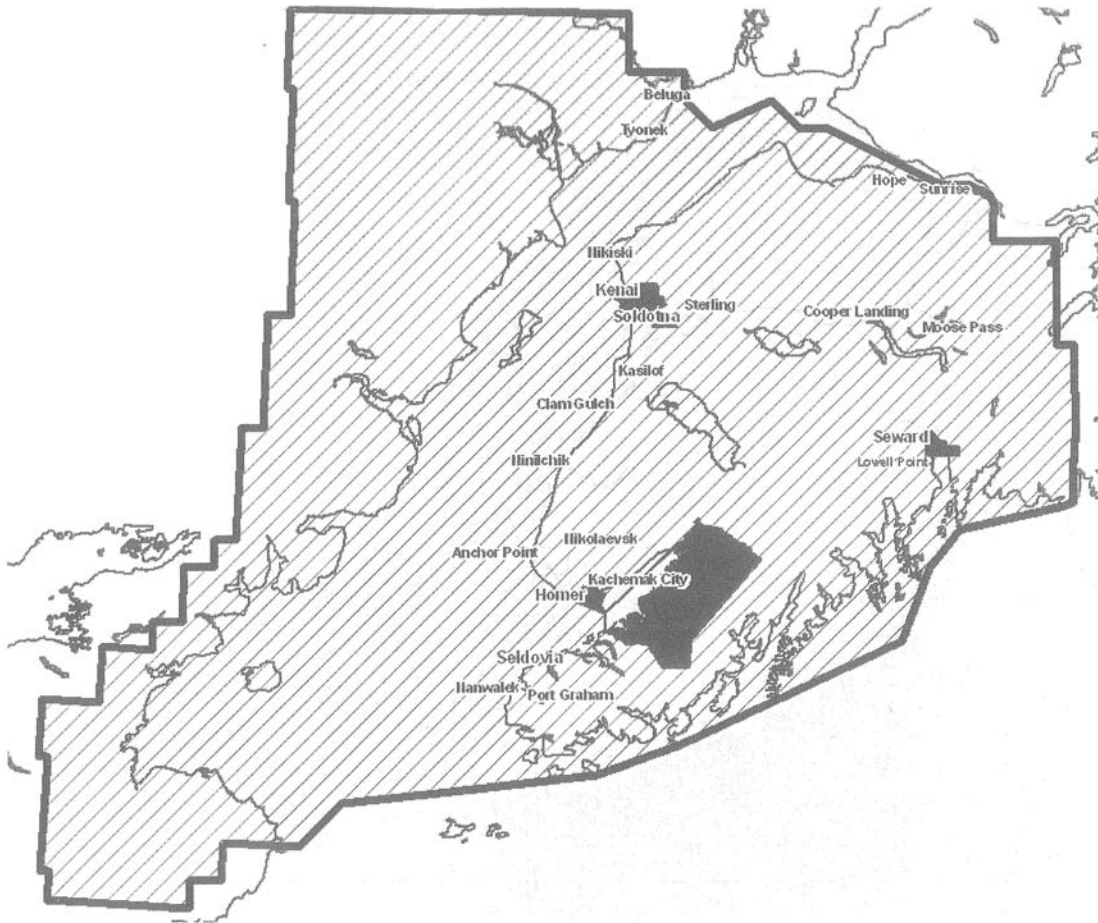
Road Service Area Capital Improvement Fund – this fund accounts for major repairs of Borough roads and is funded by contributions from the road service area operating fund, grants, and interest earnings. Detail expenditures of this fund is in the Capital Improvement Fund section of this document, see page 317.

ROAD SERVICE AREA

Four road maintenance service areas were established in 1982 after voter approval. During fiscal year 1991-92 the Borough Assembly consolidated the four areas into one borough-wide area for greater efficiency. A seven-member board, with at least one representative from each of the four former service areas and three at-large members, is appointed by the Mayor and confirmed by the Assembly for three-year terms. The Roads Director and seven staff oversee the maintenance.

The mill levy for fiscal year 2012 is set at 1.40 mills. Revenue is raised through property taxes.

POPULATION: 37,116
24,138.28 SQ. MI.



BOARD MEMBERS

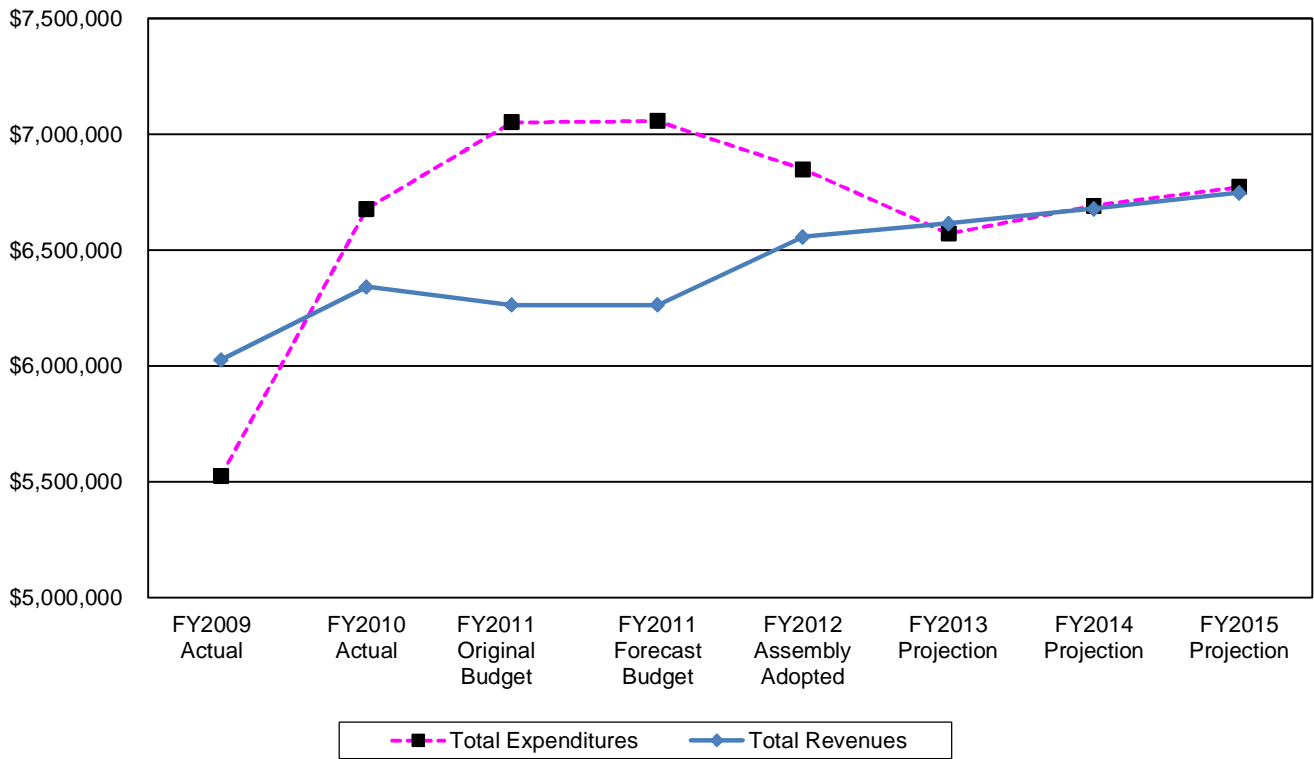
Jake Denbrock
Lou Oliva
Cam Shafer
Stan A. (Sam) McLane
Kevin Smith
Larry Pannell
Ronald Wille

Roads Director: Doug Schoessler

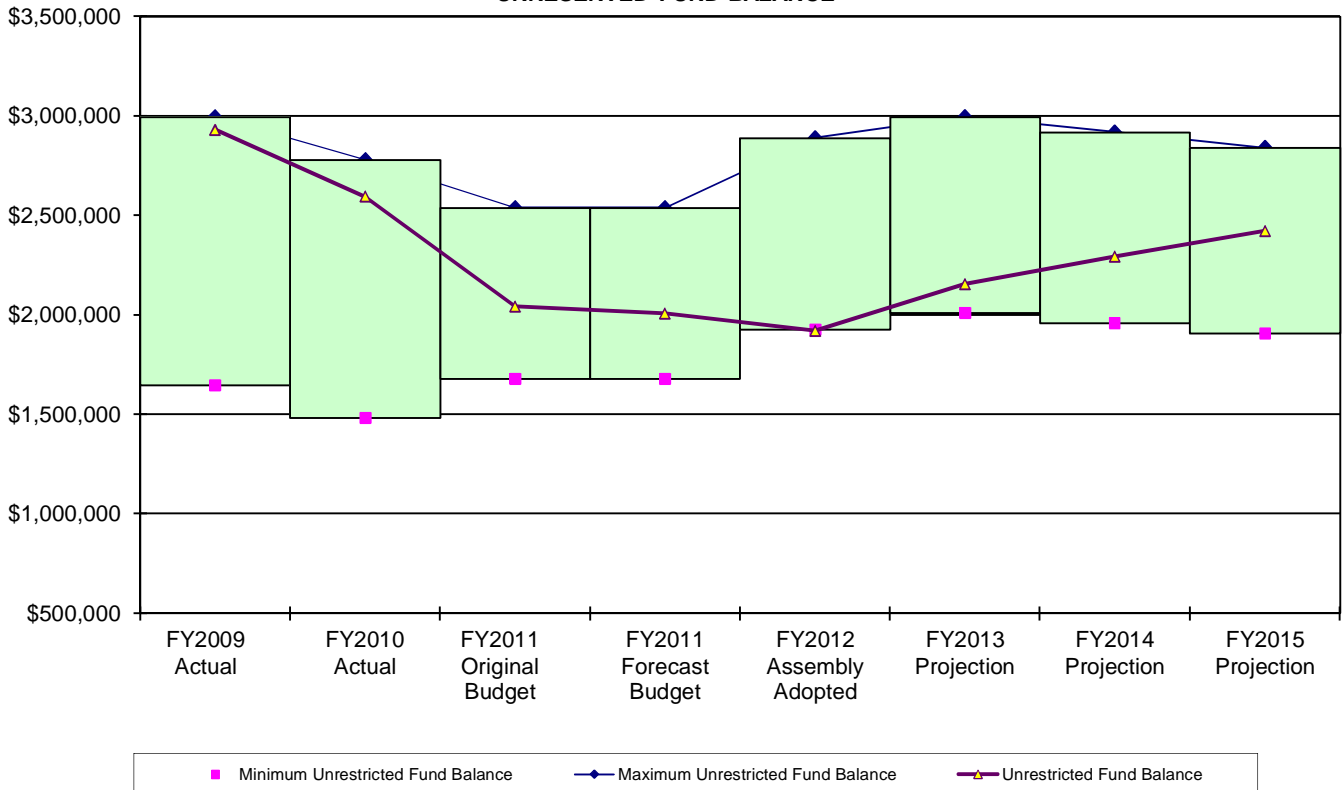
Fund: 236 Road Service Area - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	3,287,681	3,423,581	3,503,869	3,503,869	3,690,009	3,763,809	3,839,085	3,915,867
Personal	94,864	113,589	114,119	114,119	119,740	119,740	122,135	124,577
Oil & Gas (AS 43.56)	606,447	680,638	690,504	690,504	674,663	640,930	608,883	578,439
	3,988,992	4,217,808	4,308,492	4,308,492	4,484,412	4,524,479	4,570,103	4,618,883
Mill Rate	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40
Revenues:								
Property Taxes								
Real	\$ 4,567,661	\$ 4,871,239	\$ 4,905,417	\$ 4,905,417	\$ 5,166,013	\$ 5,269,333	\$ 5,374,719	\$ 5,482,214
Personal	138,032	160,192	156,571	156,571	164,283	164,283	167,569	170,920
Oil & Gas (AS 43.56)	847,807	933,075	966,706	966,706	944,528	897,302	852,437	809,815
Interest	13,097	16,600	12,057	12,057	12,550	12,662	12,789	12,926
Flat Tax	36,132	37,827	30,986	30,986	30,986	31,606	32,238	32,883
Motor Vehicle Tax	138,402	132,559	138,876	138,876	138,876	138,876	138,876	138,876
Total Property Taxes	5,741,131	6,151,492	6,210,613	6,210,613	6,457,236	6,514,062	6,578,628	6,647,634
State Revenue	60,571	30,069	-	-	-	-	-	-
Interest Earnings	225,267	152,094	52,000	52,000	100,000	100,000	100,000	100,000
Other Revenues	-	7,000	-	-	-	-	-	-
Total Revenues	6,026,969	6,340,655	6,262,613	6,262,613	6,557,236	6,614,062	6,678,628	6,747,634
Expenditures:								
Personnel	813,275	941,563	889,535	895,678	948,692	986,640	1,026,106	1,067,150
Supplies	66,071	62,678	74,370	77,210	74,370	75,857	77,374	78,921
Services	3,990,198	5,700,853	5,975,216	5,972,270	5,859,279	5,376,465	4,026,465	4,066,730
Capital Outlay	12,867	41,981	52,050	52,156	44,550	45,441	46,350	47,277
Interdepartmental Charges	110,330	(69,471)	(71,800)	(71,800)	(77,440)	(80,538)	(83,760)	(87,110)
Total Expenditures	4,992,741	6,677,604	6,919,371	6,925,514	6,849,451	6,403,865	5,092,535	5,172,968
Operating Transfers To:								
Capital Projects Fund	510,159	-	-	-	-	-	1,600,000	1,600,000
Special Revenue Fund	22,173	-	132,748	132,748	-	167,516	-	-
Total Operating Transfers	532,332	-	132,748	132,748	-	167,516	1,600,000	1,600,000
Total Expenditures and Operating Transfers	5,525,073	6,677,604	7,052,119	7,058,262	6,849,451	6,571,381	6,692,535	6,772,968
Net Results From Operations	501,896	(336,949)	(789,506)	(795,649)	(292,215)	42,681	(13,907)	(25,334)
Projected Lapse (3%)	-	-	207,581	207,765	205,484	192,116	152,776	155,189
Change in Fund Balance	501,896	(336,949)	(581,925)	(587,884)	(86,731)	234,797	138,869	129,855
Beginning Fund Balance	2,430,403	2,932,299	2,626,038	2,595,350	2,007,466	1,920,735	2,155,532	2,294,401
Ending Fund Balance	\$ 2,932,299	\$ 2,595,350	\$ 2,044,113	\$ 2,007,466	\$ 1,920,735	\$ 2,155,532	\$ 2,294,401	\$ 2,424,256

**ROAD SERVICE AREA
REVENUES AND EXPENDITURES**



**ROAD SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 236 Roads Fund
Dept: 33950 Road Service Area

Department Function

Mission: To provide the highest level of road maintenance service (with funding available each year) to roads that have been approved for inclusion in the K.P.B. – Road Service Area maintenance program. To maintain these roads during highly varying weather conditions across the service area. To seek additional funding for the ongoing road improvement projects program.

Major long-term issues and concerns:

- Keeping the current level of maintenance services to residents as costs increase.
- Cost of maintaining roads not built to established Road Standards.
- Obtaining right-of-way and easements for road capital improvement projects.
- Providing road maintenance under prescriptive rights on roads that do not have platted right-of-way.
- Location of utilities in road right-of-way that cause maintenance conflicts.
- Improving drainage to move water off road surfaces.
- Future funding for Road Capital Improvement Projects (CIP's).
- Increasing maintenance costs resulting from fuel escalation.

Objectives FY2012/Budget highlights:

- Contract \$11m for Road CIP's.
- Continue to evaluate and prioritize CIP's tiered road list.
- Implement a pavement repair program.
- Poppy Ridge RIAD Paving Project.

Previous year accomplishments:

- Completed 23 Road CIP's.
- Obtained 21 easements from property owners to allow road improvements for CIP's.
- Completed Ashton Park RIAD pavement project.
- Ditched 105.9 miles on 225 roads.

Significant budgetary changes:

- Higher operating costs in personnel and operations, including fuel.

Key Measures

	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Staffing History	8	8	8	8
Mill rate	1.4	1.4	1.4	1.4
Property tax revenues	\$5,741,131	\$6,198,404	\$6,210,613	\$6,386,534
Number of miles maintained	630	632	633	635
Cost per mile-contracted maintenance	\$5,266	\$7,786	\$7,796	\$7,954
Dust control mileage	185	383	376	376
Road maintenance applications approved	24	11	15	15
RIAD's funded	0	0	1	2
Street signs replaced, installed, or fixed	249	837	500	250
Rights of Way Permits Processed	166	116	130	120
Received calls tracked in road maintenance program	2,477	2,359	1,980	1,900

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 236
Department 33950 - Road Service Area**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 437,567	\$ 518,680	\$ 518,782	\$ 518,782	\$ 547,273	\$ 28,491	5.49%
40120 Temporary Wages	14,092	15,919	15,000	15,000	15,000	-	0.00%
40130 Overtime Wages	3,820	3,335	4,261	4,261	4,531	270	6.34%
40210 FICA	39,605	46,496	46,633	46,633	49,354	2,721	5.83%
40221 PERS	161,254	145,635	115,867	115,867	122,925	7,058	6.09%
40321 Health Insurance	92,596	138,312	123,360	129,503	136,000	6,497	5.02%
40322 Life Insurance	896	818	1,271	1,271	1,342	71	5.59%
40410 Leave	63,573	71,608	64,313	64,313	71,403	7,090	11.02%
40511 Other Benefits	(128)	760	48	48	864	816	1700.00%
Total: Personnel	813,275	941,563	889,535	895,678	948,692	53,014	5.92%
Supplies							
42020 Signage Supplies	27,205	29,417	30,000	30,000	30,000	-	0.00%
42110 Office Supplies	4,112	2,216	3,495	5,335	3,445	(1,890)	-35.43%
42120 Computer Software	230	-	255	255	255	-	0.00%
42210 Operating Supplies	4,358	233	200	200	250	50	25.00%
42230 Fuel, Oils and Lubricants	24,095	23,261	33,120	33,120	33,120	-	0.00%
42250 Uniforms	293	-	250	250	250	-	0.00%
42310 Repair/Maintenance Supplies	288	131	250	250	250	-	0.00%
42360 Motor Vehicle Repair Supplies	4,384	6,730	6,000	7,000	6,000	(1,000)	-14.29%
42410 Small Tools	1,106	519	600	600	600	-	0.00%
42424 Safety Supplies	-	171	200	200	200	-	0.00%
Total: Supplies	66,071	62,678	74,370	77,210	74,370	(2,840)	-3.68%
Services							
43011 Contractual Services	35,566	55,806	73,484	65,844	73,484	7,640	11.60%
43110 Communications	11,568	12,061	14,400	14,400	14,400	-	0.00%
43140 Postage	685	483	1,050	1,050	1,098	48	4.57%
43210 Transportation/Subsistence	9,468	11,250	12,775	12,869	11,962	(907)	-7.05%
43220 Car Allowance	1,100	3,649	-	-	-	-	-
43260 Training	399	1,050	3,520	3,520	3,520	-	0.00%
43310 Advertising	8,039	9,805	13,500	13,500	12,000	(1,500)	-11.11%
43410 Printing	-	36	-	140	-	(140)	-100.00%
43510 Insurance Premium	25,901	26,760	28,398	28,398	19,826	(8,572)	-30.19%
43600 Project Management	664	540	-	-	-	-	-
43610 Utilities	3,772	3,136	5,982	5,982	6,225	243	4.06%
43720 Equipment Maintenance	1,820	1,288	2,000	2,000	2,000	-	0.00%
43750 Vehicle Maintenance	5,812	8,297	7,000	7,000	10,000	3,000	42.86%
43780 Buildings/Grounds Maintenance	837	3,303	-	4,500	2,340	(2,160)	-48.00%
43810 Rents and Operating Leases	382	-	-	-	-	-	-
43812 Equipment Replacement Pymt.	5,193	4,017	2,295	2,295	1,148	(1,147)	-49.98%
43920 Dues and Subscriptions	40	245	300	260	200	(60)	-23.08%
43931 Recording Fees	225	659	500	500	500	-	0.00%
43951 Dust Control	560,580	713,316	650,000	650,000	650,000	-	0.00%
43952 Road Maintenance	3,318,147	4,845,152	5,160,012	5,160,012	5,050,576	(109,436)	-2.12%
Total: Services	3,990,198	5,700,853	5,975,216	5,972,270	5,859,279	(112,991)	-1.89%
Capital Outlay							
48120 Office Equipment	-	-	8,500	12,600	1,000	(11,600)	-92.06%
48310 Vehicles	-	31,130	39,500	38,106	39,500	1,394	3.66%
48710 Minor Office Equipment	10,945	2,280	2,000	-	2,000	2,000	-
48720 Minor Office Furniture	146	5,723	1,500	400	1,500	1,100	275.00%
48730 Minor Communications Equipment	1,776	189	550	1,050	550	(500)	-47.62%
48740 Minor Machines & Equipment	-	2,659	-	-	-	-	-
Total: Capital Outlay	12,867	41,981	52,050	52,156	44,550	(7,606)	-14.58%

Fund 236

Department 33950 - Road Service Area - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Transfers							
50237 Engineers Estimate Fund	-	-	9,876	9,876	-	(9,876)	-100.00%
50238 RIAD Match Fund	22,173	-	122,872	122,872	-	(122,872)	-100.00%
50434 Roads Capital Project Fund	510,159	-	-	-	-	-	-
Total: Transfers	532,332	-	132,748	132,748	-	(132,748)	-100.00%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(39,341)	(69,471)	(71,800)	(71,800)	(77,440)	(5,640)	7.86%
61990 Admin Service Fee	149,671	-	-	-	-	-	-
Total: Interdepartmental Charges	110,330	(69,471)	(71,800)	(71,800)	(77,440)	(5,640)	7.86%
Department Total	\$ 5,525,073	\$ 6,677,604	\$ 7,052,119	\$ 7,058,262	\$ 6,849,451	\$ (208,811)	-2.96%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Roads Director, 1 Lead Road Inspector, 3 Road Inspectors, 1 Engineer/Assistant Administrator (60% charged to projects), Administrative Assistant/Contract Coordinator, and Secretary.

40120 Temporary Wages. Temporary personnel will be used in fieldwork. Primary fieldwork will be sign installation, road traffic counts, brushing, and review complaints.

42020 Signage Supplies. Signs purchased for street re-naming project and to replace damaged or vandalized signs.

43011 Contractual Services. Abandoned vehicle removal from Borough right-of-way (\$10,000), survey, steam thaw, street sweep, striping and culvert clearing (\$30,000), asphalt replacement or crack sealing and pavement patch (\$30,000), janitorial services (\$3,484).

43210 Transportation/Subsistence. Travel for Road Service Area Board Members to board meetings, travel to Homer, Seldovia and Seward for road inspections (Director), and DOT training for Project Engineer and Director.

43750 Vehicle Maintenance. Increased to reflect actual historical costs.

46910 Road Service Area Maintenance. Provide general maintenance as well as brushing, ditching and road alignment improvements.

43951 Dust Control. Purchase and apply calcium chloride for dust control on gravel roads in the Borough. Increased to cover additional roads with high maintenance needs.

48310 Vehicles. Purchase new pickup with snowplow to replace 2003 pickup to be auctioned September 2011.

48710 Minor Office Equipment. Replace one computer.

48720 Minor Office Furniture. Replace two office chairs.

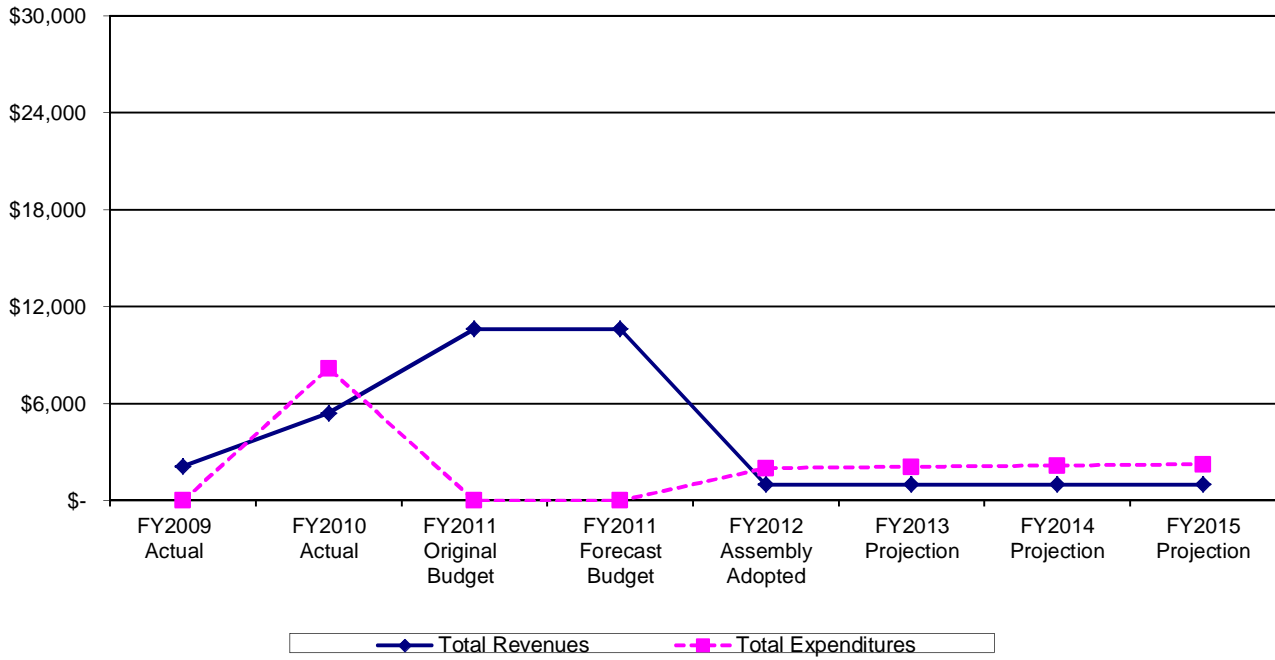
50434 Transfer to Capital Projects Fund. With advent of grant and bond funds providing funding for capital improvement projects, funding is being redirected toward road maintenance for the next 2-3 years.

For capital projects information on this department - See the Capital Projects Section - Pages 301, 306 & 317

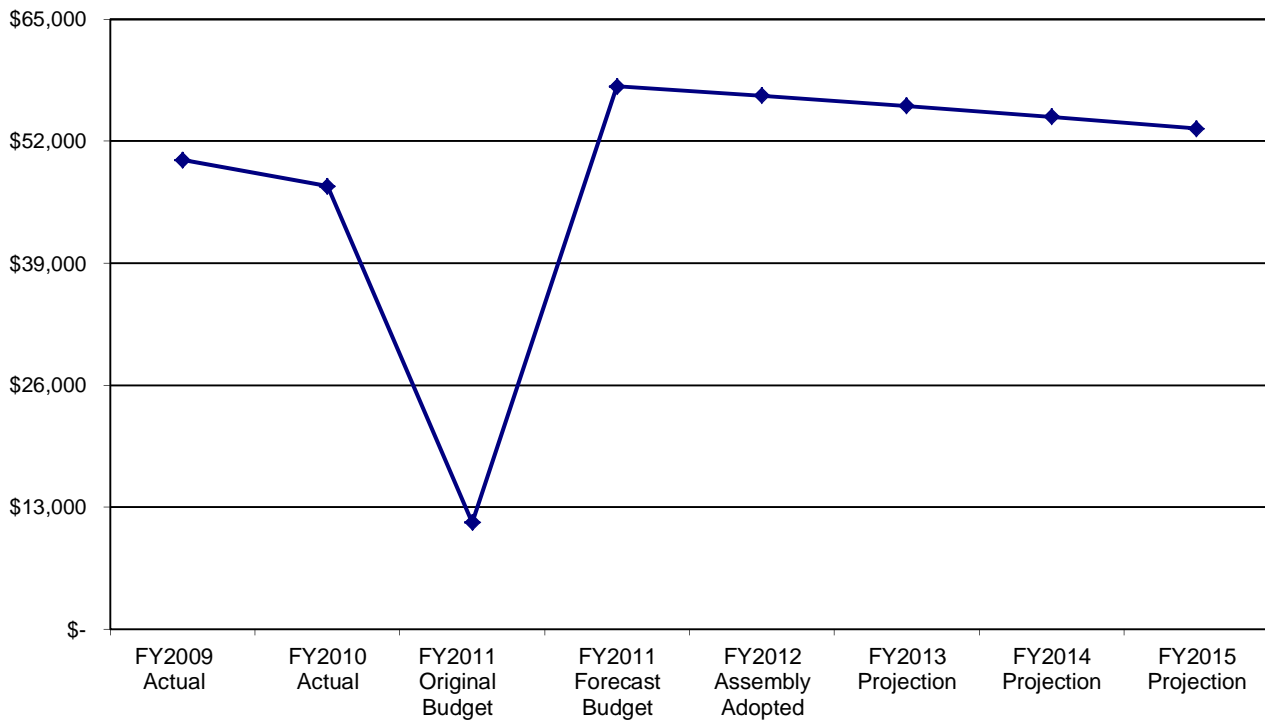
Fund: 237 Engineer's Estimate Fund

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
Interest Earnings	\$ 2,129	\$ 1,495	\$ 750	\$ 750	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Other Revenue	-	3,912	-	-	-	-	-	-
Total Revenues	2,129	5,407	750	750	1,000	1,000	1,000	1,000
Operating Transfers From:								
Special Revenue Fund	-	-	9,876	9,876	-	-	-	-
Total Operating Transfer	-	-	9,876	9,876	-	-	-	-
Total Revenues and Operating Transfers	2,129	5,407	10,626	10,626	1,000	1,000	1,000	1,000
Expenditures:								
Personnel	-	800	-	-	2,000	2,080	2,163	2,250
Services	-	7,377	-	-	-	-	-	-
Total Expenditures	-	8,177	-	-	2,000	2,080	2,163	2,250
Net Results From Operations	2,129	(2,770)	10,626	10,626	(1,000)	(1,080)	(1,163)	(1,250)
Change in Fund Balance	2,129	(2,770)	10,626	10,626	(1,000)	(1,080)	(1,163)	(1,250)
Beginning Fund Balance	47,847	49,976	750	47,206	57,832	56,832	55,752	54,589
Ending Fund Balance	\$ 49,976	\$ 47,206	\$ 11,376	\$ 57,832	\$ 56,832	\$ 55,752	\$ 54,589	\$ 53,339

**ENGINEER'S ESTIMATE FUND
REVENUES AND EXPENDITURES**



**ENGINEER'S ESTIMATE FUND
UNRESERVED FUND BALANCE**



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 237
Department 33950 - Engineer's Estimate Fund**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %
Personnel						
40110 Regular Wages	\$ -	\$ 543	\$ -	\$ -	\$ 1,320	\$ 1,320 -
40210 FICA	-	41	-	-	80	80 -
40221 PERS	-	119	-	-	300	300 -
40321 Health Insurance	-	96	-	-	298	298 -
40322 Life Insurance	-	1	-	-	2	2 -
	-	800	-	-	2,000	2,000 -
Services						
43011 Contractual Services	-	7,377	-	-	-	- -
Total: Services	-	7,377	-	-	-	- -
Department Total	\$ -	\$ 8,177	\$ -	\$ -	\$ 2,000	\$ 2,000 -

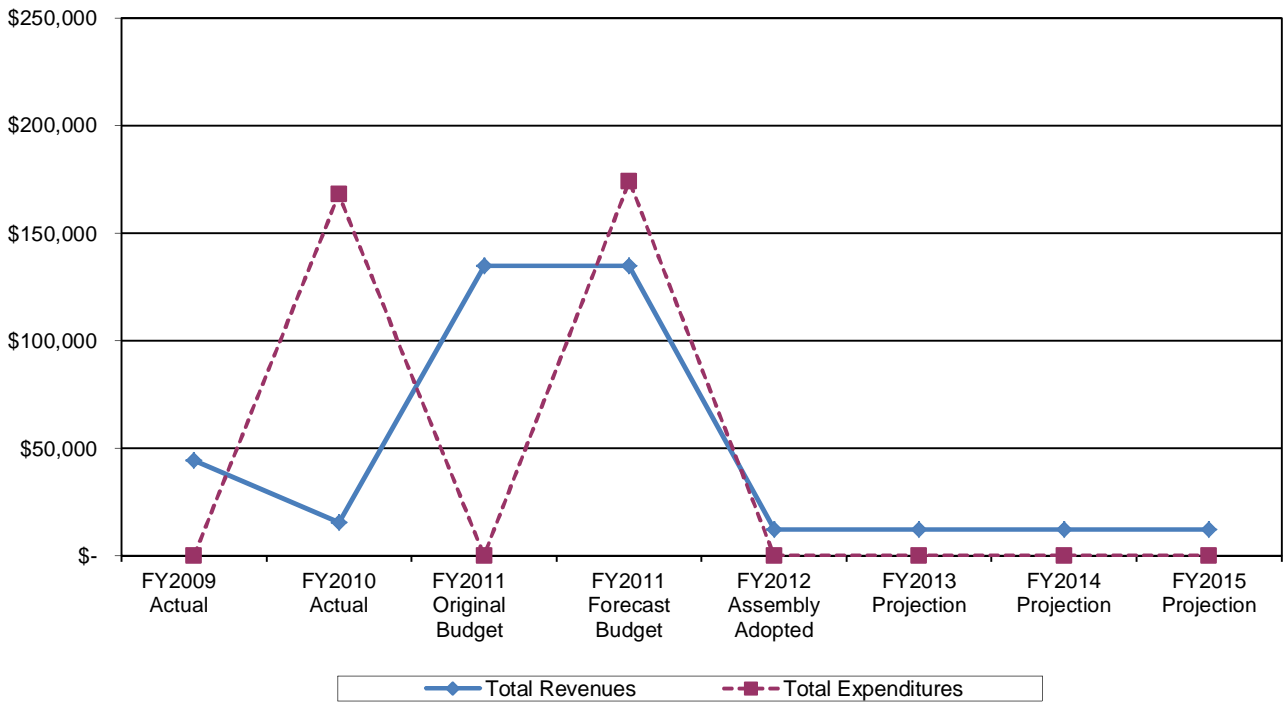
LINE-ITEM EXPLANATIONS

43011 Contractual Services. No projects have been identified that require preliminary cost estimates.

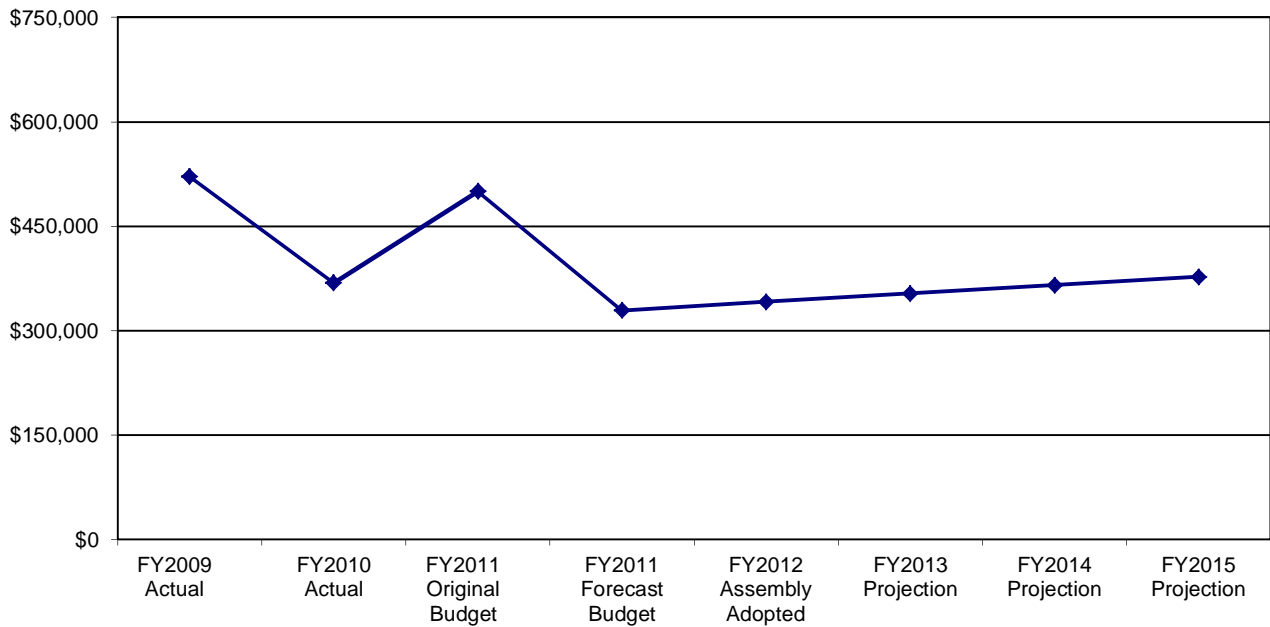
Fund: 238 RIAD Match Fund - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
Interest Earnings	\$ 22,106	\$ 15,288	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Total Revenues	22,106	15,288	12,000	12,000	12,000	12,000	12,000	12,000
Operating Transfers From:								
Special Revenue Fund	22,173		122,872	122,872	-	-	-	-
Total Operating Transfer	22,173	-	122,872	122,872	-	-	-	-
Total Revenues and Operating Transfers	44,279	15,288	134,872	134,872	12,000	12,000	12,000	12,000
Expenditures:								
Services	-	168,049	-	174,129	-	-	-	-
Total Expenditures	-	168,049	-	174,129	-	-	-	-
Total Expenditures and Operating Transfers	-	168,049	-	174,129	-	-	-	-
Net Results From Operations	44,279	(152,761)	134,872	(39,257)	12,000	12,000	12,000	12,000
Change in Fund Balance	44,279	(152,761)	134,872	(39,257)	12,000	12,000	12,000	12,000
Beginning Fund Balance	476,898	521,177	365,128	368,416	329,159	341,159	353,159	365,159
Ending Fund Balance	\$ 521,177	\$ 368,416	\$ 500,000	\$ 329,159	\$ 341,159	\$ 353,159	\$ 365,159	\$ 377,159

RIAD MATCH FUND REVENUES AND EXPENDITURES



RIAD MATCH FUND UNRESERVED FUND BALANCE



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 238
Department 33950 - RIAD Match Fund**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %
Services						
43011 Contractual Services	\$ -	\$ 168,049	\$ -	\$ 174,129	\$ -	(\$ 174,129) -100.00%
Total: Services	-	168,049	-	174,129	-	(174,129) -100.00%
Department Total	\$ -	\$ 168,049	\$ -	\$ 174,129	\$ -	(\$ 174,129) -100.00%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. No projects have been identified as part of the FY2012 budget that require funding.

Kenai Peninsula Borough

Recreation Service Area

Fund Description

The Borough has one (1) recreation service area, the North Peninsula Recreation Service Area. This service was created in 1974 to provide recreation services for the residents of Nikiski and Tyonek.

Facilities include an enclosed swimming pool with a waterslide, multipurpose fields, a covered natural ice rink, two running trails, a skateboard park, two racquetball courts with exercise area and a community center. The community center currently includes a Teen Center, Full Swing Golf Simulator, Gymnasium used for sporting activities and leagues, a banquet room and classroom space used for rentals for small and large group gatherings.

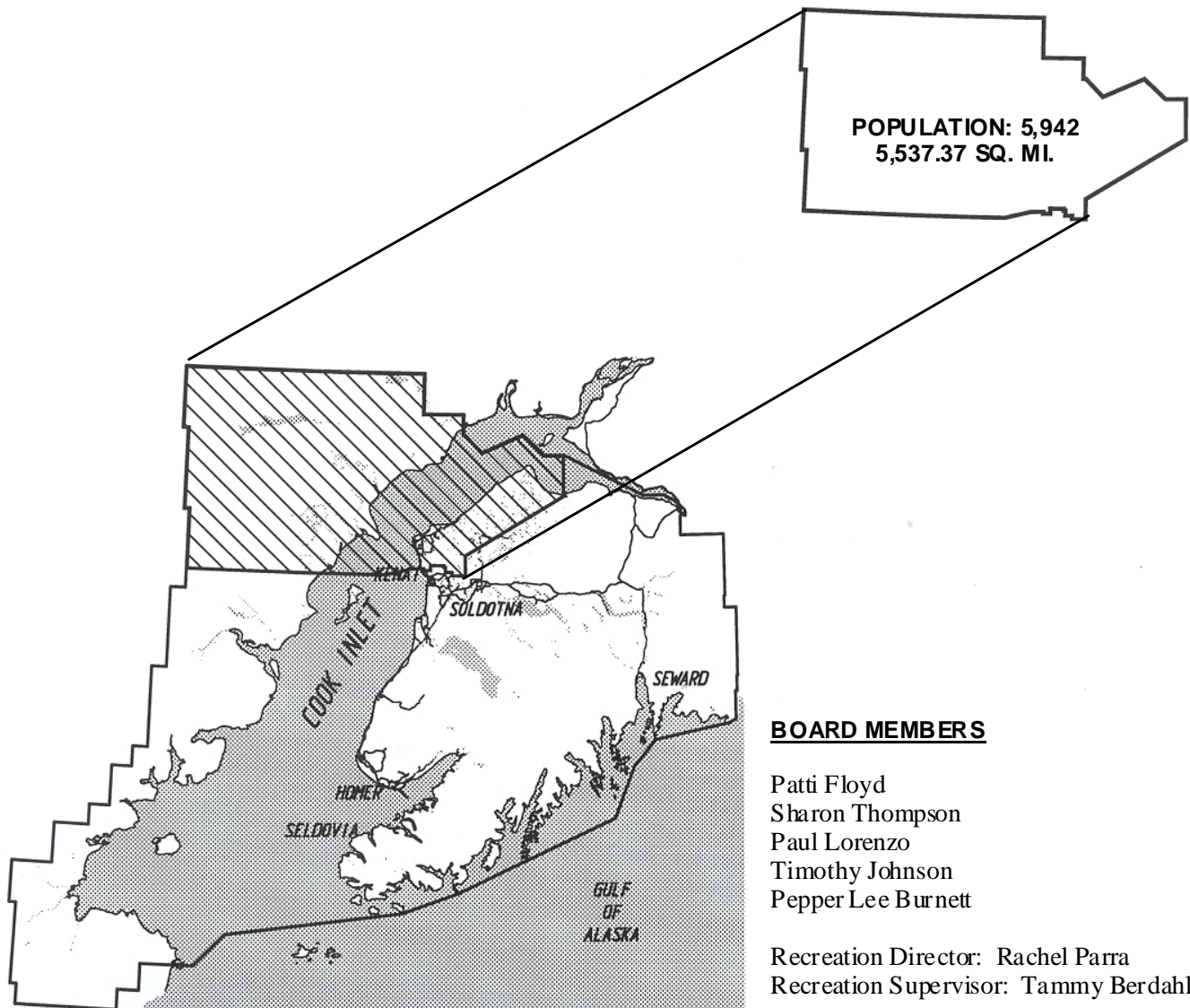
The major source of revenue is property taxes, additional funding provided through user fees, state grants and interest earnings.

NORTH PENINSULA RECREATION SERVICE AREA

The recreation service area was formed to provide recreation services for the Nikiski and Tyonek area residents. Established in 1974, five elected members serve on its board. The service area has six full-time employees, one 3/4 time and two permanent part-time positions. Programs include youth basketball, volleyball, flag football, dodge ball, hockey, teen night, open gym schedule, and arts and crafts. The service area sponsors "Family Fun" in June as a community wide gathering. The Boys & Girls Club of South Central Alaska provides the recreation for Tyonek.

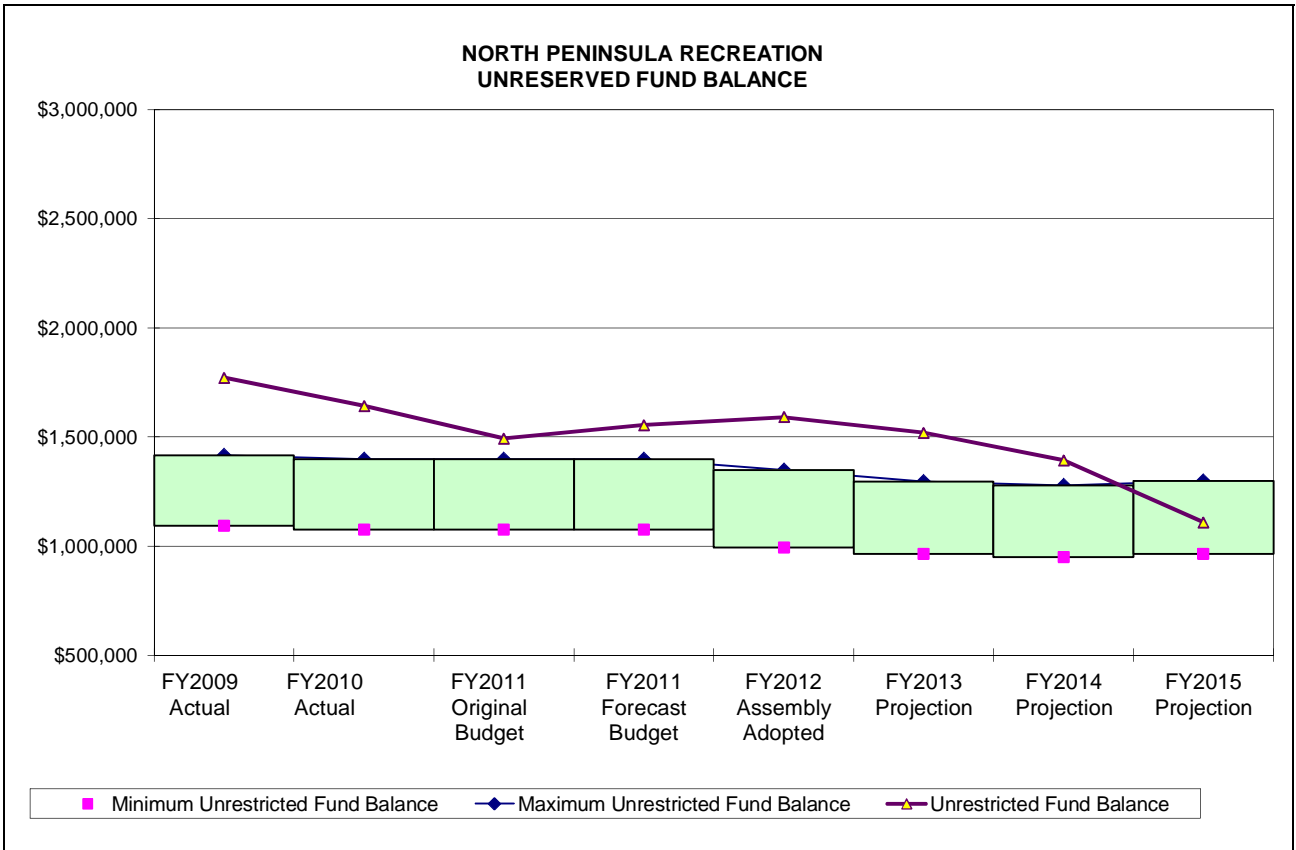
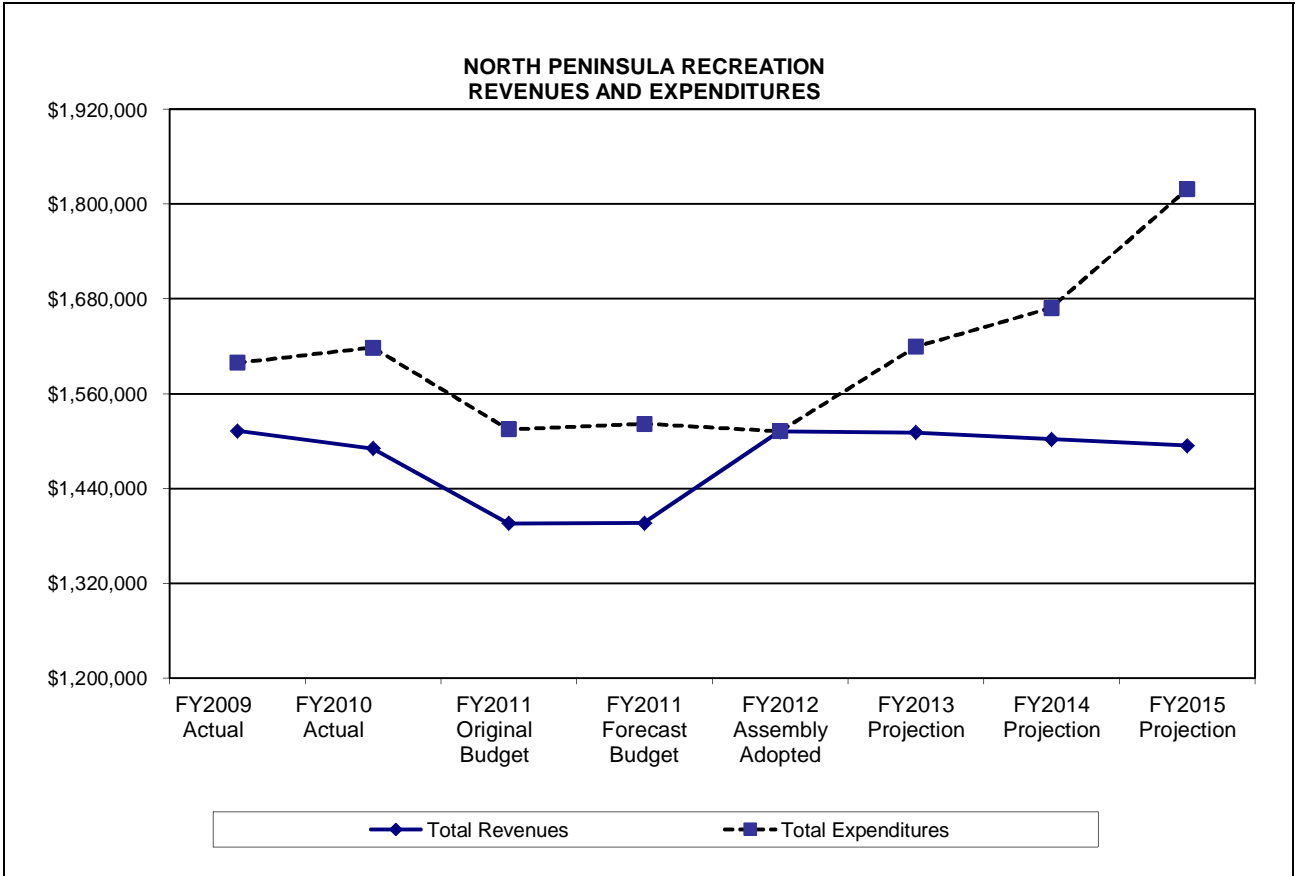
Facilities in Nikiski, operated/owned by the North Peninsula Recreation Service Area, consist of an enclosed swimming pool with waterslide, multipurpose fields, a covered natural ice rink, two running trails, skateboard park and two racquetball courts with exercise area and a community center. In 2004 the Nikiski Elementary School closed and became vacant. The service area had adopted the vacant school as our "Nikiski Community Recreation Center" (NCRC). The NCRC currently includes a Teen Center, Full Swing Golf Simulator, Gymnasium used for sporting activities and leagues, and a banquet room and classroom space used for rentals for small and large group gatherings. Plans for future limited renovation of the Nikiski Community Recreation Center are on the drawing board. This would provide additional square footage for programs and facility use.

Revenues are derived primarily through property tax. The mill rate for fiscal year 2012 is 1.00 mills. Other revenues include facility user fees, program fees, and interest income.



Fund: 225 North Peninsula Recreation Service Area - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	651,739	624,237	583,372	583,372	696,656	710,589	724,801	739,297
Personal	30,567	35,489	35,979	35,979	36,708	36,708	36,708	36,708
Oil & Gas (AS 43.56)	443,431	499,012	518,570	518,570	518,866	498,111	473,206	449,546
	<u>1,125,737</u>	<u>1,158,738</u>	<u>1,137,921</u>	<u>1,137,921</u>	<u>1,252,230</u>	<u>1,245,408</u>	<u>1,234,715</u>	<u>1,225,551</u>
Mill Rate	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenues:								
Property Taxes								
Real	\$ 649,116	\$ 629,359	\$ 583,372	\$ 583,372	\$ 696,656	\$ 710,589	\$ 724,801	\$ 739,297
Personal	30,502	37,037	35,259	35,259	35,974	35,974	35,974	35,974
Oil & Gas (AS 43.56)	442,577	484,775	518,570	518,570	518,866	498,111	473,206	449,546
Interest	1,611	2,206	4,946	5,144	5,350	5,564	5,787	6,018
Flat Tax	2,714	2,306	2,866	2,923	2,900	2,958	3,017	3,077
Motor Vehicle Tax	17,186	16,597	15,467	15,467	15,467	15,931	16,409	16,901
Total Property Taxes	<u>1,143,706</u>	<u>1,172,280</u>	<u>1,160,480</u>	<u>1,160,735</u>	<u>1,275,213</u>	<u>1,269,127</u>	<u>1,259,194</u>	<u>1,250,813</u>
State Revenue	47,728	22,356	-	-	-	-	-	-
Interest Earnings	102,509	65,909	47,263	47,263	46,634	47,724	45,599	41,801
Other Revenue	218,888	230,075	188,000	188,000	190,000	193,800	197,676	201,630
Total Revenues	<u>1,512,831</u>	<u>1,490,620</u>	<u>1,395,743</u>	<u>1,395,998</u>	<u>1,511,847</u>	<u>1,510,651</u>	<u>1,502,469</u>	<u>1,494,244</u>
Expenditures:								
Personnel	789,790	861,233	830,427	840,179	884,350	919,724	956,513	994,773
Supplies	100,420	102,486	109,800	109,800	113,500	115,770	118,085	120,447
Services	457,743	444,007	518,261	502,815	474,484	483,974	493,653	503,526
Capital Outlay	12,292	10,506	6,500	18,946	-	-	-	-
Interdepartmental Charges	38,894	-	-	-	-	-	-	-
Total Expenditures	<u>1,399,139</u>	<u>1,418,232</u>	<u>1,464,988</u>	<u>1,471,740</u>	<u>1,472,334</u>	<u>1,519,468</u>	<u>1,568,252</u>	<u>1,618,747</u>
Operating Transfers To:								
Capital Projects Fund	200,000	200,000	50,000	50,000	40,000	100,000	100,000	200,000
Total Operating Transfers	<u>200,000</u>	<u>200,000</u>	<u>50,000</u>	<u>50,000</u>	<u>40,000</u>	<u>100,000</u>	<u>100,000</u>	<u>200,000</u>
Total Expenditures and Operating Transfers	<u>1,599,139</u>	<u>1,618,232</u>	<u>1,514,988</u>	<u>1,521,740</u>	<u>1,512,334</u>	<u>1,619,468</u>	<u>1,668,252</u>	<u>1,818,747</u>
Net Results From Operations	(86,308)	(127,612)	(119,245)	(125,742)	(487)	(108,817)	(165,783)	(324,503)
Projected Lapse (2.5%)	-	-	36,625	36,794	36,808	37,987	39,206	40,469
Change in Fund Balance	(86,308)	(127,612)	(82,620)	(88,948)	36,321	(70,830)	(126,576)	(284,034)
Beginning Fund Balance	1,857,331	1,771,023	1,575,404	1,643,411	1,554,463	1,590,784	1,519,954	1,393,378
Ending Fund Balance	<u>\$ 1,771,023</u>	<u>\$ 1,643,411</u>	<u>\$ 1,492,784</u>	<u>\$ 1,554,463</u>	<u>\$ 1,590,784</u>	<u>\$ 1,519,954</u>	<u>\$ 1,393,378</u>	<u>\$ 1,109,344</u>



Fund: 225 North Peninsula Recreation Service Area
Dept: 61110

Department Function

Mission: To provide recreation programs for the public, including swimming lessons, water safety, recreation, and sports programs. Promote health and safety through education, participation, and recreation. Maintain and operate the following facilities: Nikiski Pool, Exercise Room with Racquetball/Wally ball courts, Jason Peterson Memorial (JPM) Ice Rink, Nikiski Community Trails and Nikiski Pool Trails, Multi-Purpose Fields, Playgrounds, Skateboard Park, and the Nikiski Community Recreation Center (NCRC).

Major long-term issues and concerns:

- Long-term plans for the Nikiski Community Recreation Center facility.
- Declining assessments in the service area, as well as increased costs of doing business.
- Temporary staff turnover and salaries.

Objectives FY2012/Budget highlights:

- Develop plans for the North Peninsula Recreation Trails Expansion.
- Purchase new taxpayer system software for membership management. It will provide a working database with parcel and family member information.
- Continue to explore options for energy conservation and renewable resources.
- Secure additional funding through state and federal programs to supplement the capital projects plans.
- NPRSA Board of Directors to develop 5 year plan for the service area.

Previous year accomplishments:

- Completed the Nikiski Community Recreation Center renovations, which included all new bathrooms, locker rooms, a family changing room, and a new fire & security system. Also completed renovations in the banquet room.
- Completed installation of new lighting in the natatorium, which has resulted in less electricity consumption.
- Purchased new exercise equipment for the NPRSA exercise room.
- Increased Learn to Swim programs by approximately 30%.
- Increased program attendance and rentals at the NCRC.

Significant budgetary changes:

- Due to budget requirements/guidelines, reductions have been made in supplies, services, capital outlay, and capital transfers to meet those guidelines. These reductions are not a result of changes to operational costs.

Key Measures

	FY2009	FY2010	FY2011	FY2012
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Staffing History¹	13.25	14.25	14.25	14.25
Participants/Users				
Nikiski Pool	53,451	55,279	54,000	54,000
Recreation*	229	282	350	350
Courts & Exercise	1,558	1,229	2,000	2,000
Summer Camp	413	383	400	400
NCRC Users**	2,855	1,967	2,500	2,500
NCRC Facility Rentals	58	98	75	75
NCRC Rental Attendance	4,632	6,386	6,000	6,000
Other Program Participants***	1,341	1,482	1,500	1,500

¹This includes 5 ¾ Full Time Equivalents who work in a temporary capacity as lifeguards, clerks, and maintenance personnel.

*Includes: Flag Football, Basketball, Volleyball, Dodgeball

**Includes: Gym Activities, Teen Center, Full Swing Golf, Skate Park, Arts n Crafts Classes, Walking

***Includes: Various recreation events and programs

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 225

Department 61110 - North Peninsula Recreation Administration

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 344,717	\$ 366,328	\$ 371,407	\$ 371,407	\$ 394,980	\$ 23,573	6.35%
40120 Part Time Wages	131,041	151,720	150,153	150,153	150,153	-	0.00%
40130 Overtime Wages	3,083	2,590	2,940	5,940	3,153	(2,787)	-46.92%
40210 FICA	38,762	42,509	44,441	44,441	46,893	2,452	5.52%
40221 PERS	128,031	108,364	84,986	84,986	90,387	5,401	6.36%
40321 Health Insurance	96,773	139,592	131,071	137,823	144,500	6,677	4.84%
40322 Life Insurance	700	597	957	957	1,016	59	6.17%
40410 Leave	38,845	46,582	44,472	44,472	51,972	7,500	16.86%
40511 Other Benefits	7,838	2,951	-	-	1,296	1,296	-
Total: Personnel	789,790	861,233	830,427	840,179	884,350	44,171	5.26%
Supplies							
42110 Office Supplies	3,214	3,531	3,800	3,800	3,800	-	0.00%
42120 Computer Software	132	100	1,500	500	9,200	8,700	1740.00%
42210 Operating Supplies	58,905	60,467	63,000	64,000	61,000	(3,000)	-4.69%
42230 Fuel, Oils and Lubricants	2,352	2,137	3,500	3,500	3,000	(500)	-14.29%
42250 Uniforms	2,910	2,634	3,000	3,000	2,400	(600)	-20.00%
42310 Repair/Maint Supplies	24,308	24,526	25,000	24,500	25,000	500	2.04%
42360 Motor Vehicle Supplies	248	207	1,000	500	500	-	0.00%
42410 Small Tools	566	948	1,000	1,500	1,000	(500)	-33.33%
42424 Safety Supplies	-	583	-	500	-	(500)	-100.00%
42960 Recreational Supplies	7,785	7,353	8,000	8,000	7,600	(400)	-5.00%
Total: Supplies	100,420	102,486	109,800	109,800	113,500	3,700	3.37%
Services							
43011 Contractual Services	28,703	31,061	30,496	31,596	31,572	(24)	-0.08%
43014 Physical Examinations	-	-	500	500	500	-	0.00%
43019 Software Licensing	657	347	-	-	-	-	-
43110 Communications	7,349	6,062	7,500	7,450	7,500	50	0.67%
43140 Postage	2,928	2,261	3,500	2,200	2,500	300	13.64%
43210 Transportation/Subsistence	12,611	16,676	15,052	15,052	12,588	(2,464)	-16.37%
43260 Training	2,250	2,163	3,100	3,400	2,515	(885)	-26.03%
43310 Advertising	8,173	7,005	7,500	7,500	7,500	-	0.00%
43410 Printing	2,742	1,499	2,800	2,000	2,000	-	0.00%
43510 Insurance Premium	55,000	67,153	67,258	67,258	60,654	(6,604)	-9.82%
43610 Utilities	220,594	190,224	238,500	228,050	215,500	(12,550)	-5.50%
43750 Vehicle Maintenance	2,080	1,622	2,500	3,150	2,000	(1,150)	-36.51%
43780 Buildings/Grounds Maintenance	40,634	39,006	50,000	42,404	40,500	(1,904)	-4.49%
43810 Rents and Operating Leases	67,110	71,938	82,555	84,555	82,555	(2,000)	-2.37%
43920 Dues and Subscriptions	1,199	1,057	1,000	1,200	1,000	(200)	-16.67%
43960 Recreation Program Expenses	5,713	5,933	6,000	6,500	5,600	(900)	-13.85%
Total: Services	457,743	444,007	518,261	502,815	474,484	(28,331)	-5.63%
Capital Outlay							
48120 Office Machines	-	-	-	5,523	-	(5,523)	-100.00%
48710 Minor Office Equipment	3,672	1,860	-	8,008	-	(8,008)	-100.00%
48720 Minor Office Furniture	400	1,168	-	-	-	-	-
48730 Minor Communications Equipment	69	266	-	2,750	-	(2,750)	-100.00%
48740 Minor Machines & Equipment	6,091	3,945	4,000	165	-	(165)	-100.00%
48755 Minor Recreational Equipment	2,060	3,267	2,500	2,500	-	(2,500)	-100.00%
Total: Capital Outlay	12,292	10,506	6,500	18,946	-	(18,946)	-100.00%
Transfers							
50459 North Pen Rec Capital Projects	200,000	200,000	50,000	50,000	40,000	(10,000)	-20.00%
Total: Transfers	200,000	200,000	50,000	50,000	40,000	(10,000)	-20.00%
Interdepartmental Charges							
61990 Admin Service Fee	38,894	-	-	-	-	-	-
Total: Interdepartmental Charges	38,894	-	-	-	-	-	-
Department Total	\$ 1,599,139	\$ 1,618,232	\$ 1,514,988	\$ 1,521,740	\$ 1,512,334	\$ (2,654)	-0.17%

Fund 225

Department 61110 - North Peninsula Recreation Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Recreation Director, Recreation Supervisor, Pool Supervisor, Maintenance Mechanic II, 1¼ Shift Supervisors, Secretary, 1¼ Lifeguards, a ½ time Instructor-Lifeguard, and the equivalent of 5¼ FTE's who work in a temporary capacity as lifeguards, clerks, recreation assistants and maintenance personnel.

43011 Contractual Services. Includes contract with Boys & Girls Club to provide services and programs for the village of Tyonek (\$14,000), Siemens air handler diagnostic/support (\$9,324), fire alarm inspections (\$1,300), security and fire alarm monitoring (\$1,868), fire alarm service contract (\$1,420), software support (\$1,610), Water testing (\$750) and miscellaneous smaller contracts (\$1,300.)

42120 Computer Software. Increase for purchase of taxpayer system software.

43210 Transportation/Subsistence. Decrease due to sending one less individual to the National Recreation & Parks Congress. Travel to National Recreation and Parks Congress, Athletic Business conference, National Aquatic Conference, Alaska Recreation and Parks Conference and miscellaneous travel within Borough.

43810 Rents & Operating Leases. For utility, insurance and maintenance cost associated with operating the Nikiski Community Recreation Center.

50459 Transfer to Capital Projects Fund. Transfer of funds necessary to fund capital improvement projects.

For capital projects information on this department - See the Capital Projects Section - Pages 302, 305 & 316

Kenai Peninsula Borough

Education Special Revenue Funds

The Borough has two (2) Special Revenue Funds that have been established for school purposes: the School Fund and the Postsecondary Education Fund.

School Fund

The School Fund records activity associated with operational funding the Borough provides the Kenai Peninsula Borough School District. Operational funding for the FY12 budget year is \$43,251,135.

Operational funding for the school district is appropriated as follows: \$33,866,882 for local effort and in-kind of \$9,384,253 consisting of \$6,555,898 for maintenance, \$81,145 for utilities, \$2,567,925 for property and liability insurance and worker's compensation, \$60,000 for audit cost, and \$119,285 for custodial services. The Borough controls the budget for in-kind expenditures; local effort is controlled by the School District.

Revenue for the School Fund is provided by the Borough's General Fund and is generated from sales tax, property taxes and other revenue sources. The Borough's 3% sales tax is dedicated for schools.

In addition to operational funding, the Borough also provides funding of \$2,403,770 for school related debt of which \$1,682,639 is expected to be reimbursed from the State of Alaska, and \$950,000 for school district capital projects. Total funding provided for school purposes is \$46,614,905; net of State reimbursement, the amount is \$44,932,266. Sales tax revenues provide approximately **64%** of the Borough's funding provided for schools, the balance comes from property taxes and other revenue sources.

KEY MEASURES					
	FY08	FY09	FY10	FY11	FY12
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
# of students	9,250	9,256	9,145	9,025	9,107
Operational Funding					
Funding from sales tax	\$23,801,181	\$28,585,036	\$25,950,998	\$27,306,500	\$28,671,825
Funding from property tax	\$13,899,936	\$12,561,909	\$17,032,378	\$15,944,635	\$14,579,310
Total funding	\$37,701,117	\$41,146,945	\$42,983,376	\$43,251,135	\$43,251,135
Mill rate equivalent in funding	7.03	6.91	6.96	6.78	6.59
Borough funding per student	\$4,076	\$4,445	\$4,700	\$4,792	\$4,749
Non Operational Funding:					
School capital projects	\$1,450,000	\$1,550,000	\$1,400,471	\$1,250,000	\$ 950,000
School Debt Service (net)	\$ 707,967	\$ 717,922	\$ 705,861	\$ 703,641	\$ 731,131
Total Funding	\$39,859,084	\$43,414,867	\$45,089,708	\$45,204,776	\$44,932,266
Total mill rate equivalent in funding (net)	7.43	7.29	7.30	7.09	6.85
Equivalent mill rate, net of sales tax	2.99	2.49	3.10	2.81	2.48

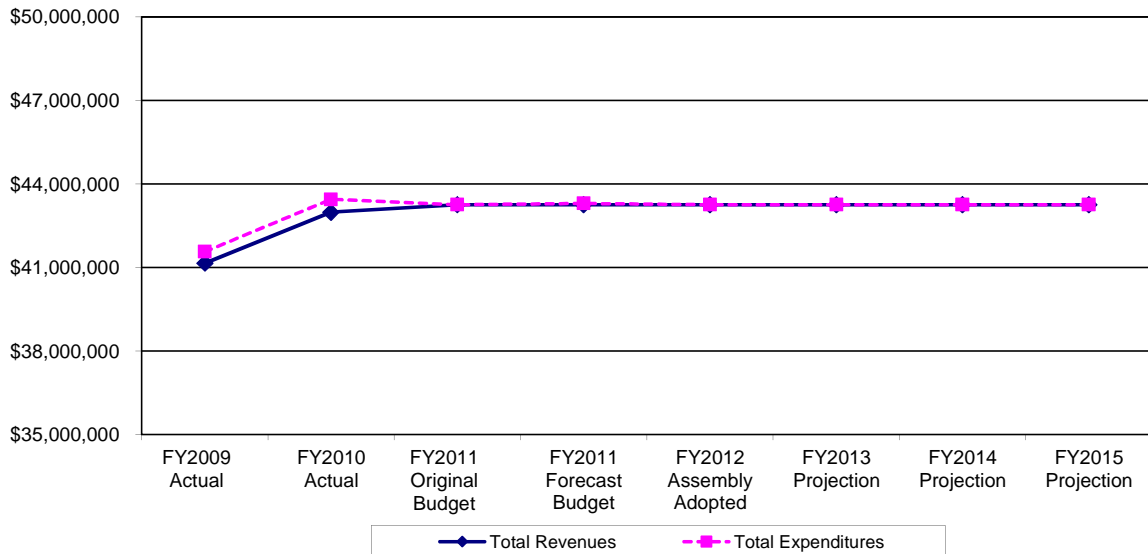
Postsecondary Education Fund

The Postsecondary Education Fund was set up to account for funding provided by the Borough to institutions that are part of the University of Alaska system. Borough voters approved funding for this program at an amount not to exceed the amount that would be generated by an areawide tax levy of .1 mills. Funding is restricted to operations and may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the Borough. Funds may not be used for capital improvements or construction of facilities.

Fund: 241 School Fund - Budget Projection

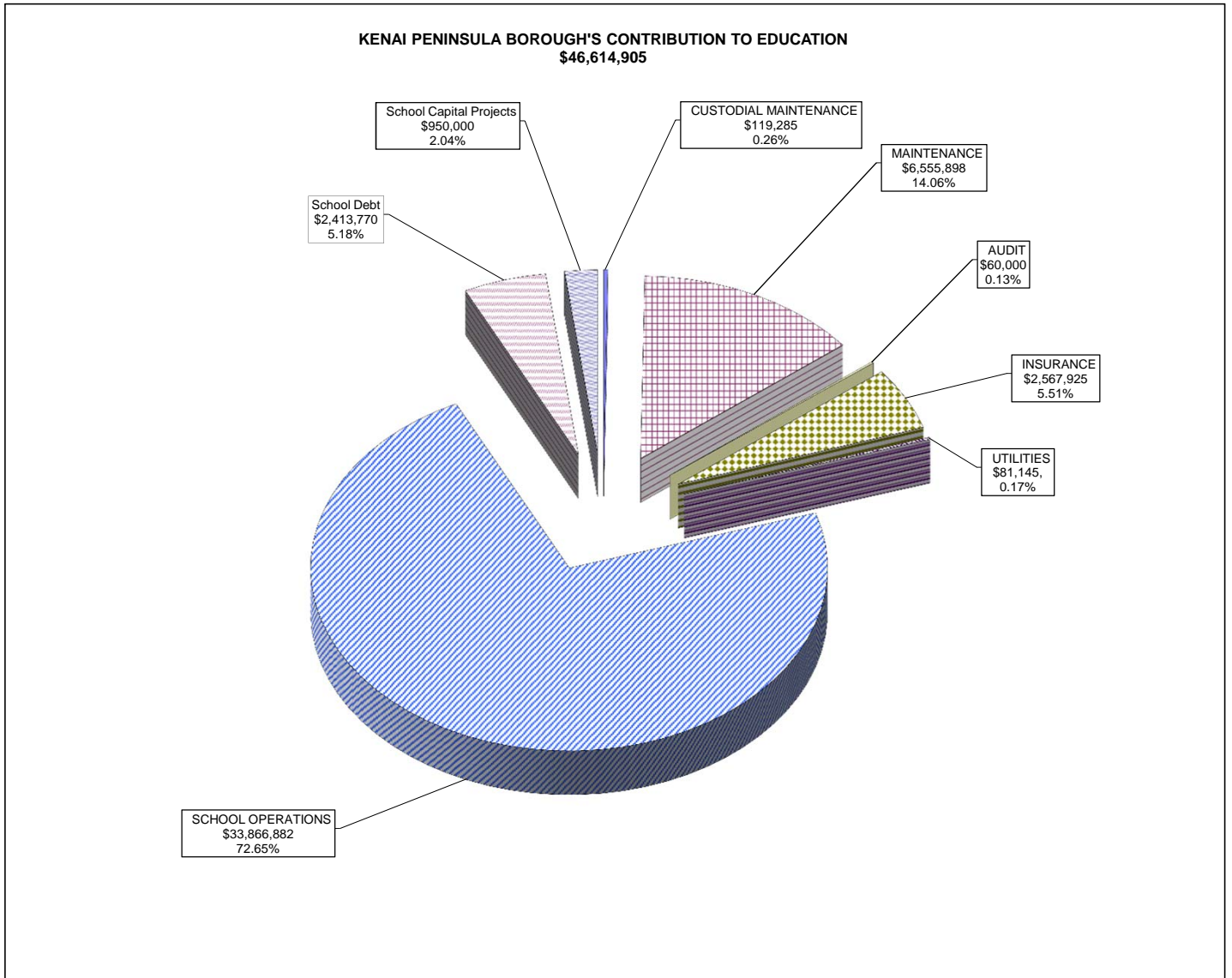
Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
State Revenue	\$ 318,676	\$ 154,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	318,676	154,064	-	-	-	-	-	-
Other Financing Sources:								
Transfers From Other Funds	41,146,945	42,983,376	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135
Total Operating Transfers	41,146,945	42,983,376	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135
Total Revenues and Other Financing Sources	41,465,621	43,137,440	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135	43,251,135
Expenditures:								
Custodial Maintenance	109,110	105,719	109,501	110,534	119,285	122,267	122,267	122,267
Maintenance	6,338,564	6,813,034	6,437,719	6,473,217	6,555,898	6,687,016	6,687,016	6,687,016
Non-Departmental:								
Audit	51,500	45,411	50,000	64,839	60,000	66,000	66,000	66,000
Insurance Premium	2,038,234	2,599,006	2,939,587	2,719,118	2,567,925	2,619,284	2,619,284	2,619,284
Utilities	75,458	67,017	78,024	78,024	81,145	82,768	82,768	82,768
School Operations	32,948,855	33,813,342	33,636,304	33,856,773	33,866,882	33,673,800	33,673,800	33,673,800
Total Expenditures	41,561,721	43,443,529	43,251,135	43,302,505	43,251,135	43,251,135	43,251,135	43,251,135
Total Expenditures and Operating Transfers	41,561,721	43,443,529	43,251,135	43,302,505	43,251,135	43,251,135	43,251,135	43,251,135
Change in Fund Balance	(96,100)	(306,089)	-	(51,370)	-	-	-	-
Beginning Fund Balance	1,202,444	1,106,344	822,089	800,255	748,885	748,885	748,885	748,885
Ending Fund Balance	1,106,344	800,255	822,089	748,885	748,885	748,885	748,885	748,885
Reserved Fund Balance	460,891	460,891	460,891	460,891	460,891	460,891	460,891	460,891
Unreserved Fund Balance	645,453	339,364	361,198	287,994	287,994	287,994	287,994	287,994
Total Fund Balance	\$ 1,106,344	\$ 800,255	\$ 822,089	\$ 748,885	\$ 748,885	\$ 748,885	\$ 748,885	\$ 748,885

**School Fund
Revenues and Expenditures**



MILL RATE EQUIVALENTS FOR THE BOROUGH'S CONTRIBUTION TO EDUCATION

EXPENDITURES	FY2009 ACTUAL		FY2010 ACTUAL		FY2011 BUDGET		FY2012 BUDGET	
	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE
	\$ 5,953,026,000	EQUIVALENT	\$ 6,174,701,000	EQUIVALENT	\$ 6,375,696,000	EQUIVALENT	\$ 6,529,250,000	EQUIVALENT
LOCAL EFFORT TO SCHOOL DISTRICT								
CUSTODIAL MAINTENANCE	\$ 109,110	0.02	\$ 105,719	0.02	\$ 109,501	0.02	\$ 119,285	0.02
MAINTENANCE	6,338,564	1.03	6,813,034	1.10	6,437,719	1.01	6,555,898	1.00
AUDIT	51,500	0.01	45,411	0.01	50,000	0.01	60,000	0.01
INSURANCE	2,038,234	0.33	2,599,006	0.42	2,939,587	0.46	2,567,925	0.39
UTILITIES	75,458	0.01	67,017	0.01	78,024	0.01	81,145	0.01
SCHOOL OPERATIONS	32,948,855	5.34	33,813,342	5.48	33,636,304	5.28	33,866,882	5.19
TOTAL LOCAL EFFORT TO SCHOOL DISTRICT	41,561,721	6.73	43,443,529	7.04	43,251,135	6.78	43,251,135	6.62
OTHER EDUCATION FUNDING								
SCHOOL DEBT	2,310,298	0.37	2,269,537	0.37	2,287,138	0.36	2,413,770	0.37
SCHOOL REVENUE CAPITAL PROJECTS	1,450,000	0.23	1,400,471	0.23	1,250,000	0.20	950,000	0.15
TOTAL OTHER EDUCATION FUNDING	3,760,298	0.61	3,670,008	0.59	3,537,138	0.55	3,363,770	0.52
TOTAL EDUCATION FROM BOROUGH	\$ 45,322,019	7.34	\$ 47,113,537	7.63	\$ 46,788,273	7.34	\$ 46,614,905	7.14



Fund:	241	School Fund
Dept:	11235	General Services – Custodial Maintenance

Department Function

Mission: Clean in and around the main Borough Administration building, including Human Resources/Risk Management annex, school district portables, records center, and Homer Annex. Administer contracts with janitorial services for the cleaning of Poppy Lane Facility.

Note: An equal number of staff are budgeted in the General Fund (see fund 100.11235, General Fund – General Services - Custodial Maintenance Division)

Major long-term issues and concerns:

- None

Objectives FY2012/ Budget highlights:

- Strive to provide a high degree of service to those we serve and respond to by creating a culture of productivity and resourcefulness for custodial staff by encouraging the best ideas and cleaning procedures and by responding to the demands of the environment.

Previous year accomplishments:

- Provided an improved level of service for the cleaning of the Poppy Lane Maintenance Facility and the Office of Emergency Management.
- Added janitorial services at the Homer Annex office.
- Maintained all assigned buildings and grounds at a satisfactory level.
- Staff moved into their own office space with a computer and telephone, allowing for better communication to respond to the needs of those served.

Significant budgetary changes:

- None.

Key Measures

	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
Staffing History	1.30	1.30	1.30	1.30

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241
Department 11235 - School Fund Custodial Maintenance**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 45,509	\$ 49,690	\$ 54,071	\$ 54,071	\$ 57,890	\$ 3,819	7.06%
40120 Temporary Wages	5,345	3,078	2,200	2,200	2,444	244	11.09%
40130 Overtime Wages	932	906	1,233	1,233	1,585	352	28.55%
40210 FICA	5,176	4,811	5,188	5,188	5,575	387	7.46%
40221 PERS	18,001	15,337	12,644	12,644	13,594	950	7.51%
40321 Health Insurance	15,417	21,638	20,046	21,079	22,100	1,021	4.84%
40322 Life Insurance	93	80	140	140	150	10	7.14%
40410 Leave	7,520	8,143	8,137	8,137	8,639	502	6.17%
40511 Other Benefits	-	-	-	-	216	216	-
Total: Personnel	97,993	103,683	103,659	104,692	112,193	7,501	7.16%
Supplies							
42110 Office Supplies	-	-	75	-	75	75	-
42210 Operating Supplies	759	803	1,725	1,725	1,023	(702)	-40.70%
42240 Janitorial Supplies	605	-	-	-	-	-	-
42310 Repair/Maintenance Supplies	-	-	-	75	-	(75)	-100.00%
42410 Small Tools	149	170	500	500	100	(400)	-80.00%
Total: Supplies	1,513	973	2,300	2,300	1,198	(1,102)	-47.91%
Services							
43011 Contractual Services	9,525	800	2,642	2,642	5,644	3,002	113.63%
43210 Transportation/Subsistence	79	54	300	300	150	(150)	-50.00%
43720 Equipment Maintenance	-	9	100	100	100	-	0.00%
Total: Services	9,604	863	3,042	3,042	5,894	2,852	93.75%
Capital Outlay							
48740 Minor Machines & Equipment	-	200	500	500	-	(500)	-100.00%
Total: Capital Outlay	-	200	500	500	-	(500)	-100.00%
Department Total	\$ 109,110	\$ 105,719	\$ 109,501	\$ 110,534	\$ 119,285	\$ 8,751	7.92%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes: .80 Custodians and .5 Lead Custodian.

Note: An equal number of staff is charged to the School District. Total custodial staff is 2.6 full time equivalent.

42210 Operating Supplies. Supplies for annex facilities.

42410 Small Tools. For replacement of small tools or minor equipment as necessary.

43011 Contractual Services. Poppy Lane, Maintenance side cleaning (\$3,484) and window cleaning of Borough Administration Building (\$2,160).

Fund 241
Dept: 41010 School Fund Maintenance Department

Department Function

Mission: To implement planned and routine maintenance programs which will extend the useful life of all buildings and prevent premature capital outlay for replacement. Through managed maintenance this department will support the Borough's facilities to provide the community with a safe environment conducive to teaching, learning and working.

Major long-term issues and concerns:

- Ability to attract, hire and retain qualified maintenance personnel and ability to maintain an adequate number of personnel to accomplish our stated mission.
- To cost effectively be able to keep up with continual added responsibilities and tasks associated with increasing regulations, aging structures, additional work requests and projects while dealing with increasing cost of materials and services.

Objectives FY2012/Budget highlights:

- Continue to improve the management of work requests by consolidating them by school and/or area. The expectation is to reduce the road time of maintenance personnel resulting in a more efficient use of manpower and reducing fuel usage and vehicle maintenance expense.
- Provide a safer working place for employees by upgrading our safety policies and providing better in-house training.
- Where practical and at scheduled replacement time, replace single cab vehicles with crew cab vehicles to allow entire crews to be transported to the job site in one vehicle rather than using two vehicles. This will result in reduction of fuel usage and vehicle maintenance expense.
- Capital Improvement budget highlights:
 - Continue to provide improvements to district electrical and HVAC systems to optimize efficiency and reliability by installing industry proven energy saving high efficiency motor drives and control systems. Provide variable frequency drive (VFD) upgrades at Nikiski High and Soldotna High.
 - Continue to address arsenic and other water quality issues at Sterling, Tustumena and McNeil Canyon.
 - Install playground equipment at Kaleidoscope school.
 - Modify boiler system manifold, air elimination equipment and expansion tank upgrade at Kenai Middle School.

Previous year accomplishments:

- Installed an additional 98 smart boards throughout the district.
- Upgraded Kalifornsky Beach special services restroom.
- General maintenance department completed over 1,000 repair maintenance work orders requested by the district.
- Processed and addressed over 11,500 work orders.

Significant budgetary changes:

- Reduction of one full-time (foreman) position.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Projected</u>
Staffing History	45.00	45.00	45.00	44.00
Number of facilities maintained	95	95	95	95
Square footage maintained	2.5 million	2.5 million	2.5 million	2.5 million
Number of work orders	11,313	11,639	11,725	11,850

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241
Department 41010 - School Fund Maintenance Department**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 2,258,169	\$ 2,387,446	\$ 2,590,136	\$ 2,590,136	\$ 2,704,914	\$ 114,778	4.43%
40120 Temporary Wages	353,589	468,531	280,000	280,000	280,000	-	0.00%
40130 Overtime Wages	17,625	28,331	43,183	43,183	46,510	3,327	7.70%
40210 FICA	222,154	246,240	254,519	254,519	266,551	12,032	4.73%
40221 PERS	856,764	731,457	598,830	598,830	626,271	27,441	4.58%
40321 Health Insurance	529,554	751,101	693,904	727,895	748,000	20,105	2.76%
40322 Life Insurance	4,955	4,087	6,537	6,537	6,813	276	4.22%
40410 Leave	351,141	382,636	325,087	325,087	357,639	32,552	10.01%
40511 Other Benefits	32,048	24,474	20,000	20,000	36,386	16,386	81.93%
Total: Personnel	4,625,999	5,024,303	4,812,196	4,846,187	5,073,084	226,897	4.68%
Supplies							
42110 Office Supplies	11,747	11,855	10,000	11,000	10,000	(1,000)	-9.09%
42120 Computer Software	5,391	3,575	3,000	-	3,000	3,000	-
42210 Operating Supplies	11,817	26,203	14,000	29,000	24,000	(5,000)	-17.24%
42230 Fuel, Oils and Lubricants	103,101	118,088	135,000	135,000	135,000	-	0.00%
42250 Uniforms	9,311	10,316	8,000	19,000	8,000	(11,000)	-57.89%
42310 Repair/Maintenance Supplies	628,831	700,158	725,000	592,007	637,210	45,203	7.64%
42360 Motor Vehicle Supplies	40,898	42,205	34,500	49,000	42,000	(7,000)	-14.29%
42410 Small Tools	25,772	26,327	20,000	21,500	20,000	(1,500)	-6.98%
42424 Safety Supplies	1,597	8,570	4,000	8,500	4,000	(4,500)	-52.94%
Total: Supplies	838,465	947,297	953,500	865,007	883,210	18,203	2.10%
Services							
43011 Contractual Services	23,697	55,031	50,000	95,000	30,000	(65,000)	-68.42%
43014 Physical Examinations	1,775	481	2,000	2,000	1,500	(500)	-25.00%
43015 Water/Air Sample Test	8,658	16,863	10,250	14,017	10,250	(3,767)	-26.87%
43019 Software Licensing	14,068	27,596	10,000	10,633	10,000	(633)	-5.95%
43050 Solid Waste Fees	327	593	750	750	750	-	0.00%
43110 Communications	29,705	27,780	25,000	25,000	25,000	-	0.00%
43140 Postage	50	51	400	400	50	(350)	-87.50%
43210 Transportation/Subsistence	67,163	60,520	69,000	69,000	60,000	(9,000)	-13.04%
43211 Per Diem	43,712	44,950	50,000	60,000	40,000	(20,000)	-33.33%
43250 Freight and Express	11,941	11,579	12,000	12,000	12,000	-	0.00%
43260 Training	13,269	8,836	15,000	13,000	12,000	(1,000)	-7.69%
43310 Advertising	10,189	827	1,500	1,500	1,000	(500)	-33.33%
43410 Printing	36	745	600	600	600	-	0.00%
43610 Utilities	110,967	91,146	107,640	107,640	107,000	(640)	-0.59%
43720 Equipment Maintenance	1,807	6,256	3,000	3,773	4,500	727	19.27%
43750 Vehicle Maintenance	2,860	2,171	5,000	5,000	5,000	-	0.00%
43764 Snow Removal	384,941	356,991	340,000	376,127	340,000	(36,127)	-9.61%
43780 Buildings/Grounds Maintenance	153,833	153,313	160,000	124,200	112,500	(11,700)	-9.42%
43810 Rents & Operating Leases	8,317	9,925	8,000	12,500	8,000	(4,500)	-36.00%
43812 Equipment Replacement Pymt.	155,782	142,934	158,791	158,791	180,519	21,728	13.68%
43920 Dues and Subscriptions	5,588	4,587	5,000	5,000	5,000	-	0.00%
Total: Services	1,048,685	1,023,175	1,033,931	1,096,931	965,669	(131,262)	-11.97%

Fund 241
Department 41010 - School Fund Maintenance Department - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Capital Outlay							
48210 Communication Equipment	-	9,328	-	-	-	-	-
48311 Machinery & Equipment	37,794	58,428	7,000	-	-	-	-
48710 Minor Office Equipment	1,853	2,641	3,500	9,440	-	(9,440)	-100.00%
48720 Minor Office Furniture	4,285	-	1,000	160	-	(160)	-100.00%
48730 Minor Communication Equipment	1,062	696	2,500	1,500	-	(1,500)	-100.00%
48740 Minor Machines & Equipment	18,920	28,979	15,500	45,900	4,600	(41,300)	-89.98%
49433 Plan Reviews/Permit Fees	-	183	500	-	-	-	-
Total: Capital Outlay	63,914	100,255	30,000	57,000	4,600	(52,400)	-91.93%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(238,499)	(281,996)	(391,908)	(391,908)	(370,665)	21,243	-5.42%
Total: Interdepartmental Charges	(238,499)	(281,996)	(391,908)	(391,908)	(370,665)	21,243	-5.42%
Department Total	\$ 6,338,564	\$ 6,813,034	\$ 6,437,719	\$ 6,473,217	\$ 6,555,898	\$ 82,681	1.28%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Director of Maintenance, 2 Maintenance Foremen, 1 Project Manager, 1 Lead Electrician, 5 Electricians I/II, 1 Lead Automotive and Diesel Mechanic, 2 Automotive and Diesel Mechanics I/II, 1 Lead Energy Systems Mechanic, 4 Energy Systems Mechanics I/II, 1 Lead Painter, 3 Painters I/II, 1 Electronics Technician I/II, 2 Locksmith-General Maintenance Mechanics I/II, 1 Lead Energy Systems Mechanic/ Plumber (Homer) 1 Plumber, 3 Lead General Maintenance Mechanics, 5 General Maintenance Mechanics I/II, 2 Millwright-General Maintenance Mechanics I/II, 1 Plumber-General Maintenance Mechanic I/II, 1 Water treatment Operator, 2 Carpenters-General Maintenance, 1 Safety/Asbestos Coordinator, 1 Administrative Assistant, 1 Secretary-Dispatcher (Homer), 1 Clerk-Dispatcher.

Deleted: 1 Maintenance Foreman

40120 Temporary Wages. To cover certain services such as landscaping, painting and general maintenance.

42210 Operating Supplies. Increase reflects items that were previously charged elsewhere.

42360 Repair/Maintenance Supplies. Supplies needed for maintenance of school facilities.

42360 Motor Vehicle Supplies. Increased to reflect actual spending history and to reflects the cost of items that were previously charged elsewhere.

43011 Contractual Services. Reduced to reflect less services needed in FY2012 (Tritium sign disposal occurred in FY2011).

43014 Physical Examinations. Reduction reflects anticipated costs, less employees needing this service in FY2012.

43140 Postage. Decrease reflects savings by emailing contracts and related documents versus using postal service.

43210 Transportation/Subsistence. Cost of travel to and from Borough wide school facilities and travel for training and meetings.

43211 Per Diem. Cost of per diem for maintenance employees while on travel status.

43260 Training. Decrease to reflect anticipated training expenses for FY2012.

43720 Equipment Maintenance. Increased to align with historical costs and to reflect the costs of items that have previously been charged elsewhere.

43780 Buildings/Grounds Maintenance. Decreased to align with budget guidelines.

43812 Equipment Replacement Payments. Annual payments to the Equipment Replacement Fund for the vehicles and equipment purchased.

48740 Minor Machines & Equipment. Purchase a man lift for use inside facilities.

60000 Charges (To) From Other Depts. Estimated cost to be charged to other funds including the General Fund and the School Capital Project Fund. See page 43 for summary of interdepartmental charges.

For capital projects information on this department - See the Capital Project section - Pages 302-304 & 308

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241
Department 94910 - School Fund Non-Departmental**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Services							
43012 Audit Services	\$ 51,500	\$ 45,411	\$ 50,000	\$ 64,839	\$ 60,000	\$ (4,839)	-7.46%
43510 Insurance Premium	2,038,234	2,599,006	2,939,587	2,719,118	2,567,925	(151,193)	-5.56%
43610 Utilities	75,458	67,017	78,024	78,024	81,145	3,121	4.00%
Total: Services	2,165,192	2,711,434	3,067,611	2,861,981	2,709,070	(152,911)	-5.34%
Transfers							
50241 School District Operations	32,948,855	33,813,342	33,636,304	33,856,773	33,866,882	10,109	0.03%
Total: Transfers	32,948,855	33,813,342	33,636,304	33,856,773	33,866,882	10,109	0.03%
Department Total	\$ 35,114,047	\$ 36,524,776	\$ 36,703,915	\$ 36,718,754	\$ 36,575,952	\$ (142,802)	-0.39%

LINE-ITEM EXPLANATIONS

43012 Audit Services. School district funding of annual audit, which includes State and Federal Single audit. Compliance audits, as well as financial audits, are required of the Borough and all component units.

43510 Insurance Premium. School district portion from allocation of insurance costs, including claims fees, risk management expense, general liability, fire and extended coverage, auto liability, auto physical damage, worker's compensation, educational errors and omissions, bonds, business travel, non-owned aircraft travel.

43610 Utilities. School district share of natural gas, electricity, water and sewer for administration building and administration annex buildings.

50241 School District Operations. Funding provided to school district from local sources.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241 School Fund
Expenditure Summary By Line Item**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted		
Personnel								
40110	Regular Wages	\$ 2,303,678	\$ 2,437,136	\$ 2,644,207	\$ 2,644,207	\$ 2,762,804	\$ 118,597	4.49%
40120	Temporary Wages	358,934	471,609	282,200	282,200	282,444	244	0.09%
40130	Overtime Wages	18,557	29,237	44,416	44,416	48,095	3,679	8.28%
40210	FICA	227,330	251,051	259,707	259,707	272,126	12,419	4.78%
40221	PERS	874,765	746,794	611,474	611,474	639,865	28,391	4.64%
40321	Health Insurance	544,971	772,739	713,950	748,974	770,100	21,126	2.82%
40322	Life Insurance	5,048	4,167	6,677	6,677	6,963	286	4.28%
40410	Leave	358,661	390,779	333,224	333,224	366,278	33,054	9.92%
40511	Other Benefits	32,048	24,474	20,000	20,000	36,602	16,602	83.01%
	Total: Personnel	4,723,992	5,127,986	4,915,855	4,950,879	5,185,277	234,398	4.73%
Supplies								
42110	Office Supplies	11,747	11,855	10,075	11,000	10,075	(925)	-8.41%
42120	Computer Software	5,391	3,575	3,000	-	3,000	3,000	-
42210	Operating Supplies	12,576	27,006	15,725	30,725	25,023	(5,702)	-18.56%
42230	Fuel, Oils and Lubricants	103,101	118,088	135,000	135,000	135,000	-	0.00%
42240	Janitorial Supplies	605	-	-	-	-	-	-
42250	Uniforms	9,311	10,316	8,000	19,000	8,000	(11,000)	-57.89%
42310	Repair/Maint Supplies	628,831	700,158	725,000	592,082	637,210	45,128	7.62%
42360	Motor Vehicle Supplies	40,898	42,205	34,500	49,000	42,000	(7,000)	-14.29%
42410	Small Tools and Minor	25,921	26,497	20,500	22,000	20,100	(1,900)	-8.64%
42424	Safety Equipment	1,597	8,570	4,000	8,500	4,000	(4,500)	-52.94%
	Total: Supplies	839,978	948,270	955,800	867,307	884,408	17,101	1.97%
Services								
43011	Contractual Services	33,222	55,831	52,642	97,642	35,644	(61,998)	-63.50%
43012	Audit Services	51,500	45,411	50,000	64,839	60,000	(4,839)	-7.46%
43014	Physical Examinations	1,775	481	2,000	2,000	1,500	(500)	-25.00%
43015	Water/Air Sample Test	8,658	16,863	10,250	14,017	10,250	(3,767)	-26.87%
43019	Software Licensing	14,068	27,596	10,000	10,633	10,000	(633)	-5.95%
43050	Solid Waste Fees	327	593	750	750	750	-	0.00%
43110	Communications	29,705	27,780	25,000	25,000	25,000	-	0.00%
43140	Postage	50	51	400	400	50	(350)	-87.50%
43210	Transportation/Subsistence	67,242	60,574	69,300	69,300	60,150	(9,150)	-13.20%
43211	Per Diem	43,712	44,950	50,000	60,000	40,000	(20,000)	-33.33%
43250	Freight and Express	11,941	11,579	12,000	12,000	12,000	-	0.00%
43260	Training	13,269	8,836	15,000	13,000	12,000	(1,000)	-7.69%
43310	Advertising	10,189	827	1,500	1,500	1,000	(500)	-33.33%
43410	Printing	36	745	600	600	600	-	0.00%
43510	Insurance Premium	2,038,234	2,599,006	2,939,587	2,719,118	2,567,925	(151,193)	-5.56%
43610	Utilities	186,425	158,163	185,664	185,664	188,145	2,481	1.34%
43720	Equipment Maintenance	1,807	6,265	3,100	3,873	4,600	727	18.77%
43750	Vehicle Maintenance	2,860	2,171	5,000	5,000	5,000	-	0.00%
43764	Snow Removal	384,941	356,991	340,000	376,127	340,000	(36,127)	-9.61%
43780	Building/Grounds Maintenance	153,833	153,313	160,000	124,200	112,500	(11,700)	-9.42%
43810	Rents	8,317	9,925	8,000	12,500	8,000	(4,500)	-36.00%
43812	Equipment Replacement Pymt.	155,782	142,934	158,791	158,791	180,519	21,728	13.68%
43920	Dues and Subscriptions	5,588	4,587	5,000	5,000	5,000	-	0.00%
	Total: Services	3,223,481	3,735,472	4,104,584	3,961,954	3,680,633	(281,321)	-7.10%
Capital Outlay								
48210	Communication Equipment	-	9,328	-	-	-	-	-
48311	Heavy Equipment	37,794	58,428	7,000	-	-	-	-
48710	Minor Office Equipment	1,853	2,641	3,500	9,440	-	(9,440)	-100.00%
48720	Minor Office Furniture	4,285	-	1,000	160	-	(160)	-100.00%
48730	Minor Communication Equipment	1,062	696	2,500	1,500	-	(1,500)	-100.00%
48740	Minor Machines & Equipment	18,920	29,179	16,000	46,400	4,600	(41,800)	-90.09%
49433	Plan Reviews/Permit Fees	-	183	500	-	-	-	-
	Total: Capital Outlay	63,914	100,455	30,500	57,500	4,600	(52,900)	-92.00%

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241 School Fund
Expenditure Summary By Line Item**

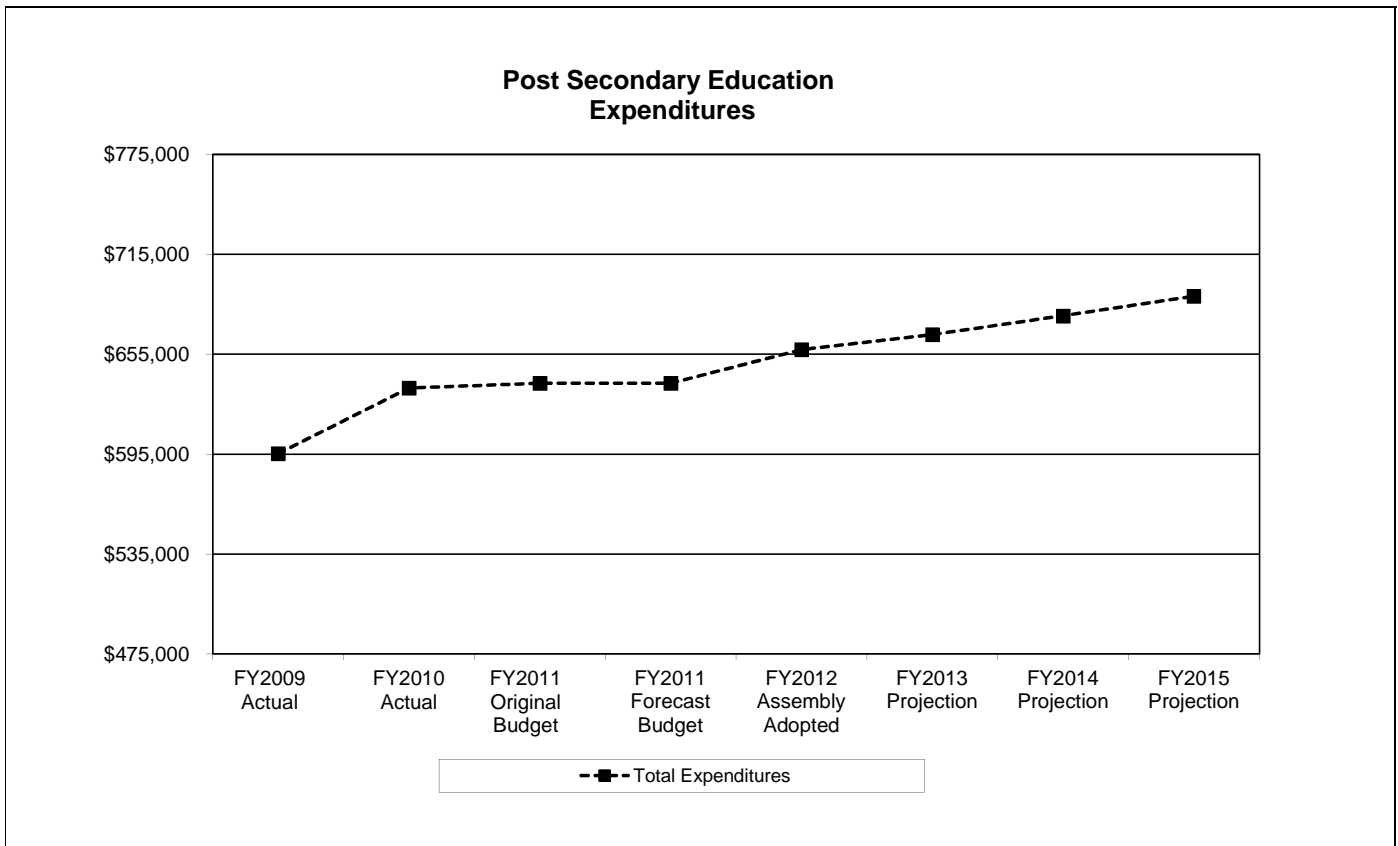
	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Transfers							
50241 School District Operations	32,948,855	33,813,342	33,636,304	33,856,773	33,866,882	10,109	0.03%
Total: Transfers	32,948,855	33,813,342	33,636,304	33,856,773	33,866,882	10,109	0.03%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(238,499)	(281,996)	(391,908)	(391,908)	(370,665)	21,243	-5.42%
Total: Interdepartmental Charges	(238,499)	(281,996)	(391,908)	(391,908)	(370,665)	21,243	-5.42%
Department Total	\$ 41,561,721	\$ 43,443,529	\$ 43,251,135	\$ 43,302,505	\$ 43,251,135	\$ (51,370)	-0.12%

This page intentionally left blank

Fund: 242 Postsecondary Education - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
Operating Transfers From: General Fund	\$ 595,302	\$ 634,773	\$ 637,570	\$ 637,570	\$ 657,791	\$ 666,885	\$ 678,107	\$ 689,854
Total Operating Transfers								
Total Revenues and Other Financing Sources	595,302	634,773	637,570	637,570	657,791	666,885	678,107	689,854
Expenditures:								
Services	595,302	634,773	637,570	637,570	657,791	666,885	678,107	689,854
Total Expenditures	595,302	634,773	637,570	637,570	657,791	666,885	678,107	689,854
Total Expenditures and Operating Transfers	595,302	634,773	637,570	637,570	657,791	666,885	678,107	689,854
Results From Operations	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Mill Rate Equivalency for Operating Transfer from the General Fund	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
---	------	------	------	------	------	------	------	------



Fund: 242	Post-Secondary Education
Dept: 78090	Kenai Peninsula College

Department Function

Mission: The mission of the Postsecondary Education fund is provide funding on an areawide basis to postsecondary education institutions that are a part of the University of Alaska system, to use in providing postsecondary programs and operations within the borough, in accordance with chapter 5.24 of the Borough Code of Ordinances.

Funding is provided by a transfer from the Borough's General Fund and the total of all funding may not exceed the amount that would be generated by an areawide tax levy of 0.1 mills.

The funding provided has the following limitations:

- No funds provided by the borough may be used for capital improvements, or construction of facilities.
- Funds may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the borough.
- No money may be utilized for the provision of programs outside the borough; this restriction includes general administrative expenses or overhead costs involved in providing programs within the borough, unless the assembly has consented by resolution to such expenses or costs being utilized in connection with a particular program.
- Institutions receiving funds must sign an agreement that its use of the funds will be in accordance with the provisions of the ordinance and that it will be responsible to refund any moneys used for purposes not authorized by the ordinance.
- Institutions receiving funding must also agree to provide an accounting for the funds received and provide verification by its auditors that the funds were used in compliance with the ordinance.

Objectives FY2012/Budget highlights

Provide funding to the Kenai Peninsula College branch of the University of Alaska – Anchorage. Funding is to be used for the following: Tuition waivers; service learning/community engagement; adult basic education/general education development; tutors in learning centers; courses at Resurrection Bay Extension; career center; Library Clerk position; operating costs at Kachemak Bay Campus; Computer Technician at Kachemak Bay Campus; Coordinator/Night staffing; Information/Registration Clerk; Financial Aid Support Clerk.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 242 Postsecondary Education
Department 78090 - Kenai Peninsula College**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %
Services						
43023 Kenai Peninsula College	\$ 595,302	\$ 634,773	\$ 637,570	\$ 637,570	\$ 657,791	\$ 20,221 3.17%
Total: Services	595,302	634,773	637,570	637,570	657,791	20,221 3.17%
Department Total	\$ 595,302	\$ 634,773	\$ 637,570	\$ 637,570	\$ 657,791	\$ 20,221 3.17%

LINE-ITEM EXPLANATIONS

43023 Kenai Peninsula College (KPC). Funding to be used as follows:

Tuition Waiver. Funding provides a partial waiver for up to six credit/semester for high school seniors wanting to enroll in college classes. In Fall 2011, students will pay \$49/credit. The requested Borough funding will cover the remaining \$105/credit. This is an increased cost of \$2/credit to high school seniors due to the UA Board of Regents approved 5% tuition rate increase effective FY12 (\$131,791).

Adult Basic Education/General Education Development. Funding provides personnel, travel, and materials to make the ABE/GED program available at Nikiski, Homer, Ninilchik, Tyonek, Seldovia, Port Graham and Nanwalek (\$113,800).

Central Peninsula - Nikiski, Ninilchik, and Tyonek	\$67,100
South Peninsula - Seldovia, Nanwalek, Port Graham, Homer	\$46,700

Summer Testing/Advising Support, Kenai River Campus. This new funding request provides a summer semester test center administrator to broaden the availability of Accuplacer testing required for all KPC students. Funding for summer advising for correct placement in Math and English courses is redirected in this request to a new Developmental Student Advisor position (\$10,800).

Courses at Resurrection Bay Extension Site, Seward. Funding provides courses in basic general requirements such as English, Psychology, Art, Speech, professional development courses and community interest courses. (\$19,000).

Career Center, Kenai River Campus. The Career Center is part of the services KPC provides to students, potential students and other Kenai Peninsula residents. The center provides workshops and individual sessions on career decision making, interest inventories, resume writing, cover letters, application forms and interviewing techniques. Borough funding provides staffing at the Kenai River Campus for 40 hours per week for ten months, an employee to assist, and materials and resources to support these activities (\$77,400).

Coordinator/Night Staffing, Kenai River Campus. Of the 200 plus courses offered at the Kenai River Campus each semester about 80 of those are evening classes. There are limited services provided for these students and no direct oversight of the evening program. This funding provides salary, benefits, and support for a 29 hr/week position (\$46,300). This position:

- Provides general advising information for evening students.
- Coordinates the evening program.
- Provides administrative staffing for evening hours, thereby improving security during the evening.
- Provides staff support for special projects.
- The night coordinator is trained in CPR, First Aid, and operation of the Automatic External Defibrillator machines.

Library Support, Kachemak Bay Campus. Funding provides 50% of the operational costs for a Library Technician to help students make the best use of the limited resource available and to maintain a level of security and accountability for the holdings. Funding also provides additional resources such as reference materials, books and databases. (\$22,000).

Instructional Support Position-Kachemak Bay Campus. Funding provides an instructional Support position for KBC faculty, staff and students taking classes in Bay View Hall, as the advisor to the KBC Student Government Association and as an administrative assistant. (\$45,100).

Information/Registration Clerk, Kachemak Bay Campus. Funding provides 50% of the cost for staffing a full-time Information/Registration clerk for the Kachemak Bay campuses (\$26,000).

Tutors - Learning Centers. Funding provides tutors at both campuses. Academic tutoring is a critical retention tool that strengthens academic skills for at risk students in specific disciplines. Learning Center Tutors are either "peer" student or non-student tutors trained and qualified in their area of expertise. The funding request reflects KPC's need to increase tutoring efforts specifically in Math and English (\$36,400).

Kenai River Campus	\$20,300
Kachemak Bay Campus	\$16,100

Developmental Student Advisor - College-wide and Kenai River Campus. (\$80,300)

College-wide Support - 70%	\$48,600
Kenai River Campus Support - 30%	\$31,700

This is a new position. This person will be assigned as the Academic Advisor for all KPC students taking developmental math and English courses. The position will be the primary point of contact for these students for assistance, will monitor their academic progress and contact them on a regular basis. Additionally, this person will review Accuplacer results (required placement test that all students must take) with individuals taking the test at the Kenai River Campus and advise them on what courses to select, based on their test results.

Student Advisor, Kachemak Bay Campus. Funding provides for a student advisor that provides retention and student success activities, academic and financial aid advising and assistance with complying admissions, selecting classes and developmental academic plans. (\$48,900).

Kenai Peninsula Borough

General Government Special Revenue Funds

The Borough has three (3) General Government special revenue funds, with annual budgets, that were established for specified purposes due to legal requirements restricting specific resources for expenditure or which are not appropriately budgeted elsewhere. These funds are the Land Trust Fund, the Disaster Relief Fund, and the Nikiski Senior Service Area Fund.

Land Trust Fund – this fund was established to account for all moneys accruing to the Borough in lieu of lands or from the use or sale of lands and to manage all Borough owned and municipal entitlement lands. The major sources of revenues are from land sales and interest earnings.

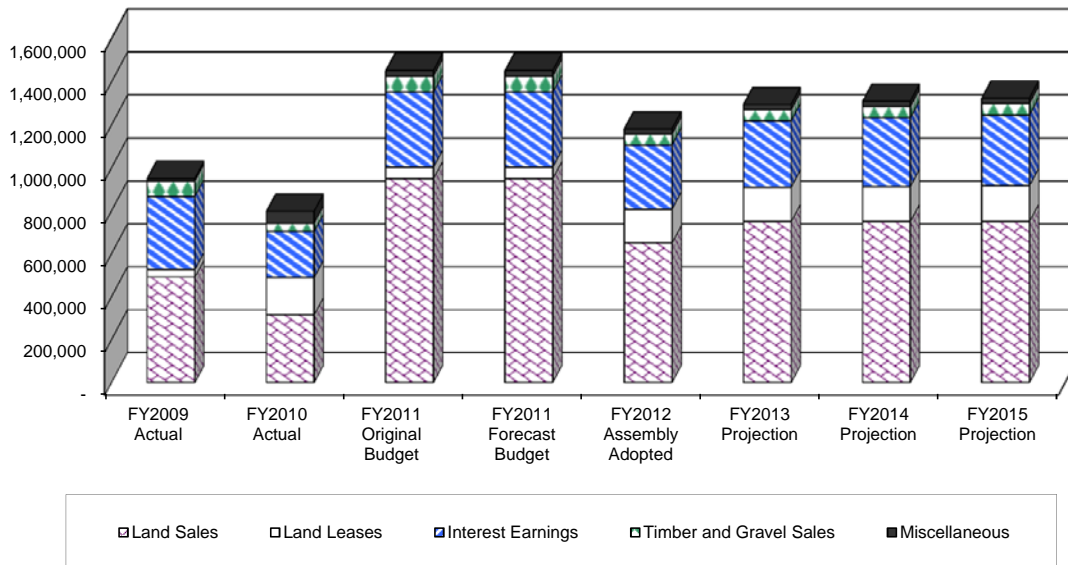
Disaster Relief Fund – this fund was established to provide funding for the initial response in the event of a disaster, and to account for funding provided by federal, state, and local sources in responding to a local, state, or federally declared disaster. In prior years, annual funding of \$50,000 was appropriated to this fund. These funds are now being included in the Office of Emergency Management budget in the General Fund. See page 71.

Nikiski Senior Service Area – the voters in the Nikiski and Tyonek area in 1993 created this service area. The purpose of the service area is to provide programs and services to seniors who live in the service area. The service area provides funding to Nikiski Senior Citizens, Inc., a non-profit organization that provides meals, transportation, social activities, and information and referral. The major source of revenue is from property taxes.

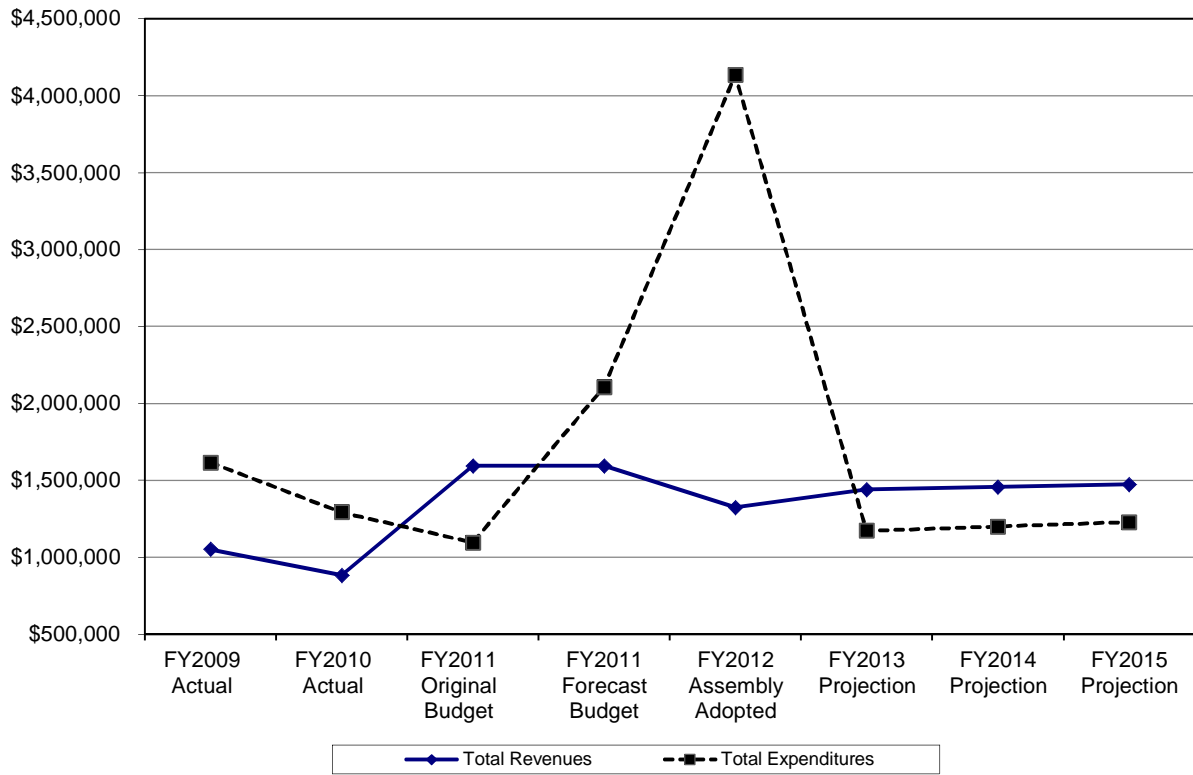
Fund: 250 Land Trust Fund - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
State Revenue	\$ 34,155	\$ 15,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue:								
Land Sales	490,656	315,715	950,000	950,000	650,000	750,000	750,000	750,000
Land Leases	35,813	172,709	52,445	52,445	156,500	159,630	162,823	166,079
Timber and Gravel Sales	71,310	38,847	75,000	75,000	50,000	51,000	52,020	53,060
Interest Earnings	340,893	215,498	350,000	350,000	300,000	310,000	320,000	330,000
Rent-NPRSA	66,434	71,171	82,555	82,555	82,555	84,206	85,890	87,608
Miscellaneous	11,005	54,223	25,000	25,000	25,000	25,000	25,000	25,000
Total Revenues	1,050,266	883,418	1,535,000	1,535,000	1,264,055	1,379,836	1,395,733	1,411,747
Operating Transfers From:								
General Fund	-	-	59,915	59,915	59,915	60,514	61,119	61,730
Total Operating Transfers	-	-	59,915	59,915	59,915	60,514	61,119	61,730
Total Revenues and Other Financing Sources	1,050,266	883,418	1,594,915	1,594,915	1,323,970	1,440,350	1,456,852	1,473,477
Expenditures:								
Personnel	466,713	490,619	490,728	493,600	504,752	524,942	545,940	567,778
Supplies	15,355	17,887	8,000	8,000	9,098	9,280	9,466	9,655
Services	500,221	777,024	583,644	1,322,990	568,522	574,207	579,949	585,748
Capital Outlay	475,084	7,046	12,500	16,352	12,500	62,500	63,750	65,025
Interdepartmental Charges	34,760	-	-	265,759	-	-	-	-
Total Expenditures	1,492,133	1,292,576	1,094,872	2,106,701	1,094,872	1,170,929	1,199,105	1,228,206
Operating Transfers To:								
Capital Projects Fund	123,390	-	-	-	3,040,000	-	-	-
Total Operating Transfers	123,390	-	-	-	3,040,000	-	-	-
Total Expenditures and Operating Transfers	1,615,523	1,292,576	1,094,872	2,106,701	4,134,872	1,170,929	1,199,105	1,228,206
Net Results From Operations	(565,257)	(409,158)	500,043	(511,786)	(2,810,902)	269,421	257,747	245,271
Projected Lapse (3%)	-	-	32,846	63,201	32,846	35,128	35,973	36,846
Change in Fund Balance	(565,257)	(409,158)	532,889	(448,585)	(2,778,056)	304,549	293,720	282,117
Beginning Fund Balance	6,101,958	5,536,701	4,498,619	5,127,543	4,678,958	1,900,902	2,205,451	2,499,171
Ending Fund Balance	\$ 5,536,701	\$ 5,127,543	\$ 5,031,508	\$ 4,678,958	\$ 1,900,902	\$ 2,205,451	\$ 2,499,171	\$ 2,781,288

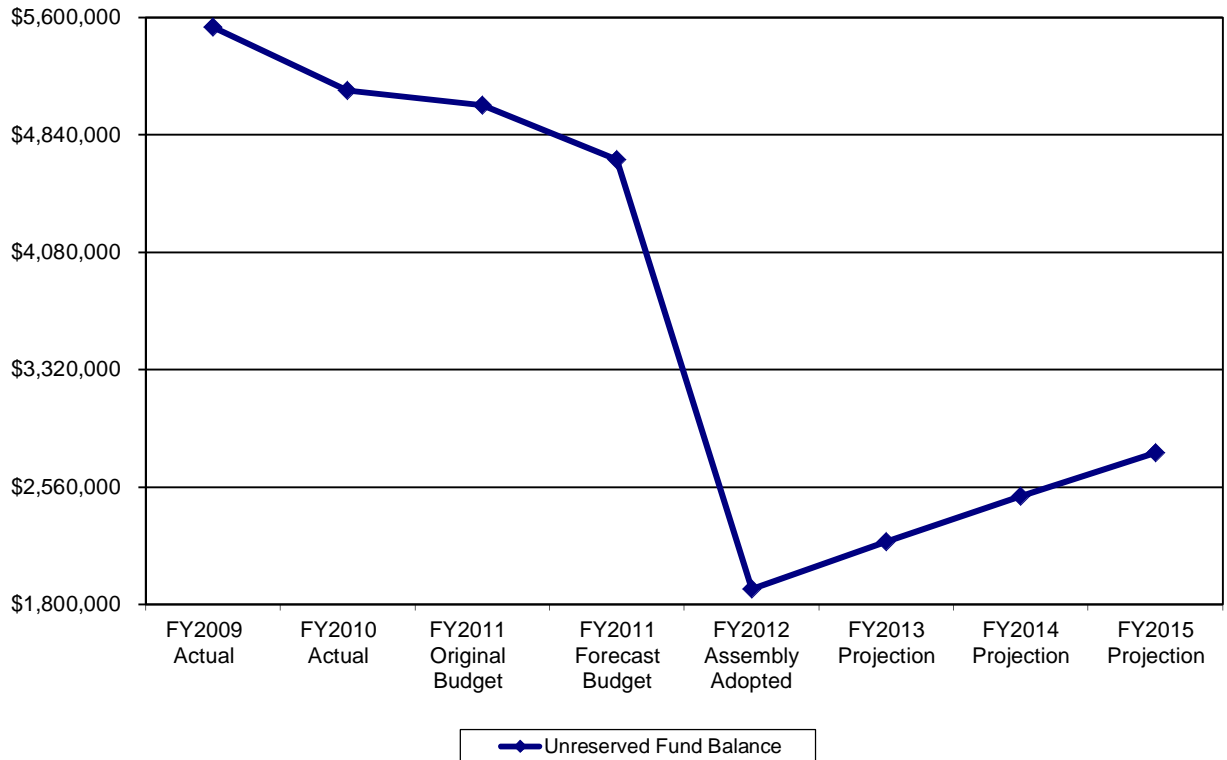
**LAND TRUST FUND
HISTORICAL AND PROJECTED REVENUES**



LAND TRUST FUND REVENUES AND EXPENDITURES



LAND TRUST FUND UNRESERVED FUND BALANCE



Fund: 250 Land Trust Fund
Dept: 21210 Land Management Administration

Department Function

Mission: Administer the Borough's land inventory and natural resources by applying and enforcing KPB Chapter 17.10. Assist Borough departments and agencies in satisfying present and future land needs. Oversee conveyance of municipal grant land entitlements under A.S. 29.65. Manage programs that provide for responsible use and protection of Borough lands and resources. Protect and enhance the Borough's Land Trust both in terms of landholdings and Land Trust Fund principle.

Major long-term issues and concerns

- Sustaining all operating costs through reoccurring revenue sources.
- Ensuring lands are available and managed for municipal needs, community growth, and land trust purposes.
- Ensuring borough land and resource code is kept meaningful and efficient.

Objectives FY2012/Budget highlights

- Complete Widgeon Woods Phase 2 Subdivision (previously budgeted).
- Develop plans for hard rock development at Seldovia Rocky Ridge Landfill site in conjunction with Solid Waste objectives.
- Audit land management facility and occupied property inventories, and establish nuisance property inventory.
- Solicit proposals for expiring lease contracts and for expiring Eagle Lake material site management agreement.
- Contract for Municipal Entitlement Surveys ASLS 2010-10, ASLS 2010-17, and ASLS 2010-18 (Previously Budgeted).

Previous year accomplishments:

- Initiated 2011 Hope Land Sale of 22 lots in Percy Hope and Discovery Park Subdivisions.
- Administered land disposal program for substandard-sized lots; recording subdivision plats and closing sales on 12 parcels.
- Conducted 2010 Land Sale of general land holdings entering into sales agreements on 8 of 14 parcels offered.
- Completed Seward Rock Quarry Phase II planning effort: Mine Engineering Plan and Operational Management Plan.
- Completed Old Mill Subdivision Voluntary Buyout ranking, due diligence, appraisal and offer to purchase tasks.
- Amended KPB 17.10 to provide for subsurface oil and gas leasing.
- Assisted City of Soldotna with Memorial Park and Airport Expansion land objectives.
- Acquired 245 & 265 North Binkley for Central Peninsula Hospital purposes.
- Negotiated Right-of-way easement and permits for Anchor Point natural gas pipeline infrastructure on borough lands/ROW.
- Obtained land use permit for the Solid Waste Department Port Graham feasibility study.

Significant Budgetary Changes:

- None.

Key Measures

	CY2007	CY2008	CY2009	CY2010	CY2011
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Staffing History	5	5	5	5	5
Land Sales	5	6	14	9	28
Land Acquisitions & Exchanges	2	5	4	5	3
Land Leases	2	3	2	1	2
Deeds of Trust (ending 12/31)	52	36	33	28	45
Active Land Leases	31	33	33	34	36
Properties Leased to KPB	14	14	15	16	16
Land Use Permits	19	24	20	20	20
Small Quantity Gravel Permits	17	16	11	8	15
Hard Rock Sales	2	0	2	1	1
ROW Utility Permits	243	192	135	131	131
Tax Foreclosed: Retained	13	0	10	0	0
Tax Foreclosed: Auctioned	18	0	19	0	0
Ordinances and Resolutions	11	24	24	18	18
Property Inspections	76	75	82	80	75
Patents – Acreage Received	959	132	261	224	3,190
Public Information: Calls	5,457	4,579	4,906	4,227	4,500
Walk-ins	3,666	3,075	3,515	2,762	3,000
Maps	1,291	1,043	1,818	1,803	1,500

Key measures are reported on a calendar year basis.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 250
Department 21210 - Land Management Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	248,398	265,168	\$ 279,058	\$ 279,058	\$ 282,120	\$ 3,062	1.10%
40120 Temporary Wages	15,194	11,966	12,000	12,000	12,000	-	0.00%
40130 Overtime Wages	492	691	1,500	1,500	1,525	25	1.67%
40210 FICA	22,458	23,810	25,340	25,340	25,742	402	1.59%
40221 PERS	92,195	73,943	62,223	62,223	63,125	902	1.45%
40321 Health Insurance	58,063	81,074	77,100	79,972	85,000	5,028	6.29%
40322 Life Insurance	524	414	694	694	701	7	1.01%
40410 Leave	29,389	33,553	32,813	32,813	33,963	1,150	3.50%
40511 Other Benefits	-	-	-	-	576	576	-
Total: Personnel	466,713	490,619	490,728	493,600	504,752	11,152	2.26%
Supplies							
42020 Signage Supplies	-	375	-	1,000	2,500	1,500	150.00%
42110 Office Supplies	4,479	2,433	2,500	2,500	2,671	171	6.84%
42120 Computer Software	-	-	500	500	1,427	927	185.40%
42210 Operating Supplies	1,138	168	2,500	1,500	500	(1,000)	-66.67%
42230 Fuel, Oils and Lubricants	113	-	500	500	500	-	0.00%
42310 Repair/Maintenance Supplies	-	3,419	500	500	1,500	1,000	200.00%
42410 Small Tools	193	47	1,500	1,500	-	(1,500)	-100.00%
Total: Supplies	5,923	6,442	8,000	8,000	9,098	1,098	13.73%
Services							
43011 Contractual Services	350,878	617,093	358,000	1,093,148	350,000	(743,148)	-67.98%
43015 Water/Air Sample Testing	-	308	-	530	-	(530)	-100.00%
43110 Communications	2,069	2,448	2,480	2,480	2,480	-	0.00%
43140 Postage	191	812	500	500	500	-	0.00%
43210 Transportation/Subsistence	7,168	6,286	12,900	11,168	12,900	1,732	15.51%
43220 Car Allowance	3,689	3,649	3,600	3,600	3,600	-	0.00%
43250 Freight and Express	-	-	75	75	75	-	0.00%
43260 Training	4,097	2,265	3,550	3,550	3,550	-	0.00%
43310 Advertising	2,239	4,606	10,000	15,400	10,000	(5,400)	-35.06%
43410 Printing	350	119	500	500	500	-	0.00%
43510 Insurance Premium	5,961	5,994	6,384	6,384	4,213	(2,171)	-34.01%
43600 Project Management	-	702	10,000	10,000	10,000	-	0.00%
43610 Utilities	5,286	4,759	4,500	4,500	5,150	650	14.44%
43720 Equipment Maintenance	810	540	2,500	2,500	2,500	-	0.00%
43750 Vehicle Maintenance	-	-	1,000	1,000	1,000	-	0.00%
43812 Equipment Replacement Pymt.	2,000	2,000	1,425	1,425	1,425	-	0.00%
43920 Dues and Subscriptions	1,414	1,746	1,260	1,260	1,305	45	3.57%
43931 Recording Fees	425	993	2,000	2,000	1,500	(500)	-25.00%
43933 Collection Fees	14	8	500	500	500	-	0.00%
43936 USAD Assessments	-	-	10,000	10,000	9,854	(146)	-1.46%
45110 Land Sale Property Tax	227	4,739	10,000	10,000	5,000	(5,000)	-50.00%
Total: Services	386,818	659,067	441,174	1,180,520	426,052	(754,468)	-63.91%
Capital Outlay							
48120 Office Machines	3,738	5,000	5,000	5,000	5,000	-	0.00%
48610 Land Purchase	467,343	-	-	-	-	-	-
48710 Minor Office Equipment	4,003	937	5,000	6,732	5,000	(1,732)	-25.73%
48720 Minor Office Furniture	-	-	2,500	2,500	2,500	-	0.00%
48730 Minor Communication Equipment	-	49	-	-	-	-	-
49433 Plan Review/Permit Fees	-	1,060	-	2,120	-	(2,120)	-100.00%
Total: Capital Outlay	475,084	7,046	12,500	16,352	12,500	(3,852)	-23.56%
Transfers							
50411 Solid Waste Capital Projects	-	-	-	-	3,040,000	3,040,000	-
50459 North Pen Rec Capital Projects	123,390	-	-	-	-	-	-
Total: Transfers	123,390	-	-	-	3,040,000	3,040,000	-

Fund 250
Department 21210 - Land Management Administration - Continued

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	-	-	-	265,759	-	(265,759)	-100.00%
61990 Admin Service Fee	31,192	-	-	-	-	-	-
Total: Interdepartmental Charges	31,192	-	-	265,759	-	(265,759)	-100.00%
Department Total	\$ 1,489,120	\$ 1,163,174	\$ 952,402	\$ 1,964,231	\$ 3,992,402	\$ 2,028,171	103.26%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Land Management Officer, Land Management Agents (2), Land Management Technician III, Senior Clerk Typist (Planning).

42020 Signage Supplies. Site identification and property management signs, posts and hardware.

43011 Contractual Services. Rocky Ridge Landfill (Seldovia) Hard Rock Development Planning (\$100,000); Property clean-ups (\$50,000); Access Management (\$15,000); Routine Surveys (\$50,000); Material Site Management (\$15,000); Mapping & Consulting services (\$50,000); Land improvement (\$50,000 - sites for these projects are to be determined); Materials testing (\$20,000).

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>Future Projected Payments</u>
** 2010 Sport Utility Vehicle	\$ 2,000	\$ 2,000	\$ 1,425	\$ 1,425

** Note an equal amount is being billed to Planning for this vehicle.

Fund: 250	Land Trust Fund
Dept: 21211	Facilities Management

Department Function

Mission: Facility maintenance of Nikiski Elementary School Building, which is no longer being utilized as a school.

Major long-term issues and concerns

- The Borough lacks long-term plans for this property other than NPRSA's use.

Objectives FY2012/Budget highlights

- Land Trust Fund to be reimbursed 100% of this budget: General Fund to provide funding for approximately 45% of actual costs of this budget back to the Land Trust Fund and NPRSA will reimburse the Land Trust Fund for approximately 55% of actual costs, which represents the approximate square footage of the building that they are using.

Previous year accomplishments:

- None

Significant Budgetary Changes:

- None

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 250 Land Trust Fund
Department 21211 - Facilities Management**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Supplies							
42310 Repair/Maintenance Supplies	\$ 9,432	\$ 11,445	\$ -	\$ -	\$ -	\$ -	-
Total: Supplies	9,432	11,445	-	-	-	-	-
Services							
43510 Insurance Premium-Nikiski EI	28,146	37,941	41,970	41,970	39,850	(2,120)	-5.05%
43610 Utilities-Nikiski EI	69,584	65,749	66,500	66,500	68,500	2,000	3.01%
43764 Snow Removal-Nikiski EI	-	-	10,000	10,000	9,000	(1,000)	-10.00%
43780 Bldg/Grounds Maintenance	15,673	14,267	24,000	24,000	25,120	1,120	4.67%
Total: Services	113,403	117,957	142,470	142,470	142,470	-	0.00%
Interdepartmental Charges							
61990 Admin Service Fee	3,568	-	-	-	-	-	-
Total: Interdepartmental Charges	3,568	-	-	-	-	-	-
Department Total	\$ 126,403	\$ 129,402	\$ 142,470	\$ 142,470	\$ 142,470	\$ -	0.00%

LINE-ITEM EXPLANATIONS

43510 Insurance Premium- Nikiski EI. Changed property insurance strategy from replacement cost to stated value consistent with NPFSA's facility needs. NPRSA is responsible for 100% of property insurance costs, which are reimbursable against this budget.

43780 Building/Grounds Maintenance. Routine maintenance of Nikiski Elementary School.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

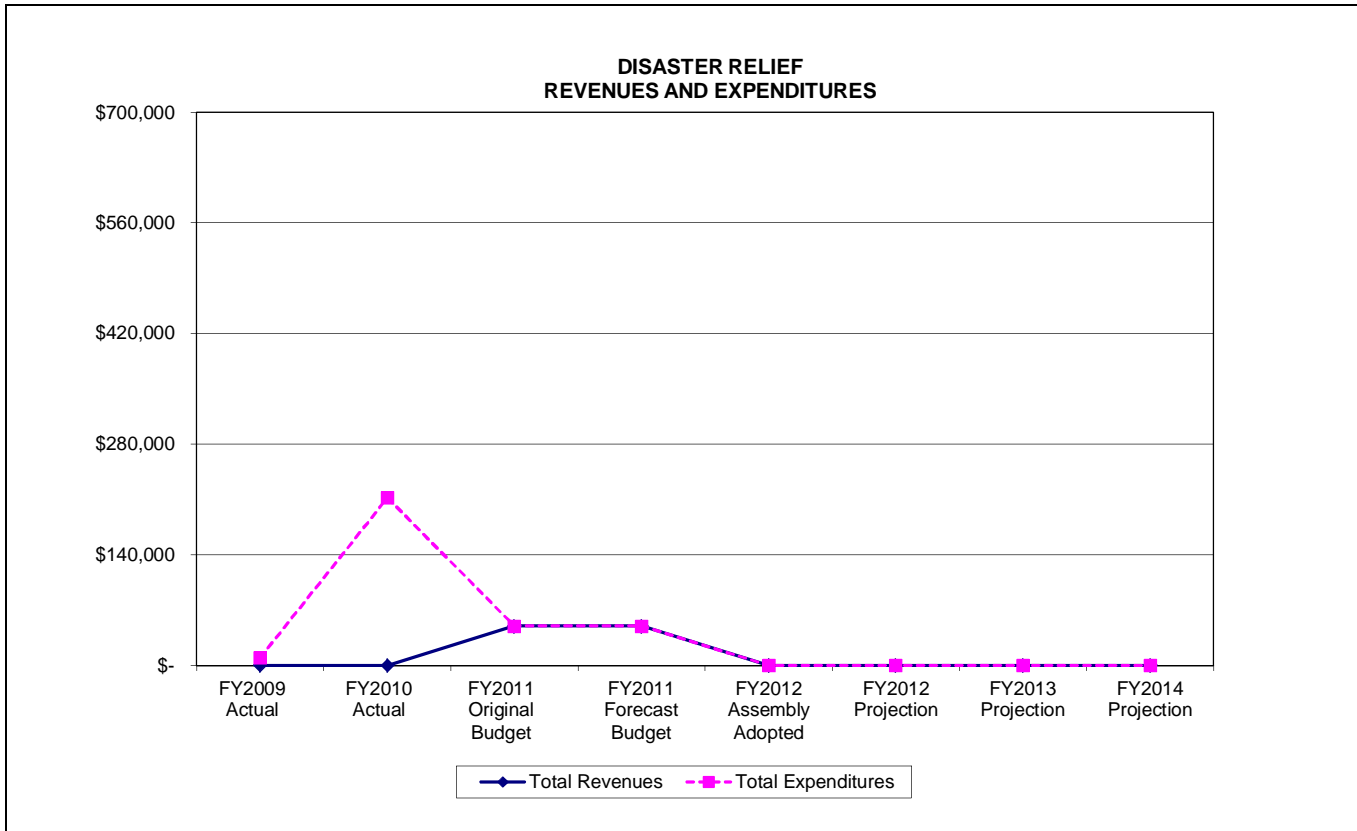
**Fund 250 Land Trust Fund
Expenditure Summary By Line Item**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 248,398	\$ 265,168	\$ 279,058	\$ 279,058	\$ 282,120	\$ 3,062	1.10%
40120 Temporary Wages	15,194	11,966	12,000	12,000	12,000	-	0.00%
40130 Overtime Wages	492	691	1,500	1,500	1,525	25	1.67%
40210 FICA	22,458	23,810	25,340	25,340	25,742	402	1.59%
40221 PERS	92,195	73,943	62,223	62,223	63,125	902	1.45%
40321 Health Insurance	58,063	81,074	77,100	79,972	85,000	5,028	6.29%
40322 Life Insurance	524	414	694	694	701	7	1.01%
40410 Leave	29,389	33,553	32,813	32,813	33,963	1,150	3.50%
40511 Other Benefits	-	-	-	-	576	576	-
Total: Personnel	466,713	490,619	490,728	493,600	504,752	11,152	2.26%
Supplies							
42020 Signage Supplies	-	375	-	1,000	2,500	1,500	150.00%
42110 Office Supplies	4,479	2,433	2,500	2,500	2,671	171	6.84%
42120 Computer Software	-	-	500	500	1,427	927	185.40%
42210 Operating Supplies	1,138	168	2,500	1,500	500	(1,000)	-66.67%
42230 Fuel, Oils & Lubricants	113	-	500	500	500	-	0.00%
42310 Repair/Maintenance Supplies	9,432	14,864	500	500	1,500	1,000	200.00%
42410 Small Tools	193	47	1,500	1,500	-	(1,500)	-100.00%
Total: Supplies	15,355	17,887	8,000	8,000	9,098	1,098	13.73%
Services							
43011 Contractual Services	350,878	617,093	358,000	1,093,148	350,000	(743,148)	-67.98%
43015 Water/Air Sample Testing	-	308	-	530	-	(530)	-100.00%
43110 Communications	2,069	2,448	2,480	2,480	2,480	-	0.00%
43140 Postage	191	812	500	500	500	-	0.00%
43210 Transportation/Subsistence	7,168	6,286	12,900	11,168	12,900	1,732	15.51%
43220 Car Allowance	3,689	3,649	3,600	3,600	3,600	-	0.00%
43250 Freight and Express	-	-	75	75	75	-	0.00%
43260 Training	4,097	2,265	3,550	3,550	3,550	-	0.00%
43310 Advertising	2,239	4,606	10,000	15,400	10,000	(5,400)	-35.06%
43410 Printing	350	119	500	500	500	-	0.00%
43510 Insurance Premium	34,107	43,935	48,354	48,354	44,063	(4,291)	-8.87%
43600 Project Management	-	702	10,000	10,000	10,000	-	0.00%
43610 Utilities	74,870	70,508	71,000	71,000	73,650	2,650	3.73%
43720 Equipment Maintenance	810	540	2,500	2,500	2,500	-	0.00%
43750 Vehicle Maintenance	-	-	1,000	1,000	1,000	-	0.00%
43764 Snow Removal-Nikiski Elem.	-	-	10,000	10,000	9,000	(1,000)	-10.00%
43780 Bldg/Grounds Maintenance	15,673	14,267	24,000	24,000	25,120	1,120	4.67%
43812 Equipment Replacement Pymt.	2,000	2,000	1,425	1,425	1,425	-	0.00%
43920 Dues and Subscriptions	1,414	1,746	1,260	1,260	1,305	45	3.57%
43931 Recording Fees	425	993	2,000	2,000	1,500	(500)	-25.00%
43933 Collection Fees	14	8	500	500	500	-	0.00%
43936 USAD Assessments	-	-	10,000	10,000	9,854	(146)	-1.46%
45110 Land Sale Property Tax	227	4,739	10,000	10,000	5,000	(5,000)	-50.00%
Total: Services	500,221	777,024	583,644	1,322,990	568,522	(754,468)	-57.03%
Capital Outlay							
48120 Office Machines	3,738	5,000	5,000	5,000	5,000	-	0.00%
48610 Land Purchase	467,343	-	-	-	-	-	-
48710 Minor Office Equipment	4,003	937	5,000	6,732	5,000	(1,732)	-25.73%
48720 Minor Office Furniture	-	-	2,500	2,500	2,500	-	0.00%
48730 Minor Communication Equipment	-	49	-	-	-	-	-
49433 Plan Review/Permit Fees	-	1,060	-	2,120	-	(2,120)	-100.00%
Total: Capital Outlay	475,084	7,046	12,500	16,352	12,500	(3,852)	-23.56%
Transfers							
50411 Solid Waste Capital Projects	-	-	-	-	3,040,000	3,040,000	-
50459 North Pen Rec Capital Projects	123,390	-	-	-	-	-	-
Total: Transfers	123,390	-	-	-	3,040,000	3,040,000	-
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	-	-	-	265,759	-	(265,759)	-100.00%
61990 Admin Service Fee	34,760	-	-	-	-	-	-
Total: Interdepartmental Charges	34,760	-	-	265,759	-	(265,759)	-100.00%
Department Total	\$ 1,615,523	\$ 1,292,576	\$ 1,094,872	\$ 2,106,701	\$ 4,134,872	\$ 2,028,171	96.27%

This page intentionally left blank

Fund: 260 Disaster Relief - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2012 Projection	FY2013 Projection	FY2014 Projection
Revenues:								
Operating Transfers From:								
General Fund	-	-	50,000	50,000	-	-	-	-
Total Operating Transfers	-	-	50,000	50,000	-	-	-	-
Total Revenues and Operating Transfers	-	-	50,000	50,000	-	-	-	-
Expenditures:								
Personnel	7,161	13,781	-	-	-	-	-	-
Supplies	56	5,451	-	-	-	-	-	-
Services	1,217	50,671	50,000	50,000	-	-	-	-
Capital Outlay	1,479	-	-	-	-	-	-	-
Total Expenditures	9,913	69,903	50,000	50,000	-	-	-	-
Operating Transfers To:								
General Fund	-	142,455	-	-	-	-	-	-
Total Operating Transfers	-	142,455	-	-	-	-	-	-
Total Expenditures and Operating Transfers	9,913	212,358	50,000	50,000	-	-	-	-
Net Results From Operations	(9,913)	(212,358)	-	-	-	-	-	-
Projected Lapse (Not Applicable)	-	-	-	-	-	-	-	-
Change in Fund Balance	(9,913)	(212,358)	-	-	-	-	-	-
Beginning Fund Balance	222,271	212,358	172,270	-	-	-	-	-
Ending Fund Balance	\$ 212,358	\$ -	\$ 172,270	\$ -	\$ -	\$ -	\$ -	\$ -



Fund: 260 Disaster Relief
Dept: 11251

Department Function

Mission: Funds available to the Mayor for initial response in the event of a disaster within the Kenai Peninsula Borough, such as oil spills, flooding, volcano eruptions, fires, earthquakes, etc.

Major long-term issues and concerns:

- Frequency and severity of disasters occurring.

Objectives FY2012/Budget highlights:

- Ability to respond quickly in the event of disaster.

Previous year accomplishments:

- Monitored high water events in Seward on two occasions with no action being needed.
- Monitored potential overflow high-water event on Kenai River with no action being required other than public notification.
- Monitored a hazardous materials release. No action required by OEM
-

Significant budgetary changes:

- Initial response funds are now accounted for in the General Fund under the Office of Emergency Management.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>
Emergency Incidents Responded to	6	0	2
Staff Time in Incident Response	700	0	200

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 260
Department 11251 - Disaster Relief**

		FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
		Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
				Budget	Budget	Adopted	Forecast Budget	%
Personnel								
40110	Regular Wages	\$ 3,074	\$ 8,020	\$ -	\$ -	\$ -	-	-
40120	Temporary Wages	1,477	220	-	-	-	-	-
40130	Overtime Wages	1,501	1,696	-	-	-	-	-
40210	FICA	416	789	-	-	-	-	-
40221	PERS	413	1,829	-	-	-	-	-
40321	Health Insurance	270	1,211	-	-	-	-	-
40322	Life Insurance	10	16	-	-	-	-	-
	Total: Personnel	7,161	13,781	-	-	-	-	-
Supplies								
42210	Operating Supplies	-	5,451	-	-	-	-	-
42230	Fuel, Oil & Lubricants	56	-	-	-	-	-	-
	Total: Supplies	56	5,451	-	-	-	-	-
Services								
43011	Contractual Services	-	48,360	-	-	-	-	-
43210	Transportation/Subsistence	1,217	2,311	-	-	-	-	-
43999	Contingency	-	-	50,000	50,000	-	(50,000)	-100.00%
	Total: Services	1,217	50,671	50,000	50,000	-	(50,000)	-100.00%
Capital Outlay								
48760	Minor Fire Fighting Equipment	1,479	-	-	-	-	-	-
	Total: Capital Outlay	1,479	-	-	-	-	-	-
Transfers								
50100	Transfer to General Fund	-	142,455	-	-	-	-	-
	Total: Transfers	-	142,455	-	-	-	-	-
Department Total		\$ 9,913	\$ 212,358	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	-100.00%

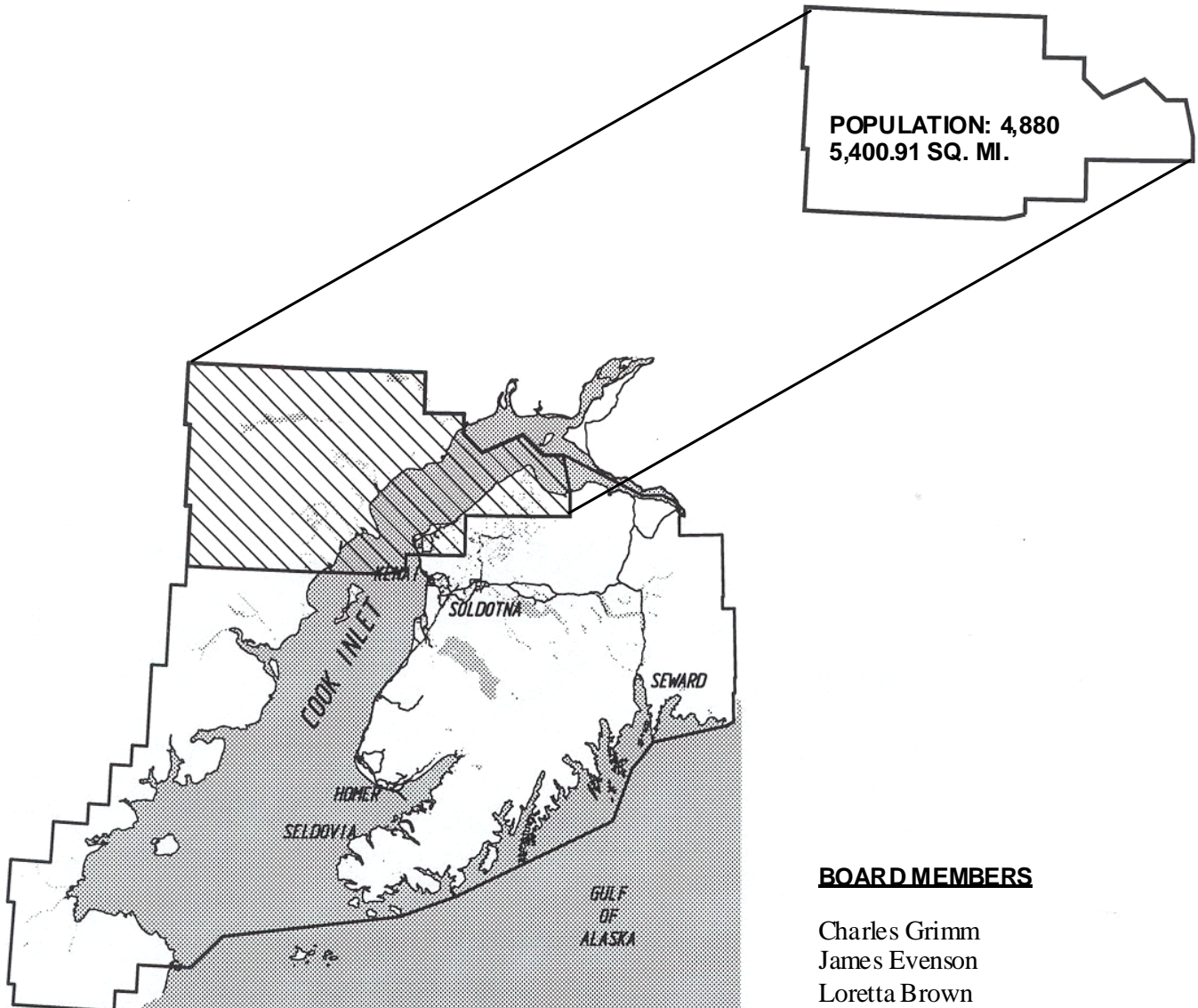
LINE-ITEM EXPLANATIONS

43999 Contingency. Response funds available in time of a disaster.

NIKISKI SENIOR SERVICE AREA

Voters in the Nikiski area approved the formation of the Nikiski Senior Service Area in October 1993 to provide programs and services for the senior citizens within the service area. A five-member board of directors, elected by the voters in that service area, has the power to provide for these services and programs. The board members, who are qualified voters in the Borough and residents of the Nikiski Senior Service Area, serve staggered three-year terms.

Funding is provided by a mill rate levy not to exceed 0.2 mills on taxable property and by a portion of grant funds provided by the Kenai Peninsula Borough to all senior citizen groups within the Borough. The mill rate for FY 2012 is set at .20 mills.



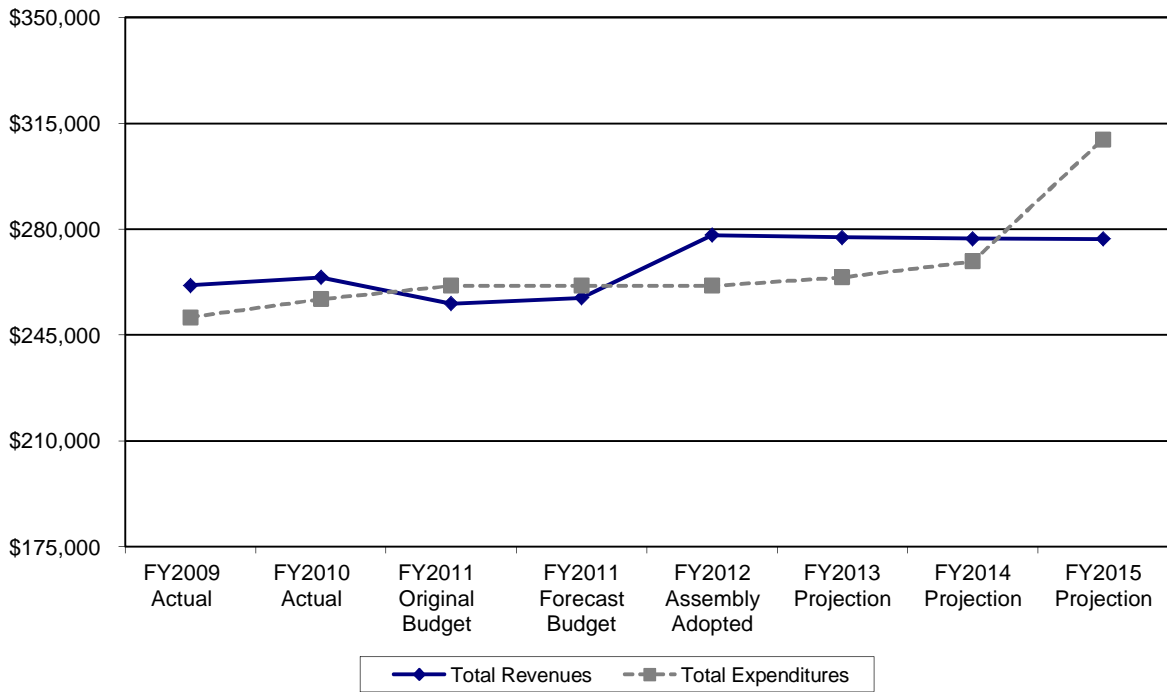
BOARD MEMBERS

Charles Grimm
James Evenson
Loretta Brown
Dale Aldridge
Vacant

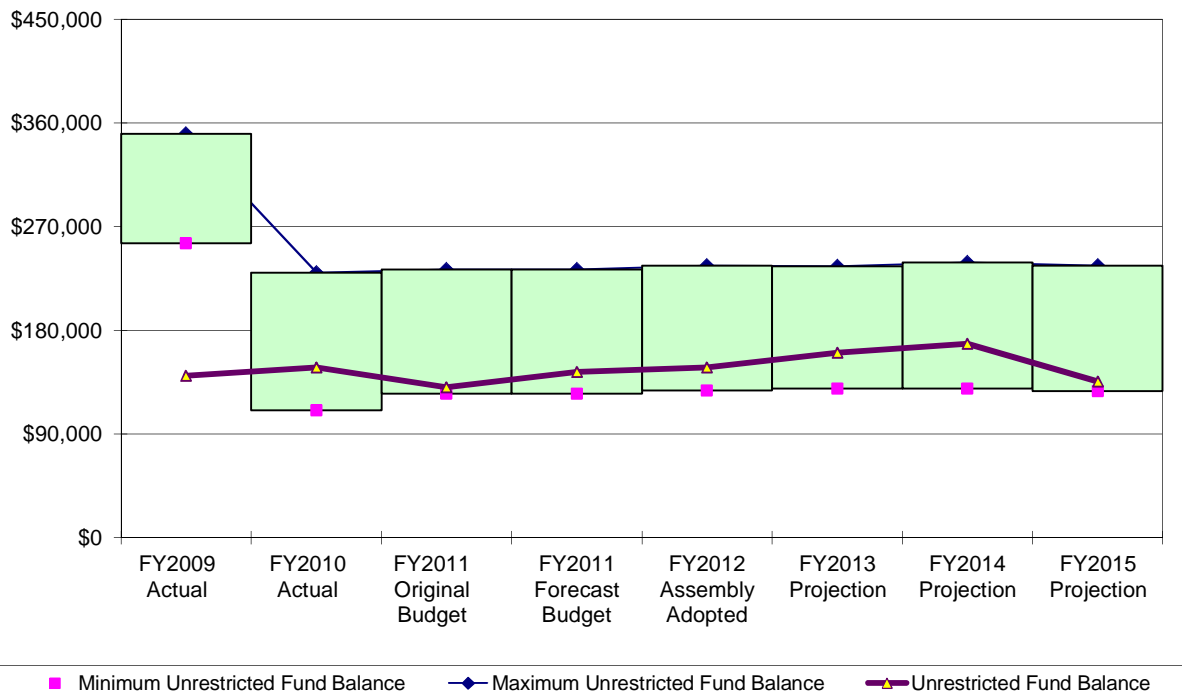
Fund: 280 Nikiski Seniors Service Area - Budget Projection

Fund Budget:	FY2009	FY2010	FY2011	FY2011	FY2012	FY2013	FY2014	FY2015
	Actual	Actual	Original Budget	Forecast Budget	Assembly Adopted	Projection	Projection	Projection
Taxable Value (000's)								
Real	602,311	573,439	528,325	528,325	638,346	657,496	677,221	697,538
Personal	26,756	30,192	30,309	30,309	30,783	31,706	32,657	33,637
Oil & Gas (AS 43.56)	430,857	485,378	497,986	497,986	497,404	472,534	448,907	426,462
	<u>1,059,924</u>	<u>1,089,009</u>	<u>1,056,620</u>	<u>1,056,620</u>	<u>1,166,533</u>	<u>1,161,736</u>	<u>1,158,785</u>	<u>1,157,637</u>
Mill Rate	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Revenues:								
Property Taxes								
Real	\$ 119,878	\$ 115,578	\$ 105,665	\$ 105,665	\$ 127,669	\$ 131,499	\$ 135,444	\$ 139,508
Personal	5,409	6,299	5,941	5,941	6,033	6,214	6,401	6,593
Oil & Gas (AS 43.56)	86,063	94,167	99,597	99,597	99,481	94,507	89,781	85,292
Interest	267	378	272	272	272	277	283	289
Flat Tax	436	462	454	463	123	125	128	131
Motor Vehicle Tax	2,776	2,679	1,820	1,820	1,820	1,856	1,893	1,931
Total Property Taxes	<u>214,829</u>	<u>219,563</u>	<u>213,749</u>	<u>213,758</u>	<u>235,398</u>	<u>234,478</u>	<u>233,930</u>	<u>233,744</u>
State Revenue	843	677	-	2,272	-	-	-	-
Interest Earnings	9,206	7,328	5,128	4,793	5,399	5,534	5,672	5,814
Total Revenues	<u>224,878</u>	<u>227,568</u>	<u>218,877</u>	<u>220,823</u>	<u>240,797</u>	<u>240,012</u>	<u>239,602</u>	<u>239,558</u>
Operating Transfers From:								
General Fund	36,542	36,542	36,542	36,542	37,273	37,273	37,273	37,273
Total Operating Transfers	<u>36,542</u>	<u>36,542</u>	<u>36,542</u>	<u>36,542</u>	<u>37,273</u>	<u>37,273</u>	<u>37,273</u>	<u>37,273</u>
Total Revenues and Operating Transfers	<u>261,420</u>	<u>264,110</u>	<u>255,419</u>	<u>257,365</u>	<u>278,070</u>	<u>277,285</u>	<u>276,875</u>	<u>276,831</u>
Expenditures:								
Services	246,154	256,228	261,300	261,300	261,300	264,074	269,355	274,743
Capital Outlay	818	657	-	-	-	-	-	35,000
Interdepartmental Charges	3,871	20	-	-	-	-	-	-
Total Expenditures	<u>250,843</u>	<u>256,905</u>	<u>261,300</u>	<u>261,300</u>	<u>261,300</u>	<u>264,074</u>	<u>269,355</u>	<u>309,743</u>
Change in fund balance	10,577	7,205	(5,881)	(3,935)	16,770	13,211	7,520	(32,912)
Beginning Fund Balance	130,126	140,703	136,750	147,908	130,869	147,639	160,850	168,370
Ending Fund Balance	<u>\$ 140,703</u>	<u>\$ 147,908</u>	<u>\$ 130,869</u>	<u>\$ 143,973</u>	<u>\$ 147,639</u>	<u>\$ 160,850</u>	<u>\$ 168,370</u>	<u>\$ 135,458</u>

NIKISKI SENIOR SERVICE AREA REVENUES AND EXPENDITURES



NIKISKI SENIOR SERVICE AREA UNRESERVED FUND BALANCE



Fund: 280 Nikiski Seniors Service Area
Dept: 63190

Department Function

Mission: To provide funding for the Nikiski Senior Citizens, Inc, a non-profit organization that provides programs and services that enhance the personal well-being and enjoyment of life for all persons fifty-five and older in the Nikiski area. These programs include, but are not limited to: meals, transportation, social activities, and information and referral services.

Major long-term issues and concerns:

- The ability to respond to the growing needs of the Nikiski seniors as the presence of the area’s largest tax base, i.e., the oil and gas industry continues to show a decline.

Previous year accomplishments:

- The Nikiski Seniors program was able to meet the rising demand for meals. The meal program saw a 17% increase over the last year. Nikiski Seniors transportation services vary by the needs of the seniors. This last year we had a decrease in the demand for transportation to medical and physical therapy appointments. We are already realizing an increase due to one senior needing treatment in Soldotna 3 times a week.

Significant budgetary changes:

- None.

Key Measures

	FY09 <u>Actual</u>	FY10 <u>Actual</u>	FY11 <u>Estimated</u>	FY12 <u>Projected</u>
<u>Service Area</u>				
Mill rate	.20	.20	.20	.20
Property tax revenue	\$212,054	\$212,724	\$213,758	\$235,597
Borough contribution	\$ 36,542	\$ 36,542	\$ 36,542	\$ 37,273
<u>Nikiski Senior Citizens, Inc.</u>				
Meals served	14,538	17,469	18,342	19,259
Miles driven	26,423	27,403	28,499	28,499

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 280
Department 63190 - Nikiski Seniors Service Area**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Services							
43011 Contractual Services	\$ 245,981	\$ 255,687	\$ 260,728	\$ 260,728	\$ 260,729	\$ 1	0.00%
43510 Insurance Premium	173	541	572	572	571	(1)	-0.17%
Total: Services	246,154	256,228	261,300	261,300	261,300	-	0.00%
Capital Outlay							
48310 Vehicles	818	657	-	-	-	-	-
Total: Capital Outlay	818	657	-	-	-	-	-
Interdepartmental Charges							
61990 Admin Service Fee	3,871	20	-	-	-	-	-
Total: Interdepartmental Charges	3,871	20	-	-	-	-	-
Department Total	\$ 250,843	\$ 256,905	\$ 261,300	\$ 261,300	\$ 261,300	\$ -	0.00%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. Contracting with Nikiski Senior Citizens, Inc. to provide the services and programs to meet the general objectives of the service area (\$235,729) and with the Native Village of Tyonek to provide for the administration of the Tyonek Senior Citizen programs (\$25,000).

This page intentionally left blank

Kenai Peninsula Borough

Solid Waste Special Revenue Funds

The Borough has one (1) Solid Waste special revenue fund, with an annual budget. It was established for specified purposes due to legal requirements restricting specific resources for expenditure or which are not appropriately budgeted elsewhere.

Solid Waste Special Revenue Fund – this fund was established to account for activities of the borough’s solid waste program. This program is accounted for in a special revenue fund because less than 5% of its revenues come from user fees, 90% of its revenues are transferred from the Borough’s General Fund. To comply with new GASB reporting requirements, this fund will be reported as part of the General Fund for reporting purposes. This fund will be shown as a special revenue fund for budgetary purposes.

KENAI PENINSULA BOROUGH

Solid Waste Fund

The Solid Waste fund was established to account for activities of the borough's solid waste program. This program is accounted for in a special revenue fund because less than 5% of its revenues usually come from user fees, 90% of its revenues come from a transfer from the Borough's general fund.

The Solid Waste fund is made up of 5 divisions as follows; Administration; Central Peninsula Landfill; Seward Transfer Facility; Homer Baler; and Landfills, Hauling and Waste Program.

Solid Waste Administration – this division provides for the planning, design, development and operations of the solid waste facilities. This division is responsible for ensuring waste is managed in accordance with the Borough Code and state and federal requirements. This division also plans for the closure and post-closure requirements of borough landfills.

Central Peninsula Landfill – this division's mission is to collect and dispose of waste, recycle to reduce waste requiring burial and to provide hazardous materials disposal. This facility is located in Soldotna. Prior to FY2006, operation and maintenance of this facility was contracted out.

Seward Transfer Facility – this division's mission is to collect and transfer solid waste generated in the Eastern Peninsula to the Central Peninsula Landfill for disposal, manage inert waste with on-site burial, recycle to reduce waste requiring burial and provide for proper hazardous material disposal. The operation at this facility is contracted out.

Homer Baling Facility – the mission of this facility is to collect, bale and dispose of waste generated in the Southern Peninsula, recycle to reduce waste requiring burial and provide for proper hazardous materials disposal.

Landfills, Hauling and Waste Program – this division is responsible to collect, consolidate, and dispose of solid waste, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal. To provide integrated solid waste programs including the development, operations and maintenance of landfills in remote areas of the borough, eight waste drop box/transfer sites, 13 mobile recyclable collection stations, hazardous waste collection program, solid waste environmental monitoring and litter program. These programs are all contracted out.

Key Measures

	FY2009 <u>Actual</u>	FY2010 <u>Actual</u>	FY2011 <u>Estimated</u>	FY2012 <u>Proposed</u>
Staffing History	20.75	21.00	21.00	20.00
Summary for All Areas: (Tons)				
Asbestos	1,083	307	15	289
Construction Debris	9,419	9,177	9,500	9,768
Mixed Solid Waste	48,265	51,421	48,860	55,599
Recycle	<u>1,811</u>	<u>1,439</u>	<u>1,668</u>	<u>1,691</u>
Total All Waste	60,578	62,344	60,715	62,973
Hazardous Waste (drums/boxes)	332	317	330	302
Used Oil Energy Recovery (gal)	18,076	16,478	18,520	16,634

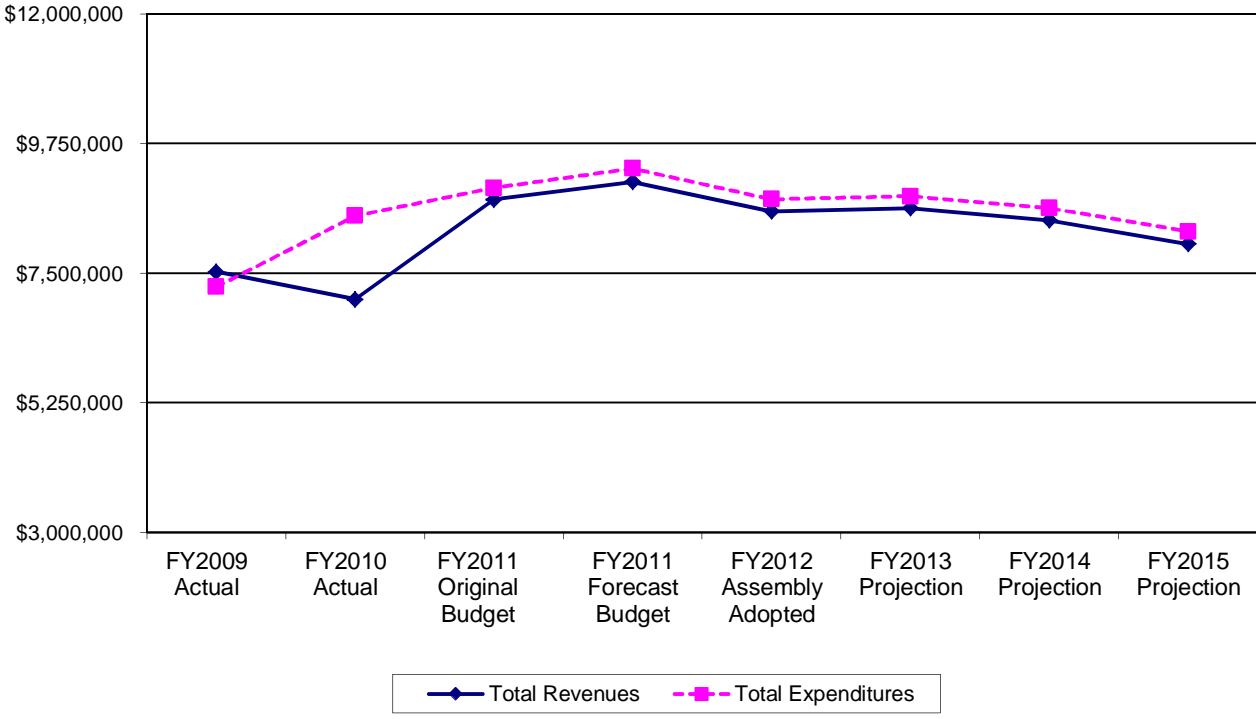
Fund: 290 Solid Waste - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
State Revenues	\$ 125,807	\$ 61,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earnings	126,436	116,909	65,619	65,619	65,619	120,684	133,792	147,598
Other Revenue	460,064	370,884	459,486	459,486	459,486	468,676	478,050	487,611
Total Revenues	712,307	549,749	525,105	525,105	525,105	589,360	611,842	635,209
Operating Transfers From:								
General Fund	6,812,194	6,493,583	8,249,899	8,558,234	8,049,795	8,039,220	7,804,209	7,369,500
Total Operating Transfers	6,812,194	6,493,583	8,249,899	8,558,234	8,049,795	8,039,220	7,804,209	7,369,500
Total Revenues and Operating Transfers	7,524,501	7,043,332	8,775,004	9,083,339	8,574,900	8,628,580	8,416,051	8,004,709
Expenditures:								
Personnel	1,795,002	1,957,112	2,003,578	2,020,913	2,058,906	2,141,262	2,226,912	2,315,988
Supplies	555,223	424,047	543,258	537,758	524,958	535,457	546,166	557,089
Services	3,387,460	3,534,695	4,150,691	4,175,433	4,134,618	4,175,964	4,217,724	4,259,901
Capital Outlay	52,096	50,943	40,245	49,490	30,140	30,441	30,745	31,052
Total Expenditures	5,789,781	5,966,797	6,737,772	6,783,594	6,748,622	6,883,124	7,021,547	7,164,030
Operating Transfers To:								
General Fund	-	665,204	-	-	-	-	-	-
Debt Service Fund - Solid Waste	830,244	829,094	1,903,365	1,903,365	1,882,575	1,881,950	1,055,150	1,055,600
Capital Projects Fund - Other	-	374,605	-	-	-	-	-	-
Capital Projects Fund - Solid Waste	641,000	658,924	336,000	627,000	150,000	70,000	550,000	-
Total Operating Transfers	1,471,244	2,527,827	2,239,365	2,530,365	2,032,575	1,951,950	1,605,150	1,055,600
Total Expenditures and Operating Transfers	7,261,025	8,494,624	8,977,137	9,313,959	8,781,197	8,835,074	8,626,697	8,219,630
Net Results From Operations	263,476	(1,451,292)	(202,133)	(230,620)	(206,297)	(206,494)	(210,646)	(214,921)
Projected Lapse (3%)	-	-	202,133	202,133	206,297	206,494	210,646	214,921
Change in Fund Balance	263,476	(1,451,292)	-	(28,487)	-	-	-	-
Beginning Spendable Fund Balance	1,216,303	1,479,779	-	28,487	-	-	-	-
Ending Spendable Fund Balance	\$ 1,479,779	\$ 28,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Closure/Postclosure Liability	2,916,617	3,440,213	4,023,763	4,037,575	4,645,662	5,363,749	5,946,291	6,559,915
Current Year Closure/Postclosure Accruals	555,890	629,656	654,193	654,193	764,193	669,303	761,065	868,559
Current Year Actual Closure/ Postclosure Expenditures	(32,294)	(32,294)	(46,106)	(46,106)	(46,106)	(86,761)	(147,441)	(342,195)
Ending Closure/Postclosure Liability	3,440,213	4,037,575	4,631,850	4,645,662	5,363,749	5,946,291	6,559,915	7,086,279
Total Fund Balance	\$ 4,919,992	\$ 4,066,062	\$ 4,631,850	\$ 4,645,662	\$ 5,363,749	\$ 5,946,291	\$ 6,559,915	\$ 7,086,279

Mill Rate Equivalency for Operating Transfer from the General Fund	1.27	1.09	1.39	1.44	1.23	1.21	1.17	1.09
---	------	------	------	------	------	------	------	------

Special Revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The Solid Waste fund will be treated as a sub fund of the General Fund for financial statement reporting to comply with the Government Accounting Standards Boards statements. Less than 7% of it's revenues are generated by user fees, while the rest is a transfer from the general fund. This fund was established to account for the activities of the borough's solid waste program. This funds activites will be included in the general fund for financial statement purposes.

**SOLID WASTE
REVENUES AND EXPENDITURES**



Fund	290	Solid Waste Fund
Dept:	32010	Solid Waste Administration

DEPARTMENT FUNCTION

Mission: Plan, design, develop, and operate solid waste facilities and programs to ensure waste is managed in accordance with the Borough Code and with state and federal requirements. Provide an integrated solid waste program, including development, operations, and maintenance of five landfills, one inert waste monofill/landfill, one baling facility, one lined landfill/baling facility, four transfer sites, eight waste drop-box/transfer sites, recycling and hazardous waste collection stations, environmental monitoring, and litter programs. Ensure feasible and cost-effective waste management and compliance with regulatory requirements. Plan for closure and post-closure requirements for all Borough landfills.

Major long-term issues and concerns:

- See specific sites.

Objectives FY2012/Budget highlights:

- Expand implementation of Alaska Department of Environmental Conservation (ADEC) Research, Development and Demonstration (RD&D) project permit for the Central Peninsula Landfill.
- Implement ADEC regulatory changes at all solid waste facilities.
- Continue to expand in-house training programs for solid waste staff and conduct group-training sessions, where possible. Training courses using web conferencing and teleconferencing will be used when available.
- Central Peninsula Landfill Cell 2 Expansion.
- Central Peninsula Landfill Cell 1 Design Modifications.

Previous year accomplishments:

- Planned for closure and post-closure for Borough landfills as required by federal regulations and the Governmental Accounting Standards Board.
- Managed contracts including hauling, recycling, hazardous waste collection program, drop box and transfer station site improvements.
- Submitted biannual reports to ADEC in regards to the Central Peninsula Landfill Research Development & Demonstration Permit.
- Applied and received ADEC approval to terminate post-closure water monitoring at the Kenai Landfill. KPB will perform biennial sampling of three sample points.
- Commenced design work for Homer Transfer Facility.
- Implementation of the 2010 EPA Greenhouse Gas Reporting Program.

Significant budgetary changes:

- Reduction in Solid Waste Capital Projects required to offset increases in personnel cost and contractual obligations.
- Administration recommended the landfills and transfer stations be closed on Sundays between October 1st and April 30th each year, resulting in saving of approximately \$127,956.

KEY MEASURES

	<u>FY2009</u> <u>Actual</u>	<u>FY2010</u> <u>Actual</u>	<u>FY2011</u> <u>Estimated</u>	<u>FY2012</u> <u>Projected</u>
Staffing History	5	5	5	5

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290
Department 32010 - Solid Waste Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 261,362	\$ 309,481	\$ 317,542	\$ 317,542	\$ 336,329	\$ 18,787	5.92%
40120 Temporary Wages	1,620	2,045	2,400	2,400	2,400	-	0.00%
40130 Overtime Wages	2,328	831	5,358	5,358	5,741	383	7.15%
40210 FICA	26,177	26,880	29,069	29,069	30,794	1,725	5.93%
40221 PERS	97,191	91,233	72,986	72,986	77,342	4,356	5.97%
40321 Health Insurance	56,263	86,036	77,100	81,234	85,000	3,766	4.64%
40322 Life Insurance	529	513	793	793	836	43	5.42%
40410 Leave	39,691	50,891	45,838	45,838	48,587	2,749	6.00%
40511 Other Benefits	2,964	129	1,466	1,466	720	(746)	-50.89%
Total: Personnel	488,125	568,039	552,552	556,686	587,749	31,063	5.58%
Supplies							
42110 Office Supplies	3,511	3,333	3,500	3,500	3,500	-	0.00%
42120 Computer Software	1,482	570	-	-	-	-	-
42210 Operating Supplies	-	96	-	-	-	-	-
42230 Fuel, Oils and Lubricants	-	1,305	1,500	1,500	1,500	-	0.00%
42250 Uniforms	96	234	-	-	-	-	-
42310 Repair/Maintenance Supplies	178	723	1,500	1,240	1,500	260	20.97%
42360 Vehicle Repair Supplies	244	105	-	-	1,200	1,200	-
42410 Small Tools	290	-	-	260	-	(260)	-100.00%
Total: Supplies	5,801	6,366	6,500	6,500	7,700	1,200	18.46%
Services							
43011 Contractual Services	47,911	995	13,484	11,362	8,484	(2,878)	-25.33%
43110 Communications	3,425	3,620	4,080	4,080	4,998	918	22.50%
43140 Postage	174	145	200	200	200	-	0.00%
43210 Transportation/Subsistence	4,623	5,090	7,320	7,320	7,320	-	0.00%
43220 Car Allowance	1,288	-	-	-	-	-	-
43250 Freight and Express	40	-	100	100	100	-	0.00%
43260 Training	1,922	2,046	2,650	2,650	2,650	-	0.00%
43310 Advertising	387	180	408	408	408	-	0.00%
43410 Printing	-	225	306	306	306	-	0.00%
43510 Insurance Premium	8,051	8,978	9,099	9,099	6,796	(2,303)	-25.31%
43610 Utilities	3,460	2,848	3,378	3,378	3,378	-	0.00%
43720 Equipment Maintenance	1,531	1,288	2,000	2,000	2,000	-	0.00%
43750 Vehicle Maintenance	371	2,671	1,200	1,200	1,200	-	0.00%
43780 Building/Grounds Maintenance	4,845	1,309	4,845	4,845	4,845	-	0.00%
43810 Rents & Operating Leases	-	125	-	-	-	-	-
43920 Dues and Subscriptions	922	776	969	969	969	-	0.00%
Total: Services	78,950	30,296	50,039	47,917	43,654	(4,263)	-8.90%
Capital Outlay							
48120 Office Machines	-	-	-	4,014	-	(4,014)	-100.00%
48710 Minor Office Equipment	5,645	3,572	2,000	-	2,000	2,000	-
48720 Minor Office Furniture	-	445	2,000	1,675	2,000	325	19.40%
48730 Minor Communication Equipment	424	674	-	433	-	(433)	-100.00%
Total: Capital Outlay	6,069	4,691	4,000	6,122	4,000	(2,122)	-34.66%
Transfers							
50100 General Fund	-	665,204	-	-	-	-	-
50340 Solid Waste Debt Service	830,244	829,094	1,903,365	1,903,365	1,882,575	(20,790)	-1.09%
50407 General Government Capital Projects	-	374,605	-	-	-	-	-
50411 Solid Waste Capital Projects	641,000	658,924	336,000	627,000	150,000	(477,000)	-76.08%
Total: Transfers	1,471,244	2,527,827	2,239,365	2,530,365	2,032,575	(497,790)	-19.67%
Department Total							
	\$ 2,050,189	\$ 3,137,219	\$ 2,852,456	\$ 3,147,590	\$ 2,675,678	\$ (471,912)	-14.99%

Fund 290

Department 32010 - Solid Waste Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Solid Waste Director; Contract Administrator; Administrative Assistant/Contract Administrator; Environmental Coordinator, and a Secretary.

42360 Vehicle Repair Supplies. Repair supplies for Solid Waste vehicle.

43011 Contractual Services. Decrease due to the successful renewal of the ADEC Research, Development & Demonstration Permit. Potential environmental issues (\$8,484).

43110 Communications. Increase funding required for the Poppy Lane Metro Ethernet (\$918), previously funded under General Services.

43210 Transportation and Subsistence. Required travel to Anchorage for meetings with consultants and ADEC regarding CPL Cell 2 permitting and Homer Transfer Facility Design.

50340 Transfer to Debt Service Fund. The October 2002 general election authorized the issuance of Solid Waste GO bonds in the amount of \$12,000,000. The bonds will finance the construction and equipping of Solid Waste facilities, \$7,040,000 of the authorized amount was issued in May 2003 and the remaining \$4,960,000 was issued in FY2010. See debt service schedule on page 297.

For capital projects information on this department - See the Capital Projects Section - Pages 302, 304 & 310

This page intentionally left blank

Department Function

Mission: To collect and dispose of waste, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal.

Major long-term issues and concerns:

- Design and construction of a covered equipment maintenance building is needed to support maintenance logistics and increase equipment life span. We have outgrown the current maintenance building that was constructed in the 1990s when the waste was buried nearby in the unlined cell and required a much smaller fleet of support equipment.
- Implementation of the CPL Research, Development and Demonstration (RD&D) project permit that includes daily management of leachate and landfill gas. The goal is to place as much leachate back on to the trash as possible. The goal is to recirculate leachate into the trash to enhance the decomposition of the trash and to gain more volume in the landfill cell. This action also decreases post closure cost and care due to rapid stabilization of the waste mass.
- The inbound and outbound truck scales at the landfill entrance have surpassed their average life cycle and need to be replaced in the future. Due to the continued increase in traffic volume, an addition of a third scale for the primary use by commercial disposer would improve the wait time and traffic flow at the landfill entrance.

Objectives FY2012/Budget highlights:

- Implementation of an action plan to address our operational needs with respect to the leachate piping freezing.
- Implement RD&D permit for leachate and landfill gas management.
- Expansion of the Construction & Demolition (C&D) Cell.
- Install horizontal leachate recirculation and gas collection lines in waste mass.

Previous year accomplishments:

- No loss time accidents at facility.
- Managed special waste (latex paint and fluorescent bulbs) to reduce the material and cost requiring management through the hazardous waste collection program.
- Gas management plan was prepared and identified annual recordkeeping requirements for the EPA Greenhouse Gas Reporting Rule.
- Placement of plastic liners on Cell 1 slopes to divert storm water and reduce leachate production.
- Manage post-closure care of unlined landfill cell closed in 2007.

Significant budgetary changes:

- Due to best management practices, there is no need for the annual funding to expand the C&D cell in fiscal year 2012. The need for additional air space will be required in FY13 (\$150,000 in contract services).
- Machinery and Equipment purchases deferred until fiscal FY2013 to stay in line with budget constraints.
- After reevaluation of site specific closure needs funding requirements have changed.
- Eliminated one scale attendant/clerk position effective October 1, 2011.

Fund 290 Solid Waste Fund
Dept: 32122 Central Peninsula Landfill - Continued

	Key Measures							
	FY09 Actual		FY10 Actual		FY11 Estimated		FY12 Projected	
Staffing History	12		12		12		11	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
Total Waste Accepted	121,125	50,828	126,087	53,174	126,687	55,718	127,287	57,463
Vehicles	-	51		44		200		75
Hazardous Waste (drums/boxes)		193		165		200		167
Used Oil Energy Recovery (gal)		4,241		4,801		5,345		4,849
Leachate Generated (gal)		2,760,091		2,800,428		2,800,428		2,828,432
	Major Materials Accepted (% of total tonnage)							
	Tons	%	Tons	%	Tons	%	Tons	%
Borough Solid Waste	39,461	77.64%	42,925	80.73%	40,000	79.42%	46,545	81.0%
Construction Debris	9,419	18.53%	9,177	17.26%	9,500	18.86%	9,768	17.0%
Recycle	865	1.70%	765	1.44%	850	1.69%	861	1.5%
Asbestos	1,083	2.13%	307	0.58%	15	.03%	289	.5%
Total	<u>50,828</u>		<u>53,174</u>		<u>50,365</u>		<u>57,463</u>	

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 290

Department 32122 - Central Peninsula Landfill

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 449,073	\$ 484,054	\$ 560,490	\$ 560,490	\$ 552,772	\$ (7,718)	-1.38%
40120 Temporary Wages	59,521	41,487	38,000	38,000	28,991	(9,009)	-23.71%
40130 Overtime Wages	18,094	16,697	22,026	22,026	21,543	(483)	-2.19%
40210 FICA	38,937	45,388	53,266	53,266	52,806	(460)	-0.86%
40221 PERS	173,092	147,323	132,503	132,503	130,612	(1,891)	-1.43%
40321 Health Insurance	127,603	185,472	185,040	194,961	187,000	(7,961)	-4.08%
40322 Life Insurance	1,001	810	1,443	1,443	1,409	(34)	-2.36%
40410 Leave	59,949	60,298	55,989	55,989	67,605	11,616	20.75%
40511 Other Benefits	1,093	5,409	568	568	1,440	872	153.52%
Total: Personnel	928,363	986,938	1,049,325	1,059,246	1,044,178	(15,068)	-1.42%
Supplies							
42110 Office Supplies	270	980	500	1,500	1,000	(500)	-33.33%
42120 Computer Software	-	-	1,000	1,000	1,000	-	0.00%
42210 Operating Supplies	15,593	3,736	16,112	20,112	16,112	(4,000)	-19.89%
42230 Fuel, Oils and Lubricants	129,093	103,323	142,055	142,055	125,055	(17,000)	-11.97%
42250 Uniforms	3,039	2,863	3,000	3,000	3,000	-	0.00%
42263 Training Supplies	-	170	600	600	600	-	0.00%
42310 Repair/Maintenance Supplies	179,962	154,398	155,089	144,089	155,089	11,000	7.63%
42360 Motor Vehicle Repair Supplies	1,465	401	2,000	4,000	2,000	(2,000)	-50.00%
42410 Small Tools	6,504	5,768	5,020	9,020	5,020	(4,000)	-44.35%
42424 Safety Supplies	2,794	2,504	12,300	7,300	12,300	5,000	68.49%
Total: Supplies	338,720	274,143	337,676	332,676	321,176	(11,500)	-3.46%
Services							
43011 Contractual Services	184,314	139,553	329,700	348,144	179,200	(168,944)	-48.53%
43014 Physical Examinations	420	4,747	3,420	2,597	8,000	5,403	208.05%
43015 Water/Air Sample Testing	37,811	40,379	46,000	46,000	46,000	-	0.00%
43019 Software Licensing	800	800	900	900	900	-	0.00%
43095 SW Closure/Post Closure	300,000	315,552	300,000	300,000	100,000	(200,000)	-66.67%
43110 Communications	1,914	2,038	2,000	2,000	3,500	1,500	75.00%
43210 Transportation/Subsistence	2,286	3,115	3,500	3,500	3,500	-	0.00%
43250 Freight and Express	422	456	1,200	1,200	1,200	-	0.00%
43260 Training	3,537	4,441	4,300	4,300	4,300	-	0.00%
43310 Advertising	267	1,659	1,200	1,200	1,200	-	0.00%
43510 Insurance Premium	45,372	43,444	49,382	49,382	33,014	(16,368)	-33.15%
43600 Project Management	23,391	5,805	-	2,795	-	(2,795)	-100.00%
43610 Utilities	131,414	91,641	136,280	136,280	136,280	-	0.00%
43720 Equipment Maintenance	-	-	204	204	204	-	0.00%
43750 Vehicle Maintenance	8,416	12,789	15,000	15,000	15,000	-	0.00%
43780 Buildings/Grounds Maintenance	26,942	5,177	25,000	25,000	10,000	(15,000)	-60.00%
43810 Rents and Operating Leases	13,011	12,075	10,000	10,000	10,000	-	0.00%
43812 Equipment Replacement Pymt.	33,746	39,618	140,203	140,203	140,203	-	0.00%
43920 Dues and Subscriptions	471	513	450	450	543	93	20.67%
Total: Services	814,534	723,802	1,068,739	1,089,155	693,044	(396,111)	-36.37%
Capital Outlay							
48311 Machinery & Equipment	15,468	5,350	7,125	2,625	-	(2,625)	-100.00%
48710 Minor Office Equipment	811	2,050	1,600	1,600	1,600	-	0.00%
48720 Minor Office Furniture	-	221	600	600	-	(600)	-100.00%
48730 Minor Communication Equipment	938	-	306	5,306	306	(5,000)	-94.23%
48740 Minor Machines & Equipment	11,869	10,367	4,900	9,400	4,900	(4,500)	-47.87%
49433 Plan Reviews	3,522	3,370	6,234	7,057	6,234	(823)	-11.66%
Total: Capital Outlay	32,608	21,358	20,765	26,588	13,040	(13,548)	-50.96%
Department Total	\$ 2,114,225	\$ 2,006,241	\$ 2,476,505	\$ 2,507,665	\$ 2,071,438	\$ (436,227)	-17.40%

Fund 290
Department 32122 - Central Peninsula Landfill - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages Staff includes: Landfill Manager, Lead Landfill Operator, 2 Landfill Operator I, 2 Landfill Operator II, 1 Landfill Operator/General Maintenance Mechanic, 1 Landfill Operator/Mechanic, 2 Landfill laborer/operator, and 1 Scale Attendant Clerk.

Deleted: 1 Scale Attendant Clerk effective October 1, 2011

40120 Temporary Wages. Required for landfill projects and litter control.

40130 Overtime Wages. Increase needed for coverage during staff training, staff sick leave and staff vacation.

42210 Office Supplies. Align budget with historic expenditures.

43011 Contractual Services. Contract services include recycle hauling (\$75,000), potential leachate hauling (\$50,000), repair and maintenance of instrument data equipment (\$10,000), repair diagnostic analysis, ie. baler, rolling stock (\$30,200), truck scale recertification and repair (\$8,000), professional services for ADEC annual geotechnical stability analysis of waste mass (\$6,000). Due to best management practices and excavation efforts by landfill staff, there is no need for the annual funding (\$150,000) to expand the C&D cell in fiscal year 2012. However, the need for additional air space will be required in FY 2013 (\$150,000 in contract services).

43014 Physical Examinations. Increase due to biennale staff physicals (\$4,580). Hearing exams are required on an annual basis.

43095 SW Closure / Post Closure. After reevaluation of site specific closure needs based on updated data on long term development funding requirements have changed. Specifically, lower waste tonnage growth, waste density, soil to waste ration, waste diversion programs and storm water settling pond expansion are contributing factors in the calculation that has resulted in a decrease in funding.

43110 Communications. Increase required to support Metro Ethernet (\$1,500). Previously funded by General Services.

48720 Minor Office Furniture. No new office furniture required.

48740 Minor Machines & Equipment. Snow plower (\$2,500), and 4" trash pump (\$2,400).

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>Future Projected Payments</u>
Roll-Off Truck	\$ 56,430	\$ 11,286	\$ 11,286	\$ 22,572
Bobcat V723	41,490	8,298	8,298	16,593
Dodge 4x4 Quad Cab	13,794	3,448	3,448	3,449
Roll-off Truck	25,428	10,993	10,993	21,986
Ford F450 8ft Flat Bed	17,615	7,429	7,429	14,855
L150E Loader	-	74,626	74,626	149,249
Bobcat V762	-	24,123	24,123	48,246
	<u>\$ 154,757</u>	<u>\$ 140,203</u>	<u>\$ 140,203</u>	<u>\$ 276,950</u>

Fund 290 Solid Waste Fund
Dept: 32150 Seward Transfer Facility

Department Function

Mission: To collect and transfer solid waste generated in the Eastern Peninsula to the Central Peninsula Landfill in Soldotna for disposal, manage inert waste with on-site burial, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal.

Major long-term issues and concerns:

- Wastewater disposal.
- Flooding/road maintenance issues with Dimond Blvd., transfer facility entry haul road.

Objectives FY2012/Budget highlights:

- Expand and develop the Seward inert waste monofill in an efficient manner to reduce the amount of material requiring transfer to Soldotna.
- Decommission well damaged beyond repair.
- Obtain ADEC solid waste disposal permit renewal for five year term (current permit expires 4/30/2012).

Previous year accomplishments:

- Received ADEC approval to reduce post-closure water monitoring from annual to biennial.

Significant budgetary changes:

- Increase in contract services are required to meet contractual obligations for CPI increase.

Key Measures

	<u>FY09 Actual</u>		<u>FY10 Actual</u>		<u>FY11 Estimated</u>		<u>FY12 Projected</u>	
	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>
Staffing History	.00		.00		.00		.00	
Mixed Solid Waste	302	4,571	284	4,710	330	5,000	330	5,000
Recycle		512		196		300		300
Total	<u>302</u>	<u>5,083</u>	<u>284</u>	<u>4,906</u>	<u>330</u>	<u>5,300</u>	<u>330</u>	<u>5,300</u>
Hazardous Waste (drums/boxes)	44		38		40		40	
Used Oil Energy Recovery (gal.)	0		500		500		500	

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290
Department 32150 - Seward Transfer Facility**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40120 Temporary Wages	\$ -	\$ -	\$ 480	\$ 480	\$ 480	\$ -	0.00%
40210 FICA	-	-	37	37	37	-	0.00%
Total: Personnel	-	-	517	517	517	-	0.00%
Supplies							
42210 Operating Supplies	42	67	100	100	100	-	0.00%
42230 Fuel, Oils and Lubricants	-	1,183	3,000	3,000	3,000	-	0.00%
42250 Uniforms	-	-	175	175	175	-	0.00%
42310 Repair/Maintenance Supplies	78	44	3,000	3,000	2,000	(1,000)	-33.33%
Total: Supplies	120	1,294	6,275	6,275	5,275	(1,000)	-15.94%
Services							
43011 Contractual Services	565,580	550,748	548,954	548,954	550,183	1,229	0.22%
43015 Water/Air Sample Testing	4,140	3,393	4,600	4,600	4,600	-	0.00%
43095 SW Closure/Post Closure	1,000	11,570	10,800	10,800	10,800	-	0.00%
43110 Communications	527	552	658	658	658	-	0.00%
43210 Transportation/Subsistence	38	-	700	700	700	-	0.00%
43310 Advertising	-	300	500	500	500	-	0.00%
43510 Insurance Premium	3,222	3,697	4,307	4,307	3,946	(361)	-8.38%
43610 Utilities	3,404	2,798	5,379	5,379	5,379	-	0.00%
43780 Buildings/Grounds Maintenance	32,360	8,384	44,595	44,595	10,000	(34,595)	-77.58%
43810 Rents and Operating Leases	94	637	200	200	200	-	0.00%
43812 Equipment Replacement Pymt.	2,936	4,000	-	-	-	-	-
Total: Services	613,301	586,079	620,693	620,693	586,966	(33,727)	-5.43%
Capital Outlay							
48740 Minor Machines & Equipment	-	408	600	600	600	-	0.00%
49433 Plan Reviews	775	775	1,500	1,500	1,500	-	0.00%
Total: Capital Outlay	775	1,183	2,100	2,100	2,100	-	0.00%
Department Total	\$ 614,196	\$ 588,556	\$ 629,585	\$ 629,585	\$ 594,858	\$ (34,727)	-5.52%

LINE-ITEM EXPLANATIONS

42310 Repair/Maintenance Supplies. Adjust to align with historic expenditures.

43011 Contractual Services. Required increase to support contractual obligations (i.e. CPI & fuel increase).

43210 Transportation and Subsistence. Required for facility inspection by solid waste staff.

43780 Building/Grounds Maintenance. Road maintenance (\$8,095); replace over head door (\$15,000), paint exterior wall around recycle doors and sheetrock area of tipping floor (\$16,500), replace overhead lighting in recycle area (\$1,200), replace guardrail at edge of public disposal area (\$2,500), and replace fence fabric and restretch over retaining wall (\$1,300).

48740 Minor Machines & Equipment. Trash Pump replacement , \$600.

Fund	290	Solid Waste Fund
Dept:	32310	Homer Baler

Department Function

Mission: To collect, bale and dispose of waste generated in the Southern Peninsula; recycle to reduce waste requiring burial; and provide for proper hazardous materials disposal.

Major long-term issues and concerns:

- Anticipated increase cost for closure of landfill in 2013.
- Design and construction of Homer Transfer Facility to be operational in 2013.
- Long-term management of inert waste after closure of inert waste monofill.

Objectives FY2012/Budget highlights:

- Develop the landfill in a vertical manner in order to utilize the existing landfill to the fullest extent possible.

Previous year accomplishments:

- Interim cover plastic rain sheet was placed on a portion of landfill to minimize leachate production.
- Managed special waste (latex paint and fluorescent bulbs) to reduce the material and cost requiring management through the hazardous waste collection program.

Significant budgetary changes:

- Biennial physicals will be required for the FY12 year
- Increase needed after reevaluation of site specific closure needs based on updated data on long term development.

Key Measures

	<u>FY2009 Actual</u>		<u>FY2010 Actual</u>		<u>FY2011 Estimated</u>		<u>FY2012 Projected</u>	
Staffing History	4.00		4.00		4.00		4.00	
	<u>Recycle</u>	<u>MSW</u>	<u>Recycle</u>	<u>MSW</u>	<u>Recycle</u>	<u>MSW</u>	<u>Recycle</u>	<u>MSW</u>
Total Bales	367	7,688	435	7,296	420	7,700	441	7,842
Recycled Materials	<u>Tons</u>		<u>Tons</u>		<u>Tons</u>		<u>Tons</u>	
Aluminum	6.15		6.81		6.15		6.50	
Newspaper	54.01		48.29		77.00		81.50	
Cardboard	139.69		149.74		163.00		167.50	
Paper	54.18		67.54		60.00		61.50	
Plastic	9.84		12.84		10.00		10.50	
Autos/Metals	170.00		197.50		200.00		200.00	
Tin	<u>00.00</u>		<u>1.50</u>		<u>2.00</u>		<u>2.50</u>	
Total Tons	433.87		478.72		518.15		530.00	
Hazardous Waste (drums/boxes)	83		94		90		95	
Used Oil Energy Recovery (gal)	2,911		2,974		2,946		3,000	

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290
Department 32310 - Homer Baler**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 171,469	\$ 197,347	\$ 209,954	\$ 209,954	\$ 222,327	\$ 12,373	5.89%
40120 Temporary Wages	18,377	15,492	13,431	13,431	13,431	-	0.00%
40130 Overtime Wages	14,363	5,162	8,964	8,964	9,043	79	0.88%
40210 FICA	19,626	19,249	20,744	20,744	21,694	950	4.58%
40221 PERS	71,685	61,553	50,028	50,028	52,857	2,829	5.65%
40321 Health Insurance	46,678	68,635	61,680	64,960	68,000	3,040	4.68%
40322 Life Insurance	396	342	539	539	569	30	5.57%
40410 Leave	29,725	33,019	27,770	27,770	29,891	2,121	7.64%
40511 Other Benefits	791	-	-	-	576	576	-
Total: Personnel	373,110	400,799	393,110	396,390	418,388	21,998	5.55%
Supplies							
42110 Office Supplies	272	264	500	500	500	-	0.00%
42210 Operating Supplies	24,775	20,767	25,100	20,800	25,100	4,300	20.67%
42230 Fuel, Oils and Lubricants	46,824	44,677	56,132	49,632	54,132	4,500	9.07%
42250 Uniforms	1,729	1,017	1,000	1,000	1,000	-	0.00%
42263 Training Supplies	-	-	1,200	1,200	1,200	-	0.00%
42310 Repair/Maintenance Supplies	120,567	65,125	57,755	64,255	57,755	(6,500)	-10.12%
42360 Motor Vehicle Repair Supplies	-	1,822	1,900	1,900	1,900	-	0.00%
42410 Small Tools & Minor Equipment	710	2,127	1,500	3,500	1,500	(2,000)	-57.14%
42424 Safety Supplies	1,345	2,118	2,000	3,000	2,000	(1,000)	-33.33%
Total: Supplies	196,222	137,917	147,087	145,787	145,087	(700)	-0.48%
Services							
43011 Contractual Services	14,401	33,798	28,315	28,315	28,315	-	0.00%
43014 Physical Examinations	-	1,858	2,000	2,000	3,500	1,500	75.00%
43015 Water/Air Sample Testing	29,730	42,631	50,000	50,000	50,000	-	0.00%
43095 SW Closure/Post Closure	245,000	273,478	270,000	270,000	580,000	310,000	114.81%
43110 Communications	3,279	3,819	3,060	3,560	3,060	(500)	-14.04%
43210 Transportation/Subsistence	3,045	2,277	2,645	2,645	2,645	-	0.00%
43250 Freight and Express	1,170	78	500	500	500	-	0.00%
43260 Training	1,614	2,279	2,900	2,900	2,900	-	0.00%
43310 Advertising	1,225	703	500	500	500	-	0.00%
43410 Printing	-	204	-	-	-	-	-
43510 Insurance Premium	15,719	21,393	23,875	23,875	17,850	(6,025)	-25.24%
43610 Utilities	35,351	32,481	41,976	41,476	40,476	(1,000)	-2.41%
43720 Equipment Maintenance	-	2,586	300	300	300	-	0.00%
43750 Vehicle Maintenance	12	40,310	10,000	10,000	5,000	(5,000)	-50.00%
43780 Buildings/Grounds Maintenance	4,613	1,948	12,500	12,500	10,000	(2,500)	-20.00%
43810 Rents and Operating Leases	488	3,900	4,080	4,080	4,080	-	0.00%
43812 Equipment Replacement Pymt.	75,133	75,133	88,242	88,242	84,364	(3,878)	-4.39%
43920 Dues and Subscriptions	171	171	255	255	181	(74)	-29.02%
Total: Services	430,951	539,047	541,148	541,148	833,671	292,523	54.06%
Capital Outlay							
48310 Vehicles	1,357	-	-	-	-	-	-
48311 Machinery & Equipment	-	6,113	-	-	-	-	-
48710 Minor Office Equipment	300	-	500	500	500	-	0.00%
48720 Minor Office Furniture	-	112	-	-	-	-	-
48730 Minor Communication Equipment	-	390	2,000	2,950	2,000	(950)	-32.20%
48740 Minor Machines & Equipment	5,431	3,878	-	350	-	(350)	-100.00%
49433 Plan Reviews	2,304	2,076	4,500	4,500	4,500	-	0.00%
Total: Capital Outlay	9,392	12,569	7,000	8,300	7,000	(1,300)	-15.66%
Department Total	\$ 1,009,675	\$ 1,090,332	\$ 1,088,345	\$ 1,091,625	\$ 1,404,146	\$ 312,521	28.63%

Fund 290
Department 32310 - Homer Baler - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Landfill Supervisor, 2 Landfill Operator II and 1 Landfill Operator I position.

40120 Temporary Wages. Required to support landfill projects and litter control.

40130 Overtime Wages. Needed for coverage during staff training, staff sick leave and staff vacations.

43011 Contractual Services. Septic/Water (\$2,000) , recycling hauling (\$15,315), boiler inspection (\$500), overhead door repair (\$5,000) and surveying (\$5,500).

43014 Physical Examinations. Increase due to biennale staff physicals (\$1,500). Hearing exams are required on an annual basis.

43095 Solid Waste Closure/Post-Closure. Increase needed after re-evaluation of site specific closure needs based on updated data on long-term development.

43780 Buildings/Grounds Maintenance. Facility lighting upgrades are required for safety improvements (\$6,500). Replace 2 overhead doors in main baler building (\$6,000).

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>Future Projected Payments</u>
Peterbilt 357 Truck	\$ 115,414	\$ 16,572	\$ 16,572	\$ 33,144
963 Skid Steer Loader	43,029	8,500	8,500	17,000
D65PX-12Dozer	200,838	24,592	20,494	-
2003 953C Track Loader	142,280	17,785	17,785	-
PC200LC-7B Excavator	70,204	14,041	14,041	28,081
3/4 Ton Pick-up Truck	30,961	4,000	4,220	2,677
1/2 Ton Pick-up	20,087	2,752	2,752	4,136
	<u>\$ 622,813</u>	<u>\$ 88,242</u>	<u>\$ 84,364</u>	<u>\$ 85,038</u>

Fund 290 Solid Waste Fund
Dept: 32570 Landfills, Hauling and Waste Programs

Department Function

Mission: Collect, consolidate, and dispose of solid waste, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal. Provide an integrated solid waste program, including the development, operations, and maintenance of landfills in Seldovia, Port Graham, Nanwalek, Beluga, and Tyonek; eight waste drop-box/transfer sites; three transfer sites (Kenai, Nikiski, Sterling); 13 mobile recyclable collection stations; hazardous waste and used oil collection programs; solid waste environmental monitoring; and litter program.

Major long-term issues and concerns:

- Execute a contract with Nanwalek IRA to operate and maintain the landfill.
- Long-term solid waste management in communities where the Borough does not own property for landfill development.
- Replacement of containers to support our operations at solid waste drop box sites.

Objectives FY2012/Budget highlights:

- Obtain Port Graham ADEC solid waste disposal permit renewal for five year term (current permit expires 3/27/12).
- Pursue property purchase if Port Graham Landfill feasibility study has a positive outcome.
- Utilize borough staff in Soldotna and Homer to assist with rural landfill, transfer facility projects and special waste management.
- Conduct annual post-closure water monitoring and visual inspections to monitor closure effectiveness.
- Perform inert waste cleanup and conduct hazardous waste collection events in remote communities.

Previous year accomplishments:

- 91 junk vehicles and 320 cubic yards of scrap metal was removed from the Rocky Ridge landfill and transported to Homer Spit for recycling.
- Nanwalek landfill site topographic survey. Inert waste cleanup.
- Partnered with Native Village of Port Graham, KPB Maintenance and KPB School District to share cost of barge used for inert waste cleanup that allowed two trips into community to transport out 420 cubic yards of inert waste, 6 junk vehicles, 4 totes of hazmat and 30 lead-acid batteries.

Significant budgetary changes:

- Budget increase required to support an increase in transfer operations hauls, contractual obligations regarding CPI, fuel inflation adjustment and anticipated increase in O&M of the Port Graham Landfill.

Key Measures

	FY09 Actual		FY10 Actual		FY11 Estimate		FY12 Projected	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
Hauling Area 1								
Cooper Landing								
Mixed Solid Waste	297	563	321	508	345	596	361	623
Recycle	14	20	18	18	22	26	36	43
Crown Point								
Mixed Solid Waste	0	0.00	69	118	147	251	160	272
Recycle	0	0.00	3	2	10	8	13	10
Funny River Rd								
Mixed Solid Waste	298	535	336	491	374	608	398	647
Recycle	13	10	15	10	17	12	18	13
Hope								
Mixed Solid Waste	83	159	103	166	123	214	137	238
Recycle	7	6	7	6	8	7	9	7
Kasilof								
Mixed Solid Waste	724	1,525	816	1,424	908	1,738	968	1,839
Recycle	18	21	21	19	24	24	26	26
Moose Pass								
Mixed Solid Waste	147	268	136	197	0	0	0	0
Recycle	9	10	7	7	0	0	0	0

Fund 290 Solid Waste Fund
Dept: 32570 Landfills, Hauling and Waste Programs - Continued

	Key Measures							
	FY09 Actual		FY10 Actual		FY11 Estimate		FY12 Projected	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
<u>Hauling Area 1 (continued)</u>								
Ninilchik								
Mixed Solid Waste	441	879	575	941	709	1,278	789	1,420
Recycle	10	11	13	10	16	13	18	15
Soldotna (BAB)								
Recycle	54	104	54	95	55	101	56	103
Total Hauling Area 1								
Mixed Solid Waste	1,990	3,930	2,356	3,844	2,606	4,685	2,813	5,039
Recycle	125	181	138	167	152	191	176	216
<u>Hauling Area 2</u>								
Anchor Point								
Mixed Solid Waste (MSW)	669	1,392	754	1,568	839	1,678	899	1,798
Recycle	19	29	30	45	37	74	40	80
McNeil								
Mixed Solid Waste	558	1,160	589	1,225	620	1,240	640	1,280
Recycle	49	74	43	65	49	73	52	78
Save U More								
Recycle	75	113	76	114	76	114	77	116
Total Hauling Area 2								
Mixed Solid Waste	1,227	2,552	1,343	2,793	1,459	2,918	1,539	3,078
Recycle	143	214	149	224	162	262	169	273
<u>Transfer Facilities</u>								
Kenai Transfer Facility								
Mixed Solid Waste	283	2,607	301	2,735	319	2,939	331	3,048
Construction Debris	254	581	265	573	276	597	282	609
Recycle	95	128	103	122	111	131	117	138
Used Oil Energy Recovery (gal)		3,560		3,194		3,650		3,226
Sterling Transfer Facility								
Mixed Solid Waste	211	1,834	203	1,818	211	1,834	205	1,837
Construction Debris	217	550	220	583	217	550	222	589
Recycle	89	93	91	92	89	94	92	93
Used Oil Energy Recovery (gal)		2,647		2,271		2,729		2,294
Nikiski Transfer Facility								
Mixed Solid Waste	147	1,290	151	1,337	155	1,373	157	1,389
Construction Debris	232	578	246	604	260	638	266	652
Recycle	61	59	68	54	75	60	80	64
Used Oil Energy Recovery (gal)		3413		2,738		3,900		2,765
Total Mixed Solid Waste								
	641	5,731	655	5,890	685	6,145	693	6,274
Total Construction Debris								
	703	1,709	731	1,760	753	1,785	770	1,850
Total Recycle								
	245	280	262	268	275	285	289	295
Total Used Oil Energy Recovery (gal)								
		9,620		8,203		9,729		8,285
<u>Miscellaneous Landfills</u>								
Seldovia, Port Graham, Nanwalek								
Mixed Solid Waste		656		700		700		707
Seldovia recycle (91 cars & 64 tons of scrap metal)								
						155		
Beluga, Tyonek								
Mixed Solid Waste		460		500		460		505
Total Mixed Solid Waste								
		1,116		1,200		1,160		1,212
Total Recycle								
						460		

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 290

Department 32570 - Landfills, Hauling, and Waste Programs

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ -	\$ 732	\$ -	\$ -	\$ -	-	-
40120 Temporary Wages	4,922	140	4,500	4,500	4,500	-	0.00%
40130 Overtime Wages	84	-	3,000	3,000	3,000	-	0.00%
40210 FICA	386	59	574	574	574	-	0.00%
40221 PERS	12	210	-	-	-	-	-
40321 Health Insurance	-	195	-	-	-	-	-
Total: Personnel	5,404	1,336	8,074	8,074	8,074	-	0.00%
Supplies							
42020 Signage Supplies	50	-	100	100	100	-	0.00%
42210 Operating Supplies	-	432	-	800	-	(800)	-100.00%
42230 Fuel, Oils and Lubricants	1,076	-	7,320	7,320	7,320	-	0.00%
42310 Repair/Maintenance Supplies	10,723	2,319	38,000	37,000	38,000	1,000	2.70%
42360 Motor Vehicle Repair Supplies	1,724	1,530	-	-	-	-	-
42410 Small Tools	787	46	300	1,300	300	(1,000)	-76.92%
42424 Safety Supplies	-	-	-	-	-	-	-
Total: Supplies	14,360	4,327	45,720	46,520	45,720	(800)	-1.72%
Services							
43011 Contractual Services	1,351,995	1,548,031	1,672,940	1,679,138	1,780,430	101,292	6.03%
43015 Water/Air Sample Testing	15,521	11,285	27,000	27,000	27,000	-	0.00%
43095 SW Closure/Post Closure	9,890	29,056	73,393	73,393	73,393	-	0.00%
43110 Communications	439	1,051	400	800	400	(400)	-50.00%
43140 Postage	-	-	500	500	500	-	0.00%
43210 Transportation/Subsistence	6,122	7,268	8,600	8,600	8,600	-	0.00%
43250 Freight and Express	320	413	1,500	1,500	1,500	-	0.00%
43310 Advertising	1,738	2,108	2,000	2,000	2,000	-	0.00%
43410 Printing	-	336	180	180	180	-	0.00%
43510 Insurance Premium	2,310	3,063	3,393	3,393	3,114	(279)	-8.22%
43610 Utilities	11,238	9,660	14,480	14,080	14,480	400	2.84%
43750 Vehicle Maintenance	1,390	-	1,500	1,500	1,500	-	0.00%
43765 Policing Sites	3,750	1,250	8,000	8,000	8,000	-	0.00%
43780 Buildings/Grounds Maintenance	33,821	37,950	51,890	52,140	51,890	(250)	-0.48%
43810 Rents and Operating Leases	254	-	2,000	2,000	2,000	-	0.00%
43812 Equipment Replacement Pymt	10,936	4,000	2,296	2,296	2,296	-	0.00%
Total: Services	1,449,724	1,655,471	1,870,072	1,876,520	1,977,283	100,763	5.37%
Capital Outlay							
48311 Machinery & Equipment	-	10,010	-	-	-	-	-
48710 Minor Office Equipment	1,976	-	1,890	1,890	-	(1,890)	-100.00%
48720 Minor Office Furniture	-	-	490	490	-	(490)	-100.00%
48730 Minor Communication Equipment	-	145	-	-	-	-	-
48740 Minor Machines & Equipment	-	-	-	-	-	-	-
49433 Plan Reviews	1,276	987	4,000	4,000	4,000	-	0.00%
Total: Capital Outlay	3,252	11,142	6,380	6,380	4,000	(2,380)	-37.30%
Department Total	\$ 1,472,740	\$ 1,672,276	\$ 1,930,246	\$ 1,937,494	\$ 2,035,077	\$ 97,583	5.04%

Fund 290
Department 32570 - Landfills, Hauling, and Waste Programs - Continued

LINE-ITEM EXPLANATIONS

40120 Temporary Wages. Includes temporary staff to assist with remote landfill activities that include fencing repair, litter clean up, battery shipment preparation.

42310 Repair/Maintenance Supplies. Solid waste containers and facility materials for repair and maintenance – portion of work to be performed by Central Peninsula and Homer Landfill staff.

43011 Contractual Services. Contract Services include the hazardous, used oil, and special waste programs. Operations, maintenance, and improvements at five rural landfills. Operations, maintenance, and improvements at three transfer facilities and eight drop-box/transfer sites. Contract for hauling Area 1 & Area 2. Budget increase required to support an increase in transfer operations hauls and contractual obligations regarding CPI, fuel inflation adjustment and anticipated increase in re-bidding O&M of the Port Graham Landfill.

43095 Solid Waste Closure/Post-Closure. Annual amount funded toward landfill closure and post-closure activities (30 years after the landfill reaches capacity) for the Seldovia, Beluga, Tyonek, Port Graham, and Nanwalek Landfills and the closed Kenai and Sterling sites.

43210 Transportation/Subsistence. Ground transportation to inspect landfills, drop-box/transfer sites, and other facilities. Air transportation to village landfills as required by regulations/permits.

43780 Building/Grounds Maintenance. Contract services for electrical, mechanical, plumbing, gravel and other facility and grounds services. Transfer station snow removal, grading and site maintenance.

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2011 Estimated</u>	<u>FY2012 Projected</u>	<u>Future Projected Payments</u>
2009 Pickup, 4X4 1/2 ton Ext Cab	\$ -	\$ 2,296	\$ 2,296	\$ 4,592
655B Crawler Loader	143,264	-	-	23,334
	<u>\$ 143,264</u>	<u>\$ 2,296</u>	<u>\$ 2,296</u>	<u>\$ 27,926</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290 Solid Waste
Department Total By Line Item**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 881,904	\$ 991,614	\$ 1,087,986	\$ 1,087,986	\$ 1,111,428	\$ 23,442	2.15%
40120 Temporary Wages	84,440	59,164	58,811	58,811	49,802	(9,009)	-15.32%
40130 Overtime Wages	34,869	22,690	39,348	39,348	39,327	(21)	-0.05%
40210 FICA	85,126	91,576	103,690	103,690	105,905	2,215	2.14%
40221 PERS	341,980	300,319	255,517	255,517	260,811	5,294	2.07%
40321 Health Insurance	230,544	340,338	323,820	341,155	340,000	(1,155)	-0.34%
40322 Life Insurance	1,926	1,665	2,775	2,775	2,814	39	1.41%
40410 Leave	129,365	144,208	129,597	129,597	146,083	16,486	12.72%
40511 Other Benefits	4,848	5,538	2,034	2,034	2,736	702	34.51%
Total: Personnel	1,795,002	1,957,112	2,003,578	2,020,913	2,058,906	37,993	1.88%
Supplies							
42020 Signage Supplies	50	-	100	100	100	-	0.00%
42110 Office Supplies	4,053	4,577	4,500	5,500	5,000	(500)	-9.09%
42120 Computer Software	1,482	570	1,000	1,000	1,000	-	0.00%
42210 Operating Supplies	40,410	25,098	41,312	41,812	41,312	(500)	-1.20%
42230 Fuel, Oils and Lubricants	176,993	150,488	210,007	203,507	191,007	(12,500)	-6.14%
42250 Uniforms	4,864	4,114	4,175	4,175	4,175	-	0.00%
42263 Training Supplies	-	170	1,800	1,800	1,800	-	0.00%
42310 Repair/Maintenance Supplies	311,508	222,609	255,344	249,584	254,344	4,760	1.91%
42360 Vehicle Repair Supplies	3,433	3,858	3,900	5,900	5,100	(800)	-13.56%
42410 Small Tools	8,291	7,941	6,820	14,080	6,820	(7,260)	-51.56%
42424 Safety Supplies	4,139	4,622	14,300	10,300	14,300	4,000	38.83%
Total: Supplies	555,223	424,047	543,258	537,758	524,958	(12,800)	-2.38%
Services							
43011 Contractual Services	2,164,201	2,273,125	2,593,393	2,615,913	2,546,612	(69,301)	-2.65%
43014 Physical Examinations	420	6,605	5,420	4,597	11,500	6,903	150.16%
43015 Water/Air Sample Testing	87,202	97,688	127,600	127,600	127,600	-	0.00%
43019 Software Licensing	800	800	900	900	900	-	0.00%
43095 SW Closure/Post Closure	555,890	629,656	654,193	654,193	764,193	110,000	16.81%
43110 Communications	9,584	11,080	10,198	11,098	12,616	1,518	13.68%
43140 Postage	174	145	700	700	700	-	0.00%
43210 Transportation/Subsistence	16,114	17,750	22,765	22,765	22,765	-	0.00%
43220 Car Allowance	1,288	-	-	-	-	-	-
43250 Freight and Express	1,952	947	3,300	3,300	3,300	-	0.00%
43260 Training	7,073	8,766	9,850	9,850	9,850	-	0.00%
43310 Advertising	3,617	4,950	4,608	4,608	4,608	-	0.00%
43410 Printing	-	765	486	486	486	-	0.00%
43510 Insurance Premium	74,674	80,575	90,056	90,056	64,720	(25,336)	-28.13%
43600 Project Management	23,391	5,805	-	2,795	-	(2,795)	-100.00%
43610 Utilities	184,867	139,428	201,493	200,593	199,993	(600)	-0.30%
43720 Equipment Maintenance	1,531	3,874	2,504	2,504	2,504	-	0.00%
43750 Vehicle Maintenance	10,189	55,770	27,700	27,700	22,700	(5,000)	-18.05%
43765 Policing Sites	3,750	1,250	8,000	8,000	8,000	-	0.00%
43780 Buildings/Grounds Maintenance	102,581	54,768	138,830	139,080	86,735	(52,345)	-37.64%
43810 Rents and Operating Leases	13,847	16,737	16,280	16,280	16,280	-	0.00%
43812 Equipment Replacement Pymt.	122,751	122,751	230,741	230,741	226,863	(3,878)	-1.68%
43920 Dues and Subscriptions	1,564	1,460	1,674	1,674	1,693	19	1.14%
Total: Services	3,387,460	3,534,695	4,150,691	4,175,433	4,134,618	(40,815)	-0.98%

**Fund 290 Solid Waste
Department Total By Line Item - Continued**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Capital Outlay							
48120 Office Machines	-	-	-	4,014	-	(4,014)	-100.00%
48310 Vehicles	1,357	-	-	-	-	-	-
48311 Machinery & Equipment	15,468	21,473	7,125	2,625	-	(2,625)	-100.00%
48710 Minor Office Equipment	8,732	5,622	5,990	3,990	4,100	110	2.76%
48720 Minor Office Furniture	-	778	3,090	2,765	2,000	(765)	-27.67%
48730 Minor Communication Equipment	1,362	1,209	2,306	8,689	2,306	(6,383)	-73.46%
48740 Minor Machines & Equipment	17,300	14,653	5,500	10,350	5,500	(4,850)	-46.86%
49433 Plan Reviews	7,877	7,208	16,234	17,057	16,234	(823)	-4.82%
Total: Capital Outlay	52,096	50,943	40,245	49,490	30,140	(19,350)	-39.10%
Transfers							
50100 General Fund	-	665,204	-	-	-	-	-
50340 Solid Waste Debt Service	830,244	829,094	1,903,365	1,903,365	1,882,575	(20,790)	-1.09%
50407 General Government Capital Projects	-	374,605	-	-	-	-	-
50411 Solid Waste Capital Projects	641,000	658,924	336,000	627,000	150,000	(477,000)	-76.08%
Total: Transfers	1,471,244	2,527,827	2,239,365	2,530,365	2,032,575	(497,790)	-19.67%
Department Total	\$ 7,261,025	\$ 8,494,624	\$ 8,977,137	\$ 9,313,959	\$ 8,781,197	\$ (532,762)	-5.72%

Kenai Peninsula Borough

Hospital Service Areas

The Borough has two (2) hospital service areas, the Central Kenai Peninsula Hospital Service Area and the South Kenai Hospital Service Area.

The major source of revenue for the hospital service areas is property taxes, with additional funding provided through state grants and interest earnings. Powers granted by the voters authorize these service areas to construct, maintain and operate a hospital, and to provide other health care or health facilities within the service areas jurisdiction. Both service areas support hospitals and long-term care facilities, for which operations of have been contracted to a third party.

Only the expenditures budgeted by the service area appears within this budget document. Each hospital prepares a separate operating and capital budget, which is approved by the operating board of each respective entity. The comprehensive annual financial report is done on a combined basis, and copies are available from each respective hospital.

Central Kenai Peninsula Hospital Service Area – this service area encompasses the area from Tyonek to Hope to Clam Gulch. Operation of the Central Peninsula Hospital (the hospital), including Heritage Place (a long-term care facility purchased in 2006) has been contracted out to Central Peninsula Hospital Inc. Prior to FY2011, Service Area funding was used to pay debt service, capital expenditures, an operating subsidy for a alcohol and drug treatment program, an operating grant for a sexual abuse program, and for operating expense of the service area board. Starting in FY2011, the hospital will be funding debt service, capital expenditures, and property insurance.

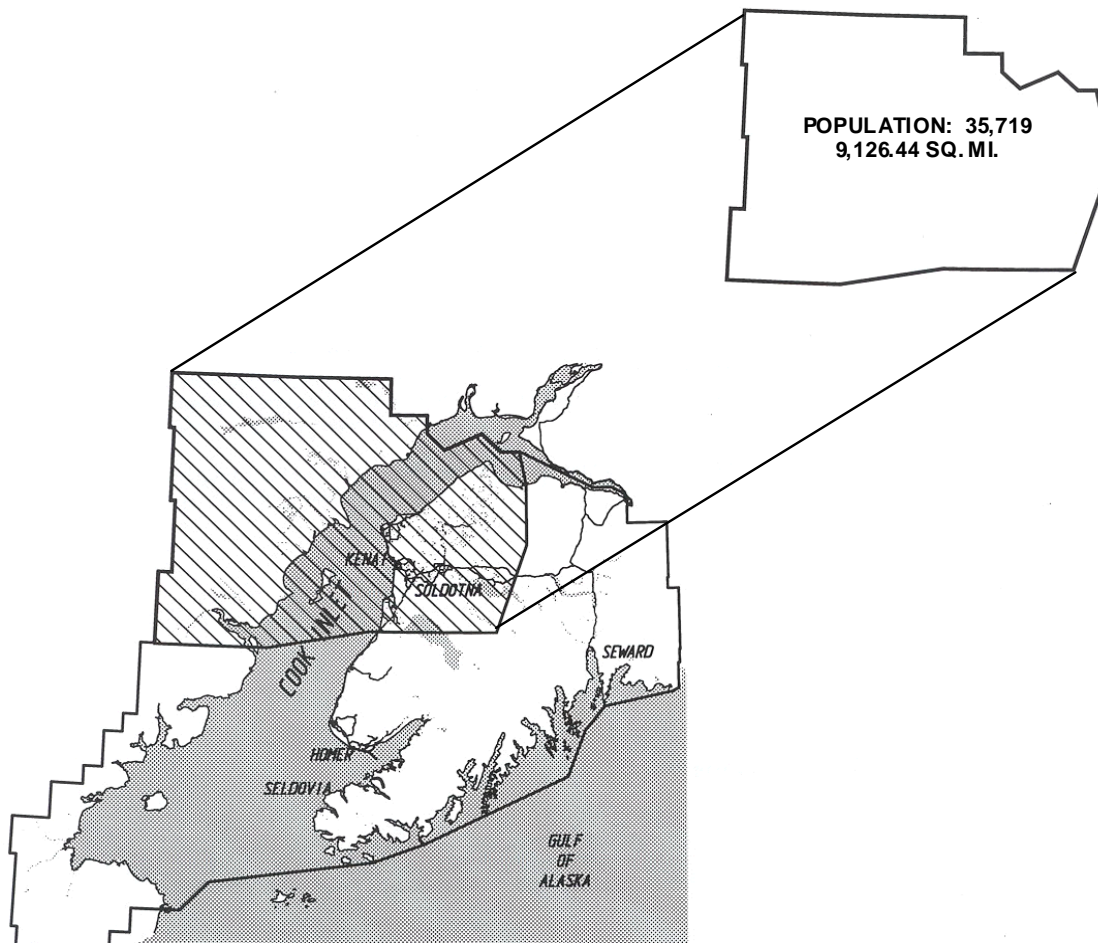
South Kenai Peninsula Hospital Service Area – this service area encompasses the area from south of Clam Gulch to Homer to Kachemak City to Halibut Cove. Operation of the South Peninsula Hospital has been contracted out to South Peninsula Hospital Inc. Service Area funding is currently being used to pay debt service, capital expenditures, an operating subsidy for the hospital, and for operating expense of the service area board.

CENTRAL KENAI PENINSULA HOSPITAL SERVICE AREA

Formed in March of 1969, this was the first service area in the Borough. Its purpose is to provide a hospitalization facility for residents in the Central Peninsula area. Management of the hospital is contracted out to, CPGH, Inc., a non-profit entity. The CPGH, Inc. board hires an independent CEO to manage its operations.

The Central Kenai Peninsula Hospital Service Area Board was created by enactment of Ordinance 97-70 and has seven members. Prior to the election of the seven member Service Area board, the Kenai Peninsula Borough Assembly had oversight of the Service Area.

Service area taxes have provided for debt service requirements, equipment purchases, construction, auditing costs, and board expenses. The mill rate for fiscal year 2012 is 0.02 mills.



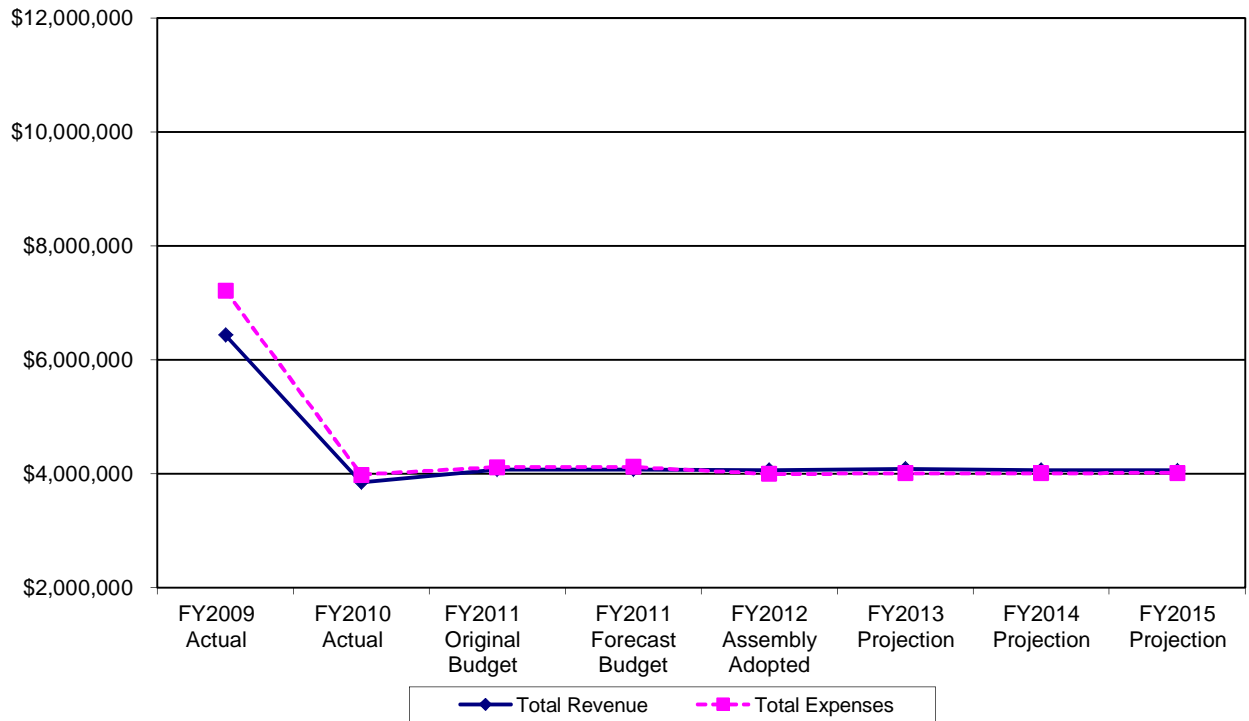
SERVICE AREA BOARD MEMBERS

Tim Peterson
Margaret M. Gilman
Neal DuPerron
Gene Dyson
Jane M. Stein
Marion K. Nelson
Jim Golden

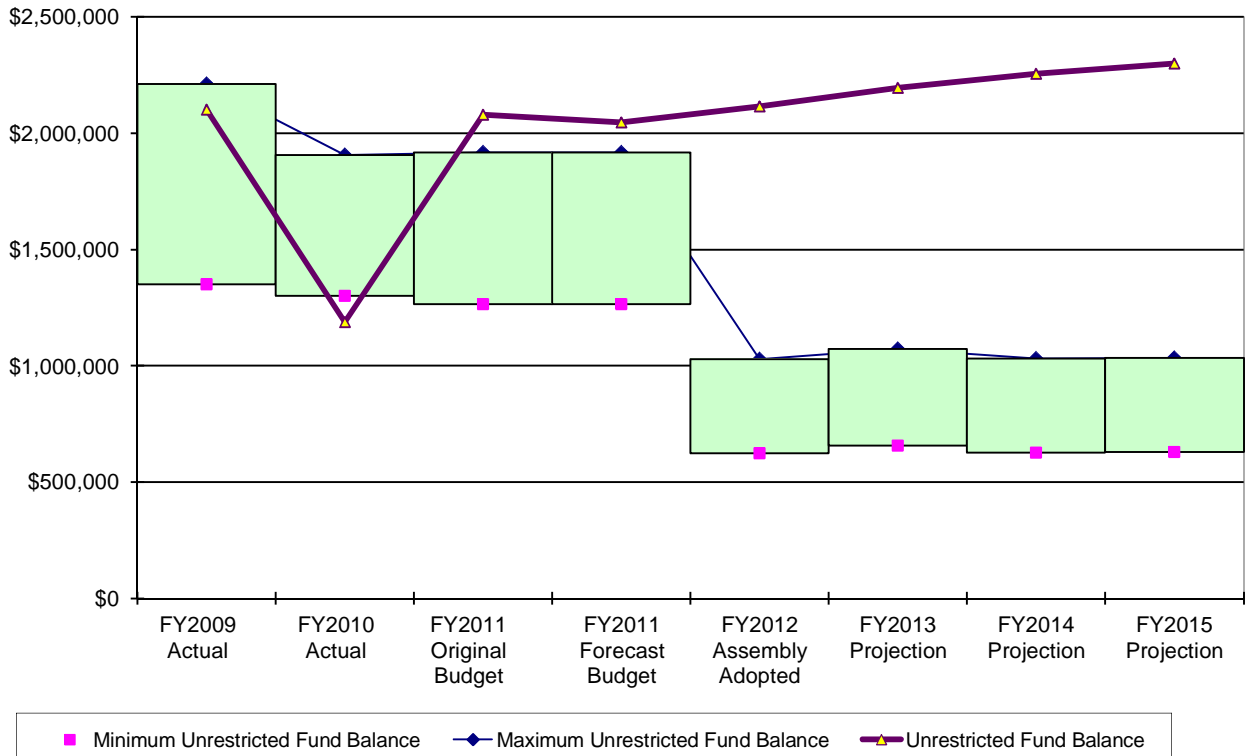
Fund: 600 Central Kenai Peninsula Hospital Service Area

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	3,196,512	3,328,101	3,413,312	3,413,312	3,598,420	3,670,388	3,743,796	3,818,672
Personal	129,611	145,612	149,584	149,584	153,456	154,991	156,540	158,106
Oil & Gas (AS 43.56)	538,645	605,193	629,744	629,744	615,437	584,665	555,432	527,660
Total Taxable Value:	3,864,768	4,078,906	4,192,640	4,192,640	4,367,313	4,410,044	4,455,769	4,504,438
Mill Rate:	0.90	0.50	0.02	0.02	0.02	0.02	0.01	0.01
Revenues:								
Property Taxes								
Real	\$ 2,852,390	\$ 1,701,002	\$ 68,266	\$ 68,266	\$ 71,968	\$ 73,408	\$ 37,438	\$ 38,187
Personal	119,472	73,652	2,932	2,932	3,008	3,038	1,534	1,549
Oil & Gas (AS 43.56)	486,279	296,107	12,595	12,595	12,309	11,693	5,554	5,277
Interest	9,051	7,444	168	168	175	176	89	90
Flat Tax	25,777	17,333	1,068	1,068	1,068	1,089	1,111	1,133
Motor Vehicle Tax	86,214	47,123	1,700	1,700	1,700	1,700	1,700	1,700
Total Property Taxes	3,579,183	2,142,661	86,729	86,729	90,228	91,104	47,426	47,936
Interest Earnings	80,906	17,715	45,000	45,000	45,000	45,000	65,000	65,000
CPH - Equipment Replacement Fund	-	-	-	-	-	-	-	-
CPH - 2003 Bond Payment/Other	1,952,552	1,691,213	3,947,965	3,947,965	3,932,886	3,950,496	3,953,902	3,949,027
Other Revenue	824,010	744	-	-	-	-	-	-
Total Revenues	6,436,651	3,852,333	4,079,694	4,079,694	4,068,114	4,086,600	4,066,328	4,061,963
Operating Transfers From:								
Capital Projects Fund	-	-	900,000	900,000	-	-	-	-
Total Operating Transfers	-	-	900,000	900,000	-	-	-	-
Total Revenues and Operating Transfers	6,436,651	3,852,333	4,979,694	4,979,694	4,068,114	4,086,600	4,066,328	4,061,963
Expenditures:								
Supplies	435	97	2,000	2,000	2,000	2,040	2,081	2,122
Services	583,928	222,533	357,777	363,208	237,167	241,910	246,749	251,684
Interdepartmental Charges	5,748	-	-	-	-	-	-	-
Total Expenditures:	590,111	222,630	359,777	365,208	239,167	243,950	248,829	253,806
Operating Transfers To:								
Debt Service Fund - 2003 Bonds	3,767,125	3,760,581	3,757,188	3,757,188	3,759,719	3,763,125	3,758,250	3,762,250
Capital Projects Fund	2,860,859	-	-	-	-	-	-	-
Total Operating Transfers:	6,627,984	3,760,581	3,757,188	3,757,188	3,759,719	3,763,125	3,758,250	3,762,250
Total Expenditures and Operating Transfers	7,218,095	3,983,211	4,116,965	4,122,396	3,998,886	4,007,075	4,007,079	4,016,056
Net Results From Operations	(781,444)	(130,878)	862,729	857,298	69,228	79,525	59,249	45,907
Beginning Fund Balance	2,101,598	1,320,154	1,217,922	1,189,276	2,046,574	2,115,802	2,195,327	2,254,575
Ending Fund Balance	\$ 1,320,154	\$ 1,189,276	\$ 2,080,651	\$ 2,046,574	\$ 2,115,802	\$ 2,195,327	\$ 2,254,575	\$ 2,300,482

**CENTRAL KENAI PENINSULA HOSPITAL SERVICE AREA
REVENUES AND EXPENDITURES**



**CENTRAL KENAI PENINSULA HOSPITAL SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 600 Central Kenai Peninsula Hospital Service Area
Dept: 81110

Department Function

Major long-term issues and concerns:

- Continuing to meet the changing health care needs of the residents of the Service Area.

Objectives FY2012/Budget highlights:

- Provide funding for payment of long-term debt that was approved by the voters in 2003 for expansion of the hospital's facilities. 100% of the debt is being paid by the hospital from operations.
- Funding for hospital capital projects and equipment purchases are being funded by the hospital and will be presented to the assembly in separate ordinances.

Previous year accomplishments:

- Received authorization to convert open space into two patient rooms on the inpatient wing.

Significant budgetary changes:

- 100% of the debt payment is now being funded from hospital operations. In prior years, the Service Area paid for an amount equal to approximately .50 mills.
- All capital expenditures are now being funded by the hospital. Expenditures in excess of \$250,000 will be brought to the Service Area and the assembly in stand alone ordinances.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
<u>Service Area</u>				
Mill rate	.90	.50	.02	.02
Property tax revenue (000's)	\$3,579	\$2,146	\$88	\$88
Outstanding debt (000's)	\$39,775	\$37,920	\$35,990	\$33,965
Annual debt payments (000's)	\$3,767	\$3,760	\$3,757	\$3,759
<u>Hospital</u>				
Number of beds				
Hospital	62	49	49	49
Long-term care	60	60	60	60
Treatment center	6	12	12	12
Operating Revenue budget, net (000's)	\$77,364	\$88,942	\$105,964	\$118,463
Operating Income (loss) (000's)	\$(1,396)	\$2,260	\$5,250	\$2,369
FTE's	552	578	605	630

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 600

Department 81110 - Central Kenai Peninsula Hospital Service Area Administration

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Supplies							
42110 Office Supplies	\$ -	\$ 49	\$ -	\$ -	\$ -	-	-
42210 Operating Supplies	435	48	2,000	2,000	2,000	-	0.00%
Total: Supplies	435	97	2,000	2,000	2,000	-	0.00%
Services							
43011 Contractual Services	11,062	11,892	120,000	111,500	6,000	(105,500)	-94.62%
43011 Contractual Services-S.House	250,000	-	-	-	-	-	-
43011 Contractual Services-SART SANE	150,000	-	-	-	-	-	-
43012 Audit Services	35,000	38,069	38,000	51,931	49,000	(2,931)	-5.64%
43140 Postage	-	77	500	500	500	-	0.00%
43210 Transportation/Subsistence	530	309	2,000	2,000	2,000	-	0.00%
43260 Training	-	-	4,000	4,000	4,000	-	0.00%
43310 Advertising	406	311	1,000	1,000	1,000	-	0.00%
43410 Printing	-	-	1,500	1,500	1,500	-	0.00%
43510 Insurance Premium	136,930	171,735	190,777	190,777	173,167	(17,610)	-9.23%
43810 Rents & Operating Leases	-	140	-	-	-	-	-
Total: Services	583,928	222,533	357,777	363,208	237,167	(126,041)	-34.70%
Transfers							
50360 CPGH-Debt Service	3,767,125	3,760,581	3,757,188	3,757,188	3,759,719	2,531	0.07%
50490 CPGH-Capital Projects Fund	2,860,859	-	-	-	-	-	-
Total: Transfers	6,627,984	3,760,581	3,757,188	3,757,188	3,759,719	2,531	0.07%
Interdepartmental Charges							
61990 Admin Service Fee	5,748	-	-	-	-	-	-
Total: Interdepartmental Charges	5,748	-	-	-	-	-	-
Department Total	\$ 7,218,095	\$ 3,983,211	\$ 4,116,965	\$ 4,122,396	\$ 3,998,886	\$ (123,510)	-3.00%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. Secretarial services for the service area board \$6,000 .

43011 Contractual Services – Serenity House & Sart/SANE. These programs are now being funded by the hospital.

43012 Audit Services. As required by Alaska Administrative Code 45.010 and in conformance with Alaska State Statute 29.35.120.

43210 Transportation/Subsistence. Local travel for board members to attend meetings.

43260 Training. Costs associated with service area board training. This will assist members in areas of responsibilities and duties.

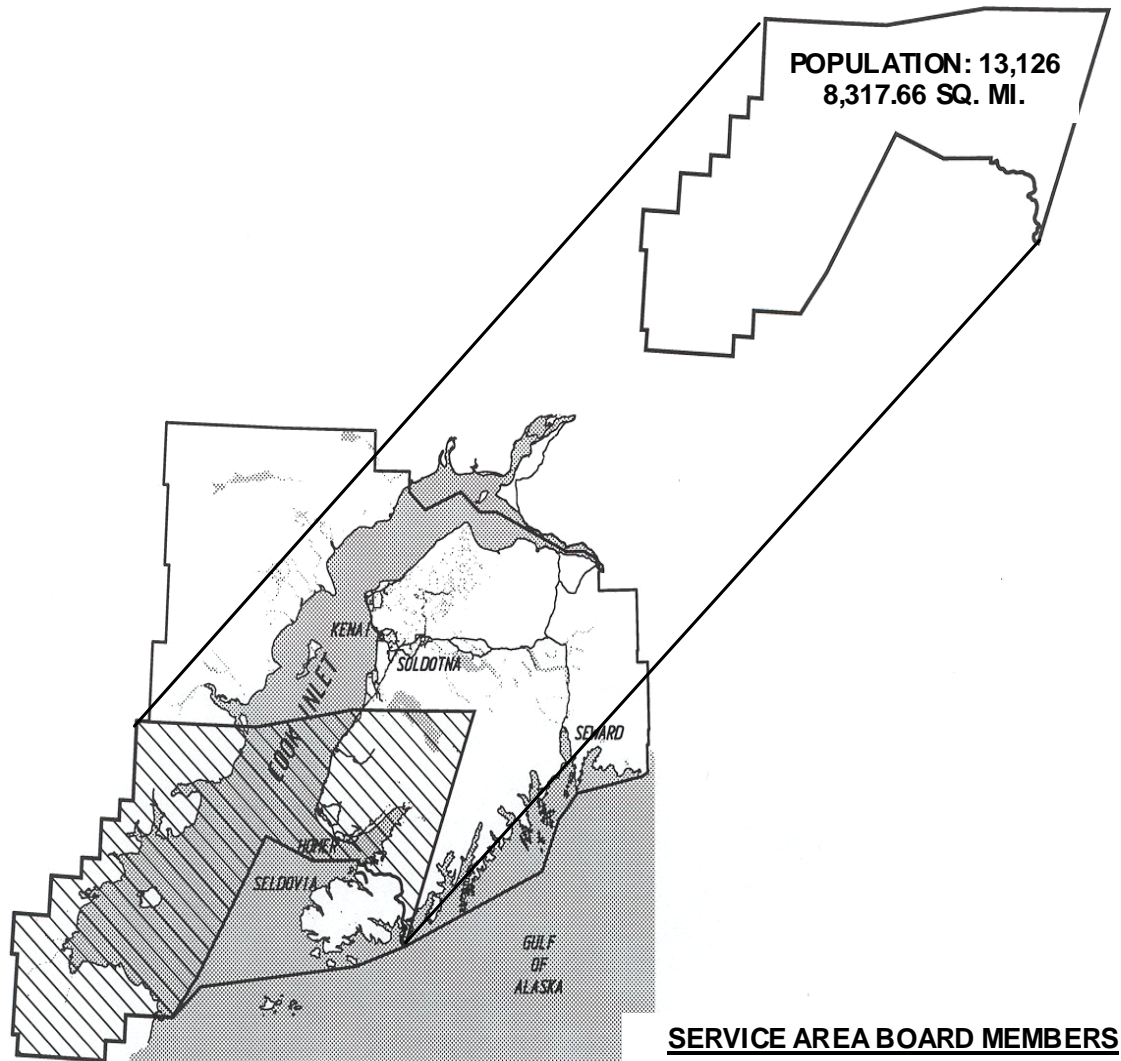
50360 CKPH Debt Service Fund. Hospital Expansion Bonds totaling \$49,900,000 were issued in FY2004 with a scheduled payback period of 20 years.

This page intentionally left blank

SOUTH KENAI PENINSULA HOSPITAL SERVICE AREA

Established in May of 1969, the service area was formed to provide hospitalization and medical services to the residents of Homer and the surrounding areas. The nine-member board is elected and is responsible for the level of services provided and, to that end, must be responsible to the electorate for the amount of taxes necessarily raised to provide such services. The Service Area Board works in conjunction with a separate operating board to oversee the hospital. The hospital is located in Homer.

Service area taxes fund the hospital's equipment purchases, capital improvements, major repairs, and board expenses. The mill rate for fiscal year 2012 is 2.30.



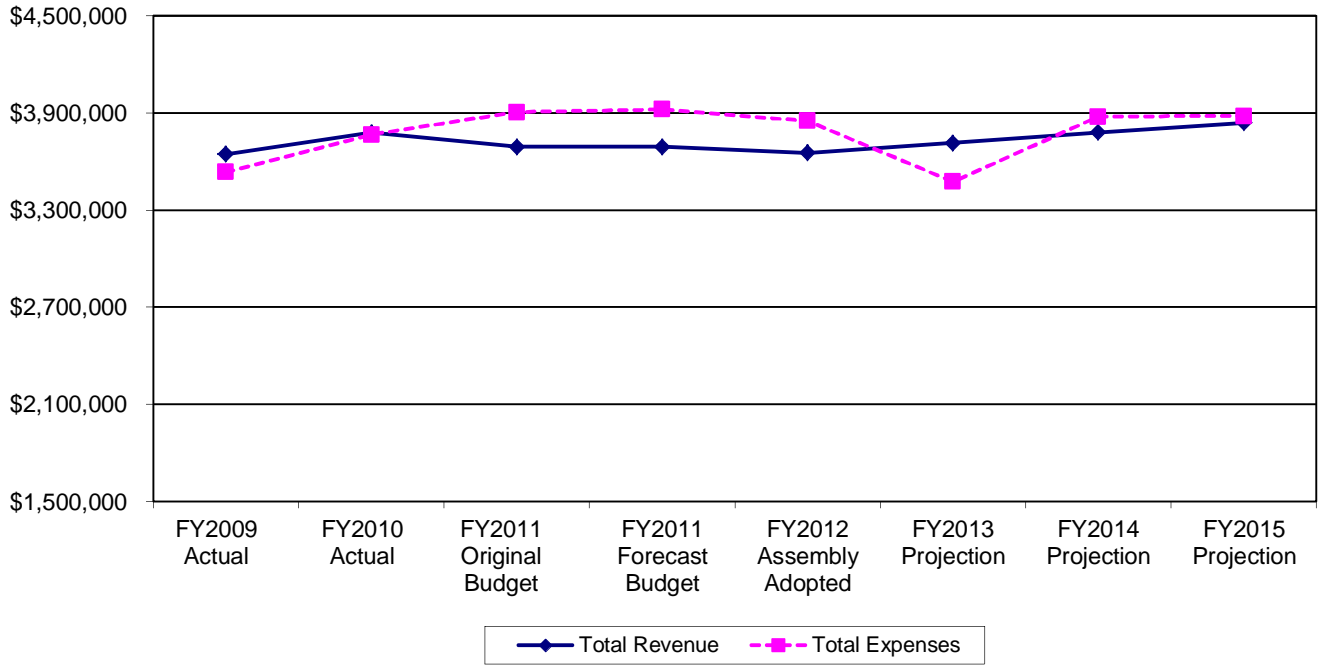
SERVICE AREA BOARD MEMBERS

Judith C. Lund
Ralph Broshes
Diann T. Martin
Tammy S. Ackerman
Barbara E. McBride
Roberta Highland
Marie E. Walli
Ryan P. Ridge
Doris Cabana

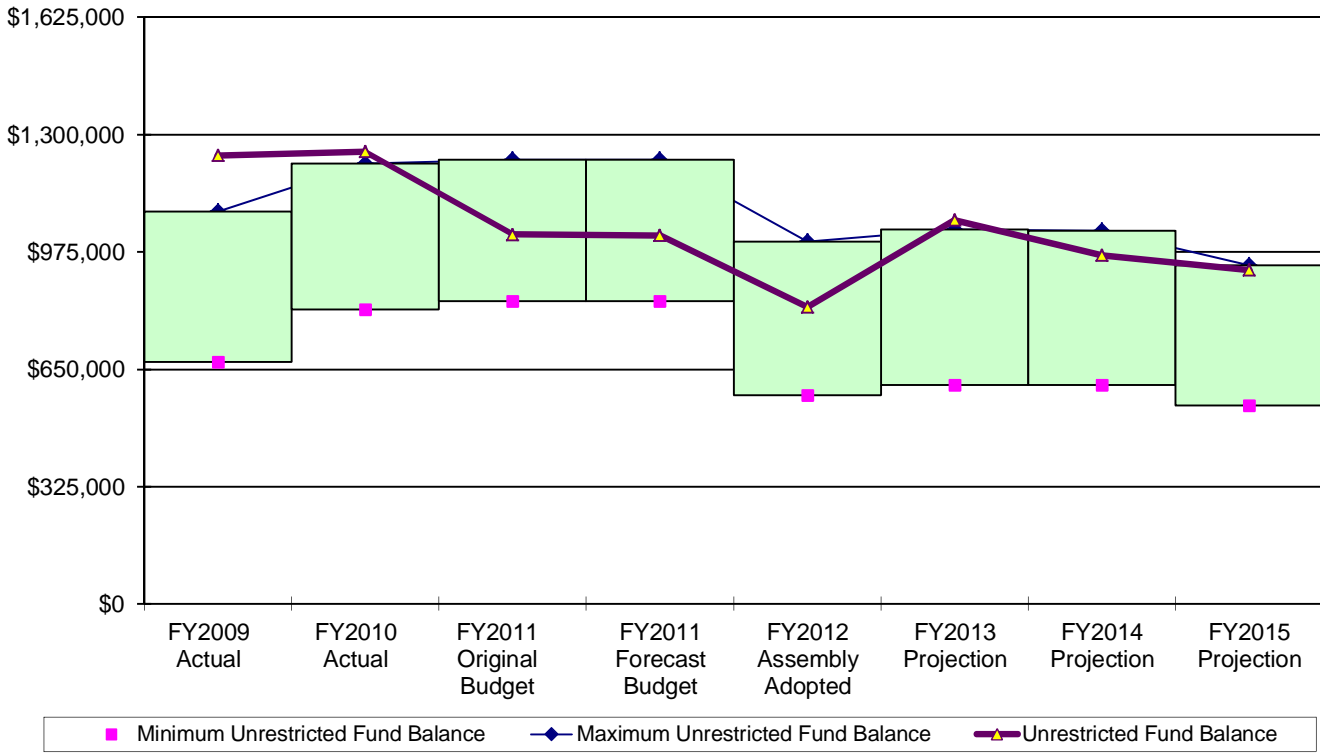
Fund: 601 South Kenai Peninsula Hospital Service Area

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Taxable Value (000's)								
Real	1,369,273	1,341,470	1,401,548	1,401,548	1,390,390	1,418,198	1,446,562	1,475,493
Personal	33,876	46,310	42,374	42,374	40,199	40,199	40,199	40,199
Oil & Gas (AS 43.56)	87,825	95,665	83,229	83,229	76,398	72,578	68,949	65,502
Total Taxable Value:	1,490,974	1,483,445	1,527,151	1,527,151	1,506,987	1,530,975	1,555,710	1,581,194
Mill Rate:	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30
Revenues:								
Property Taxes								
Real	\$ 3,106,768	\$ 3,212,860	\$ 3,223,560	\$ 3,223,560	\$ 3,197,897	\$ 3,261,855	\$ 3,327,092	\$ 3,393,634
Personal	86,488	105,593	95,511	95,511	90,609	90,609	90,609	90,609
Oil & Gas (AS 43.56)	201,999	220,157	191,427	191,427	175,715	166,930	158,583	150,654
Interest	7,280	9,899	7,021	7,021	6,928	7,039	7,153	7,270
Flat Tax	78,115	88,031	65,620	65,620	79,220	80,804	82,420	84,068
Motor Vehicle Tax	82,751	75,781	82,751	82,751	78,750	78,750	78,750	78,750
Total Property Taxes	3,563,401	3,712,321	3,665,890	3,665,890	3,629,119	3,685,987	3,744,607	3,804,985
Interest Earnings	81,800	64,458	25,000	25,000	25,000	30,000	35,000	35,000
Other Revenue	1,758	1,228	-	-	-	-	-	-
Total Revenues:	3,646,959	3,778,007	3,690,890	3,690,890	3,654,119	3,715,987	3,779,607	3,839,985
Expenditures:								
Services	412,386	134,306	214,088	232,394	223,062	227,523	232,074	236,715
Interdepartmental Charges	3,512	-	-	-	-	-	-	-
Total Expenditures	415,898	134,306	214,088	232,394	223,062	227,523	232,074	236,715
Operating Transfers To:								
Debt Service Fund - Bonds	1,924,306	1,926,000	2,045,841	2,045,841	1,931,244	1,924,615	1,926,307	1,926,138
Debt Service Fund - CT Scanner	395,021	395,021	395,021	395,021	-	-	395,021	395,021
Debt Service Fund - G/Fund Loan	-	-	-	-	73,247	73,247	73,247	73,247
Capital Projects Fund	800,000	1,312,000	1,250,000	1,250,000	1,625,000	1,250,000	1,250,000	1,250,000
Total Operating Transfers:	3,119,327	3,633,021	3,690,862	3,690,862	3,629,491	3,247,862	3,644,575	3,644,406
Total Expenditures and Operating Transfers	3,535,225	3,767,327	3,904,950	3,923,256	3,852,553	3,475,385	3,876,649	3,881,121
Net Results From Operations	111,734	10,680	(214,060)	(232,366)	(198,434)	240,602	(97,042)	(41,136)
Beginning Fund Balance	1,130,823	1,242,557	1,237,374	1,253,237	1,020,871	822,437	1,063,039	965,997
Ending Fund Balance	\$ 1,242,557	\$ 1,253,237	\$ 1,023,314	\$ 1,020,871	\$ 822,437	\$ 1,063,039	\$ 965,997	\$ 924,860

**SOUTH KENAI PENINSULA HOSPITAL SERVICE AREA
REVENUES AND EXPENDITURES**



**SOUTH KENAI PENINSULA HOSPITAL SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 601 South Kenai Peninsula Hospital Service Area
Dept: 81110

Department Function

Major long-term issues and concerns:

- Continue to meet the changing health care needs of the residents of the Service Area.

Objectives FY2012/Budget highlights:

- Provide funding for payment of long-term debt that was approved by the voters in 2003 and 2007 for expansion of the hospital's facilities.
- Provide funding for hospital capital projects and equipment purchases.

Previous year accomplishments:

- Completion of Phase III of the expansion project including MRI.
- Capital budget expenditures include: digital mobile x-ray, LTC resident van, ceiling lifts.

Significant budgetary changes:

- Reduction of \$1.4 million in capital equipment purchased in the capital project fund.
- New debt of \$313,831 to the Borough's General Fund for partial funding of new MRI.
- Final payment of debt on CT Scanner.
- Installation of new MRI.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
<u>Service Area</u>				
Mill rate	2.30	2.30	2.30	2.30
Property tax revenue (000's)	\$3,563	\$3,712	\$3,665	\$3,667
Outstanding debt (000's)	\$23,500	\$22,755	\$21,311	\$20,885
Annual debt payments (000's)	\$2,319	\$2,321	\$2,441	\$2,046
<u>Hospital</u>				
Number of beds				
Hospital	22	22	22	22
Long-term care	25	25	25	28
Operating Revenue budget, net (000's)	\$30,435	\$31,004	\$33,830	\$38,034
Operating income (loss) (000's)	\$(882)	\$(1,677)	\$(1,143)	\$(517)
Net income (loss)	\$2,928	\$1,780	\$2,196	\$1,978
FTE's	250	256	250	257

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 601

Department 81210 - South Kenai Peninsula Hospital Service Area Administration

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Services							
43011 Contractual Services	\$ 319,602	\$ 25,167	\$ 74,000	\$ 79,092	\$ 79,000	\$ (92)	-0.12%
43012 Audit Services	30,646	34,141	39,000	52,214	48,000	(4,214)	-8.07%
43210 Transportation/Subsistence	138	75	2,500	2,500	500	(2,000)	-80.00%
43260 Training	-	-	10,000	10,000	5,000	(5,000)	-50.00%
43410 Printing	-	6	-	-	-	-	-
43510 Insurance Premium	62,000	74,917	88,588	88,588	90,562	1,974	2.23%
Total: Services	412,386	134,306	214,088	232,394	223,062	(9,332)	-4.02%
Transfers							
50361 SKPH-Debt Service Fund	2,319,327	2,321,021	2,440,862	2,440,862	2,004,491	(436,371)	-17.88%
50491 SKPH-Capital Projects Fund	800,000	1,312,000	1,250,000	1,250,000	1,625,000	375,000	30.00%
Total: Transfers	3,119,327	3,633,021	3,690,862	3,690,862	3,629,491	(61,371)	-1.66%
Interdepartmental Charges							
61990 Admin Service Fee	3,512	-	-	-	-	-	-
Total: Interdepartmental Charges	3,512	-	-	-	-	-	-
Department Total	\$ 3,535,225	\$ 3,767,327	\$ 3,904,950	\$ 3,923,256	\$ 3,852,553	\$ (70,703)	-1.80%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. Increase due to community health improvement plan (\$51,000), secretarial services (\$18,000); Kachemak Bay Family Planning (\$10,000).

43012 Audit Service. As required by Alaska Administrative Code 45.010 and in conformance with Alaska State Statute 29.35.120.

43260 Training. Fees for Service Area Board Members to attend the training and board member education.

50361 Transfer to Debt Service Fund. For debt on hospital expansion project phase II (\$799,819); for debt on hospital expansion project phase III (\$1,131,425), and for a loan from the Borough's General fund for purchase of a new MRI (\$73,247).

50491 SKPH-Capital Projects Fund. Transfer to capital projects fund for equipment and major remodel expenditures.

For capital projects information on this department - See the capital projects section - Pages 302, 307 & 319

This page intentionally left blank

DEBT SERVICE FUNDS

The Borough's Debt Service Funds, pages 293 - 298, are used to accumulate monies for payment of general obligation bonds issued for construction, improvements, and equipping of public facilities throughout the Borough and for debt issued for the purchase of equipment. The following debt service funds have activity:

School Debt Service Fund

This fund was set up to account for debt issued for construction and capital improvement to various schools located in the Borough. Bond payments are paid from the Borough's General Fund tax levy and from the State of Alaska, which reimburses the Borough for up to 70% of debt service expenditures on school bonds approved after June 30, 1983. The current outstanding issues are as follows:

- Bonds issued August 2003 for the construction of a new middle school in Seward, in the amount of \$14,700,000. The outstanding balance as of July 1, 2011 is \$9,965,000.
- Bonds issued January 2007, for capital improvements, including arsenic removal at various schools, in the amount of \$2,515,000. The outstanding balance as of July 1, 2011 is \$1,635,000.
- Bonds issued December 2010 for the roof repairs to various schools, in the amount of \$16,865,000. The outstanding balance as of July 1, 2011 is \$16,865,000.

Solid Waste Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at Borough landfill sites. The bond payments are paid from the General Fund tax levy. Voters in October 2002 authorized the issuance of \$12,000,000 in bonds, of which \$7,040,000 was issued. The balance of \$4,960,000 was issued in 2009. The current outstanding issue is as follows:

- Bonds issued May 2003 in the amount of \$7,040,000. The outstanding balance as of July 1, 2011 is \$1,575,000.
- Bonds issued December 2009 in the amount of \$4,780,000. The outstanding balance as of July 1, 2011 is \$3,870,000.

Central Emergency Services Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment for the Central Emergency Service (CES) Area. Bond payments are paid from the CES tax levy. The current outstanding issue is as follows:

- Bonds issued June 2006, for constructing and equipping a station in Kasilof and upgrading the Funny River station in the amount of \$2,500,000. The outstanding balance as of July 1, 2011 is \$2,075,000.

Central Kenai Peninsula General Hospital Service Area Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at the Central Peninsula Hospital. Bond payments are paid from the Central Kenai Peninsula General Hospital Service Area tax levy and from operating revenues of the hospital. The current outstanding issue is as follows:

- Bonds issued December 2003, for expansion and remodel of the current hospital in the amount of \$47,985,000. The outstanding balance as of July 1, 2011 is \$35,990,000.

South Kenai Peninsula General Hospital Service Area Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at the South Peninsula Hospital. Bond payments are paid from the South Kenai Peninsula General Hospital Service Area tax levy. The current outstanding issues are as follows:

- Bonds issued September 2003, for Phase II expansion of the hospital in the amount of \$10,290,000. The outstanding balance as of July 1, 2011 is \$7,785,000.
- Bonds issued August 2007, for Phase III expansion of the hospital in the amount of \$14,555,000. The outstanding balance as of July 1, 2011 is \$13,100,000.
- Debt in the amount of \$313,831 was needed to supplement local funds for the purchase of a MRI. The total cost of the MRI is \$1,588,831. The Borough's General Fund loaned the \$313,831 to the South Peninsula Hospital Service Area. Debt payments are expected to be \$73,247.

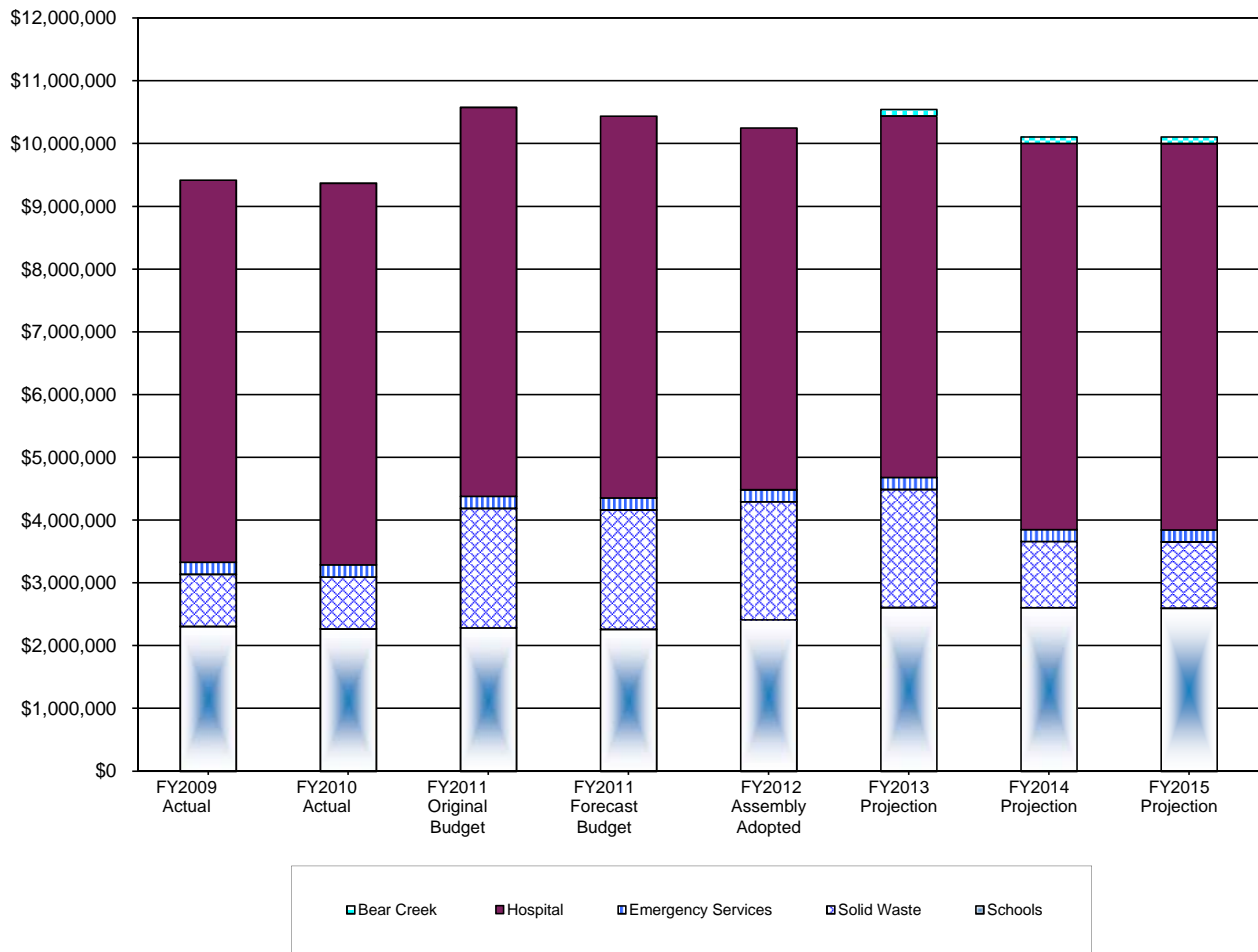
Other Debt - Bear Creek Fire Service Area Public Safety Building

During the October 2007 regular election, voters of the Bear Creek Fire Service Area approved the issuance of \$1,400,000 of General Obligation Bonds for the purpose of planning and design, property acquisition, construction, capital improvement, and equipping of the Bear Creek Fire Service Area Public Safety Building. Issuance of this debt is contingent upon receipt of \$2,100,000 in grant funding.

Debt Service Funds - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Operating Transfer From:								
General Fund	\$ 2,310,298	\$ 2,269,538	\$ 2,287,138	\$ 2,263,138	\$ 2,413,770	\$ 2,610,858	\$ 2,608,277	\$ 2,601,108
Special Revenue Fund	7,109,275	7,103,174	8,293,492	8,177,876	7,838,163	7,937,004	7,501,795	7,506,675
Total Operating Transfer	9,419,573	9,372,712	10,580,630	10,441,014	10,251,933	10,547,862	10,110,072	10,107,783
Expenditures:								
Services	9,419,573	9,372,712	10,580,630	10,441,014	10,251,933	10,547,862	10,110,072	10,107,783
Total Expenditures	9,419,573	9,372,712	10,580,630	10,441,014	10,251,933	10,547,862	10,110,072	10,107,783
Net Results from Operations	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL GOVERNMENT DEBT REQUIREMENTS FISCAL YEARS 2009 TO 2015



Kenai Peninsula Borough
Summary of Debt Service Requirements FY2012 - FY2031

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017-2021	FY 2022-2026	FY 2027-2031	TOTAL
School Debt									
Principal	1,375,000	1,665,000	1,710,000	1,755,000	1,800,000	8,550,000	6,425,000	5,185,000	28,465,000
Interest	1,028,770	920,858	873,277	821,108	764,788	2,927,012	1,387,636	458,057	9,181,505
Total	\$2,403,770	\$2,585,858	\$2,583,277	\$2,576,108	\$2,564,788	\$11,477,012	\$7,812,636	\$5,643,057	\$37,646,505
Solid Waste Debt									
Principal	1,700,000	1,745,000	985,000	1,015,000	-	-	-	-	5,445,000
Interest	182,575	136,950	70,150	40,600	-	-	-	-	430,275
Total	\$1,882,575	\$1,881,950	\$1,055,150	\$1,055,600	\$0	\$0	\$0	\$0	\$5,875,275
Central Kenai Peninsula Hospital Service Area Debt									
Principal	2,025,000	2,125,000	2,225,000	2,340,000	2,460,000	14,320,000	10,495,000	-	35,990,000
Interest	1,734,719	1,638,125	1,533,250	1,422,250	1,302,250	4,485,750	804,375	-	12,920,719
Total	\$3,759,719	\$3,763,125	\$3,758,250	\$3,762,250	\$3,762,250	\$18,805,750	\$11,299,375	\$0	\$48,910,719
South Kenai Peninsula Hospital Service Area Debt									
Principal	1,046,368	1,084,400	1,473,218	1,535,801	1,599,358	7,425,158	6,740,000	2,130,000	23,034,303
Interest	958,123	913,462	921,356	858,604	790,616	2,938,940	1,212,819	102,363	8,696,283
Total	\$2,004,491	\$1,997,862	\$2,394,575	\$2,394,406	\$2,389,974	\$10,364,098	\$7,952,819	\$2,232,363	\$31,730,587
Central Emergency Services Debt									
Principal	100,000	105,000	110,000	115,000	120,000	680,000	845,000	-	2,075,000
Interest	91,378	85,377	80,128	75,728	71,128	277,500	116,936	-	798,174
Total	\$191,378	\$190,377	\$190,128	\$190,728	\$191,128	\$957,500	\$961,936	\$0	\$2,873,174
Bear Creek Fire Service Area Public Safety Building Debt (1)									
Principal	-	46,654	48,555	50,533	52,592	296,898	362,511	442,625	1,300,367
Interest	-	57,038	55,137	53,159	51,100	233,185	155,949	75,835	681,404
Total	\$0	\$103,692	\$103,692	\$103,692	\$103,692	\$530,083	\$518,460	\$518,460	\$1,981,771

Authorized but Not-Issued Debt as of June 30, 2011

	<u>Principal</u>	<u>Anticipated Issue Date</u>	<u>Anticipated Payment Date</u>
Bear Creek Fire Service Area Public Safety Building (1)	\$1,400,000	Fiscal Year 2013	Fiscal Year 2013

(1) Bear Creek Fire Service Area Public Safety Building Debt includes estimated payments for unissued authorized debt of \$1,400,000 expected to be issued in FY2013 contingent upon receipt of \$2,100,000 of grant funding

**Kenai Peninsula Borough
Debt Service Funds Budget Detail**

Acct	Description	FY2009 Actual	FY2010 Actual	FY2011	FY2011	FY2012	Difference Between	
				Original Budget	Forecast Budget	Assembly Adopted	Assembly Adopted & Forecast Budget %	
308.79000	School Debt Service 2000 Issue	\$ 852,450	\$ 815,450	\$ 807,450	\$ 807,450	\$ -	\$ (807,450)	-100.00%
308.79000	School Debt Service 2004 Issue	1,142,963	1,138,563	1,138,363	1,138,363	1,132,163	(6,200)	-0.54%
308.79000	School Debt Service 2007 Issue	314,325	315,525	316,325	316,325	316,725	400	0.13%
308.79000	School Debt Service 2011 Issue	-	-	-	-	954,882	954,882	-
349.94910	Bond Issue Expense	560	-	25,000	1,000	10,000	9,000	900.00%
340.32000	Solid Waste 2006 Issue	830,244	829,094	831,438	831,438	831,125	(313)	-0.04%
340.32000	Solid Waste 2010 Issue	-	-	1,071,927	1,071,927	1,051,450	(20,477)	-1.91%
358.51610	CES Debt Service Fund	192,578	192,478	192,077	192,077	191,378	(699)	-0.36%
360.81110	CPGH Debt Service 2004 Issue	3,767,125	3,760,581	3,757,188	3,757,188	3,759,719	2,531	0.07%
361.81210	SPH Debt Service 2004 Issue	794,663	796,544	801,806	801,806	799,819	(1,987)	-0.25%
361.81210	SPH Debt Service 2007 Issue	1,129,644	1,129,456	1,128,419	1,128,419	1,131,425	3,006	0.27%
361.81210	SPH CT Scanner	395,021	395,021	395,021	395,021	-	(395,021)	-100.00%
361.81210	SPH MRI	-	-	115,616	-	73,247	73,247	-
Total Current Debt Service		\$ 9,419,573	\$ 9,372,712	\$ 10,580,630	\$ 10,441,014	\$ 10,251,933	\$ (189,081)	-1.81%

Summary By Issuance Date

<u>Date of Issue</u>	<u>Amount Issued</u>	<u>Amount Reimbursable from the State of Alaska Department of Education</u>	<u>Interest Rate</u>	<u>Maturity Dates</u>	<u>Annual Installments</u>	<u>Outstanding 6/30/11</u>
School Bonds:						
*12/12/2000	\$ 7,429,000	70%	4.75 - 5.00	2002-2011	\$807,450 to \$1,177,544	\$ -
8/7/2003	14,700,000	70%	4.00 - 6.00	2004-2023	\$1,071,000 to \$1,202,712	9,965,000
1/31/2007	2,515,000	70%	3.95 - 5.50	2007-2016	\$311,825 to \$316,725	1,635,000
12/9/2010	16,865,000	70%	1.42 - 6.26	2011-2030	\$954,833 to \$1,143,871	16,865,000
	<u>\$ 41,509,000</u>					<u>\$ 28,465,000</u>
Solid Waste Bonds:						
5/22/2003	7,040,000		2.50 - 4.25	2003-2013	\$825,964 to \$831,438	1,575,000
12/18/2009	4,780,000		2.00 - 4.00	2011-2015	\$1,051,450 to \$1,071,928	3,870,000
	<u>\$ 11,820,000</u>					<u>\$ 5,445,000</u>
Central Emergency Service Area:						
6/21/2006	\$ 2,500,000		4.00 - 6.00	2006-2026	\$185,380 to \$194,125	\$ 2,075,000
Central Kenai Peninsula Hospital Debt:						
12/10/2003	\$ 47,985,000		2.50 - 5.00	2005-2024	\$3,757,187 to \$3,771,000	\$ 35,990,000
South Kenai Peninsula Hospital Debt:						
9/30/2003	10,290,000		2.00 - 5.125	2004-2024	\$784,350 to \$801,806	7,785,000
*6/27/2006	2,000,000		4.110	2006-2011	\$395,021	-
8/28/2007	14,555,000		4.25 - 5.00	2008-2027	\$1,114,687 to \$1,131,425	13,100,000
4/15/2011	313,831		5.25	2012-2016	\$73,247	313,831
	<u>\$ 27,158,831</u>					<u>\$ 21,198,831</u>

*Final payment made in FY11

This page intentionally left blank

CAPITAL PROJECTS FUNDS

<u>CAPITAL BUDGETS</u>	<u>PAGE #</u>
Capital Improvement Program Description	301
Expenditure Summary FY2012-2016	302
Detail list of current year projects	303
Capital Improvement Program by function	
General Government Capital Projects Funds	
School Revenue Capital Projects Fund	308
Bond Funded Capital Projects Fund	309
General Government Capital Projects Fund	310
Resource Management Fund	310
Solid Waste Capital Project Fund	310
Service Area Capital Project Funds	
<u>Emergency Services, Service Areas</u>	
Nikiski Fire Service Area	311
Bear Creek Fire Service Area	312
Anchor Point Fire and Emergency Medical Service Area	313
Central Emergency Service Area	314
Kachemak Emergency Service Area	315
<u>Recreation</u>	
North Peninsula Recreation Service Area	316
<u>Road Service Area</u>	
Road Service Area	317
<u>Hospital Service Areas</u>	
Central Kenai Peninsula Hospital Service Area	318
South Kenai Peninsula Hospital Service Area	319

Kenai Peninsula Borough

FY2012 Budget Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) is a projection of the Borough's capital investments plan over a five-year period. Capital investments normally involve major projects that have long useful lives. The CIP is both a fiscal and planning device that allows the Borough to monitor all capital project costs, funding sources, department responsibilities, and timing which will allow the Borough to maintain its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement cost.

The first year of the Capital Improvement Plan (CIP) organizes all known, non-routine capital needs based on priority, potential costs, financing options, and future budgetary effects. The capital items typically have useful life of five years or longer and a cost of \$20,000 or more. The CIP matches capital costs with financing sources in order to provide long term planning for projects with significant financial impact. Reoccurring capital costs or one-time projects under \$20,000 are typically included in the annual operating budgets of the General Fund or Special Revenue Funds and are not part of the CIP.

The Capital Project section has overviews of capital requests submitted by Departments and Special Revenue Funds. These requests represent projected needs of these departments and Special Revenues funds of the next five years.

The operating and capital budgets are closely dependent upon one another. The operating budget must cover financing, maintaining and operating new facilities that are built under the capital budget. In addition, the operating budget must pay principal and interest payments on all debt related projects.

The CIP contained herein includes five years of projected needs. The first year of the program will become the capital budget for which project money will be authorized. The remaining four years of the CIP will serve as a financial plan for capital investments. This financial plan will be reviewed each year as the CIP is updated and prepared.

Organization of the CIP

The CIP is broken into five sections. The first section shown below describes the various funds that have been set up for the CIP. The second section also shown below is a summary of the funding sources. The third section is an Expenditure Summary for the Fiscal Years 2012 through 2016 and is on page 302. The fourth section is a listing of the projects being funded for the current fiscal year and starts on page 303. The fifth section consists of a detail five-year summary for each fund and starts on page 308.

Capital Project Funds

The Borough has two functional categories for which capital project funds have been created; one category that serves the general government, and a second category that serves service area and other voter authorized programs.

General Government capital project funds have been set up to account for school projects funded by the general government, projects funded by bond proceeds, general government capital projects, 911 communication projects, resource management projects, and solid waste projects.

Service area capital project funds have been set up for Nikiski Fire Service Area, Bear Creek Fire Service Area, Anchor Point Fire and Emergency Medical Service Area, Central Emergency Service Area, Kachemak Emergency Service Area, North Peninsula Recreation Service Area, Road Service Area, Central Kenai Peninsula Hospital Service Area, and South Kenai Peninsula Hospital Service Area.

Summary of funding sources

With the exception of the capital project fund that has been set up to account for projects that are funded from bond proceeds, the major source of revenue for each capital project fund is property taxes in the form of a transfer from each individual oversight fund. Additional funding is provided through state and federal grants, and interest earnings.

**Kenai Peninsula Borough
Capital Project Funds
Expenditure Summary
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
<u>General Government:</u>					
School Revenue	\$ 1,250,000	\$ 6,930,000	\$ 10,827,504	\$ 1,250,000	\$ 1,250,000
Bond Funded:					
School Projects	-	-	6,000,000	8,000,000	-
Solid Waste	-	5,000,000	-	-	-
Bear Creek Station Construction	-	5,600,000	-	-	-
Central Emergency Services	-	-	6,000,000	-	-
South Peninsula Hospital	-	-	1,500,000	-	-
General Government	-	380,000	-	-	-
911 Communication	-	-	-	-	-
Resource Management	-	-	250,000	2,282,000	-
Solid Waste	3,440,000	7,070,000	2,050,000	1,000,000	600,000
<u>Service Areas:</u>					
Nikiski Fire	915,000	960,000	290,000	230,000	490,000
Bear Creek	122,114	5,763,000	30,000	34,000	-
Anchor Point Fire and Emergency Medical	225,000	60,000	50,000	-	225,000
Central Emergency Services	1,040,000	7,410,000	600,000	2,770,000	980,000
Kachemak Emergency	61,640	655,000	1,386,640	300,000	4,100,000
North Peninsula Recreation	225,000	215,000	530,000	225,000	200,000
* Roads	4,480,256	4,492,672	1,648,851	1,651,250	1,612,727
* Central Kenai Peninsula Hospital	6,751,281	5,536,150	57,353,550	24,453,375	5,998,582
South Kenai Peninsula Hospital	1,876,607	1,279,059	851,350	1,223,000	1,000,000
Total Expenditures	<u>\$ 20,386,898</u>	<u>\$ 51,350,881</u>	<u>\$ 89,367,895</u>	<u>\$ 43,418,625</u>	<u>\$ 16,456,309</u>

* Expenditures for these funds are not being appropriated through the budget process and are being shown for informational purposes only. See the individual worksheets for additional information.

**KENAI PENINSULA BOROUGH
CAPITAL PROJECT FUNDS
DETAILED PROJECT DESCRIPTIONS**

School Revenue Capital Projects

Generator and Associated Hardware Upgrades (project cost \$100,000)

These funds are needed to continue replacing and upgrading the generators, transfer switches and switch gear for district use. Currently there are needs at Sterling Elementary, Homer Middle School, Chapman Elementary School, Ninilchik School and Tebughna School. This project will allow the department to experience fewer call outs and repairs to old antiquated equipment has outlived its useful life. Project #. 400.78050.12860.49999.

Area-wide Fire Marshal/Safety Upgrades (project cost \$125,000)

These funds are needed to upgrade and replace fire alarm system throughout the district. Many fire alarm panels are antiquated and obsolete. Parts are no longer available for some of the systems with the district. Skyview High School is a top priority for the borough. This project is to have no impact on current operating budgets. Project #. 400.78050.12856.49999.

Area-wide Doors and Entries (project cost \$125,000)

This is a multi-year project to replace deteriorated exterior doors and entries resulting in decreased energy costs and lower maintenance cost. Project # 400.78050.12728.49999.

Area-wide playground upgrades (project cost \$125,000)

Remove old, damaged wooden structures at Kaleidoscope School and replace with a new structure. Also add resilient material at various district schools with remaining funds as identified during site visits. This project is expected to have no impact on the current or future operating budget. Project # 400.78050.12780.49999.

Area-wide flooring replacement upgrades (project cost \$125,000)

Annual funding for upgrading flooring throughout the school district working in conjunction with asbestos abatement funds where applicable. This project is expected to have no impact on the current or future operating budget. Project # 400.78050.12755.49999.

Area-wide electrical and lighting upgrades (project cost \$100,000)

These funds are required to continue replacement of existing lamps and ballasts with more efficient devices. Energy savings are estimated to be \$7.65 per fixture per year with a return on investment of 2.81 years. This project will have no impact on current operating budgets, but will lower district utility bills when complete. Project #400.78050.12758.49999.

Portables and Outbuildings (project cost \$100,000)

The priority this year is to relocate one portable from Skyview High School to K-Beach Elementary School. Second priority is for portable outbuildings/storage units at various sites. This project is to have no impact on current or future operating budgets. Project # 400.78010.12851.49999.

Area-wide Asphalt and Sidewalk Repair (project cost \$120,000)

Funds used to reseal, repair and/or replace asphalt parking lots and sidewalks at various schools district-wide. This project is expected to have no impact on the current operating budget, however, if funds are not expended to fix the bus lands and parking areas soon, operating budget dollars will be needed to perform major maintenance repairs to the asphalt. Project # 400.78050.12802.49999.

Area-wide Elevator Upgrades (project cost \$75,000)

These funds are required to upgrade elevators throughout the district. The first priorities are to replace the controls, pump and refurbish the elevator car at Soldotna High School and to replace 5 seismic valves at 5 locations. This project will have no impact on current operating budgets. Project # 400.78050.12803.49999.

Soldotna High School Home Ec. Room Upgrade (project cost \$75,000)

These funds are needed to ensure continued use of their Home Economics program. The old countertops are delaminating and are contributing to unsanitary conditions. Project # 400.76020.12748.49999.

Homer High School Pool Filter Upgrade (project cost \$80,000)

Replacement will include demolition of existing pool filter tanks, and installing new tanks, valves and piping. This project will allow the pool to continue to operate without long term interruption. This project will eliminate future remedial treatment of existing tanks with epoxy. Project #400.72010.12723.49999.

Homer High School Front Entry Upgrade (project cost \$100,000)

Funds are needed to perform work on the main entry at Homer High School. The school has numerous retaining walls constructed of wood timbers and are failing. The first priority is to perform remedial services to the existing timbers and walkways and to seek a design for future construction. This project will have no impact on current operating budgets. Project #400.72010.12823.49999.

Solid Waste

Central Peninsula Landfill Leachate Management Study (project cost \$150,000)

Identify, evaluate and rank alternatives for on-site and off-site management of leachate. Prepare schematic design and cost estimates for number one ranking management alternative. Project #411.32122.12LMS.49999.

Central Peninsula Landfill Truck Scale Replacement (project cost \$250,000)

Replace existing scales with two new 70' x 100' – 100 ton scales. One new unattended scale will be placed just south west of existing scales, whose primary role would be to accommodate commercial disposers. Project #411.32122.12SCL.48311.

Homer Transfer Station (appropriation amount \$3,040,000)

The Homer landfill is nearing capacity and transfer station will be needed to transfer solid waste from the Homer area to the Central Peninsula Landfill. The total estimated cost is between \$7.6 and \$10.8 million. \$3,040,000 is being appropriated in FY2012 to begin the necessary ground work. The Borough is seeking grant funds to pay for the balance. Project #411.32122.12HTS.49999.

Nikiski Fire Service Area

Two – 4,000 GPM Tankers/Pumpers (\$900,000)

Purchase two 4,000 GPM Tankers/ Pumpers to replace tanker #1 and tanker #2 (both are 1984 units). The old tankers are past their normal life expectancy and have started to see major repair issues. The purchase of the tanker/ pumpers is a one-time expenditure and will reduce preventative maintenance costs in the near future. Project #441.51110.12411.48514.

Air Bottle Replacement for SCBA's (project cost \$15,000)

Replacement of air bottles that are due to expire because of hydrostatic dates. This is a 3 year replacement project that will replace approximately 20 bottles annually. This is year two of the replacement plan. The new composite air bottles will have a 30 year life expectancy. Project # 441.51110.12412.48760.

Bear Creek Fire Service Area

Land for the Proposed station for BCFSA (Project total: \$100,000)

Current plans call for placing the new Bear Creek Fire Station on land adjacent to the current station. Due to the proposed FEMA Flood Plan and Flood way mapping concerts, we may need to relocate to another property. Project #442.51210.12421.48610.

Mobile Radio Repeater (Project total: \$15,000)

Purchase mobile radio repeater, this will enhance the capabilities of the Service Area personnel's radio communication in the outlying areas. Due to the mountainous terrain of the area, communicating from certain areas can be difficult. This will be a one-time cost to the service area. Project #442.51210.12422.48210.

Supplement to Tanker/Pumper (project cost \$7,114)

Ordinance 2010-19 appropriated \$150,000 to supplement funding from the State of Alaska of \$75,000 for the acquisition of a new tanker truck. The current hose bed does not have the means to secure the hose. Additional funds of \$7,114 will allow for the purchase of a new hose bed. Project #442.51210.10421.48514.

Anchor Point Fire and Emergency Service Area

Class A Pumper (project cost \$225,000)

Purchase a new 1,000 gpm Class A Pumper to replace 1977 Ford pumper. Project #444.51410.12PMP.48514.

Central Emergency Services

Soldotna Station 1 Remodel Design (project cost \$200,000)

CES administration, crews quarters, kitchen, bathrooms are housed in a 54 year old converted apparatus bay that is inadequate for current operations. In order to request funding (grants, bonds, etc.) we must have a design and estimates of cost. This will allow us to have a "shovel ready" design in the event funds become available. #443.51610.12461.49311.

Training Officer Vehicle Replacement (project cost \$50,000)

Purchase a 4X4 SUV to be utilized by the Training Officer in the performance of his duties, as well as emergency response. Used for transporting personnel, training supplies and incident command equipment. Project #443.51610.12462.48310.

Ambulance (project cost \$190,000)

Replace nine year old ambulance that has over 100k miles. Project #443.51610.12463.48514.

Wildland Interface Engine – Station 6 - Kasilof (project cost \$120,000)

Additional funds to complete the FY2011 project of the same name, New NFPA and EPA emission requirements have increased chassis and construction cost beyond the original estimate. This will be a 4x4 with Class A foam capabilities and equipped with specialized wildland tools. This project will have no impact on current or futures operating budgets, except to stabilize maintenance costs. Project # 443.51610.12464.48514.

ECG Monitor Replacement (project cost \$110,000)

First year of a two year project to replace our 12-year old ECG monitors. We will replace three (3) monitors this year and three in FY2013. These are 12-lead ECG equipped monitors with Carbon Monoxide and Methemoglobin monitoring capability. These are updated, FDA approved, versions of the units currently carried on our ambulances. Project # 443.51610.12466.48514.

Storage Locker Replacement (project cost \$20,000)

This will provide storage for career and on-call firefighter bunker gear. Current lockers are inadequate in size and condition. These will be wall mount units for K-Beach and Sterling and rolling units for Soldotna. Project #443.51610.12468.48630.

Training Facility Relocation (project cost \$350,000)

Purchase 14 acres adjacent to the Peninsula landfill on Arc Loop Road and re-locate our live burn building and structural fire fighting props (shipping containers). Current training facility has become a noise and smoke nuisance to the home owners on Mackey Lake Road. Public meetings with the residents have resulted in this solution. Recurring costs will remain status quo. Project #443.51610.12469.48610.

Kachemak Emergency Service Area

5 Scott SCBA 4.5 systems (project cost \$36,640)

Purchase 5 Scott SCBA 4.5 systems with 30 minute air bottles and 5 spare 30 minute air bottle. Will result in a slight increase in maintenance costs for testing and serving. Project # 446.51810.12481.48514.

Supplement to Tanker/Pumper (project cost \$25,000)

Ordinance 2010.19.19 appropriated \$300,000 for acquisition of a new tanker/pumper truck and the actual cost of the apparatus including add-ons is \$325,000. Project 446.51810.11TKR.48514).

North Peninsula Recreation Service Area

Feasibility Study for Wind Generation (project cost \$10,000)

Contract with an independent engineer to conduct a feasibility study for wind generation power at Nikiski Pool. A one-time expenditure, that may result in reduced expenditures in future years. Project #459.61110.12451.43011

¾ Ton Truck with Plow (project cost \$40,000)

The truck will make maintenance operations more efficient for snow removal and grounds/trails maintenance. Project #459.61110.12452.48310.

Security Cameras for NPRSA Facilities (project cost \$75,000)

Purchase and installation of a security camera system for the Nikiski Pool, NCRC, and the JPM Ice Rink. No impact on current or future operating budget, however the system will used as a deterrent for criminal activities

against the service area that will allow the service area to seek compensation and reduce costs associated with vandalism, theft and damage. Project #459.61110.12453.48522

Siding & Exterior Paint for NCRC (project cost (\$100,000)

Replace siding & repaint the exterior of the portion of NCRC building occupied by NPR. The project is expected to have no impact on current or future operating budget, except to stabilize maintenance costs. Project #459.61110.12454.43011

Road Service Area

Juel Avenue Kenaitze Avenue, & Nielson Street (project cost \$189,956)

Upgrade existing road and address drainage and ditching issues. Project # 434.33950.W1JUE.49999.

Beach Drive (project cost \$225,000)

Upgrade existing road and address ongoing flooding issues related to tidal surges. Project #434.33950.E2BEA.49999.

Moat Way, Excalibur Way & Camelot Drive (project cost: \$374,528)

This project will upgrade existing road and enhance drainage. Project # 434.33950.E3MOA.49999.

Suthard Boulevard (project cost \$100,000)

Upgrade existing roads to meet RSA road standards. Improve drainage, ditching and road capping for additional elevation. Project # 434.33950.C5SUT.49999.

K-B Drive and Bye Way (project cost \$286,163)

Upgrade road to standards and correct re-occurring drainage problems. Project # 434.33950.C6KBD.49999.

Ridgefield Road and Fishook Road (project cost \$316,008)

Upgrade road to standards and correct re-occurring drainage problems. Project # 434.33950.W4RID.49999

Old Kasilof Road, Yellow Brick Road, Fox Farmers Road, Welping Way, Tall Grass Avenue and Williamson Lane (project cost \$470,501)

Upgrade road to standards and correct re-occurring drainage problems. Project # 434.33950.W1OLD.49999.

Roosevelt Avenue (project cost \$219,450)

Upgrade road to standards and correct re-occurring breakup, drainage and maintenance problems. Project #434.33950.W6ROO.49999

Smith Road (project cost \$101,825)

The entire length of this road is break-up susceptible with an unknown subbase, the goal is to provide reliable year around access. Project # 434.33950.N5SMI.49999.

Sheep Drive and Charlie Drive (project cost \$477,525)

Upgrade road to standards, improve drainage, align road to centerline and add gravel over geotextile to reduce break-up problems. Project # 434.33950.S5SHE.49999.

Depot Street (project cost \$89,300)

Minor road improvement and repave. Project # 434.33950.E4DEP.49999.

River Hills Drive Upgrade/Pave (project cost \$480,000)

Minor upgrades to road standards and pave. Project # 434.33950.W7RIV.49999

Cabin Lake Drive/Upgrade (project cost \$300,000)

Minor road upgrades and pave. Project # 434.33950.N1CAB.49999.

Even Lane-Willow Brook Subdivision (project cost \$750,000)

Minor upgrades to road standards and pave. Project # 434.33950.W7EVE.49999

Eddy Lane Drainage (project cost \$100,000)

Upgrade existing roads and correct re-occurring breakup and drainage problems. Project #434.33950.C5EDD.49999.

South Kenai Peninsula Hospital Service Area

Various Equipment (project cost \$331,999)

Replacement or upgrade of various equipment items ranging in cost from \$3,200 to \$20,000. Project #491.81210.12SHA.48516.

Digital Fluoro/Radiology Unit (project cost \$550,000)

Replacement of 13 year old unit. This will result in improved image quality, reduction in exposure time and the ability to perform bariatric exams. Project # 491.81210.12SHB.48516.

Orthopedic Instrumentation and Equipment Upgrades (project cost \$250,000)

Replace existing equipment that is obsolete. Project # 491.81210.12SHC.48516.

Nurse Call System (project cost \$152,000)

Replacement of old system for improved communication for better patient care. Project #491.81210.12SHD.48516.

Anesthesia Machine (project cost \$96,323)

Replace existing equipment. Project # 491.81210.12SHE.48516.

House Med Air/O2/Vacuum expansion in LTC (project cost \$72,000)

Expansion of house oxygen in the Long Term Care Center. Project # 491.81210.12SHF.48516.

DXA Bone Densitometer (project cost \$60,000)

Replacement of current unit which is at the end of its useful life. Project #. 491.81210.12SHG.48516.

Medical Air Unit (project cost \$44,400)

Purchase and installation of a new a new medical air unit to replace current unit that is at capacity and at the end of its useful life. Project # 491.81210.12SHH.48516.

Ventilation System Upgrade (project cost \$40,000)

Upgrade current system to maintain compliance with regulatory standards. Project # 491.81210.12SHJ.48516.

Draeger Vital Sign Monitor (project cost \$39,000)

Replacement of old unit Project # 491.81210.12SHK.48516.

Inpatient Medication Management (project cost \$37,500)

Improve patient medication. # 491.81210.12SHL.49999.

Parking Lot Stairs (project cost \$35,000)

Covered stairs from lower parking lot to address safety issues. Project # 491.81210.12SHM.49999

Network switches (project cost \$30,000)

Increased network access. Project # 491.81210.12SHN.48516.

Parking Lot Upgrade (project cost \$30,000)

Lot expansion to include city vacated right of way, pavement, and lighting. Project # 491.81210.12SHP.49999.

Conference Room Relocations (project cost \$30,000)

Relocate conference room, 3 including utilities and minor upgrades. Project # 491.81210.12SHQ.48516.

Page Writer TC 70 Cardiograph/Carts (project cost \$26,785)

Replace ECG machine is no longer supported. Project # 491.81210.12SHR.48516.

Ceiling Lift (project cost \$26,000)

Ongoing project to install ceiling lifts in all AC patient rooms. Project # 491.81210.12SHS.48210.

MRI Ferromagnetic Detection System (project cost \$25,600)

Equipment to reduce patient/staff injury and equipment damage from projectile objects. Project #491.81210.12SHT.48516.

**School Revenue Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided					
Transfer From Other Funds	\$ 950,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
State Grants Revenue	-	5,680,000	9,577,504	-	-
Total Funds Provided	950,000	6,930,000	10,827,504	1,250,000	1,250,000
Funds Applied					
Generator and Associated Hardware Upgrades	100,000	-	-	-	100,000
Areawide Asphalt & Sidewalk Repair	120,000	-	-	-	250,000
Areawide Playground Upgrades	125,000	-	-	-	200,000
Areawide Electrical & Lighting Upgrades	100,000	-	100,000	100,000	-
Areawide Elevator Upgrades	75,000	-	-	-	-
Areawide Fire Marshal/Safety Upgrades	125,000	-	-	-	100,000
Areawide Portables & Outbuildings	100,000	-	-	-	-
Area-wide Doors & Entries	125,000	-	-	-	100,000
Homer High Pool Filter Upgrade	80,000	-	-	-	-
Homer High Front Entry Upgrade	100,000	-	-	-	-
Soldota High Home Economics Rm Upgrade	75,000	-	-	-	-
Areawide Flooring Replacement Upgrades	125,000	125,000	100,000	100,000	150,000
Asphalt/Sidewalk/Curb Repair	-	200,000	200,000	300,000	-
Locker Replacement	-	100,000	100,000	100,000	-
HVAC/DDC Upgrades	-	100,000	100,000	-	100,000
ADA Handicap Improvements	-	50,000	80,000	-	150,000
Borough wide doors	-	100,000	100,000	-	-
Chapman Siding/Window Replacement	-	300,000	250,000	-	-
Districtwide Security Camera System (G)	-	610,000	425,000	-	-
Teacher Housing @ Remote Schools (G)	-	750,000	-	-	-
Fire life safety projects	-	75,000	-	25,000	-
Areawide Fire Marshal/Safety Upgrades (G)*	-	450,000	-	-	-
Seward High School reroof (G) *	-	1,400,000	-	-	-
Soldotna Elementary School reroof (G) *	-	1,400,000	-	-	-
Susan B. English Elementary reroof (G) *	-	900,000	-	-	-
Susan B. English Elementary Shop reroof (G) *	-	170,000	-	-	-
Asbestos Abatement	-	100,000	-	100,000	100,000
Gym Floor Replacement	-	100,000	100,000	-	-
Portable and Outbuildings	-	-	100,000	-	-
Chapman Elementary reroof (G) *	-	-	600,000	-	-
Kenai Central High School reroof (G) *	-	-	2,150,000	-	-
Kenai Elementary reroof (G) *	-	-	802,504	-	-
Seward Elementary reroof (G) *	-	-	2,100,000	-	-
Homer High School reroof (G)	-	-	3,500,000	-	-
Ninilchik Bus Lanes (G)	-	-	-	75,000	-
Homer Middle School Drainage	-	-	-	125,000	-
Kenai Middle School Office Security Upgrades	-	-	-	225,000	-
Total Funds Applied	1,250,000	6,930,000	10,827,504	1,250,000	1,250,000
Net Results From Operations	(300,000)	-	-	-	-
Beginning Fund Balance	316,000	16,000	16,000	16,000	16,000
Ending Fund Balance	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000

(G) Grant funded

* Sections of Roof

**Bond Funded Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided:					
School Improvement Bonds	\$ -	\$ -	\$ 14,000,000	\$ -	\$ -
Solid Waste, Homer Baling Facility Conversion	-	5,000,000	-	-	-
Bear Creek SA Bonds ** (1)	-	1,400,000	-	-	-
Central Emergency Services SA Bonds **	-	-	6,000,000	-	-
KESA**	-	-	-	-	3,700,000
South Peninsula Hospital **	-	-	1,500,000	-	-
Total Proceeds From Debt Issuance	-	6,400,000	21,500,000	-	3,700,000
Other Sources	-	4,200,000	-	-	-
Total Funds Provided	-	10,600,000	21,500,000	-	3,700,000
Funds Applied:					
Current and Future Year Designations:					
School Bond Projects	-	-	6,000,000	8,000,000	-
2004 Seward Middle School Bonds	-	-	-	-	-
Solid Waste	-	5,000,000	-	-	-
Bear Creek Station Construction	-	5,600,000	-	-	-
Central Emergency Services	-	-	6,000,000	-	-
KESA	-	-	-	-	3,700,000
South Peninsula Hospital	-	-	1,500,000	-	-
Total Current & Future Year Designations	-	10,600,000	13,500,000	8,000,000	3,700,000
Net Results From Operations	-	-	8,000,000	(8,000,000)	-
Beginning Fund Balance					
School Improvement Bonds	-	-	-	8,000,000	-
Bear Creek Fire	-	-	-	-	-
Central Emergency Services	-	-	-	-	-
KESA	-	-	-	-	-
South Peninsula Hospital Expansion	-	-	-	-	-
Total Beginning Fund Balance	-	-	-	8,000,000	-
Ending Fund Balance					
2007 School Improvement Bonds	-	-	8,000,000	-	-
Bear Creek Fire	-	-	-	-	-
Central Emergency Services	-	-	-	-	-
KESA	-	-	-	-	-
South Peninsula Hospital	-	-	-	-	-
Total Ending Fund Balance	\$ -	\$ -	\$ 8,000,000	\$ -	\$ -

NOTE: Projects shown on this page require a separate ordinance. Projected expenditures for FY2012 is for information only.

** These projects are also included in the individual Service Area capital project fund worksheets and will not be included on the Expenditure Summary for Fiscal Years 2012-2016.

(1) Service Area voters have approved bonds in the amount of \$1,400,000 which must be matched by grants of at least \$2,100,000 in order for the project to move forward.

**General Government Capital Projects Funds
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided:					
Transfer From Other Funds					
General government	\$ -	\$ 368,000	\$ 250,000	\$ -	\$ -
Land Trust Fund	3,040,000	-	-	-	-
Resource management	-	-	-	-	-
Solid waste	150,000	70,000	550,000	-	600,000
Total Transfer From Other Funds	3,190,000	438,000	800,000	-	600,000
Grant Revenue	-	7,000,000	1,500,000	3,282,000	-
Total Funds Provided	3,190,000	7,438,000	2,300,000	3,282,000	600,000
Funds Applied:					
General Government Capital Project Fund					
Administration Building remodel	-	-	-	-	-
Software Upgrades	-	380,000	-	-	-
HVAC/Fire Alarm/Sprinkler	-	-	-	-	-
Total General Government	-	380,000	-	-	-
Resource Management Capital Project Fund					
West Side Development	-	-	250,000	-	-
River Center Expansion (G)	-	-	-	2,282,000	-
Total Resource management	-	-	250,000	2,282,000	-
Solid Waste Capital Project Fund					
CPL Leachate Management Study	150,000	-	-	-	-
CPL Truck Scale Replacement	250,000	-	-	-	-
Homer Transfer Station	3,040,000	7,000,000	-	-	-
Dumpster/Recycle Container Replacement	-	70,000	-	-	-
CPL Equipment Maintenance Building	-	-	1,500,000	-	-
Construction of New Landfill - Port Graham	-	-	550,000	-	-
CPL Leachate Wetlands Treatment Construction	-	-	-	1,000,000	-
CPL Gas Collection & Flare System	-	-	-	-	600,000
Total Solid Waste	3,440,000	7,070,000	2,050,000	1,000,000	600,000
Total Funds Applied	3,440,000	7,450,000	2,300,000	3,282,000	600,000
Net Results From Operations	(250,000)	(12,000)	-	-	-
Beginning Fund Balance					
General Government	17,726	17,726	5,726	5,726	5,726
Resource Management	27,353	27,353	27,353	27,353	27,353
Solid Waste	278,458	28,458	28,458	28,458	28,458
Total Beginning Fund Balance	323,537	73,537	61,537	61,537	61,537
Ending Fund Balance					
General Government	17,726	5,726	5,726	5,726	5,726
Resource Management	27,353	27,353	27,353	27,353	27,353
Solid Waste	28,458	28,458	28,458	28,458	28,458
Total Ending Fund Balance	\$ 73,537	\$ 61,537	\$ 61,537	\$ 61,537	\$ 61,537

(G) Grant funded

**Nikiski Fire Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided					
Interest Revenue	\$ 55,612	\$ 28,560	\$ 8,631	\$ 13,080	\$ 19,946
Operating Transfers In	140,000	400,000	400,000	400,000	350,000
Grant Revenue	-	-	-	-	-
Total Funds Provided	195,612	428,560	408,631	413,080	369,946
Funds Applied					
Replace Tanker #1	450,000	-	-	-	-
Replace Tanker #2	450,000	-	-	-	-
SCBA Air Bottle Replacement	15,000	15,000	-	-	-
Replace Ladder 1	-	900,000	-	-	-
Replace Unit #5 (Station #2 Utility/Plow)	-	45,000	-	-	-
Station 1 Roof, Windows, Lights, Parking, Paint	-	-	250,000	-	-
Replace Unit #3 (Mechanic)	-	-	40,000	-	-
Replace Ambulance (Medic 1)	-	-	-	190,000	-
Replace Unit #1 (Station #1 Response)	-	-	-	40,000	-
Replace Unit #4 Response (Training)	-	-	-	-	40,000
Total Funds Applied	915,000	960,000	290,000	230,000	490,000
Net Results From Operations	(719,388)	(531,440)	118,631	183,080	(120,054)
Beginning Fund Balance	1,481,000	761,612	230,172	348,804	531,884
Ending Fund Balance	\$ 761,612	\$ 230,172	\$ 348,804	\$ 531,884	\$ 411,830

**Bear Creek Fire Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
<u>Funds Provided:</u>					
Interest Revenue	\$ 4,212	\$ 3,272	\$ 136	\$ 3,818	\$ 7,484
Operating Transfers In	100,000	100,000	100,000	100,000	100,000
Grant Revenue	-	4,200,000	-	-	-
Bond Proceeds	-	1,400,000	-	-	-
Total Funds Provided	<u>104,212</u>	<u>5,703,272</u>	<u>100,136</u>	<u>103,818</u>	<u>107,484</u>
<u>Funds Applied</u>					
New Station Land and site plan changes	100,000	-	-	-	-
Mobile Radio Repeater Unit	15,000	-	-	-	-
New Hose Bed	7,114	-	-	-	-
New Station Construction	-	5,600,000	-	-	-
Brush Skid Pump and Tank Unit	-	163,000	-	-	-
Portable Radios - 6 Units	-	-	20,000	-	-
Replace Snow machine & Rescue Sled	-	-	10,000	-	-
Replace Hurst Tool Kit	-	-	-	25,000	-
2-ATV 4-Wheelers	-	-	-	9,000	-
Total Funds Applied	<u>122,114</u>	<u>5,763,000</u>	<u>30,000</u>	<u>34,000</u>	<u>-</u>
Net Results From Operations	(17,902)	(59,728)	70,136	69,818	107,484
Beginning Fund Balance	<u>80,221</u>	<u>62,319</u>	<u>2,591</u>	<u>72,727</u>	<u>142,545</u>
Ending Fund Balance	<u>\$ 62,319</u>	<u>\$ 2,591</u>	<u>\$ 72,727</u>	<u>\$ 142,545</u>	<u>\$ 250,029</u>

**Anchor Point Fire and Emergency Service Area Capital Project Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided					
Interest Revenue	\$ 7,195	\$ 2,012	\$ 2,380	\$ 3,293	\$ 6,878
Operating Transfers In	100,000	65,000	65,000	65,000	100,000
Total Funds Provided	107,195	67,012	67,380	68,293	106,878
Funds Applied					
Replace Engine 2	225,000	-	-	-	-
SCBA	-	60,000	-	-	-
Replace Brush 1	-	-	50,000	-	-
Replace Engine 1	-	-	-	-	225,000
Total Funds Applied	225,000	60,000	50,000	-	225,000
Net Results From Operations	(117,805)	7,012	17,380	68,293	(118,122)
Beginning Fund Balance	156,130	38,325	45,337	62,717	131,010
Ending Fund Balance	\$ 38,325	\$ 45,337	\$ 62,717	\$ 131,010	\$ 12,888

**Central Emergency Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012				
	Assembly	FY2013	FY2014	FY2015	FY2016
	Adopted	Projected	Projected	Projected	Projected
Funds Provided:					
Interest Revenue	\$ 22,030	\$ 13,668	\$ 10,315	\$ 15,140	\$ 28,751
Transfers From Other Funds	900,000	850,000	850,000	850,000	850,000
Grant Revenue		430,000	-	-	-
Debt Issuance	-	6,000,000	-	2,000,000	-
Total Funds Provided	922,030	7,293,668	860,315	2,865,140	878,751
Funds Applied:					
Replace 900 (Training officer vehicle) (New 2000)	50,000	-	-	-	-
Replace Medic 4 (New 2002)	190,000	-	-	-	-
Purchase Engine 6 (and supply w/inventory)	-	460,000	-	-	-
Replace Brush 6 (and supply w/inventory)	120,000	-	-	-	-
Replace Storage Lockers Station 1,3,4	20,000	-	-	-	-
Relocate training facility	350,000	-	-	-	-
Station 1 Remodel design (Bond approval)	200,000	6,000,000	-	-	-
Upgrade dept. Lifepac from 10 to 15's	110,000	110,000	-	-	-
Replace 995 (Station 5 utility) (New 2003)	-	50,000	-	-	-
Replace 906 (Fire Marshal vehicle) (New 2004)	-	50,000	-	-	-
Replace Boat 3 (New 1984)	-	80,000	-	75,000	-
Station 3 boiler replacement	-	50,000	-	-	-
Purchase Tanker 5-2 (and supply w/inventory)	-	360,000	-	-	-
Replace Medic 6 (New 2002)	-	190,000	-	-	-
Station 3 Bay Door Replacement	-	60,000	-	-	-
Station 4 boiler replacement	-	-	50,000	-	-
Replace 902 (Chiefs vehicle) (New 2004)	-	-	50,000	-	-
Replace All Dept. SCBA's	-	-	500,000	-	-
Replace 903 (Asst Chief vehicle) (New 2008)	-	-	-	60,000	-
Replace 991 (Station 1 utility) (New 2008)	-	-	-	60,000	-
Replace Medic 1 (New 2008)	-	-	-	200,000	-
Replace Rescue 6 (New 1998)	-	-	-	375,000	-
Build Station 7 (Ciechanski)	-	-	-	2,000,000	-
Replace 994 (Station 4 utility) (New 1998)	-	-	-	-	60,000
Purchase 997 (Station 7 utility)	-	-	-	-	60,000
Purchase 998 (Station 8 utility)	-	-	-	-	60,000
Replace Medic 3 (New 2008)	-	-	-	-	200,000
Purchase Engine 7 (and supply w/inventory)	-	-	-	-	550,000
Station 4 Bay Door Replacement	-	-	-	-	50,000
Total Funds Applied	1,040,000	7,410,000	600,000	2,770,000	980,000
Net Results From Operations	(117,970)	(116,332)	260,315	95,140	(101,249)
Beginning Fund Balance	476,065	358,095	241,763	502,078	597,218
Ending Fund Balance	\$ 358,095	\$ 241,763	\$ 502,078	\$ 597,218	\$ 495,969

**Kachemak Emergency Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
<u>Funds Provided:</u>					
Interest Revenue	\$ 2,000	\$ 3,846	\$ 5,965	\$ 16,666	\$ 22,942
Operating Transfers In	100,000	200,000	150,000	150,000	250,000
Other Revenue Sources Grants/Bonds	-	655,000	1,200,000		3,700,000
Total Funds Provided	102,000	858,846	1,355,965	166,666	3,972,942
<u>Funds Applied:</u>					
Air packs	36,640	-	36,640	-	-
Tanker/Pumper Supplement - 11TKR	25,000	-	-	-	-
Repeater supplement	-	120,000	-	-	-
Diamond Ridge station construction	-	350,000	-	-	3,700,000
Ambulance	-	185,000	-	-	-
Pumper/tanker	-	-	550,000	-	-
Ladder truck	-	-	800,000	-	-
Brush truck (2)	-	-	-	300,000	-
Class A Pumper	-	-	-	-	400,000
Total Funds Applied	61,640	655,000	1,386,640	300,000	4,100,000
Net Results from Operations	40,360	203,846	(30,675)	(133,334)	(127,058)
Beginning Fund Balance	73,250	113,610	317,456	286,780	153,447
Ending Fund Balance	\$ 113,610	\$ 317,456	\$ 286,780	\$ 153,447	\$ 26,389

**North Peninsula Recreation Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided					
Interest Revenue	\$ 17,803	\$ 12,787	\$ 16,471	\$ 4,065	\$ 3,437
Transfer From Other Funds	40,000	100,000	100,000	200,000	200,000
Grants	-	225,000	-	-	-
Total Funds Provided	57,803	337,787	116,471	204,065	203,437
Funds Applied					
Pool Boiler Exchange System	-	-	-	-	-
Truck w/ Snow Plow	40,000	-	-	-	-
NCRC Siding/Exterior Paint	100,000	-	-	-	-
Security camera system for facilities	75,000	-	-	-	-
Wind Generation Feseability Study	10,000	-	-	-	-
Trail Improvement/developments	-	25,000	-	-	-
Replace Snow Machine and Groomer	-	15,000	-	-	-
Playground Equipment	-	175,000	-	-	-
Replace Zamboni	-	-	130,000	-	-
NCRC Roof Replacement	-	-	200,000	-	-
Pool Locker Rm Floor/Drain Replacement	-	-	200,000	-	-
Ice Rink and Gym Lighting Replacement	-	-	-	75,000	-
NCRC Boiler Replacement	-	-	-	150,000	-
Pool and NCRC Parking Lot Resurfacing	-	-	-	-	75,000
Upgrade of Pool Fire Alarm	-	-	-	-	125,000
Total Funds Applied	225,000	215,000	530,000	225,000	200,000
Net Results From Operations	(167,197)	122,787	(413,529)	(20,935)	3,437
Beginning Fund Balance	593,431	426,234	549,021	135,492	114,556
Ending Fund Balance	\$ 426,234	\$ 549,021	\$ 135,492	\$ 114,556	\$ 117,993

**Road Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided					
Interest Revenue	\$ 37,500	\$ 37,500	\$ 52,500	\$ 52,500	\$ 52,500
Operating Transfers In	-	-	1,600,000	1,600,000	1,600,000
State Grant/Bond Revenue	-	3,500,000	-	-	-
Total-Funds Provided	37,500	3,537,500	1,652,500	1,652,500	1,652,500
Funds Applied					
District & Project					
W Juel, Kenaitze, Neilson	189,956	-	-	-	-
E Beach Drive	225,000	-	-	-	-
E Moat Way, Excalibur, Camelot	374,528	-	-	-	-
C Suthard Blvd.	100,000	-	-	-	-
W K-B Drive, Bye Way	286,163	-	-	-	-
W Ridgefield Road & Fishook Road	316,008	-	-	-	-
W Old Kasilof R., Yellow Brick Rd., Fox Farmers Rd., Welping Way,	470,501	-	-	-	-
W Roosevelt Ave.	219,450	-	-	-	-
N Smith Rd.	101,825	-	-	-	-
S Sheep Dr., Charlie Dr.	477,525	-	-	-	-
E Depot St.	89,300	-	-	-	-
W River Hills Dr., Upgrade/Pave	480,000	-	-	-	-
N Cabin Lake Drive Upgrade/Pave	300,000	-	-	-	-
W Even Lane	750,000	-	-	-	-
C Eddy Lane Drainage	100,000	-	-	-	-
C Strawberry Rd., Strawberry Ct., Dori Lynn St.	-	259,829	-	-	-
N Suva St., Ambrym Ave., Galen Ave., Tikopia St., Maliata Ave.,	-	468,394	-	-	-
S Katamar Ave., Brown Dr.	-	318,349	-	-	-
W Ravenwood St.	-	138,250	-	-	-
C Golden Eagle Ave., Chisik St.	-	115,870	-	-	-
N Georgine Lake Rd.	-	195,223	-	-	-
N Wanda Dr., Range View Ct.	-	173,804	-	-	-
C Mayoni St & Inukshuk Ct.	-	175,200	-	-	-
C Greenwood Ct	-	77,246	-	-	-
E Starr Ln.	-	150,400	-	-	-
C N.Kobuk, Spruce, View, Mary, Central, Spinaker, Everwell,	-	631,173	-	-	-
W Stohl Rd. (Ph#2)	-	350,000	-	-	-
W Yale St., Princeton Ave.	-	59,690	-	-	-
C Vio Rd., Anna Ln., Elsa Ln., Eldorado Way, Bonanza Way	-	389,966	-	-	-
W Territorial Rd., Chena Dr., Swan Dr. (old)	-	173,804	-	-	-
W Even Lane - Paving (place holder)	-	450,000	-	-	-
N Gemstone St.	-	28,090	-	-	-
W Ruffed Grouse Road	-	77,246	-	-	-
C Goose Berry and Ansel Street Approaches	-	60,000	-	-	-
N Ramona Rd., Sondra Rd.	-	200,138	-	-	-
S Green Timbers, Lookout, Ridge Cr.	-	-	535,800	-	-
W Renssealaer Ln, Jefferson Ave.	-	-	291,430	-	-
W Poppywood St.	-	-	235,250	-	-
C Glacier Blue, Riverwind, Vienna, Legends, Crampon	-	-	386,232	-	-
N Spruce Haven St. North	-	-	168,538	-	-
W Roxi Street	-	-	31,601	-	-
S Old Pioneer Ln., Jody's Bliss	-	-	-	373,650	-
C Parkway, Delta, Sunrise, Pero, N. Lights, Suthard (South)	-	-	-	609,193	-
W Lothrop Park Dr.	-	-	-	129,914	-
W Moraine Vista St.	-	-	-	150,982	-
E Kasulka Circle	-	-	-	39,200	-
E Caribou Heights Cir.	-	-	-	102,527	-
C Kettle Rd., Imperial Rd.	-	-	-	245,784	-
W Greenfield Dr., Newbury Ave., Stardust St.	-	-	-	-	237,006
S Brenmark Rd.	-	-	-	-	410,968
N Panorama, Melody, Fishermans, Rhines	-	-	-	-	360,951
C Oehler Rd., Airport Heights St.	-	-	-	-	351,120
W Winridge Ave., Eagle Ridge Ct.	-	-	-	-	135,182
S Shelby Kay Street	-	-	-	-	117,500
Total Funds Applied	4,480,256	4,492,672	1,648,851	1,651,250	1,612,727
Net Results From Operations	(4,442,756)	(955,172)	3,649	1,250	39,773
Beginning Fund Balance	7,468,000	3,025,244	2,070,072	2,073,721	2,074,971
Ending Fund Balance	\$ 3,025,244	\$ 2,070,072	\$ 2,073,721	\$ 2,074,971	\$ 2,114,744
(1) Estimated project engineering cost	\$ 350,000	\$ 194,000	\$ 114,000	\$ 114,000	\$ 114,000

Districts: C - Central; N - North; S - South; W - West; E - East

(1) Only the preliminary estimated cost of the project engineering is authorized for expenditure without further authorization by the assembly. A resolution is required to award the project.

**Central Kenai Peninsula Hospital Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016**

	FY2012 Projected	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided					
Grants/other financing	6,751,281	5,536,150	57,353,550	24,453,375	5,998,582
Total Funds Provided	6,751,281	5,536,150	57,353,550	24,453,375	5,998,582
Funds Applied					
Mundell building remodel	1,300,000	-	-	-	-
New operating room	1,067,281	-	-	-	-
Physical Medicine-Kenai location	750,000	-	-	-	-
OB renovation	492,000	-	-	-	-
Medseek Patient Portal	475,000	-	-	-	-
Anesthesia machine	465,000	-	-	-	-
Meditech upgrade	353,000	-	3,000,000	1,500,000	1,500,000
Anesthesia data recording system	309,000	-	-	-	-
Arcadis Orbic 3D C-Arm	275,000	-	-	-	-
OR video system	265,000	-	-	-	-
Access Controls Phase II	250,000	-	-	-	-
Clinic purchases (3)	750,000	-	-	-	-
Physician practice HER system	-	600,000	-	-	-
Air handling equipment	-	161,400	165,450	-	-
HVAC controls	-	650,000	-	-	-
Telephone system/server upgrades	-	124,750	-	-	-
OB remodel	-	3,500,000	-	-	-
Information systems replacement	-	500,000	520,000	540,800	562,432
Boiler/Biohazardous waste building	-	-	890,000	-	-
Medical office building	-	-	50,000,000	-	-
CT Scanner	-	-	1,200,000	-	-
Laboratory cell counter	-	-	106,850	-	-
Positron emission tomography (PET Scan)	-	-	500,000	-	-
Air handling and chilled water equipment	-	-	971,250	-	499,500
MRI replacement	-	-	-	2,000,000	-
Registration remodel	-	-	-	800,000	-
Radiology remodel	-	-	-	3,000,000	-
Radiation oncology	-	-	-	15,000,000	-
Operating room remodel	-	-	-	750,000	-
Chiller	-	-	-	226,750	-
Roof replacement-Heritage Place	-	-	-	150,000	-
Laparoscopic tower	-	-	-	185,825	-
Flooring replacement	-	-	-	300,000	-
Diagnostic ultrasound systems (2)	-	-	-	-	750,000
Urology table & equipment	-	-	-	-	150,000
Neurology equipment	-	-	-	-	250,000
C-arm	-	-	-	-	150,000
Nuclear medicine	-	-	-	-	500,000
Pacs upgrades	-	-	-	-	150,000
Plumbing upgrades	-	-	-	-	386,650
Windows	-	-	-	-	300,000
Furniture	-	-	-	-	800,000
Total Funds Applied	6,751,281	5,536,150	57,353,550	24,453,375	5,998,582
Net Results From Operations	-	-	-	-	-
Beginning Fund Balance	127,560	127,560	127,560	127,560	127,560
Ending Fund Balance	\$ 127,560	\$ 127,560	\$ 127,560	\$ 127,560	\$ 127,560

Effective FY2011, Central Peninsula Hospital indicated they will be funding all hospital capital projects. The above schedule is for information purposes only, and the projects shown are not being appropriated through the budget process. Appropriation of capital projects for the hospital will come back to the Assembly and the Service Area in separate appropriations as required by the contract.

South Kenai Peninsula Hospital Service Area Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2012 Through 2016

	FY2012 Assembly Adopted	FY2013 Projected	FY2014 Projected	FY2015 Projected	FY2016 Projected
Funds Provided					
Interest Revenue	\$ 22,925	\$ 11,032	\$ 10,356	\$ 35,972	\$ 39,278
Transfer From Other Funds	1,625,000	1,250,000	1,250,000	1,250,000	1,350,000
Total Funds Provided	1,647,925	1,261,032	1,260,356	1,285,972	1,389,278
Funds Applied					
Various Equipment	331,999	300,000	500,000	635,000	800,000
Digital Fluoro/Radiology Unit	550,000	-	-	-	-
Orthopedic Instrumentation and Equipment Upgrades	250,000	-	-	-	-
Infrastructure and Nurse Call System	152,000	-	-	-	-
Anesthesia Machine	96,323	-	-	-	-
House Med air/O2/vaccum expansion in LTC	72,000	-	-	-	-
DXA - Bone Densitometer	60,000	-	-	-	-
Medical Air Unit	44,400	-	-	-	-
Revamp OR 2 - floor, ceiling, ventilation system	40,000	-	-	-	-
Draeger vital sign monitor	39,000	-	-	-	-
Inpatient Medication Management	37,500	-	-	-	-
Parking lot stairs	35,000	-	-	-	-
Network switches	30,000	-	-	-	-
Parking Lot Upgrade - Lower Visitors -	30,000	-	-	-	-
Relocate conference room	30,000	-	-	-	-
Page Writer TC 70 Cardiograph/Carts	26,785	-	-	-	-
Arjo Maxi Sky 600 lift	26,000	-	-	-	-
MRI Ferromagnetic Detection System	25,600	-	-	-	-
Surgical Robot	-	250,000	-	-	-
IU22 Philips Ultrasounds system	-	116,000	-	-	-
Replacement phone system	-	100,000	-	-	-
Anesthesia Machine	-	96,323	-	-	-
Cardiac monitoring system	-	90,000	-	-	-
Mid-range tractor snow removal system	-	63,000	-	-	-
MRI Compatible Vital Signs Monitor	-	55,000	-	-	-
Refrigerator/Freezer	-	54,600	-	-	-
Ceiling lifts	-	50,000	-	-	-
Update Building Controls - Air Return Fan	-	42,000	-	-	-
IU22 Systems software/hardware upgrade	-	32,136	-	-	-
Security System Upgrade - CCTV Recorder	-	30,000	-	-	-
Information System Upgrades	-	-	75,000	-	-
Ceiling Lifts	-	-	50,000	-	-
Re-Roof Cedar House	-	-	45,000	-	-
Dayroom/Kitchen Furniture	-	-	39,000	-	-
KinAir IV Wound bed	-	-	32,750	-	-
Colonoscope	-	-	30,000	-	-
Fetal heart monitor	-	-	28,600	-	-
Modular Filing system	-	-	26,000	-	-
Administrator vehilce	-	-	25,000	-	-
Ultrasound Unit	-	-	-	250,000	-
Patient beds	-	-	-	50,000	-
Phaco Emulsifier	-	-	-	75,000	-
Information System Upgrades	-	-	-	75,000	-
Ceiling lifts	-	-	-	50,000	-
Re-Roof 4-plex	-	-	-	48,000	-
Autoclave	-	-	-	40,000	-
Pysis	-	-	-	-	200,000
Total Funds Applied	1,876,607	1,279,059	851,350	1,223,000	1,000,000
Net Results From Operations	(228,682)	(18,026)	409,006	62,972	389,278
Beginning Fund Balance	322,876	94,194	76,168	485,174	548,145
Ending Fund Balance	\$ 94,194	\$ 76,168	\$ 485,174	\$ 548,145	\$ 937,423

This page intentionally left blank

INTERNAL SERVICE FUNDS

These funds are used to account for a government's business-type activities supported, at least in part, by fees or charges. These services are not rendered to the general public but are for other governmental units within the Borough, i.e. the service areas, individual funds and departments, and the school district. The following funds have been established:

	<u>PAGE #</u>
Combined Revenues and Expenses	323
Insurance and Litigation Reserve Fund	324

The Borough and School District are self-insured and the Insurance and Litigation Reserve Fund is used to account for the provision of insurance for the Borough, not including health insurance. All funds requiring insurance coverage make contributions to this fund in amounts equal to their proportional share of the total cost of insurance. Additionally, the fund maintains reserves for litigation contingencies, insurance contingencies, and self-insurance deductible requirements.

Health Insurance Reserve Fund	336
--	-----

The Borough is self insured for health insurance and the Health Insurance Reserve Fund is used to account for the costs of the Borough's employee health insurance plan. The reserve fund will accommodate the smoothing of plan cost variances by allowing the variances to be applied over multiple year's premiums. In years where the plan costs do not equal budgeted amounts for premiums in all borough funds, the amount over/under will be recovered/refunded in subsequent years through increases/decreases in plan premiums. This process will eliminate large year-end supplemental appropriations or unspent budget amounts in the Borough's and Service Area's operating funds.

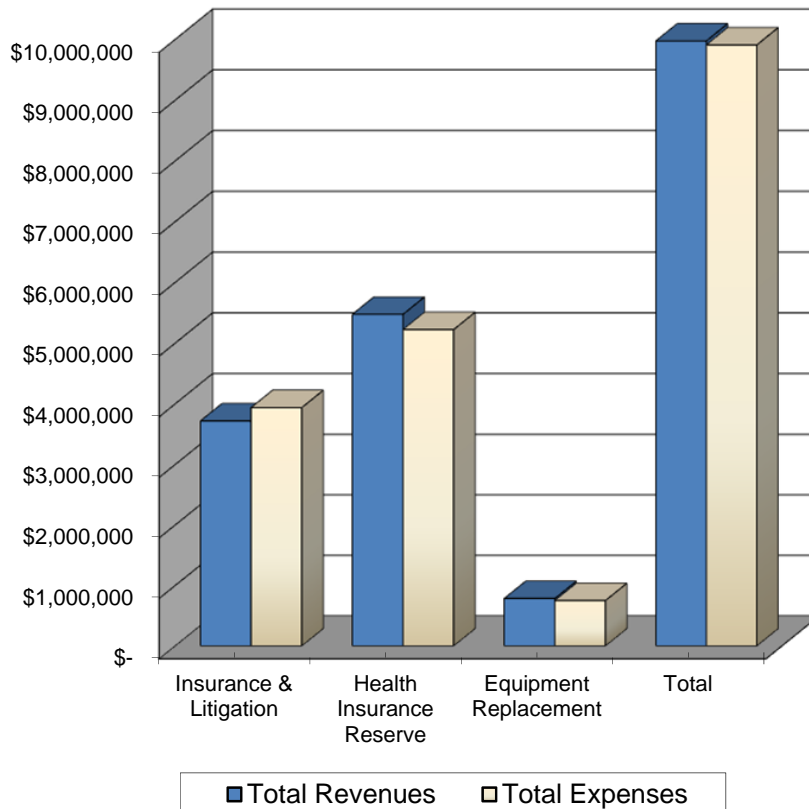
Equipment Replacement Fund	340
---	-----

The Equipment Replacement Fund is used to finance the major purchases of user departments. Departments are charged an annual fee over the expected life of the vehicle or piece of equipment. This manner of financing major purchases eliminate the substantial impact such purchases would otherwise have on annual operating budgets.

**COMBINED REVENUES AND EXPENSES
INTERNAL SERVICE FUNDS
FISCAL YEAR 2012**

<u>Revenues:</u>	Insurance & Litigation	Health Insurance Reserve	Equipment Replacement	Total
Interest Revenue	\$ 47,112	\$ 1,500	\$ 71,651	\$ 120,263
Charges To Other Depts	3,671,037	5,083,000	697,492	9,451,529
Miscellaneous Revenue	-	387,984	15,000	402,984
Total Revenues	3,718,149	5,472,484	784,143	9,974,776
 <u>Expenses:</u>				
Personnel	467,902	-	-	467,902
Supplies	15,793	-	-	15,793
Services	3,452,127	5,221,600	750,000	9,423,727
Capital Outlay	500	-	-	500
Total Expenses	3,936,322	5,221,600	750,000	9,907,922
 Net Results From Operations	 (218,173)	 250,884	 34,143	 66,854
Beginning Retained Earnings	4,711,166	34,321	4,224,387	8,969,874
Ending Retained Earnings	\$ 4,492,993	\$ 285,205	\$ 4,258,530	\$ 9,036,728

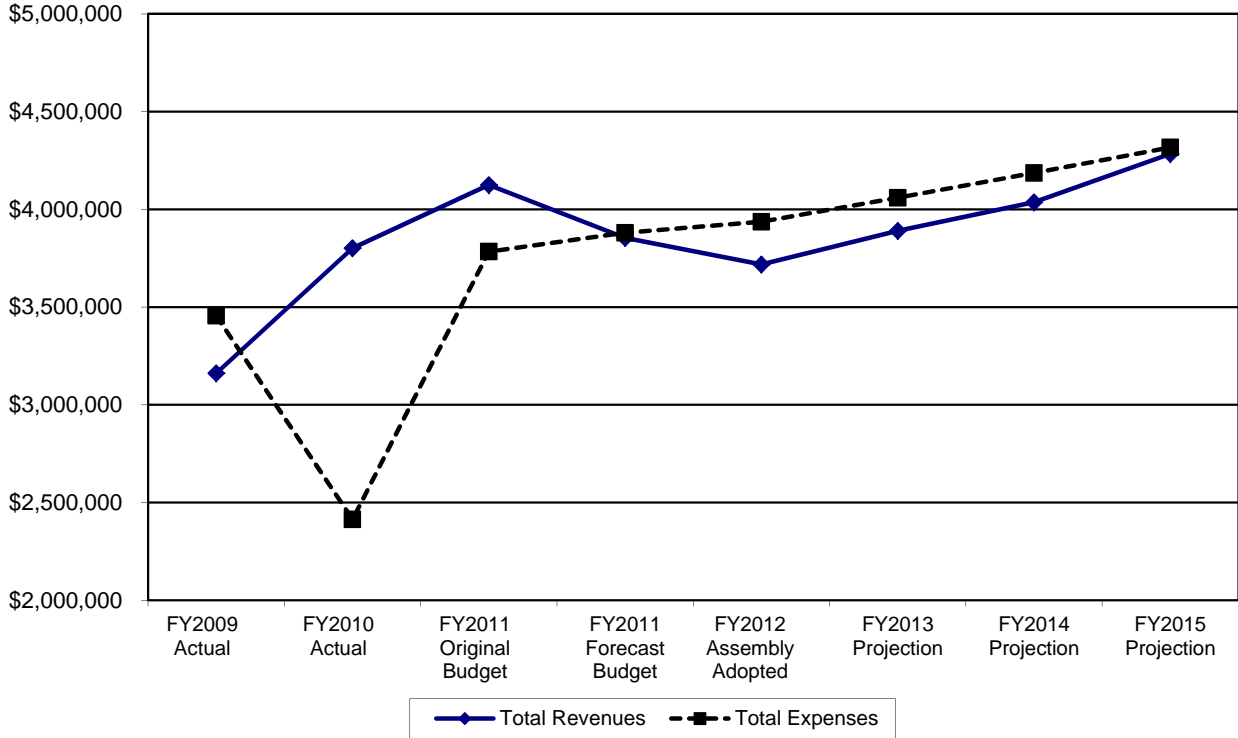
**COMBINED
REVENUES & EXPENSES**



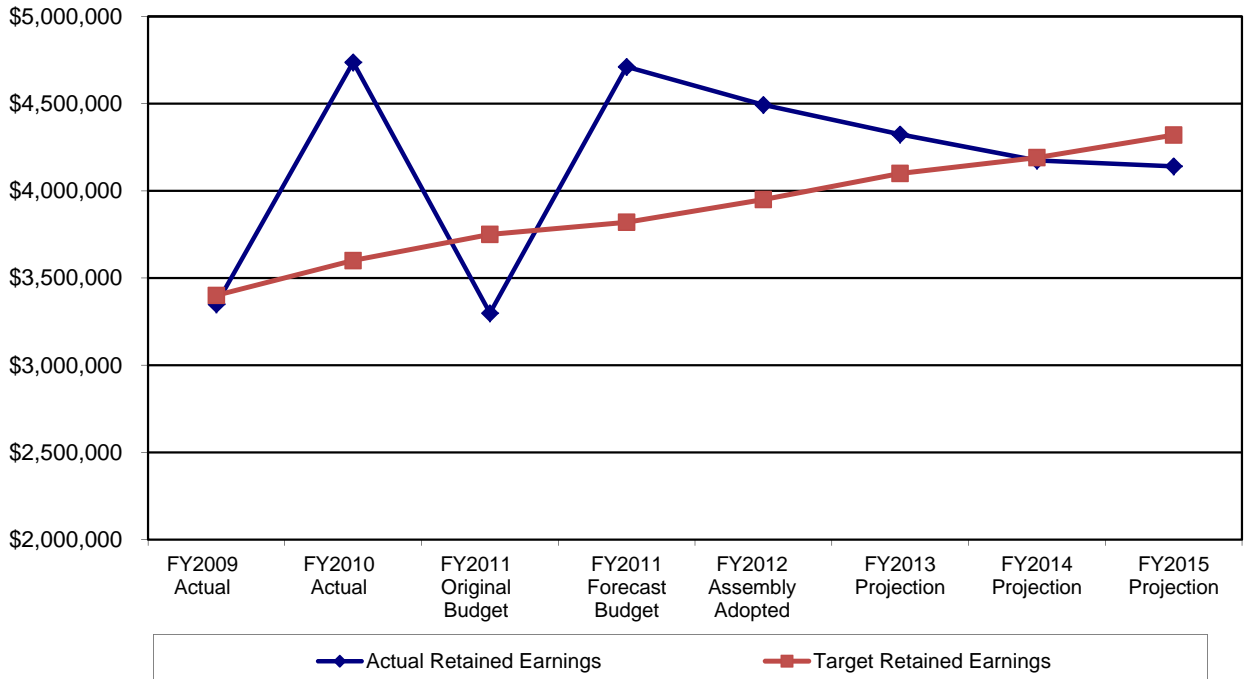
Fund: 700 Insurance and Litigation Fund - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
Interest Revenue	\$ 215,450	\$ 144,868	\$ 59,152	\$ 93,276	\$ 47,112	\$ 89,860	\$ 86,472	\$ 83,481
State Revenues	29,257	15,003	-	-	-	-	-	-
Charges to Other Depts.	2,916,850	3,641,783	4,065,640	3,760,717	3,671,037	3,800,000	3,950,000	4,200,000
Total Revenues:	3,161,557	3,801,654	4,124,792	3,853,993	3,718,149	3,889,860	4,036,472	4,283,481
Expenses:								
Personnel	368,363	456,385	444,867	444,867	467,902	486,618	506,083	526,326
Supplies	8,468	6,629	11,593	16,593	15,793	16,425	17,082	17,765
Services	3,071,513	1,940,917	3,319,364	3,409,922	3,452,127	3,555,691	3,662,362	3,772,233
Capital Outlay	6,752	9,841	8,000	8,840	500	505	510	515
Total Expenses:	3,455,096	2,413,772	3,783,824	3,880,222	3,936,322	4,059,239	4,186,037	4,316,839
Net Results From Operations	(293,539)	1,387,882	340,968	(26,229)	(218,173)	(169,379)	(149,565)	(33,358)
Beginning Retained Earnings	3,643,052	3,349,513	2,957,587	4,737,395	4,711,166	4,492,993	4,323,614	4,174,049
Ending Retained Earnings	<u>\$ 3,349,513</u>	<u>\$ 4,737,395</u>	<u>\$ 3,298,555</u>	<u>\$ 4,711,166</u>	<u>\$ 4,492,993</u>	<u>\$ 4,323,614</u>	<u>\$ 4,174,049</u>	<u>\$ 4,140,691</u>

**INSURANCE & LITIGATION FUND
REVENUES AND EXPENSES**



**INSURANCE & LITIGATION FUND
RETAINED EARNINGS**



Fund: 700 Insurance and Litigation Fund
Dept: 11234 Risk Management - Administration

Department Function

Mission: This division administers and manages the Borough and School District's self-insured programs for property, general liability, auto liability, as well as Workers' Compensation coverage, along with Borough and School District safety programs, regulatory and environmental compliance.

Major long-term issues and concerns:

- Changes in market conditions that impact the cost of procuring excess insurance for the Borough, the Service Areas and the School District.
- Regulatory changes that impact the cost of procuring excess insurance for the Borough, the Service Areas and the School District.
- The number of accidents for employees of the Kenai Peninsula Borough and Kenai Peninsula Borough School District continues to increase. Safety awareness needs to become a major focus.
- Changes in state and federal law which will increase the Borough and School District liability on Workers Compensation claims.

Objectives FY2012/Budget highlights:

- Refine procedures for in-house and third party administrator claims adjusting function to control claim costs.
- Implement in-house risk management accident reporting and tracking for KPBP, KPBSD and student accident reports.
- Develop and/or update Safety and Risk Management policies for the Borough and School District. Explore the possibility of establishing a collateral Duty Safety Representative at each school or work location.
- Identify and implement policies to reduce and /or mitigate employee injuries and accidents.

Previous year accomplishments:

- Implement more aggressive claims management procedures.
- Review and update Borough properties and values.
- Identify and address environmental concerns: Hazardous Waste Management and Disposal, Water Quality in schools, etc.

Significant budgetary changes:

- Request an increase in training and safety supplies as part of the long term goal of reducing injuries/accidents.

Key Measures

	<u>FY09</u> <u>Actual</u>	<u>FY10</u> <u>Actual</u>	<u>FY11</u> <u>Estimated</u>	<u>FY12</u> <u>Projected</u>
Staffing History	3.6	3.6	4.0	4.0
Number of insurance policies purchased	5	5	5	5
Number of insurance certificates reviewed	235	243	250	250
Number of contracts reviewed for insurance purposes	108	114	150	185
Number of general and auto liability claims	226	72	80	80
Number of injury reports	73	49	60	60
Number of Workers Compensation claims	81	88	85	85
Number of vandalism claims	115	74	75	75

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11234 - Risk Management - Administration**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 213,135	\$ 259,818	\$ 270,937	\$ 270,937	\$ 279,440	\$ 8,503	3.14%
40120 Temporary Wages	-	2,754	-	-	-	-	-
40130 Overtime Wages	62	48	-	-	-	-	-
40210 FICA	17,104	22,934	23,811	23,811	24,607	796	3.34%
40221 PERS	77,490	72,724	59,985	59,985	61,891	1,906	3.18%
40321 Health Insurance	39,070	66,083	61,680	61,680	68,000	6,320	10.25%
40322 Life Insurance	430	417	662	662	679	17	2.57%
40410 Leave	17,543	23,990	27,792	27,792	33,141	5,349	19.25%
40511 Other Benefits	1,488	-	-	-	144	144	-
Total: Personnel	366,322	448,768	444,867	444,867	467,902	23,035	5.18%
Supplies							
42110 Office Supplies	1,895	1,168	1,273	1,273	1,273	-	0.00%
42120 Computer Software	-	624	150	150	900	750	500.00%
42210 Operating Supplies	1,860	1,653	3,000	3,000	3,000	-	0.00%
42263 Training Supplies	-	723	300	300	5,000	4,700	1566.67%
42410 Small Tools	841	350	270	270	1,020	750	277.78%
42424 Safety Supplies	3,235	2,111	4,500	4,500	2,500	(2,000)	-44.44%
Total: Supplies	7,831	6,629	9,493	9,493	13,693	4,200	44.24%
Services							
43011 Contractual Services	203	2,199	1,500	1,500	1,500	-	0.00%
43110 Communications	2,081	2,079	2,500	2,500	2,500	-	0.00%
43140 Postage	101	160	250	250	250	-	0.00%
43210 Transportation/Subsistence	10,595	9,041	15,230	15,230	7,750	(7,480)	-49.11%
43220 Car Allowance	10,070	9,633	10,800	10,800	10,800	-	0.00%
43250 Freight & Express	-	13	-	-	-	-	-
43260 Training	2,857	1,906	3,640	3,640	3,425	(215)	-5.91%
43410 Printing	-	61	-	-	-	-	-
43510 Insurance Premium	8,050	8,615	7,323	7,323	7,323	-	0.00%
43610 Utilities	5,905	4,797	3,929	5,039	3,929	(1,110)	-22.03%
43720 Equipment Maintenance	-	236	5,000	3,050	5,000	1,950	63.93%
43920 Dues and Subscriptions	2,275	2,862	3,000	3,000	3,000	-	0.00%
Total: Services	42,137	41,602	53,172	52,332	45,477	(6,855)	-13.10%
Capital Outlay							
48120 Office Machines	2,993	-	-	-	-	-	-
48710 Minor Office Equipment	3,180	2,396	255	2,205	-	(2,205)	-100.00%
48720 Minor Office Furniture	-	467	-	-	-	-	-
48730 Minor Communications Equipment	50	4,483	245	245	500	255	104.08%
48740 Minor Machines & Equipment	-	2,495	-	-	-	-	-
48750 Minor Medical Equipment	529	-	7,500	6,390	-	(6,390)	-100.00%
Total: Capital Outlay	6,752	9,841	8,000	8,840	500	(8,340)	-94.34%
Interdepartmental Charges							
60000 Charge (To) From Other Depts	(423,042)	(506,840)	(515,532)	(515,532)	(527,572)	(12,040)	2.34%
Total: Interdepartmental Charges	(423,042)	(506,840)	(515,532)	(515,532)	(527,572)	(12,040)	2.34%
Department Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Risk Manager, Safety Manager, Environmental Manager and an Administrative Assistant.

42263 Training Supplies. DVD, and other training supplies as needed for Safety Training programs.

42424 Safety Supplies. Upgrades or replacements of existing safety supplies.

43210 Transportation/Subsistence. Travel to KPB and KPBSD facilities for safety reviews, in-state continuing education on risk management, safety, and environmental issues.

48730 Minor Communications Equipment. Cell phone and battery replacement for existing phones.

60000 Charges (To) From Other Depts. Allocation of risk management administration costs to insurances provided by the fund: (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.

Fund:	700	Insurance and Litigation Fund
Dept:	11236	Risk Management – Worker’s Compensation

Department Function

Mission: As required under the Alaska Workers’ Compensation Act, workers’ compensation is a program that requires employers to pay medical costs and lost wages in the event an employee becomes injured or ill due to working conditions. The Risk Management, Workers’ Compensation Division is responsible for complying with the State of Alaska’s Workers’ Compensation Act of Self-Insured Employers by administering a comprehensive self-insurance program. This includes identifying and mitigating, to the extent possible, the hazards that could cause injury to the visiting public, students, and employees; and analyzing, managing, and processing claims.

Major long-term issues and concerns:

- Changes in employee benefits from changing state and federal regulations.
- Increased frequency and cost of claims.
- Aging workforce.

Objectives FY2012/Budget highlights:

- Educate supervisors on how to accommodate employees in temporary transitional work to help reduce time away from work and to increase productivity.
- Utilization of SeaBright/PointSure BrightView employee injury reporting system to track employee injuries, cost of medical treatment and other actions connected with employee Worker Compensation Claims.
- Train staff (KPB and KPBSD) on our in house accident reporting system for KPB & KPBSD employees.

Previous year accomplishments:

- Set up KPB in house accident reporting and OSHA tracking system for employee related injuries for KPB & KPBSD employees.

Significant budgetary changes:

- Additional training and supplies requested due to federal regulation changes and anticipated difficulties in placing excess Workers Compensation insurance.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Staffing History	1.0	-	-	-
Workers’ compensation as a percentage of payroll compared to the average for Boroughs in Alaska*	2.02% 4.03%	1.85% 4.03%	1.85% 4.03%	Data not Available
Claims recorded with State of Alaska WC Board	82	78	85	85

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11236 - Risk Management - Workers' Compensation**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ (3,750)	\$ -	\$ -	\$ -	\$ -	\$ -	-
40210 FICA	418	-	-	-	-	-	-
40221 PERS	994	-	-	-	-	-	-
40321 Health Insurance	997	-	-	-	-	-	-
40322 Life Insurance	13	-	-	-	-	-	-
40410 Leave	490	-	-	-	-	-	-
40511 Other Benefits	2,879	7,617	-	-	-	-	-
Total: Personnel	2,041	7,617	-	-	-	-	-
Supplies							
42110 Office Supplies	500	-	500	500	500	-	0.00%
42120 Computer Software	95	-	800	800	800	-	0.00%
42210 Operating Supplies	-	-	-	50	-	(50)	-100.00%
42263 Training Supplies	42	-	800	5,750	800	(4,950)	-86.09%
Total: Supplies	637	-	2,100	7,100	2,100	(5,000)	-70.42%
Services							
43011 Contractual Services	25,765	23,702	30,000	30,000	30,000	-	0.00%
43019 Software Licensing	5,050	-	2,000	2,000	-	(2,000)	-100.00%
43140 Postage	143	113	300	300	300	-	0.00%
43210 Transportation/Subsistence	3,325	799	6,100	6,100	6,100	-	0.00%
43220 Car Allowance	-	-	-	-	-	-	-
43260 Training	175	435	2,000	2,000	2,000	-	0.00%
43508 Workers Compensation	1,666,764	940,739	1,369,000	1,364,000	1,369,000	5,000	0.37%
43510 Insurance Premium	2,150	-	1,292	1,292	-	(1,292)	-100.00%
43530 Disability Coverage	9,544	9,934	13,200	13,200	13,200	-	0.00%
43920 Dues and Subscriptions	-	-	-	-	-	-	-
Total: Services	1,712,916	975,722	1,423,892	1,418,892	1,420,600	1,708	0.12%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	169,217	202,736	206,213	206,213	211,029	4,816	2.34%
Total: Interdepartmental Charges	169,217	202,736	206,213	206,213	211,029	4,816	2.34%
Department Total	\$ 1,884,811	\$ 1,186,075	\$ 1,632,205	\$ 1,632,205	\$ 1,633,729	\$ 1,524	0.09%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Workers' Compensation Manager position merged with the Risk Management position in FY2009.

43011 Contractual Services. Includes Broker fee \$20,000 and annual audit \$10,000.

43019 Software Licensing. Decrease due to the cancellation of Risk Envision software licensing fees..

43210 Transportation/Subsistence. Travel to KPB and KPBSD facilities for safety reviews and for continuing education on safety and workers compensation.

43260 Training. Cost to attend classes for continuing education on safety and workers' compensation.

43508 Workers' Compensation. Estimated cost of claims, fees, excess insurance, and third party administration based upon most recent actuarial analysis. Coverage includes both the Borough and School District. Excess insurance to be purchased from third-party vendor at \$250,000 per claim retention. Includes brokerage fees for excess insurance.

43530 Disability Coverage. Supplemental disability insurance policy for volunteer firefighters.

60000 Charges to Other Depts. Allocation of risk management administration costs to insurances provided by the fund: (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.

Fund:	700	Insurance and Litigation Fund
Dept:	11237	Risk Management - Property

Department Function

Mission: Administered by the office of Risk Management, Property Insurance including claims is for coverage of the buildings, contents, and vehicles of the Borough, School District, and Service areas.

Major long-term issues and concerns:

- Impact of the world economy on the insurance market and concerns that changing market conditions will change the market from a “Soft Market” to a “Hard Market”, resulting in higher insurance cost.

Objectives FY2012/Budget highlights:

- Continued use of a Broker to obtain the most competitive excess property insurance coverage for all lines of Property Insurance.
- Attempt to reduce vandalism and property claims.

Previous year accomplishments:

- Number of Property claims increased as did the cost of claims.

Significant budgetary changes:

- Premium increase for excess property / mobile equipment anticipated due to updating insured values on Borough and School District property and equipment.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Number of claims	106	141	100	100
Average claim payment, including auto, property damage and vandalism	\$359	\$1,097	\$1,000	\$1,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11237 - Risk Management - Property**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Services							
43011 Contractual Services	\$ 42,750	\$ 42,750	\$ 42,750	\$ 42,750	\$ 35,000	\$ (7,750)	-18.13%
43511 Fire and Extended Coverage	645,723	599,826	959,500	959,500	1,100,000	140,500	14.64%
43999 Claim Reserves	(78,536)	105,091	250,000	299,599	250,000	(49,599)	-16.56%
Total: Services	609,937	747,667	1,252,250	1,301,849	1,385,000	83,151	6.39%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	211,521	253,420	257,766	257,766	263,786	6,020	2.34%
Total: Interdepartmental Charges	211,521	253,420	257,766	257,766	263,786	6,020	2.34%
Department Total	\$ 821,458	\$ 1,001,087	\$ 1,510,016	\$ 1,559,615	\$ 1,648,786	\$ 89,171	5.72%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. Adjustment due to a pro-rate on the broker contract term resulting in decreased cost.

43999 Claim Reserves. To cover estimated costs of self-insured losses for property losses. Estimate based on a 5-year average of actual property losses.

43511 Fire and Extended Coverage. Costs for excess property insurance, which covers Borough and School District buildings and vehicles.

60000 Charges to Other Depts. Allocation of risk management administration costs to insurances provided by the fund; (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.

Fund:	700	Insurance and Litigation Fund
Dept:	11238	Risk Management - Liability

Department Function

Mission: Administered by the office of Risk Management, Liability Insurance including claims is for coverage of the activities of the Borough, School District and Service Areas.

Major long-term issues and concerns:

- Borough and School District loss ratio and costs are presenting difficulties securing reasonably priced excess insurance.

Objectives FY2012/Budget highlights:

- Continued use of a broker to obtain the most competitive excess liability insurance coverage possible.

Previous year accomplishments:

- Update of Borough property values, data analysis of Workers Compensation claims.

Significant budgetary changes:

- None.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Number of claims	9	8	10	10
Average claim payment	\$3,075	\$775	\$1,500	\$1,500

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11238 - Risk Management - Liability**

	FY2009	FY2010	FY2011	FY2011	FY2012	Difference Between	
	Actual	Actual	Original	Forecast	Assembly	Assembly Adopted &	Forecast Budget %
			Budget	Budget	Adopted		
Services							
43011 Contractual Services	\$ 12,750	\$ 12,750	\$ 14,500	\$ 14,500	\$ 14,500	\$ -	0.00%
43515 CGL Excess Liability	171,885	183,265	192,500	192,500	200,000	7,500	3.90%
43519 Finance Officer Bond	2,400	3,600	2,400	3,600	2,400	(1,200)	-33.33%
43520 Employee Bond	1,470	310	5,000	3,800	5,000	1,200	31.58%
43521 Other Bonds	380	120	1,500	1,500	2,500	1,000	66.67%
43525 Travel Accident Coverage	1,345	1,345	1,650	1,650	1,650	-	0.00%
43528 Aviation Liability	10,975	10,975	16,500	13,000	15,000	2,000	15.38%
43529 Other Miscellaneous Coverages	4,600	9,000	6,000	9,500	10,000	500	5.26%
43999 Claim Reserves	500,718	(45,439)	350,000	396,799	350,000	(46,799)	-11.79%
Total: Services	706,523	175,926	590,050	636,849	601,050	(35,799)	-5.62%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	42,304	50,684	51,553	51,553	52,757	1,204	2.34%
Total: Interdepartmental Charges	42,304	50,684	51,553	51,553	52,757	1,204	2.34%
Department Total	\$ 748,827	\$ 226,610	\$ 641,603	\$ 688,402	\$ 653,807	\$ (34,595)	-5.03%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. Portion of broker fee for excess liability insurance coverage.

43515 CGL Excess Liability. Cost of excess Commercial General Liability insurance, includes brokerage fees.

43519 Finance Officer Bond. Bonds for Borough and School District finance officials as required by law.

43520 Employee Bond. Blanket Fidelity Bond for public employees.

43521 Other Bonds. For State of Alaska notary bond fees.

43528 Aviation Liability. To cover the cost of liability insurance on Borough and School District employees traveling on chartered aircraft.

43529 Other Miscellaneous Coverage. Potential unforeseen cost overruns in policy coverage due to improvements of facilities and vehicle/equipment purchases.

43999 Claim Reserves. To cover estimated costs of self-insured losses for liability. Estimate based on a 5-year average of actual property losses.

60000 Charges (To) From Other Depts. Allocation of risk management administration costs to insurances provided by the fund: (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Expenditure Summary By Line Item**

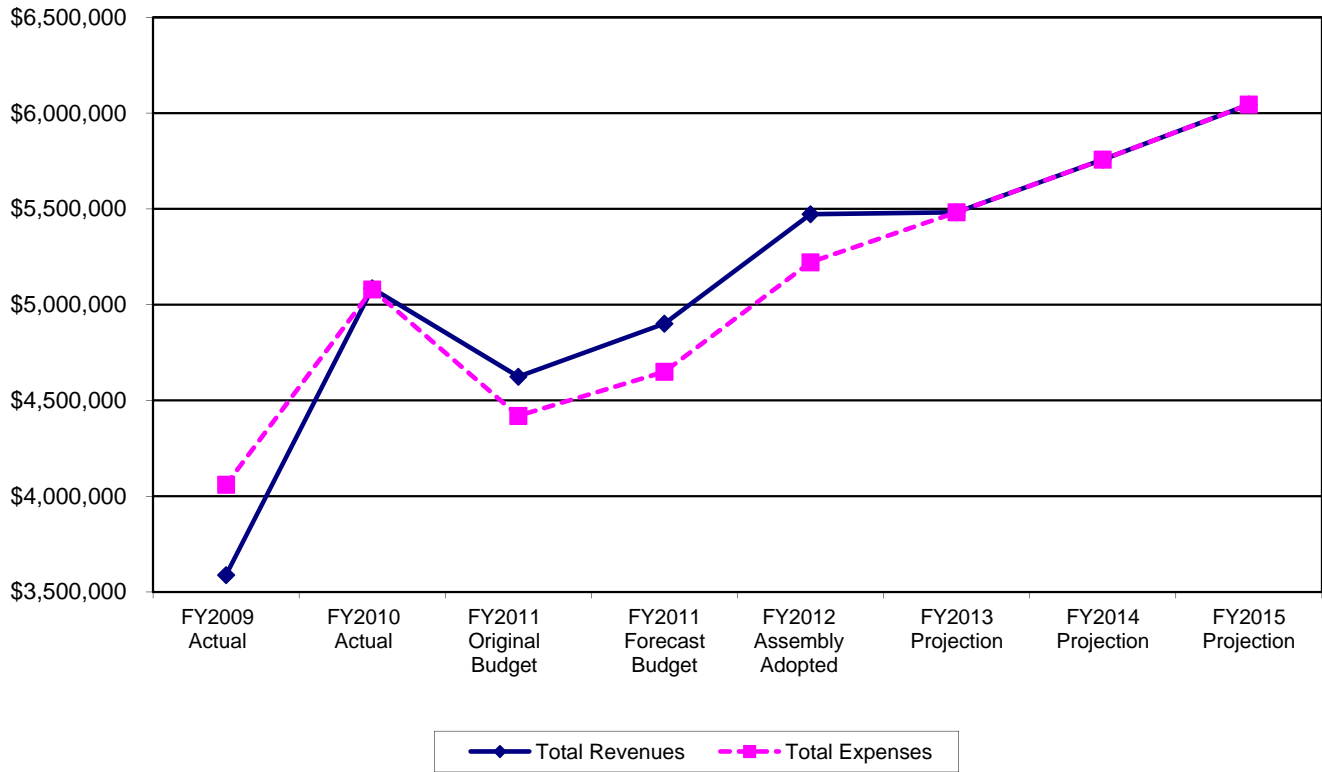
	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40110 Regular Wages	\$ 209,385	\$ 259,818	\$ 270,937	\$ 270,937	\$ 279,440	\$ 8,503	3.14%
40120 Temporary Wages	-	2,754	-	-	-	-	-
40130 Overtime Wages	62	48	-	-	-	-	-
40210 FICA	17,522	22,934	23,811	23,811	24,607	796	3.34%
40221 PERS	78,484	72,724	59,985	59,985	61,891	1,906	3.18%
40321 Health Insurance	40,067	66,083	61,680	61,680	68,000	6,320	10.25%
40322 Life Insurance	443	417	662	662	679	17	2.57%
40410 Leave	18,033	23,990	27,792	27,792	33,141	5,349	19.25%
40511 Other Benefits	4,367	7,617	-	-	144	144	-
Total: Personnel	368,363	456,385	444,867	444,867	467,902	23,035	5.18%
Supplies							
42110 Office Supplies	2,395	1,168	1,773	1,773	1,773	-	0.00%
42120 Computer Software	95	624	950	950	1,700	750	78.95%
42210 Operating Supplies	1,860	1,653	3,000	3,050	3,000	(50)	-1.64%
42263 Training Supplies	42	723	1,100	6,050	5,800	(250)	-4.13%
42410 Small Tools	841	350	270	270	1,020	750	277.78%
42424 Safety Supplies	3,235	2,111	4,500	4,500	2,500	(2,000)	-44.44%
Total: Supplies	8,468	6,629	11,593	16,593	15,793	(800)	-4.82%
Services							
43011 Contractual Services	81,468	81,401	88,750	88,750	81,000	(7,750)	-8.73%
43019 Software Licensing	5,050	-	2,000	2,000	-	(2,000)	-100.00%
43110 Communications	2,081	2,079	2,500	2,500	2,500	-	0.00%
43140 Postage	244	273	550	550	550	-	0.00%
43210 Transportation/Subsistence	13,920	9,840	21,330	21,330	13,850	(7,480)	-35.07%
43220 Car Allowance	10,070	9,633	10,800	10,800	10,800	-	0.00%
43250 Freight & Express	-	13	-	-	-	-	-
43260 Training	3,032	2,341	5,640	5,640	5,425	(215)	-3.81%
43410 Printing	-	61	-	-	-	-	-
43508 Workers Compensation	1,666,764	940,739	1,369,000	1,364,000	1,369,000	5,000	0.37%
43510 Insurance Premium	10,200	8,615	8,615	8,615	7,323	(1,292)	-15.00%
43511 Fire and Extended Coverage	645,723	599,826	959,500	959,500	1,100,000	140,500	14.64%
43515 CGL Liability	171,885	183,265	192,500	192,500	200,000	7,500	3.90%
43519 Finance Officer Bond	2,400	3,600	2,400	3,600	2,400	(1,200)	-33.33%
43520 Employee Bond	1,470	310	5,000	3,800	5,000	1,200	31.58%
43521 Other Bonds	380	120	1,500	1,500	2,500	1,000	66.67%
43525 Travel Accident Coverage	1,345	1,345	1,650	1,650	1,650	-	0.00%
43528 Aviation Liability	10,975	10,975	16,500	13,000	15,000	2,000	15.38%
43529 Other Misc Coverage	4,600	9,000	6,000	9,500	10,000	500	5.26%
43530 Disability Coverage	9,544	9,934	13,200	13,200	13,200	-	0.00%
43610 Utilities	5,905	4,797	3,929	5,039	3,929	(1,110)	-22.03%
43720 Maint Office Equipment	-	236	5,000	3,050	5,000	1,950	63.93%
43920 Dues and Subscriptions	2,275	2,862	3,000	3,000	3,000	-	0.00%
43999 Claim Reserves	422,182	59,652	600,000	696,398	600,000	(96,398)	-13.84%
Total: Services	3,071,513	1,940,917	3,319,364	3,409,922	3,452,127	42,205	1.24%
Capital Outlay							
48120 Office Machines	2,993	-	-	-	-	-	-
48710 Minor Office Machines	3,180	2,396	255	2,205	-	(2,205)	-100.00%
48720 Minor Office Furniture	-	467	-	-	-	-	-
48730 Minor Communication Equip	50	4,483	245	245	500	255	104.08%
48740 Minor Machines & Equipment	-	2,495	-	-	-	-	-
48750 Minor Medical Equipment	529	-	7,500	6,390	-	(6,390)	-100.00%
Total: Capital Outlay	6,752	9,841	8,000	8,840	500	(8,340)	-94.34%
Interdepartmental Charges							
60000 Charge (To) From Other Depts.	-	-	-	-	-	-	-
Total: Interdepartmental Charges	-	-	-	-	-	-	-
Department Total	\$ 3,455,096	\$ 2,413,772	\$ 3,783,824	\$ 3,880,222	\$ 3,936,322	\$ 56,100	1.45%

This page intentionally left blank

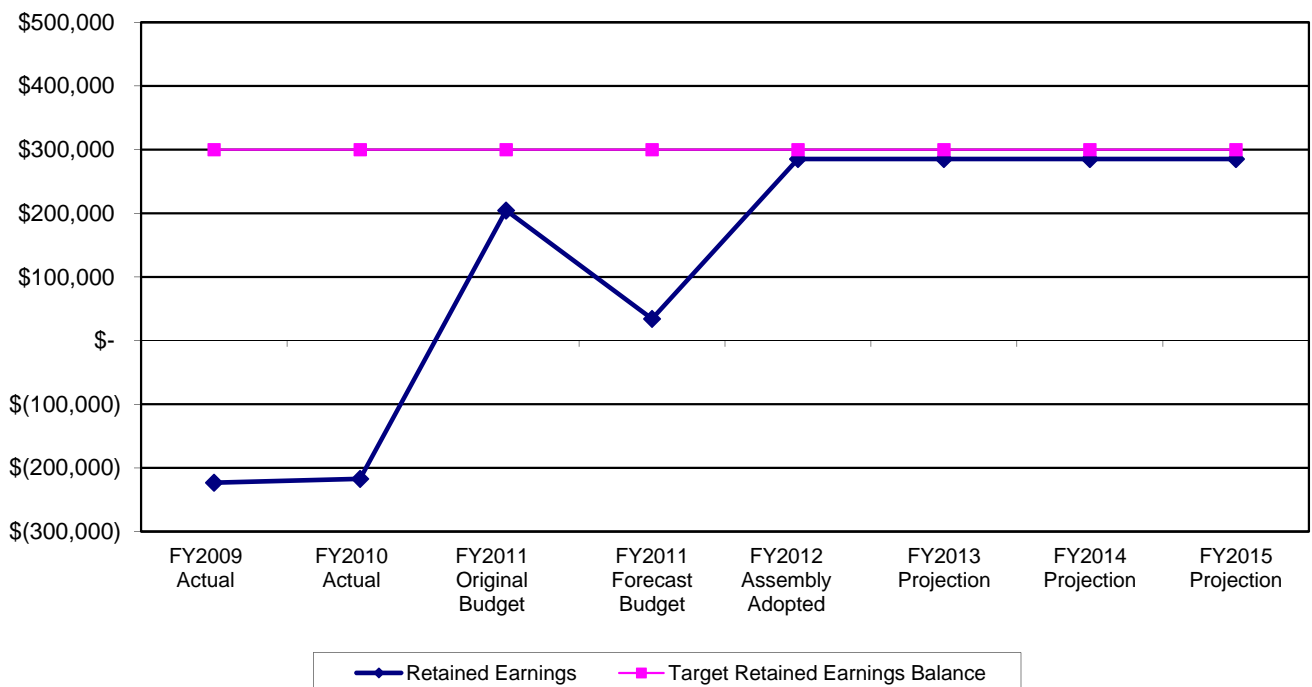
Fund: 701 Health Insurance Reserve Fund - Budget Projection

Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
Interest Revenue	\$ 32,715	\$ (6,405)	\$ 4,500	\$ 4,500	\$ 1,500	\$ 4,278	\$ 4,278	\$ 4,278
Employee Insurance Premiums	180,180	201,718	200,000	259,557	387,984	387,984	387,984	407,383
Charges From Other Depts	3,375,541	4,889,503	4,419,600	4,637,076	5,083,000	5,090,418	5,364,552	5,632,994
Total Revenues:	3,588,436	5,084,816	4,624,100	4,901,133	5,472,484	5,482,680	5,756,814	6,044,655
Expenses:								
Personnel	-	-	-	10,000	-	-	-	-
Services	4,059,761	5,078,979	4,419,600	4,639,600	5,221,600	5,482,680	5,756,814	6,044,655
Total Expenses:	4,059,761	5,078,979	4,419,600	4,649,600	5,221,600	5,482,680	5,756,814	6,044,655
Net Results From Operations	(471,325)	5,837	204,500	251,533	250,884	-	-	-
Beginning Retained Earnings	248,276	(223,049)	-	(217,212)	34,321	285,205	285,205	285,205
Ending Retained Earnings	\$ (223,049)	\$ (217,212)	\$ 204,500	\$ 34,321	\$ 285,205	\$ 285,205	\$ 285,205	\$ 285,205

HEALTH INSURANCE RESERVE FUND REVENUES AND EXPENSES



HEALTH INSURANCE RESERVE FUND RETAINED EARNINGS



Fund:	701	Health Insurance Reserve Fund
Dept:	11240	Medical, Dental & Vision

Department Function

Mission: To account for the Borough's employee health insurance plan.

This fund was created in FY2007 to account for the costs of the Borough's employee health insurance plan. The reserve fund will accommodate the smoothing of plan cost variances by allowing the variances to be applied over multiple years premiums. In years where plan costs do not equal budgeted amounts for premiums in all borough funds, the amount over/under will be recovered/refunded in subsequent years through increases/decreases in plan premiums.

Key Measures

	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Estimated</u>	<u>FY12 Projected</u>
Monthly Cost per Employee (Net of Employee Contributions)	\$1,024	\$1,327	\$1,354	\$1,417

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 701
Department 11240 - Medical, Dental & Vision**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Personnel							
40120 Temporary Wages	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ (9,000)	-100.00%
40210 FICA	-	-	-	1,000	-	(1,000)	-100.00%
Total: Personnel	-	-	-	10,000	-	(10,000)	-100.00%
Services							
43011 Contractual Services	98,761	100,285	113,762	103,762	125,000	21,238	20.47%
43140 Postage	-	-	-	251	-	(251)	-100.00%
43210 Transportation/Subsistence	-	-	-	1,554	-	(1,554)	-100.00%
43260 Training	-	-	-	895	-	(895)	-100.00%
43501 Medical, Dental and Vision Coverage	3,796,010	4,775,399	4,100,122	4,327,422	4,866,224	538,802	12.45%
43502 Medical Stop Loss Coverage	164,990	203,295	205,716	205,716	230,376	24,660	11.99%
Total: Services	4,059,761	5,078,979	4,419,600	4,639,600	5,221,600	582,000	12.54%
Department Total	\$ 4,059,761	\$ 5,078,979	\$ 4,419,600	\$ 4,649,600	\$ 5,221,600	\$ 572,000	12.30%

LINE-ITEM EXPLANATIONS

43011 Contract Services. Claims administrator services.

43502 Medical Stop Loss Coverage. Coverage purchase to limit plan payments to no more than \$200,000 per covered incident per year.

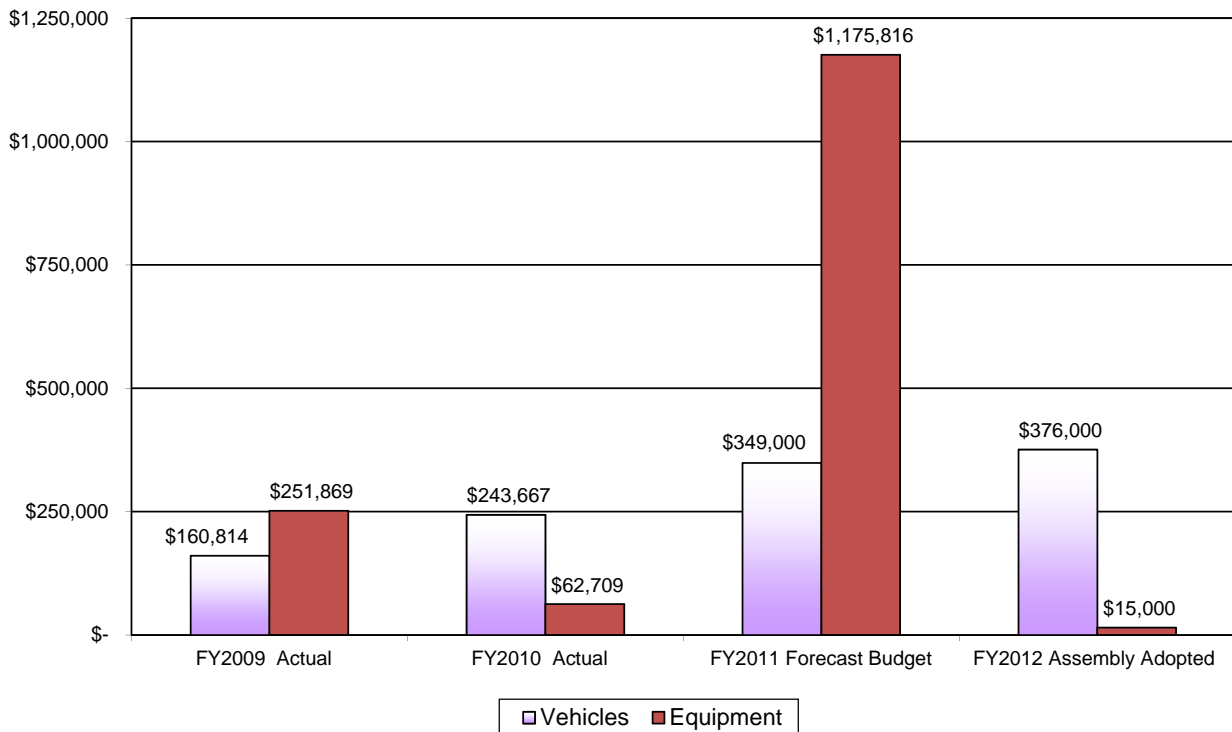
43501 Medical, Dental, & Vision Coverage. Payments made for actual medical, dental, and vision claims by plan participants.

Fund: 705 Equipment Replacement Fund - Budget Projection

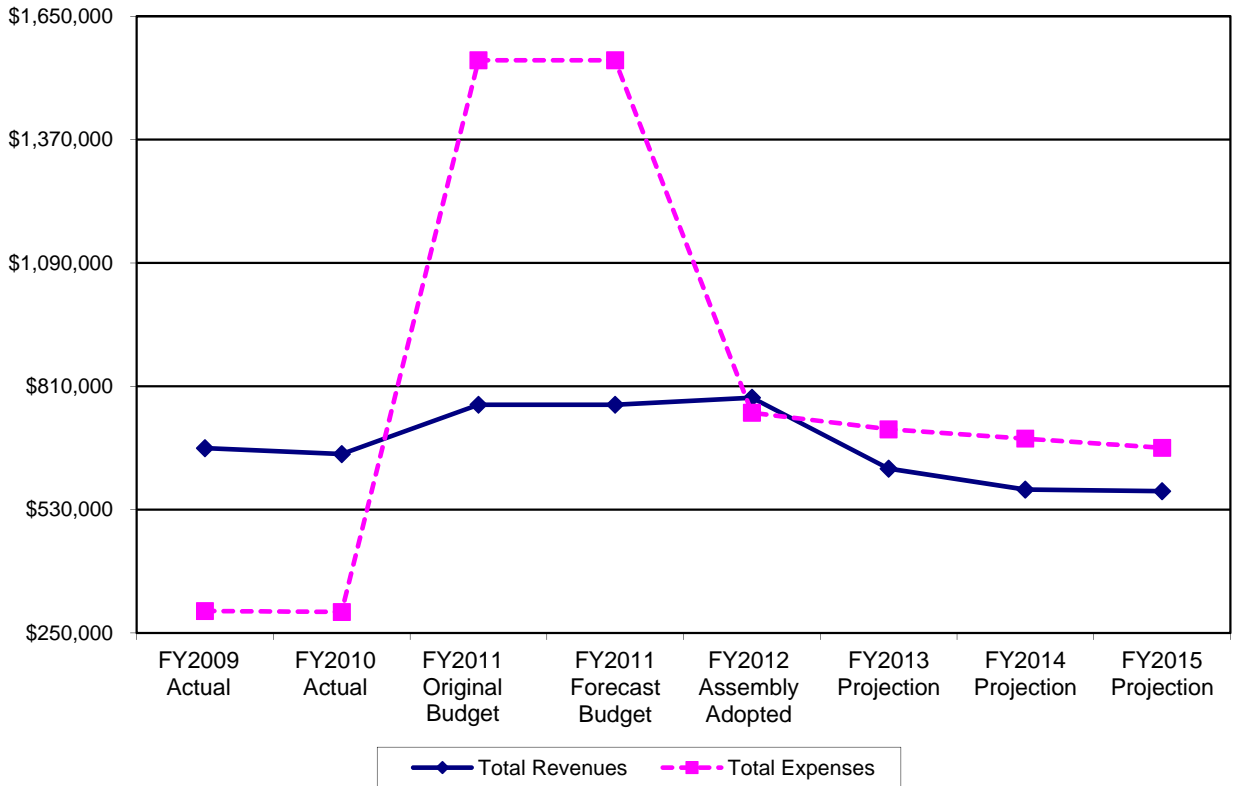
Fund Budget:	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	FY2013 Projection	FY2014 Projection	FY2015 Projection
Revenues:								
Interest Revenue	\$ 122,033	\$ 95,747	\$ 70,942	\$ 70,942	\$ 71,651	\$ 72,368	\$ 73,092	\$ 73,823
Charges from Other Depts.	535,803	535,165	682,200	682,200	697,492	532,697	484,325	480,000
Sale of Fixed Assets	11,793	25,254	15,000	15,000	15,000	18,000	18,000	18,000
Total Revenues:	669,629	656,166	768,142	768,142	784,143	623,065	575,417	571,823
Expenses								
Services	299,912	297,610	550,000	550,000	750,000	712,500	691,125	670,391
Total Expenses:	299,912	297,610	550,000	550,000	750,000	712,500	691,125	670,391
Operating Transfers To:								
General Fund	-	-	1,000,000	1,000,000	-	-	-	-
Total Operating Transfers:	-	-	1,000,000	1,000,000	-	-	-	-
Total Expenses and Operating Transfers	299,912	297,610	1,550,000	1,550,000	750,000	712,500	691,125	670,391
Net Results From Operations	369,717	358,556	(781,858)	(781,858)	34,143	(89,435)	(115,708)	(98,568)
Beginning Retained Earnings	4,277,972	4,647,689	4,880,051	5,006,245	4,224,387	4,258,530	4,169,095	4,053,387
Ending Retained Earnings	\$ 4,647,689	\$ 5,006,245	\$ 4,098,193	\$ 4,224,387	\$ 4,258,530	\$ 4,169,095	\$ 4,053,387	\$ 3,954,819

Retained Earnings Committed								
Retained Earnings estimated to be committed to future depreciation expense	\$ 1,982,157	\$ 1,972,760	\$ 1,981,526	\$ 1,531,526	2,506,342	\$ 2,147,342	\$ 2,009,842	\$ 1,898,717
Retained Earnings committed to unexpended authorized expenses	412,683	306,376	1,497,316	1,497,316	391,000	575,000	580,000	585,000
Uncommitted Retained Earnings	\$ 2,252,849	\$ 2,727,109	\$ 619,351	\$ 1,195,545	\$ 1,361,188	\$ 1,446,753	\$ 1,463,545	\$ 1,471,102

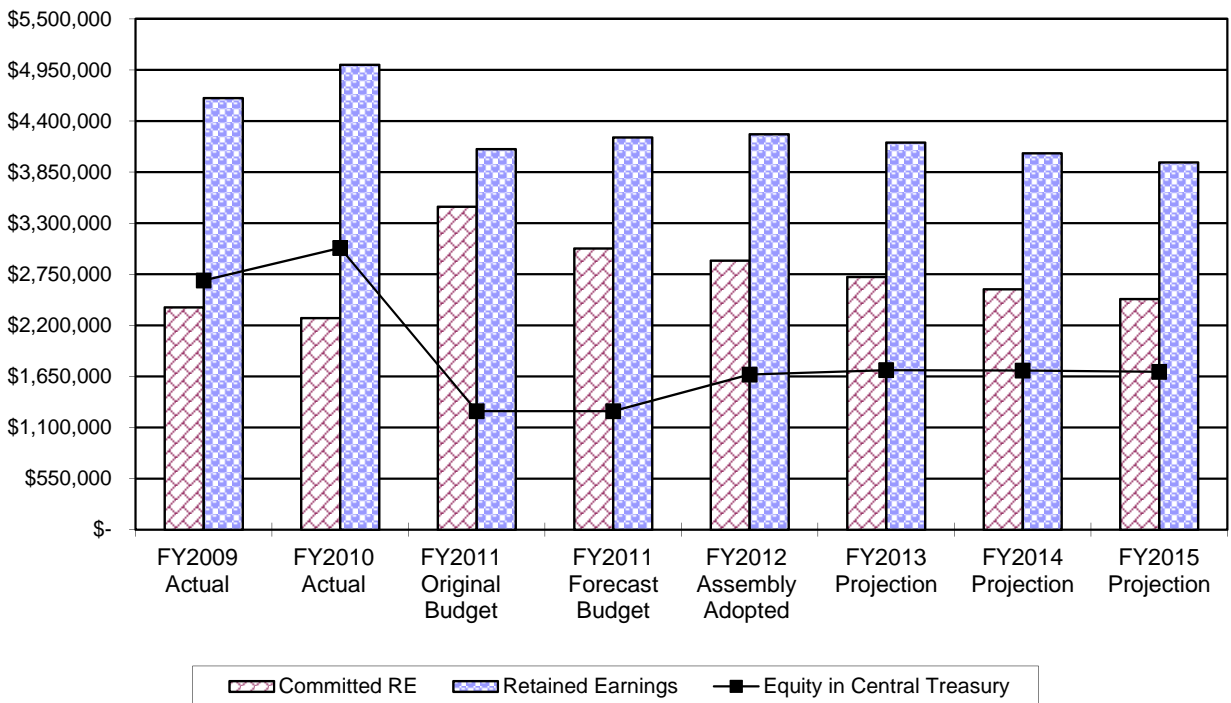
VEHICLE & EQUIPMENT PURCHASES



EQUIPMENT REPLACEMENT FUND REVENUES AND EXPENSES



EQUIPMENT REPLACEMENT FUND RETAINED EARNINGS



Fund: 705 Equipment Replacement Fund
Dept: 94910 Non-Departmental

Department Function

Mission: To purchase vehicles and other equipment for various user departments. The user departments will pay for new vehicles or equipment over the useful life of the asset. Accumulated cash will be used to purchase replacement vehicles and equipment as necessary.

Major long-term issues and concerns:

- The expected useful life of vehicles and equipment appear to be extending out beyond the current 7 and 10-year life cycles, a review will be done to determine if the expected useful life of vehicles and equipment should be adjusted in the future.

Objectives FY2012/Budget highlights:

- Purchase vehicles and equipment for various departments within the borough.

Previous year accomplishments:

- Purchased vehicles and equipment for various departments within the borough.

Significant budgetary changes:

- None

Key Measures

	FY09 Actual Count / Cost	FY10 Actual Count / Cost	FY11 Estimated Count / Cost	FY12 Projected Count / Cost
Vehicles Purchased for:				
Maintenance Department	6 / \$ 135,461	7 / \$ 174,899	8 / \$ 224,000	10 / \$ 348,000
Solid Waste Department	2 / \$ 43,516	-	1 / \$ 45,000	-
Planning Department	-	1 ½ / \$ 37,835	-	1 / \$ 28,000
Office of Emergency Management	-	-	1 / \$ 28,000	-
Kenai River Center	1 / \$ 25,950	-	-	-
Records Management	-	-	1 / \$ 24,000	-
Major Projects	-	-	1 / \$ 28,000	-
Land Management	-	½ / \$ 11,699	-	-
Equipment Purchased for:				
General Services – Print Shop	-	1 / \$ 33,960	2 / \$ 94,000	1 / \$ 15,000
General Services - GIS Division	-	-	-	-
General Services - MIS Division	2 / \$131,529	5 / \$,28,749	3 / \$ 156,595	-
Solid Waste	1 / \$ 87,950	-	4 / \$ 895,221	-
Records Management	-	-	1 / \$ 30,000	-
Finance - Sales Tax Division software	1 / \$ 6,440	-	-	-
	<u>13 / \$430,846</u>	<u>15 / \$287,142</u>	<u>20 / \$1,524,816</u>	<u>12 / \$391,000</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 705
Department 94910 - Non-Departmental**

	FY2009 Actual	FY2010 Actual	FY2011 Original Budget	FY2011 Forecast Budget	FY2012 Assembly Adopted	Difference Between Assembly Adopted & Forecast Budget %	
Services							
43916 Equipment Depreciation	\$ 299,912	\$ 297,610	\$ 550,000	\$ 550,000	\$ 750,000	\$ 200,000	36.36%
Total: Services	299,912	297,610	550,000	550,000	750,000	200,000	36.36%
Transfers							
50100 Tfr General Fund	-	-	1,000,000	1,000,000	-	(1,000,000)	-100.00%
Total: Transfers	-	-	1,000,000	1,000,000	-	(1,000,000)	-100.00%
Department Total	\$ 299,912	\$ 297,610	\$ 1,550,000	\$ 1,550,000	\$ 750,000	\$ (800,000)	-51.61%

LINE-ITEM EXPLANATIONS

43916 Equipment Depreciation. The Equipment Replacement Fund Policy requires assets of this fund be depreciated on a 7 to 15 year life cycle. Depreciation is the allowance provided for the reduction in value of the asset, usually by use or age.

Details of FY2012 Equipment Replacement Purchases

	<u>Description</u>	<u>Cost Each</u>	<u>Total Cost</u>
General Services - Print Shop	1 - Digital mail processor	\$15,000	\$15,000
Planning Department	1 - 1/2 ton Pick-up	\$28,000	\$28,000
Maintenance Department	2 - 3/4 4x4 Ext cab pick-up truck	\$30,000	\$60,000
	1 - 1 ton flat bed w/ dump, lift and plow	\$38,000	\$38,000
	2 - 14ft cutaway van	\$50,000	\$100,000
	5 - 1 ton cargo van	\$30,000	\$150,000
Grand Total			\$391,000

This page intentionally left blank

APPENDIX

<u>DOCUMENT TITLE</u>	<u>PAGE #</u>
Salary Schedule	347
Full-time Equivalent Borough Government Employee by Function	348
Chart of Accounts	350
Glossary of Key Terms	353
Abbreviations	357
Tax Exemptions	358
Miscellaneous Demographics	359
Property Tax Rates and Overlapping Governments	360
Ratios of Outstanding Debt	361
Assessed Value and Estimated Actual Value of Taxpayer Property	362
Principal Property Taxpayers	363
Demographic and Economic Statistics	364

**Kenai Peninsula Borough
Salary Schedule
Effective July 1, 2011**

**Schedule- FY 2012
Classified - Increase of 2.0% from FY2011
40-HOUR**

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
G	14.9931	15.5573	16.1216	16.4440	16.7729	17.1084	17.4506	17.7996	18.1556	18.5187	18.8891	19.2669
H	16.0426	16.6463	17.2501	17.5951	17.9470	18.3059	18.6720	19.0454	19.4263	19.8148	20.2111	20.6153
I	17.1656	17.8116	18.4576	18.8268	19.2033	19.5874	19.9791	20.3787	20.7863	21.2020	21.6260	22.0585
J	18.3671	19.0584	19.7496	20.1446	20.5475	20.9585	21.3777	21.8053	22.2414	22.6862	23.1399	23.6027
K	19.6529	20.3925	21.1321	21.5547	21.9858	22.4255	22.8740	23.3315	23.7981	24.2741	24.7596	25.2548
L	21.0285	21.8199	22.6113	23.0635	23.5248	23.9953	24.4752	24.9647	25.4640	25.9733	26.4928	27.0227
M	22.5005	23.3473	24.1941	24.6780	25.1716	25.6750	26.1885	26.7123	27.2465	27.7914	28.3472	28.9141
N	24.0756	24.9816	25.8877	26.4055	26.9336	27.4723	28.0217	28.5821	29.1537	29.7368	30.3315	30.9381
O	25.7608	26.7303	27.6998	28.2538	28.8189	29.3953	29.9832	30.5829	31.1946	31.8185	32.4549	33.1040
P	27.5641	28.6014	29.6388	30.2316	30.8362	31.4529	32.0820	32.7236	33.3781	34.0457	34.7266	35.4211
Q	29.4936	30.6035	31.7135	32.3478	32.9948	33.6547	34.3278	35.0144	35.7147	36.4290	37.1576	37.9008
R	31.5581	32.7457	33.9334	34.6121	35.3043	36.0104	36.7306	37.4652	38.2145	38.9788	39.7584	40.5536

56-HOUR

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
K	13.8038	14.3233	14.8428	15.1397	15.4425	15.7514	16.0664	16.3877	16.7155	17.0498	17.3908	17.7386
L	14.7701	15.3259	15.8818	16.1994	16.5234	16.8539	17.1910	17.5348	17.8855	18.2432	18.6081	18.9803
M	15.8040	16.3987	16.9935	17.3334	17.6801	18.0337	18.3944	18.7623	19.1375	19.5203	19.9107	20.3089
N	16.9102	17.5466	18.1830	18.5467	18.9176	19.2960	19.6819	20.0755	20.4770	20.8865	21.3042	21.7303
O	18.0939	18.7748	19.4558	19.8449	20.2418	20.6466	21.0595	21.4807	21.9103	22.3485	22.7955	23.2514
P	19.3605	20.0891	20.8177	21.2341	21.6588	22.0920	22.5338	22.9845	23.4442	23.9131	24.3914	24.8792
Q	20.7157	21.4953	22.2749	22.7204	23.1748	23.6383	24.1111	24.5933	25.0852	25.5869	26.0986	26.6206
R	22.1657	22.9999	23.8341	24.3108	24.7970	25.2929	25.7988	26.3148	26.8411	27.3779	27.9255	28.4840

Appendix A - No change in pay table from FY2011

<u>Level</u>	<u>Minimum</u>	<u>Mid Point</u>	<u>Maximum</u>	<u>Spread</u>	<u>Spread %</u>
1	54,527	64,069	73,611	19,084	35.00%
2	58,333	68,542	78,750	20,417	35.00%
3	62,397	73,316	84,235	21,838	35.00%
4	66,853	78,553	90,253	23,400	35.00%
5	71,579	84,106	96,632	25,053	35.00%
6	76,575	89,977	103,379	26,804	35.00%
7	81,978	98,374	114,769	32,791	40.00%

Kenai Peninsula Borough
Full-time Equivalent Employees by Function - Last Ten Fiscal Years

	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	Change between FY2003 & FY2012
Assembly											
Clerk's Office	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	0.00
Records Management	1.83	1.83	1.83	1.83	1.83	1.83	1.83	1.83	1.83	1.83	0.00
Department Total	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	0.00
Mayor											
Administration	3.00	4.00	4.00	4.00	6.00	6.00	6.00	6.00	5.00	4.00	1.00
Community and Economic	3.00	3.00	3.00	3.00	-	-	-	-	-	-	-3.00
Purchasing and Contracting	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Total	10.00	11.00	11.00	11.00	10.00	10.00	10.00	10.00	9.00	8.00	-2.00
Office of Emergency Mgmt											
	2.67	2.67	2.67	2.67	2.80	3.30	3.30	4.30	4.30	3.75	1.08
General Services											
Administration/Human Resources	3.50	3.50	3.50	3.50	3.50	3.70	4.00	4.50	4.50	4.50	1.00
Printing/Mail	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	0.00
Custodial Maintenance	1.25	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	0.05
Department Total	6.55	6.60	6.60	6.60	6.60	6.80	7.10	7.60	7.60	7.60	1.05
MIS											
	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	0.00
Legal											
	6.00	6.00	6.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	-1.00
Finance											
Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Financial Services	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	0.00
Property Tax and Collections	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	7.00	-1.00
Sales Tax	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Department Total	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	22.00	-1.00
Assessing											
Administration	7.75	8.00	8.00	8.00	8.00	9.00	9.00	10.00	10.00	10.00	2.25
Appraisal	13.00	13.00	13.00	13.00	13.00	13.00	13.00	12.00	12.00	12.00	-1.00
Department Total	20.75	21.00	21.00	21.00	21.00	22.00	22.00	22.00	22.00	22.00	1.25
Resource Planning											
Administration	9.10	9.50	8.50	8.50	9.00	9.00	9.00	9.00	9.00	9.00	-0.10
GIS	5.00	5.00	5.00	5.00	4.00	4.00	4.00	4.00	4.00	4.00	-1.00
Department Total	14.10	14.50	13.50	13.50	13.00	13.00	13.00	13.00	13.00	13.00	-1.10
River Center											
	4.20	4.50	4.50	4.00	4.50	4.50	5.00	6.00	6.00	6.00	1.80
Capital Projects											
	8.00	9.00	8.00	8.00	8.00	8.00	9.00	8.50	6.50	6.00	-2.00
Total General Government	111.77	114.77	112.77	111.27	110.40	112.10	113.90	115.90	112.90	109.85	-1.92

Kenai Peninsula Borough
Full-time Equivalent Employees by Function - Last Ten Fiscal Years

	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	Change between FY2003 & FY2012
Other Funds:											
School											
Custodial Maintenance	1.25	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	0.05
Maintenance Department	46.00	46.00	46.00	44.00	43.00	44.00	45.00	45.00	45.00	44.00	-2.00
Department Total	47.25	47.30	47.30	45.30	44.30	45.30	46.30	46.30	46.30	45.30	-1.95
Nikiski Fire Service Area	23.00	24.00	24.00	23.00	23.00	23.00	21.00	21.00	21.00	20.00	-3.00
Bear Creek Fire Service Area	0.40	0.40	0.40	0.40	0.40	0.40	0.75	0.75	1.50	1.50	1.10
Anchor Point Fire & Emergency Medical Service Area	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.50	1.50
Central Emergency Service Area	26.00	27.00	27.00	28.00	30.50	33.50	33.50	37.50	37.50	38.50	12.50
Kachemak Emergency Service Area	-	-	-	-	-	0.75	1.00	2.00	3.00	3.50	3.50
911 Communication	6.33	6.33	6.33	7.33	7.20	8.70	8.70	10.70	10.70	11.25	4.92
Seward-Bear Creek Flood Service Area	-	-	0.50	0.50	0.50	0.75	0.75	0.75	0.75	0.75	0.75
North Peninsula Recreation Service Area	13.25	14.00	13.25	13.25	13.25	13.25	13.25	14.25	14.25	14.25	1.00
Roads Service Area	6.00	6.00	7.00	7.00	7.00	7.00	8.00	8.00	8.00	8.00	2.00
Land Trust	4.50	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	0.50
Nikiski Senior Service Area	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-1.00
Solid Waste											
Administration	3.25	3.75	3.75	3.25	3.25	4.25	4.75	5.00	5.00	5.00	1.75
Central Peninsula Landfill	0.80	0.80	11.30	11.80	11.80	11.80	12.00	12.00	12.00	11.00	10.20
Seward Landfill/Transfer Facility	0.20	0.20	0.20	0.20	0.20	0.20	0.00	0.00	0.00	0.00	-0.20
Homer Baler	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	1.00
Department Total	7.25	8.75	19.25	19.25	19.25	20.25	20.75	21.00	21.00	20.00	12.75
Insurance and Litigation	3.60	4.60	4.60	4.60	4.60	4.60	3.50	4.00	4.00	4.00	0.40
Total Other Funds	<u>139.58</u>	<u>145.38</u>	<u>156.63</u>	<u>155.63</u>	<u>157.00</u>	<u>164.50</u>	<u>163.50</u>	<u>172.25</u>	<u>174.00</u>	<u>174.55</u>	<u>34.97</u>
Total - All Funds	<u>251.35</u>	<u>260.15</u>	<u>269.40</u>	<u>266.90</u>	<u>267.40</u>	<u>276.60</u>	<u>277.40</u>	<u>288.15</u>	<u>286.90</u>	<u>284.40</u>	<u>33.05</u>

CHART OF ACCOUNTS

Personnel Services - 40XXX

- 40110 Regular Wages:** Wages paid to budgeted staff.
- 40120 Temporary Wages:** Wages paid to temporary help.
- 40111 Special Pay:** Employee taxable commutes and contractual meals for emergency personnel.
- 40130 Overtime Wages:** Wages paid to regular staff for time exceeding 40 hours per week and wages paid to firemen and paramedics for holidays worked, overtime and double-time fire, additional meal allowances, and Fair Labor Standards Act settlement.
- 40210 FICA:** Federal Insurance Contributions Act. Social security payroll taxes.
- 40221 PERS:** Payment to the Public Employees Retirement System.
- 40321 Health Insurance:** Cost of health insurance for employees.
- 40322 Life Insurance:** Cost of life insurance for employees.
- 40410 Annual Leave:** Annual leave benefits.
- 40411 Sick Leave:** Sick leave benefits.
- 40511 Other Benefits:** Other employee benefits including unemployment and flexible benefits program administrative fees.

Supplies & Materials – 42XXX

- 42020 Signage Supplies:** Supplies purchased for signs and installation of signs.
- 42021 Promotional Supplies:** Supplies purchases for the promotion of the Borough at various community functions.
- 42110 Office Supplies:** Calendars, pens, pencils, tape, staples, adding machine tape, typewriter supplies, ink cartridges and business cards, etc.
- 42120 Computer Software:** Software purchased separately from computer hardware.
- 42210 Operating Supplies:** All operating type supplies, such as chemicals and laboratory supplies, cleaning and sanitation supplies, household and institutional supplies.
- 42220 Medical Supplies:** All supplies purchased for the administering of medical attention by EMS personnel.
- 42221 Para Rescue Supplies:** Supplies utilized in the performance of para rescue.
- 42222 Fire Prevention Supplies:** Supplies purchased to promote safety from and prevention of fires.
- 42223 Fire Fighting Supplies:** Supplies utilized in the process of extinguishing fires.
- 42230 Fuel, Oils, & Lubricants:** Gasoline and oil used for the operations of vehicles or other machinery.
- 42240 Janitorial Supplies.** Supplies for janitorial purposes, such as cleaning solutions, disinfectants, etc.
- 42250 Uniforms:** Clothing purchases and uniform allowances.
- 42263 Training Supplies:** Video tapes, fluids, manikins, & slides/photos.

- 42310 Repair & Maintenance Supplies:** All repair and maintenance type supplies, such as building materials and supplies, paint and painting supplies, plumbing supplies electrical supplies, etc.
- 42360 Motor Vehicle Supplies:** Parts and other supplies used to maintain vehicles.
- 42410 Small Tools & Equipment:** Small tools and equipment with a useful life of 2 years and a cost of less than \$500.00.
- 42424 Safety Supplies:** Safety supplies of all types such as protective helmets, gloves, vests, glasses and hearing protection.
- 42960 Recreation Supplies:** Supplies used for recreational or fitness programs.

Services – 43XXX

- 43006 - 43011 Contractual Services:** All contracted services, such as consulting services and other contract services.
- 43012 Audit Services:** Fees for annual audit of Borough and Service areas.
- 43013 Radio Broadcasts:** Cost for broadcasting Assembly meetings.
- 43014 Physical Examinations:** Cost for new employee and renewal physical examinations.
- 43015 Sample Testing:** Costs to administer water, air, soil and lead monitoring tests.
- 43017 Investment Portfolio Fees:** Fees paid to external investment advisors charged with investing borough funds.
- 43019 Software Licensing:** Periodic/reoccurring charges for software updates and product enhancements.
- 43020 Sign Installation:** Charges for the services of installing signs.
- 43021 Peninsula Promotion:** Services purchased for the promotion of the Borough at various community functions.
- 43023 Kenai Peninsula College:** Funding provided to the Kenai Peninsula College for funding of post secondary education.
- 43031 Litigation:** Fees paid for process server services, court and execution related costs.
- 43034 Legal Services:** For the hiring of outside counsel in situations where a conflict of interest may exist.
- 43050 Solid Waste Fees:** Fees for the disposal of refuse.
- 43095 Solid Waste Closure:** Costs associated with closing out landfills and Post Closure and monitoring those landfills after closure.
- 43110 Communications:** Telephone and long distance phone charges.
- 43140 Postage:** Stamps, certified mail, registered letters.
- 43210 Transportation and Subsistence:** All transportation and subsistence, such as mileage, per diem, meals, airfare, hotels, cab fare, parking fees, baggage fees, meeting allowance, Call-outs.
- 43211 Per Diem:** Per diem for out-of-town travel.
- 43215 Travel Out of State – Assembly Members only:** Airfare, cab fare, hotel bills for travel out of state by Assembly members.

CHART OF ACCOUNTS

- 43216 Travel in State – Assembly Members only:** Airfare, cab fare, hotel bills for travel in state by Assembly Members.
- 43220 Car Allowance:** For those employees who receive car allowance.
- 43221 Car Allowance – Planning Commissioners:** For planning commissioners who receive car allowance.
- 43250 Freight and Express:** Cost to deliver purchases.
- 43260 Training:** All cost of educational, training, and developmental classes, seminars and courses. Cost of transportation to and from the event should NOT be in this account.
- 43270 Employee Development:** Per employees' contract, Borough-related training through career development grants.
- 43310 Advertising:** Newspaper and radio advertising.
- 43410 Printing:** Costs of external printing of forms, including tax bills, letterhead and envelopes, assessment notices, pamphlets, booklets, etc.; printing paper, ink, and other printing machine supplies; charges on copy machines.
- 43500 Insurance Premiums:** All insurance premiums.
- 43501 Medical/Dental/Vision Coverage:** Medical, dental and vision expenses for employees of the Borough, School District or services areas.
- 43503 Worker's Compensation:** Premium for coverage on occupational injuries or illnesses.
- 43510 Insurance and Litigation Fund Premiums:** Premiums paid to the Borough Self-insurance fund.
- 43520 Employee Bond:** Fidelity bonds for all Kenai Peninsula Borough and School district employees except for the Borough finance Director.
- 43600 Project Management:** Fees charged by the Borough's Major Projects department for the management of capital projects.
- 43610 Utilities:** Electricity, water, sewer, gas, trash removal.
- 43720 Equipment Maintenance:** Maintenance of office and other equipment. Does not include maintenance of vehicles, buildings and grounds.
- 43731 Heavy Equipment Maintenance:** Repair and maintenance of heavy equipment.
- 43732 Baler Equipment Maintenance:** Repair and maintenance of baler equipment at a baling facility.
- 43750 Vehicle Maintenance:** Maintenance contracts and repair bill on vehicles.
- 43764 Snow Removal:** Cost of snow removal.
- 43765 Policing Sites:** Services related to providing security and surveillance and solid waste transfer facilities.
- 43780 Building and Grounds Maintenance:** All contracted repairs and Maintenance.
- 43810 Rents and Operating Leases:** Includes rents and operating lease payments on land, buildings, machinery, and equipment.
- 43812 Equipment Replacement Payment:** Rental payments to the Borough's Equipment Replacement Fund for equipment.
- 43920 Dues and Subscriptions:** Dues for professional organizations; subscriptions to newspapers, magazines, trade journals, and publications.
- 43931 Recording Fees:** Fees to record land sales and transfers of property.
- 43932 Litigation Reports:** The purchase of title and other reports required in the real property tax collection process.
- 43933 Collection Fees:** Escrow charges on payment contracts.
- 43936 USAD Assessment:** Utility Special Assessment District - Assessment for Borough-owned properties.
- 43952 Road Maintenance:** Services purchase in the maintenance of all Borough maintained roads.
- 43951 Dust Control:** Dust control program on roads within the Roads Service Area system.
- 43960 Recreational Program Expenses:** Services utilized in providing recreational services.
- 43999 Contingency:** Amount for emergency or unexpected outflow of funds.
- 45110 Land Sale Property Tax:** The payment of property taxes on land retained for ownership by the Borough's Land Trust Fund.
- Debt Services – 44XXX**
- 44010 Principal on Bonds:** Principal payments on bonds.
- 44020 Interest on Bonds:** Interest payments on bonds.
- Capital Outlay – 48XXX**
- 48110 Furniture and Furnishings:** Office furniture and furnishings costing \$5,000 or more (each item).
- 48120 Office Machines:** Includes typewriters, copy machines, machines for sorting, batching, stamping or folding, etc., with a cost of \$5,000 or more (each item).
- 48210 Communication Equipment:** Purchase of communication equipment with a cost of \$5,000 or more.
- 48310 Vehicles:** Automobile, trucks, ATV, Snow machines, etc. **DOES NOT** include emergency response vehicles.
- 48311 Machinery and Equipment:** Purchase of machinery and equipment, with a cost of \$5,000 or more.
- 48513 Recreational Equipment:** Recreational/ Physical fitness equipment with a cost of \$5,000 or more.
- 48514 Fire Fighting/Rescue Equipment:** Purchase of fire fighting and rescue equipment costing \$5,000 or more (each item).
- 48515 Medical Equipment:** Purchase of medical equipment costing \$5,000 or more (each item).
- 48516 Hospital Equipment:** Purchase of hospital equipment costing \$1,000 or more (each item.)
- 48520 Storage Equipment/units:** Purchase of storage containers/units costing more than \$5,000.
- 48522 Surveillance Equipment:** Purchase of surveillance equipment costing more than \$5,000.
- 48610 Land Purchase:** Land Purchases
- 48620 Building Purchase:** Buildings purchases.
- 48630 Improvements Other Than Buildings:** Fences, parking lots, garage doors, lockers, bleachers, etc. costing over \$5,000.

CHART OF ACCOUNTS

- 48710 Minor Office Equipment:** Capital office machines costing less than \$5,000 with a life of more than one year.
- 48720 Minor Office Furniture:** Capital furniture, furnishings and cabinetry costing less than \$5,000 with a life of more than one year.
- 48730 Minor Communication Equipment:** Communications equipment costing less than \$5,000 with a life of more than one year.
- 48740 Minor Machinery and Equipment:** Machinery and equipment costing less than \$5,000 with a life of more than one year.
- 48750 Minor Medical Equipment:** Medical equipment costing less than \$5,000 with a life of more than one year.
- 48755 Minor Recreation Equipment:** Fitness equipment (Recreational/Physical) costing less than \$5,000 with a life of more than one year.
- 48760 Minor Fire Fighting Equipment:** Fire fighting equipment costing less than \$5,000, with a life of more than one year.
- 49101 Construction:** Costs associated with new construction or major remodel.
- 49125 Remodel:** Office Renovations
- 49311 Design:** New building design.
- 49313 Reimbursable:** Reimbursed fees paid to architects/engineers.
- 49424 Surveying:** Survey costs on new construction.
- 49433 Plan Reviews/Permit Fees:** Fees paid for the review of plans for compliance with fire and building codes.

Transfers – 50XXX

- 50*** Interfund Transfers:** Transfer of funds from one fund to another. *** denotes receiving fund number.

Interdepartmental Charges – 6XXXX

- 60000 Charges (To) From Other Depts.:** Interdepartmental charges.
- 61*** Admin. Service Fee:** Fees charged to cover portion of costs associated with providing general government services.

GLOSSARY OF KEY TERMS

Accrual Basis - The basis of accounting under which the financial effects of a transaction and other events and circumstances that have cash consequences for the governmental entity are recorded in the period in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the entity.

Adopted Budget - Refers to the budget amounts as originally approved by the Kenai Peninsula Borough assembly at the beginning of the year and also to the budget document which consolidates all beginning of the year operating appropriations and new capital project appropriations.

Annual Budget - A budget developed and enacted to apply to a single fiscal year.

Appraise - To estimate the value, particularly the value of property. If the property is valued for taxations, the narrower term "assess" is substituted.

Appropriation Ordinance - The official enactment by the borough assembly establishing the legal authority for the borough administrative staff to obligate and expend resources.

Assess - To establish an official property value for taxation.

Assessed Valuation - The valuation set upon all real and personal property in the borough that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

Assessment Roll - With real property, the official list contains the legal description of each parcel of property and its assessed valuation, as well as the name and address of the last known owner. With personal property, the assessment roll contains the name and address of the owner, a description of the personal property and its assessed value.

Audit - A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspections, observation, inquiries and confirmations with third parties.

Available Fund Balance - The difference between fund assets and fund liabilities of governmental and proprietary fund types that is not reserved for specific purposes.

Baler - Specialized equipment used to compress solid waste materials into compact bales such that the useful lives of landfills are extended.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers - and the related assets and liabilities - are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Bond - Most often, a written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a

note and bond is that the latter is issued for a longer period and requires greater legal formality.

Bond Ordinance - An ordinance authorizing a bond issue.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Sometimes the term "budget" designates the financial plan presented to the appropriating governing body for adoption, and sometimes, the plan finally approved by that body.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Budget Document - The official written statement prepared by the borough's administrative staff to present a comprehensive financial program to the borough assembly. The first part provides overview information, together with a message from the budget-making authority, and a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past years' actual revenues, expenditures and other data used in making the estimates. The third part is composed of personnel and salary schedules, the chart of accounts, and a glossary.

Capital Improvement Plan - A plan that identifies: (a) all capital improvements which are proposed to be undertaken during a five fiscal year period; (b) the cost estimate for each improvement; (c) method of financing each improvement; and (d) the recommended time schedule for each project.

Capital Projects - Projects which purchase or construct fixed assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Projects Funds - Funds established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than proprietary and trust funds).

Component Unit - A separate government unit, agency or nonprofit corporation that is combined with other component units to constitute the reporting entity in conformity with GAAP.

Comprehensive Annual Financial Report (CAFR) - The official annual report of a government. It includes: (a) the five combined financial statements in the combined statement-overview and their related notes and (b) combining statements by fund type and individual fund and account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes support schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material and detailed statistical sections.

Contingency - Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

GLOSSARY OF KEY TERMS

Contractual Services - Items of expenditure from services the borough receives primarily from an outside company.

Debt Service Funds – Funds established to account for the accumulation of resources for and the payment of, general long-term debt principal and interest that resulted from the issuance of bonds.

Deficit - The excess of expenditures over revenues during an accounting period, or in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department – The borough administration is divided into departments. While a department may refer to a single activity, it usually indicates a grouping of related activities.

Depreciation – In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of the asset. Each period is charged with a portion of the cost. Through this process, the entire cost of the asset less the salvage value is ultimately charged off as an expense.

Division – A major organization unit within a department. Usually divisions are responsible for carrying out a major component of the department.

Employee Benefits – Contributions made by the borough to designated funds to meet commitments or obligations for employee fringe benefits. Included is the borough's share of costs for social security and the various pension, medical, and life insurance plans.

Encumbrances – Commitments related to unperformed contracts, in the form of purchase orders or contracts, for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures that will result if unperformed contracts in process are completed.

Enterprise Fund - A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case the intent of the governing body is that the expenses including depreciation of providing goods as services to the general public on a continuing basis be financed or recovered primarily through user charges. Included in this category are two hospitals.

Expenditure - Decreases in net financial resources. Expenditures include current operating expenses, requiring the present or future use of net current assets, debt service and capital outlays, and inter-governmental grants, entitlements and shared revenues.

Expenses - Outflows or other using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiduciary Fund Types - The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individuals, private organizations, other government units and/or other funds.

Financial Resources - Cash and other assets that, in the normal course of operations, will become cash.

Fiscal Year - The twelve-month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operations. the borough's fiscal year extends from July 1 to the following June 30.

Fixed Assets - long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

Foreclosure - The seizure of property as payment for delinquent tax. Ordinarily, property foreclosed is sold to liquidate delinquent tax, but on occasion governments retain possession for their own needs.

Function - A group of related activities aims at accomplishing a major service for which a government is responsible.

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and/or other financial resources, all related liabilities, and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

Fund Balance Appropriated - The amount of fund balance budgeted as a revenue source.

Fund Categories - Funds used in governmental accounting are classified into three broad categories: governmental, proprietary and fiduciary.

Fund Type - The three broad fund categories of governmental accounting are subdivided into seven fund types. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and fiduciary.

General Fund - A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the borough, including the school district, which is not accounted for in specific purpose funds. The primary sources of revenue for this fund are local taxes and federal and state revenues.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial account and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

Governmental Fund Types - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in the proprietary funds and fiduciary fund.

GLOSSARY OF KEY TERMS

Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Grants - Contributions or gifts of cash or other assets from another government or other organization to be used for a specified purpose, activity or facility. Typically, these contributions are made to local governments from the state and federal governments.

Interfund Transfers - Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers and operating transfers.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlements, or shared revenues or payments in lieu of taxes.

Internal Service Fund - A proprietary fund type used to account for the financing of goods or services provided by one department of a government to other departments.

Investment - Securities held for the production of income in the form of interest in compliance with the policies set out by the borough code of ordinances.

Landfill Closure/Postclosure - Funds used for municipal solid waste landfill closure and postclosure care costs that are required to be incurred by federal, state, or local laws or regulations.

Levy - To impose taxes, special assessments or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments or service charges imposed by a government.

Liabilities - Debt or other legal obligations, arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Measurement Focus - The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Mill - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

Mill Rate - The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in tax.

Modified Accrual Basis of Accounting - A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered

expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified

accrual basis of accounting.

Non-Departmental - Refers to a group of governmental activities, which are not associated with and cannot be allocated to any particular department.

Ordinance - A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Financing Sources - Increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends.. Governmental fund general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers in, service charges, and fees for governmental services.

Orthoimagery. - Images of the earth taken at right angle to the surface, such as from an aircraft or satellite in space.

Performance Measures - Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

Personnel Services - Items of expenditures in the operating budget for salaries and wages paid for services performed by borough employees, including employee benefit costs such as the borough's contribution for retirement, social security, and health and life insurance.

Program - Group activities, operations or organizational units directed to attaining specific purposes or objectives.

Property Tax - A tax levied on the assessed value of property.

Proprietary Funds - A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. Proprietary fund types used by the borough include the enterprise and internal service funds.

Purchase Order - A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated estimated price. Outstanding purchase orders at the end of the fiscal year are called encumbrances.

Replacement Cost - The amount of cash or other consideration that would be required today to obtain the same asset or its equivalent.

Reserve For Working Capital - A portion of the general fund balance set aside to provide the necessary cash flow to fund the day to day operations of the borough. This reserve is not

GLOSSARY OF KEY TERMS

available for appropriation.

Retained Earnings - An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenue - Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers are classified as 'other financing sources' rather than as revenues. Increases in the net total assets of a proprietary fund type other than expense refunds, capital contributions, and residual equity transfers. Operating transfers, as in governmental fund types, are classified separately from revenues.

Sales Tax - State legislation allows local governments to levy a sales tax on retail sales in its jurisdiction. The borough currently levies and collects 3% on all taxable retail sales and also collects 3% sales tax on behalf of the cities located within the borough.

Self-Insurance - The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses.

Single Audit - An audit performed in accordance with the single audit act of 1984 and the office of management and budget (OMB) circular a-128, audits of state and local governments. The single audit act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

Tax Levy - The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

ABBREVIATIONS

AAMC	Alaska Association of Municipal Clerks
ACLS	Advanced Cardiac Life Support
ACMP	Alaska Coastal Management Program
ADA	Americans with Disabilities Act
ADEC	Alaska Department of Environmental Conservation
AGFOA	Alaska Government Finance Officers Association
AKDOT/PF	Alaska Department of Transportation/Public Facilities
ALPAR	Alaskans for Litter Prevention and Recycling
AML	Alaska Municipal League
BOA	Board of Adjustments
BOE	Board of Equalization
CAFR	Comprehensive Annual Financial Report
CAN	Community Alert Network
CARTS	Central Area Rural Transit System
CEDD	Community and Economic Development Division
CES	Central Emergency Services
CIP	Capital Improvement Projects
CIRCAC	Cook Inlet Regional Citizens Advisory Council
CPBF	Central Peninsula Baling Facility
CPGH	Central Peninsula General Hospital
CPEMSA	Central Peninsula Emergency Medical Service Area
DEPTS	Departments
EDD	Economic Development District
EMS	Emergency Medical
EMT	Emergency Medical Technician
EOC	Emergency Operation Center
EPA	Environmental Protection Agency
ETT	Emergency Trauma Technician
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HBF	Homer Baling Facility
HVAC	Heating, Ventilation and Air Conditioning
IIMC	International Institute of Municipal Clerks
ITD	Information Technology Department
KCHS	Kenai Central High School
KES	Kachemak Emergency Services
KPB	Kenai Peninsula Borough
KPTMC	Kenai Peninsula Tourism Marketing Council
KRC	Kenai River Center
LEPC	Local Emergency Planning Committee
LNG	Liquid Natural Gas
NACO	National Association of Counties
NFSA	Nikiski Fire Service Area
NPRSA	North Peninsula Recreation Service Area
OEM	Office of Emergency Management
PACS	Picture Archiving and Communication System
PERS	Public Employees Retirement System
RIAD	Road Improvement Assessment District
ROW	Right-of-Way
SBA	Small Business Administration
SBCFSA	Seward Bear Creek Flood Service Area
SOHI	Soldotna High School
SPH	South Peninsula Hospital
TFR	Transfer
USGS	United States Geological Survey
UST	Underground Storage Tank

TAX EXEMPTIONS

\$10,000 Volunteer Firefighter/EMS Provider – Exempts \$10,000 of assessed value of the home of an active volunteer firefighter or EMS provider. Maximum of 2 per household allowed. Also recognized by Seward, Homer and Kachemak cities.

\$20,000 Homeowner - Available to any Borough resident who owns their own home and occupies it as their permanent place of residence. The exemption is a maximum of \$20,000 assessed value of the home and the land on which it sits. This exemption also applies to the City of Homer tax.

\$100,000 Personal Property – Exempts the first \$100,000 of personal property owned by a taxpayer, excluding motor vehicles and watercraft.

\$300,000 Senior Citizen - Available to any Borough resident who is at least 65 years old, owns their home and occupies it as their primary residence and permanent place of abode, and qualifies for a PFD. The State exempts up to \$150,000 of their total assessment. The Borough exempts an additional \$150,000. If a senior citizen lives inside city boundaries, the city only recognizes the exemption to \$150,000 value. The amount of exemption is proportional to the seniors' ownership and/or use of the property.

Agriculture Deferment - Mandated by the State of Alaska, this deferment is available to people whose farmlands produce a minimum of 10% of their annual income. Qualifying property shall be assessed on the basis of full and true value for farm use.

ANCSA Native - Exempts property deeded to Alaskan native corporations under the Alaska Native Claims Settlement Act.

Cemetery - Exempts properties owned by a non-profit entity and used exclusively for cemetery purposes.

Charitable - Exempts properties owned by non-profit organizations that are used exclusively for charitable purposes.

Community Purpose - Exempts property of an organization not organized for business or profit-making purposes and used exclusively for community purposes.

Conservation Easement Deferment - To secure this deferment, the property owner of land subject to a conservation easement created under AS 34.17 must apply annually by May 15th. The Assessor shall maintain records valuing the land for both full and true value and value subject to the easement.

Disabled Resident - Available to any disabled resident who receives Social Security disability payments. Qualified applicants receive a tax credit up to \$500.

Disabled Veteran - Granted to honorably discharged veterans of the US armed forces who have a service connected disability rating of 50% or more. The State exempts up to \$150,000 of their total assessment. The borough exempts the remainder. If a disabled veteran lives inside city boundaries, the city only recognizes the exemption

to \$150,000 value. The amount of exemption is proportional to the veteran's ownership and/or use of the property, up to the full value of the property.

Electrical Cooperative - Exempts property held by electricity producing cooperatives.

Fire Suppression – Exempts 2% of the value of commercial properties whose owners have installed fire prevention systems approved by the Fire Marshall.

Government - Completely exempts all City, Borough, State, and Federal properties from taxation.

Habitat Protection - Provides tax credits as partial reimbursement for habitat protection and restoration project expenses to promote the health of designated rivers within the borough.

Hospital - Exempts properties owned by nonprofit organizations and used exclusively for hospital purposes.

Housing Authority - Granted in accordance with rules governing the Housing and Urban Development Authority and subject to a Cooperation Agreement with the borough.

Mental Health Trust - Exempts Mental Health Trust property from taxation as a branch of state government.

Multi Purpose Senior Center – Exempts a parcel which has a multi-purpose senior center developed and operated by a nonprofit corporation.

Native Allotment - BIA holds in trust and issues to native individuals a restricted deed for homestead purposes, which expressly states that the land is inalienable and nontaxable until otherwise provided by Congress.

Religious - Exempts properties owned by non-profit organizations that are used exclusively for nonprofit religious purposes.

River Restoration and Rehabilitation – Exempts all or part of the improvement value for 4 years when the improvement meets the criteria defined for habitat protection and restoration along the river.

Educational – Exempts property owned by non-profit entities and used exclusively for non-profit educational purposes.

Vessel Exclusion - Vessels having a homeport location outside the Borough, but are brought into the Borough solely for lay-up or repair, are not deemed to have established taxable situs. This exclusion does not apply to city tax.

Veteran - Exempts property of a non-business organization or its auxiliary composed entirely of persons with 90 days or more of active service in the armed services of the United States.

University - Exempts property owned by the University of Alaska as a branch of state government.

Miscellaneous Demographics

Area

25,600 square miles. The Kenai Peninsula Borough (KPB) lies directly south of Anchorage, the State's principal population center. The waters of the Gulf of Alaska and Prince William Sound border the borough on the south and east with the dramatic Chigmit Mountains of the Alaska Range rimming the borough to the west. The Cook Inlet divides the borough into two land masses. The peninsula itself encompasses 99 percent of the borough's population and most of the development. The Kenai Mountains run north and south through the peninsula, contrasting to the lowlands lying to their west. The west side of the Inlet is sparsely inhabited, with the village of Tyonek being the largest populated settlement. The boundaries of the borough encompass a total of 25,600 square miles, of which 15,700 square miles are land. In comparison, the total land mass of the borough equals that of Massachusetts and New Jersey combined. However, the total borough population is less than 1/400th of that same area.

Population

The Alaska Department of Labor & Workforce Development (AK DOL & WD) prepares annual population estimates for Alaska. Estimates include Armed Forces member serving in Alaska, but excludes seasonal populations. The KPB's population from Census 2010, provided by the AK DOL & WD stands at 55,400, a 11.5% increase over Census 2000. There are 6 cities within the Kenai Peninsula Borough. The cities and their populations are as follows: Homer (5,003); Seldovia City & Village (420); Soldotna (4,163), all of which are incorporated as First Class cities. Kenai (7,100) and Seward (2,693) have chosen the Home Rule option; while Kachemak City (472) is organized as a Second Class city. The remaining population resides outside these cities (35,549).

Median Age

The KPB's median age increased from 31.1 years during 1990 to 36.3 as of the 2000 census. Alaska's median age was 32.4 years while the U.S. was 35.3, per the 2000 Census. The KPB 2009 median age is estimated at 39.2 years.

Median Income

The most current information on median income from the State of Alaska DOL & WD, is for 2006, when the median family annual income was \$66,500 and the per capita personal income was \$33,929. The total income for the KPB was \$1,770,250,000.

Unemployment Rate

The KPB's annual average unemployment rate for 2008 is: average labor force 26,133; average number employed 23,986; the average number unemployed 2,147 for an unemployment rate of 8.2. The average unemployment rate is a better indication of the economy due to the vast number of seasonal employment. Kenai oil production peaked in 1970 and is now a fraction of that level. Some new discoveries and steady gas production have helped ward off expected employment declines. Oil and gas are still of major importance to the economy, in part due to the high wages that prevail in the industry. In spite of a downturn in prices related to increased competition from farmed salmon, seafood harvesting and processing remain a central part of the region's economy.

Education

The Kenai Peninsula Borough School district consists of 44 schools in a variety of configurations: elementary, middle and secondary schools, small K-12 schools with few than 100 students and various combinations of age groupings. The student population nears the 9,000 mark and the school bus system transports nearly three thousand students daily, traveling more than 7,700 miles. In addition to the public school system, several private schools operate within the KPB. Four of these schools provide K-12 education while the others provide services to students ranging from pre-school through eighth grade. Post secondary education opportunities include the Kenai Peninsula College, which has three campuses in the borough and operates as part of the University of Alaska System. The campuses are located in the central region near Soldotna, the Southern region in Homer and on the east side of the peninsula in Seward. The Alaska Vocational-Technical Center, located in Seward, also offers post-secondary training with a focus on industrial, technical and nursing curriculums.

Kenai Peninsula Borough

**Property Tax Rates
Direct and Overlapping Governments (1)
Last Ten Fiscal Years**

Fiscal Year	Borough (1) (4)		Overlapping Rates (2)											
	Special		City of Homer (5)		City of Kachemak (5)		City of Kenai (5)		City of Seldovia (5)		City of Seward (5)		City of Soldotna (5)	
	Operating	District	Operating	Special	Operating	Special	Operating	Special	Operating	Special	Operating	Special	Operating	Special
2001	7.50	0.10	5.50	2.00	1.00	2.00	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.15
2002	7.00	0.10	5.50	1.75	1.00	1.75	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.00
2003	6.50	0.10	5.00	1.75	1.00	1.75	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.00
2004	6.50	0.10	5.00	1.75	1.00	1.75	5.00	0.50	7.25	0.00	3.12	0.00	1.65	3.10
2005	6.50	0.10	4.50	1.75	1.00	1.75	4.50	1.00	7.25	0.00	3.12	0.50	1.65	3.35
2006	6.50	0.10	4.50	1.75	2.00	1.75	4.50	1.00	7.25	0.00	3.12	0.50	1.65	3.35
2007	6.50	0.10	4.50	1.75	2.00	1.75	4.50	1.00	4.60	0.00	3.12	0.50	1.65	3.35
2008	5.50	0.00 (3)	4.50	2.00	2.00	2.00	4.50	1.00	4.60	0.00	3.12	0.50	1.65	3.55
2009	4.50	0.00	4.50	2.30	1.00	2.30	4.50	0.90	4.60	0.00	3.12	0.50	1.65	3.35
2010	4.50	0.00	4.50	2.30	1.00	2.30	4.00	0.50	4.60	0.00	3.12	0.50	1.65	2.95

(1) Borough's General Fund maximum mill rate for FY2010 is 8.238 mills

(2) Overlapping rates are those of the first class cities located within the Borough. The mill rates shown consist of two components: the mill rate for the operating entity and the mill rate for special districts, which include fire and emergency response, higher education, and local support for hospitals.

(3) The mill rate for the special district, the Post Secondary Fund, was combined into the Operating fund mill rate

Sources:

(4) Data provided by Kenai Peninsula Borough Clerk's Office.

(5) Data provided by the City Clerk's Office for each respective City.

Kenai Peninsula Borough

**Ratios of Outstanding Debt by Type and Per Capita
Last Ten Fiscal Years**

Fiscal Year	Governmental Activities		Business-Type Activities (1)			Total	Percentage of Personal Income	Percentage of Estimated Actual Taxable Value of Property (Area Wide)	Debt Per Capita (2) (3) Service Areas		
	General Obligation Bonds (Area Wide)	General Obligation Bonds (Service Area)	General Obligation Bonds	Capital Leases	Area Wide				Central Emergency Services Service Area	South Peninsula Hospital Service Area	Central Peninsula Hospital Service Area
2001	\$ 15,889,000	\$ -	\$ -	\$2,037,282	\$17,926,282	1.24%	0.51%	\$ 317	\$ -	\$ -	\$ 65
2002	13,409,000	-	-	1,525,056	14,934,056	0.99%	0.40%	257	-	-	49
2003	17,874,000	-	-	989,722	18,863,722	1.25%	0.47%	335	-	-	32
2004	28,734,000	-	58,275,000	511,562	87,520,562	5.76%	2.07%	555	-	824	1,508
2005	25,359,000	-	56,655,000	261,351	82,275,351	5.16%	1.93%	490	-	807	1,465
2006	21,874,000	2,500,000	54,645,000	-	79,019,000	4.79%	1.75%	426	127	777	1,406
2007	22,399,000	2,425,000	52,795,000	1,450,192	79,069,192	4.76%	1.62%	428	123	881	1,353
2008	20,174,000	2,345,000	65,200,000	1,109,570	88,828,570	4.96%	1.65%	381	115	1,982	1,290
2009	17,904,000	2,260,000	62,520,000	754,730	83,438,730	4.26%	1.40%	338	116	1,846	1,209
2010	20,364,000	2,170,000	59,755,000	385,079	82,674,079	3.85%	1.30%	380	111	1,746	1,153

Note: Details regarding the Borough's outstanding debt can be found in the notes to the financial statements.

- (1) Business-type activities debt is for the South Peninsula Hospital Service Area and Central Peninsula Hospital Service Area and is debt of the Service Areas, not the Primary Government.
- (2) Other Governmental Fund type debt is for the Central Emergency Services Service Area and is debt of the Service Area not the Primary Government.
- (3) Due to overlapping taxing jurisdictions, the Debt Per Capita of the Area Wide must be combined with each overlapping Service Area to determine the total Debt Per Capita within each Tax Code Area.

Kenai Peninsula Borough

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years
(in thousands of dollars)**

Fiscal Year	Assessed Values			Tax Exempt Values (1)		Total Taxable Assessed Value	Total Direct Tax Rate	Assessed Value as a Percentage of Actual Value
	Real	Oil & Gas	Personal Property	Real	Personal			
2001	\$ 2,976,229	\$ 465,766	\$ 279,242	\$ 140,756	\$ 32,097	\$ 3,548,384	7.50	95.35%
2002	3,027,956	606,604	285,766	161,085	41,528	3,717,713	7.00	94.83%
2003	3,290,671	680,522	290,369	176,523	40,998	4,044,041	6.50	94.90%
2004	3,509,442	673,367	276,649	196,210	40,844	4,222,404	6.50	94.68%
2005	3,656,476	611,303	253,595	215,076	42,051	4,264,247	6.50	94.31%
2006	4,009,648	561,689	285,351	304,702	44,210	4,507,776	6.50	92.82%
2007	4,402,946	558,190	295,431	340,356	28,161	4,888,050	6.50	92.99%
2008	4,940,180	607,052	224,479	374,395	27,938	5,369,378	5.50	93.03%
2009	5,533,794	635,272	220,272	394,457	28,124	5,966,757	4.50	93.39%
2010	5,883,881	703,063	245,915	434,556	29,205	6,369,098	4.50	93.21%

Note: Borough code requires a revaluation of all property no less than every 5 years, current average is approximately every 7 years. Figures in this table have been revised from the FY05 CAFR to exclude state and federal exemptions previously included.

(1) Tax exempt values represent only those exemptions provide by the Borough. It does not include those exemptions provided by federal or state requirements.

Source: Data is provided by the Kenai Peninsula Borough's Assessing Department.

Kenai Peninsula Borough

**Principal Property Taxpayers
Current and Nine Years Ago**

Taxpayer	2010			2001		
	Taxable Assessed Value (1)	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value (1)	Rank	Percentage of Total Taxable Assessed Value
UNOCAL	\$ 201,163,700	1	3.16%	\$ 299,376,925	1	8.44%
Tesoro Alaska Petroleum Co.	174,040,874	2	2.73%	83,987,300	4	2.37%
Conoco Phillips	169,064,892	3	2.65%	50,805,000	5	1.43%
Marathon Oil Co.	152,571,000	4	2.40%			
Alaska Communication System	76,958,349	5	1.21%	36,887,455	6	1.04%
BP Exploration	68,108,560	6	1.07%			
XTO Energy Inc.	48,092,800	7	0.76%			
Kenai Kachemak Pipeline	43,176,800	8	0.68%			
Fred Meyer of Alaska, Inc.	18,711,998	9	0.29%	14,747,282	10	0.42%
Alaska Pipeline	18,032,905	10	0.28%			
Agrium, U.S.				217,850,900	2	6.14%
Phillips Petroleum Co.				94,491,990	3	2.66%
Cross Timbers Oil Co.				27,766,760	7	0.78%
ARCO Alaska Inc.				26,541,880	8	0.75%
Cook Inlet Pipeline Co.				23,875,700	9	0.67%
Totals	\$ 969,921,878		15.23%	\$ 876,331,192		24.70%

(1) **Source:** Data is provided by the Kenai Peninsula Borough's Assessing Department.

Total Assessed value based on total tax levy for FY2010 and FY2001 respectively.	\$6,369,098,000	\$3,548,384,000
--	-----------------	-----------------

Kenai Peninsula Borough
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population (1)	Personal Income (amount expressed in thousands)	Per Capita Personal Income	Median Age (3)	School Enrollment	Unemployment Rate (2)	Number of employed (2)
2001	\$ 50,172	\$ 1,446,609	\$ 28,833	35.9	9,963	8.00%	22,576
2002	52,245	1,508,201	28,868	36.4	9,799	7.90%	22,290
2003	53,316	1,505,864	28,244	36.6	9,661	9.40%	22,586
2004	51,733	1,519,711	29,376	37.4	9,467	10.00%	22,846
2005	51,765	1,594,109	30,795	38.0	9,527	9.50%	23,109
2006	51,350	1,650,417	32,141	39.7	9,389	8.80%	23,086
2007	52,370	1,660,353	31,704	39.1	9,368	8.10%	23,409
2008	52,990	1,791,892	33,816	39.2	9,250	7.70%	23,838
2009	52,990	1,959,462	36,978	39.2	9,256	7.90%	24,326
2010	53,578	2,145,309	36,978 *	39.4	9,145	10.10%	24,326

Sources:

- (1) Alaska Department of Labor estimates as of July 1 of each fiscal year
- (2) Data is provided by the State of Alaska Department of Labor and is the average rate for the previous calendar year
- (3) Data is provided by the State of Alaska Department of Labor
- * Current year information is not available as of the date of this report, prior year information is used

As shown above the unemployment rate went up during FY2010; however, the actual number of employed stayed the same as FY2009. The rise in the unemployment rate was due to the number of individuals moving into the area looking for work.