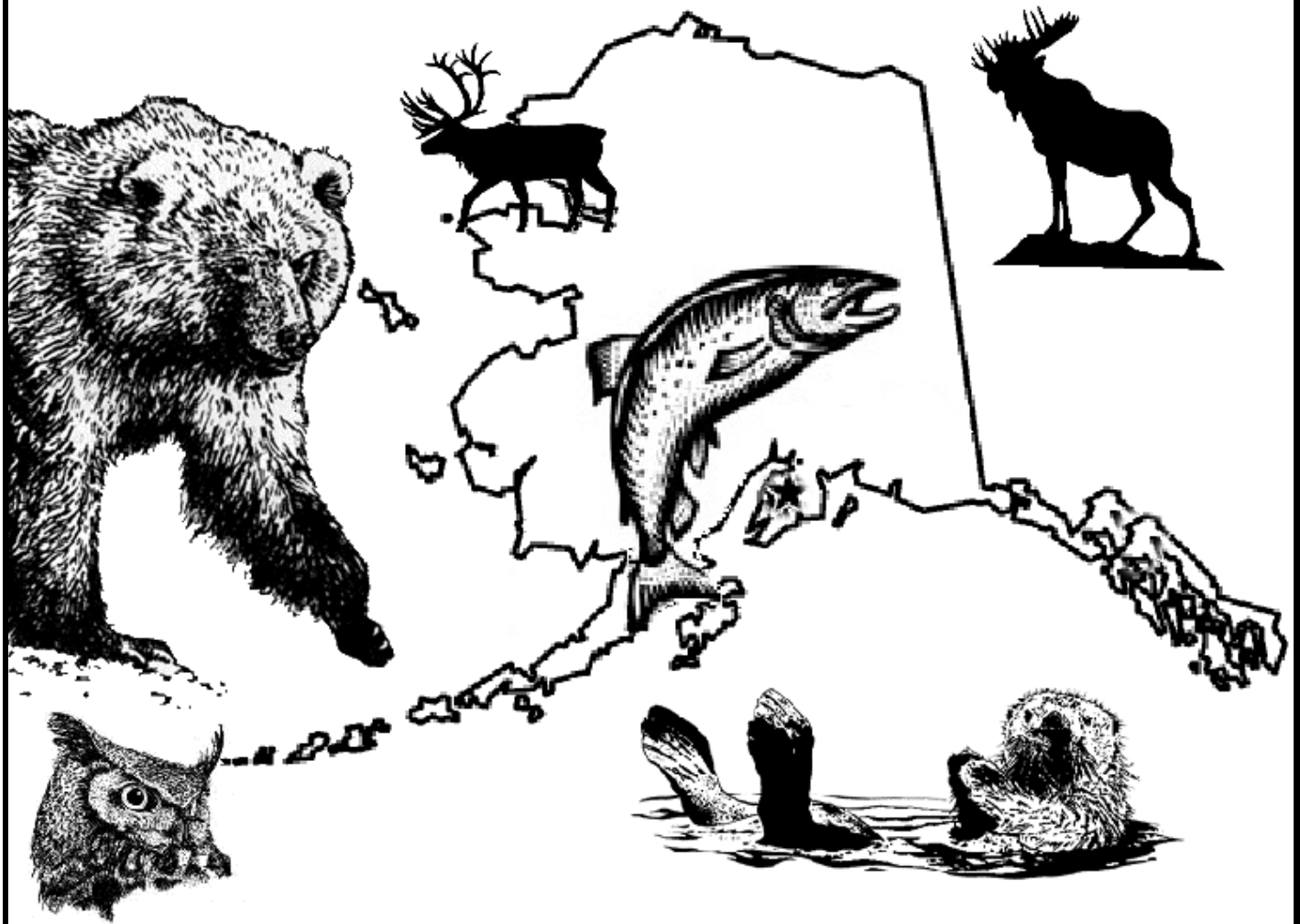


KENAI PENINSULA BOROUGH ALASKA



**FY 2009
ANNUAL BUDGET
JULY 1, 2008 TO JUNE 30, 2009**

**JOHN J. WILLIAMS
BOROUGH MAYOR**

ANNUAL BUDGET
OF THE
KENAI PENINSULA BOROUGH
ALASKA
FOR THE FISCAL YEAR BEGINNING
JULY 1, 2008

JOHN J. WILLIAMS
BOROUGH MAYOR

PREPARED BY FINANCE DEPARTMENT

CRAIG C. CHAPMAN
DIRECTOR OF FINANCE

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2009**

TABLE OF CONTENTS

INTRODUCTION

Table of Contents	3
Kenai Peninsula Borough Assembly	7
Transmittal Letter	8
User Guide	15
Structure	
Powers/Areas of Responsibility	
School District	
Basis of Accounting & Budgeting	
Budget Process	
Budget Presentation	
Financial Policies	18
FY 2008-2009 Budget Calendar	21
Organizational Chart	22
Kenai Peninsula Borough Key Staff	23
Distinguished Budget Presentation Award-FY2008 Budget	24
Appropriating Ordinance	25

OVERVIEW

Combined Revenues and Appropriations - All Fund Types	31
Graph - Total Projected Government Revenue Sources and Usage of Fund Balance.....	32
Graph - Total Government Estimated Expenditures by Object.....	33
Graph - Total Government Estimated Expenditures by Function.....	34
Revenue Sources	35
Total Taxable Valuation and Tax Rates	37
Property Tax Exemptions - Fiscal Year 2009 Tax Year	38
Overlapping Mill Rates	39
Mill Rate History	40
Interfund Transfers	41
Interdepartmental Charges	42

INDIVIDUAL FUND DETAIL

GENERAL FUND

Budget Projection - General Fund.....	45
Graph - General Fund Revenues and Expenditures History.....	46
Graph - General Fund Revenue Projections	46
Graph - General Fund Revenues and Expenditures	47
Graph - General Fund Unreserved Fund Balance	47
Expenditure Summary by Line Item - General Fund	48
Mill Rate Equivalents for the General Fund - Revenues	50
Mill Rate Equivalents for the General Fund - Expenditures	50
Graph - General Fund Expenditure Projections	51
Assembly:	
Administration	52
Assembly Clerk	54
Elections	56
Records Management	58
Assembly Department Totals.....	60

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2009**

TABLE OF CONTENTS

Mayor:	
Administration	62
Purchasing and Contracting	64
Emergency Management - Administration.....	66
Emergency Management - 911 Communications	68
Emergency Management Totals.....	71
General Services - Administration	72
General Services MIS	74
General Services GIS	78
General Services Printing/Mail.....	80
General Services Custodial Maintenance.....	82
General Services Total	84
Legal:	
Administration	85
Finance	
Administration	88
Financial Services.....	90
Property Tax and Collections.....	92
Sales Tax.....	94
Finance Department Totals	96
Assessing:	
Administration	98
Appraisal.....	100
Assessing Department Totals.....	102
Resource Planning:	
Administration	104
Major Projects:	
Administration	108
Senior Citizens:	
Senior Citizens Grant Program.....	110
Non-Departmental.....	112

SPECIAL REVENUE FUNDS

Graph - Special Revenue Funds Mill Rate History.....	117
Combined Revenues and Appropriations - Special Revenue Funds	118
Graph - Special Revenue Funds Revenue Projections by Source.....	120
Graph - Total Special Revenue Appropriations by Function	121
Special Revenue Fund Totals - Expenditure Summary by Line Item.....	122

Emergency Services, Service Areas:

Nikiski Fire Service Area Fund.....	127
Bear Creek Fire Service Area Fund	133
Anchor Point Fire and Emergency Medical Service Area Fund	141
Central Emergency Service Area Fund.....	147
Central Peninsula Emergency Medical Service Area Fund.....	155

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2009**

TABLE OF CONTENTS

Kachemak Emergency Service Area Fund	159
Seward Bear Creek Flood Service Area Fund	165
Lowell Point Emergency Service Area Fund	171
 <u>Road Service Areas:</u>	
Road Service Area Fund	179
Engineer's Estimate Fund	185
RIAD Match Fund	188
 <u>Recreation:</u>	
North Peninsula Recreation Service Area Fund.....	193
 <u>Education:</u>	
School Fund:	
Budget Projection - School Fund	201
Graph - School Fund Revenues and Expenditures	201
Mill Rate Equivalents for the Borough's Contribution to Education.....	202
Graph - Kenai Peninsula Borough's Contribution to Education	202
Custodial Maintenance	204
Maintenance Department	206
Non-Departmental	209
Expenditure Summary by Line Item - School Fund	210
Postsecondary Education Fund	212
Underground Storage Tank Removal and Upgrade Fund	216
 <u>General Government:</u>	
Land Trust Fund	219
Kenai River Center Fund	228
Disaster Relief Fund.....	234
Nikiski Senior Service Area Fund.....	239
 <u>Solid Waste:</u>	
Solid Waste Fund.....	247
 <u>Hospital Service Areas:</u>	
Central Kenai Peninsula Hospital Service Area Fund	271
South Kenai Peninsula Hospital Service Area Fund	277
 DEBT SERVICE FUNDS	
Budget Projection - Debt Service	285
Description of Outstanding General Obligation Bonds	286
Debt Service Funds Budget Detail	287
Summary of Outstanding Balance of General Obligation Bonds By Issuance Date	287
 CAPITAL PROJECTS FUNDS	
Capital Improvement Program	291
Expenditure Summary, Fiscal Years 2009 through 2013.....	292
Capital Improvements Program, Current Year Detail by Project.....	293
 <i>Capital Improvements Program By Function/Fund:</i>	
<u>General Government:</u>	
School Revenue Capital Projects	298
Bond Capital Projects	299
General Fund Capital Projects.....	300

**KENAI PENINSULA BOROUGH
ANNUAL BUDGET FOR FISCAL YEAR 2009**

TABLE OF CONTENTS

Service Areas:

Emergency Services:

Nikiski Fire Service Area Capital Projects	301
Bear Creek Fire Service Area Capital Projects.....	302
Anchor Point Fire & Emergency Medical Service Area Capital Projects	303
Central Emergency Services Capital Projects	304
Kachemak Emergency Service Area Capital Projects.....	305

Recreation:

North Peninsula Recreation Service Area Capital Projects	306
--	-----

Roads:

Road Service Area Capital Projects	307
--	-----

Hospitals:

Central Kenai Peninsula Hospital Service Area Capital Projects	308
South Kenai Peninsula Hospital Service Area Capital Projects.....	309

INTERNAL SERVICE FUNDS

Combined Revenues and Expenses - Internal Service Funds.....	313
Graph - Combined Revenues and Expenses.....	313
Insurance and Litigation Fund	314
Health Insurance Reserve Fund.....	326
Equipment Replacement Fund.....	330

APPENDIX

Salary Schedule	337
Full-Time Equivalent Borough Government Employee by Function.....	338
Chart of Accounts.....	340
Glossary of Key Terms.....	343
Abbreviations.....	347
Tax Exemptions	348
Property Tax Rates Direct and Overlapping Governments Last Ten Fiscal Years	349
Ratios of Outstanding Debt by Type and Per Capita Last Ten Fiscal Years.....	350
Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal	351
Principal Property Taxpayers Year Ended June 30, 2006.....	352
Demographic and Economic Statistics Last Ten Fiscal Years.....	353

THE KENAI PENINSULA BOROUGH ASSEMBLY

ASSEMBLY MEMBERS	DISTRICT	TERM EXPIRES
Gary Knopp	1 – Kalifornsky	2009
Margaret Gilman	2 – Kenai	2008
Gary Superman	3 – Nikiski	2010
Pete Sprague, Vice President	4 – Soldotna	2010
Grace Merkes, President	5 – Sterling/Funny River	2008
Ron Long	6 – East Peninsula	2009
Paul Fischer	7 – Central	2010
Bill Smith	8 – Homer	2008
Milli Martin	9 – South Peninsula	2009

The legislative power of the Kenai Peninsula Borough is vested in an assembly of nine members. This assembly meets in regular session every first and third Tuesday of the month in the Assembly Chambers located in the Borough Administration Building at 144 North Binkley Street, Soldotna, Alaska.



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-8250
PHONE: (907) 714-2170 • **FAX:** (907) 714-2376

JOHN J. WILLIAMS
MAYOR

DATE: June 3, 2008

TO: Grace Merkes, Assembly President
Kenai Peninsula Borough Assembly
Residents of the Kenai Peninsula Borough
Other Users of Borough Financial Information

We are pleased to present the Kenai Peninsula Borough's budget for Fiscal Year 2009 (FY09). It is submitted in accordance with the Borough Code and Alaska State Statutes. The budget includes operating and capital plans for FY09 as well as projections for the Borough's operational funds through Fiscal Year 2012 and capital plans through Fiscal Year 2013.

There have been a number of changes to the budget document this year in hopes of making the process not as arduous as it has been in the past and to make the document more reader friendly. This includes expansion of each department's function page to include: mission statements, major long-term issues and concerns, budget objectives, accomplishments, significant budgetary changes and various amounts of measurement data. In addition there are numerous narrative pages that were added that will provide the reader of the document a better understanding of the budget process and the document. They include a user guide, descriptions on why funds were established and fiscal policies that guide the budget process.

Key Budget Principles

The FY09 budget is based on policies developed to maintain the stewardship of public funds and reflects the Borough's commitment to prudent financial planning. The overarching principles that guided development of the proposed budget are:

- Basic services will be maintained at current levels and will be adequately funded
- Program cost will be developed to reflect a true picture of the cost of operations
- Revenues will be estimated at realistic to guarded optimistic levels
- Fees for services will be adjusted based on the cost of service provision
- The recommended budget will comply with provisions of Alaska Statutes and Borough code

Goals & Objectives

The Borough's major budgetary goals for FY09 include:

- The highest level of local educational funding borough residents can reasonably afford and sustain
- A high quality capital and operational maintenance program ensuring the continued use and economic value of borough assets
- Support for the needs of Borough Service Areas as communicated by service area residents and their elected service area boards
- A sufficient level of funding for borough departments to ensure their continued ability to meet the needs of borough residents, visitors, and the communities served
- A balancing of revenue sources in the Borough's General Fund
- Stabilization of the borough's financial condition including compliance with the borough's fund balance policy

Major budget issues

- Public Employee Retirement System (PERS). Due to poor investment returns and incorrect actuarial assumptions regarding the cost of health insurance and life expectancies, the Borough has seen their PERS rate increased from 7.81% in FY04 to a projected rate of almost 38% for FY09. This increase was necessary to address an unfunded liability amount currently estimated at \$41,000,000. The State of Alaska provided funding in FY07, FY08, and FY09 to reduce the rate to approximately 22%. Until a long-term plan is approved to address this issue, the Borough could see rates approaching 40% in future years. If the State of Alaska does not provide this funding, the impact to the various funds would range from .02 mills to .23 mills.
- Continued operational funding for the School District at the maximum amount allowed by the State of Alaska, Department of Education. The amount included in the proposed FY09 budget is \$40,886,886, an amount equal to \$4,516 per student. The total amount appropriated for school purposes is \$44,471,624, of which \$40,886,886 is for operations, \$2,334,738 for school related debt, and \$1,550,000 for school district capital projects. The Borough continues to be one of the few communities within the State that funds at the maximum allowed by State law. For comparative purposes, the Borough budgeted \$37,712,068 in FY2008 for 9,250 students; the Fairbanks North Star Borough contributed \$42,222,700 for 14,103 students and the Mat-Su Borough contributed \$43,632,999 for 15,847 students. The Borough's contribution was \$4,076 per student; the Fairbanks North Star Borough contribution per student was \$2,994 and Mat-Su Borough contribution per student was \$2,753. The total amount of funding provided for school purposes of \$44,471,624 is equivalent to 7.47 mills. Sales tax revenue is expected to cover \$29,214,000, debt reimbursement from the State covers \$1,616,817; the balance of funding of \$13,637,807 (equivalent to 2.29 mills) comes from property taxes, federal revenue, and other sources. The total funding provided by the Borough represents an amount equal to 65.6% of the Borough's General Fund budget.
- Potential impact to the Borough's tax base brought about by the closure of the Agrium plant.
- Continued increase in request for services from emergency medical and fire service areas and road improvements.
- Increases in the cost of operating the Borough's Solid Waste Program. Due to both State and Federal requirements, the cost of operating the Borough's landfills has increased 59.5% in the last four years. The Borough's General Fund contribution to support these expenditures have increased 45.6%, during this period of time and now represents an amount equal to 10.0% of total General Fund expenditures.
- State funding for municipal operations. The former municipal revenue sharing program ended in FY2003; however, the State has been funding one-time appropriations for energy assistance for the last two years in amounts ranging from \$1,700,000 to \$3,700,000. The Alaska legislature passed legislation to fund State Revenue Sharing for FY2009 and the Borough has included \$2,150,000 in the current year budget.

Financial Condition Summary

The assessed value of taxable property located within the borough increased by 11.1% in FY2009. This follows increases of 8.8%, 9.9%, 5.5%, and 1.1% in FY2008, FY2007, FY2006, and FY2005 respectively. The last three years has seen consistent growth in the value of most categories of real property with the exception of oil and gas. Oil and gas property is subject to significant fluctuations in value. Oil and gas property assessed by the State of Alaska under AS 43.56, decreased 12.0% in FY2000, increased slightly in FY2001, increased 30.1% in FY2002, increased 10.2% in FY2003, increased 1.6% in FY2004, decreased 8.6% in FY2005, decreased 8.0% in FY2006, decreased 1.6% in FY2007, and increased 9.0% in FY2008. It is projected to increase by \$29,281,000, or 4.6% for FY2009. Future years indicate a slow decline. Projections vary widely as to expectations for either growth or further decline in Cook Inlet oil and gas activity. Short-term, the borough's property tax base will continue to be impacted both up and down by fluctuations in oil and gas property values. In the long-term, oil and gas development in Cook Inlet will have a major impact on the overall value and distribution of taxable property within the borough.

Financial Plans

General Fund

Revenues and other financing sources of \$65,969,603 support the FY2009 general fund budget. This total consists of \$28,557,233 in property tax revenue, \$29,214,000 in sales tax revenue, \$4,586,817 in state revenue, \$1,975,000 in federal revenue, and \$1,636,553 in other revenues and financing sources. Proposed expenditures exceed projected revenues by \$(2,307,613).

Overall expenditures are up \$5,144,474 when compared to the original FY2008 approved budget, but only \$4,258,407 (which includes carryover encumbrances and supplemental appropriations), when compared to the estimated final FY2008 budget. Factors impacting the budget for FY2009 are as follows:

- School funding increase of \$3,174,818 to maintain at the cap funding, an 8.4% increase when compared to the FY2008 original budget.
- Decrease in interest income of \$1,145,681 from the FY08 original budget and \$1,845,681 from the estimated FY08 budget due to fair value adjustment, which requires that interest to be recognized in FY08 even though it won't be earned until FY2009, FY2010 and FY2011. This fair value adjustment will keep interest low for the next few years.
- Solid waste increase of \$777,921, or 12.9%.
- Increase of \$250,000 for Borough funded capital projects.
- Pay table increase of 2.9% due to COLA adjustment.

The FY2009 budget proposes local funding for school district operations of \$40,886,886, the maximum level allowable under current Alaska Statutes. This is an increase of \$3,174,818 compared to the original approved FY2008 budget. Enrollment has decreased from a high of 10,396 in 1997 to a projected enrollment of 9,053 for FY2009.

The total amount appropriated for school purposes is \$44,771,624, and is at an amount equal to 65.6% of the Borough's General Fund budget. Local educational funding proposed for FY2009 includes \$40,886,886 for school district operations, the projected maximum allowable under current Alaska Statutes, \$2,334,738 for school related debt service, and \$1,550,000 for school district capital projects.

The FY2009 general fund tax rate is 4.5 mills, a decrease of 1.0 mills. This is due to an increase in taxable property values of approximately 11.1%, and a bigger increase in sales tax revenue than expected. Sales tax revenue for FY2009 is expected to increase to \$29,214,000; this is an increase of \$7,334,000 and is largely due to the increase in the rate from 2% to 3%, which went into effect January 1, 2008. Sales tax revenue generates the equivalent of 4.9 mills in property tax revenue.

State revenues are projected to increase \$560,343 to \$4,586,317; the majority of this increase is for revenue sharing. Total state revenues consist of \$2,150,000 for revenue sharing, \$1,651,921, for school debt reimbursement, \$650,000 for fish tax, and \$170,000 from co-op distributions.

Per the Borough's Unreserved Fund Balance Policy, the general fund unreserved balance should be between \$12,364,000 and \$23,567,000. The projected fund balance as of June 30, 2009 is \$17,777,926; \$5,413,926 higher than the minimum level but \$5,789,074 lower than the maximum level indicated by borough policy. The Borough's General Fund, fund balance has increased \$2,492,623 since FY2006. This increase in fund balance is largely attributable to payments received from the State Alaska for energy assistance totaling \$5,396,659.

Service Areas and Special Revenue Funds

As a whole, the FY2009 service area budgets have increased in comparison to FY2008. Individually, some have increased while others have decreased. Overall, the service areas and special revenue funds are projected to show an increase of \$3,896,025 in expenditures during FY2009, when compared to FY2008.

Selected individual funds are as follows:

The Nikiski Fire Service Area Service Area is faced with increasing cost of operations and minimal increases or as is the case for FY2009, a decrease in assessed values. To address this issue, the Service Area is reducing the number of authorized personnel by two. In addition, the service area is in need of increasing their contribution to their capital plan to fund replacement of their emergency response vehicles. By reducing staff, the service area is able to increase their contribution to their capital plan while at the same time reducing their operating budget by \$13,785. The service area and Borough administration are looking at various options for replacement of the emergency response vehicles, including grant and debt financing. Previously the service area forward funded the replacement cost of their equipment by making annual contributions to a capital project fund.

The Anchor Point Fire and Emergency Medical Service Area is decreasing their mill rate from 2.00 mill to 1.75 mills. This is due to an increase in assessed values of over 30% since FY2006. Future decreases in the mill rate are possible if the growth in assessed values continue at the current rate.

Central Emergency Services budget is increasing \$286,052 or 5.0%, primarily due to the cost of operating new stations at Funny River and Kasilof and standard wage increases per the negotiated agreement. The service area budget has increased 44.7% since FY2006, with staffing increasing from 26 to 33.5 during that period of time.

The Road Service Area budget is up \$896,244 or 18.3%; \$125,000 of this increase is for utility relocates that are being required in order to do road maintenance, \$405,217 for contracted road maintenance, and \$125,000 is for a new engineer/assistant director. Due to increased fuel prices, the service area is seeing an increase in rates from their road contractors.

The Land Trust Fund budget is up \$714,396 or 55.2%; due to costs associated with developing a subdivision in Hope, Alaska, of \$450,000 and Wood Drive Subdivision of \$650,000. The cost of developing these subdivisions should be offset in the future with revenue from the sale of the subdivision lots.

The Solid Waste Fund budget is up \$743,324 or 10.4%. This includes staffing increase of 1.5 FTE, an increase in closure cost of \$218,871, and an expected increase in contract services of \$119,338 for operational cost associated with increased contracting cost on the various transfer stations and hauling of waste to the Central Landfill.

The School Fund budget is up \$3,174,818 or 8.4%. As mentioned previously, this is the amount necessary to fund the School District at the cap.

The Central Kenai Peninsula Hospital Service Area budget has decreased \$3,306,936, largely due to a reduction of \$3,315,897 in the contribution to their Capital Project Fund.

Capital Projects

The FY2009 budget includes transfers of \$1,550,000 from the General Fund for school district major maintenance projects. The projects include: \$100,000 for HVAC upgrades, ADA compliance of \$80,000, and \$100,000 for auditorium seat replacement at Seward High School; \$70,000 for playground equipment; \$200,000 for bleacher replacement at SOHI and Homer Middle Schools; \$100,000 for outbuildings; \$100,000 for door replacements; \$100,000 for flooring replacements; \$100,000 for electrical upgrades and ballast replacements; \$100,000 for elevator upgrades; and \$200,000 for paving upgrades, \$300,000 for teacher housing is contingent on additional funding from the state.

Solid waste capital projects include \$451,000 for transfer site upgrades and \$190,000 for the junk vehicle removal program. General capital projects include \$100,000 for upgrades to borough conference rooms, \$100,000 for security upgrades, and \$250,000 for remodel and renovation of the major projects and solid waste facilities.

Service Area capital budgets include equipment purchases of \$30,000 at Nikiski Fire Service Area, \$160,000 at Bear Creek Fire Service Area, \$160,000 at Anchor Point Fire and Emergency Medical Service Area, \$2,018,007 at Central Emergency Services, \$70,000 at Kachemak Emergency Service Area, \$60,000 at North Peninsula Recreation Service Area, \$1,427,071 at Road Maintenance, \$2,559,400 at Central Peninsula General Hospital, and \$1,315,808 at South Peninsula Hospital.

Tax Rates

The Borough Code of Ordinances, section 5.12.010 (A), establishes a maximum 8.00 mill tax levy for operations of the Borough general government, including the local effort for education. Per the Code, the maximum is increased for the tax equivalent of the local payments for voter-approved debt, or to meet an emergency threatening the public peace, health, or safety. The maximum mill rate that could be levied for FY2009 is 8.27 mills. It is our goal to keep the general fund mill rate at or below the current level unless borough voters authorize significant additional debt.

The General Fund tax rate for FY2009 is 4.5 mills, a decrease of 1.0 mill. (see comments on page 13 regarding The Future)

All service area tax rates are staying at their FY2008 levels with the following exceptions: South Kenai Peninsula Hospital Service Area is increasing from 2.00 mills to 2.30 mills to pay for voter approved debt; Road Service Area is increasing from 1.3 mills to 1.4 mills to cover increasing cost of maintaining Borough roads; Central Kenai Peninsula Hospital Service Area is decreasing from 1.00 mill to .90 mill; CES is decreasing from 2.55 mills to 2.45 mills; and Anchor Point Fire and Emergency Medical Service Area is decreasing from 2.00 mills to 1.75 mills.

Summary Data - Governmental Functions

The following schedule is a summary of the FY2009 estimated revenues for the General Fund, special revenue funds, debt service funds, capital projects funds, and internal service funds including the amount and increases or decreases in relation to the original FY2008 budget.

Revenues:	FY2008 Original Revenue	FY2009 Proposed Revenue	Increase (Decrease)
General Property Taxes	\$ 53,768,158	\$ 53,249,741	\$ (518,417)
Sales Tax	21,880,000	29,214,000	7,334,000
Intergovernmental:			
Federal	1,925,000	1,975,000	50,000
State	4,026,474	5,375,317	1,348,843
Other Revenue	20,095,733	15,222,143	(4,873,590)
Fund Balance Appropriated, net	2,546,638	4,324,203	1,777,565
	<u>\$ 104,242,003</u>	<u>\$ 109,360,404</u>	<u>\$ 5,118,401</u>

Property and sales tax revenues are up by a combined 9.1% and represents approximately 75.4% of total revenues.

- Property taxes are projected to decrease. Increases of 11.1% in assessed values are offset a decrease in the General Fund tax revenues due to a reduction of 1.0 mills in the mill rate, an increase in tax revenues at South Peninsula Hospital Service Area due to voter approved increase of hospital expansion bonds that required a mill rate increase of .3 mills, an increase in the mill rate for roads of .10 mill.
- Sales tax is up due to a change in the sales tax rate from 2% to 3%, which was effective January 1, 2008.
- State revenues are projected to increase 29.5%, mainly due to funding for capital projects and revenue sharing.
- Other revenues are expected to show a decrease of 24.2% due to a decrease in contributions from Central Peninsula Hospital in the amount of \$3,480,490 for hospital capital projects.
- The use of fund balance as a revenue source is up 69.9%. Much of this is attributable to the General Fund, which proposes to use approximately \$1.9 million in fund balance. In the long run, continued use of the General Fund, fund balance as a revenue source is not sustainable. Future years budgets will either require additional revenues, a reduction in expenditures, or a combination of both. The Land Trust Fund is using \$.8 million in fund balance for one-time capital expenditures associated with subdivision development. Central Emergency Services Capital Project Fund and South Kenai Peninsula Hospital Capital Project Fund are using \$.5 million of their respective fund balances in accordance with their ten-year capital plans.

The following schedule presents a summary of General Fund, special revenue funds, debt service funds, capital project funds, and internal service funds appropriations for FY2009. Also included are the percentage increases and decreases in relation to prior year amounts. Please note that the FY2008 amounts are based on the original Assembly approved budget and do not include encumbrances and certain contingency balances carried forward from the prior year, or supplemental appropriations.

Expenditures:	Original Appropriation FY2008	Proposed Appropriation FY2009	Increase (Decrease)
General Government	\$ 14,824,097	\$ 16,450,944	\$ 1,626,847
Solid Waste	7,167,766	7,911,090	743,324
Public Safety	13,080,106	14,029,574	949,468
Recreation	1,520,136	1,436,567	(83,569)
Education	41,952,938	45,066,926	3,113,988
Road Maintenance	5,016,644	5,943,653	927,009
Hospitals	13,398,670	11,033,486	(2,365,184)
Internal Service	7,281,646	7,488,164	206,518
	<u>\$ 104,242,003</u>	<u>\$ 109,360,404</u>	<u>\$ 5,118,401</u>

Total appropriations are up 4.91% in comparison to the original FY2008 budget. The primary drivers of this increase include:

- Increased expenditures for education of \$3,113,988 and consists of the following: an increase of \$3,174,818 for the Kenai Peninsula Borough School District, an increase of \$70,000 for school capital projects, a decrease of (\$50,149) for Debt Service, and an increase of \$59,319 for Kenai Peninsula College.
- Increased expenditures for general government of \$1,626,847 consists largely of the following; \$745,000 for subdivision development by the Land Trust Fund, and a net increase in personnel cost for cost of living adjustments, and normal union and management longevity.
- Increase expenditures for road maintenance contracts and road capital projects.
- Increase expenditures in solid waste include a 1.5 FTE in staff, a \$218,871 increase in closure cost, and increased cost for managing and transferring waste for the various transfer sites.

The Future

In reviewing the department and service area budget requests, the Mayor considered carefully the thoughts of the management staff, service area boards, the assembly and borough citizens. In the end, relatively few changes were made to the budgets as submitted. We believe that this budget is consistent with the Mayor's budget priorities that include:

- Delivery of Borough services at a standard of excellence.
- The highest level of local educational funding borough residents can reasonably afford and sustain.
- A high quality capital and operational maintenance program that ensures the continued use and economic value of borough assets.
- Support for the needs of borough service areas as communicated by service area residents and their elected service area boards.
- A budget that can be supported by the borough's current area-wide general fund tax rate.
- Maintenance of the borough's financial condition.

This Borough's General Fund mill rate does not appear to be sufficient to fund government in the out-years and the out-year projections include a mill rate increase of .25 mills. Without this increase, the Borough's fund balance would fall below the minimum amount per the Borough's Fund Balance Policy.

Currently, there is a voter initiative being proposed that would exempt sales tax on food sales. It is estimated that the loss in sales revenue to the Borough's General Fund would be in the \$2,000,000 to \$2,500,000 range, an amount equivalent to approximately .4 mills. As proposed, the initiative would be effective January 1, 2009. The estimated impact FY2009 is in the range of \$700,000 to \$1,100,000.

Acknowledgment

Credit is given to those who have participated in the preparation of the FY2009 budget. Service area boards, department heads, and their staffs have all worked hard to develop department/service area budgets that will provide residents with a high level of service at a reasonable cost. It has been a challenging task. Finance Department staff deserving recognition include: Borough Controller Terry Eubank, Financial Planning Manager Cathey Wallace, who coordinated this year's budget process, Accounting Supervisor Brandi Harbaugh, Treasury/Budget Analyst Penny Carroll, Finance Department Administrative Assistant, Jerri Braun, and Jamie Riley from the Borough's print shop for designing the cover. All have put in long hours preparing this document.

We look forward to working with the borough assembly, the borough business community and all residents of the borough in making the Kenai Peninsula a great place to live, work, visit and conduct business.

Respectfully submitted,



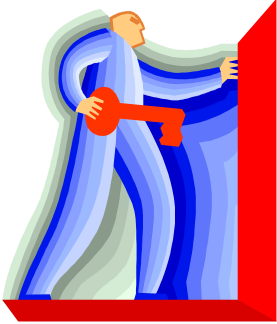
John J. Williams
Mayor



Craig C. Chapman, CPA
Director of Finance

Kenai Peninsula Borough FY2009 Budget

User Guide



This user guide is a tool to guide you through the budget document. It provides some basic information about the area and its government structure. It explains the formatting of individual departmental budget sections, and the process of creating and adopting the Borough's primary planning and policy tool - the annual budget.

The user guide has been developed to answer some of the more commonly asked questions regarding the Kenai Peninsula Borough's budget and other topics.

- Under what type of government structure does the Borough operate?
- What are the Borough's areas of responsibilities or powers?
- How does the Borough and School District interrelate?
- When is the budget prepared, and how does the budget cycle operate?
- What is the Borough's basis of budgeting?
- How is the budget data organized?

Structure

The Borough was incorporated in 1964 as a second-class borough. It occupies a geographic area of approximately 25,600 miles. The Borough is located in the south central part of the state of Alaska.

The Borough operates under an assembly-mayor form of government. Policy-making and legislative authority are vested in a governing assembly consisting of nine members. The assembly is responsible, among other things, for passing ordinances, adopting the budget, and appointing committees. The mayor is the Borough's executive officer and is responsible for carrying out the policies and ordinances of the Borough, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments. The assembly and mayor are elected on a non-partisan basis. Assembly members serve three-year staggered terms, with 3 members elected each year and are elected by district. The mayor is elected at large and serves a three-year term.

Powers/Areas of Responsibilities

State of Alaska law mandates that second-class boroughs provide certain services on an areawide basis to all taxpayers. All other services must be approved by a majority of voters who are to receive the services. This gives taxpayers control over the type and level of services they receive and pay for.

Currently, the Borough has the following powers:

- Areawide powers: assessment and collection of property taxes and sales tax collection for the Borough and cities within the Borough, planning, solid waste disposal, education, post secondary education, 911 emergency communications, emergency management and general administrative services.
- Non-areawide services provided by the Borough include fire protection, hospital services, emergency medical and ambulance services, recreation, senior citizen funding, road maintenance, economic development, tourism promotion, and special assessment authority for utility extensions and road improvement districts.
- The Borough also has non-areawide powers of port and harbor that are authorized but not exercised.

School District

The Kenai Peninsula Borough School District is a component unit of the Borough. The School District has its own elected board which is responsible for setting policy and expenditure appropriations. More information regarding the School District is available at their website, www.kpbsd.k12.ak.us or can be obtained from them at 148 North Binkley St., Soldotna, AK 99669.

The Borough does assume various funding responsibility for the School District. State of Alaska statutes require the Borough to contribute to the School District a minimum contribution in an amount equal to 4 mills of the real and true assessed value of property. The State has also established a maximum contribution, which is equal to the minimum contribution plus 23% of basic need. Basic need is defined as total of the adjusted average daily membership times the base student allocation. The Borough traditionally funds the School District at the maximum amount. For FY09, the maximum amount allowed is \$40,886,886. The Borough's sales tax revenue is estimated to fund \$29,214,000 of that amount; the balance of \$11,672,886 will come from other sources including property taxes and interest earnings.

The Borough is also responsible for the construction and capital improvement of all facilities used by the School District as well as the issuance and repayment of school construction debt.

Total funding for schools for FY09 is \$44,471,624, an amount equal to 66% of the Borough's General Fund budget.

Basis of Accounting & Budgeting

The basis of budgeting is explained here to assist readers of the budget document, and to provide a bridge between the budget presentation in this document and the accounting presentation in the Comprehensive Annual Financial Report (CAFR).

The Borough's governmental funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds. Governmental fund budgets are developed using the modified accrual basis of accounting. Under this basis, revenues are estimated for the fiscal year if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period. Principal and interest on general long-term debt are budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period.

The Borough's budgets are prepared and adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) for all governmental funds and proprietary funds except capital project funds, which are adopted on a project length basis and the Solid Waste Special Revenue Fund, which is prepared on a budgetary basis. The Borough utilizes encumbrance accounting for its governmental fund types under which purchase orders, contracts and other commitments are recorded in order to set budget aside for that specific use. Encumbrances lapse and are automatically reappropriated and reencumbered as part of the subsequent year's budget. Encumbrances are recognition of commitments that will subsequently become expenditures when the goods or services are received.

The Proprietary Funds (Internal Service) budgets use a different budgetary basis from their accounting basis. Proprietary Funds use the accrual basis of accounting; however, their budgets more closely follow the modified accrual method used for governmental funds. For example, the proprietary fund budgets include capital outlay amounts for the initial purchase of fixed assets, but do not include budget amounts for depreciation of those fixed assets. For the CAFR, capital outlays are not recognized but depreciation is.

Budget Process

The budget process begins in January with a meeting of all department heads and service area representatives. The Mayor makes a presentation on the financial condition of the Borough and a projection for the coming year, considering the economy and the legislature. The Mayor outlines his general budget policies and goals at this time, and budget preparation packets are distributed to the departments.

Throughout the remainder of January and February, the Finance Director, Controller, or Financial Planning Manager attend the various service areas budget workshop meetings and present information on their particular service area. Completed department and capital budget requests are then submitted to the finance department in late February. After draft budgets are prepared, budget review meetings are held with the Mayor, the Finance Director, and the appropriate department head or service area. A proposed budget is then prepared and submitted to the assembly in April.

The Assembly holds work sessions on the proposed budget throughout April and May. The ordinance setting the level of appropriation for the fiscal year is introduced at the second Assembly meeting in April; the resolution setting the mill rates for the General Fund and the service areas is presented at the last meeting in May. After holding public work sessions, the Borough establishes the budgets and tax rates for the General Fund and service areas prior to June 15th.

Mill Levy

The mill rates must be established prior to June 15th in accordance with Alaska Statutes. The Borough voters have approved a tax cap of 8.0 mill not including the amount needed for debt service or to meet an emergency threatening public peace, health or safety. The maximum mill rate calculation for FY09 is 8.272 mills. The Assembly authorized the borough wide mill rate for FY09 to be 4.5 mills.

Budget Presentation

The budget document is divided into various sections: Introduction, Overview, Individual Fund detail, and the Appendix.

- The introduction section includes the table of contents, the transmittal letter, a user guide, major financial policies, a copy of the Distinguished Budget Presentation Award that was received for the FY08 budget, the budget calendar, an organizational chart, Kenai Peninsula Borough departmental staff chart, and the appropriating ordinance.
- The overview section includes data on the Borough as a whole
- The Fund section includes individual budgets for the General Fund, the Service Area Funds, Capital Project funds, Debt Service Funds, and Internal Service Funds.
 - Operating budgets for the General Fund, Service Area Funds, Debt Service Funds, and Internal Service Funds present detailed expenditure plans. These plans contain a mission/program description and objectives, current year objectives, significant program changes, and previous year accomplishments. Expenditure detail is provided for each division and in summary for each department. All detail pages contain historical data for the current year budget and two fiscal years.
 - Capital Project budgets include detailed expenditure plans that include general objectives, a description of the current year projects that have been authorized, prior authorized projects that were completed in the current year, and a five-year plan of expenditures.
- The appendix section includes data on salary schedules, full-time equivalent employees, a glossary of terms and abbreviations, and various analytical data.

Financial Policies

The financial policies establish the framework for overall fiscal planning and management and set forth guidelines for both current and long-term planning. These policies are reviewed annually to assure the highest standards of fiscal management. The Mayor and the Department Directors have the primary role of reviewing financial actions and providing guidance on financial issues to the Borough Assembly.

Overall Goals

The overall financial goals underlying these policies are:

1. **Fiscal Conservatism:** To ensure that the Borough is in a solid financial condition at all times. This can be defined as:
 - A. Cash Solvency – the ability to pay bills
 - B. Budgetary Solvency – the ability to balance the budget
 - C. Solvency – the ability to pay future costs
 - D. Service Level Solvency – the ability to provide needed and desired services
2. **Flexibility:** To ensure that the Borough is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
3. **Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers' Association (GFOA) standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

Based on the overall goals listed above the following Financial Policies are provided:

1. Operating Budget Policies

The budget is a plan for allocating resources. The objective is to enable service delivery with allocated resources. Services must be delivered to the citizens at a level that will meet real needs as efficiently and effectively as possible.

- The Borough's goal is to pay for all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenditures.
- It is important that a positive undesignated fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.
- When deficits appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive undesignated fund balance and a positive cash balance.
- The budget must be structured so that the Assembly and the general public can readily establish the relationship between expenditures and the achievement of service objectives.
- The individual department budget submissions must be prepared with the basic assumption that the Assembly will always attempt to maintain the current tax rates.
- The budget will provide for adequate maintenance of capital plant and equipment and for its orderly replacement.
- The Borough will develop and annually update a long-range (three to five years) financial forecasting system, which will include projections of revenues, expenditures, and future costs and financing of capital improvements that are included in the capital budget.
- A balanced budget is defined as revenues including the use of fund balance as a revenue source equaling expenditures as long as fund balance remains within fund balance policy limits.

2. Debt Policies

- The Borough will not fund current operations from the proceeds of borrowed funds.
- The Borough will consider short-term borrowing or lease/purchase contracts for financing major operating capital equipment when the Finance Director, along with the Borough's Financial Advisor, determines that this is in the Borough's best financial interest. Lease/purchase decisions should have the concurrence of the appropriate operating Manager.
- When the Borough finances capital projects by issuing bonds, it will repay the debt within a period not to exceed the expected useful life of the project.
- The Borough will maintain good communication about its financial condition with bond and credit institutions.
- The Borough will follow a policy of full disclosure in every annual financial statement and bond official statement.
- The Borough will avoid borrowing on tax anticipation and maintain an adequate fund balance.
- The Borough will endeavor to maintain a minimum bond rating for all debt issues of A or better by Moody's and Standard & Poor's rating agencies. Credit enhancements will be used to achieve higher ratings when there is an economic benefit.

3. Revenue Policies

- The Borough will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one revenue source.
- The Borough will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial, and industrial employment.
- The Borough will estimate its annual revenues by an objective, analytical process.
- The Borough, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service costs.
- The Borough will regularly review user fee charges and related expenditures to determine if pre-established recovery goals are being met.
- The Borough should routinely identify governmental aid funding possibilities. However, before applying for and accepting intergovernmental aid, the Borough will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment.

4. Investment Policies

- The Borough will maintain an investment policy based on the Government Finance Officers Association (GFOA) model investment policy.
- The Borough will conduct an analysis of cash flow needs on an ongoing basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.
- The Borough will invest public funds in a manner that will best meet the objective specified in Chapter 5.10.010 of the Borough code of Ordinances. The relative order of importance is as follows: safety of

principal, maintaining sufficient liquidity to meet the borough's cash flow requirements, and achieving a reasonable market rate of return.

5. Accounting, Auditing and Reporting Policies

- The Borough will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principals (GAAP).
- The accounting system will maintain records on a basis consistent with accepted standards for government accounting according to the Government Accounting Standards Board (GASB).
- An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the Comprehensive Annual Financial Report (CAFR).
- The Borough will annually strive for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

6. Capital Budget Policies

- The Borough will make all capital improvements in accordance with an adopted capital improvements program.
- The Borough will develop a multi-year plan for capital improvements that considers its development policies and links the development process with the capital plan.
- The Borough will enact an annual capital budget based on the multi-year capital improvements program.
- The Borough will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget forecasts.
- The Borough will maintain all its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.

7. Fund Balance Policy

- The Borough will maintain the fund balances and retained earnings of the various Borough operating funds at levels sufficient to maintain the borough's creditworthiness, liquidity needs, and to provide financial resources for unforeseeable emergencies.
- The Borough will not approve an appropriation from the general fund that would cause the undesignated general fund balance to be less than the minimum undesignated fund balance, except in an emergency expenditure or a major capital purchase.

FY 2008-2009 Budget Calendar

November 2007						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November 2007

- 26 Begin work on Personnel Salary and Benefits and Insurance calculations.
- 27 Load current year budget information into financial system and personnel budgeting system and worksheets.

December 2007

- 11 Develop budget calendar-Coordinate Assembly/Mayor/Departments and Service Areas.
- 12 Request information from departments on staffing changes for new year.
- 13 Meet with Mayor regarding budget calendar and his guidelines for the new year.
- 22 Send memo to all Departments and Service Areas regarding budget kickoff meeting.
- 27 Update budget preparation instructions and forms to be used in submitting budget requests.
- 28 Draft budget guidelines memo.

December 2007						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2008

- 02 Get approval of budget calendar from the Assembly President.
- 02-9 Update fund balance policy minimums/maximums ranges for all funds.
- 05 Send budget preparation instructions, preliminary personnel budgets, timetables, Mayor's Guidelines Memo and budget forms to all department heads and administrators.
- 09 Get preliminary assessed value estimates from Assessor.
- 09 Budget kickoff meeting-Mayor, Department heads and Service Area Administrators.
- 09 Provide Departments and Service Areas with preliminary personnel budgets.
- 09 Internal budget development process begins-Departments and Service Areas
- 09-31 Finance Director/Controller/Planning Manager meet with Service Area Boards to provide results of operation and fund balance information and to discuss their 10-year CIP needs and projections.
- 21 Provide final Personnel/Benefits and insurance costs to departments and Service Areas.
- 22 Assembly and Kenai Peninsula Borough School District budget worksession.
- 22 Obtain assembly member assignments for the budget process from the assembly president.
- 24 Schedule Mayor's budget review meetings: Departments and Service Areas.
- 31 Department budgets submitted to Finance, including goals, objectives and accomplishments and inventory of rolling stock.

January 2008						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2008

- 01 Schedule budget presentations to the Assembly: Mayor, Department Heads, Service Area Administrators and outside agencies.
- 01-13 Review and get department budget requests ready for preliminary budget review meeting with the Mayor and Chief of Staff.
- 14-22 Department budget review meetings with Mayor, Finance and administrators.
- 20 Service Area Board approved budgets submitted to Finance Department.
- 20-24 Review and get Service Area budget requests ready for preliminary budget review meeting with the Mayor and Chief of Staff.
- 25-29 Service Area budget review meetings with Mayor, Finance and administrators.

February 2008						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March 2008

- 01-12 Service Area budget review meetings continued.
- 01 Real Property assessment notices mailed.
- 13 Obtain most current projected revenue information from outside sources.
- 13 Preliminary General government budget projection to the Assembly.
- 14 No more changes to the preliminary budget document allowed
- 15 Conduct system input training for administrative assistants.
- 16 Complete input of budget into budgeting system.
- 16-31 Prepare preliminary budget document for printing.
- 31 FY2009 Appropriating Ordinance to assembly packet.

March 2008						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2008

- 1-9 Review of preliminary budget document for errors and omissions.
- 10 Preliminary Borough budget completed and to the printer.
- 14 School Board meeting - budget approval
- 15 School district presents proposed budget to Assembly.
- 15 Mayor's proposed budget documents presented to the Assembly.
- 15 Introduce appropriating ordinance for the General government and service area budgets.
- 16 Discussion of the preliminary budget on the local radio station.
- 21 Resolution setting school local effort amount to Assembly packet

April 2008						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2008

- 06 Assembly budget work session #1 - Departments & Service Areas.
- 06 Assembly determines local share for school budget by resolution.
- 06 Public hearing on FY2009 budget.
- 19-20 Assembly budget work session's #2 & #3 - Departments & Service Areas.
- 20 Public hearing on FY2009 budget.

June 2008

- 01 Assessor certifies final assessment roll
- 03 Assembly budget work session #4 - Departments & Service Areas.
- 03 Public hearing and final adoption budgets and setting of mill rates.
- 04-18 Update budget document to reflect final adopted budget.
- 18 Finalize budget document for publication.
- 20 Roll FY2008/2009 budget into financial system.
- 20 Public hearing on FY2009 budget.
- 30 Distribute published budget document.

July 2008

- 28 Submit Published document to GFOA award program for review.

May 2008						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2008						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

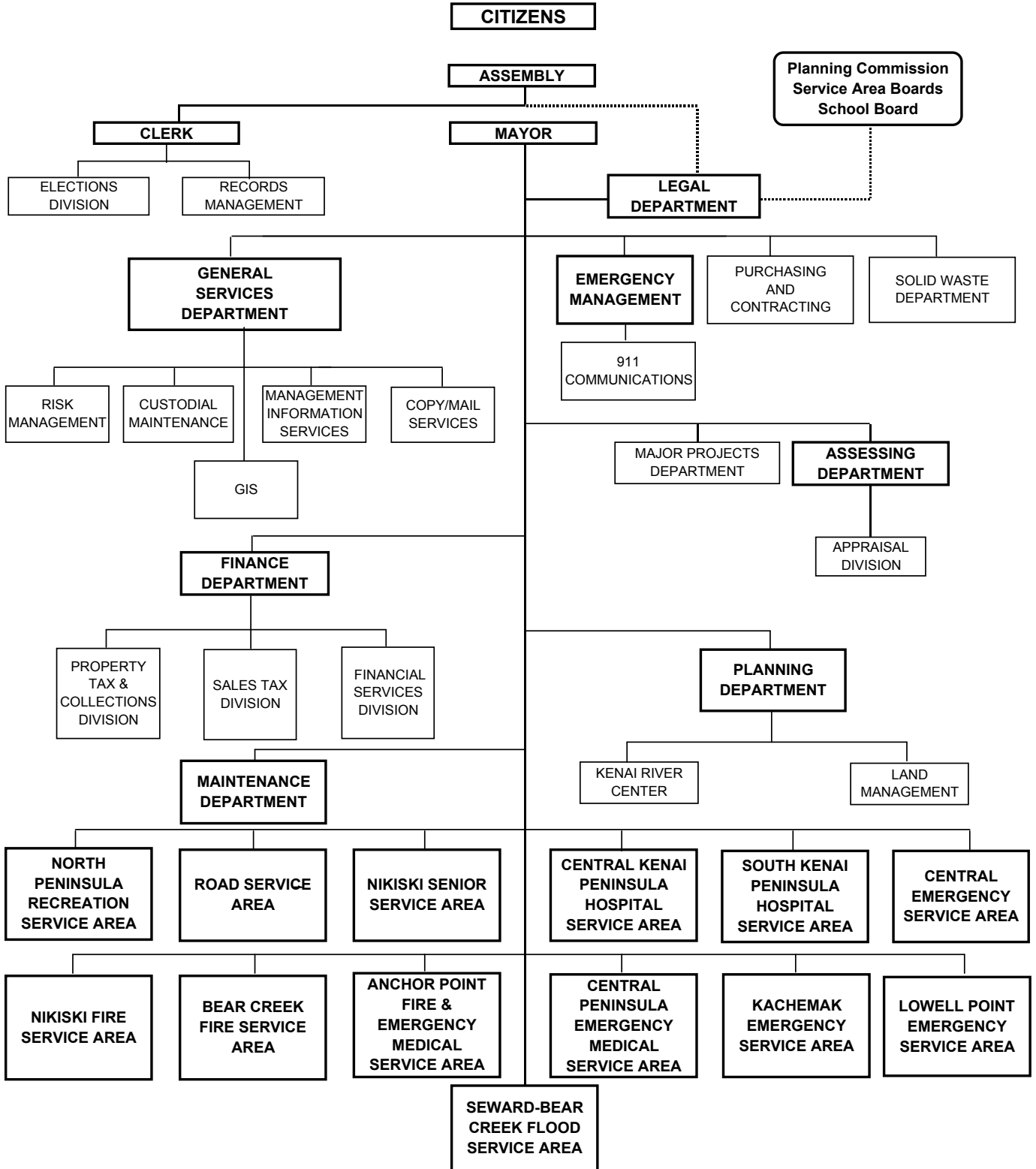
July 2008						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2008						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2008						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

KENAI PENINSULA BOROUGH ORGANIZATIONAL CHART



KENAI PENINSULA BOROUGH STAFF

JOHN J. WILLIAMS
MAYOR

Johni Blankenship
Acting Borough Clerk

Tim Navarre
Chief of Staff

Colette Thompson
Borough Attorney

Borough Departments

Richard Campbell
General Services
Director

Craig C. Chapman
Finance Director

Shane Horan
Assessing Director

Max Best
Planning Director

Robert Garlock
Solid Waste Director

Bill Kopecky
Maintenance Director

Kevin Lyon
Capital Projects Director

Mark Fowler
Purchasing and
Contracting Officer

Borough Service Areas

James Baisden
Fire Chief
Nikiski Fire
Service Area

Mark Beals
Fire Chief
Bear Creek Fire
Service Area

Keith Sullivan
Fire Chief
Anchor Point Fire
& Emergency
Medical

Chris Mokracek
Fire Chief
Central Emergency
Services

Pat Johnson
Fire Chief
Kachemak Emergency
Service Area

John Gage
Fire Chief
Lowell Point
Emergency Service
Area

Rachel Parra
Recreation Director
North Peninsula
Recreation Service
Area

Gary Davis
Roads Director
Road Service
Area

Bill Williamson
Chairman
Seward Bear Creek
Flood Service Area

Neal DuPerron
Chairman
Central Kenai
Peninsula Hospital

John E. Fenske
Chairman
South Kenai
Peninsula Hospital

Jim Evenson
Chairman
Nikiski Senior
Service Area



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Kenai Peninsula Borough

Alaska

For the Fiscal Year Beginning

July 1, 2007

President

Executive Director

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Kenai Peninsula Borough, Alaska, for its annual budget for the fiscal year beginning July 1, 2007.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications medium.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Introduced by:	Mayor
Date:	04/15/08
Hearings:	05/06/08, 05/20/08 & 06/03/08
Action:	Postponed until 05/20/08
Action:	Postponed until 06/03/08
Action:	Enacted as Amended
Vote:	9 Yes, 0 No, 0 Absent

**KENAI PENINSULA BOROUGH
ORDINANCE 2008-19**

AN ORDINANCE APPROPRIATING FUNDS FOR FISCAL YEAR 2008-2009

WHEREAS, Alaska Statutes 29.35.100 and the Borough Code of Ordinances 05.04.020 require that the Mayor present a budget proposal to the Assembly for the next fiscal year during or prior to the eighth week preceding the first day of the fiscal year; and

WHEREAS, the Assembly is empowered with making appropriations for the General Fund, the Special Revenue Funds, the Debt Service Funds, the Capital Projects Funds, the Enterprise Funds, and the Internal Service Funds of the Borough; and

WHEREAS, the Assembly is required by KP.B 5.04.021 to introduce an ordinance on or before the May 6, 2008 meeting appropriating the amount to be made available from local sources for school purposes, and by AS 14.14.060 to enact such ordinance by June 30;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That \$68,277,216 is appropriated in the General Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009 as follows:

General Government Operations	\$14,814,103
Transfer to School District for Operations and In-kind Services	40,886,886
Transfer to School Debt Service	2,334,738
Transfer to Special Revenue Funds:	
Solid Waste	6,812,194
Post Secondary Education	595,302
Kenai River Center	547,451
Nikiski Senior Service Area	36,542
Transfer to Capital Projects Funds:	
General Government	450,000
School Revenue	1,550,000
Central Emergency Services	250,000

SECTION 2. The following is appropriated to the school fund from local sources for operations purposes and in-kind services:

A.	Local Effort	\$32,456,264
B.	Maintenance	6,182,830
C.	School District Utilities	63,745
D.	School District Insurance	2,038,234
E.	School District Audit	42,000
F.	Custodial Services	<u>103,813</u>
	Total Local Contribution per AS 14.17.410	<u>\$ 40,886,886</u>

SECTION 3. Disbursements from Section 2 item (A) shall be made monthly, and only as needed to supplement other revenues available and received by the school district to fund the operations portion of the school district budget. Any available balance remaining at the end of the fiscal year shall then be disbursed to the school district, provided that the total amount disbursed shall not exceed the amount allowed under AS 14.17.410 as determined after actual enrollment numbers are known.

SECTION 4. That the appropriations for the Special Revenue Funds for the fiscal year beginning July 1, 2008 and ending June 30, 2009 are as follows:

Nikiski Fire Service Area	\$3,725,886
Bear Creek Fire Service Area	303,858
Anchor Point Fire and Emergency Medical Service Area	382,530
Central Emergency Service Area	6,002,722
Central Peninsula Emergency Medical Service Area	13,872
Kachemak Emergency Service Area	613,392
Seward Bear Creek Flood Service Area	126,656
Lowell Point Emergency Service Area	12,014
Kenai Peninsula Borough Road Service Area	5,788,755
North Peninsula Recreation Service Area	1,576,567
Post-Secondary Education	595,302
Land Trust	1,934,386
Kenai River Fund	678,198
Disaster Relief	50,000
Nikiski Senior Service Area	250,000
Solid Waste	7,911,090
Central Kenai Peninsula Hospital	6,774,990
South Kenai Peninsula Hospital	3,583,288

SECTION 5. That \$2,334,738 is appropriated in the School Debt Service Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

SECTION 6. That \$830,244 is appropriated in the Solid Waste Debt Service Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

SECTION 7. That \$192,578 is appropriated in the Central Emergency Services Debt Service Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

SECTION 8. That \$3,767,125 is appropriated in the Central Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

SECTION 9. That \$2,319,328 is appropriated in the South Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

SECTION 10. That appropriations for the Capital Projects Funds for the fiscal year beginning July 1, 2008 and ending June 30, 2009 are as follows:

School Revenue	\$1,250,000
General Government	450,000
Solid Waste	641,000
Service Areas:	
Nikiski Fire	30,000
Bear Creek Fire	160,000
Anchor Point Fire and Emergency	160,000
Central Emergency	2,018,007
Kachemak Emergency	70,000
North Peninsula Recreation	60,000
Road	1,427,071
Central Kenai Peninsula Hospital	2,559,400
South Kenai Peninsula Hospital	1,315,808

SECTION 11. That appropriations for the Internal Service Funds for the fiscal year beginning July 1, 2008 and ending June 30, 2009 are as follows:

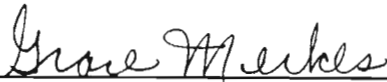
Insurance and Litigation	\$3,388,903
Health Insurance Reserve	3,663,740
Equipment Replacement	435,521

SECTION 12. That the FY09 budget of the Kenai Peninsula Borough, as submitted to the Assembly on April 15, 2008, is incorporated as a part of this ordinance to establish the appropriations assigned to the various departments and accounts and the positions authorized therein.

SECTION 13. That funds reserved for outstanding encumbrances as of June 30, 2008 are reappropriated for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

SECTION 14. That this ordinance takes effect at 12:01 a.m. on July 1, 2008.


ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 3RD DAY OF JUNE, 2008.



Grace Merkes, Assembly President

ATTEST:





Johni Blankenship, Acting Borough Clerk

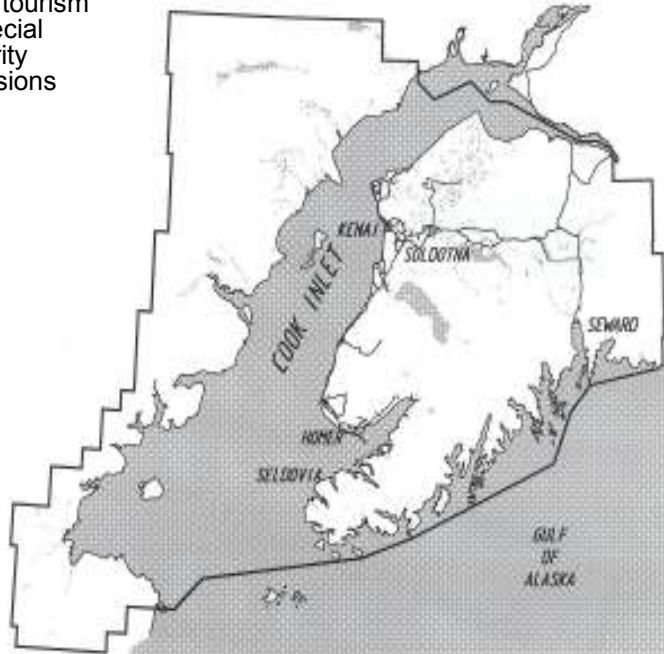
Yes: Fischer, Gilman, Knopp, Long, Martin, Smith, Sprague, Superman, Merkes

No: None

Absent: None

KENAI PENINSULA BOROUGH

Date of Incorporation	January 1, 1964
Authority for Incorporation	State of Alaska Borough Act of 1961
Form of Government	Second class borough, elected mayor and 9-member assembly
Areawide Powers	Tax assessment and collection, education, planning and zoning, solid waste disposal, 911 emergency communications, emergency management, senior citizen grant funding, postsecondary education funding, general administrative services
Service Area Powers	Hospital, fire protection, emergency medical and ambulance services, recreation, senior citizen, and road maintenance and construction
Non-Areawide Powers	Ports and harbors, tourism promotion, and special assessment authority for utility line extensions
Area	25,600 square miles
Population	51,350
Emergency Services	15 fire stations, 2 hospitals
Solid Waste Disposal	8 landfills, 2 baling facilities, 8 transfer facilities, 8 transfer sites, recycling and hazardous waste collection stations
Roads	623 miles maintained
Education	44 schools in operation



CONTENTS

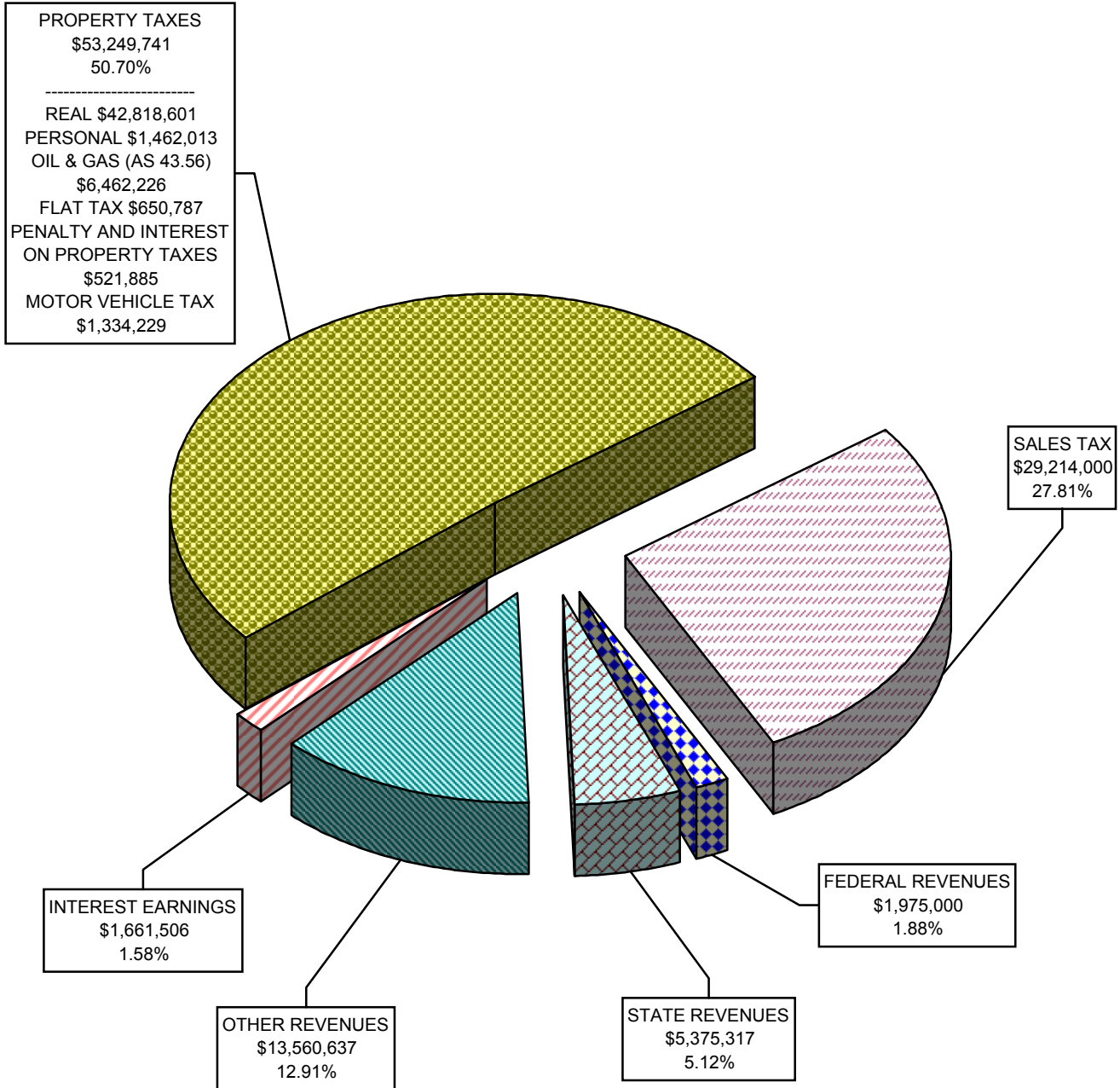
PAGE

Combined Revenues and Appropriations, All Fund Types.....	31
Graph - Total Projected Government Revenue, Sources.....	32
Graph - Total Government Estimated Expenditures by Object.....	33
Graph - Total Government Estimated Expenditures by Function.....	34
Revenue Sources.....	35
Total Taxable Valuation and Tax Rates.....	37
Property Tax Exemptions – 2008 Tax Year.....	38
Overlapping Mill Rates.....	39
Mill Rate History.....	40
Interfund Transfers.....	41
Interdepartmental Charges.....	42

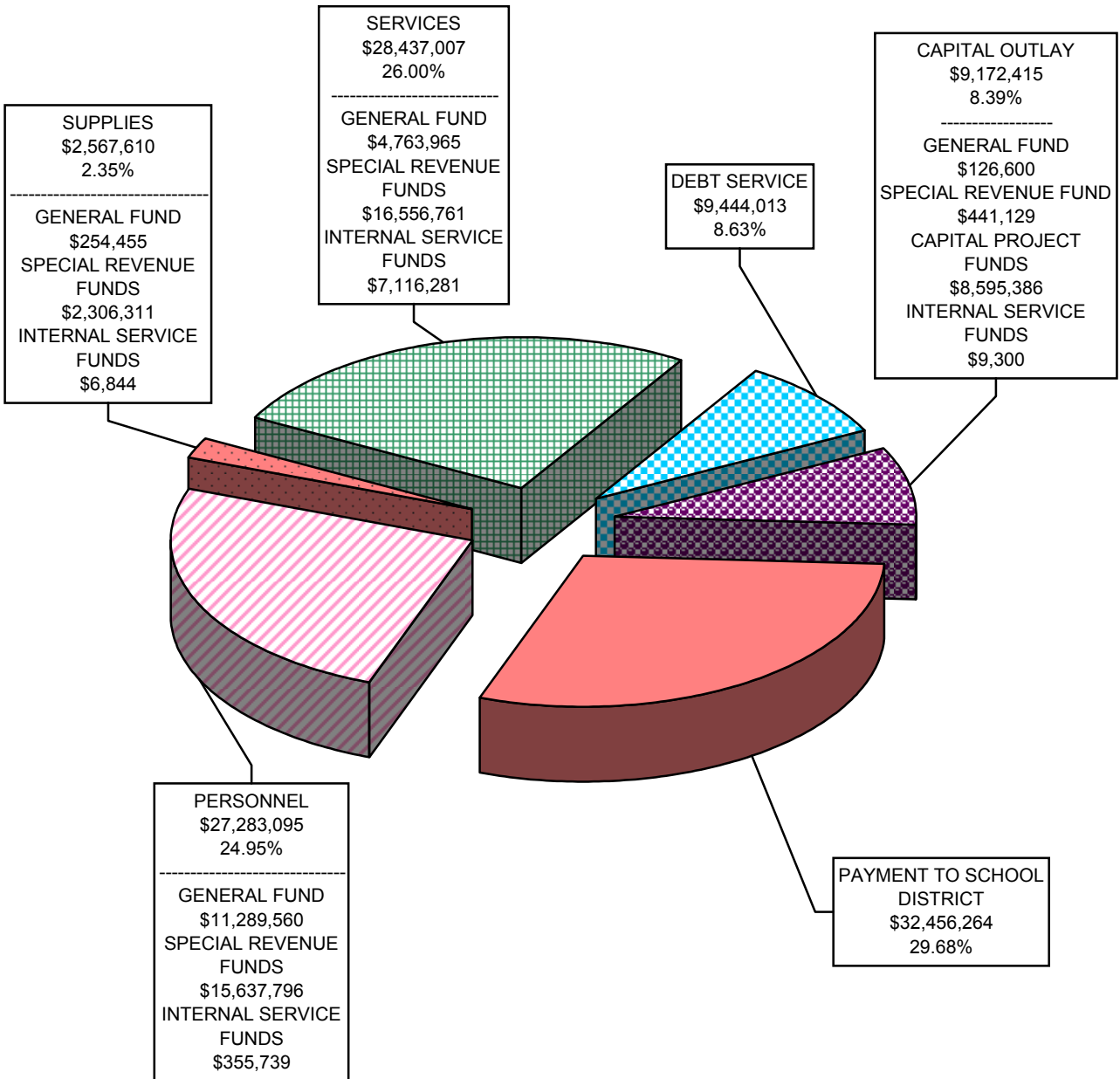
**COMBINED REVENUES AND APPROPRIATIONS
ALL FUND TYPES
FISCAL YEAR 2009**

	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Internal Service Fund	Total (Memorandum Only)
Revenues:						
Property Taxes:						
Real	\$ 23,087,655	\$ 19,730,946	\$ -	\$ -	\$ -	\$ 42,818,601
Personal	825,393	636,620	-	-	-	1,462,013
Penalty & Interest	470,615	51,270	-	-	-	521,885
Oil & Gas (AS 43.56)	2,858,724	3,603,502	-	-	-	6,462,226
Flat Tax	464,846	185,941	-	-	-	650,787
Motor Vehicle Tax	850,000	484,229	-	-	-	1,334,229
Total Property Taxes	28,557,233	24,692,508	-	-	-	53,249,741
Sales Tax	29,214,000	-	-	-	-	29,214,000
Federal Revenue	1,975,000	-	-	-	-	1,975,000
State Revenue	4,586,817	38,500	-	750,000	-	5,375,317
Interest Revenue	354,319	837,813	-	297,922	171,452	1,661,506
Other Revenue	1,146,000	5,247,525	-	-	7,167,112	13,560,637
Total Revenues	65,833,369	30,816,346	-	1,047,922	7,338,564	105,036,201
Other Financing Sources/Transfers	136,234	48,914,420	9,444,013	8,706,000	-	67,200,667
Total Revenue and Other Financing Sources	65,969,603	79,730,766	9,444,013	9,753,922	7,338,564	172,236,868
Appropriations:						
Expenditures/Expenses						
Personnel	11,289,560	15,637,796	-	-	355,739	27,283,095
Supplies	254,455	2,306,311	-	-	6,844	2,567,610
Services	4,763,965	16,556,761	-	-	7,116,281	28,437,007
Debt Service	-	-	9,444,013	-	-	9,444,013
Capital Outlay	126,600	441,129	-	8,595,386	9,300	9,172,415
Payment to School District	-	32,456,264	-	-	-	32,456,264
Interdepartmental Charges	(1,620,477)	74,577	-	1,545,900	-	-
Total Expenditures/Expenses	14,814,103	67,472,838	9,444,013	10,141,286	7,488,164	109,360,404
Other Financing Uses/Transfers	53,463,113	13,737,554	-	-	-	67,200,667
Total Appropriations and Other Financing Uses	68,277,216	81,210,392	9,444,013	10,141,286	7,488,164	176,561,071
Net Results From Operations	(2,307,613)	(1,479,626)	-	(387,364)	(149,600)	(4,324,203)
Projected Lapse	370,353	700,223	-	-	-	1,070,576
Change in Fund Balance/ Retained Earnings	(1,937,260)	(779,403)	-	(387,364)	(149,600)	(3,253,627)
Beginning Fund Balance/ Retained Earnings	19,715,186	23,654,958	-	7,043,153	8,681,886	59,095,183
Ending Fund Balance/ Retained Earnings	17,777,926	22,875,555	-	6,655,789	8,532,286	55,841,556
Reserved Fund Balance/Equity Retained Earnings	-	460,891	-	-	-	460,891
Unreserved Fund Balance/ Retained Earnings	17,777,926	22,414,664	-	6,655,789	8,532,286	55,380,665
Total Fund Balance/ Retained Earnings	\$ 17,777,926	\$ 22,875,555	\$ -	\$ 6,655,789	\$ 8,532,286	\$ 55,841,556

**TOTAL PROJECTED GOVERNMENT REVENUE
SOURCES - FY2009
\$105,036,201**



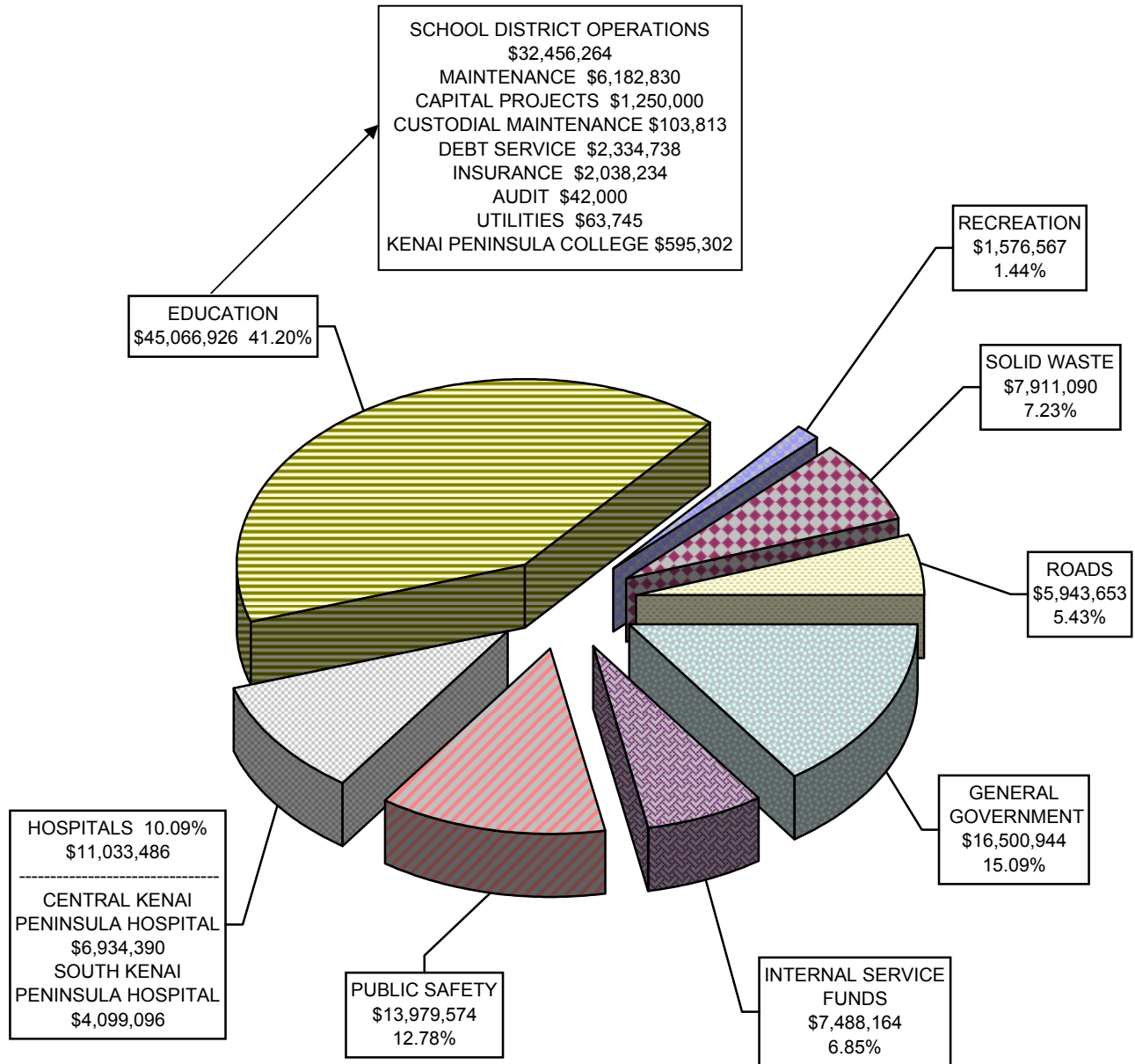
**TOTAL GOVERNMENT ESTIMATED EXPENDITURES
FY2009 - BY OBJECT
\$109,360,404**



Note: The above graph reflects the following Interdepartmental Appropriations:

General Fund:	(\$1,620,477)
Special Revenue Funds:	74,577
Capital Project Funds:	\$1,545,900

**TOTAL GOVERNMENT ESTIMATED EXPENDITURES
FY2009 - BY FUNCTION
\$109,360,404**



MAJOR REVENUE SOURCES

PROPERTY TAXES

Real, Personal and Oil Property Taxes: The Borough's authorization to levy a property is provided under Alaska State Statutes 29.45. Under this section, the State requires the assessor to assess property at full and true value as of January 1 each year. The full and true value is the estimated price that the property would bring in an open market between a willing seller and a willing buyer. The total taxable assessed value for the Borough for FY2009 is \$5,953,026,000.

The rate of levy is to be fixed by resolution, determined annually before June 15, per AS 29.45.240.

The State of Alaska also requires a number of property exemptions that municipalities must exempt when taxing property (AS 29.45.030). Two of the most significant exemptions in terms of dollars are the Senior Citizen and ANSCA native exemptions. In FY2009, these exemptions represent approximately \$9.2 million in property tax not collected. In addition, the Borough has granted optional exemptions. In FY2009, these exemptions represent approximately \$4.2 million in property tax not collected. See page 37 for the estimated exemption amount for the Borough's General Fund.

Penalty and Interest on Taxes Receivable: A.S. Title 29.45.250 and Kenai Peninsula Borough Code of Ordinances 05.12.080 outline the deadlines for payment and the rates of penalty and interest for late or nonpayment of taxes. Each service area of the Borough earns the interest on delinquent payments due its service area; however, the General Fund retains all penalties to offset costs involved with collections.

Motor Vehicle Tax: A.S. Title 28.10.431 and Kenai Peninsula Borough Code of Ordinances 05.12.245 authorizes the State of Alaska to collect personal property tax on registered motor vehicles based on a schedule outlined within A.S. 28.10.431, or an amount imposed by the municipality through passage of an ordinance. The tax is collected at the time of vehicle registration by the Department of Public Safety Motor Vehicle Division and remitted to the Borough monthly, less an administrative fee of 8%.

SALES TAX

A.S. Title 29.45.650 - 29.45.710 and Kenai Peninsula Borough Code of Ordinances 05.18.100 - 05.18.900 authorize the Borough and each of the five cities within the Borough to levy and collect sales tax on all retail sales, rents, and services made or rendered within the Borough

based on the gross sales of the seller. The current Borough rate is 3% and is collected on sales, rentals and services made or rendered within the Borough, subject to the exemptions that have been provided by code. The sales tax shall be applied only to the first \$500 of each separate sale. The Borough also collects sales tax on behalf of the cities within the Borough, which have various rates from 3% - 4.5%, and remits it to them monthly. Interest and penalty are assessed on delinquent sales taxes. The interest rate is set at 15% per annum, and penalty is assessed at 5% of the taxes due per month, up to a maximum of 25%.

FEDERAL REVENUES

Payment in Lieu of Taxes: A pro rata payment for federally-owned entitlement land is authorized by Chapter 69, 31 USC, Section 6902, based on the number of acres of federal lands within the Borough and the Borough population. However, the payment may not exceed a statutory limit. Funds received may be used for any governmental purpose. The estimated amount for FY2009 is \$1,900,000.

Civil Defense: A.S. Title 26.20.030 authorizes reciprocal aid agreements between the State of Alaska and other governments. In cooperation with the Federal government, the State and the Borough have established procedures to provide protection should a disaster occur. Reimbursement up to \$45,000 for operations is received from the Federal government through the Alaska Department of Military and Veterans Affairs.

National Forest Receipts: In accordance with 43 CFR 1881.1-2, funds flow from the Federal government through the State of Alaska to municipalities for in-lieu-of-taxes on national forest lands. Payments are allocated on the basis of a formula. The estimated amount for FY2009 is \$30,000.

STATE REVENUES

School Debt Reimbursement: A.S. Title 14.11.100, State Aid for Retirement of School Construction Debt, outlines the procedure by which the Alaska Department of Education will reimburse the Borough for expenditures on school debt. For Borough bonds issued after April 30, 1993, the reimbursement rate is 70%. For FY2009 the Borough's entitlement for debt reimbursement is projected to be \$1,616,817.

Energy Assistance

The State provided funding for this program for FY2007 and FY2008, in the amounts of \$3,647,140 and

\$1,749,553, respectively.

State Revenue Sharing: Funding for this program ended in FY2003. The average revenue provided by the State under this program for the last 10 years ending FY2003 was approximately \$1.5 million. The State has passed legislation to fund this program in FY2009 and \$2,150,000 has been included in the general fund budget.

Fisheries Taxes: A.S. Title 43.75.015 refunds to local governments a portion of the taxes levied on the fishing industry. Fishery businesses are those which take, purchase or otherwise acquire a fishery resource. This revenue sharing is based on 50% of the amount of taxes collected in the Kenai Peninsula Borough outside cities and 25% of the taxes collected within the cities of the Borough; the Borough's projected share for FY2009 is \$650,000.

Electric and Telephone Cooperative: A.S. Title 10.25.570 refunds to the Borough the gross revenue taxes collected from the electric and telephone cooperatives of the Borough for activities outside cities of the Borough, less an administrative fee for collection.

OTHER REVENUES

Other revenues include service charges and fees for foreclosure, recording fees, election judge services, data processing charges, plat filing fees, fire service training seminars, ambulance service fees, recreation program admissions, and land sales and leases. In the internal service funds, other revenue includes amounts received from other funds for insurance premiums and repayment

for equipment purchases.

E911 service charges are authorized by the Alaska legislature as a surcharge on local telephone exchange lines for operation of the enhanced 911 system.

Solid waste disposal fees are those fees collected at each of the Borough landfill sites for certain commercial/business waste.

Miscellaneous revenues are those that may be nonrecurring receipts for cash received, and are generally insignificant amounts.

Interest is primarily interest on investments and land sales. Kenai Peninsula Borough Code of Ordinances 5.10.010 - 5.10.120 established the investment policies of the Borough; and through the use of pooled funds, the interest earned from those investments is allocated on an equity basis to special revenue funds, special revenue capital projects funds, enterprise funds, and internal service funds.

OTHER FINANCING SOURCES

Sale of Fixed Assets: This revenue is derived from the sale of fixed assets by sealed bid or at public auction.

Transfers from Other Funds: This source of funding includes interfund transfers for services provided by one fund to another fund and transfers from special revenue operating funds to capital projects and debt service funds. Major transfers from the General Fund include those made for school operations, debt service, solid waste operations, and capital improvements.

**TOTAL TAXABLE VALUATION AND TAX RATES
TAXABLE ASSESSED VALUATION IN \$1,000s**

	REAL	PERSONAL	OIL	TOTAL TAXABLE VALUATION	TAX RATE (MILLS)	TAX REVENUES PENALTIES, INTEREST
Borough	\$ 5,130,590	\$ 187,164	\$ 635,272	\$5,953,026	4.50	\$ 27,707,233
Nikiski Fire	651,739	29,473	435,982	1,117,194	3.00	3,365,279
Bear Creek Fire	123,592	1,776	-	125,368	2.25	284,186
Anchor Point Fire & Emergency Medical	191,262	1,867	13,304	206,433	1.75	364,578
Central Emergency Services	2,027,507	73,389	82,639	2,183,535	2.45	5,390,771
Central Peninsula Emergency Medical	4,617	2,547	-	7,164	1.00	9,492
Kachemak Emergency	347,692	1,156	-	348,848	1.75	613,878
Seward Bear Creek Flood	333,819	19,959	8,802	362,580	0.50	191,319
Lowell Point Emergency	8,405	-	-	8,405	1.75	15,407
Road Service Area	3,287,681	94,864	606,447	3,988,992	1.40	5,622,878
North Peninsula Recreation	651,739	30,066	443,431	1,125,236	1.00	1,132,318
Nikiski Senior	602,311	26,756	430,857	1,059,924	0.20	212,674
Central Peninsula Hospital	3,196,512	126,246	538,645	3,861,403	0.90	3,508,072
South Peninsula Hospital	1,369,273	33,795	87,825	1,490,893	2.30	3,497,427

**Property Tax Exemptions - Fiscal Year 2009 (Applicable to 2008 Tax Year)
Areawide Only - 4.50 Mills**

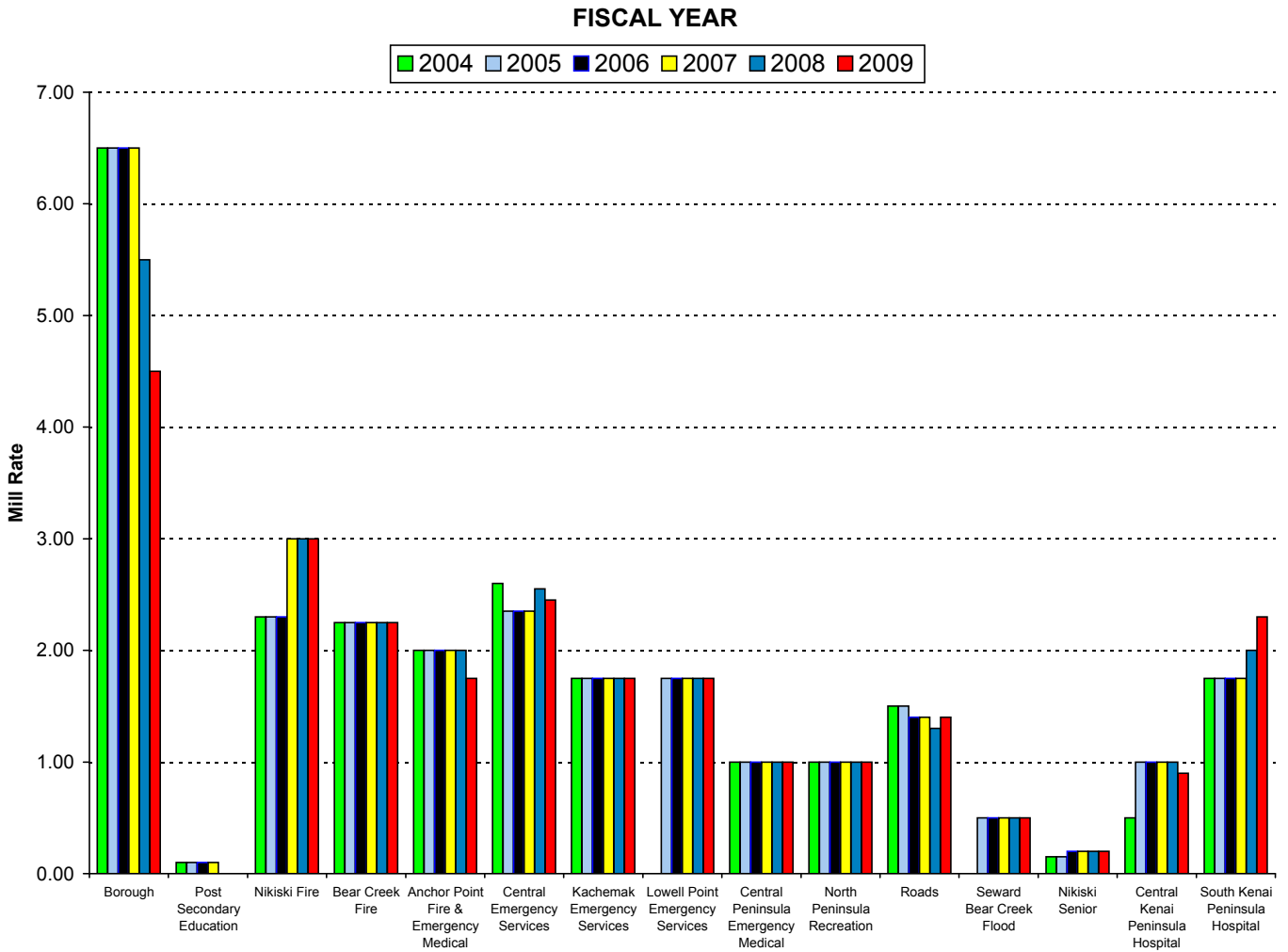
	Exempt Assessed Value (\$1,000)	Exempted Tax Revenue
MANDATORY EXEMPTIONS		
\$150,000 Senior Citizen	\$ 301,359	\$ 1,356,116
ANCSA Native	613,789	2,762,051
Cemetery	1,220	5,490
Charitable	27,061	121,775
Disabled Veteran	27,059	121,766
Electric Cooperative	17,099	76,946
Fire Suppression	8,752	39,384
Government	5,826,976	26,221,392
Hospital	2,868	12,906
Housing Authority	15,845	71,303
Mental Health Trust	53,054	238,743
Multi-Purpose Senior Center	3,583	16,124
Native Allotment (BIA)	29,777	133,997
Religious	83,761	376,925
State Educational	73,695	331,628
University	26,454	119,043
Veterans	1,955	8,798
Total Mandatory Exemptions	<u>7,114,307</u>	<u>32,014,387</u>
DEFERMENTS & ABATEMENTS		
Agriculture Deferment	3,438	15,471
Conservation Easement Deferment	1,217	5,477
Total Deferrals & Abatements	<u>4,655</u>	<u>20,948</u>
OPTIONAL EXEMPTIONS		
\$10,000 Volunteer Firefighter/EMS	770	3,465
\$20,000 Homeowner - Borough	186,290	838,305
\$100,000 Personal Property	24,911	112,100
\$150,000 Senior Citizen - Borough Only	137,840	620,280
Community Purpose	34,839	156,776
Disabled Resident \$500 tax credit - Borough	33,700	168,500
Disabled Veteran - Borough Only	18,219	81,986
Habitat Protection	11,462	51,579
River Restoration & Rehabilitation	107	482
Total Optional Exemptions	<u>448,138</u>	<u>2,033,473</u>
GRAND TOTAL ALL KPB EXEMPTIONS	<u><u>\$ 7,567,100</u></u>	<u><u>\$ 34,068,808</u></u>

OVERLAPPING MILL RATES

TCA	Tax Code Area	Service Area	Borough	NFSA	CES	CPEMS	NPR	SBCF	CPH	SPH	Road Service Area	Total FY2009	Total FY2008	Difference FY2008 MILL/ FY2009 MILL
53	Nikiski Fire (NFSA)	3.00	4.50				1.00		0.90		1.40	10.80	11.80	-1.00
57	Bear Creek Fire	2.25	4.50					0.50			1.40	8.65	9.55	-0.90
68	Anchor Point Fire and Emergency Medical	1.75	4.50							2.30	1.40	9.95	10.80	-0.85
58	Central Emergency Services (CES)	2.45	4.50						0.90		1.40	9.25	10.35	-1.10
81	Kachemak Emergency Services (KES)	1.75	4.50							2.30	1.40	9.95	10.55	-0.60
42	Lowell Point Emergency	1.75	4.50					0.50			1.40	8.15	9.05	-0.90
64	Central Peninsula Emergency Medical (CPEMS)	1.00	4.50							2.30	1.40	9.20	9.80	-0.60
54	North Peninsula Recreation (NPR)	1.00	4.50		2.45				0.90		1.40	10.25	11.35	-1.10
67	Road Service Area	1.40	4.50									5.90	6.80	-0.90
43	Seward Bear Creek Flood (SBCF)	0.50	4.50								1.40	6.40	7.30	-0.90
55	Nikiski Senior	0.20	4.50	3.00			1.00		0.90		1.40	11.00	12.00	-1.00
61	Central Peninsula Hospital (WEST) (CPH)	0.90	4.50								1.40	6.80	7.80	-1.00
63	Central Peninsula Hospital (EAST) (CPH)	0.90	4.50			1.00					1.40	7.80	8.80	-1.00
52	South Peninsula Hospital (SPH)	2.30	4.50									6.80	7.50	-0.70
65	South Peninsula Hospital (Roads) / (SPH)	2.30	4.50								1.40	8.20	8.80	-0.60
20	City of Homer	4.50	4.50							2.30		11.30	12.00	-0.70
80	City of Kachemak	1.00	4.50							2.30		7.80	9.50	-1.70
30	City of Kenai	4.50	4.50						0.90			9.90	11.00	-1.10
10	City of Seldovia	4.60	4.50									9.10	10.10	-1.00
40	City of Seward	3.12	4.50					0.50				8.12	9.12	-1.00
41	City of Seward Special	3.12	4.50					0.50				8.12	9.12	-1.00
70	City of Soldotna	1.65	4.50		2.45				0.90			9.50	10.70	-1.20

MILL RATE HISTORY

	Fiscal Year					
	2004	2005	2006	2007	2008	2009
Borough	6.50	6.50	6.50	6.50	5.50	4.50
Post Secondary Education	0.10	0.10	0.10	0.10	-	-
Service Areas:						
Nikiski Fire	2.30	2.30	2.30	3.00	3.00	3.00
Bear Creek Fire	2.25	2.25	2.25	2.25	2.25	2.25
Anchor Point Fire & Emergency Medical	2.00	2.00	2.00	2.00	2.00	1.75
Central Emergency Services	2.60	2.35	2.35	2.35	2.55	2.45
Kachemak Emergency Services	1.75	1.75	1.75	1.75	1.75	1.75
Lowell Point Emergency Services	-	1.75	1.75	1.75	1.75	1.75
Central Peninsula Emergency Medical	1.00	1.00	1.00	1.00	1.00	1.00
North Peninsula Recreation	1.00	1.00	1.00	1.00	1.00	1.00
Roads	1.50	1.50	1.40	1.40	1.30	1.40
Seward Bear Creek Flood	-	0.50	0.50	0.50	0.50	0.50
Nikiski Senior	0.15	0.15	0.20	0.20	0.20	0.20
Central Kenai Peninsula Hospital	0.50	1.00	1.00	1.00	1.00	0.90
South Kenai Peninsula Hospital	1.75	1.75	1.75	1.75	2.00	2.30



**INTERFUND TRANSFERS
FISCAL YEAR 2009 PROJECTION**

	TRANSFERS IN									
	TRANSFERS OUT	GENERAL FUND	Central Emergency	School Fund	Postsecondary Education	RIAD Match Fund	Kenai River Center	Nikiski Seniors	Solid Waste	DEBT SERVICE
General Fund	\$ 53,463,113		\$ 40,886,886	\$ 595,302	\$ 547,451	\$ 36,542	\$ 6,812,194	\$ 2,334,738	\$ 2,250,000	
Special Revenue Funds:										
Nikiski Fire	368,117	68,117								300,000
Bear Creek Fire	125,000									125,000
Anchor Point Fire										
& Emergency Medical	115,000								115,000	
Central Emergency Services	735,695	68,117							192,578	475,000
Kachemak Emergency Services	150,000									150,000
Central Peninsula										
Emergency Medical	13,872		13,872							
North Peninsula Recreation	200,000									200,000
Roads	1,272,173				22,173					1,250,000
Solid Waste	1,471,244								830,244	641,000
Central Kenai Peninsula Hospital	6,167,125								3,767,125	2,400,000
South Kenai Peninsula Hospital	3,119,328								2,319,328	800,000
	67,200,667	136,234	13,872	40,886,886	595,302	22,173	547,451	36,542	9,444,013	8,706,000

**INTERDEPARTMENTAL CHARGES
FISCAL YEAR 2009**

	TRANSFERS IN			
	TRANSFERS OUT	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECTS
General Fund:				
Purchasing	\$ 201,794	\$ -	\$ 201,794	\$ -
Major Projects	947,300	-	-	947,300
Non-departmental	696,383	-	-	-
Special Revenue Funds:				
Nikiski Fire	-	-	101,751	-
Bear Creek Fire	-	-	5,420	-
Anchor Point Fire & Emergency	-	-	-	-
Medical	-	-	8,107	-
Central Emergency Services	-	-	159,152	-
Kachemak Emergency	-	-	14,005	-
Lowell Point Emergency	-	-	364	-
North Peninsula Recreation	-	-	41,714	-
Roads	76,200	-	136,358	76,200
School Fund-Maintenance	600,000	225,000	-	375,000
Land Trust Fund	-	-	54,959	-
Facilities Management	-	-	3,659	-
Seward Bear Creek Flood	-	-	3,753	-
Nikiski Senior	-	-	3,846	-
Central Kenai Peninsula Hospital	-	-	10,935	-
South Kenai Peninsula Hospital	-	-	4,960	-
Misc. Capital Projects & Grants	-	-	-	147,400
	<u>\$ 2,521,677</u>	<u>\$ 225,000</u>	<u>\$ 750,777</u>	<u>\$ 1,545,900</u>

Interdepartmental charges represent the cost of services provided by a department or division to another department or division. The Borough's policy is to budget 100% of staff time within each oversight department and then charge/allocate the cost of work done to the respective department receiving the service.

GENERAL FUND

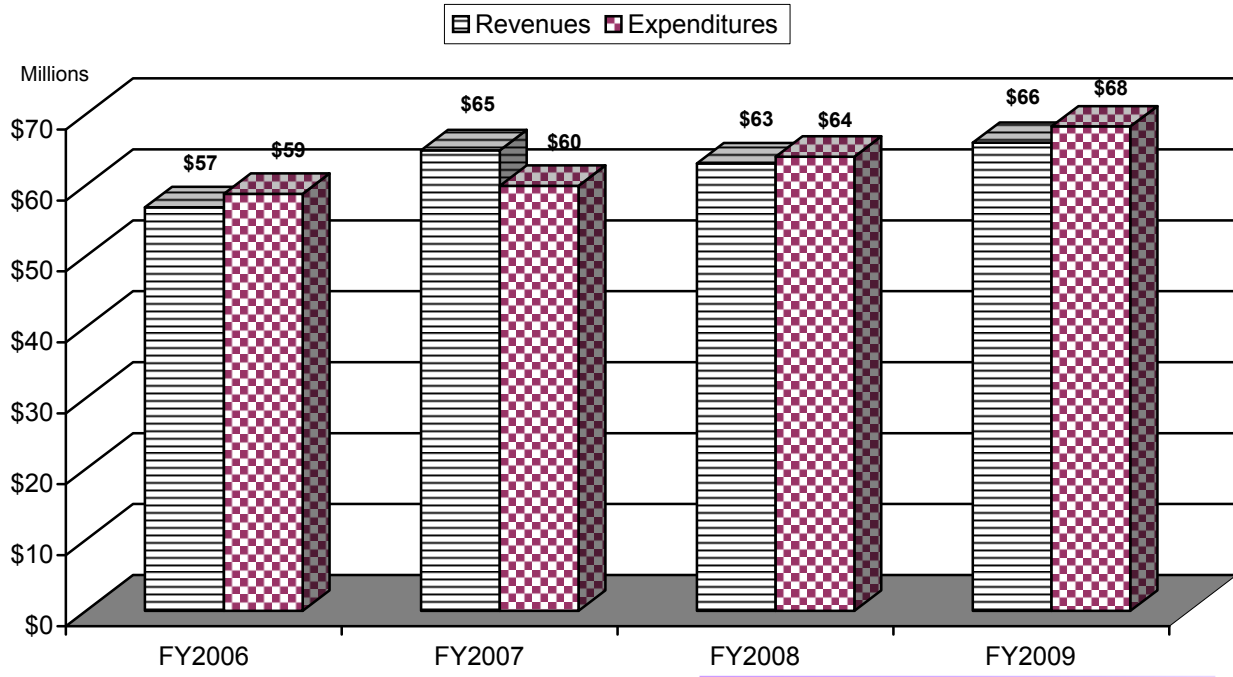
The General Fund is the general operating fund of the Borough. It is used to account for all financial resources except those that must be accounted for in another fund. The General Fund accounts for the normal recurring activities such as general government, assessing, finance, legal, planning, along with funding for schools, solid waste, etc. These activities are funded primarily by property taxes, sales taxes and intergovernmental revenues.

Financial Summary Information	45
Mill rate equivalent information	50
Individual department budgets:	
Assembly:	
Administration	52
Assembly Clerk	54
Elections	56
Records Management	58
Mayor:	
Administration	62
Purchasing and Contracting	64
Emergency Management - Administration	66
Emergency Management - 911 Communications	68
General Services - Administration	72
General Services MIS	74
General Services GIS	78
General Services Printing/Mail	80
General Services Custodial Maintenance	82
Legal:	
Administration	85
Finance	
Administration	88
Financial Services	90
Property Tax and Collections	92
Sales Tax	94
Assessing:	
Administration	98
Appraisal	100
Resource Planning:	
Administration	104
Major Projects:	
Administration	108
Senior Citizens Grant Program	110
Non-Departmental	112

Fund: 100 General Fund

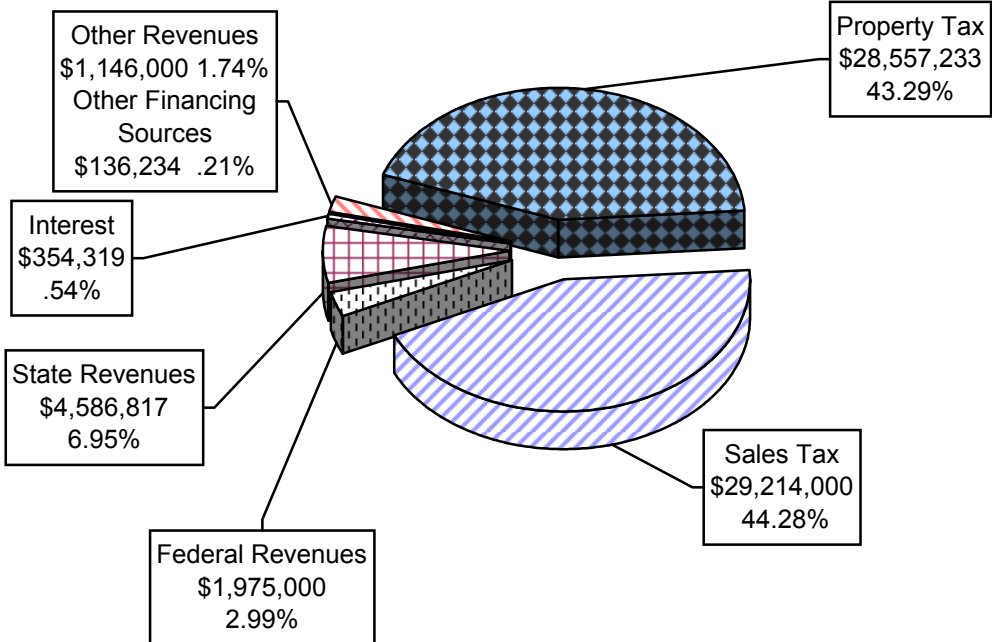
Fund Budget:	FY2006	FY2007	FY2008	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Original Budget	Estimated Final Budget	Assembly Adopted	Projection	Projection	Projection
Taxable Values (000'S)								
Real	3,724,600	4,168,789	4,561,288	4,565,785	5,130,590	5,335,814	5,549,246	5,771,216
Personal	194,220	202,503	191,494	196,541	187,164	190,907	194,725	198,620
Oil & Gas (AS 43.56)	566,382	557,070	607,052	607,052	635,272	559,399	531,429	504,858
Total Taxable Values	4,485,202	4,928,362	5,359,834	5,369,378	5,953,026	6,086,120	6,275,401	6,474,694
Mill Rate	6.50	6.50	5.50	5.50	4.50	4.75	4.75	4.75
Revenues:								
Property Taxes:								
Real	\$ 24,053,490	\$ 26,339,396	\$ 25,087,084	\$ 24,656,087	\$ 23,087,655	\$ 25,345,115	\$ 26,358,919	\$ 27,413,276
Personal	1,237,183	1,289,946	1,478,099	1,059,357	825,393	888,673	906,447	924,576
Oil & Gas (AS 43.56)	3,654,148	3,662,708	3,338,786	3,338,786	2,858,724	2,657,145	2,524,288	2,398,074
Penalty and Interest	446,531	461,387	456,640	456,640	470,615	480,027	489,628	499,421
Flat Tax	462,926	450,938	-	455,731	464,846	474,143	483,626	493,299
Motor Vehicle Tax	831,638	844,507	850,000	850,000	850,000	867,000	884,340	902,027
Total Property Taxes	30,685,916	33,048,882	31,210,609	30,816,601	28,557,233	30,712,103	31,647,248	32,630,673
Sales Tax	16,755,426	18,321,611	21,880,000	22,667,968	29,214,000	30,236,490	31,294,767	32,390,084
Federal Revenue	1,998,340	2,039,305	1,925,000	1,925,000	1,975,000	1,925,000	1,925,000	1,925,000
State Revenue	3,852,990	6,235,379	4,026,474	4,026,474	4,586,817	4,558,676	4,553,496	3,983,942
Interest Revenue	1,109,826	2,187,061	1,500,000	2,200,000	354,319	666,672	801,491	799,235
Other Revenue	852,827	1,097,859	1,229,500	1,229,500	1,146,000	1,168,920	1,192,298	1,216,144
Total Revenues	55,255,325	62,930,097	61,771,583	62,865,543	65,833,369	69,267,861	71,414,300	72,945,078
Other Financing Sources:								
Transfers From Other Funds:	1,627,877	1,983,539	207,841	207,841	136,234	138,958	141,738	144,572
Total Other Financing Sources	1,627,877	1,983,539	207,841	207,841	136,234	138,958	141,738	144,572
Total Revenues and Other Financing Sources	56,883,202	64,913,636	61,979,424	63,073,384	65,969,603	69,406,819	71,556,038	73,089,650
Expenditures:								
Personnel	9,297,677	9,920,027	10,760,794	10,719,794	11,289,560	11,854,038	12,387,470	12,882,969
Supplies	190,798	181,871	217,645	260,170	254,455	259,544	264,735	270,030
Services	3,746,889	3,574,385	4,602,943	5,018,858	4,763,965	4,859,244	4,956,429	5,055,558
Capital Outlay	121,492	205,634	164,650	173,277	126,600	129,132	131,715	134,349
Interdepartmental Charges	(852,452)	(1,689,378)	(1,484,226)	(1,434,226)	(1,620,477)	(1,652,887)	(1,685,945)	(1,719,664)
Total Expenditures	12,504,404	12,192,539	14,261,806	14,737,873	14,814,103	15,449,071	16,054,404	16,623,242
Operating Transfers To:								
Special Revenue Fund - Schools	34,973,682	37,941,676	37,712,068	37,712,068	40,886,886	42,113,493	43,376,898	44,678,205
Special Revenue Fund - Solid Waste	5,106,901	4,984,390	6,034,273	6,034,273	6,812,194	6,855,432	7,483,794	7,870,256
Special Revenue Funds - Other	497,368	698,748	839,708	839,708	1,179,295	1,257,334	1,297,896	1,340,276
Debt Service - School Debt	3,719,707	2,139,422	2,384,887	2,384,887	2,334,738	2,334,738	2,294,537	1,479,688
Capital Projects - Schools	1,250,000	1,250,000	1,450,000	1,450,000	1,550,000	1,250,000	1,250,000	1,250,000
Capital Projects - Other	434,960	400,000	450,000	860,000	700,000	500,000	250,000	500,000
Proprietary Funds	300,000	300,000	-	-	-	-	-	-
Total Operating Transfers	46,282,618	47,714,236	48,870,936	49,280,936	53,463,113	54,310,997	55,953,125	57,118,425
Total Expenditures and Operating Transfers	58,787,022	59,906,775	63,132,742	64,018,809	68,277,216	69,760,068	72,007,529	73,741,667
Net Results From Operations	(1,903,820)	5,006,861	(1,153,318)	(945,425)	(2,307,613)	(353,249)	(451,491)	(652,017)
Projected Lapse	-	-	356,545	368,447	370,353	386,227	401,360	415,581
Change in Fund Balance	(1,903,820)	5,006,861	(796,773)	(576,978)	(1,937,260)	32,978	(50,131)	(236,436)
Beginning Fund Balance	17,189,123	15,285,303	17,526,813	20,292,164	19,715,186	17,777,926	17,810,905	17,760,773
Ending Fund Balance	\$ 15,285,303	\$ 20,292,164	\$ 16,730,040	\$ 19,715,186	\$ 17,777,926	\$ 17,810,905	\$ 17,760,773	\$ 17,524,338

GENERAL FUND REVENUES AND EXPENDITURES HISTORY

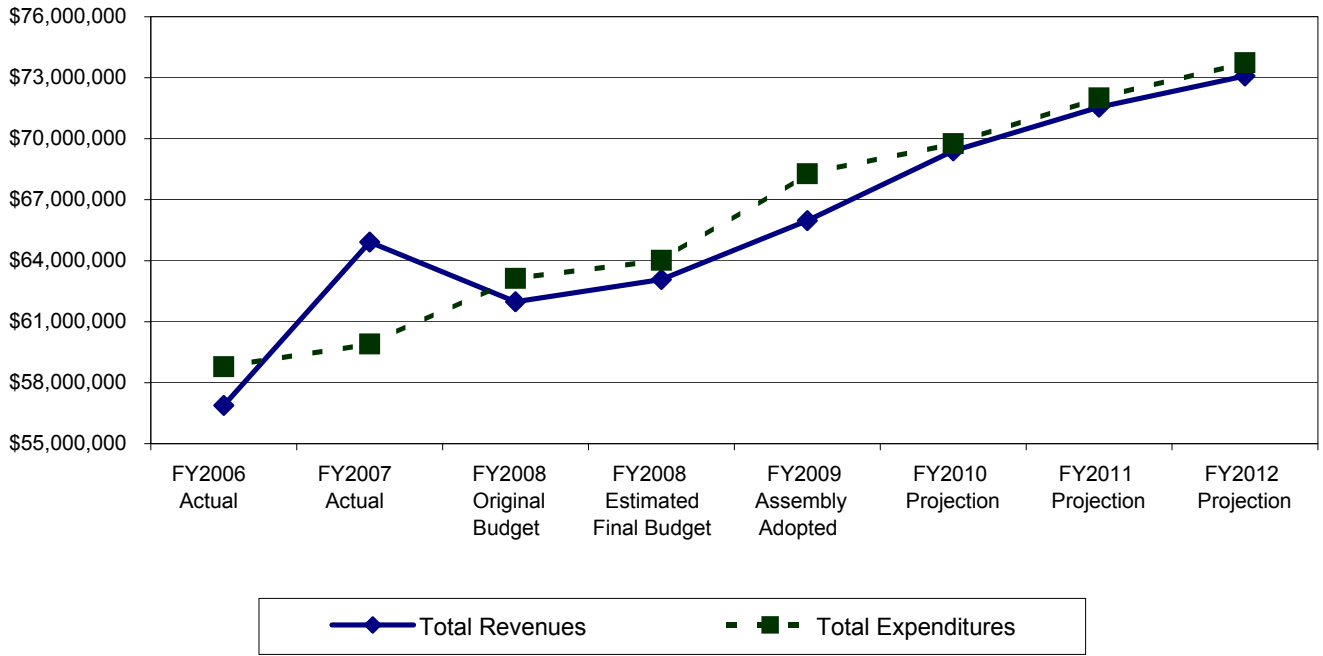


* FY2008 is based on estimates made prior to year end. FY2009 is based on projected budget.

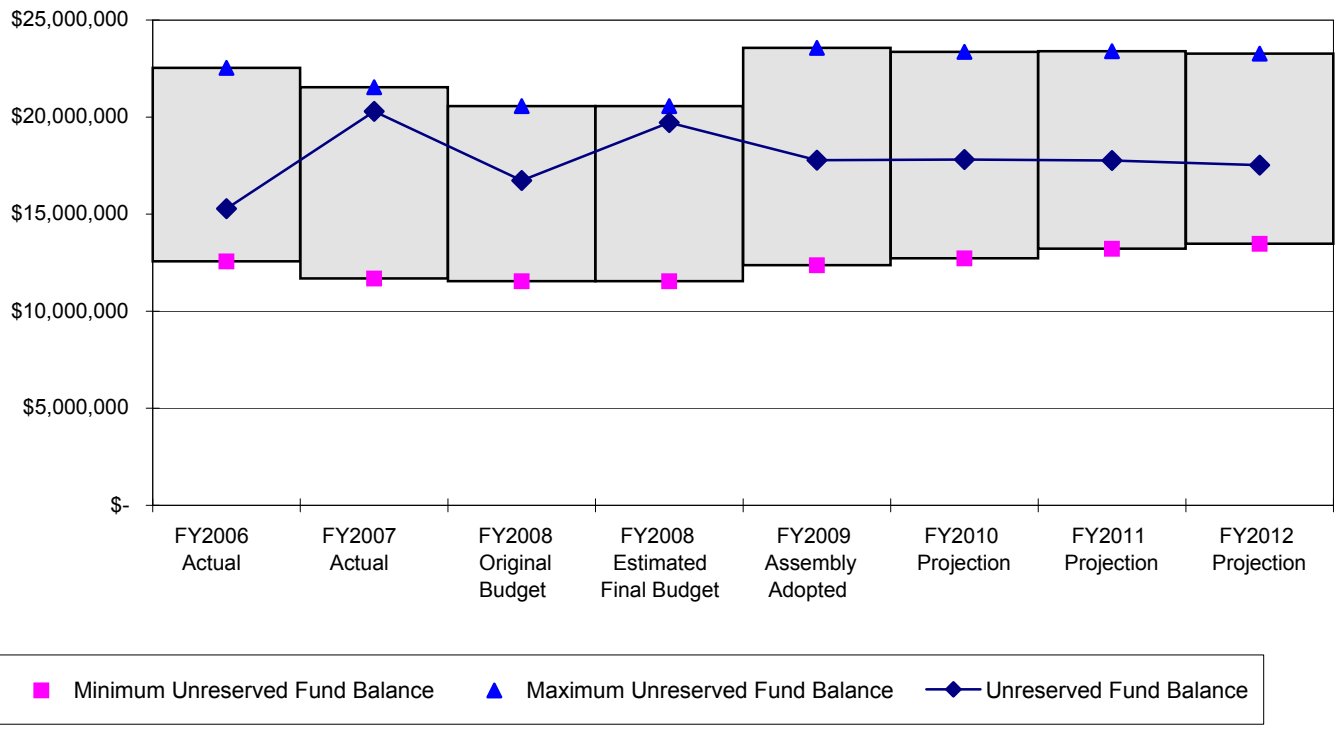
WHERE THE MONEY COMES FROM GENERAL FUND REVENUE PROJECTIONS - FY2009 \$65,969,603



GENERAL FUND REVENUES AND EXPENDITURES



GENERAL FUND UNRESERVED FUND BALANCE



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100 General Fund
Total General Fund Expenditures By Line Item**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 5,314,440	\$ 5,437,220	\$ 6,176,768	\$ 6,078,768	\$ 6,482,661	\$ 403,893	6.64%
40120 Temporary Wages	262,100	243,112	261,723	318,623	310,763	(7,860)	-2.47%
40130 Overtime Wages	71,655	92,236	99,889	98,789	101,693	2,904	2.94%
40210 FICA	501,281	497,641	575,495	576,695	611,675	34,980	6.07%
40221 PERS	994,677	1,559,159	1,381,919	1,381,919	1,446,608	64,689	4.68%
40321 Health Insurance	1,382,898	1,328,640	1,473,472	1,473,472	1,509,765	36,293	2.46%
40322 Life Insurance	14,206	14,347	16,002	16,002	16,653	651	4.07%
40410 Leave	620,139	618,432	632,262	632,262	659,505	27,243	4.31%
40411 Sick Leave	118,115	120,036	132,660	132,660	136,931	4,271	3.22%
40511 Other benefits	18,166	9,204	10,604	10,604	13,306	2,702	25.48%
Total: Personnel	9,297,677	9,920,027	10,760,794	10,719,794	11,289,560	569,766	5.32%
SUPPLIES							
42021 Promotional Supplies	-	375	1,000	1,000	1,500	500	50.00%
42110 Office Supplies	54,527	47,528	68,200	70,059	66,150	(3,909)	-5.58%
42120 Computer Software	34,663	22,000	19,050	47,516	50,500	2,984	6.28%
42210 Operating Supplies	74,344	79,853	74,400	78,896	76,700	(2,196)	-2.78%
42230 Fuel, Oils and Lubricants	10,102	13,412	11,900	18,443	13,400	(5,043)	-27.34%
42250 Uniforms	625	488	645	990	945	(45)	-4.55%
42263 Training Supplies	-	-	-	1,000	-	(1,000)	-100.00%
42310 Repair/Maintenance Supplies	11,513	11,715	32,200	31,600	34,010	2,410	7.63%
42360 Motor Vehicle Repair Supplies	-	232	500	1,100	500	(600)	-54.55%
42410 Small Tools	5,024	6,268	9,750	9,566	10,750	1,184	12.38%
Total: Supplies	190,798	181,871	217,645	260,170	254,455	(5,715)	-2.20%
SERVICES							
43006 Senior Centers Grant Program	398,322	398,322	438,154	438,154	481,969	43,815	10.00%
43009 Contractual Services - EDD	50,000	50,000	50,000	50,000	50,000	-	0.00%
43010 Contractual Services - CARTS	30,000	25,000	25,000	25,000	75,000	50,000	200.00%
43011 Contractual Services	880,627	696,577	1,068,310	1,434,272	911,205	(523,067)	-36.47%
43012 Audit Services	32,000	23,000	34,500	48,500	72,000	23,500	48.45%
43013 Radio Broadcasts	10,542	12,814	14,000	14,000	14,000	-	0.00%
43015 Water/Air Sample Testing	-	50	5,000	5,000	5,000	-	0.00%
43017 Investment Portfolio Fees	47,401	36,357	62,000	59,028	58,000	(1,028)	-1.74%
43019 Software Licensing	118,419	287,560	366,575	349,865	404,784	54,919	15.70%
43021 Peninsula Promotion	228,858	152,996	230,000	230,000	325,500	95,500	41.52%
43031 Litigation	3,221	3,379	6,000	6,000	6,000	-	0.00%
43034 Atty's Fees - Special	21,561	37,169	25,000	53,264	25,000	(28,264)	-53.06%
43110 Communications	270,843	264,863	333,993	332,328	332,570	242	0.07%
43140 Postage	113,468	120,956	135,800	140,816	133,400	(7,416)	-5.27%
43210 Transportation/Subsistence	214,641	212,609	295,871	302,735	328,761	26,026	8.60%
43215 Travel - Out of State	9,204	10,332	11,515	11,515	7,330	(4,185)	-36.34%
43216 Travel - In State	6,873	5,996	24,550	24,550	29,445	4,895	19.94%
43220 Car Allowance	134,764	70,975	142,200	145,200	149,400	4,200	2.89%
43221 Car Allowance/PC	22,200	22,050	23,400	23,400	23,400	-	0.00%
43250 Freight and Express	803	460	3,650	3,755	2,450	(1,305)	-34.75%
43260 Training	40,753	43,302	61,460	70,705	73,130	2,425	3.43%
43270 Employee Development	5,694	5,479	7,500	7,500	7,500	-	0.00%
43310 Advertising	169,543	162,657	201,610	197,397	201,025	3,628	1.84%
43410 Printing	73,502	72,202	67,900	78,900	62,100	(16,800)	-21.29%
43510 Insurance Premium	118,762	119,751	127,465	127,465	154,662	27,197	21.34%
43610 Utilities	102,210	147,946	187,211	182,592	176,339	(6,253)	-3.42%
43720 Equipment Maintenance	96,437	112,527	208,816	205,350	221,288	15,938	7.76%
43750 Vehicle Maintenance	19	674	4,800	3,700	3,300	(400)	-10.81%
43780 Maintenance Buildings	-	118	3,266	4,766	10,000	5,234	109.82%
43810 Rents and Operating	52,426	24,181	29,780	30,068	27,700	(2,368)	-7.88%
43812 Equipment Replacement Pymt.	373,453	343,349	264,529	264,529	247,477	(17,052)	-6.45%
43920 Dues and Subscription	87,726	83,929	92,088	91,870	93,230	1,360	1.48%
43931 Recording Fees	20,037	6,835	16,000	13,704	11,000	(2,704)	-19.73%
43932 Litigation Reports	12,580	19,970	15,000	22,930	20,000	(2,930)	-12.78%
43999 Contingency	-	-	20,000	20,000	20,000	-	0.00%
Total: Services	3,746,889	3,574,385	4,602,943	5,018,858	4,763,965	(254,893)	-5.08%

Fund 100 General Fund
Total General Fund Expenditures By Line Item - Continued

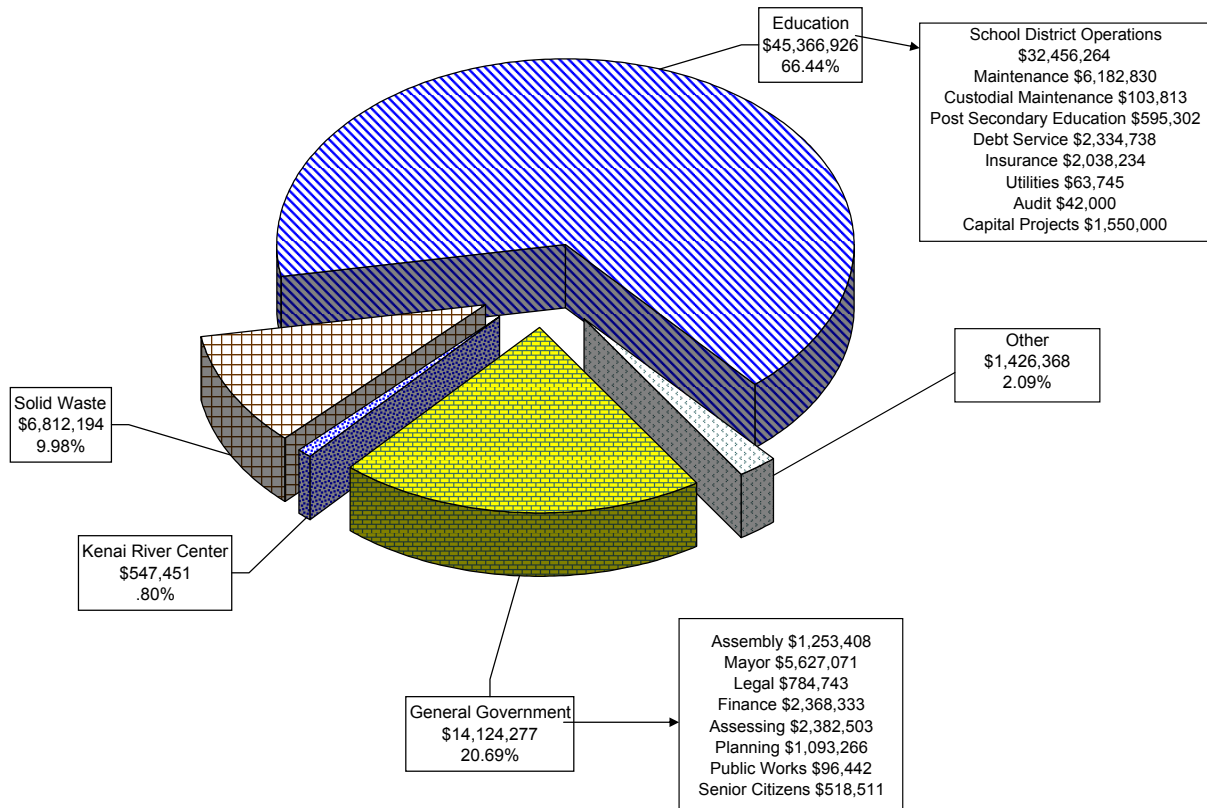
	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
CAPITAL OUTLAY							
48110 Office Furniture	-	8,755	5,000	5,000	5,000	-	0.00%
48120 Office Machines	43,137	64,254	23,000	23,483	27,000	3,517	14.98%
48210 Communications Equipment	1,651	-	-	-	-	-	-
48311 Machinery and Equipment	-	-	34,000	-	5,000	5,000	-
48710 Minor Office Equipment	67,990	123,002	85,450	91,219	76,100	(15,119)	-16.57%
48720 Minor Office Furniture	7,975	9,623	15,200	16,945	11,500	(5,445)	-32.13%
48740 Minor Machinery & Equipment	739	-	2,000	36,630	2,000	(34,630)	-94.54%
Total: Capital Outlay	121,492	205,634	164,650	173,277	126,600	(46,677)	-26.94%
TRANSFERS							
50241 Tfr S/D Operations	34,973,682	37,941,676	37,712,068	37,712,068	40,886,886	3,174,818	8.42%
50242 Tfr Postsecondary Education	-	-	420,289	420,289	595,302	175,013	41.64%
50251 Tfr Kenai River Fund	417,168	468,548	386,199	386,199	547,451	161,252	41.75%
50260 Tfr Disaster Relief	50,000	200,000	-	-	-	-	-
50280 Tfr Nikiski Senior Service Area	30,200	30,200	33,220	33,220	36,542	3,322	10.00%
50290 Tfr to Solid Waste	5,106,901	4,984,390	6,034,273	6,034,273	6,812,194	777,921	12.89%
50308 Tfr School Debt	3,719,707	2,134,823	2,359,887	2,359,887	2,309,738	(50,149)	-2.13%
50349 Tfr School Debt Expense	-	4,599	25,000	25,000	25,000	-	0.00%
50400 Tfr School Capital Projects	1,250,000	1,250,000	1,450,000	1,450,000	1,550,000	100,000	6.90%
50407 Tfr General Gov't. Cap Proj	184,960	150,000	200,000	300,000	450,000	150,000	50.00%
50443 Tfr Central Emergency SA Cap Proj.	250,000	250,000	250,000	250,000	250,000	-	0.00%
50455 Tfr 911 Communications Cap Proj.	-	-	-	310,000	-	(310,000)	-100.00%
50701 Tfr Self-Insurance Reserve Fund	-	300,000	-	-	-	-	-
50705 Tfr Equipment Replacement	300,000	-	-	-	-	-	-
Total: Transfers	46,282,618	47,714,236	48,870,936	49,280,936	53,463,113	4,182,177	8.49%
INTERDEPARTMENTAL CHARGES							
60000 Charges (To) From Other Depts.	(852,452)	(1,689,378)	(1,484,226)	(1,434,226)	(1,620,477)	(186,251)	12.99%
Total: Interdepartmental Charges	(852,452)	(1,689,378)	(1,484,226)	(1,434,226)	(1,620,477)	(186,251)	12.99%
DEPARTMENT TOTAL							
	\$ 58,787,022	\$ 59,906,775	\$ 63,132,742	\$ 64,018,809	\$ 68,277,216	\$ 4,258,407	6.65%

MILL RATE EQUIVALENTS FOR THE GENERAL FUND

	FY2006 ACTUAL		FY2007 ACTUAL		FY2008 BUDGET		FY2009 BUDGET	
	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE	TAXABLE VALUE	MILL RATE
	4,485,202,000	EQUIVALENT	4,928,362,000	EQUIVALENT	5,359,834,000	EQUIVALENT	5,953,026,000	EQUIVALENT
REVENUES:								
Taxes:								
Property Tax	\$ 29,391,353	6.553	\$ 31,753,437	6.443	\$ 30,360,609	5.100	\$ 27,242,387	4.576
Motor Vehicle Tax	831,638	0.185	844,507	0.171	850,000	0.143	850,000	0.143
Flat Tax	462,925	0.103	450,938	0.091	-	0.000	464,846	0.078
Sales Tax	16,755,426	3.736	18,321,611	3.718	21,880,000	3.675	29,214,000	4.907
Total Taxes	47,441,342	10.577	51,370,493	9.584	53,090,609	8.918	57,771,233	9.705
Federal Revenues	1,998,341	0.446	2,039,305	0.380	29,214,000	4.907	1,975,000	0.332
State Revenues:								
Reimbursement for School Debt	2,603,187	0.580	1,494,377	0.303	1,651,921	0.277	1,616,817	0.272
State Fiscal Relief	268,680	0.060	3,938,212	0.799	1,749,553	0.294	2,150,000	0.361
Fish Tax	805,349	0.180	633,622	0.129	475,000	0.080	650,000	0.109
Fisheries Revitalization Grant	-	0.000	-	0.000	-	0.000	-	0.000
Other	175,773	0.039	169,168	0.034	150,000	0.025	170,000	0.029
Total State Revenues	3,852,989	0.859	6,235,379	1.265	4,026,474	0.676	4,586,817	0.771
Fees, Costs & Miscellaneous	852,827	0.190	1,097,859	0.223	1,229,500	0.207	1,146,000	0.193
Interest Earned	1,109,826	0.247	2,187,061	0.444	1,500,000	0.252	354,319	0.060
Total Revenues	55,255,325	12.319	62,930,097	12.769	89,060,583	14.961	65,833,369	11.059
Other Financing Sources:								
Operating Transfers:								
Special Revenue/Capital Projects	1,627,877	0.363	1,983,539	0.402	207,841	0.035	136,234	0.023
Total Other Financing Sources	1,627,877	0.363	1,983,539	0.402	207,841	0.035	136,234	0.023
Total Revenues and Other Financing Sources	\$ 56,883,202	12.682	\$ 64,913,636	13.171	\$ 89,268,424	14.995	\$ 65,969,603	11.082
EXPENDITURES:								
General Government:								
Assembly								
Administration	315,289	0.070	313,257	0.064	380,635	0.064	437,184	0.073
Clerk	377,682	0.084	391,644	0.079	440,534	0.074	450,065	0.076
Elections	126,639	0.028	123,642	0.025	123,372	0.021	159,103	0.027
Records Management	161,903	0.036	187,800	0.038	200,585	0.034	207,056	0.035
Total Assembly	981,513	0.219	1,016,343	0.206	1,145,126	0.192	1,253,408	0.211
Mayor								
Administration	701,801	0.156	650,742	0.132	686,460	0.115	732,286	0.123
Purchasing and Contracting	139,500	0.031	152,227	0.031	189,288	0.032	211,463	0.036
Emergency Management	312,092	0.070	416,947	0.085	520,761	0.087	448,021	0.075
911 Communications	822,506	0.183	1,001,223	0.203	1,222,636	0.205	1,227,722	0.206
General Services-Administration	372,520	0.083	383,352	0.078	444,164	0.075	477,999	0.080
General Services-MIS	1,477,874	0.329	1,619,995	0.329	1,613,019	0.271	1,673,912	0.281
General Services-GIS	439,537	0.098	458,241	0.093	479,084	0.080	497,159	0.084
Print/Mail Services	218,948	0.049	212,997	0.043	252,034	0.042	252,998	0.042
Custodial Maintenance	97,733	0.022	101,290	0.021	101,913	0.017	105,511	0.018
Total Mayor	4,582,511	1.022	4,997,014	1.014	5,509,359	0.925	5,627,071	0.945
Legal	622,867	0.139	655,462	0.133	757,675	0.127	784,743	0.132
Finance								
Administration	381,478	0.085	390,380	0.079	436,676	0.073	459,218	0.077
Financial Services	621,793	0.139	649,657	0.132	751,319	0.126	768,690	0.129
Property Tax & Collections	640,660	0.143	691,724	0.140	725,444	0.122	746,278	0.125
Sales Tax	331,045	0.074	373,275	0.076	391,194	0.066	394,147	0.066
Total Finance	1,974,976	0.440	2,105,036	0.427	2,304,633	0.387	2,368,333	0.398
Assessing								
Administration	695,816	0.155	765,616	0.155	883,843	0.148	912,813	0.153
Appraisal	1,191,385	0.266	1,191,777	0.242	1,381,331	0.232	1,469,690	0.247
Total Assessing	1,887,201	0.421	1,957,393	0.397	2,265,174	0.381	2,382,503	0.400
Planning								
Administration	910,173	0.203	946,279	0.192	1,055,499	0.177	1,093,266	0.184
Coastal Zone Management	24,876	0.006	-	0.000	-	0.000	-	0.000
Total Planning	935,049	0.208	946,279	0.192	1,055,499	0.177	1,093,266	0.184
Public Works								
Major Projects Division	53,556	0.012	53,596	0.011	28,446	0.005	96,442	0.016
Total Public Works	53,556	0.012	53,596	0.011	28,446	0.005	96,442	0.016
Senior Citizens	398,322	0.089	398,322	0.081	438,154	0.074	481,969	0.081

Non-Departmental								
Contract Services	450,765	0.101	382,559	0.078	642,592	0.108	565,292	0.095
Tourism Promotion	217,500	0.048	150,000	0.030	225,000	0.038	295,500	0.050
Insurance	118,762	0.026	119,751	0.024	127,465	0.021	154,662	0.026
Other	189,607	0.042	179,511	0.036	182,297	0.031	182,297	0.031
Interdepartmental Charges	91,775	0.020	(768,727)	-0.156	(419,614)	-0.070	(471,383)	-0.079
Total Non-Departmental	1,068,409	0.238	63,094	0.013	757,740	0.127	726,368	0.122
Total Operations	12,504,404	2.788	12,192,539	2.474	14,261,806	2.396	14,814,103	2.488
Other Financing Uses:								
Operating Transfers To:								
Special Revenue Funds:								
School District Operations	34,973,682	7.798	37,941,676	7.699	37,712,068	6.335	40,886,886	6.868
Postsecondary Education	-	-	-	-	420,289	0.071	595,302	0.100
Disaster Relief	50,000	0.011	200,000	0.041	-	0.000	-	0.000
Kenai River Center	417,168	0.093	468,548	0.095	386,199	0.065	547,451	0.092
Coastal Zone Management	-	0.000	-	0.000	-	0.000	-	0.000
Nikiski Senior	30,200	0.007	30,200	0.006	33,220	0.006	36,542	0.006
Solid Waste	5,106,901	1.139	4,984,390	1.011	6,034,273	1.014	6,812,194	1.144
Debt Service Fund:								
School Debt	3,719,707	0.829	2,139,422	0.434	2,384,887	0.401	2,334,738	0.392
Capital Projects Funds:								
School Revenue	1,250,000	0.279	1,250,000	0.254	1,450,000	0.244	1,550,000	0.260
911 Communications	-	0.000	-	0.000	-	0.000	-	0.000
General Government	184,960	0.041	150,000	0.030	200,000	0.034	450,000	0.076
Central Emergency Services	250,000	0.056	250,000	0.051	250,000	0.042	250,000	0.042
Proprietary Fund:								
Health Insurance Reserve Fund	-	0.000	300,000	0.061	-	0.000	-	0.000
Equipment Replacement Fund	300,000	0.056	-	0.000	-	0.000	-	0.000
Total Other Financing Uses	46,282,618	8.635	47,714,236	9.682	48,870,936	8.209	53,463,113	8.981
Total Expenditures and Other Financing Uses	58,787,022	10.968	59,906,775	12.156	63,132,742	10.605	68,277,216	11.469
Fund Balance Increase/(Decrease)	\$ (1,903,820)	(0.424)	\$ 5,006,861	1.016	\$ 26,135,682	4.390	\$ (2,307,613)	(0.388)

**WHERE THE MONEY GOES
GENERAL FUND EXPENDITURE PROJECTIONS - FY2009
\$68,277,216**



Fund: 100 General Fund
Dept: 11110 Assembly - Administration

DEPARTMENT FUNCTION

Mission: To formulate policies and ordinances to guide the orderly development and administration of the Borough.

Major long-term issues and concerns:

- Addressing solution to Public Employees Retirement System (PERS) funding shortfall.
- Development of sustainable revenue sharing program by the State of Alaska.
- School District Funding.
- Increased value of property assessments.

Objectives FY2009/Budget highlights:

- Ensure that PERS funding is provided by the State for FY2009 in amount equal to that provided for in FY2008.
- Ensure that Revenue Sharing or comparable funding program is appropriated by the State for FY2009.
- Develop policy to reduce energy consumption.

Previous year accomplishments:

- New lease and operating agreement with Central Peninsula General Hospital Inc. for operations of Central Peninsula Hospital.
- New lease and operating agreement with South Peninsula General Hospital Inc. for operations of South Peninsula Hospital.
- Senior citizen property tax exemption changed to \$300,000 from previous unlimited amount and provided for hardship cases.

Significant budgetary changes:

- Due to new auditing standards required of CPA firms and the number of grants and entitlements the Borough receives, the cost of the Borough's annual audit has gone from \$34,500 to \$72,000.
- In-state travel up due to AML annual conference being in Ketchikan and AML summer legislative meeting being held in Wrangell.

KEY MEASURES

	Calendar 2005 <u>Actual</u>	Calendar 2006 <u>Actual</u>	Calendar 2007 <u>Actual</u>	Calendar 2008 <u>Projected</u>
Regular and special assembly meetings	23	23	23	23
Legislative priority community meetings	9	9	9	9
Number of Ordinances heard	117	95	75	75
Number of Resolutions heard	105	83	90	90

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11110 - Assembly Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40120 Temporary Wages	\$ 49,100	\$ 44,400	\$ 45,400	\$ 45,400	\$ 45,400	\$ -	0.00%
40120 Temporary Wages - BOA	-	2,600	2,100	2,100	2,100	-	0.00%
40120 Temporary Wages - BOE	2,300	4,000	5,000	5,000	5,000	-	0.00%
40210 FICA	5,495	5,457	5,531	5,531	5,669	138	2.50%
40221 PERS	5,573	9,398	6,819	6,819	5,280	(1,539)	-22.57%
40321 Health Insurance	106,093	103,501	107,640	107,640	108,225	585	0.54%
40322 Life Insurance	410	410	510	510	510	-	0.00%
Total: Personnel	168,971	169,766	173,000	173,000	172,184	(816)	-0.47%
SUPPLIES							
42110 Office Supplies	1,533	1,120	4,000	4,000	3,000	(1,000)	-25.00%
Total: Supplies	1,533	1,120	4,000	4,000	3,000	(1,000)	-25.00%
SERVICES							
43011 Contractual Services	774	299	2,500	2,500	22,000	19,500	780.00%
43012 Audit Services	32,000	23,000	34,500	48,500	72,000	23,500	48.45%
43013 Radio Broadcast	10,542	12,814	14,000	14,000	14,000	-	0.00%
43110 Communications	3,339	3,313	4,000	4,000	4,000	-	0.00%
43140 Postage - BOE	-	18	-	-	-	-	-
43210 Transport/Subsistence	18,657	18,081	16,500	16,500	16,500	-	0.00%
43210 Transport/Subsistence -BOA	-	397	1,000	1,000	600	(400)	-40.00%
43210 Transport/Subsistence - BOE	523	928	2,000	2,000	1,500	(500)	-25.00%
43215 Travel out of State	9,204	10,332	11,515	11,515	7,330	(4,185)	-36.34%
43216 Travel in State	6,873	5,996	24,550	24,550	29,445	4,895	19.94%
43220 Car Allowance	19,800	19,800	19,800	19,800	19,800	-	0.00%
43250 Freight and Express	-	91	300	300	200	(100)	-33.33%
43260 Training	-	2,400	4,970	4,970	5,825	855	17.20%
43310 Advertising - BOA	-	775	900	900	600	(300)	-33.33%
43310 Advertising - BOE	-	391	600	600	600	-	0.00%
43610 Utilities	13,034	15,374	15,500	15,500	16,300	800	5.16%
43720 Equipment Maintenance	1,000	1,240	1,000	1,000	1,300	300	30.00%
43920 Dues and Subscriptions	29,039	27,122	30,000	30,000	30,000	-	0.00%
43999 Contingencies	-	-	20,000	20,000	20,000	-	0.00%
Total: Services	144,785	142,371	203,635	217,635	262,000	44,365	20.39%
DEPARTMENT TOTAL	\$ 315,289	\$ 313,257	\$ 380,635	\$ 394,635	\$ 437,184	\$ 42,549	10.78%

LINE-ITEM EXPLANATIONS

40120 Temporary Wages. Includes regular monthly compensation for Assembly Members and stipends paid to Board of Equalization and Board of Adjustment members.

43011 Contractual Services. Increased to cover cost of potential legal counsel.

43012 Audit Services. Borough and service area audits, which includes the state and federal single audit. Compliance audits, as well as financial audits, are required of the borough and all component units.

43013 Radio Broadcasts. Based on regular meetings and additional funding for off site and special meetings, if required.

43210 Transport/Subsistence. Assembly travel within the borough, including mileage and subsistence, for borough assembly meetings. Also includes provision of meals at borough meetings. Travel and meal costs for Board of Adjustment and Board of Equalization hearings

43215 Travel Out of State. National Association of Counties Annual Conference, Legislative Conference and Western Interstate Region of the National Association of Counties (NACo) Conference and board meetings.

43216 Travel In State. Outside of borough travel to Alaska Municipal League (AML) annual conference, AML legislative committee meetings, and legislative lobbying trips to Juneau.

43920 Dues and Subscriptions. Alaska Municipal League and National Association of Counties.

Fund:	100	General Fund
Dept:	11120	Assembly-Clerk

DEPARTMENT FUNCTION

Mission: To provide administrative support to the Borough assembly. This includes coordinating all assembly meetings with other governmental agencies and serve as a liaison between the assembly, borough administration, and the general public.

Major long-term issues and concerns

Continued demands put upon department by initiatives. From 2005 through FY2008, the department worked on over 29 citizen initiatives. The clerk spent 1990 hours in responding to these initiatives.

Objectives FY2009/Budget highlights

- Upgrade computers in the assembly chambers to provide quicker access to borough records.

Previous year accomplishments:

- Reviewed all submitted voter initiatives within required time frame.
- Increased the amount of information provided to the public via the Internet.
- Coordinated and produced the 2008 State Legislative Priority Project book.
- Coordinated and produced the 2008 Federal Transportation and Federal Priority books.

Significant budgetary changes

- Purchase of two PC's for assembly chambers.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing history	3.67	3.67	3.67	3.67
Public notices for meetings & notices	35	44	40	40
Public records request	30	41	35	35
Board of Equalization appeal applications	370	380	375	375
Board of Equalization appeals heard	18	19	20	20
Regular and special assembly meetings	23	23	23	23
Legislative priority community meetings	9	9	9	9

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11120 - Assembly Clerk**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 169,538	\$ 171,554	\$ 187,774	\$ 187,774	\$ 194,297	\$ 6,523	3.47%
40130 Overtime Wages	2,483	1,430	5,478	5,478	5,706	228	4.16%
40210 FICA	14,918	14,641	17,087	17,087	17,833	746	4.37%
40221 PERS	30,672	48,839	44,287	44,287	44,674	387	0.87%
40321 Health Insurance	30,582	41,248	43,893	43,893	44,132	239	0.54%
40322 Life Insurance	430	439	472	472	487	15	3.18%
40410 Leave	17,436	16,495	17,802	17,802	20,077	2,275	12.78%
40411 Sick Leave	3,462	3,159	3,311	3,311	3,951	640	19.33%
40511 Other Benefits	96	68	96	96	96	-	0.00%
Total: Personnel	269,617	297,873	320,200	320,200	331,253	11,053	3.45%
SUPPLIES							
42110 Office Supplies	3,091	2,230	5,000	4,950	4,000	(950)	-19.19%
42120 Computer Software	1,674	321	750	750	-	(750)	-100.00%
Total: Supplies	4,765	2,551	5,750	5,700	4,000	(1,700)	-29.82%
SERVICES							
43011 Contractual Services	8,353	7,644	14,000	14,000	12,000	(2,000)	-14.29%
43019 Software Licensing	-	-	400	400	400	-	0.00%
43110 Communications	1,730	1,534	3,000	3,000	3,000	-	0.00%
43140 Postage	8,623	7,960	8,200	8,200	8,200	-	0.00%
43210 Transportation/Subsistence	8,784	8,629	11,022	11,022	11,100	78	0.71%
43220 Car Allowance	6,012	6,012	6,012	6,012	6,012	-	0.00%
43250 Freight and Express	146	-	200	200	200	-	0.00%
43260 Training	1,450	2,439	2,600	2,600	2,500	(100)	-3.85%
43310 Advertising	57,259	52,703	60,000	60,000	60,000	-	0.00%
43610 Utilities	1,771	2,075	4,650	4,650	3,500	(1,150)	-24.73%
43720 Equipment Maintenance	1,030	1,228	1,500	1,500	1,500	-	0.00%
43810 Rents and Operating Leases	125	-	100	100	100	-	0.00%
43920 Dues and Subscriptions	1,319	996	1,500	1,500	1,500	-	0.00%
Total: Services	96,602	91,220	113,184	113,184	110,012	(3,172)	-2.80%
CAPITAL OUTLAY							
48710 Minor Office Equipment	5,999	-	1,400	1,450	4,800	3,350	231.03%
48720 Minor Office Furniture	699	-	-	-	-	-	-
Total: Capital Outlay	6,698	-	1,400	1,450	4,800	3,350	231.03%
DEPARTMENT TOTAL	\$ 377,682	\$ 391,644	\$ 440,534	\$ 440,534	\$ 450,065	\$ 9,531	2.16%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes Borough Clerk, Deputy Clerk (67% of time), 1 Administrative Assistant and 1 Secretary.

43011 Contractual Services. Ordinance codification services.

43210 Transportation/Subsistence. Travel costs for Clerk to attend the Alaska Municipal League (AML) annual conference and International Institute of Municipal Clerks (IIMC) annual conference. Travel for staff for annual assembly lobbying trip to Juneau. Travel costs for Clerk and/or staff to attend the Alaska Association of Municipal Clerks (AAMC) annual conference and Northwest Clerks Institute. Also includes mileage, hotel and meals when Clerk and Deputy Clerk travel to assembly meetings in Homer, Seward and other sites outside of Soldotna and other miscellaneous training and/or travel as may be required.

43220 Car Allowance. For Clerk and Deputy Clerk (2/3 of Deputy's car allowance).

43260 Training. Registration fees for AAMC Conference, AML annual conference, IIMC annual conference, Northwest Clerks Institute, and other miscellaneous training.

43310 Advertising. Cost of publishing agendas, meeting notices and public hearing notices in three borough newspapers.

43920 Dues and Subscriptions. AAMC, IIMC, National Association of Parliamentarians and subscriptions to local newspapers.

48710 Minor Office Equipment. Purchase a mobile phone/email/web access device for department and two new PC's for assembly chambers.

Fund:	100	General Fund
Dept:	11130	Assembly-Elections

DEPARTMENT FUNCTION

Mission: Administer all Borough elections in accordance with applicable local, state, and federal election laws in the highest possible standards.

Major long-term issues and concerns

- Continued demands put upon department by initiatives. From 2005 through FY2008, the department worked on over 29 citizen initiatives. The clerk spent 1990 hours in responding to these initiatives
- Recruiting enough election workers for the October 2008 Borough elections.

Objectives FY2009/Budget highlights

- Administer all Borough elections occurring in FY2009 without challenge.
- Continue review of Alaska Statutes dealing with election laws.

Previous year accomplishments:

- Administered all Borough elections occurring in FY2008 with out challenge.
- Reviewed all submitted voter initiatives within required time frame.
- Updated web site to show election history back to 1963.
- Assisted the Alaska Division of Elections with the closing of the Kenai office.

Significant budgetary changes

- Budget has increased for possible mayoral runoff election.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Regular elections	1	1	1	1
Special/runoff elections	1	1	1	1
Initiatives reviewed	17	5	7	-
Initiatives certified	3	-	2	-
Absentee ballots mailed	800	329	800	350

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11130 - Assembly Elections**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 657	\$ 293	\$ -	\$ -	\$ -	-	-
40120 Temporary Wages	43,741	25,167	30,000	30,000	50,000	20,000	66.67%
40130 Overtime Wages	2,353	1,492	3,300	3,300	3,300	-	0.00%
40210 FICA	1,393	677	2,547	2,547	4,078	1,531	60.11%
40221 PERS	315	314	-	-	-	-	-
40321 Health Insurance	580	240	-	-	-	-	-
40322 Life Insurance	5	4	-	-	-	-	-
Total: Personnel	49,044	28,187	35,847	35,847	57,378	21,531	60.06%
SUPPLIES							
42110 Office Supplies	2,912	2,865	3,000	2,000	3,300	1,300	65.00%
Total: Supplies	2,912	2,865	3,000	2,000	3,300	1,300	65.00%
SERVICES							
43011 Contractual Services	5,180	6,568	5,000	5,000	7,000	2,000	40.00%
43019 Software Licensing	7,125	7,125	7,125	7,125	7,125	-	0.00%
43110 Communications	2,163	2,225	3,000	3,000	3,000	-	0.00%
43140 Postage	6,352	7,418	6,500	6,500	8,000	1,500	23.08%
43210 Transportation/Subsistence	2,838	2,298	3,000	3,000	12,500	9,500	316.67%
43250 Freight and Express	204	140	300	300	300	-	0.00%
43310 Advertising	16,331	16,245	19,000	19,000	20,000	1,000	5.26%
43410 Printing	34,113	38,511	40,000	40,000	40,000	-	0.00%
43720 Office Equipment Maintenance	-	-	-	2,000	-	(2,000)	-100.00%
43810 Rents and Operating Leases	180	120	300	300	300	-	0.00%
43920 Dues and Subscriptions	197	197	300	300	200	(100)	-33.33%
Total: Services	74,683	80,847	84,525	86,525	98,425	11,900	13.75%
CAPITAL OUTLAY							
48120 Office Machines	-	11,743	-	-	-	-	-
Total: Capital Outlay	-	11,743	-	-	-	-	-
DEPARTMENT TOTAL	\$ 126,639	\$ 123,642	\$ 123,372	\$ 124,372	\$ 159,103	\$ 34,731	27.93%

LINE-ITEM EXPLANATIONS

40120 Temporary Wages. Wages for election poll workers, absentee voting officials and the canvass board.

40130 Overtime Wages. For Clerk's Office employees and other borough personnel who assist at the receiving center on election night.

43011 Contractual Services. Contracts for Election Review Board Members, Regional Coordinators and other specialty services.

43019 Software Licensing. Licensing and maintenance agreement for elections software.

43110 Communications. Monthly service charge for accessing state voter registration records through VREMS and fees for modem lines used to upload election results on election night.

43140 Postage. USPS permits and postage for by-mail precinct ballots, absentee ballots and mailing of voter pamphlet.

43210 Transportation/Subsistence. Advanced election training for Clerk and election worker training. Delivery of election materials and equipment, meetings with city clerks throughout the borough in preparing for the October election. Training of absentee voter officials in remote areas of the borough. Increased for additional training for new clerk and deputy clerk.

43310 Advertising. Publication of election notices as required by law.

43410 Printing. Printing of ballots, election pamphlets, absentee ballot envelopes and election forms.

Fund:	100	General Fund
Dept:	11140	Assembly-Records Management

DEPARTMENT FUNCTION

Mission: Preserve the Borough's documentary heritage and provide a system for management, preservation, retention, and disposal of borough records. To exhibit standards of quality and integrity in the handling of Borough records that merit confidence and increasing the borough's legal security through compliance with federal and state records retention guidelines.

Major long-term issues and concerns
None

Objectives FY2009/ Budget highlights
• None

Previous year accomplishments:
• None

Significant budgetary changes
• None

KEY MEASURES

	Calendar 2005 <u>Actual</u>	Calendar 2006 <u>Actual</u>	Calendar 2007 <u>Actual</u>	Calendar 2008 <u>Projected</u>
Staffing History	1.83	1.83	1.83	1.83
Files in	463	438	450	450
Files out	501	503	500	500
Boxes in	395	503	500	500
Boxes out	544	642	600	600
Microfilm reels processed and indexed	169	160	150	150
Boxes for retention	356	350	400	400

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11140 - Assembly Records Management**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 60,790	\$ 67,282	\$ 73,800	\$ 73,800	\$ 76,666	\$ 2,866	3.88%
40130 Temporary Wages	-	-	1,420	1,420	1,396	(24)	-1.69%
40210 FICA	5,560	6,097	6,834	6,834	7,108	274	4.01%
40221 PERS	12,064	20,514	17,252	17,252	17,675	423	2.45%
40321 Health Insurance	21,055	20,801	21,887	21,887	22,006	119	0.54%
40322 Life Insurance	178	187	191	191	199	8	4.19%
40410 Leave	8,514	9,328	8,492	8,492	9,109	617	7.27%
40411 Sick Leave	1,674	2,101	2,215	2,215	2,277	62	2.80%
40511 Other Benefits	8	28	-	-	-	-	-
Total: Personnel	109,843	126,338	132,091	132,091	136,436	4,345	3.29%
SUPPLIES							
42110 Office Supplies	957	962	1,000	1,000	1,200	200	20.00%
42210 Operating Supplies	5,850	12,099	9,000	9,000	9,000	-	0.00%
42230 Fuel, Oil, Lubricants	116	83	200	200	200	-	0.00%
Total: Supplies	6,923	13,144	10,200	10,200	10,400	200	1.96%
SERVICES							
43011 Contractual Services	8,743	4,264	11,000	11,000	11,000	-	0.00%
43019 Software Licensing	5,500	6,874	7,000	7,000	7,000	-	0.00%
43110 Communications	586	581	1,500	1,500	1,200	(300)	-20.00%
43140 Postage	304	338	600	600	600	-	0.00%
43210 Transport/Subsistence	2,435	2,160	6,254	6,254	9,390	3,136	50.14%
43220 Car Allowance	1,188	1,188	1,188	1,188	1,188	-	0.00%
43250 Freight and Express	-	-	100	100	100	-	0.00%
43260 Training	790	229	1,550	1,550	2,700	1,150	74.19%
43610 Utilities	17,130	19,099	15,000	15,000	16,000	1,000	6.67%
43720 Equipment Maintenance	320	2,132	4,500	4,500	4,000	(500)	-11.11%
43750 Vehicle Maintenance	-	12	200	200	200	-	0.00%
43812 Equipment Replacement Pymt.	7,631	7,631	8,752	8,752	6,192	(2,560)	-29.25%
43920 Dues and Subscriptions	510	510	650	650	650	-	0.00%
Total: Services	45,137	45,018	58,294	58,294	60,220	1,926	3.30%
CAPITAL OUTLAY							
48120 Office Machines	-	3,300	-	-	-	-	-
Total: Capital Outlay	-	3,300	-	-	-	-	-
DEPARTMENT TOTAL	\$ 161,903	\$ 187,800	\$ 200,585	\$ 200,585	\$ 207,056	\$ 6,471	3.23%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Deputy Clerk (33% of time) and 1.5 Records Technicians.

42210 Operating Supplies. For the purchase of microfilm, bankers boxes, preservation books, etc.

43011 Contractual Services. Processing of microfilm.

43210 Transport/Subsistence. Travel costs and per diem for Deputy Clerk to attend ARMA Annual Conference, AAMC Annual Conference, Advanced Academy session in Ketchikan, International Institute of Municipal clerks and Northwest Clerks Institute.

43220 Car Allowance. Deputy Clerk (1/3 of car allowance).

KENAI PENINSULA BOROUGH

BUDGET DETAIL

**Fund 100
Assembly Department Totals**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 230,985	\$ 239,129	\$ 261,574	\$ 261,574	\$ 270,963	\$ 9,389	3.59%
40120 Temporary Wages	95,141	76,167	82,500	82,500	102,500	20,000	24.24%
40130 Overtime Wages	4,836	2,922	10,198	10,198	10,402	204	2.00%
40210 FICA	27,366	26,872	31,999	31,999	34,688	2,689	8.40%
40221 PERS	48,624	79,065	68,358	68,358	67,629	(729)	-1.07%
40321 Health Insurance	158,310	165,790	173,420	173,420	174,363	943	0.54%
40322 Life Insurance	1,023	1,040	1,173	1,173	1,196	23	1.96%
40410 Leave	25,950	25,823	26,294	26,294	29,186	2,892	11.00%
40411 Sick Leave	5,136	5,260	5,526	5,526	6,228	702	12.70%
40511 Other Benefits	104	96	96	96	96	-	0.00%
TOTAL: PERSONNEL	597,475	622,164	661,138	661,138	697,251	36,113	5.46%
SUPPLIES							
42110 Office Supplies	8,493	7,177	13,000	11,950	11,500	(450)	-3.77%
42120 Computer Software	1,674	321	750	750	-	(750)	-100.00%
42210 Operating Supplies	5,850	12,099	9,000	9,000	9,000	-	0.00%
42230 Fuel, Oil, and Lubricant	116	83	200	200	200	-	0.00%
Total: Supplies	16,133	19,680	22,950	21,900	20,700	(1,200)	-5.48%
SERVICES							
43011 Contractual Services	23,050	18,775	32,500	32,500	52,000	19,500	60.00%
43012 Audit Services	32,000	23,000	34,500	48,500	72,000	23,500	48.45%
43013 Radio Broadcast	10,542	12,814	14,000	14,000	14,000	-	0.00%
43019 Software Licensing	12,625	13,999	14,525	14,525	14,525	-	0.00%
43110 Communication	7,818	7,653	11,500	11,500	11,200	(300)	-2.61%
43140 Postage	15,279	15,734	15,300	15,300	16,800	1,500	9.80%
43210 Transport/Subsistence	33,237	32,493	39,776	39,776	51,590	11,814	29.70%
43215 Travel out of State	9,204	10,332	11,515	11,515	7,330	(4,185)	-36.34%
43216 Travel in State	6,873	5,996	24,550	24,550	29,445	4,895	19.94%
43220 Car Allowance	27,000	27,000	27,000	27,000	27,000	-	0.00%
43250 Freight and Express	350	231	900	900	800	(100)	-11.11%
43260 Training	2,240	5,068	9,120	9,120	11,025	1,905	20.89%
43310 Advertising	73,590	70,114	80,500	80,500	81,200	700	0.87%
43410 Printing	34,113	38,511	40,000	40,000	40,000	-	0.00%
43610 Utilities	31,935	36,548	35,150	35,150	35,800	650	1.85%
43720 Equipment Maintenance	2,350	4,600	7,000	9,000	6,800	(2,200)	-24.44%
43750 Vehicle Maintenance	-	12	200	200	200	-	0.00%
43810 Rents and Operating Leases	305	120	400	400	400	-	0.00%
43812 Equipment Replacement Pymt.	7,631	7,631	8,752	8,752	6,192	(2,560)	-29.25%
43920 Dues and Subscriptions	31,065	28,825	32,450	32,450	32,350	(100)	-0.31%
43999 Contingency	-	-	20,000	20,000	20,000	-	0.00%
Total: Services	361,207	359,456	459,638	475,638	530,657	55,019	11.57%
CAPITAL OUTLAY							
48120 Office Machines	-	15,043	-	-	-	-	-
48710 Minor Office Machines	5,999	-	1,400	1,450	4,800	3,350	231.03%
48720 Minor Office Furniture	699	-	-	-	-	-	-
Total: Capital Outlay	6,698	15,043	1,400	1,450	4,800	3,350	231.03%
DEPARTMENT TOTAL	\$ 981,513	\$ 1,016,343	\$ 1,145,126	\$ 1,160,126	\$ 1,253,408	\$ 93,282	8.04%

This page intentionally left blank

Fund:	100	General Fund
Dept:	11210	Mayor - Administration

DEPARTMENT FUNCTION

Mission: The mission of the Office of the Mayor is to efficiently and effectively administer ongoing operations and functions of the Borough, advocate for the best interest of the citizens, facilitate economic growth, and provide community direction and leadership. As the chief administrator, the Mayor's powers and duties include, but are not limited to: (1) the appointment of administrative officials; (2) supervision of the enforcement of municipal law and directives of the Borough Assembly; (3) preparation, submission, and execution of an annual budget; (4) preparation of reports on finances and operations of the Borough.

Major long-term issues and concerns:

- Resolving funding shortfall of the Public Employees Retirement System (PERS).
- Development of sustainable revenue sharing program by the State of Alaska.
- Further Exploration for Natural Gas in Cook Inlet.
- Construction of a North Slope Natural Gas Line to Cook Inlet or a Spur Line off of a major gas line project.
- Rapidly rising energy cost.

Objectives FY2009/Budget highlights:

- Secure passage of legislation that will address the past PERS/TRS liability and provide a fixed rate for the borough's portion of the debt.
- Secure passage of a permanent and sustainable municipal assistance and revenue sharing program from the State of Alaska.
- Develop and coordinate an Energy Efficiency Action Plan as well as a Climate Change Impact Plan.

Previous year accomplishments:

- Instituted a more broadened tax base through reduction of property taxes offset by an increase in sales tax.
- Completed Phase III of the Central Peninsula Hospital Expansion.
- Obtained final Certificate of Need approval for South Peninsula Hospital Phase III and completed Phase II of the expansion plan.
- Coordinated capital projects including the construction of the Kasilof Fire Station and Funny River Fire Station remodel
- Negotiated a new long-term lease and operating agreement for the South Peninsula Hospital.
- Worked cooperatively with peninsula mayors and the Tri-Borough mayors to address common issues including disasters, hospital expansions, bluff erosion, and energy related issues.

Significant budgetary changes:

- The Community & Economic Development Division was consolidated with Mayor's in FY2007. For comparative purposes, the FY2006 financial data has been combined into this department.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing history	7	6	6	6

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11210 - Mayor Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 351,674	\$ 371,981	\$ 382,221	\$ 382,221	\$ 400,433	\$ 18,212	4.76%
40120 Temporary Wages	21,993	-	5,000	5,000	5,000	-	0.00%
40130 Overtime	13	-	-	-	-	-	-
40210 FICA	33,976	31,361	33,453	33,453	35,797	2,344	7.01%
40221 PERS	59,478	80,967	68,032	68,032	70,941	2,909	4.28%
40321 Health Insurance	67,628	59,102	59,800	59,800	60,125	325	0.54%
40322 Life Insurance	938	914	946	946	783	(163)	-17.23%
40410 Leave	33,120	31,526	37,243	37,243	32,246	(4,997)	-13.42%
40411 Sick Leave	5,205	5,341	5,817	5,817	6,213	396	6.81%
40511 Other Benefits	72	48	48	48	48	-	0.00%
Total: Personnel	574,097	581,240	592,560	592,560	611,586	19,026	3.21%
SUPPLIES							
42021 Promotional Supplies	-	375	1,000	1,000	1,500	500	50.00%
42110 Office Supplies	4,408	3,222	3,500	3,190	4,500	1,310	41.07%
42120 Computer Software	3,074	-	-	310	-	(310)	-100.00%
Total: Supplies	7,482	3,597	4,500	4,500	6,000	1,500	33.33%
SERVICES							
43011 Contractual Services	2,767	200	10,000	5,000	10,000	5,000	100.00%
43021 Peninsula Promotion	11,358	2,996	5,000	5,000	30,000	25,000	500.00%
43110 Communications	12,997	4,918	5,000	5,000	5,000	-	0.00%
43140 Postage	2,179	1,500	1,500	1,500	1,500	-	0.00%
43210 Transportation/Subsistence	33,407	37,139	30,000	37,000	33,000	(4,000)	-10.81%
43220 Car Allowance	11,395	-	14,400	14,400	14,400	-	0.00%
43260 Training	-	495	1,000	1,000	2,500	1,500	150.00%
43310 Advertising	1,280	280	1,000	1,000	1,300	300	30.00%
43410 Printing	653	473	800	800	1,000	200	25.00%
43610 Utilities	4,797	5,699	6,000	6,000	6,000	-	0.00%
43720 Equipment Maintenance	1,743	1,548	2,200	1,200	2,500	1,300	108.33%
43810 Rents and Operating Leases	24,380	-	-	-	-	-	-
43920 Dues and Subscriptions	7,786	7,774	7,500	6,500	7,500	1,000	15.38%
Total: Services	114,742	63,022	84,400	84,400	114,700	30,300	35.90%
CAPITAL OUTLAY							
48710 Minor Office Equipment	5,482	2,883	5,000	5,000	-	(5,000)	-100.00%
Total: Capital Outlay	5,482	2,883	5,000	5,000	-	(5,000)	-100.00%
DEPARTMENT TOTAL*	\$ 701,803	\$ 650,742	\$ 686,460	\$ 686,460	\$ 732,286	\$ 45,826	6.68%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Mayor, Chief of Staff, Special Assistant to the Mayor, Economic Analyst, Grants Manager and Administrative Assistant.

43011 Contractual Services. Oil & Gas professional services (\$5,000), Miscellaneous services for Mayor's office (\$5,000).

43021 Peninsula Promotion. In addition to promotional materials, this office plans to be represented at various community functions. Increased to match State of Alaska grant commemorating the state's 50th anniversary celebration.

43210 Transportation/Subsistence. To cover travel to Anchorage, Juneau, and Washington, DC for the Mayor and staff for meetings with elected officials, staff, agencies, companies and conferences. Increased to cover higher costs.

43920 Dues and Subscriptions. Memberships to professional and community organizations, including the various chambers of commerce throughout the borough (\$1,241), subscriptions to local newspapers (\$469), and subscriptions to various professional reports, journals and magazines (\$3,440) and other miscellaneous subscriptions (\$2,350).

*In FY2007, the Community & Economic Development Division actual amounts were combined with Mayor Administration.

Fund: 100 General Fund
Dept: 11227 Mayor – Purchasing and Contracting

DEPARTMENT FUNCTION

Mission: To provide purchasing support and service to the various entities of the Borough whose objectives are to obtain materials, equipment, and contracted services in a timely, cost effective manner, and at the best value to the Borough. To provide all departments and service areas of the Borough with clear guidance as it pertains to purchasing policies and procedures. To ensure that appropriations are used wisely and in the best interest of the Borough, while preserving the integrity and fairness of the competitive process. To administer the disposal of surplus tangible property of the Borough, School District, and Service Areas.

Major long-term issues and concerns:

- Continuing to meet the challenge of providing procurement support and services to a growing Borough, whose needs continue to grow in number and complexity.

Objectives FY2009/Budget highlights:

- Provide, to all Borough purchasers, direct access to vendor/supplier database.
- Research procurement card programs.
- Continue implementation and promotion of the Purchasing internet and intranet sites.
- Improve the knowledge base of departmental staff through professional training.

Previous year accomplishments:

- Effectively streamlined the processing of insurance claims as it pertains to procurement.
- Affiliated the Borough with multiple cooperative purchasing programs.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	4	4	4	4
Contracts/Agreements (Long Form)	88	85	108	82
Formal Solicitations	63	64	60	60
Supplier/Contractor Contacts	N/A	1,012	1,315	1,650
Short Form Contracts Issued	115	121	200	245
Surplus Property Auction Proceeds	\$38,370	\$40,622	\$72,484	\$70,222

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11227 - Mayor - Purchasing and Contracting**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 199,785	\$ 176,261	\$ 218,628	\$ 218,628	\$ 226,357	\$ 7,729	3.54%
40120 Temporary Wages	2,090	32,417	2,880	2,880	2,880	-	0.00%
40130 Overtime Wages	4,761	3,829	4,997	4,997	5,190	193	3.86%
40210 FICA	18,946	18,113	19,746	19,746	20,784	1,038	5.26%
40221 PERS	37,196	52,829	50,345	50,345	52,134	1,789	3.55%
40321 Health Insurance	45,146	39,771	47,840	47,840	48,100	260	0.54%
40322 Life Insurance	506	438	553	553	568	15	2.71%
40410 Leave	25,376	23,109	21,043	21,043	22,708	1,665	7.91%
40411 Sick Leave	4,196	4,810	5,355	5,355	5,523	168	3.14%
40511 Other Benefits	48	48	48	48	48	-	0.00%
Total: Personnel	338,050	351,625	371,435	371,435	384,292	12,857	3.46%
SUPPLIES							
42110 Office Supplies	1,950	2,904	3,200	3,441	3,200	(241)	-7.00%
42120 Computer Software	-	-	1,000	1,000	-	(1,000)	-100.00%
42250 Uniforms	300	163	325	325	325	-	0.00%
Total: Supplies	2,250	3,067	4,525	4,766	3,525	(1,241)	-26.04%
SERVICES							
43011 Contractual Services	-	-	-	980	-	(980)	-100.00%
43110 Communications	1,658	1,839	2,500	2,500	2,500	-	0.00%
43140 Postage	205	243	500	500	500	-	0.00%
43210 Transportation/Subsistence	2,414	1,835	3,220	3,220	3,220	-	0.00%
43220 Car Allowance	3,600	-	3,600	3,600	3,600	-	0.00%
43260 Training	1,153	1,149	2,280	1,780	2,280	500	28.09%
43310 Advertising	3,365	769	4,600	2,720	4,600	1,880	69.12%
43610 Utilities	1,635	1,924	2,390	2,390	2,390	-	0.00%
43720 Equipment Maintenance	470	270	500	500	500	-	0.00%
43920 Dues and Subscriptions	415	415	650	1,150	650	(500)	-43.48%
Total: Services	14,915	8,444	20,240	19,340	20,240	900	4.65%
CAPITAL OUTLAY							
48710 Minor Office Equipment	2,262	3,303	2,500	3,977	2,500	(1,477)	-37.14%
48720 Minor Office Furniture	-	399	1,700	882	2,700	1,818	206.12%
Total: Capital Outlay	2,262	3,702	4,200	4,859	5,200	341	7.02%
INTERDEPARTMENTAL CHARGES							
60000 Charges (To) From Other Depts.	(217,977)	(214,611)	(211,112)	(211,112)	(201,794)	9,318	-4.41%
Total: Interdepartmental Charges	(217,977)	(214,611)	(211,112)	(211,112)	(201,794)	9,318	-4.41%
DEPARTMENT TOTAL							
	\$ 139,500	\$ 152,227	\$ 189,288	\$ 189,288	\$ 211,463	\$ 22,175	11.71%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Purchasing and Contracting Officer, Purchasing Assistant, Lead Maintenance Supply Specialist, Maintenance Supply Specialist I/II.

40120 Temporary Wages. Temporary help during peak construction season, vacation periods, and auction.

42110 Office Supplies. To cover cost of printer cartridges and miscellaneous office supplies.

43310 Advertising. To meet advertising requirements for formal solicitations as well as advertising costs for annual surplus tangible property auction.

60000 Interdepartmental Costs. Charges to the Maintenance Department for all wages and benefits of the Lead Maintenance Supply Specialist, the Maintenance Supply Specialist I/II, a portion of the temporary staff, and 25 percent of the Purchasing and Contracting Officer. This distribution includes a portion for supplies and services attributable to those personnel.

Fund: 100 General Fund
Dept: 11250 Emergency Management - Administration

DEPARTMENT FUNCTION

Mission: The Office of Emergency Management has the primary day-to-day responsibility for natural and human-caused disaster management programs and activities. The objectives for OEM include disaster mitigation and preparedness.

Major long-term issues and concerns:

- None.

Objectives FY2009/Budget highlights:

- Pursue funding for and install Computer Aided Dispatch (CAD).
- Coordinate and development of information for processing master planning data including road conditions, emergency evacuation planning and routes, and sheltering areas for disaster preparedness. All such info could be used via the CAD system as well.
- Complete development of a Kenai Peninsula Borough Incident Management Team (KPB-IMT) and conduct training for KPB personnel from various departments in tabletop exercises at EOC.
- Establish voluntary registry of special needs populations for disaster response/evacuation.
- Coordinate enhanced mitigation efforts in floodplain areas in cooperation with State, Federal, Local agencies.

Previous year accomplishments:

- Responded to local disasters including: major floods, Caribou Hills fire, and Glacier Dam Lake release causing ice jams resulting in a State disaster declaration.
- In cooperation with Capital Projects, initiated and completed tsunami warning system replacement in Seward, Homer, Nanwalek, Port Graham and Seldovia.
- Coordinated activation and use of ALMR digital radio system on the Kenai Peninsula, continued efforts on providing a "gateway" system to enable non-digital radio users to access the new Alaska Land Mobile Radio digital system in area-wide disasters.
- Worked with Legal, Planning, GIS, MIS, Purchasing and Dispatch to spec, procure and install a 911 data management system and 911 call routing system to improve service and 911 data accuracy.
- Initiated revisions of KPB Emergency Response Plan (ERP), Evacuation Annex, and Animal Annex.
- Citizen Corps program provided borough-wide emergency response training to majority of KPBSD school staff, GPS training, bear safety training for emergency responders, (September) Preparedness Month outreach and education, and four 24-hr. Community Emergency Response Team (CERT) classes throughout the Peninsula.
- Participated in Seldovia Pandemic Flu education.
- Participated in COML (communications unit leader) education in EOC.

Significant budgetary changes:

- The FY2008 Budget estimated the costs for operations and maintenance of the newly constructed Emergency Operations Center. With one year of experience in this facility, the FY2009 Budget has been reduced to more accurate amounts.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	2.67	2.80	3.30	3.30
Emergency Operations and Disaster Preparedness Training Hours Provided	80	710	258	920
Emergency Incidents Responded to	1	6	4	4
Staff Time in Incident Response (hours)	400	700	500	500

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11250 - Emergency Management - Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 116,163	\$ 125,135	\$ 174,403	\$ 174,403	\$ 181,284	\$ 6,881	3.95%
40120 Temporary Wages	7,450	4,310	6,050	7,150	6,050	(1,100)	-15.38%
40130 Overtime Wages	261	1,579	2,841	1,741	2,937	1,196	68.70%
40210 FICA	11,658	10,538	15,727	15,727	16,512	785	4.99%
40221 PERS	17,642	17,169	23,384	23,384	24,229	845	3.61%
40321 Health Insurance	21,761	15,045	27,508	27,508	27,683	175	0.64%
40322 Life Insurance	275	292	438	438	455	17	3.88%
40410 Leave	12,687	12,039	16,568	16,568	17,591	1,023	6.17%
40411 Sick Leave	1,946	1,591	2,654	2,654	3,851	1,197	45.10%
40511 Other Benefits	-	-	-	-	2,654	2,654	-
Total: Personnel	189,843	187,698	269,573	269,573	283,246	13,673	5.07%
SUPPLIES							
42110 Office Supplies	2,339	2,773	3,500	3,531	3,500	(31)	-0.88%
42120 Computer Software	-	500	500	330	500	170	51.52%
42210 Operating Supplies	1,013	8,588	1,000	3,664	2,000	(1,664)	-45.41%
42230 Fuels, Oils and Lubricants	818	1,233	1,500	1,500	1,000	(500)	-33.33%
42250 Uniforms	-	-	-	170	300	130	76.47%
42310 Repair/Maintenance Supplies	772	204	5,000	3,500	1,000	(2,500)	-71.43%
42360 Motor Vehicle Repair Supplies	-	232	500	500	500	-	0.00%
42410 Small Tools	456	640	1,000	1,000	2,500	1,500	150.00%
Total: Supplies	5,398	14,170	13,000	14,195	11,300	(2,895)	-20.39%
SERVICES							
43011 Contractual Services	88,757	161,092	129,515	128,342	80,992	(47,350)	-36.89%
43110 Communications	7,403	11,411	13,000	13,802	19,500	5,698	41.28%
43140 Postage	132	430	600	600	200	(400)	-66.67%
43210 Transportation/Subsistence	3,189	2,058	5,329	9,146	4,500	(4,646)	-50.80%
43250 Freight and Express	121	-	200	200	100	(100)	-50.00%
43260 Training	250	264	765	765	100	(665)	-86.93%
43310 Advertising	-	-	200	200	200	-	0.00%
43610 Utilities	6,292	15,360	25,200	20,581	15,750	(4,831)	-23.47%
43720 Equipment Maintenance	2,107	1,957	12,666	12,666	11,000	(1,666)	-13.15%
43750 Vehicle Maintenance	-	-	2,000	2,000	1,000	(1,000)	-50.00%
43780 Building Maintenance	-	58	1,700	1,700	5,000	3,300	194.12%
43810 Rents and Operating Leases	2,372	2,543	2,280	2,568	2,300	(268)	-10.44%
43812 Equipment Replacement Pymt	4,383	4,383	4,383	4,383	4,383	-	0.00%
43920 Dues and Subscriptions	288	413	650	650	650	-	0.00%
Total: Services	115,294	199,969	198,488	197,603	145,675	(51,928)	-26.28%
CAPITAL OUTLAY							
48311 Machinery & Equipment	-	-	34,000	-	5,000	5,000	-
48710 Minor Office Equipment	1,490	14,570	4,700	4,700	1,800	(2,900)	-61.70%
48720 Minor Office Furniture	-	540	1,000	1,280	1,000	(280)	-21.88%
48740 Minor Machinery & Equipment	67	-	-	33,720	-	(33,720)	-100.00%
Total: Capital Outlay	1,557	15,110	39,700	39,700	7,800	(31,900)	-80.35%
DEPARTMENT TOTAL	\$ 312,092	\$ 416,947	\$ 520,761	\$ 521,071	\$ 448,021	\$ (73,050)	-14.02%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Emergency Manager, Administrative Assistant, Secretary (0.8) and a program coordinator (0.5).

43610 Utilities. Electricity (\$9,551), heating and cooling (\$5,934), water and sewer (\$265) in new facility.

43011 Contractual Services. USGS flood warning stations (\$47,292), Rapid Notify contract (\$11,500), Custodial (\$4,200), radio programming and antenna maintenance (\$18,000). Decrease due to reduction in the number of warning stations being monitored.

43720 Equipment Maintenance. Tsunami siren system maintenance & operation, (\$5,000); other emergency equipment, (\$4,000); and copier maintenance agreement, (\$2,000).

48311 Machinery & Equipment. Flood control equipment.

43110 Communications. Connectivity, long distance, flood gauge phone lines, cable, satellite phones, and cell phone charges.

Fund:	100	General Fund
Dept:	11255	Emergency Management – 911 Communications

DEPARTMENT FUNCTION

Mission: Administration of Enhanced 911 emergency number services for all citizens living within the boundaries served by the Borough. An eight member 911 Advisory Board provides fiscal oversight and operational direction through the Borough Emergency Manager, Office of Emergency Management.

Major long-term issues and concerns:

- None.

Objectives FY2009/Budget highlights:

- Coordinate with KPB Planning Department, municipalities, agencies and contract personnel to ensure 911 mapping and addressing system is used effectively and contains accurate information.
- Develop program and initiatives to improve 911-employee retention, including more localized training opportunities, and deployment of a non-emergency 3-digit system for calls from the public that is non-emergency in nature.
- Plan, procure and installation of Computer Assisted Dispatch (CAD) system area-wide. Estimated cost of \$500,000 included in State, Federal and Local priority lists.
- Revamp training program to include regular TDD/TTY training (hearing & vision impaired calls), wireless 911 systems deployment and use, and implementation of Emergency Medical Dispatch protocol training through the Kenai Peninsula College (KPC).
- Coordinate install of a “gateway” radio component to enable responders without ALMR ability to be patched onto the new digital system to provide true emergency interoperable communications between agencies and service areas. This will be provided by the State of Alaska.
- KPC provision of local training to reduce out of town training for Emergency Medical Dispatch protocols.
- Finalize protocols for use and assignment of ALMR (Digital) radio system for all agencies within KPB in mutual aid and disaster response, as well as for Tri-Borough mutual aid responses, upon installation of the “gateway”.

Previous year accomplishments:

- Participation in design, procurement and installation of the 911 data management system & 911 call routing system in cooperation with KPB Planning and OEM.
- Initiated planning in cooperation with KPC to provide more local opportunities for training emergency dispatchers rather than sending them out of the area.
- Update of 911 systems and process to accommodate new technology use and State regulatory changes.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	7.33	7.20	8.70	8.70
911 Calls received	16,919	17,200	18,500	20,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100

Department 11255 Emergency Management - 911 Communications

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 243,860	\$ 256,284	\$ 345,159	\$ 313,159	\$ 353,074	\$ 39,915	12.75%
40120 Temporary Wages	3,520	29,197	5,150	37,150	5,150	(32,000)	-86.14%
40130 Overtime Wages	20,277	25,127	19,771	19,771	19,732	(39)	-0.20%
40210 FICA	22,723	25,857	31,603	31,603	32,166	563	1.78%
40221 PERS	49,365	72,975	82,805	82,805	84,595	1,790	2.16%
40321 Health Insurance	78,637	76,584	104,052	104,052	104,618	566	0.54%
40322 Life Insurance	616	635	898	898	919	21	2.34%
40410 Leave	24,595	25,432	28,764	28,764	28,789	25	0.09%
40411 Sick Leave	2,744	2,893	3,120	3,120	2,012	(1,108)	-35.51%
40511 Other Benefits	-	1,350	-	-	-	-	-
Total: Personnel	446,337	516,334	621,322	621,322	631,055	9,733	1.57%
SUPPLIES							
42110 Office Supplies	456	233	2,000	1,500	1,000	(500)	-33.33%
42210 Operating Supplies	-	598	-	1,700	2,000	300	17.65%
Total: Supplies	456	831	2,000	3,200	3,000	(200)	-6.25%
SERVICES							
43011 Contractual Services	221,679	231,372	243,653	245,903	247,680	1,777	0.72%
43110 Communications	136,688	133,944	161,120	160,120	161,120	1,000	0.62%
43140 Postage	(5)	-	200	200	50	(150)	-75.00%
43210 Transportation/Subsistence	5,482	3,964	6,752	5,752	3,978	(1,774)	-30.84%
43260 Training	6,113	6,149	7,520	7,520	7,220	(300)	-3.99%
43310 Advertising	198	121	560	560	75	(485)	-86.61%
43610 Utilities	-	18,130	43,621	43,621	37,065	(6,556)	-15.03%
43720 Equipment Maintenance	-	29,655	47,750	46,250	47,750	1,500	3.24%
43780 Building/Ground Maintenance	-	60	1,566	3,066	5,000	1,934	63.08%
43920 Dues and Subscriptions	282	253	500	500	500	-	0.00%
Total: Services	370,437	423,648	513,242	513,492	510,438	(3,054)	-0.59%
CAPITAL OUTLAY							
48110 Office Furniture	-	8,755	-	-	-	-	-
48210 Communications Equipment	1,651	-	-	-	-	-	-
48710 Minor Office Equipment	3,625	1,958	-	1,825	-	(1,825)	-100.00%
48720 Minor Office Furniture	-	3,497	-	-	-	-	-
48740 Minor Machines & Equipment	-	-	-	1,000	-	(1,000)	-100.00%
Total: Capital Outlay	5,276	14,210	-	2,825	-	(2,825)	-100.00%
INTERDEPARTMENTAL CHARGES							
60000 Charges (To) From Other Depts.	-	46,200	86,072	86,072	83,229	(2,843)	-3.30%
Total: Interdepartmental Charges	-	46,200	86,072	86,072	83,229	(2,843)	-3.30%
DEPARTMENT TOTAL	\$ 822,506	\$ 1,001,223	\$ 1,222,636	\$ 1,226,911	\$ 1,227,722	\$ 811	0.07%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Communications Center Supervisor, 1 Shift Supervisors, 6.5 Public Safety Dispatchers, and 1 Secretary (20% of time).

43011 Contractual Services. Contract with ACS for update on access lines and CAN database information, (\$78,000); payments to cities for E911 services, (\$146,894); custodial, (\$11,880); and miscellaneous items, (\$10,906).

43110 Communications. Direct trunking charges related to 911 calls into the central call-taking center and directed to the remote dispatch centers. Dedicated long distance circuits, trunks, and data lines, (\$141,120); and connectivity, (\$20,000).

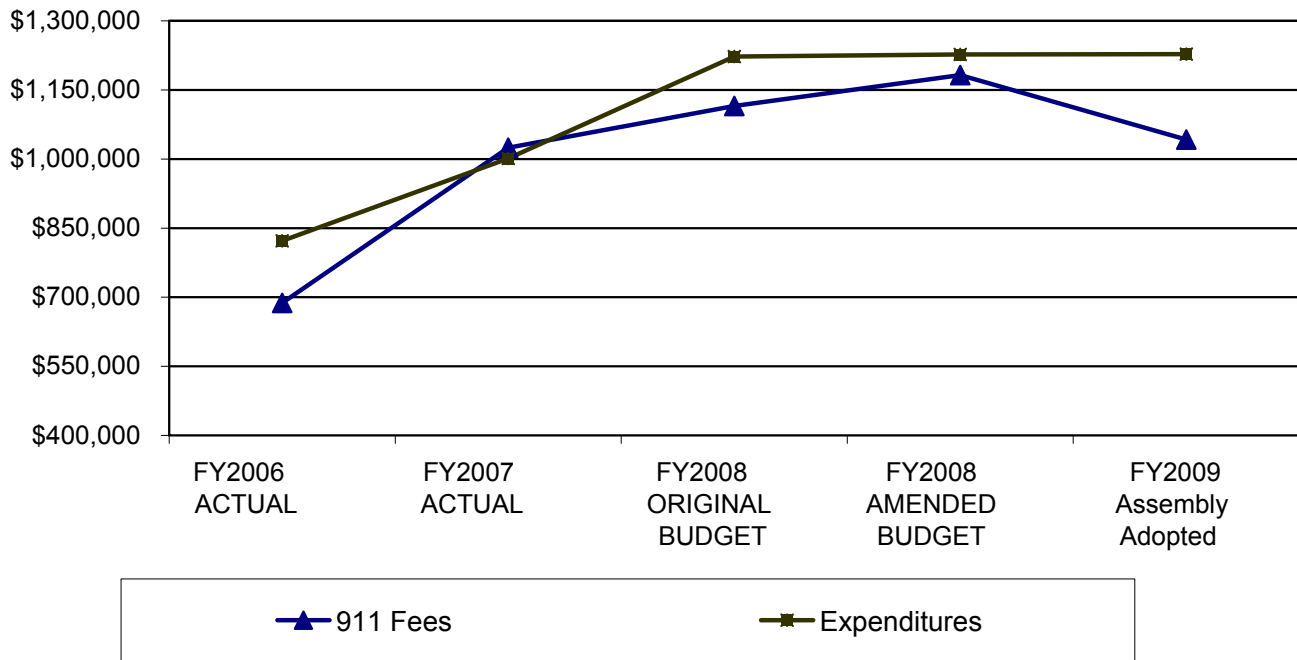
43260 Training. Annual Navigator Conference for Dispatch Supervisor, (\$1,120); NAED training for EMD recertifications, (\$3,500); BLS (\$700); APOA tactical training, (\$800); and ProQA training, (\$680).

43720 Equipment Maintenance. Maintenance agreement with ACS for CML equipment and labor (\$42,000), Stencil recorder maintenance agreement (\$2,500), generator costs (\$2,000), maintenance agreement for fax and printers (\$1,250).

60000 Charges (To) From Other Depts. (\$83,229) These are charges from Resource Planning for all wages and benefits of the Addressing Officer responsible for all 911 addressing and database management.

Fund 100
Department 11255 Emergency Management - 911 Communications - Continued

911 PROGRAM REVENUES & EXPENDITURES



The 911 program is projected to receive revenues of approximately \$1,050,583 during FY2009 with the City of Soldotna (\$70,000), Central Emergency Services (\$68,117), and Nikiski Fire Service Area (\$68,117) contributing for dispatching services and (\$836,000) generated from a \$1.15 per telephone line surcharge. The E911 for FY09 is being reduced from \$1.35 to reflect over recovery for FY07 and FY08.

The costs shown are approximately one-half of the total cost of operating the 911 program for the Kenai Peninsula. The State of Alaska Department of Public Safety budgets and pays for the other cost.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department - Emergency Management Totals**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 360,023	\$ 381,419	\$ 519,562	\$ 487,562	\$ 534,358	\$ 46,796	9.60%
40120 Temporary Wages	10,970	33,507	11,200	44,300	11,200	(33,100)	-74.72%
40130 Overtime Wages	20,538	26,706	22,612	21,512	22,669	1,157	5.38%
40210 FICA	34,381	36,395	47,330	47,330	48,678	1,348	2.85%
40221 PERS	67,007	90,144	106,189	106,189	108,824	2,635	2.48%
40321 Health Insurance	100,398	91,629	131,560	131,560	132,301	741	0.56%
40322 Life Insurance	891	927	1,336	1,336	1,374	38	2.84%
40410 Leave	37,282	37,471	45,332	45,332	46,380	1,048	2.31%
40411 Sick Leave	4,690	4,484	5,774	5,774	5,863	89	1.54%
40511 Other Benefits	-	1,350	-	-	2,654	2,654	-
Total: Personnel	636,180	704,032	890,895	890,895	914,301	23,406	2.63%
SUPPLIES							
42110 Office Supplies	2,795	3,006	5,500	5,031	4,500	(531)	-10.55%
42120 Computer Software	-	500	500	330	500	170	51.52%
42210 Operating Supplies	1,013	9,186	1,000	5,364	4,000	(1,364)	-25.43%
42230 Fuels, Oils & Lubricants	818	1,233	1,500	1,500	1,000	(500)	-33.33%
42250 Uniforms	-	-	-	170	300	130	76.47%
42310 Repair/Maint Supplies	772	204	5,000	3,500	1,000	(2,500)	-71.43%
42360 Motor Vehicle Repair Supplies	-	232	500	500	500	-	0.00%
42410 Small Tools	456	640	1,000	1,000	2,500	1,500	150.00%
Total: Supplies	5,854	15,001	15,000	17,395	14,300	(3,095)	-17.79%
SERVICES							
43011 Contractual Services	310,436	392,464	373,168	374,245	328,672	(45,573)	-12.18%
43110 Communications	144,091	145,355	174,120	173,922	180,620	6,698	3.85%
43140 Postage	127	430	800	800	250	(550)	-68.75%
43210 Transportation/Subsistence	8,671	6,022	12,081	14,898	8,478	(6,420)	-43.09%
43250 Freight and Express	121	-	200	200	100	(100)	-50.00%
43260 Training	6,363	6,413	8,285	8,285	7,320	(965)	-11.65%
43310 Advertising	198	121	760	760	275	(485)	-63.82%
43610 Utilities	6,292	33,490	68,821	64,202	52,815	(11,387)	-17.74%
43720 Equipment Maintenance	2,107	31,612	60,416	58,916	58,750	(166)	-0.28%
43750 Vehicle Maintenance	-	-	2,000	2,000	1,000	(1,000)	-50.00%
43780 Building/Ground Maintenance	-	118	3,266	4,766	10,000	5,234	109.82%
43810 Rents and Operating Leases	2,372	2,543	2,280	2,568	2,300	(268)	-10.44%
43812 Equipment Replacement Pymt.	4,383	4,383	4,383	4,383	4,383	-	0.00%
43920 Dues and Subscriptions	570	666	1,150	1,150	1,150	-	0.00%
Total: Services	485,731	623,617	711,730	711,095	656,113	(54,982)	-7.73%
CAPITAL OUTLAY							
48110 Office Furniture	-	8,755	-	-	-	-	-
48210 Communications Equipment	1,651	-	-	-	-	-	-
48311 Machinery & Equipment	-	-	34,000	-	5,000	5,000	-
48710 Minor Office Equipment	5,115	16,528	4,700	6,525	1,800	(4,725)	-72.41%
48720 Minor Office Furniture	-	4,037	1,000	1,280	1,000	(280)	-21.88%
48740 Minor Machinery & Equipment	67	-	-	34,720	-	(34,720)	-100.00%
Total: Capital Outlay	6,833	29,320	39,700	42,525	7,800	(34,725)	-81.66%
INTERDEPARTMENTAL CHARGES							
60000 Charges (To) From Other Depts.	-	46,200	86,072	86,072	83,229	(2,843)	-3.30%
Total: Interdepartmental Charges	-	46,200	86,072	86,072	83,229	(2,843)	-3.30%
DEPARTMENT TOTAL	\$ 1,134,598	\$ 1,418,170	\$ 1,743,397	\$ 1,747,982	\$ 1,675,743	\$ (72,239)	-4.13%

Fund: 100 General Fund
Dept: 11230 General Services - Administration / Human Resources

DEPARTMENT FUNCTION

Mission: Administer human resources, information systems, risk management, print shop, mailroom and custodial functions for the Borough, including operations of the Homer and Seward Annexes.

Major long-term issues and concerns:

- Managing Borough health care costs in connection with the rising cost of health care in the United States.
- Implementation and monitoring of more federal laws regarding benefits.

Objectives FY2009/Budget highlights:

- Maintain good labor relations.
- Continue publication of policy guidelines.
- Continue providing on-line training.
- Closely monitor health care expenditures.

Previous year accomplishments:

- Implemented new labor agreement.
- Implemented changes to health plan including separation of prescription drug coverage and increase in dependent premiums.
- Provided on-line harassment prevention training.
- Continued publication of policy guidelines.

Significant budgetary changes:

- Changed $\frac{3}{4}$ time administrative assistant shared by general services and risk management to full time.
- Purchase new copier to be shared with risk management.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	3.50	3.50	3.70	4.00
Regular/Temporary Employees Hired		92	98	100
Grievances Filed	N/A	2	5	3
Grievances Successfully Resolved	N/A	2	3 (2 pending)	3
Arbitrations	0	0	0	0
Arbitrations Successfully Resolved	N/A	N/A	N/A	N/A
Human Rights Complaints Filed	N/A	1	1	1
Human Rights Complaints Successfully Resolved	N/A	1	1	1

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11230 - General Services - Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 162,831	\$ 164,020	\$ 207,249	\$ 207,249	\$ 225,379	\$ 18,130	8.75%
40120 Temporary Wages	15,620	4,238	4,000	4,000	4,000	-	0.00%
40130 Overtime Wages	1,453	58	994	994	716	(278)	-27.97%
40210 FICA	17,297	14,820	18,626	18,626	20,687	2,061	11.07%
40221 PERS	33,081	54,504	46,263	46,263	50,879	4,616	9.98%
40321 Health Insurance	38,312	38,624	44,252	44,252	48,100	3,848	8.70%
40322 Life Insurance	464	480	514	514	564	50	9.73%
40410 Leave	22,033	24,035	23,630	23,630	25,492	1,862	7.88%
40411 Sick Leave	5,110	5,347	5,561	5,561	6,062	501	9.01%
40511 Other Benefits	24	-	-	-	-	-	-
Total: Personnel	296,225	306,126	351,089	351,089	381,879	30,790	8.77%
SUPPLIES							
42110 Office Supplies	980	486	1,000	880	800	(80)	-9.09%
42120 Computer Software	35	-	-	-	-	-	-
42210 Operating Supplies	806	102	200	320	500	180	56.25%
42230 Fuels, Oils and Lubricants	70	-	-	-	-	-	-
42310 Repair/Maintenance Supplies	-	899	-	-	-	-	-
Total: Supplies	1,891	1,487	1,200	1,200	1,300	100	8.33%
SERVICES							
43011 Contractual Services	12,068	10,316	15,000	15,000	15,000	-	0.00%
43110 Communications	5,727	5,450	3,800	3,800	3,800	-	0.00%
43140 Postage	762	725	800	800	800	-	0.00%
43210 Transportation/Subsistence	3,834	3,018	4,350	4,350	4,620	270	6.21%
43220 Car Allowance	3,600	-	3,600	3,600	3,600	-	0.00%
43250 Freight and Express	26	-	-	-	-	-	-
43260 Training	1,070	3,575	5,400	5,400	5,100	(300)	-5.56%
43270 Employee Development	5,694	5,479	7,500	7,500	7,500	-	0.00%
43310 Advertising	7,359	14,176	13,000	13,000	13,000	-	0.00%
43410 Printing	-	31	-	-	-	-	-
43610 Utilities	7,861	9,008	4,600	4,600	9,500	4,900	106.52%
43720 Equipment Maintenance	1,333	1,006	1,200	1,200	1,300	100	8.33%
43810 Rents and Operating Leases	21,124	21,168	22,000	22,000	23,000	1,000	4.55%
43920 Dues and Subscription	1,475	1,787	2,125	2,125	2,300	175	8.24%
Total: Services	71,933	75,739	83,375	83,375	89,520	6,145	7.37%
CAPITAL OUTLAY							
48120 Office Machines	-	-	-	-	3,000	3,000	-
48710 Minor Office Equipment	160	-	7,500	7,375	2,000	(5,375)	-72.88%
48720 Minor Office Furniture	2,311	-	1,000	1,125	300	(825)	-73.33%
Total: Capital Outlay	2,471	-	8,500	8,500	5,300	(3,200)	-37.65%
DEPARTMENT TOTAL	\$ 372,520	\$ 383,352	\$ 444,164	\$ 444,164	\$ 477,999	\$ 33,835	7.62%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: General Services Director, 1.5 Administrative Assistant (General Services), 1 Secretary (Homer Annex) and ½ time Secretary (Seward Annex).

Increased 0.3 Administrative assistant.

43011 Contractual Services. Labor arbitration contingency (\$3,000), health care broker/consultant fees (\$12,000).

43270 Employee Development. Amount required by labor contract.

43810 Rents and Operating Leases. Seward and Homer annex leases and post office box rentals.

48120 Office Machines. Copier (shared cost with Risk Management).

48710 Minor Office Equipment. 1 Workstation, \$2,000.

48720 Minor Office Furniture. Chair for Seward Annex.

Fund: 100 General Fund
Dept: 11231 General Service - MIS

DEPARTMENT FUNCTION

Mission: To provide effective, courteous, and responsive end user support for the Kenai Peninsula Borough's computing systems. To provide direction, consultation, and guidance in regards to future planning as it relates to projects that have a computing based implementation.

Major long-term issues and concerns:

The borough's long term issues and concerns, as they relate to information technology are no different than those of any other institution. We continue to posture ourselves to take advantage of efficiencies that can be derived from technology. This means maintaining and guarding the health of our computing environment and, more specifically, our network. Striving for service delivery over a cost effective medium must be an ongoing and conscious effort; which requires growth and development of our staff's skill sets.

Objectives FY2009/Budget highlights:

- Introduce new flexibility and efficiencies by building the foundation for virtual server technology.
- Upgrade our 5-year IP telephony by replacing our call processing servers. This technology has grown from supporting 50 phones in a remote office setting (Poppy Lane) to servicing over 1400 phones on a Borough wide network (now encompasses KPBSD).
- Train staff in SQL Server 2005, and deploy vendor-approved applications to the SQL Server 2005 environment.
- Continue our transition from an in-house development environment to our application support roles with minor development projects.
- Develop front-end web-based applications for continued research capabilities into our historical legacy systems.
- Upgrade several of our minor in-house developed applications to the .NET development platform.
- Deploy the Web-based Sales Tax ETAX collection website for on-line Sales Tax reporting and collections.
- Reconfigure tech staff by changing one computer tech to helpdesk supervisor and one computer tech and one senior computer tech to senior helpdesk techs. This will complete implementation of our help desk service.

Previous year accomplishments:

- Expanded the Borough's IP Telephony system to the Kenai River Center and Kachemak Emergency Services.
- Provide clustered redundancy to voice mail services.
- Reorganized roles within the department to address the changing demands placed upon MIS.
- Implemented a help desk and incident flow system.
- Front ended our mail server for increased efficiencies.
- Initiated the process of migrating from in-house development environment to one including third-party application support roles.
- Initiated SQL Server 2005 in-house training via a CD training series.
- Developed and deployed the web-based Sales Tax Calculator to aid in the calculation of the new recreational sales tax requirement.
- Completed the configuration and integration of the Manatron electronic field PC Tablets for the Assessing department appraisers.
- Deployed the web-based WebEnvision student and employee injury reporting application for both the borough and school district.

Significant budgetary changes:

- Implementation of Help Desk Concept resulted in reclassification and new job descriptions for many department personnel.
- New release of SQL, replaces 5-year old data base management system, one time cost of \$20,000.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History				
Help Desk Staff	3.00	3.00	3.00	4.00
Senior Staff	6.00	6.00	6.00	6.00
Management Staff	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>1.00</u>
Total Staffing History	11.00	11.00	11.00	11.00
Desktop Workstations Supported	350	370	390	400
Servers Supported	36	39	43	45
Local Area Networks (LAN'S) Supported	12	13	16	17
Wide Area Networks (WAN's) Supported	14	15	18	19
Telephony Sites Supported	8	8	10	14
Business Software Applications Supported	9	15	15	18
Average Number of Primary Responsibility areas, tasked to each senior staff member	N/A	N/A	6.6	6.5

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11231 - General Services - MIS**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 629,867	\$ 650,311	\$ 705,835	\$ 649,835	\$ 717,468	\$ 67,633	10.41%
40130 Overtime Wages	20,141	15,616	14,555	14,555	15,710	1,155	7.94%
40210 FICA	56,143	58,890	62,944	62,944	63,742	798	1.27%
40221 PERS	117,792	191,017	159,755	159,755	163,066	3,311	2.07%
40321 Health Insurance	129,363	124,100	131,560	131,560	132,275	715	0.54%
40322 Life Insurance	1,597	1,627	1,729	1,729	1,760	31	1.79%
40410 Leave	79,164	80,386	77,690	77,690	75,051	(2,639)	-3.40%
40411 Sick Leave	16,481	17,627	18,954	18,954	16,973	(1,981)	-10.45%
40511 Other Benefits	144	120	96	96	96	-	0.00%
Total: Personnel	1,050,692	1,139,694	1,173,118	1,117,118	1,186,141	69,023	6.18%
SUPPLIES							
42110 Office Supplies	1,020	2,308	3,000	4,375	3,000	(1,375)	-31.43%
42120 Computer Software	14,242	8,073	5,000	29,500	39,000	9,500	32.20%
42210 Operating Supplies	30,892	26,916	20,000	21,822	18,500	(3,322)	-15.22%
42230 Fuel, Oils and Lubricants	-	239	500	87	-	(87)	-100.00%
42310 Repair/Maintenance Supplies	10,724	10,174	27,000	27,900	32,810	4,910	17.60%
42410 Small Tools	11	(80)	200	990	200	(790)	-79.80%
Total: Supplies	56,889	47,630	55,700	84,674	93,510	8,836	10.44%
SERVICES							
43011 Contractual Services	674	3,142	24,000	16,491	24,000	7,509	45.53%
43019 Software Licensing	68,236	121,306	141,200	123,800	143,200	19,400	15.67%
43110 Communications	65,277	69,437	88,430	88,430	91,000	2,570	2.91%
43210 Transportation/Subsistence	6,429	6,781	3,400	6,997	4,600	(2,397)	-34.26%
43250 Freight and Express	229	102	2,000	2,000	1,000	(1,000)	-50.00%
43260 Training	2,788	3,608	1,000	8,800	8,200	(600)	-6.82%
43610 Utilities	10,857	15,396	14,400	14,400	15,000	600	4.17%
43720 Equipment Maintenance	20,848	3,874	31,000	31,000	43,538	12,538	40.45%
43750 Vehicle Maintenance	-	-	500	-	-	-	-
43812 Equipment Replacement Pymt.	146,315	133,570	50,621	50,621	42,223	(8,398)	-16.59%
43920 Dues and Subscriptions	3,755	2,493	3,000	3,000	3,000	-	0.00%
Total: Services	325,408	359,709	359,551	345,539	375,761	30,222	8.75%
CAPITAL OUTLAY							
48120 Office Machines	33,507	22,638	-	6,000	-	(6,000)	-100.00%
48710 Minor Office Equipment	9,951	49,932	23,650	17,650	17,500	(150)	-0.85%
48720 Minor Office Furniture	1,427	392	1,000	1,000	1,000	-	0.00%
Total: Capital Outlay	44,885	72,962	24,650	24,650	18,500	(6,150)	-24.95%
DEPARTMENT TOTAL	\$ 1,477,874	\$ 1,619,995	\$ 1,613,019	\$ 1,571,981	\$ 1,673,912	\$ 101,931	6.48%

Fund 100
Department 11231 - General Services - MIS - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Systems Manager, 4 Enterprise Applications Developers, 1 Network/IT Administrator, 1 Network/PC Specialist, 2 Senior Information Helpdesk Technicians, 1 Information Helpdesk Technician, and 1 Information Helpdesk Supervisor.

42120 Computer Software. The coming releases of our flag ship applications will run exclusively on SQL2005 requiring upgrade from our current SQL2000 version. This upgrade brings enhanced reporting capabilities that will likely reduce or eliminate licensing costs for other reporting tools in the future (\$36,000). Miscellaneous (\$3,000).

42210 Operating Supplies. Paper, toner, ink, tapes and miscellaneous supplies.

42310 Repair/Maintenance Supplies. Various parts for repairing and maintaining desktop and network computers, equipment and infrastructure.

43011 Contractual Services. Software modifications, (\$20,000); Help desk calls, (\$2,000); miscellaneous, (\$2,000).

43019 Software Licensing. IP phones, (\$18,000); GEMS, (\$28,750); NT runtime Development, (\$39,000); Anti-Virus, (\$2,500); Anti-Spam, (\$3,000); Spyware (\$2,850); MICROFOCUS COBOL Compiler, (\$2,000); Recurring charge for MS Office Pro, (\$35,000); GoToMyPC, (\$4,400); CommVault Backup, (\$2,500); FrontPage, (\$1,200); miscellaneous, (\$4,000).

43110 Communications. Increase internet bandwidth to 7Mb.

43260 Training. Web or media based training on VM Ware, web authoring, and ongoing application development tool training (\$8,200).

43720 Equipment Maintenance. Printer, (\$16,000); CommVault backup, (\$14,000), P/C and server contracts and miscellaneous charges (\$13,538).

43812 Equipment Replacement Payments. See schedule below.

43920 Dues & Subscriptions. Microsoft Developer, (\$2,000) and Miscellaneous Publications, (\$1,000).

48710 Minor Office Equipment. (3) Switches, (\$7,500) and (4) workstations (\$10,000).

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

<u>Items</u>	<u>Prior Years</u>	<u>FY2008 Estimated</u>	<u>FY2009 Projected</u>	<u>Future Projected Payments</u>
Uninterruptible Power Supply (UPS)	77,324	10,776	10,776	43,104
Network Switch	-	36,149	5,817	17,451
1 Server	-	1,848	2,070	6,210
1 Server	-	1,848	2,070	6,210
1 Virtual Server	-	-	11,095	72,512
3 Call Manager Servers	-	-	10,395	41,575
	<u>\$ 77,324</u>	<u>\$ 50,621</u>	<u>\$ 42,223</u>	<u>\$ 187,062</u>

This page intentionally left blank

Fund: 100 General Fund
Dept: 11232 General Services - GIS

DEPARTMENT FUNCTION

Mission: The Geographic Information Systems (GIS) department provides map services and support for the Kenai Peninsula Borough, its cities, state, federal agencies and the public. GIS is responsible for map book production, developing and maintaining Internet based mapping, ad hoc map production and development and support of spatial applications for various borough departments.

Major long-term issues and concerns:

- Geographic Information System technology is emerging from a back office map shop to a more mainstream, mission critical application in support of local government operations. As new software and data sources become available, our customers will demand we provide the tools for them to do their work in the office and in the field.
- Training technicians and analysts to provide advanced capabilities.

Objectives FY2009/Budget highlights:

- Focus on data quality.
- Data grooming work in support of map preparation work for the 2010 US Census.
- Implementation of enhanced E911 system features.
- Development of a digital terrain model using LIDAR data.
- Support cadastral map updates, digital map book production, further development of the Zoom tool for data consumers, and support for Oil & Gas industry mapping.

Previous year accomplishments:

- Completed development of the digital versions of our Emergency Services Map Books.
- Expanded the map book library to include one specifically for the Kenai River.
- Completed digitizing historical aerial photographs.
- Provided support for the search and selection of Microdata, Inc. software to allow the Borough to take ownership of the E911 database.

Significant budgetary changes:

- Enter into an Enterprise License Agreement (ELA) with ESRI, Inc. for unlimited ESRI software, virtual campus training, technical support and maintenance and a discount for instructor led training. This will enable us to provide better support to the cities and include them in the Enterprise.
- Contracted with Geodesy, Inc. to develop field computing applications.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	5.00	4.00	4.00	4.00
Emergency Service Map Books Distributed	265	132	150	150
Internet Map Services Accessed	7,500	9,500	11,000	12,000
Scanned Historical Aerial Photos	-	10,830	250	-
Basemap Updated Resulting From				
New Subdivision Plats	275	317	365	421

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11232 - General Services - GIS**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 202,513	\$ 183,375	\$ 209,233	\$ 209,233	\$ 215,876	\$ 6,643	3.17%
40130 Overtime Wages	-	115	1,627	1,627	1,682	55	3.38%
40210 FICA	18,166	16,111	18,648	18,648	19,344	696	3.73%
40221 PERS	40,436	59,426	47,620	47,620	49,132	1,512	3.18%
40321 Health Insurance	56,541	45,894	47,840	47,840	48,100	260	0.54%
40322 Life Insurance	544	488	526	526	543	17	3.23%
40410 Leave	24,987	23,411	22,405	22,405	23,807	1,402	6.26%
40411 Sick Leave	4,425	4,374	4,902	4,902	5,727	825	16.83%
40511 Other Benefits	48	24	48	48	48	-	0.00%
Total: Personnel	347,660	333,218	352,849	352,849	364,259	11,410	3.23%
SUPPLIES							
42110 Office Supplies	640	450	500	500	750	250	50.00%
42120 Computer Software	11,799	10,494	6,000	6,000	5,000	(1,000)	-16.67%
42210 Operating Supplies	3,486	5,910	9,000	9,000	9,500	500	5.56%
Total: Supplies	15,925	16,854	15,500	15,500	15,250	(250)	-1.61%
SERVICES							
43011 Contractual Services	6,400	-	-	-	10,000	10,000	-
43019 Software Licensing	35,319	42,176	45,000	45,041	64,550	19,509	43.31%
43110 Communications	1,388	1,322	5,200	5,200	1,400	(3,800)	-73.08%
43140 Postage	-	93	-	-	-	-	-
43210 Transportation/Subsistence	6,834	8,895	11,445	11,445	10,535	(910)	-7.95%
43250 Freight and Express	66	127	300	300	300	-	0.00%
43260 Training	8,565	4,085	8,550	9,934	6,625	(3,309)	-33.31%
43410 Printing	13,750	20,602	10,000	10,000	5,000	(5,000)	-50.00%
43610 Utilities	3,630	4,277	6,500	6,500	6,000	(500)	-7.69%
43720 Equipment Maintenance	-	1,143	2,000	2,000	2,000	-	0.00%
43812 Equipment Replacement Pymt.	-	-	3,465	3,465	3,465	-	0.00%
43920 Dues and Subscriptions	-	150	275	275	275	-	0.00%
Total: Services	75,952	82,870	92,735	94,160	110,150	15,990	16.98%
CAPITAL OUTLAY							
48120 Office Machines	-	18,271	18,000	13,583	7,500	(6,083)	-44.78%
48710 Minor Office Equipment	-	7,028	-	4,417	-	(4,417)	-100.00%
Total: Capital Outlay	-	25,299	18,000	18,000	7,500	(10,500)	-58.33%
DEPARTMENT TOTAL	\$ 439,537	\$ 458,241	\$ 479,084	\$ 480,509	\$ 497,159	\$ 16,650	3.47%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes GIS Manager, 1 GIS Senior Technician, and 2 GIS Technicians.

43011 Contractual Services: Geodesy services to develop field computing applications.

43019 Software Licensing. ESRI \$45,250, GEODESY \$9,500, ER Mapper \$2,000, Autodesk \$600, Lizardtech \$4,000, Mapmakers \$3,200.

43410 Printing. Emergency Services Map Books to be provided to emergency responders. Decreased due to map book being available on CD has reduced printing needs.

43260 Training. ESRI related training/conference registration.

43812 Equipment Replacement Payments. See the payment schedule below.

48120 Office Machines: Replace (1) Mapping Computer \$7,500.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

Items	Prior Years	FY2008 Estimated	FY2009 Projected	Future Projected Payments
Large Format Plotter	\$ -	\$ 3,465	\$ 3,465	\$ 10,395
	\$ -	\$ 3,465	\$ 3,465	\$ 10,395

Fund: 100 General Fund
Dept: 11233 General Services - Print/Mail

DEPARTMENT FUNCTION

Mission: To provide printing service for Borough administration, service areas and school district. This includes routine copying services and copying and binding of special reports and documents. To process outgoing metered mail for Borough administration and school district and sort incoming mail for Borough administration. Handle folding, stuffing, sealing and mailing of bulk mail such as tax bills, sales tax forms and assessment notices.

Major long-term issues and concerns:

- None

Objectives FY2009/ Budget highlights:

- Continue providing timely and quality services.

Previous year accomplishments:

- See "Key Measures " below.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	1.80	1.80	1.80	1.80
Borough B&W copy images	1,275,895	1,592,964	1,800,000	2,000,000
Borough color images	54,800	65,082	70,000	100,000
School District B&W images	686,456	288,647	400,000	400,000
School District color images	3,203	4,910	5,000	5,000
Outgoing metered mail	176,384	252,775	275,000	300,000
Outgoing unmetered mail	161,277	296,943	325,000	350,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11233 - General Services - Print/Mail**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 56,535	\$ 61,044	\$ 63,616	\$ 63,616	\$ 66,827	\$ 3,211	5.05%
40120 Temporary Wages	264	-	1,200	1,200	1,200	-	0.00%
40130 Overtime Wages	1,718	2,315	2,728	2,728	2,876	148	5.43%
40210 FICA	4,932	5,022	5,850	5,850	6,186	336	5.74%
40221 PERS	10,708	18,195	15,156	15,156	15,924	768	5.07%
40321 Health Insurance	20,790	20,104	20,930	20,930	21,645	715	3.42%
40322 Life Insurance	145	154	165	165	177	12	7.27%
40410 Leave	4,968	5,278	5,813	5,813	6,271	458	7.88%
40411 Sick Leave	364	412	566	566	1,005	439	77.56%
Total: Personnel	100,424	112,524	116,024	116,024	122,111	6,087	5.25%
SUPPLIES							
42110 Office Supplies	487	307	800	400	800	400	100.00%
42120 Computer Software	-	-	-	310	-	(310)	-100.00%
42210 Operating Supplies	26,446	21,950	30,000	29,690	30,000	310	1.04%
42250 Uniforms	325	325	320	320	320	-	0.00%
Total: Supplies	27,258	22,582	31,120	30,720	31,120	400	1.30%
SERVICES							
43110 Communications	1,149	1,064	1,400	1,400	1,400	-	0.00%
43210 Transportation/Subsistence	992	1,207	1,300	1,300	1,400	100	7.69%
43610 Utilities	2,372	2,797	3,400	3,400	3,400	-	0.00%
43720 Equipment Maintenance	56,868	60,331	86,000	86,000	86,000	-	0.00%
43812 Equipment Replacement Pymt.	29,850	12,492	11,790	11,790	7,567	(4,223)	-35.82%
43920 Dues and Subscriptions	35	-	-	-	-	-	-
Total: Services	91,266	77,891	103,890	103,890	99,767	(4,123)	-3.97%
CAPITAL OUTLAY							
48720 Minor Office Furniture	-	-	1,000	1,400	-	(1,400)	-100.00%
Total: Capital Outlay	-	-	1,000	1,400	-	(1,400)	-100.00%
DEPARTMENT TOTAL	\$ 218,948	\$ 212,997	\$ 252,034	\$ 252,034	\$ 252,998	\$ 964	0.38%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes: Lead Mail-Copy Technician and part-time Mail-Copy Clerk.

42110 Operating Supplies. Paper \$26,000 plus \$4,000 for letterhead, tape, binding supplies, laminate, color ink, and miscellaneous supplies.

43720 Equipment Maintenance. Maintenance costs on main printers, color copier, folder, stuffers, mail processor and other miscellaneous equipment. Higher cost due to rise in mailing equipment maintenance.

43812 Equipment Replacement Payments. See the payment schedule below.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

Items	Prior Years	FY2008 Estimated	FY2009 Projected	Future Projected Payments
Mail Processor	\$ 4,626	\$ 2,313	\$ 2,313	\$ 4,626
Color Copier	10,566	3,522	3,522	-
Folder/Stuffer	23,820	5,955	-	-
Tape Binding System	-	-	1,732	6,928
Digital Copier	-	-	-	36,800
Digital Copier	-	-	-	36,800
Folder/Stuffer	-	-	-	31,625
Folder/Stuffer	-	-	-	11,500
Automatic Si	-	-	-	3,450
	<u>\$ 39,012</u>	<u>\$ 11,790</u>	<u>\$ 7,567</u>	<u>\$ 131,729</u>

It is expected that in FY2010 new copiers and folder/stuffer machines will be needed for the print shop, resulting in an increase in the equipment replacement line of approximately \$10,000.

Fund: 100 General Fund
Dept: 11235 General Services – Custodial Maintenance

DEPARTMENT FUNCTION

Mission: Clean in and around the main Borough building, including human resources/Risk Management annex, school district portables, records center, and Homer Annex. Administer contracts with janitorial services for the cleaning of Poppy Lane Facility, Kenai River Center, and Emergency Operations Center.

NOTE: An equal number of staff are budgeted in the School Fund (see fund 241.11235, School Fund - Custodial Maintenance Division)

Major long-term issues and concerns:

- None

Objectives FY2009/ Budget highlights:

- Continue to provide a satisfactory level of service to those we serve.

Previous year accomplishments:

- Maintained all assigned buildings and grounds at a satisfactory level.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	1.30	1.30	1.30	1.30
Square Footage Maintained	47,590	47,590	45,630	45,630

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11235 - General Services - Custodial Maintenance**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 43,805	\$ 43,928	\$ 46,136	\$ 46,136	\$ 48,360	\$ 2,224	4.82%
40120 Temporary Wages	2,222	3,721	2,200	2,200	2,200	-	0.00%
40130 Overtime Wages	820	980	1,078	1,078	1,078	-	0.00%
40210 FICA	4,151	4,071	4,435	4,435	4,654	219	4.94%
40221 PERS	8,064	13,556	10,795	10,795	11,302	507	4.70%
40321 Health Insurance	16,332	14,276	14,950	14,950	15,031	81	0.54%
40322 Life Insurance	105	110	118	118	127	9	7.63%
40410 Leave	5,345	5,668	5,361	5,361	5,807	446	8.32%
40411 Sick Leave	1,238	1,313	1,340	1,340	1,452	112	8.36%
Total: Personnel	82,082	87,623	86,413	86,413	90,011	3,598	4.16%
SUPPLIES							
42210 Janitorial Supplies	2,049	1,820	2,500	2,500	2,500	-	0.00%
42410 Small Tools	190	60	500	500	500	-	0.00%
Total: Supplies	2,239	1,880	3,000	3,000	3,000	-	0.00%
SERVICES							
43011 Contractual Supplies	13,150	11,587	11,600	11,600	11,600	-	0.00%
43210 Transportation/Subsistence	262	200	300	300	300	-	0.00%
43720 Equipment Maintenance	-	-	100	190	100	(90)	-47.37%
Total: Services	13,412	11,787	12,000	12,090	12,000	(90)	-0.74%
CAPITAL OUTLAY							
48740 Minor Machinery & Equipment	-	-	500	410	500	90	21.95%
Total: Capital Outlay	-	-	500	410	500	90	21.95%
DEPARTMENT TOTAL	\$ 97,733	\$ 101,290	\$ 101,913	\$ 101,913	\$ 105,511	\$ 3,598	3.53%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes: .80 Custodians and .5 Lead Custodian.

43011 Contractual Services. Poppy Lane, Non-Maintenance side cleaning (\$10,000) and window cleaning of Borough Administration Building (\$1,600).

Note: An equal number of staff is charged to the School District. Total custodial staff is 2.6 full time equivalent.

48740 Minor Machinery and Equipment. Vacuum cleaner replacement.

42410 Small Tools. For replacement of small tools or minor equipment as necessary.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
General Services Department Totals**

		FY2006	FY2007	FY2008	FY2008	FY2009	Difference Between	
		Actual	Actual	Original Budget	Amended Budget	Assembly Adopted	Assembly Adopted & Amended Budget	%
PERSONNEL								
40110	Regular Wages	\$ 1,095,551	\$ 1,102,678	\$ 1,232,069	\$ 1,176,069	\$ 1,273,910	\$ 97,841	8.32%
40120	Temporary Wages	18,106	7,959	7,400	7,400	7,400	-	0.00%
40130	Overtime Wages	24,132	19,084	20,982	20,982	22,062	1,080	5.15%
40210	FICA	100,689	98,914	110,503	110,503	114,613	4,110	3.72%
40221	PERS	210,081	336,698	279,589	279,589	290,303	10,714	3.83%
40321	Health Insurance	261,338	242,998	259,532	259,532	265,151	5,619	2.17%
40322	Life Insurance	2,855	2,859	3,052	3,052	3,171	119	3.90%
40410	Leave	136,497	138,778	134,899	134,899	136,428	1,529	1.13%
40411	Sick Leave	27,618	29,073	31,323	31,323	31,219	(104)	-0.33%
40511	Other Benefits	216	144	144	144	144	-	0.00%
Total: Personnel		1,877,083	1,979,185	2,079,493	2,023,493	2,144,401	120,908	5.98%
SUPPLIES								
42110	Office Supplies	3,127	3,551	5,300	6,155	5,350	(805)	-13.08%
42120	Computer Software	26,076	18,567	11,000	35,810	44,000	8,190	22.87%
42210	Operating Supplies	63,679	56,698	61,700	63,332	61,000	(2,332)	-3.68%
42230	Fuels, Oils and Lubricants	70	239	500	87	-	(87)	-100.00%
42250	Uniforms	325	325	320	320	320	-	0.00%
42310	Repair/Maintenance Supplies	10,724	11,073	27,000	27,900	32,810	4,910	17.60%
42410	Small Tools	201	(20)	700	1,490	700	(790)	-53.02%
Total: Supplies		104,202	90,433	106,520	135,094	144,180	9,086	6.73%
SERVICES								
43011	Contractual Services	32,292	25,045	50,600	43,091	60,600	17,509	40.63%
43019	Software Licensing	103,555	163,482	186,200	168,841	207,750	38,909	23.04%
43110	Communications	73,541	77,273	98,830	98,830	97,600	(1,230)	-1.24%
43140	Postage	762	818	800	800	800	-	0.00%
43210	Transportation/Subsistence	18,351	20,101	20,795	24,392	21,455	(2,937)	-12.04%
43220	Car Allowance	3,600	-	3,600	3,600	3,600	-	0.00%
43250	Freight and Express	321	229	2,300	2,300	1,300	(1,000)	-43.48%
43260	Training	12,423	11,268	14,950	24,134	19,925	(4,209)	-17.44%
43270	Employee Development	5,694	5,479	7,500	7,500	7,500	-	0.00%
43310	Advertising	7,359	14,176	13,000	13,000	13,000	-	0.00%
43410	Printing	13,750	20,633	10,000	10,000	5,000	(5,000)	-50.00%
43610	Utilities	24,720	31,478	28,900	28,900	33,900	5,000	17.30%
43720	Equipment Maintenance	79,049	66,354	120,300	120,390	132,938	12,548	10.42%
43750	Vehicle Maintenance	-	-	500	-	-	-	-
43810	Rents and Operating Leases	21,124	21,168	22,000	22,000	23,000	1,000	4.55%
43812	Equipment Replacement Pymt.	176,165	146,062	65,876	65,876	53,255	(12,621)	-19.16%
43920	Dues and Subscriptions	5,265	4,430	5,400	5,400	5,575	175	3.24%
Total: Services		577,971	607,996	651,551	639,054	687,198	48,144	7.53%
CAPITAL OUTLAY								
48120	Office Machines	33,507	40,909	18,000	19,583	10,500	(9,083)	-46.38%
48710	Minor Office Equipment	10,111	56,960	31,150	29,442	19,500	(9,942)	-33.77%
48720	Minor Office Furniture	3,738	392	3,000	3,525	1,300	(2,225)	-63.12%
48740	Minor Machines & Equipment	-	-	500	410	500	90	21.95%
Total: Capital Outlay		47,356	98,261	52,650	52,960	31,800	(21,160)	-39.95%
DEPARTMENT TOTAL		\$ 2,606,612	\$ 2,775,875	\$ 2,890,214	\$ 2,850,601	\$ 3,007,579	\$ 156,978	5.51%

Fund	100	General Fund
Dept:	11310	Legal Department

DEPARTMENT FUNCTION

Mission: Provide effective legal services for the borough assembly, mayor, departments, school district, service areas, and borough boards and commissions.

Major long-term issues and concerns:

- Establish public officials training program regarding common issues faced by public officials with probable legal implications.
- Establish employee-training programs regarding common issues faced by employees with probable legal implications.
- Finish establishing a single database of standard contracts that have been approved for legal form and sufficiency, reducing the need to route such forms through legal.
- Scan legal research files for storage on the computer system.
- Finish implementing timekeeping and project tracking system.
- Update the Borough Code of Ordinances.

Objectives FY2009/Budget highlights:

- Favorably resolve outstanding claims and lawsuits throughout the year.
- Implement timekeeping system and issue regular internal reports, beginning July 1, 2008.
- Continue to improve department filing and organization systems throughout the year.
- Convert at least one file cabinet of research files to computerized format by June 30, 2009.
- Conduct training sessions for all service area boards, the Planning Commission, the Assembly, and advisory planning commissions regarding responsibilities, the Open Meetings Act, conflicts of interest, and other items as needed. Service Area Board training should be conducted commencing after the October 2008 election and completed by March 31, 2009.
- Conduct employee training in conjunction with other appropriate departments regarding matters likely to have legal ramifications. Deadline for completion is June 30, 2009, and annually thereafter.

Previous year accomplishments:

- During calendar year 2007 the superior court upheld two BOE decisions, one of which is now before the Alaska Supreme Court. The Superior Court also entered a judgment in favor of the school district and the state in a case regarding the PPD tuberculosis-testing requirement for admission to school. Two cases were settled; one for personal injuries and one was a construction contract claim. Finally, the court granted the borough's motion for summary judgment in a case challenging the increase in sales taxes to 3 percent.
- Advised Planning Department in three appeals to the Board of Adjustment, including briefing and arguing these appeals in calendar year 2007.
- Advised Assessing Department in 17 appeals to the Board of Equalization, including briefing and arguing in two of the appeals in calendar year 2007.
- Purchased and began implementing timekeeping/project tracking program.
- Collected \$149,894 in delinquent sales taxes, \$3,085 in personal property taxes, and \$21,531 in bankruptcy proceeds during calendar year 2007.
- Worked on team to negotiate South Peninsula Hospital Sublease and Operating Agreement.

Significant budgetary changes:

- None.

Legal Department – Continued

Key Measures				
	<u>FY2006</u> <u>Actual</u>	<u>FY2007</u> <u>Actual</u>	<u>FY2008</u> <u>Estimated</u>	<u>FY2009</u> <u>Projected</u>
Staffing History	6	5	5	5
	<u>CY2005</u> <u>Actual</u>	<u>CY2006</u> <u>Actual</u>	<u>CY2007</u> <u>Actual</u>	<u>CY2008</u> <u>Estimated</u>
Non-Tax Cases:				
Judgments entered for KPB	3	4	3	3
Cases Settled	4	7	2	4
Ordinances prepared and/or reviewed	93	90	97	95
Resolutions prepared and/or reviewed	75	100	80	90
Documented requests for legal opinions	475	400	450	500
Sales taxes collected	\$219,500	\$130,100	\$149,894	\$75,000
Personal property taxes collected	\$84,740	\$15,650	\$3,085	\$3,000
Bankruptcy collections	\$35,719	\$18,733	\$21,530	\$5,000
Sales & Personal Property judgment Amounts secured	\$2,471	\$104,406	\$117,286	\$100,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11310 - Legal Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 306,991	\$ 335,274	\$ 355,195	\$ 355,195	\$ 373,291	\$ 18,096	5.09%
40120 Temporary Wages	462	875	4,318	4,318	4,318	-	0.00%
40130 Overtime Wages	1,712	1,604	3,796	3,796	3,940	144	3.79%
40210 FICA	26,350	26,315	31,164	31,164	33,697	2,533	8.13%
40221 PERS	56,581	97,061	79,442	79,442	83,919	4,477	5.64%
40321 Health Insurance	56,444	57,500	59,800	59,800	60,125	325	0.54%
40322 Life Insurance	778	840	861	861	913	52	6.04%
40410 Leave	35,918	39,083	39,123	39,123	40,889	1,766	4.51%
40411 Sick Leave	7,819	8,145	8,450	8,450	9,778	1,328	15.72%
40511 Other Benefits	72	72	96	96	96	-	0.00%
Total: Personnel	493,127	566,769	582,245	582,245	610,966	28,721	4.93%
SUPPLIES							
42110 Office Supplies	1,783	1,111	2,000	2,765	2,000	(765)	-27.67%
42120 Computer Software	690	(675)	500	2,566	500	(2,066)	-80.51%
42410 Small Tools	-	130	500	161	500	339	210.56%
Total: Supplies	2,473	566	3,000	5,492	3,000	(2,492)	-45.38%
SERVICES							
43011 Contractual Services	49,606	2,683	75,000	70,217	75,000	4,783	6.81%
43031 Litigation	3,221	3,379	6,000	6,000	6,000	-	0.00%
43034 Atty's Fees-Special Cases	21,561	37,169	25,000	53,264	25,000	(28,264)	-53.06%
43110 Communications	1,636	1,582	5,600	5,600	2,000	(3,600)	-64.29%
43140 Postage	373	991	850	850	600	(250)	-29.41%
43210 Transportation/Subsistence	1,988	1,959	3,980	3,980	4,758	778	19.55%
43220 Car Allowance	9,969	-	10,800	10,800	10,800	-	0.00%
43260 Training	486	1,003	2,000	2,000	2,000	-	0.00%
43410 Printing	190	61	200	200	200	-	0.00%
43610 Utilities	3,955	4,648	5,200	5,200	5,434	234	4.50%
43720 Equipment Maintenance	636	386	800	800	800	-	0.00%
43920 Dues and Subscriptions	30,849	30,657	32,000	32,022	33,185	1,163	3.63%
Total: Services	124,470	84,518	167,430	190,933	165,777	(25,156)	-13.18%
CAPITAL OUTLAY							
48710 Minor Office Equipment	2,797	3,609	4,000	4,000	4,000	-	0.00%
48720 Minor Office Furniture	-	-	1,000	1,000	1,000	-	0.00%
Total: Capital Outlay	2,797	3,609	5,000	5,000	5,000	-	0.00%
DEPARTMENT TOTAL	\$ 622,867	\$ 655,462	\$ 757,675	\$ 783,670	\$ 784,743	\$ 1,073	0.14%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Borough Attorney, 1 Deputy Borough Attorney, 1 Assistant Borough Attorney, and 2 Legal Assistants.

43011 Contractual Services. For hiring outside counsel as needed in cases not covered by insurance.

43031 Litigation. For paying court and execution-related costs and process service fees.

43034 Attorney's Fees Special Cases. For hiring outside counsel when a conflict of interest exists.

43110 Communications. Reduced to more accurately reflect historical spending.

43140 Postage. Reduced to be consistent with historical spending.

43920 Dues and Subscriptions. For numerous publications and a national computerized legal research program.

48710 Minor Office Equipment. For the purchase of one new scanner (\$1,400), digital transcribing equipment (\$400) and one new computer (\$2,200).

Fund: 100 General Fund
Dept: 11410 Finance - Administration

DEPARTMENT FUNCTION

Mission: To provide overall administration and accountability of the financial activities of the Borough. To ensure that Borough financial practices are in compliance with Borough policies and state and federal law and reflect best practices within public sector financial management. Serve as an advisor to the Mayor and to the Assembly regarding fiscal management of the general operational budget and projects having a financial impact to the Borough.

Major long-term issues and concerns:

The actions of the Government Accounting Standards Board (GASB) as well as recent legislation (Sarbanes-Oxely Act) indicates that more transparency in financial reporting at all levels is migrating to the government sector and should be expected to impact the Borough. This will result in increased workloads as well as placing new demands on an already stressed financial management system that will be challenged to offer greater functionality, efficiency, and easier access to information. During FY2007 & FY2008, the Borough saw twelve new auditing standards (SAS) implemented. These SAS's will impact the finance department budgets and cost of the Borough's financial statement audits.

Objectives FY2009/Budget highlights:

- Earn GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Earn GFOA Distinguished Budget Presentation Award.
- Documentation of systems/processes for compliance with new SAS's.

Previous year accomplishments:

- Earned GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY2007 CAFR, 27th consecutive year.
- Earned GFOA Distinguished Budget Presentation Award, 16th year.
- Reviewed and documented the Borough's policies and procedures.
- Upgraded the Finance Department web page to allow access to the Borough's past and present Budgets and CAFR.

Significant budgetary changes:

- Purchase new copier for the finance department

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Actual</u>	<u>FY09 Projected</u>
Staffing History	3	3	3	3
Earned GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes
Earned GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes
Number of Ordinances reviewed/prepared	55	60	60	60
Number of Resolutions reviewed/prepared	61	40	60	60
Number of Bond Sales (including anticipated)	1	1	1	0
Bonds Sold (includes refinancing)	\$ 2,500,000	\$ 3,080,000	\$14,700,000	\$ 0

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11410 - Finance - Administration**

		FY2006	FY2007	FY2008	FY2008	FY2009	Difference Between	
		Actual	Actual	Original	Amended	Assembly	Assembly Adopted &	Amended Budget %
				Budget	Budget	Adopted		
PERSONNEL								
40110	Regular Wages	\$ 194,912	\$ 193,193	\$ 203,701	\$ 203,701	\$ 209,738	\$ 6,037	2.96%
40120	Temporary Wages	-	-	1,000	1,000	1,000	-	0.00%
40130	Overtime Wages	67	1,056	1,190	1,190	1,261	71	5.97%
40210	FICA	17,183	16,319	17,813	17,813	19,167	1,354	7.60%
40221	PERS	33,548	55,366	44,875	44,875	46,790	1,915	4.27%
40321	Health Insurance	34,352	33,774	35,880	35,880	36,075	195	0.54%
40322	Life Insurance	457	471	491	491	512	21	4.28%
40410	Leave	19,721	21,469	22,608	22,608	23,557	949	4.20%
40411	Sick Leave	3,676	5,080	5,255	5,255	6,100	845	16.08%
40511	Other Benefits	120	76	-	-	48	48	-
	Total: Personnel	304,036	326,804	332,813	332,813	344,248	11,435	3.44%
SUPPLIES								
42110	Office Supplies	3,192	2,162	2,600	2,980	3,500	520	17.45%
	Total: Supplies	3,192	2,162	2,600	2,980	3,500	520	17.45%
SERVICES								
43011	Contractual Services	250	-	7,500	23,000	7,500	(15,500)	-67.39%
43017	Investment Portfolio Fees	47,401	36,357	62,000	59,028	58,000	(1,028)	-1.74%
43019	Software Licensing	-	-	-	92	1,200	1,108	1204.35%
43110	Communication	2,095	2,119	2,750	2,750	2,750	-	0.00%
43140	Postage	143	142	500	500	500	-	0.00%
43210	Transportation/Subsistence	6,865	10,238	9,730	9,868	12,890	3,022	30.62%
43220	Car Allowance	6,923	-	7,200	7,200	7,200	-	0.00%
43260	Training	2,055	3,155	2,160	4,660	2,360	(2,300)	-49.36%
43310	Advertising	169	159	250	250	250	-	0.00%
43410	Printing	157	153	200	200	200	-	0.00%
43610	Utilities	3,042	3,585	3,800	3,800	3,900	100	2.63%
43720	Equipment Maintenance	195	370	500	500	1,100	600	120.00%
43920	Due and Subscriptions	2,325	2,454	2,573	2,573	2,120	(453)	-17.61%
	Total: Services	71,620	58,732	99,163	114,421	99,970	(14,451)	-12.63%
CAPITAL OUTLAY								
48120	Major Office Equipment	-	-	-	-	11,500	11,500	-
48710	Minor Office Equipment	2,082	1,800	2,100	2,100	-	(2,100)	-100.00%
48720	Minor Office Furniture	548	882	-	-	-	-	-
	Total: Capital Outlay	2,630	2,682	2,100	2,100	11,500	9,400	447.62%
DEPARTMENT TOTAL		\$ 381,478	\$ 390,380	\$ 436,676	\$ 452,314	\$ 459,218	\$ 6,904	1.53%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Finance Director, Controller, and Administrative Assistant (Finance).

43011 Contractual Services. Miscellaneous financial services.

43019 Software Licensing. Annual maintenance agreement for CAFR 2000 software utilized for preparation of Borough's Comprehensive Annual Financial Report.

43017 Investment Portfolio Fees. Fees paid for managing a portion of the Borough's investment pool. Total costs are estimated at \$120,000, the general fund portion is approximately \$58,000; the balance is charged out to other funds and is shown as a reduction of interest earnings.

43210 Transportation/Subsistence. Travel by Finance Director and Controller for attendance at Alaska Government Finance Officers Association (AGFOA) and Government Finance Officer Association (GFOA) conferences; essential meetings; and other training seminars and workshops.

48120 Major Office Equipment. Replacement of copier for the finance department.

Fund:	100	General Fund
Dept:	11430	Finance – Financial Services

DEPARTMENT FUNCTION

Mission: To provide accounting services for all departments and service areas of the Borough. Maintain the Borough’s chart of accounts; conduct sales tax audits of businesses selling goods and services in the Borough to ensure compliance with sales and personal property tax ordinances; monitor, prepare, and submit financial reports for all Borough grants; and assist in the preparation of the Borough’s Comprehensive Annual Financial Report and annual budget document.

Major long-term issues and concerns:

- The implementation of new and frequent Governmental Accounting Standards Board pronouncements as well as preparation for new Statement of Auditing Standards issued by the American Institute of Certified Public Accountants is placing a significant strain on the department’s resources.
- The Accountant/Auditor position is being utilized more and more as an Accountant resulting in a decrease in the number of sales tax audits performed.

Objectives FY2009/Budget highlights:

- Maintain highest level of financial accounting and reporting through training of department staff as well as staff of all departments and services areas.
- Integration of solid waste fee billing into the GEMS financial accounting and reporting system.
- Documentation of systems/processes for compliance with new SAS’s.

Previous year accomplishments:

- Reviewed and documented the Borough’s policies and procedures.
- Implemented CAFR 2000 software to assist in the preparation of the Borough’s Comprehensive Annual Financial Report.
- Completed system review of Borough’s financial management system.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	8	8	8	8
Payroll Checks Issued	10,283	10,491	10,500	10,500
W-2’s Issued	802	791	800	800
Invoices Paid	9,259	9,343	9,500	9,500
Amount Paid (000’s)	\$101,090	\$93,753	\$85,000	\$85,000
1099’s Processed	250	235	240	240
Sales Tax Audits	59	54	60	60
Sales Tax Estimates	138	160	160	160
State and Federal Grants Administered	90	106	110	110
State and Federal Grant Reports Completed	316	324	308	340

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11430 - Finance - Financial Services**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 334,841	\$ 333,940	\$ 408,769	\$ 408,769	\$ 417,464	\$ 8,695	2.13%
40120 Temporary Wages	12,899	11,786	8,077	8,077	8,077	-	0.00%
40130 Overtime Wages	1,318	2,105	3,910	3,910	4,111	201	5.14%
40210 FICA	29,853	29,914	36,950	36,950	38,010	1,060	2.87%
40221 PERS	64,374	94,943	91,824	91,824	94,662	2,838	3.09%
40321 Health Insurance	85,927	83,606	95,680	95,680	96,200	520	0.54%
40322 Life Insurance	866	881	1,018	1,018	1,054	36	3.54%
40410 Leave	40,914	39,486	41,275	41,275	43,695	2,420	5.86%
40411 Sick Leave	8,995	7,535	9,077	9,077	7,598	(1,479)	-16.29%
40511 Other Benefits	164	120	144	144	144	-	0.00%
Total: Personnel	580,151	604,316	696,724	696,724	711,015	14,291	2.05%
SUPPLIES							
42110 Office Supplies	3,158	4,220	3,900	3,900	3,900	-	0.00%
Total: Supplies	3,158	4,220	3,900	3,900	3,900	-	0.00%
SERVICES							
43110 Communication	2,355	1,995	4,250	4,250	3,000	(1,250)	-29.41%
43140 Postage	5,919	5,469	6,150	6,150	6,150	-	0.00%
43210 Transportation/Subsistence	11,054	13,132	19,640	19,640	20,020	380	1.93%
43220 Car Allowance	5,469	6,369	7,200	7,200	7,200	-	0.00%
43260 Training	3,932	5,314	4,000	4,000	4,000	-	0.00%
43310 Advertising	-	395	-	-	500	500	-
43410 Printing	2,205	715	2,200	2,200	2,200	-	0.00%
43610 Utilities	2,251	2,620	3,250	3,250	3,000	(250)	-7.69%
43720 Equipment Maintenance	195	195	600	600	600	-	0.00%
43920 Due and Subscriptions	1,391	531	1,205	1,205	1,205	-	0.00%
Total: Services	34,771	36,735	48,495	48,495	47,875	(620)	-1.28%
CAPITAL OUTLAY							
48710 Minor Office Equipment	3,713	3,596	2,200	1,938	5,900	3,962	204.44%
48720 Minor Office Furniture	-	790	-	657	-	(657)	-100.00%
Total: Capital outlay	3,713	4,386	2,200	2,595	5,900	3,305	127.36%
DEPARTMENT TOTAL	\$ 621,793	\$ 649,657	\$ 751,319	\$ 751,714	\$ 768,690	\$ 16,976	2.26%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Financial Planning Manager, 2-General Account Specialists (Payroll and Accounts Payable), Data Input Clerk, Auditor, Audit Specialist, Auditor/Accountant, and Treasury/Budget Analyst.

43210 Transportation/Subsistence. Travel to the Alaska Government Finance Officers Association's (AGFOA) and GFOA conferences. Additional travel to audits and Service Area board meetings.

43410 Printing. To cover the cost of W-2 and 1099 forms and check stock for payroll and accounts payable laser checks.

48710 Minor Office Equipment. Scheduled replacement of printer (\$2,300) and two desktop computers (\$1,800 each).

Fund:	100	General Fund
Dept:	11440	Finance – Property Tax and Collections

DEPARTMENT FUNCTION

Mission: It is the responsibility of the Property Tax and Collections Division to calculate the annual mill levies, create and mail the tax bills, collect and disburse property tax and related penalty and interest for all Borough taxing authorities; which includes all service areas and the six cities contained within the Borough in accordance with the KPB Code of Ordinance. The department is also accountable for collection of delinquent sales tax and property tax, including foreclosure proceedings mandated by Alaska State Statutes.

Major long-term issues and concerns:

- None

Objectives FY2009/Budget highlights:

- Update the tax web page so more information will be available to the public regarding their accounts.
- Process most of the revenues using Check 21, which will send checks to the bank electronically ensuring maximum cash flow.

Previous year accomplishments:

- Processed the majority of miscellaneous cash receipts on the GRM application, which reduced the need for another cashing system.
- Processed refunds in a timely manner, resulting in less interest having to be paid out.
- Installed new payment processing remittance system, providing for imaging of all checks.
- Processed tax payments in a timelier manner with the implementation of the new AQ2 software by using the payment processing remittance scanner, which integrates with GRM.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	8	8	8	8
Regular Property Tax Bills Issued	59,180	59,946	60,712	61,000
Foreclosure Notices	2,363	2,254	2,300	2,300
Property Tax Delinquencies %	4.00%	3.76%	3.79%	3.77%
Foreclosed Accounts	1,393	1,503	1,520	1,525
Clerk's Deeds Filed	19	11	30	25
Tax Refunds Processed	294	520	750	600
Internet Tax Payments (000's)	n/a	\$1,010	\$1,800	\$2,000
Delinquent Sales Tax/Personal Property (000's)	\$980	\$1,200	\$1,300	\$1,300

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11440 - Finance - Property Tax and Collections**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 291,353	\$ 316,474	\$ 336,726	\$ 336,726	\$ 353,052	\$ 16,326	4.85%
40120 Temporary Wages	12,797	6,231	6,000	6,000	8,000	2,000	33.33%
40130 Overtime Wages	2,207	8,054	7,182	7,182	5,371	(1,811)	-25.22%
40210 FICA	28,261	27,676	30,655	30,655	32,147	1,492	4.87%
40221 PERS	56,499	93,826	78,047	78,047	81,357	3,310	4.24%
40321 Health Insurance	91,287	90,676	95,680	95,680	96,200	520	0.54%
40322 Life Insurance	806	830	870	870	910	40	4.60%
40410 Leave	36,119	34,177	33,560	33,560	35,421	1,861	5.55%
40411 Sick Leave	6,077	5,575	6,385	6,385	6,992	607	9.51%
40511 Other Benefits	144	76	-	-	-	-	-
Total: Personnel	525,550	583,595	595,105	595,105	619,450	24,345	4.09%
SUPPLIES							
42110 Office Supplies	4,760	4,217	4,000	4,000	4,000	-	0.00%
Total: Supplies	4,760	4,217	4,000	4,000	4,000	-	0.00%
SERVICES							
43011 Contractual Services	17,384	10,666	18,000	14,500	16,500	2,000	13.79%
43019 Software Licensing	-	-	-	-	2,250	2,250	-
43110 Communications	3,366	2,829	3,443	3,443	3,200	(243)	-7.06%
43140 Postage	27,909	30,383	35,100	35,100	32,000	(3,100)	-8.83%
43210 Transportation/Subsistence	2,026	2,191	1,946	2,564	2,928	364	14.20%
43250 Freight & Express	-	-	-	105	-	(105)	-100.00%
43260 Training	230	210	350	773	950	177	22.90%
43310 Advertising	15,395	14,956	20,000	17,590	18,000	410	2.33%
43410 Printing	3,350	3,605	5,000	14,200	4,000	(10,200)	-71.83%
43610 Utilities	3,723	4,362	4,800	4,800	4,900	100	2.08%
43720 Equipment Maintenance	195	195	500	900	1,000	100	11.11%
43920 Dues and Subscriptions	1,616	2,259	2,000	2,000	2,000	-	0.00%
43931 Recording Fees	19,508	6,503	15,000	12,704	10,000	(2,704)	-21.28%
43932 Litigation Reports	12,580	19,970	15,000	22,930	20,000	(2,930)	-12.78%
Total: Services	107,282	98,129	121,139	131,609	117,728	(13,881)	-10.55%
CAPITAL OUTLAY							
48710 Minor Office Equipment	1,964	5,129	4,200	6,610	4,100	(2,510)	-37.97%
48720 Minor Office Furniture	1,104	654	1,000	1,000	1,000	-	0.00%
Total: Capital Outlay	3,068	5,783	5,200	7,610	5,100	(2,510)	-32.98%
DEPARTMENT TOTAL	\$ 640,660	\$ 691,724	\$ 725,444	\$ 738,324	\$ 746,278	\$ 7,954	1.08%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Property Tax and Collections Supervisor (1), Delinquent Accounts Specialists (2), Delinquent Accounts Specialist/Property Tax (1), Senior Account Clerk (Revenue) (2), Delinquent Accounts/Revenue Clerk (1), and Receptionist/Account Clerk (Revenue) (1).

43011 Contractual Services. Collection agency \$8,500, armored car service \$5,000, web reports and electronic payments \$3,000.

43019 Software Licensing. Yearly licensing fee for the payment processing remittance system.

43720 Equipment Maintenance. Additional maintenance fees for the two newly added check scanners.

48710 Minor Office Equipment. Scheduled computer upgrades to keep abreast with current technologies, one desktop (\$1,800) and replace one laser printer (\$2,300).

Fund:	100	General Fund
Dept:	11441	Finance – Sales Tax

DEPARTMENT FUNCTION

Mission: Collection and distribution of Borough and Cities' sales tax as defined within the Borough Sales Tax Code section 5.18.100, while remaining in compliance with Borough policies and Alaska State Statutes. Compile and provide accurate and timely sales tax information to the general public and various government officials. Make recommendations regarding policies and ordinances related to sales tax.

Major long-term issues and concerns:

- The new TaxMantra® sales tax software has many new analytical tools and it is our goal to begin utilizing these features to offer more accurate and useful information to the jurisdictions within the borough. Information that will help the cities and borough make more informed decisions.
- Currently we are imaging all returns, backup documentation and remittance information, then the permanent records are created in borough's records management division. We will be working to implement additional record-keeping components that will make the images acceptable per the State of Alaska permanent record keeping requirements and this will end the need for duplication of records.

Objectives FY2009/ Budget highlights:

- Implementation of new sales tax cap for the City of Seward through TaxMantra® software modifications, e~tax module changes, revised joint sales tax return form, and training and assistance to business owners around the borough on changes and use of new form.

Previous year accomplishments:

- Implementation of borough sales tax rate increase from 2% to 3%.
- Continued implementation of new TaxMantra® sales tax software and e~tax module.
- Review of all accounts from conversion to determine active status or proper closure date within the TaxMantra system.

Significant budgetary changes:

- None

KEY MEASURES

	Calendar 2006 <u>Actual</u>	Calendar 2007 <u>Actual</u>	Calendar 2008 <u>Estimated</u>	Calendar 2009 <u>Projected</u>
Staffing History	4	4	4	4
Sales Tax Returns Processed	*56,590	38,573	40,000	40,000
Registered Businesses	7,339	7,778	7,800	7,800
Sales Tax Certificates Issued	n/a	1,043	1,100	1,100
Resale cards issued	2,498	2,043	2,100	2,100
Exempt cards issued	n/a	506	525	525
Owner Builder cards issued	n/a	431	450	450
Number of special assessments billed and maintained	129	527	575	575
Number of Land sales escrows maintained	84	57	52	50
Number of Land leases monitored	32	35	35	35

* Prior to conversion the old sales tax system required that a return be filed for all prefiled periods. The new sales tax system allows for no return to be filed for prefiled periods. There has also been a shift from monthly filers to quarterly, thereby reducing the number of prefiled periods.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11441 - Finance - Sales Tax**

		FY2006	FY2007	FY2008	FY2008	FY2009	Difference Between	
		Actual	Actual	Original	Amended	Assembly	Assembly Adopted &	Amended Budget %
				Budget	Budget	Adopted		
PERSONNEL								
40110	Regular Wages	\$ 179,054	\$ 177,712	\$ 191,064	\$ 191,064	\$ 194,052	\$ 2,988	1.56%
40120	Temporary Wages	-	7,513	3,200	3,200	3,200	-	0.00%
40130	Overtime Wages	2,149	1,287	904	904	946	42	4.65%
40210	FICA	15,285	18,611	17,226	17,226	17,517	291	1.69%
40221	PERS	32,283	52,677	43,295	43,295	44,017	722	1.67%
40321	Health Insurance	35,785	46,000	47,840	47,840	48,100	260	0.54%
40322	Life Insurance	451	478	486	486	494	8	1.65%
40410	Leave	19,575	20,019	20,567	20,567	20,473	(94)	-0.46%
40411	Sick Leave	4,150	4,377	4,613	4,613	5,229	616	13.35%
40511	Other Benefits	96	124	144	144	144	-	0.00%
	Total: Personnel	288,828	328,798	329,339	329,339	334,172	4,833	1.47%
SUPPLIES								
42110	Office Supplies	1,823	1,123	2,000	2,000	2,000	-	0.00%
42120	Computer Software	-	142	-	-	-	-	-
	Total: Supplies	1,823	1,265	2,000	2,000	2,000	-	0.00%
SERVICES								
43011	Contractual Services	-	812	3,000	-	3,000	3,000	-
43019	Software Licensing	-	-	-	557	-	(557)	-100.00%
43110	Communications	1,658	1,327	3,500	2,033	2,200	167	8.21%
43140	Postage	21,830	22,458	25,000	30,000	25,000	(5,000)	-16.67%
43210	Transportation/Subsistence	1,279	3,266	4,100	2,100	4,100	2,000	95.24%
43260	Training	-	759	1,330	580	1,365	785	135.34%
43310	Advertising	5,464	6,982	9,500	9,577	9,500	(77)	-0.80%
43410	Printing	3,991	2,268	5,000	6,800	5,000	(1,800)	-26.47%
43610	Utilities	1,524	1,782	2,500	2,500	2,500	-	0.00%
43720	Equipment Maintenance	1,988	2,096	2,500	2,500	2,500	-	0.00%
43920	Dues and Subscriptions	192	124	725	585	510	(75)	-12.82%
	Total: Services	37,926	41,874	57,155	57,232	55,675	(1,557)	-2.72%
CAPITAL OUTLAY								
48710	Minor Office Equipment	2,468	1,338	2,700	2,400	2,300	(100)	-4.17%
48720	Minor Office Furniture	-	-	-	300	-	(300)	-100.00%
	Total: Capital Outlay	2,468	1,338	2,700	2,700	2,300	(400)	-14.81%
DEPARTMENT TOTAL		\$ 331,045	\$ 373,275	\$ 391,194	\$ 391,271	\$ 394,147	\$ 2,876	0.74%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Accounting Supervisor (Sales Tax), Sales Tax Specialist, Senior Account Clerk, and a Account Clerk.

43011 Contractual Services. To pay our share of web reports and electronic payment system (\$3,000).

43210 Transportation/Subsistence. Travel to Alaska Government Finance Officers Association (AGFOA). Allow one staff member to attend class to enhance their computer skills. Travel to cities within the borough to promote and educate on online payment and filing sales tax returns (e-tax) and changes within sales tax.

43310 Advertising. Quarterly publication of businesses that are delinquent with sales tax filings and or remittance due.

43720 Equipment Maintenance. Maintenance contract for microfilm reader machine and other various equipment within the Finance Department.

43920 Dues and Subscriptions. Accounting Supervisor dues to AGFOA. Subscriptions to newspapers and publications to keep informed of sales tax related matters.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Finance Department Totals**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 1,000,160	\$ 1,021,319	\$ 1,140,260	\$ 1,140,260	\$ 1,174,306	\$ 34,046	2.99%
40120 Temporary Wages	25,696	25,530	18,277	18,277	20,277	2,000	10.94%
40130 Overtime Wages	5,741	12,502	13,186	13,186	11,689	(1,497)	-11.35%
40210 FICA	90,582	92,520	102,644	102,644	106,841	4,197	4.09%
40221 PERS	186,704	296,812	258,041	258,041	266,826	8,785	3.40%
40321 Health Insurance	247,351	254,056	275,080	275,080	276,575	1,495	0.54%
40322 Life Insurance	2,580	2,660	2,865	2,865	2,970	105	3.66%
40410 Leave	116,329	115,151	118,010	118,010	123,146	5,136	4.35%
40411 Sick Leave	22,898	22,567	25,330	25,330	25,919	589	2.33%
40511 Other Benefits	524	396	288	288	336	48	16.67%
Total: Personnel	1,698,565	1,843,513	1,953,981	1,953,981	2,008,885	54,904	2.81%
SUPPLIES							
42110 Office Supplies	12,933	11,722	12,500	12,880	13,400	520	4.04%
42120 Computer Software	-	142	-	-	-	-	-
Total: Supplies	12,933	11,864	12,500	12,880	13,400	520	4.04%
SERVICES							
43011 Contractual Services	17,634	11,478	28,500	37,500	27,000	(10,500)	-28.00%
43017 Investment Portfolio Fees	47,401	36,357	62,000	59,028	58,000	(1,028)	-1.74%
43019 Software Licensing	-	-	-	649	3,450	2,801	431.59%
43110 Communication	9,474	8,270	13,943	12,476	11,150	(1,326)	-10.63%
43140 Postage	55,801	58,452	66,750	71,750	63,650	(8,100)	-11.29%
43210 Transportation/Subsistence	21,224	28,827	35,416	34,172	39,938	5,766	16.87%
43220 Car Allowance	12,392	6,369	14,400	14,400	14,400	-	0.00%
43250 Freight & Express	-	-	-	105	-	(105)	-100.00%
43260 Training	6,217	9,438	7,840	10,013	8,675	(1,338)	-13.36%
43310 Advertising	21,028	22,492	29,750	27,417	28,250	833	3.04%
43410 Printing	9,703	6,741	12,400	23,400	11,400	(12,000)	-51.28%
43610 Utilities	10,540	12,349	14,350	14,350	14,300	(50)	-0.35%
43720 Equipment Maintenance	2,573	2,856	4,100	4,500	5,200	700	15.56%
43920 Dues and Subscriptions	5,524	5,368	6,503	6,363	5,835	(528)	-8.30%
43931 Recording Fees	19,508	6,503	15,000	12,704	10,000	(2,704)	-21.28%
43932 Litigation Reports	12,580	19,970	15,000	22,930	20,000	(2,930)	-12.78%
Total: Services	251,599	235,470	325,952	351,757	321,248	(30,509)	-8.67%
CAPITAL OUTLAY							
48120 Major Office Equipment	-	-	-	-	11,500	11,500	-
48710 Minor Office Equipment	10,227	11,863	11,200	13,048	12,300	(748)	-5.73%
48720 Minor Office Furniture	1,652	2,326	1,000	1,957	1,000	(957)	-48.90%
Total: Capital Outlay	11,879	14,189	12,200	15,005	24,800	9,795	65.28%
DEPARTMENT TOTAL	\$ 1,974,976	\$ 2,105,036	\$ 2,304,633	\$ 2,333,623	\$ 2,368,333	\$ 34,710	1.49%

This page intentionally left blank

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 11510 - Assessing Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %		
Personnel								
40110 Regular Wages	\$ 346,445	\$ 361,012	\$ 433,895	\$ 433,895	\$ 446,833	\$ 12,938	2.98%	
40120 Temporary Wages	14,934	9,364	23,400	23,400	23,400	-	0.00%	
40130 Overtime Wages	2,417	9,128	8,838	8,838	10,087	1,249	14.13%	
40210 FICA	31,879	33,138	40,602	40,602	42,819	2,217	5.46%	
40221 PERS	65,107	111,904	99,568	99,568	103,098	3,530	3.55%	
40321 Health Insurance	98,005	94,397	107,640	107,640	108,225	585	0.54%	
40322 Life Insurance	923	975	1,098	1,098	1,136	38	3.46%	
40410 Leave	40,989	43,462	44,319	44,319	49,774	5,455	12.31%	
40411 Sick Leave	7,861	9,717	10,438	10,438	10,726	288	2.76%	
40511 Other Benefits	36	48	48	48	48	-	0.00%	
Total: Personnel	608,596	673,145	769,846	769,846	796,146	26,300	3.42%	
Supplies								
42110 Office Supplies	3,011	4,625	6,000	6,000	6,000	-	0.00%	
42120 Computer Software	599	425	800	800	1,000	200	25.00%	
42410 Small Tools	897	951	1,000	1,000	800	(200)	-20.00%	
Total: Supplies	4,507	6,001	7,800	7,800	7,800	-	0.00%	
Services								
43011 Contractual Services	8,018	23,410	10,000	14,484	10,000	(4,484)	-30.96%	
43019 Software Licensing	2,239	2,469	3,200	3,200	3,200	-	0.00%	
43110 Communications	4,009	3,914	5,000	5,000	5,000	-	0.00%	
43140 Postage	25,004	27,881	34,000	34,000	34,000	-	0.00%	
43210 Transportation/Subsistence	9,503	5,929	12,557	12,169	10,797	(1,372)	-11.27%	
43220 Car Allowance	3,600	-	3,600	6,600	7,200	600	9.09%	
43260 Training	1,150	345	4,250	1,138	3,250	2,112	185.59%	
43310 Advertising	9,640	5,725	12,000	12,000	12,400	400	3.33%	
43410 Printing	6,080	5,730	4,000	4,000	4,000	-	0.00%	
43610 Utilities	3,688	4,315	6,200	6,200	5,200	(1,000)	-16.13%	
43720 Equipment Maintenance	2,648	810	1,500	1,500	1,500	-	0.00%	
43920 Dues and Subscriptions	863	1,112	890	890	1,220	330	37.08%	
Total: Services	76,442	81,640	97,197	101,181	97,767	(3,414)	-3.37%	
Capital Outlay								
48710 Minor Office Equipment	6,270	3,930	8,000	8,000	9,100	1,100	13.75%	
48720 Minor Office Furniture	-	900	1,000	1,000	2,000	1,000	100.00%	
Total: Capital Outlay	6,270	4,830	9,000	9,000	11,100	2,100	23.33%	
Department Total	\$ 695,815	\$ 765,616	\$ 883,843	\$ 887,827	\$ 912,813	\$ 24,986	2.81%	

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Director of Assessing, Office Manager, Title Examiner, Exemption Examiner, Administrative Assistant, Senior Assessing Clerk, 3 Assessing Clerks.

43011 Contractual Services. Recording notification services for 6 recording districts.

43210 Transportation/Subsistence. Reduction due to past inclusion of Appraisal Manager in this category.

43220 Car Allowance. Increased to cover car allowance for Exemption Examiner perviously budgeted in Assessing Appraisal.

43720 Equipment Maintenance. Konica (copier) maintenance contract shared with Planning Department. Service calls for Microfilm and Microfiche machine.

48710 Minor Office Equipment. Scheduled replacement of 3 PC's (\$2,300 each) and replacement of failing network printer (\$2,200).

Fund: 100 General Fund
Dept: 11520 Assessing - Appraisal

DEPARTMENT FUNCTION

Mission: Perform equitable, fair, and uniform real and personal property assessments borough-wide, while adhering to all state and local assessment laws. Provide accurate, courteous, and timely information to the general public, cities, user departments, and the State of Alaska. Prepare the annual assessment roll.

Major long-term issues and concerns:

- Frequency of anticipated future inspections of Caribou Hills new construction as a result of July 2007 fire.
- Continue to find efficiencies in use of CAMA System with GIS on field tablets/notebooks.

Objectives FY2009/Budget highlights:

- Field canvas Seward, Sunrise, Hope, Seldovia, and half of Soldotna.

Previous year accomplishments:

- Field canvassed Cooper Landing, Moose Pass, and one half of Kenai.

Significant budgetary changes:

- Travel costs have increased due to planned inspection area and increased presence at Manatron User Conference.
- Physical inspections have decreased with implementation of Manatron System due to need to update or acquire new information on all inspected parcels that was not previously required by former appraisal system.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	13	13	13	13
Staff Miles Traveled	65,603	44,068	55,000	65,000
Real Property Assessment Roll				
Value (000's)	\$3,719,736	\$4,168,158	\$4,561,327	\$4,740,000
Increase From Prior Year (000's)	\$168,596	\$448,422	\$393,170	\$178,673
% Increase From Prior Year	4.75%	12.06%	9.43%	3.92%
New Construction Value (000's)	Unavailable	\$94,951	\$88,370	\$85,000
Appeals				
Filed	347	189	312	200
Forwarded to Board of Equalization	25	15	15	20
Inspections				
Improved Parcels	4,142	3,071	1,917	4,187
Vacant Parcels	<u>6,275</u>	<u>3,187</u>	<u>1,058</u>	<u>3,164</u>
Total Inspections	<u>10,417</u>	<u>6,258</u>	<u>2,975</u>	<u>7,351</u>

Inspection Areas	Parcels With Structure	Vacant Parcels	Total Parcels	FY04	FY05	FY06	FY07	FY08	FY09	FY10
Anchor Point	1,591	3,146	4,737		1,141	3,596				
Clam Gulch	136	350	486	486						
Cooper Landing	376	268	644					644		
Funny River	743	1,266	2,009	2,009						
Homer	4,565	4,303	8,868		8,868					
Hope/Sunrise	250	244	494						494	
K-Beach	3,092	2,398	5,490	5,490						
Kasilof	1,662	2,603	4,265	4,265						
Kenai	2,656	2,269	4,925				4,174	751		
Lowell Point	95	433	528			264			264	
Mobile Homes	434	-	434	434	434	434	434	434	434	434
Moose Pass	642	504	1,146					1,146		
Nikiski/North Kenai	2,328	4,159	6,487							6,487
Ninilchik/Deep Creek	1,466	2,657	4,123			4,123				
Point Possession	241	844	1,085							1,085
Port Graham/Nanwalek	432	1,031	1,463				731		732	
Ridgeway	1,638	1,578	3,216							3,216
Seldovia	248	236	484						484	
Seward	1,378	1,038	2,416						2,416	
Soldotna	1,614	913	2,527						2,527	
South Kachemak Bay	230	689	919				919			
Sterling	2,613	2,524	5,137	3,137	2,000					
West Side of Inlet	240	1,049	1,289	1,289						
Total	<u>28,670</u>	<u>35,402</u>	<u>63,172</u>	<u>17,110</u>	<u>10,443</u>	<u>10,417</u>	<u>6,258</u>	<u>2,975</u>	<u>7,351</u>	<u>11,222</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 100

Department 11520 - Assessing Appraisal

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 592,297	\$ 583,479	\$ 671,240	\$ 671,240	\$ 692,375	\$ 21,135	3.15%
40120 Temporary Wages	18,018	15,243	43,680	43,680	70,720	27,040	61.90%
40130 Overtime Wages	3,298	11,053	11,152	11,152	11,435	283	2.54%
40210 FICA	55,886	55,677	67,358	67,358	71,484	4,126	6.13%
40221 PERS	112,017	177,458	155,517	155,517	160,375	4,858	3.12%
40321 Health Insurance	158,525	140,603	155,480	155,480	168,350	12,870	8.28%
40322 Life Insurance	1,594	1,552	1,718	1,718	1,854	136	7.92%
40410 Leave	69,357	66,640	70,641	70,641	74,811	4,170	5.90%
40411 Sick Leave	13,133	14,012	16,088	16,088	16,713	625	3.88%
40511 Other Benefits	72	48	48	48	48	-	0.00%
Total: Personnel	1,024,197	1,065,765	1,192,922	1,192,922	1,268,165	75,243	6.31%
Supplies							
42110 Office Supplies	2,171	1,349	3,200	3,292	3,200	(92)	-2.79%
42230 Fuel, Oil & Lubricants	7	32	200	156	200	44	28.21%
42250 Uniforms	-	-	-	175	-	(175)	-100.00%
42410 Small Tools	2,882	2,853	4,800	4,165	4,500	335	8.04%
Total: Supplies	5,060	4,234	8,200	7,788	7,900	112	1.44%
Services							
43011 Contractual Services	48,043	15,357	26,600	26,600	26,500	(100)	-0.38%
43110 Communications	3,468	2,933	4,000	4,000	4,000	-	0.00%
43210 Transportation/Subsistence	42,482	34,241	74,099	74,099	89,555	15,456	20.86%
43220 Car Allowance	42,785	37,606	46,800	46,800	43,200	(3,600)	-7.69%
43260 Training	8,700	3,995	4,550	5,050	6,400	1,350	26.73%
43610 Utilities	5,517	6,452	8,200	8,200	7,500	(700)	-8.54%
43720 Equipment Maintenance	-	143	-	44	300	256	581.82%
43920 Dues & Subscriptions	2,012	1,324	1,960	1,960	2,170	210	10.71%
Total: Services	153,007	102,051	166,209	166,753	179,625	12,872	7.72%
Capital Outlay							
48120 Office Machines	-	5,650	-	-	-	-	-
48710 Minor Office Equipment	9,322	13,575	10,000	9,677	14,000	4,323	44.67%
48720 Minor Office Furniture	(201)	502	4,000	4,783	-	(4,783)	-100.00%
Total: Capital Outlay	9,121	19,727	14,000	14,460	14,000	(460)	-3.18%
Department Total	\$ 1,191,385	\$ 1,191,777	\$ 1,381,331	\$ 1,381,923	\$ 1,469,690	\$ 87,767	6.35%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Appraisal Manager, Appraisal Analyst, Commercial Appraiser, Lead Appraiser; Senior Appraiser/Auditor, 5 Senior Appraiser/Appraiser, Personal/Real Property Appraiser, 1 Appraisal Technicians, 1 Assessment Reporting Analyst.

40120 Temporary Wages. Increased to complete implementation of the Manatron Computer Aided Mass Appraisal System (CAMAS) and to address backlog of data collection.

43011 Contractual Services. DAPA contract \$14,000, print development \$7,500, miscellaneous services for remote inspections, \$5,000. Reduced due to elimination of Capital Appraisal Group contract due to multi-year settlement.

43210 Transportation/Subsistence. Increase due to reappraisal areas being remote and additional participation in Manatron's User Conference.

43220 Car Allowance. Decrease, Exemption Examiner is accounted for in Assessing Administration.

43260 Training. Increase in registration fees and participation at Manatron User Conference.

48710 Minor Office Equipment. Purchase 2 rugged weather-rated tablet PC's for field use (\$4,700 each) and replace 2 office PC's (\$2,300 each).

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Assessing Department Totals**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 938,742	\$ 944,491	\$ 1,105,135	\$ 1,105,135	\$ 1,139,208	\$ 34,073	3.08%
40120 Temporary Wages	32,952	24,607	67,080	67,080	94,120	27,040	40.31%
40130 Overtime Wages	5,715	20,181	19,990	19,990	21,522	1,532	7.66%
40210 FICA	87,765	88,815	107,960	107,960	114,303	6,343	5.88%
40221 PERS	177,124	289,362	255,085	255,085	263,473	8,388	3.29%
40321 Health Insurance	256,530	235,000	263,120	263,120	276,575	13,455	5.11%
40322 Life Insurance	2,517	2,527	2,816	2,816	2,990	174	6.18%
40410 Leave	110,346	110,102	114,960	114,960	124,585	9,625	8.37%
40411 Sick Leave	20,994	23,729	26,526	26,526	27,439	913	3.44%
40511 Other Benefits	108	96	96	96	96	-	0.00%
Total: Personnel	1,632,793	1,738,910	1,962,768	1,962,768	2,064,311	101,543	5.17%
Supplies							
42110 Office Supplies	5,182	5,974	9,200	9,292	9,200	(92)	-0.99%
42120 Computer Software	599	425	800	800	1,000	200	25.00%
42230 Fuel, Oil & Lubricants	7	32	200	156	200	44	28.21%
42250 Uniforms	-	-	-	175	-	(175)	-100.00%
42410 Small Tools	3,779	3,804	5,800	5,165	5,300	135	2.61%
Total: Supplies	9,567	10,235	16,000	15,588	15,700	112	0.72%
Services							
43011 Contractual Services	56,061	38,767	36,600	41,084	36,500	(4,584)	-11.16%
43019 Software Licensing	2,239	2,469	3,200	3,200	3,200	-	0.00%
43110 Communications	7,477	6,847	9,000	9,000	9,000	-	0.00%
43140 Postage	25,004	27,881	34,000	34,000	34,000	-	0.00%
43210 Transportation/Subsistence	51,985	40,170	86,656	86,268	100,352	14,084	16.33%
43220 Car Allowance	46,385	37,606	50,400	53,400	50,400	(3,000)	-5.62%
43260 Training	9,850	4,340	8,800	6,188	9,650	3,462	55.95%
43310 Advertising	9,640	5,725	12,000	12,000	12,400	400	3.33%
43410 Printing	6,080	5,730	4,000	4,000	4,000	-	0.00%
43610 Utilities	9,205	10,767	14,400	14,400	12,700	(1,700)	-11.81%
43720 Equipment Maintenance	2,648	953	1,500	1,544	1,800	256	16.58%
43920 Dues and Subscriptions	2,875	2,436	2,850	2,850	3,390	540	18.95%
Total: Services	229,449	183,691	263,406	267,934	277,392	9,458	3.53%
Capital Outlay							
48120 Office Machines	-	5,650	-	-	-	-	-
48710 Minor Office Equipment	15,592	17,505	18,000	17,677	23,100	5,423	30.68%
48720 Minor Office Furniture	(201)	1,402	5,000	5,783	2,000	(3,783)	-65.42%
Total: Capital Outlay	15,391	24,557	23,000	23,460	25,100	1,640	6.99%
Department Total	\$ 1,887,200	\$ 1,957,393	\$ 2,265,174	\$ 2,269,750	\$ 2,382,503	\$ 112,753	4.97%

This page intentionally left blank

Fund: 100 General Fund
Dept: 21110 Resource Planning Administration

DEPARTMENT FUNCTION

Mission: Provide professional advice and information to the Planning Commission, Borough Assembly, and other departments for the purpose of assisting in the ongoing socioeconomic development of the borough.

Major long-term issues and concerns:

- Collect, analyze, and distribute information concerning population, land use, natural resources, and regulatory functions within the Borough.
- Provide information and assistance to other municipalities, local community groups, and the general public regarding subdivision regulations, the Coastal Zone Management Program, land use regulations, and land use planning.

Objectives FY2009/Budget highlights:

- Establish better communication with the public through the use of the Internet.
- Establish greater interdepartmental communication to help facilitate public inquiries.
- Assess changes and monitor the Borough's population for the 2010 census.
- Determine a future network of collector and arterial roads to serve communities outside the cities through platting and vacations.
- Research public beach access for residents of the borough.
- Assist the Cities of Homer and Soldotna with Comprehensive Plan updates.
- Elimination of duplicate street names and provide correct assignment of numerical addresses to all houses and buildings.
- Improve the education and training of department staff.
- Audit flood prone property to comply with FEMA requirements.

Previous year accomplishments:

- Updated the Plat Committee hearing and review process and chapter 21.20 regarding Board of Adjustment proceedings.
- Established a prioritized project list for the 2007 Coastal Impact Assistance Program.
- Obtained a section 309 NOAA grant to identify coastal erosion hazards.
- Completed the amended Alaska Coastal Management Program to comply with the revised state Plan.
- Assisted with mapping and personnel for the Caribou Hills fire, and damage assessment for the Seward flood.

Significant budgetary changes:

- None.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	9.5	9	9	9
Platting Reports	667	681	700	710
Administrative Reviews	259	213	230	230
Public Hearing Notices	7,941	7,561	8,000	8,000
Inquiries on Population and Demographics filed	100	60	50	40
Flood Plain Permits	250	381	389	334
Street Name Changes	214	39	10	10
Front Counter Walk-Ins	3,333	3,666	3,600	3,600
Calls for Information	5,139	5,457	5,500	5,500
Special Order Maps	1,256	1,291	1,250	1,275
Code Compliance Issues	N/A	161	180	180

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 21110 - Resource Planning Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %		
Personnel								
40110 Regular Wages	\$ 400,897	\$ 439,925	\$ 465,389	\$ 465,389	\$ 493,663	\$ 28,274	6.08%	
40120 Temporary Wages	9,585	1,805	12,318	26,118	12,318	(13,800)	-52.84%	
40120 Meeting Allowance PC	33,782	32,250	48,750	48,750	48,750	-	0.00%	
40130 Overtime Wages	4,207	5,408	4,128	4,128	4,219	91	2.20%	
40210 FICA	39,049	41,510	48,380	49,580	50,335	755	1.52%	
40221 PERS	72,664	122,781	106,723	106,723	110,678	3,955	3.71%	
40321 Health Insurance	98,423	99,175	107,640	107,640	108,225	585	0.54%	
40322 Life Insurance	1,016	1,091	1,184	1,184	1,227	43	3.63%	
40410 Leave	49,912	54,085	51,080	51,080	53,904	2,824	5.53%	
40411 Sick Leave	10,892	10,812	11,762	11,762	12,920	1,158	9.85%	
40511 Other Benefits	120	144	192	192	192	-	0.00%	
Total: Personnel	720,547	808,986	857,546	872,546	896,431	23,885	2.74%	
Supplies								
42110 Office Supplies	9,532	5,470	10,000	10,324	7,500	(2,824)	-27.35%	
42120 Computer Software	-	191	2,500	2,500	2,500	-	0.00%	
42210 Operating Supplies	3,053	901	2,000	500	2,000	1,500	300.00%	
42230 Fuel, Oil & Lubricants	5,331	9,167	7,500	12,500	10,000	(2,500)	-20.00%	
Total: Supplies	17,916	15,729	22,000	25,824	22,000	(3,824)	-14.81%	
Services								
43011 Contractual Services	18,016	7,216	55,000	157,430	55,000	(102,430)	-65.06%	
43015 Water/Air Sample Testing	-	50	5,000	5,000	5,000	-	0.00%	
43110 Communications	4,602	3,820	7,500	7,500	7,500	-	0.00%	
43140 Postage	13,545	14,745	15,000	15,016	15,000	(16)	-0.11%	
43210 Transportation/Subsistence	9,810	15,528	10,970	10,970	10,970	-	0.00%	
43210 Transportation/Subsistence PC	18,823	16,252	20,000	20,000	20,000	-	0.00%	
43220 Car Allowance	3,600	-	3,600	3,600	3,600	-	0.00%	
43221 Car Allowance PC	22,200	22,050	23,400	23,400	23,400	-	0.00%	
43260 Training	2,021	4,097	5,085	5,085	5,085	-	0.00%	
43310 Advertising	53,083	48,980	60,000	60,000	60,000	-	0.00%	
43410 Printing	8,978	22	500	500	500	-	0.00%	
43610 Utilities	6,159	7,238	8,000	8,000	9,000	1,000	12.50%	
43720 Equipment Maintenance	3,668	3,202	10,000	6,500	10,000	3,500	53.85%	
43750 Vehicle Maintenance	19	572	1,500	1,500	1,500	-	0.00%	
43810 Rents & Operating Leases	4,245	350	5,100	5,100	2,000	(3,100)	-60.78%	
43812 Equipment Replacement Pymt.	8,691	8,691	8,935	8,935	7,064	(1,871)	-20.94%	
43920 Dues and Subscriptions	2,781	3,176	2,935	2,935	2,945	10	0.34%	
43931 Recording Fees	529	332	1,000	1,000	1,000	-	0.00%	
Total: Services	180,770	156,321	243,525	342,471	239,564	(102,907)	-30.05%	
Capital Outlay								
48110 Office Furniture	-	-	5,000	5,000	5,000	-	0.00%	
48120 Office Machines	5,330	2,652	5,000	3,900	5,000	1,100	28.21%	
48710 Minor Office Equipment	7,726	8,791	5,000	6,100	5,000	(1,100)	-18.03%	
48720 Minor Office Furniture	2,087	-	2,000	2,000	2,000	-	0.00%	
48740 Minor Machinery & Equipment	672	-	1,500	1,500	1,500	-	0.00%	
Total: Capital Outlay	15,815	11,443	18,500	18,500	18,500	-	0.00%	
Interdepartmental Charges								
60000 Charges (To) From Other Depts.	-	(46,200)	(86,072)	(86,072)	(83,229)	2,843	-	
Total: Interdepartmental Charges	-	(46,200)	(86,072)	(86,072)	(83,229)	2,843	-	
Department Total	\$ 935,048	\$ 946,279	\$ 1,055,499	\$ 1,173,269	\$ 1,093,266	\$ (80,003)	-6.82%	

Fund 100

Department 21110 - Resource Planning Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: 1 Planning Director, 1 Planner, 1 Code Compliance Officer, 1 Administrative Assistant (Planning), 1 Platting Officer, 1 Platting Specialist, 1 Platting Technician, 1 Addressing Officer and 1 Senior Clerk Typist.

40120 Temporary Wages - PC. Planning commissioners compensation (13 X \$125/mtg. X 30 meetings = \$48,750).

42230. Fuel, Oil and Lubricants. Increased due to higher gas prices.

43011 Contractual Services. Advisory planning commission budgets (\$5,000), department automation (\$15,000), aerial photos (\$15,000), address sign project (\$15,000), code compliance surveys (5,000).

43210 Transportation/Subsistence. Travel to IRWA Education Classes, ACSM National Conference, Surveyor's Conference and agency meetings.

43210 Transportation/Subsistence-PC. To cover transportation and subsistence for the Planning Commissioners.

43260 Training. For non-recurring Planning Commission Findings and Roberts Rules training.

43812 Equipment Replacement Payments. See the payment schedule below.

60000 Charges (To) From Other Depts. These are charges to the 911 Communications department for all wages and benefits of the Addressing Officer responsible for all 911 addressing and database management.

*In FY2006, the Coastal Zone Management actual amounts were combined with Resource Planning.

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

<u>Items</u>	<u>Prior Years</u>	<u>FY2008 Estimated</u>	<u>FY2009 Projected</u>	<u>FY2010-FY2012 Projected Payments</u>
Ford F250 Pick-up	\$ 22,457	\$ 3,743	\$ 1,872	\$ -
Dodge Ram 1500 Pick-up	9,576	3,192	3,192	6,383
** 2008 Sport Utility Vehicle	-	2,000	2,000	6,000
FY10 3/4 Ton 4X4 Ext Cab	-	-	-	12,000
FY12 1/2 Ton 4X4 Pickup	-	-	-	4,000
	<u>\$ 32,033</u>	<u>\$ 8,935</u>	<u>\$ 7,064</u>	<u>\$ 28,383</u>

** Note: An equal amount is being billed to Land Management Administration for this vehicle.

This page intentionally left blank

Fund: 100 General Fund
Dept: 31110 Major Projects

DEPARTMENT FUNCTION

Mission: The Major Projects Division provides overall administration for major and minor capital improvement projects, school and hospital addition construction, solid waste capital projects, and various Service Area improvement projects. The Division provides concept evaluations, cost estimation, design for smaller projects, direct project administration, and engineering criteria review.

This General Fund Division accounts for partial capital projects' staff time and operating expenses not attributable to any specific capital project. The remainder and majority of staff's time are charged to specific capital projects in the Capital Project Fund.

Major long-term issues and concerns:

- The staffing level for this department is completely based upon the project management needs of the entire Borough. The number and size of projects will dictate the necessary size of this department in the future as it has in the past.

Objectives FY2009/Budget highlights:

- Continue to emphasize staff development and retention to increase staff proficiency.

Previous year accomplishments:

- Arsenic Systems Upgrade at 6 schools; Central Emergency Services (CES) Funny River living Quarters design & construction; CES Funny River Fire Fighting Water Source; Central Peninsula Hospital (CPH) Phase 3 construction; Nikolaevsk-APVFD Station Construction; Keystone Drive environmental/scoping phase; CPH Phase 2; CPL Landfill Closure; OEM Siren system construction; SoHi Sports Field Design; South Peninsula Hospital (SPH) Phase 2 construction; BAB duress alert panic button system, Diamond Ridge fire station-65% schematic designs; Nikiski pool filtration/tanks; Nikolaevsk School re-roof A roof area; Nanwalek Teachers Housing design; Kenai River Center ice damage repair; OEM Siren study design (completion 02/08); Seward Flood Board creek projects (Salmon Creek, Clear Creek, Lost Creek); Seward Flood Conveyance calculations; Kenai Spur extension; Keystone Drive environmental; Bear Creek fire station design 95%.

Significant budgetary changes:

- Transfer of Solid Waste Project Manager to this division for budgeting and oversight. Time spent on Solid Waste projects will be billed utilizing the standard major projects billing rate and procedures.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	8.00	8.00	8.00	9.00
Total Projects Billed	42	32	30	30
Project Hours Billed	10,375	8,870	9,830	11,400
Value of Hours Billed	\$726,250	\$706,040	\$776,700	\$952,000
Billing Rate Per Hour	\$70.00	\$80.00	\$79.00	\$83.00

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 31110 - Major Projects**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 429,632	\$ 424,743	\$ 496,735	\$ 486,735	\$ 596,172	\$ 109,437	22.48%
40120 Temporary Wages	11,323	7,995	2,000	12,000	2,000	(10,000)	-83.33%
40210 FICA	42,177	36,826	42,316	42,316	51,939	9,623	22.74%
40221 PERS	79,218	113,440	110,115	110,115	131,881	21,766	19.77%
40321 Health Insurance	91,330	83,619	95,680	95,680	108,225	12,545	13.11%
40322 Life Insurance	1,102	1,051	1,216	1,216	1,461	245	20.15%
40410 Leave	49,409	43,304	44,278	44,278	50,033	5,755	13.00%
40411 Sick Leave	8,667	5,815	6,797	6,797	5,829	(968)	-14.24%
40511 Other Benefits	92	96	96	96	96	-	0.00%
Total: Personnel	712,950	716,889	799,233	799,233	947,636	148,403	18.57%
Supplies							
42110 Office Supplies	4,324	3,391	4,000	5,031	5,000	(31)	-0.62%
42120 Computer Software	2,550	2,529	2,000	3,450	2,000	(1,450)	-42.03%
42210 Operating Supplies	749	969	700	700	700	-	0.00%
42230 Fuel, Oil & Lubricants	3,760	2,658	2,000	4,000	2,000	(2,000)	-50.00%
42263 Training Supplies	-	-	-	1,000	-	(1,000)	-100.00%
42310 Repair/Maintenance Supplies	17	438	200	200	200	-	0.00%
42360 Motor Vehicle Supplies	-	-	-	600	-	(600)	-100.00%
42410 Small Tools	588	1,714	1,750	1,750	1,750	-	0.00%
Total: Supplies	11,988	11,699	10,650	16,731	11,650	(5,081)	-30.37%
Services							
43011 Contractual Services	-	-	2,000	-	2,000	2,000	-
43110 Communications	7,549	7,306	6,000	6,000	6,000	-	0.00%
43140 Postage	193	162	300	300	300	-	0.00%
43210 Transportation/Subsistence	14,731	12,283	32,977	28,059	35,000	6,941	24.74%
43220 Car Allowance	16,823	-	14,400	14,400	21,600	7,200	50.00%
43250 Freight and Express	11	-	250	250	250	-	0.00%
43260 Training	-	31	2,100	3,100	4,670	1,570	50.65%
43410 Printing	35	31	-	-	-	-	-
43610 Utilities	2,972	3,805	4,000	4,000	4,000	-	0.00%
43720 Equipment Maintenance	1,193	746	2,000	2,000	2,000	-	0.00%
43750 Vehicle Maintenance	-	90	600	-	600	600	-
43812 Equipment Replacement Pymt.	3,786	3,785	3,786	3,786	3,786	-	0.00%
43920 Dues and Subscriptions	596	182	650	1,050	650	(400)	-38.10%
Total: Services	47,889	28,421	69,063	62,945	80,856	17,911	28.46%
Capital Outlay							
48120 Office Machines	4,300	-	-	-	-	-	-
48710 Minor Office Equipment	2,679	1,560	2,500	4,000	3,100	(900)	-22.50%
48720 Minor Office Furniture	-	1,067	500	518	500	(18)	-3.47%
Total: Capital Outlay	6,979	2,627	3,000	4,518	3,600	(918)	-20.32%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(726,250)	(706,040)	(853,500)	(803,500)	(947,300)	(143,800)	17.90%
Total: Interdepartmental Charges	(726,250)	(706,040)	(853,500)	(803,500)	(947,300)	(143,800)	17.90%
Department Total	\$ 53,556	\$ 53,596	\$ 28,446	\$ 79,927	\$ 96,442	\$ 16,515	20.66%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Major Projects Director, one administrative assistant, six project managers, and one capital projects clerk. The Solid Waste Projects Manager has been recently moved from Solid Waste capital projects to Major Projects.

43260 Training. To cover course fees for Anchorage claims course, project estimating course, project management course and inclusion of solid waste project management requirements.

43812 Equipment Replacement Payment. Payment to the equipment replacement fund for vehicle.

48710 Minor Office Equipment. Purchase one laptop computer. Purchase new printer shared between departments.

60000 Charges (To) From Other Depts. Department cost estimated to be charged to other departments. See page 41 for a summary showing all interdepartmental charges.

Fund: 100 General Fund
Dept: 6XXXX Senior Citizens Grant Program

DEPARTMENT FUNCTION

Mission: The Kenai Peninsula Borough Code of Ordinances, Chapter 5.22, established the Senior Citizens Grant Program funding. To be eligible for senior citizen program grants an organization, group or adult day care center must be nonprofit, tax exempt; located within the Kenai Peninsula Borough and may be sponsored by a city or recognized by the Kenai Peninsula Borough assembly or the Alaska Commission on Aging.

Organizations that receive funding shall administer those funds in accordance with the following regulations:

- Services are to be provided only to persons who are 60 years of age or older and their spouse.
- Services must be targeted to persons in greatest economic and social need.
- Transportation shall be provided to access services in the following order of priority:
 - Access to medical appointments, prescriptions, hospital, and essential (non-emergency) health services.
 - Access to nutrition and other essential support services;
 - Essential shopping and volunteers in services to older persons, disabled and children;
 - Attendance at senior organization meetings;
 - Non-essential shopping, business; beauticians, cultural and educational purposes.

Each year the assembly shall determine the amount to be appropriated for the senior citizen grant program and adult day care centers. Distribution of the program funds is based upon the latest census figures of election precincts and whether or not the organization previously participated in the program.

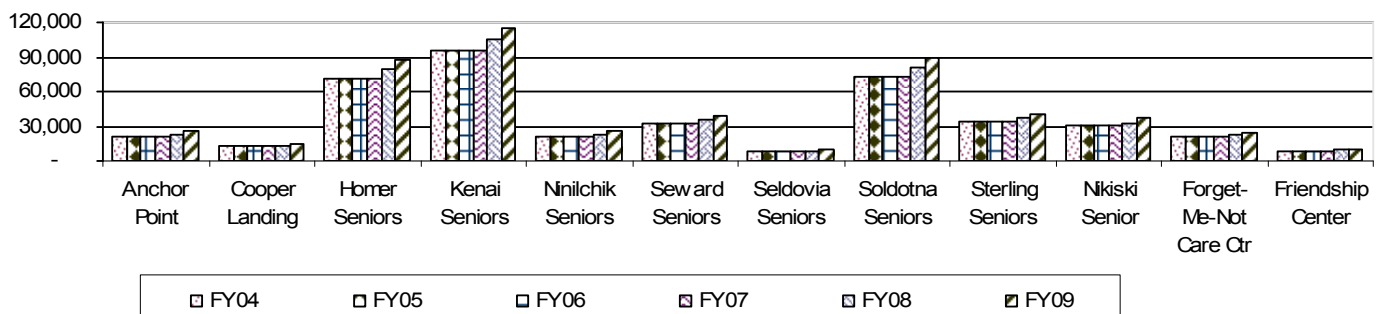
Significant budgetary changes:

- FY2009 funding reflects a 10% increase. This represents a 21% increase in funding since FY2006.

Population data from the 2000 Federal census is used in determining the allocation of the program funds. The FY2009 allocation is as follows:

	<u>No. of Seniors</u>	<u>% of Population</u>	<u>FY2009 Funding</u>
Anchor Point Seniors	281	5.33	\$ 25,797
Cooper Landing Seniors	163	3.09	14,956
Homer Seniors	948	17.97	86,975
Kenai Seniors	1,257	23.83	115,337
Nikiski Seniors*	398	7.55	36,542
Ninilchik Seniors	279	5.29	25,604
Seward Seniors	433	8.20	39,688
Seldovia Seniors	102	1.93	9,341
Soldotna Seniors	971	18.41	89,104
Sterling Seniors	<u>443</u>	<u>8.40</u>	<u>40,656</u>
Total Senior Centers	5,275	100.00	<u>\$484,000</u>
Friendship Center –Homer			9,867
Forget-Me-Not Day Care			<u>24,644</u>
Total Senior Program			<u>\$ 518,511</u>
Transfer to Nikiski Seniors Service Area			<u>-36,542</u>
Total Funding not handled as a transfer			<u>\$ 481,969</u>

*Funding for the Nikiski Seniors is handled as a non-departmental transfer to their service area fund.



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Senior Citizens Grant Program**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget	%
Senior Citizens Grant Program							
62110 Anchor Point Seniors	\$ 21,320	\$ 21,320	\$ 23,452	\$ 23,452	\$ 25,797	\$ 2,345	10.00%
62115 Cooper Landing Seniors	12,360	12,360	13,596	13,596	14,956	1,360	10.00%
62120 Homer Seniors	71,880	71,880	79,068	79,068	86,975	7,907	10.00%
62130 Kenai Seniors	95,320	95,320	104,852	104,852	115,337	10,485	10.00%
62140 Ninilchik Seniors	21,160	21,160	23,276	23,276	25,604	2,328	10.00%
62150 Seward Seniors	32,800	32,800	36,080	36,080	39,688	3,608	10.00%
62160 Seldovia Seniors	7,720	7,720	8,492	8,492	9,341	849	10.00%
62170 Soldotna Seniors	73,640	73,640	81,004	81,004	89,104	8,100	10.00%
62180 Sterling Seniors	33,600	33,600	36,960	36,960	40,656	3,696	10.00%
63190 Nikiski Seniors	30,200	30,200	33,220	33,220	36,542	3,322	10.00%
Total Senior Citizens	400,000	400,000	440,000	440,000	484,000	44,000	10.00%
Adult Day Care Centers							
62125 Friendship Center - Homer	8,155	8,155	8,970	8,970	9,867	897	10.00%
62195 Forget-Me-Not Care Center	20,367	20,367	22,404	22,404	24,644	2,240	10.00%
Total Adult Day Care Centers	28,522	28,522	31,374	31,374	34,511	3,137	10.00%
Total Senior Citizens Program	\$ 428,522	\$ 428,522	\$ 471,374	\$ 471,374	\$ 518,511	\$ 47,137	10.00%

LINE-ITEM EXPLANATIONS

62110 Anchor Point Senior Citizens: Purchase of food, paper products, and other expenses for maintenance and upkeep of Senior Center including utilities, janitorial services, water testing, snow removal and lawn maintenance.

62115 Cooper Landing Senior Citizens: Provide a transportation program for Cooper Landing Seniors for necessary medical/dental appointments, shopping for groceries and other essential needs.

62120 Homer Senior Citizens: Janitorial and maintenance supplies, office supplies, equipment maintenance, utilities, and groceries necessary to provide such services as congregate meals, home delivered meals, and supportive services.

62130 Kenai Senior Citizens: Repair and maintenance supplies, other supplies necessary for operations and contract services to transportation program costs.

62140 Ninilchik Senior Citizens: Janitorial supplies and utilities for facility, office supplies, fuel and maintenance for van and insurance premiums for facility, vehicles and workers compensation.

62150 Seward Senior Citizens: Contract with Seward General Hospital for meals; janitorial services contract; salaries for the director and driver and insurance premiums on the facility and vehicle.

62160 Seldovia Senior Citizens: Supplies for congregate and home delivered meals and supplemental funding for salaries for the cook and project director.

62170 Soldotna Senior Citizens: The Senior Center utilizes the funding provided by the Borough to partially fund two staff positions, a project director and administrative assistant.

62180 Sterling Senior Citizens: Computer supplies, paper for copier and other miscellaneous office supplies necessary for clerical work, supplies for meals, wages for the Director/cook who coordinates meals/activities, and writes grants and salary for the kitchen assistant, postage, snow/ice removal, insurance and public utilities.

62125 Friendship Center – Homer: Cover expenses to provide adult day care activities including meals, transportation and services, arts and crafts supplies, utilities, snow removal, janitorial and maintenance supplies, heating and automobile fuel.

62195 Forget-Me-Not Care Center: Cover costs incurred for services such as transportation, therapeutic group and individualized activities, one-on-one assistance with walking, eating, and restroom needs, blood pressure and weight checks and daily exercise program.

63190 Nikiski Senior Citizens: Nikiski seniors funding is handled as a non-departmental transfer to their service area. See pages 112-113 and 240-243.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 100
Department 94910 - Non Departmental**

		FY2006	FY2007	FY2008	FY2008	FY2009	Difference Between	
		Actual	Actual	Original	Amended	Assembly	Assembly Adopted &	Amended Budget %
				Budget	Budget	Adopted		
PERSONNEL								
40511	Other Benefits	\$ 16,810	\$ 6,714	\$ 9,500	\$ 9,500	\$ 9,500	\$ -	0.00%
	Total: Personnel	16,810	6,714	9,500	9,500	9,500	-	0.00%
SERVICES								
43009	Contractual Services - EDD	50,000	50,000	50,000	50,000	50,000	-	0.00%
43010	Contractual Services - CARTS	30,000	25,000	25,000	25,000	75,000	50,000	200.00%
43011	Contractual Services - CULVT	-	-	-	100,000	100,000	100,000	-
43011	Contractual Services - AWG	100,000	-	-	-	-	-	-
43011	Contractual Services - 06SOA	-	49,384	-	150,616	-	-	-
43011	Contractual Services - BLUGA	-	16,667	-	16,667	-	-	-
43011	Contractual Services - CISB	125,000	-	-	-	-	-	-
43011	Contractual Services - LOBBY	50,688	50,892	55,000	55,000	55,000	-	0.00%
43011	Contractual Services - SBDC	95,077	83,006	99,942	99,942	109,433	9,491	9.50%
43011	Contractual Svcs - Digital Elev. Data	-	-	250,000	250,000	-	(250,000)	-100.00%
43019	Software Licensing	-	107,610	162,650	162,650	175,859	13,209	8.12%
43021	Peninsula Promotion	217,500	150,000	225,000	225,000	295,500	70,500	31.33%
43510	Insurance Premium	118,762	119,751	127,465	127,465	154,662	27,197	21.34%
43812	Equipment Replacement Pymt.	172,797	172,797	172,797	172,797	172,797	-	0.00%
	Total: Services	959,824	825,107	1,167,854	1,435,137	1,188,251	20,397	1.75%
TRANSFERS TO								
50241	S/D Operations	34,973,682	37,941,676	37,712,068	37,712,068	40,886,886	3,174,818	8.42%
50242	Postsecondary Education	-	-	420,289	420,289	595,302	175,013	41.64%
50251	Kenai River Fund	417,168	468,548	386,199	386,199	547,451	161,252	41.75%
50260	Disaster Relief Fund	50,000	200,000	-	-	-	-	-
50280	Nikiski Senior Svc. Area	30,200	30,200	33,220	33,220	36,542	3,322	10.00%
50290	Solid Waste	5,106,901	4,984,390	6,034,273	6,034,273	6,812,194	777,921	12.89%
50308	School Debt	3,719,707	2,134,823	2,359,887	2,359,887	2,309,738	(50,149)	-2.13%
50349	Bond Issue Expense Fund	-	4,599	25,000	25,000	25,000	-	0.00%
50400	School Capital Projects	1,250,000	1,250,000	1,450,000	1,450,000	1,550,000	100,000	6.90%
50407	General Govt. Capital Projects	184,960	150,000	200,000	300,000	450,000	250,000	125.00%
50443	Central Emergency SA Capital Projects	250,000	250,000	250,000	250,000	250,000	-	0.00%
50455	911 Communications Capital Projects	-	-	-	310,000	-	-	-
50701	Self-Insurance Reserve Fund	-	300,000	-	-	-	-	-
50705	Equipment Replacement Fund	300,000	-	-	-	-	-	-
	Total: Transfers	46,282,618	47,714,236	48,870,936	49,280,936	53,463,113	4,592,177	9.40%
INTERDEPARTMENTAL CHARGES								
60000	Charges (To)/From Other Depts.	91,775	(768,727)	(419,614)	(419,614)	(471,383)	(51,769)	12.34%
	Total: Interdepartmental Charges	91,775	(768,727)	(419,614)	(419,614)	(471,383)	(51,769)	12.34%
DEPARTMENT TOTAL		\$ 47,351,027	\$ 47,777,330	\$ 49,628,676	\$ 50,305,959	\$ 54,189,481	\$ 4,560,805	9.19%

Fund 100
Department 94910 - Non Departmental - Continued

LINE-ITEM EXPLANATIONS

Expenditures and transfers in the General Fund Non-Departmental budget are those which are not attributable to a specific activity.

40511 Other Benefits. Unemployment compensation payments for Borough General Fund Employees.

43009 Contractual Services - EDD. Provide funding for the Economic Development District (\$50,000). EDD works closely with the Mayor's office and the Assembly on the Community Economic Planning forums and report.

43010 Contractual Services - CARTS. To provide local funding (\$50,000) to the Central Area Rural Transit System (CARTS). Funding can be used to match other federal funds, generally on a 90/10 ratio. Additional funding (\$25,000), as a one-time contribution, is to be used as matching funds on an 80/20 ratio to purchase replacement vehicles.

43011 Contractual Services - CULVT. Funds to improve fish passage on anadromous streams that are blocked or partially blocked by culverts that are not functioning correctly. The funds would be used to replace the culverts and open up sections of streams that had not been previously accessible. Approval by Assembly through a resolution required before award of contract.

43011 Contractual Services - LOBBY. To provide funding for a lobbyist to represent the interest of the borough (\$55,000).

43011 Contractual Services - SBDC. Small Business Development Center contract (\$109,433). Program provides counseling and workshops for small businesses.

43019 Software Licensing. \$125,302 for Manatron's CAMA systems annual maintenance fee. \$50,557 for TaxMantra system annual maintenance fee.

43021 Peninsula Promotion. Contract with Kenai Peninsula Tourism and Marketing Council (KPTMC) for marketing the Kenai Peninsula Borough as a prime destination for tourists on a non-areawide basis (\$150,000) and development of branding packet (\$75,000), plus funding for an expanding marketing program (\$70,500).

43510 Insurance Premiums. Allocation of insurance coverage funded through the internal service fund.

50241 Transfer to School District Operations. The local effort required for the School District operating budget and in-kind services, which are Maintenance, custodial, audit, insurance, and utilities.

50242 Transfer to Post-Secondary Education. Provide post-secondary education funding on an areawide basis to institutions that are a part of the University of Alaska system. Funding is restricted to operations and may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the Borough.

50290 Transfer to Solid Waste. For the operations and management of the Solid Waste Department (\$6,562,194). \$5,280,950 is for general operations, \$451,000 for solid waste capital projects and \$830,244 is for debt service payments on the FY2003 Landfill Expansion Bonds.

50308 Transfer to Debt Service. To cover the current portion of principal and interest on outstanding general obligation bonds for schools (\$2,334,738). Payment for the Solid Waste capital projects bonds is included in the transfer to the Solid Waste Department.

50400 Transfer to School Revenue Capital Projects. (\$1,550,000). Funding for improvements at various schools (\$1,250,000) and for local match toward Tyonek teacher housing (\$300,000).

50407 Transfer to General Government Capital Projects. Funding for improvements at the Borough administration building and the Poppy Lane Facility.

60000 Charges (to) From other Departments. (-\$471,383). Amount included in the operating budget of the Maintenance department expected to be charged to the general fund \$225,000. Indirect cost recovery from Borough Service Areas (\$548,983) and indirect cost recovery from Borough capital projects and grants (\$147,400).

For capital projects information on this department - See the Capital Projects section - Pages 292-298 & 300

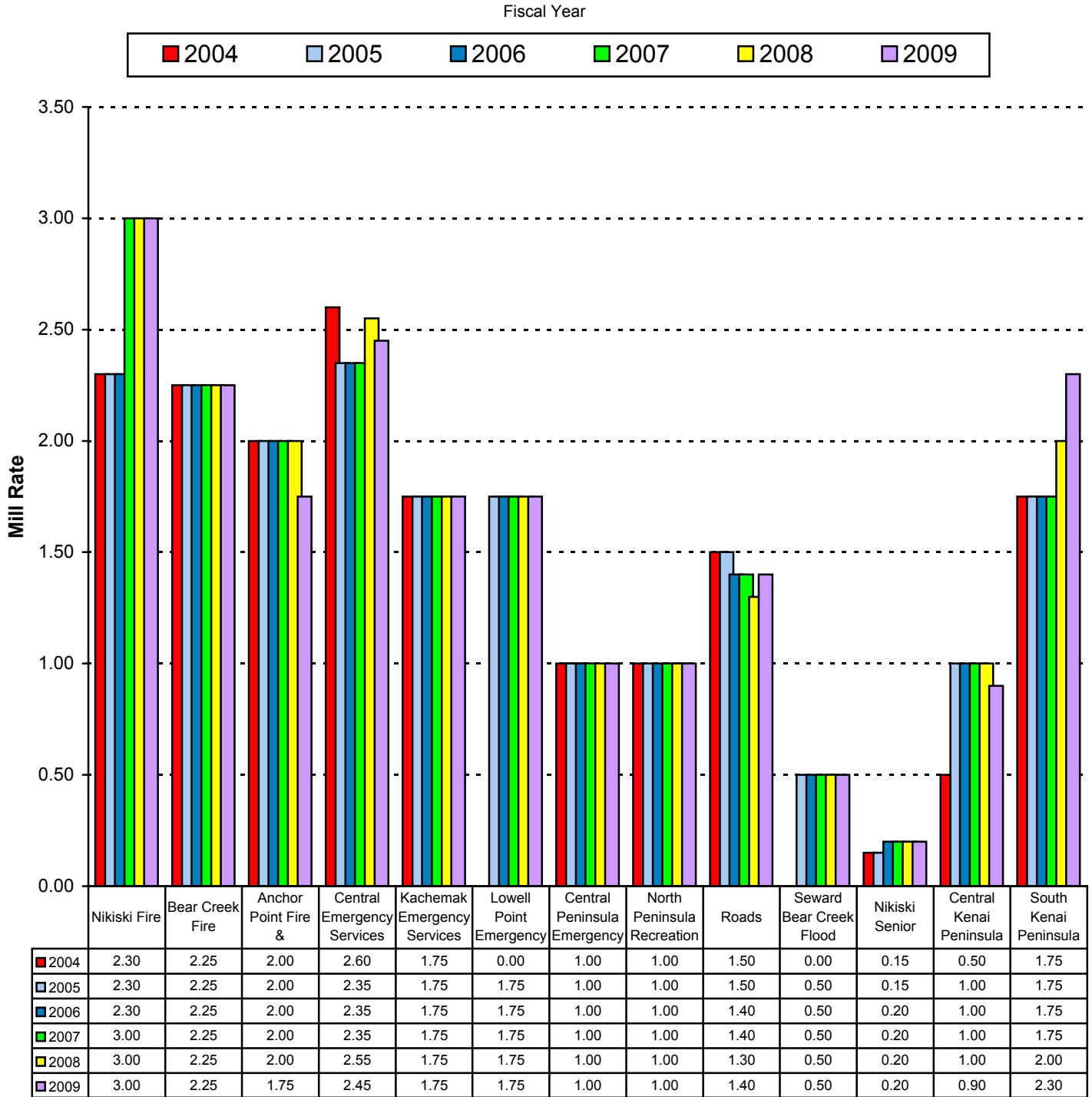
This page intentionally left blank

SPECIAL REVENUE FUNDS

Special revenue funds are established when there are legal requirements restricting specific resources to expenditure for specified purposes, which are not appropriately budgeted elsewhere. They are commonly used for voter-authorized services, grants, entitlements, and shared revenues. Kenai Peninsula Borough Special Revenue Funds are as follows:

	<u>PAGE #</u>
<u>Mill Rate History</u>	117
<u>Combined Revenues and Appropriations</u>	118
<u>Graphs</u>	
Where the Money Comes From.....	120
Appropriations by Function.....	121
<u>Special Revenue Funds Total Expenditures by Line Item</u>	122
<u>Emergency Service Areas</u>	
Nikiski Fire Service Area.....	127
Bear Creek Fire Service Area.....	133
Anchor Point Fire and Emergency Medical Service Area.....	141
Central Emergency Service Area.....	147
Central Peninsula Emergency Medical Service Area.....	155
Kachemak Emergency Service Area.....	159
Seward Bear Creek Flood Service Area.....	165
Lowell Point Fire Service Area.....	171
<u>Road Service Area</u>	
Road Service Area.....	179
Engineer’s Estimate Fund.....	185
RIAD Match Fund.....	188
<u>Recreation</u>	
North Peninsula Recreation Service Area.....	193
<u>Education</u>	
School.....	201
Postsecondary Education.....	212
Underground Storage Tank Removal and Upgrade.....	216
<u>General Government</u>	
Land Trust.....	219
Kenai River Center.....	228
Disaster Relief.....	234
Nikiski Senior Service Area.....	239
<u>Solid Waste</u>	
Solid Waste.....	247
<u>Hospital Service Areas</u>	
Central Kenai Peninsula Hospital Service Area.....	271
South Kenai Peninsula Hospital Service Area.....	277

SPECIAL REVENUE FUNDS MILL RATE HISTORY

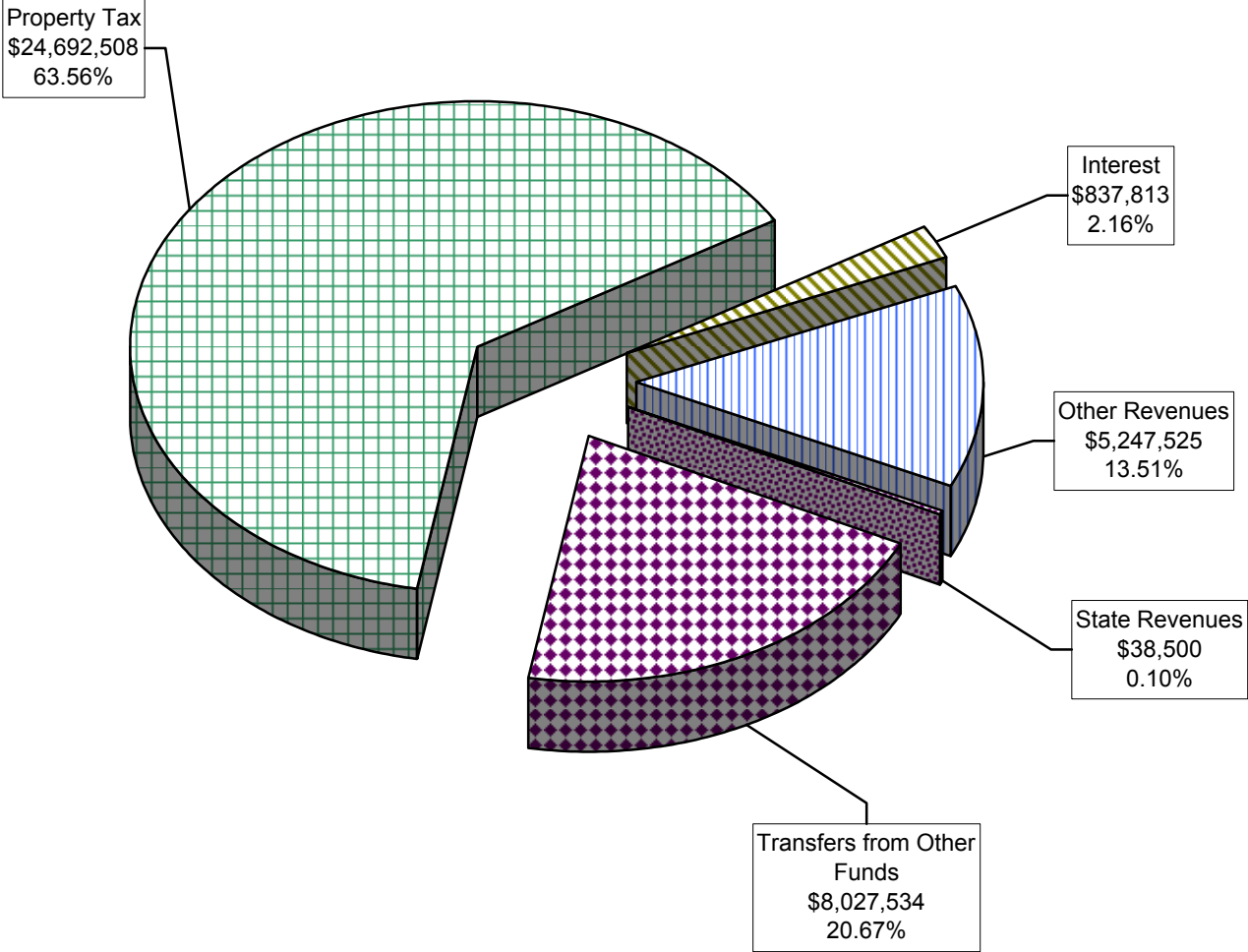


**COMBINED REVENUES AND APPROPRIATIONS
SPECIAL REVENUE FUNDS
FISCAL YEAR 2009**

	EMERGENCY SERVICES								ROAD IMPROVEMENT		
	Nikiski Fire	Bear Creek Fire	Anchor Point Fire & Emergency Medical	Central Emergency Services	Central Peninsula Emergency Medical	Kachemak Emergency	Seward Bear Creek Flood	Lowell Point Emergency	Roads	Engineer's Estimate Fund	RIAD Match Fund
Taxable Value (000'S):											
Real	651,739	123,592	191,262	2,027,507	4,617	347,692	333,819	8,405	3,287,681	-	-
Personal	29,473	1,776	1,867	73,389	2,547	1,156	19,959	-	94,864	-	-
Oil & Gas (AS 43.56)	435,982	-	13,304	82,639	-	-	8,802	-	606,447	-	-
Total Taxable Value	1,117,194	125,368	206,433	2,183,535	7,164	348,848	362,580	8,405	3,988,992	-	-
Mill Rate	3.00	2.25	1.75	2.45	1.00	1.75	0.50	1.75	1.40		
Property Taxes											
Real	\$ 1,955,217	\$ 278,082	\$ 334,709	4,967,392	\$ 4,617	\$ 608,461	\$ 166,910	\$ 14,415	\$ 4,602,753	\$ -	\$ -
Personal	86,651	3,916	3,202	176,207	2,496	1,983	9,780	-	130,153	-	-
Oil & Gas (AS 43.56)	1,307,946	-	23,282	202,466	-	-	4,401	-	849,026	-	-
Interest	6,700	777	937	11,467	-	1,191	146	28	11,164	-	-
Flat Tax	8,765	1,411	2,448	33,239	2,379	2,243	10,082	964	29,782	-	-
Motor Vehicle Tax	34,914	12,664	13,314	104,011	-	19,738	6,224	480	133,483	-	-
Total Property Taxes	3,400,193	296,850	377,892	5,494,782	9,492	633,616	197,543	15,887	5,756,361	-	-
Interest Revenue	129,496	6,155	8,012	66,346	-	8,628	10,724	468	69,256	2,189	16,158
State Revenue	-	-	-	-	-	-	-	-	-	-	-
Other Revenue	250,000	-	-	665,856	-	-	-	-	-	-	-
Transfer From Other Funds	-	-	-	13,872	-	-	-	-	-	-	22,173
Total Revenues and Other Financing Sources	3,779,689	303,005	385,904	6,240,856	9,492	642,244	208,267	16,355	5,825,617	2,189	38,331
Expenditures											
Personnel	2,440,763	64,836	120,234	3,849,838	-	85,700	39,272	-	832,114	-	-
Supplies	169,448	23,000	34,200	354,655	-	13,200	2,950	1,052	66,920	-	-
Services	510,283	64,602	88,489	772,903	-	306,587	79,681	10,598	3,553,590	-	-
Capital Outlay	135,524	21,000	16,500	130,479	-	43,900	1,000	-	3,800	-	-
Payment to School District	-	-	-	-	-	-	-	-	-	-	-
Interdepartmental Charges	101,751	5,420	8,107	159,152	-	14,005	3,753	364	60,158	-	-
Total Expenditures	3,357,769	178,858	267,530	5,267,027	-	463,392	126,656	12,014	4,516,582	-	-
Transfers to Other Funds	368,117	125,000	115,000	735,695	13,872	150,000	-	-	1,272,173	-	-
Total Expenditures and Operating Transfers	3,725,886	303,858	382,530	6,002,722	13,872	613,392	126,656	12,014	5,788,755	-	-
Net Results From Operations	53,803	(853)	3,374	238,134	(4,380)	28,852	81,611	4,341	36,862	2,189	38,331
Projected Lapse	83,944	8,943	26,753	131,676	-	13,902	12,666	1,201	135,497	-	-
Change in Fund Balance	137,747	8,090	30,127	369,810	(4,380)	42,754	94,277	5,542	172,359	2,189	38,331
Beginning Fund Balance	3,453,218	164,143	213,666	1,769,229	4,380	230,068	285,961	12,484	1,846,824	62,549	461,669
Ending Fund Balance	\$ 3,590,965	\$ 172,233	\$ 243,793	\$ 2,139,039	\$ -	\$ 272,822	\$ 380,238	\$ 18,026	\$ 2,019,183	\$ 64,738	\$ 500,000

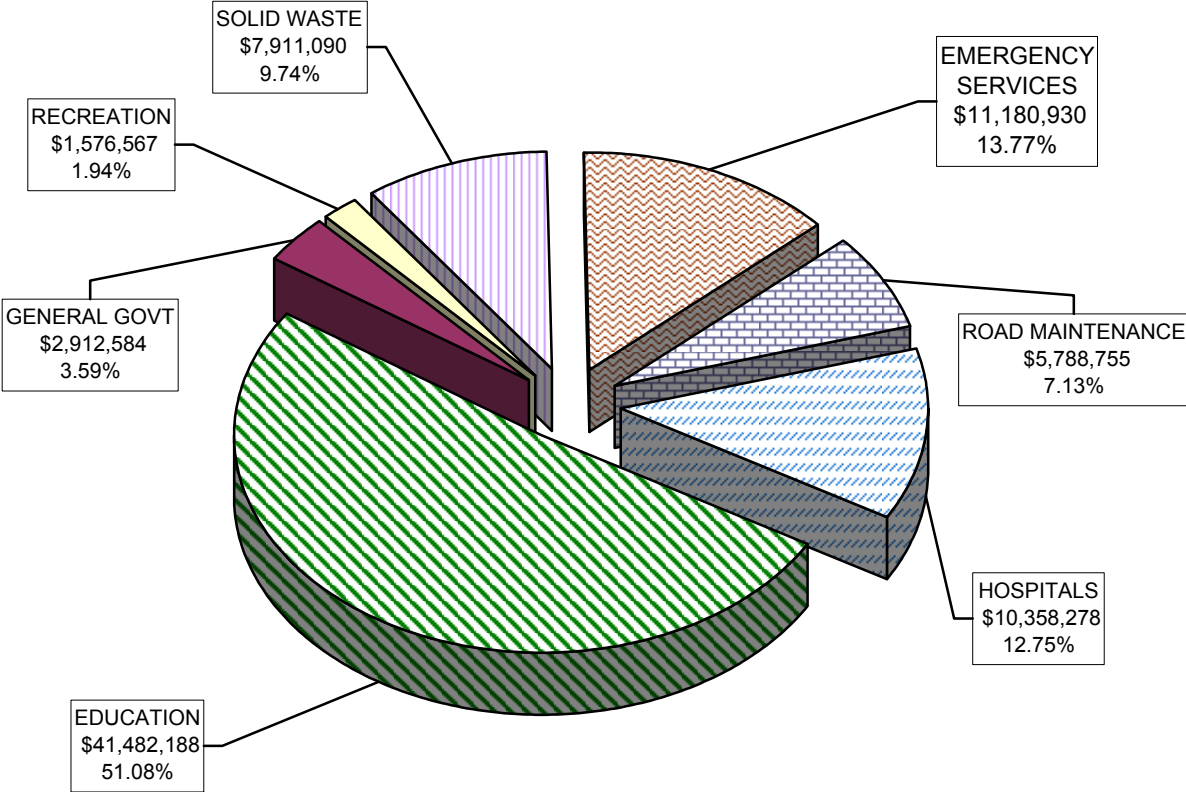
RECREATION	EDUCATION		GENERAL GOVERNMENT				SOLID WASTE	HOSPITALS		Total	
	North Peninsula Recreation	School Fund	Post-Secondary Education	Land Trust	Kenai River Center	Disaster Relief	Nikiski Senior	Solid Waste	Central Kenai Peninsula Hospital		South Kenai Peninsula Hospital
651,739	-	-	-	-	-	-	602,311	-	3,196,512	1,369,273	
30,066	-	-	-	-	-	-	26,756	-	126,246	33,795	
443,431	-	-	-	-	-	-	430,857	-	538,645	87,825	
1,125,236	-	-	-	-	-	-	1,059,924	-	3,861,403	1,490,893	
1.00							0.20		0.90	2.30	
\$ 651,739	\$ -	\$ -	\$ -	\$ -	-	-	\$ 120,462	\$ -	\$ 2,876,861	\$ 3,149,328	\$ 19,730,946
29,465	-	-	-	-	-	-	5,244	-	111,349	76,174	636,620
443,431	-	-	-	-	-	-	86,171	-	484,781	201,998	3,603,502
4,756	-	-	-	-	-	-	303	-	6,946	6,855	51,270
2,927	-	-	-	-	-	-	494	-	28,135	63,072	185,941
15,467	-	-	-	-	-	-	1,820	-	81,000	61,114	484,229
1,147,785	-	-	-	-	-	-	214,494	-	3,589,072	3,558,541	24,692,508
67,280	-	-	192,944	-	-	-	4,793	137,378	77,436	40,550	837,813
-	-	-	-	38,500	-	-	-	-	-	-	38,500
183,600	-	-	850,000	48,366	-	-	-	441,643	2,808,060	-	5,247,525
-	40,886,886	595,302	-	547,451	-	-	36,542	6,812,194	-	-	48,914,420
1,398,665	40,886,886	595,302	1,042,944	634,317	-	-	255,829	7,391,215	6,474,568	3,599,091	79,730,766
739,113	4,718,187	-	447,241	462,513	-	-	-	1,837,985	-	-	15,637,796
109,800	954,830	-	8,500	10,800	-	-	-	554,956	2,000	-	2,306,311
479,440	3,119,011	595,302	1,407,527	198,135	50,000	246,154	-	4,020,529	594,930	459,000	16,556,761
6,500	36,800	-	12,500	6,750	-	-	-	26,376	-	-	441,129
-	32,456,264	-	-	-	-	-	-	-	-	-	32,456,264
41,714	(398,206)	-	58,618	-	-	-	3,846	-	10,935	4,960	74,577
1,376,567	40,886,886	595,302	1,934,386	678,198	50,000	250,000	-	6,439,846	607,865	463,960	67,472,838
200,000	-	-	-	-	-	-	-	1,471,244	6,167,125	3,119,328	13,737,554
1,576,567	40,886,886	595,302	1,934,386	678,198	50,000	250,000	-	7,911,090	6,774,990	3,583,288	81,210,392
(177,902)	-	-	(891,442)	(43,881)	(50,000)	5,829	-	(519,875)	(300,422)	15,803	(1,479,626)
34,414	-	-	58,032	-	-	-	-	193,195	-	-	700,223
(143,488)	-	-	(833,410)	(43,881)	(50,000)	5,829	-	(326,680)	(300,422)	15,803	(779,403)
1,794,110	1,058,189	-	5,145,176	43,881	50,000	127,812	-	3,785,289	2,064,969	1,081,341	23,654,958
\$ 1,650,622	\$ 1,058,189	\$ -	\$ 4,311,766	\$ -	-	\$ 133,641	\$ -	\$ 3,458,609	\$ 1,764,547	\$ 1,097,144	\$ 22,875,555

WHERE THE MONEY COMES FROM
SPECIAL REVENUE FUNDS PROJECTIONS - BY SOURCE
FY2009
\$38,843,880



GRAPH DOES NOT INCLUDE SCHOOL DISTRICT

**TOTAL SPECIAL REVENUE FUNDS APPROPRIATIONS
BY FUNCTION - FY2009
\$81,210,392**



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Special Revenue Fund Total
Expenditure Summary By Line Item**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 6,488,377	\$ 7,001,595	\$ 7,988,139	\$ 7,919,676	\$ 8,304,414	\$ 384,738	4.86%
40111 Special Pay	19,585	20,845	29,250	29,250	29,250	-	0.00%
40120 Temporary Wages	642,543	691,111	808,213	888,115	813,876	(74,239)	-8.36%
40130 Overtime Wages	423,754	548,587	495,728	495,728	512,737	17,009	3.43%
40131 FLSA Overtime Wages	81,558	91,346	105,694	105,694	108,889	3,195	3.02%
40210 FICA	666,593	731,102	810,715	810,955	855,235	44,280	5.46%
40221 PERS	1,302,549	2,239,195	1,955,913	1,955,931	2,016,907	60,976	3.12%
40321 Health Insurance	1,581,360	1,605,925	1,779,040	1,779,775	1,813,647	33,872	1.90%
40322 Life Insurance	16,857	18,469	20,296	20,339	21,030	691	3.40%
40410 Leave	859,449	915,636	927,725	927,725	951,887	24,162	2.60%
40411 Sick Leave	126,182	135,917	160,711	160,711	174,844	14,133	8.79%
40511 Other Benefits	42,951	26,548	23,120	23,120	35,080	11,960	51.73%
Total: Personnel	12,251,758	14,026,276	15,104,544	15,117,019	15,637,796	520,777	3.44%
Supplies							
42020 Signage Supplies	-	33,799	30,000	31,723	25,000	(6,723)	-21.19%
42110 Office Supplies	39,714	36,176	44,928	49,725	48,651	(1,074)	-2.16%
42120 Computer Software	24,106	36,321	17,050	11,037	18,835	7,798	70.65%
42210 Operating Supplies	93,103	118,291	121,487	128,119	127,338	(781)	-0.61%
42220 Medical Supplies	88,476	88,487	111,810	115,163	135,102	19,939	17.31%
42221 Para Rescue Supplies	200	-	100	100	100	-	0.00%
42222 Fire Prevention Supplies	25,005	14,422	19,160	20,368	21,980	1,612	7.91%
42223 Fire Fighting Supplies	-	6,063	-	3,900	-	(3,900)	-100.00%
42230 Fuel, Oils and Lubricants	303,129	338,425	416,654	477,038	519,982	42,944	9.00%
42240 Janitorial Supplies	-	190	-	-	-	-	-
42250 Uniforms	57,330	54,491	64,597	71,387	68,291	(3,096)	-4.34%
42263 Training Supplies	17,701	13,013	20,100	15,600	24,400	8,800	56.41%
42310 Repair/Maint Supplies	750,172	775,311	1,113,725	1,096,239	1,128,582	32,343	2.95%
42360 Motor Vehicle Repair	56,054	70,773	104,332	107,796	104,433	(3,363)	-3.12%
42410 Small Tools	69,622	73,419	66,498	78,208	75,567	(2,641)	-3.38%
42424 Safety Equipment	-	-	-	1,239	50	(1,189)	-95.96%
42960 Recreational Program Supplies	8,898	8,784	7,000	7,000	8,000	1,000	14.29%
Total: Supplies	1,533,510	1,667,965	2,137,441	2,214,642	2,306,311	91,669	4.14%
Services							
43011 Contractual Services	3,320,649	3,443,016	4,854,708	5,745,395	5,764,144	18,749	0.33%
43012 Audit Services	82,499	41,500	68,500	98,000	107,000	9,000	9.18%
43014 Physical Examinations	70,085	81,482	104,770	79,547	90,070	10,523	13.23%
43015 Water/Air Sample Test	76,711	84,605	128,280	142,335	120,494	(21,841)	-15.34%
43019 Software Licensing	1,382	578	6,855	21,822	8,010	(13,812)	-63.29%
43020 Sign Installation	25,688	-	-	-	-	-	-
43023 Kenai Peninsula College	502,600	530,800	535,983	535,983	595,302	59,319	11.07%
43050 Solid Waste Fees	1,006	623	750	750	750	-	0.00%
43095 SW Closure/Post Closure	243,439	263,763	382,579	382,579	601,450	218,871	57.21%
43110 Communications	110,590	123,226	148,791	150,791	158,575	7,784	5.16%
43140 Postage	9,007	11,536	19,301	19,231	19,606	375	1.95%
43210 Transport/Subsistence	176,601	205,679	225,787	236,975	246,805	9,830	4.15%
43211 Per Diem	35,170	41,780	50,000	50,510	50,000	(510)	-1.01%
43220 Car Allowance	9,374	-	10,800	14,400	10,800	(3,600)	-25.00%
43250 Freight and Express	6,464	8,886	11,375	16,125	11,302	(4,823)	-29.91%
43260 Training	42,051	55,827	86,191	95,573	105,351	9,778	10.23%
43310 Advertising	37,377	31,201	57,800	64,568	58,372	(6,196)	-9.60%
43410 Printing	5,003	1,904	14,825	13,781	13,835	54	0.39%
43510 Insurance Premium	2,323,392	2,627,728	2,695,686	2,695,686	2,751,988	56,302	2.09%
43600 Project Management	9,660	4,880	14,000	14,000	14,000	-	0.00%
43610 Utilities	616,605	712,198	827,076	858,476	869,251	10,775	1.26%
43720 Office Equipment Maintenance	27,577	32,053	57,149	63,239	55,405	(7,834)	-12.39%
43750 Vehicles Maintenance	125,675	171,734	171,560	277,625	246,385	(31,240)	-11.25%
43764 Snow Removal	247,457	246,140	332,500	405,800	332,500	(73,300)	-18.06%
43765 Policing Sites	7,250	1,250	8,650	8,650	8,823	173	2.00%
43780 Maint Buildings & Grounds	283,998	320,239	476,871	417,089	484,764	67,675	16.23%
43810 Rents and Operating Leases	91,427	101,266	128,991	148,055	128,486	(19,569)	-13.22%
43812 Equipment Replacement Pymt.	314,334	304,137	289,366	289,366	288,326	(1,040)	-0.36%
43920 Dues and Subscriptions	16,939	20,939	28,251	29,601	30,769	1,168	3.95%

**Special Revenue Fund Total
Expenditure Summary By Line Item - Continued**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Services - Continued							
43931 Recording Fees	2,749	507	3,500	3,500	3,000	(500)	-14.29%
43933 Collection Fees	60	48	1,000	1,000	1,000	-	0.00%
43936 USAD Assessment	-	2,319	15,000	15,000	5,000	(10,000)	-66.67%
43960 Recreational Program Expenses	3,150	3,244	6,000	6,000	6,000	-	0.00%
43999 Contingency	-	-	50,000	271,975	50,000	(221,975)	-81.62%
45110 Land Sale Property Tax	2,603	-	4,000	4,000	6,000	2,000	50.00%
46910 Road Maintenance	2,273,604	2,012,253	2,332,981	2,582,981	2,988,198	405,217	15.69%
46911 Road Maint - Dust Control	225,102	242,416	275,000	275,000	325,000	50,000	18.18%
Total: Services	11,327,278	11,729,757	14,424,876	16,035,408	16,556,761	521,353	3.25%
Capital Outlay							
48110 Office Furniture	-	9,450	-	-	-	-	-
48120 Office Machines	4,600	-	17,000	15,949	7,000	(8,949)	-56.11%
48310 Vehicles	2,260	33,988	34,000	67,967	-	(67,967)	-100.00%
48311 Machinery and Heavy Equipment	111,365	110,020	24,500	128,922	35,000	(93,922)	-72.85%
48513 Recreational Equipment	247	69,829	-	-	5,150	5,150	-
48514 Firefighting/Rescue Equipment	97,344	5,186	15,000	77,619	15,000	(62,619)	-80.67%
48515 Medical Equipment	-	23,278	11,000	21,338	14,300	(7,038)	-32.98%
48610 Land Purchase	-	-	120,000	120,000	-	(120,000)	-100.00%
48630 Improvements Other Than Bldgs.	-	14,638	-	-	-	-	-
48710 Minor Office Equipment	49,973	39,857	33,142	73,240	38,200	(35,040)	-47.84%
48720 Minor Office Furniture	26,014	11,519	25,332	33,510	17,330	(16,180)	-48.28%
48730 Minor Communication Equipment	4,802	12,348	6,300	56,779	6,306	(50,473)	-88.89%
48740 Minor Machines & Equipment	47,375	70,177	65,900	68,313	64,210	(4,103)	-6.01%
48750 Minor Medical Equipment	14,598	12,498	21,118	18,800	25,198	6,398	34.03%
48755 Minor Recreational Equipment	3,336	2,922	2,500	12,156	14,399	2,243	18.45%
48760 Minor Fire Fighting Equipment	203,350	131,955	162,527	165,366	184,276	18,910	11.44%
48770 Minor Improvements Other Than Bldgs	-	-	-	2,500	-	(2,500)	-100.00%
49125 Remodel	10,692	26,823	3,000	13,879	-	(13,879)	-100.00%
49311 Design	-	25,320	-	8,682	-	(8,682)	-100.00%
49433 Plan Reviews	7,117	7,056	16,500	18,000	14,760	(3,240)	-18.00%
Total: Capital Outlay	583,073	606,864	557,819	903,020	441,129	(461,891)	-51.15%
Transfers To							
50100 General Fund	1,590,536	145,539	207,841	207,841	136,234	(71,607)	-34.45%
50211 Central Emergency Services	4,800	26,828	9,400	9,400	13,872	4,472	47.57%
50237 Engineer's Estimate Fund	-	28,863	-	-	-	-	-
50238 RIAD Match Fund	316,149	200,000	28,430	28,430	22,173	(6,257)	-22.01%
50241 KPBSD Operations	27,587,592	30,062,253	29,558,128	29,558,128	32,456,264	2,898,136	9.80%
50340 SW Debt Service Fund	830,662	827,463	828,225	828,225	830,244	2,019	0.24%
50358 Debt Service- CES	-	185,385	-	192,378	192,578	200	0.10%
50360 Debt Service- CPGH	4,031,370	3,758,075	3,764,775	3,764,775	3,767,125	2,350	0.06%
50361 Debt Service- SPH	803,263	1,142,472	1,548,959	1,548,959	2,319,328	770,369	49.73%
50411 SWD Capital Projects	110,000	70,000	550,000	550,000	641,000	91,000	16.55%
50434 Roads Capital Projects	755,955	1,666,153	1,250,000	1,200,000	1,250,000	50,000	4.17%
50441 NFSA Capital Projects	100,000	400,000	175,000	175,000	300,000	125,000	71.43%
50442 BCFSA Capital Projects	115,000	115,000	125,000	125,000	125,000	-	0.00%
50443 CES Capital Project	475,000	475,000	475,000	475,000	475,000	-	0.00%
50444 APFEMSA Capital Project	185,000	115,000	115,000	115,000	115,000	-	0.00%
50446 KES Capital Project	154,881	230,000	150,000	150,000	150,000	-	0.00%
50459 NPRSA Capital Project	50,000	50,000	75,000	75,000	200,000	125,000	166.67%
50490 CPH Capital Project	-	1,487,439	5,715,897	5,715,897	2,400,000	(3,315,897)	-58.01%
50491 SPH Capital Project	973,936	1,000,000	354,065	354,065	800,000	445,935	125.95%
Total: Transfers	38,084,144	41,985,470	45,123,098	45,073,098	46,193,818	1,120,720	2.49%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(121,442)	(371,826)	(518,125)	(521,725)	(474,406)	47,319	-9.07%
61990 Administrative Service Fee	64	836,145	484,714	489,412	548,983	59,571	12.17%
Total: Interdepartmental Charges	(121,378)	464,319	(33,411)	(32,313)	74,577	106,890	-319.92%
Department Total	\$ 63,658,385	\$ 70,480,651	\$ 77,314,367	\$ 79,310,874	\$ 81,210,392	\$ 1,899,518	2.40%

This page intentionally left blank

Kenai Peninsula Borough

Emergency Services Service Areas

The Borough has eight (8) service areas that were created by the voters to prepare and respond to emergency situations within their respective service area boundaries. These services include fire protection, ambulance, search and rescue, and flood mitigation. Each service area has a separate board of directors and its own taxing jurisdiction although the Borough sets the mill rate and approves their budget.

The major source of revenues for each of these Service Areas is property taxes. Additional funding is provided through state grants, interest earnings and ambulance fees. A listing and summary of these service areas is shown below.

Nikiski Fire Service – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Nikiski area and Cook Inlet. There are currently 23 permanent employees and 31 volunteers.

Bear Creek Fire Service Area – this service area provides fire protection and first responder medical service for the area outside the City of Seward's city limits. This service area has one 3/4-time permanent employee and 27 volunteers.

Anchor Point Service Area – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Anchor Point, Nikolaevsk, and surrounding areas. This service area has 1 permanent employee and 40 volunteers.

Central Emergency Services (CES) – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Soldotna, Kasilof, Kalifornsky Beach, and Sterling areas. There are currently 31.5 permanent employees and 45 on-call employees.

Central Peninsula Emergency Medical Service Area - this service area contracts with CES to provide ambulance and emergency medical for the residents residing in the area from Skilak Lake to Tustamena Lake and surrounding areas not covered by CES.

Kachemak Emergency Service Area – this service area currently contracts with the City of Homer to provide fire protection, emergency medical and ambulance, and search and rescue for the area surrounding the City of Homer and Kachemak City areas. This service area has one permanent 3/4-time employee.

Seward Bear Creek Flood Service Area – this service area was formed to provide flood planning, protection and mitigation services to the residents of the service area, which covers the river drainage area of the City of Seward, Bear Creek, and Lowell Point. This service area has one permanent employee.

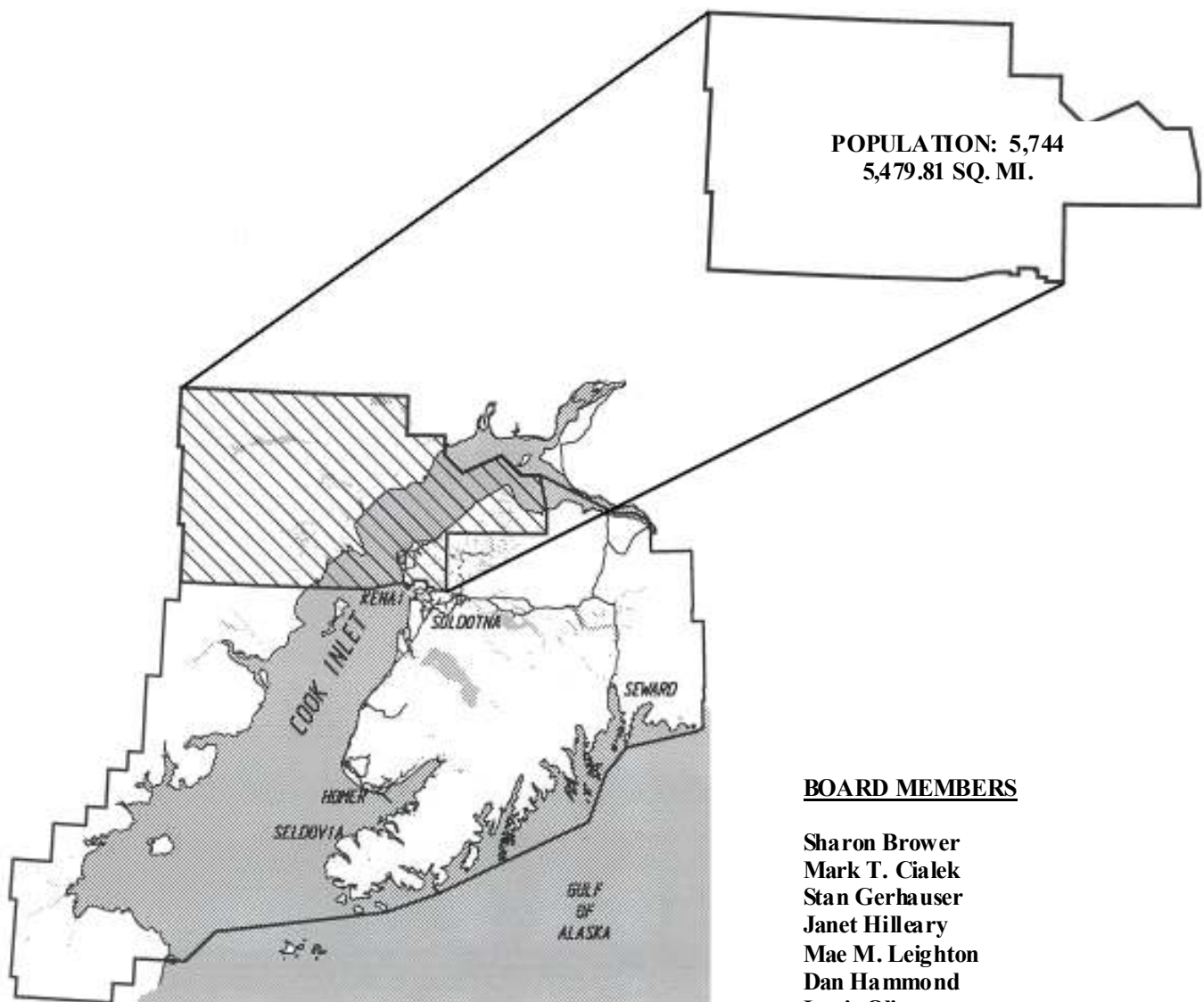
Lowell Point Emergency Service Area – this service area provides fire protection and emergency medical services for the residents residing in the Lowell Point area.

NIKISKI FIRE SERVICE AREA

This service area, established on August 19, 1969, was the first fire service area in the Borough. The seven-member board is elected for three-year terms. The service area provides fire protection, ambulance, and search and rescue for the Nikiski area and Cook Inlet. Many of the 21 permanent employees and 31 volunteers are cross-trained to respond not only to fires and ambulance calls, but also for cold water and mountain rescues.

Four fire stations serve the area; two are located on the Spur Road, one at Milepost 17.9 and one at Milepost 26.8. The other two stations are located in Beluga and Tyonek. Their equipment consists of sixteen fire response vehicles, six EMS response vehicles, two command vehicles, four utility vehicles, two all-terrain vehicles, two snow machines, and two rescue boats.

The major source of revenue is property tax. Additional funding is provided through ambulance billing fees charged to users of the ambulances and interest income. The mill rate is 3.00 mills for fiscal year 2009.



BOARD MEMBERS

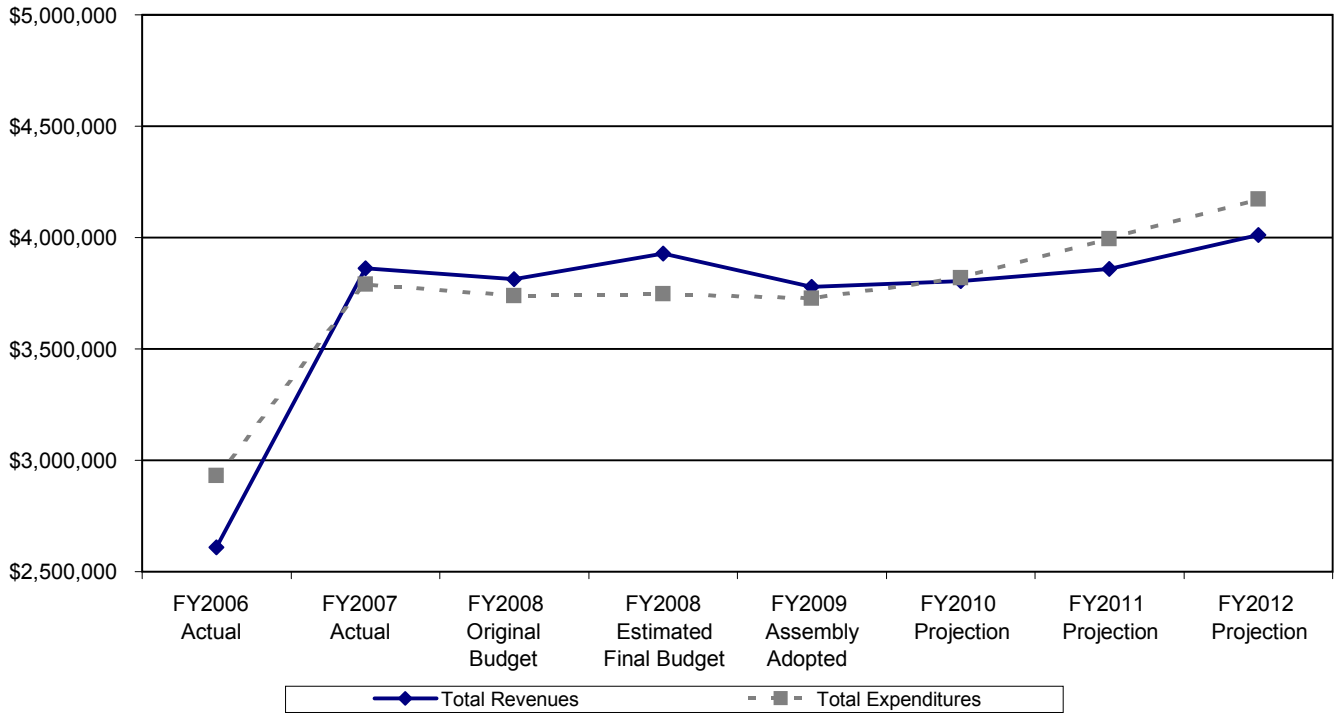
Sharon Brower
Mark T. Cialek
Stan Gerhauser
Janet Hilleary
Mae M. Leighton
Dan Hammond
Louis Oliva

Fire Chief: James Baisden

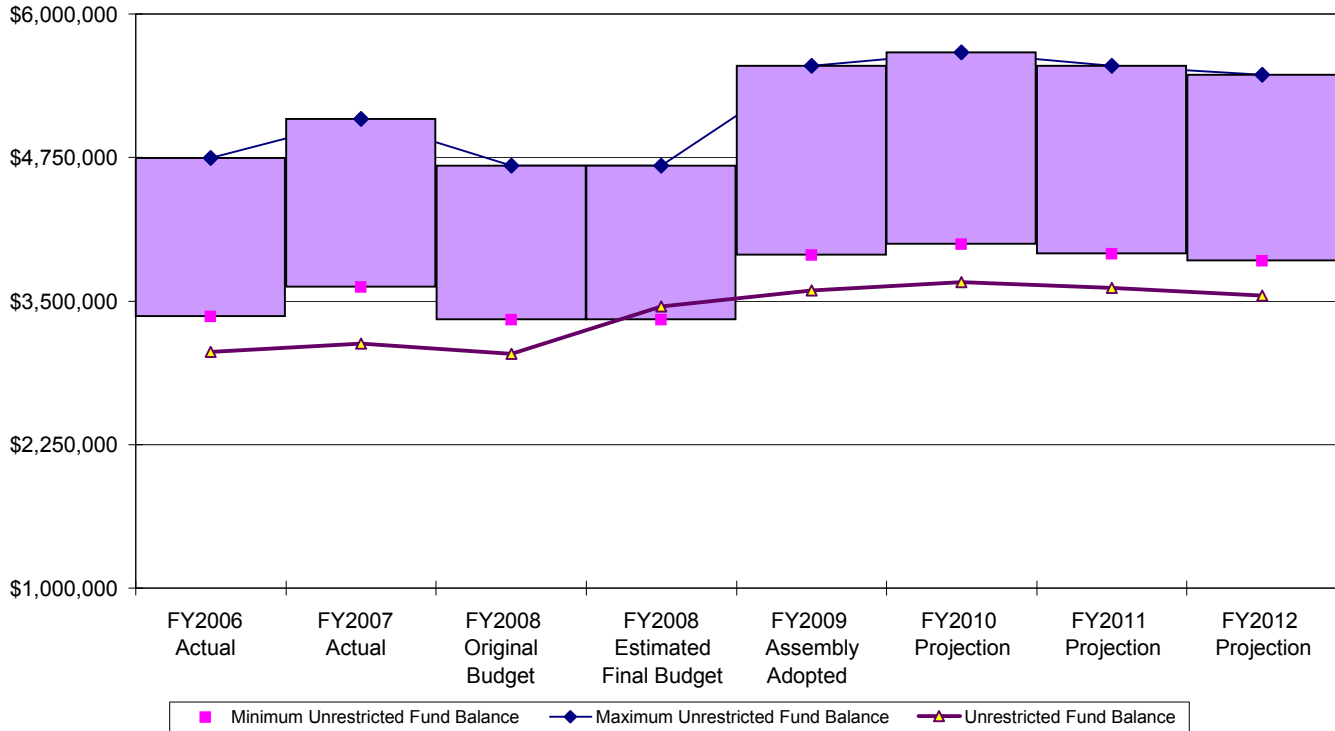
Fund: 206 Nikiski Fire Service Area

Fund Budget:	FY2006	FY2007	FY2008	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Original Budget	Estimated Final Budget	Assembly Adopted	Projection	Projection	Projection
Taxable Values (000's)								
Real	600,838	616,282	642,885	642,885	651,739	677,809	694,921	710,717
Personal	37,333	37,034	34,027	34,539	29,473	30,062	30,664	31,277
Oil & Gas (AS 43.56)	451,474	433,238	453,777	453,777	435,982	414,183	393,474	373,800
	1,089,645	1,086,554	1,130,689	1,131,201	1,117,194	1,122,054	1,119,058	1,115,794
Mill Rate	2.30	3.00	3.00	3.00	3.00	3.00	3.00	3.14
Revenues:								
Property Taxes								
Real	\$ 1,367,853	\$ 1,837,802	\$ 1,928,655	\$ 1,928,655	\$ 1,955,217	\$ 2,033,426	\$ 2,084,763	\$ 2,231,651
Personal	84,735	108,879	103,928	101,545	86,651	88,384	90,151	96,246
Oil & Gas (AS 43.56)	1,028,176	1,309,025	1,361,331	1,361,331	1,307,946	1,242,549	1,180,421	1,173,732
Interest	4,307	5,630	6,788	6,788	6,700	6,729	6,711	7,003
Flat Tax	3,341	7,554	-	8,593	8,765	8,940	9,119	9,301
Motor Vehicle Tax	34,019	42,949	34,229	34,229	34,914	35,612	36,324	37,050
Total Property Taxes	2,522,431	3,311,839	3,434,931	3,441,141	3,400,193	3,415,640	3,407,489	3,554,983
Federal Revenue	7,740	-	-	-	-	-	-	-
State Revenue	71,932	79,490	-	7,370	-	-	-	-
Interest Earnings	-	218,872	129,435	230,000	129,496	134,661	192,305	189,869
Other Revenue	6,298	252,676	250,000	250,000	250,000	255,000	260,100	265,302
Total Revenues	2,608,401	3,862,877	3,814,366	3,928,511	3,779,689	3,805,301	3,859,894	4,010,154
Other Financing Sources:								
Transfer From Other Funds	300,000	-	-	-	-	-	-	-
Total Other Financing Sources	300,000	-	-	-	-	-	-	-
Total Revenues and Other Financing Sources	2,908,401	3,862,877	3,814,366	3,928,511	3,779,689	3,805,301	3,859,894	4,010,154
Expenditures:								
Personnel	2,199,374	2,521,314	2,611,997	2,611,997	2,440,763	2,513,986	2,589,406	2,667,088
Supplies	118,046	113,560	155,993	166,238	169,448	172,837	176,294	179,820
Services	375,649	369,298	505,188	495,138	510,283	520,489	530,899	541,517
Capital Outlay	75,543	116,538	115,122	122,297	135,524	138,234	140,999	143,819
Interdepartmental Charges	-	201,117	106,185	106,185	101,751	104,548	107,425	110,383
Total Expenditures	2,768,612	3,321,827	3,494,485	3,501,855	3,357,769	3,450,094	3,545,023	3,642,627
Operating Transfers To:								
General Fund	63,398	67,487	70,186	70,186	68,117	69,479	70,869	72,286
Capital Projects Fund	100,000	400,000	175,000	175,000	300,000	300,000	300,000	300,000
Debt Service Fund	-	-	-	-	-	-	79,028	158,057
Total Operating Transfers	163,398	467,487	245,186	245,186	368,117	369,479	449,897	530,343
Total Expenditures and Operating Transfers	2,932,010	3,789,314	3,739,671	3,747,041	3,725,886	3,819,573	3,994,920	4,172,970
Net Results From Operations	(23,609)	73,563	74,695	181,470	53,803	(14,272)	(135,026)	(162,816)
Projected Lapse (2.5%)	-	-	87,362	140,074	83,944	86,252	88,626	91,066
Change in Fund Balance	(23,609)	73,563	162,057	321,544	137,747	71,980	(46,400)	(71,750)
Beginning Fund Balance	3,081,720	3,058,111	2,876,324	3,131,674	3,453,218	3,590,965	3,662,945	3,616,545
Ending Fund Balance	\$ 3,058,111	\$ 3,131,674	\$ 3,038,381	\$ 3,453,218	\$ 3,590,965	\$ 3,662,945	\$ 3,616,545	\$ 3,544,795

**NIKISKI FIRE SERVICE AREA
REVENUES AND EXPENDITURES**



**NIKISKI FIRE SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 206 Nikiski Fire Service Area
Dept: 51110

DEPARTMENT FUNCTION

Major long-term issues and concerns:

- Maintaining the current level of service to the residents of our service area with the current trend of declining property values of oil & gas assets and the closure of major industrial plants.
- Our continued ability to update and maintain our aging apparatus, equipment, and facilities in our current economic climate.

Objectives FY2009/Budget highlights:

- The reduction of total department staff by two positions (the Assistant Chief and a Mechanic) while continuing to maintain six firefighter/medics per shift.
- Increased our capital contribution over 71% to aid in the updating of our aging apparatus, equipment, and facilities.
- Continue aggressively seeking State and Federal Grants for our immediate and future capital needs.

Previous year accomplishments:

- Placed two pieces of fire apparatus in service at the Beluga Fire Station.
- Upgraded the department's communication equipment to be compatible with the Alaska Land Mobile Radio System (ALMR).
- Obtained two state grants for the purchase of forestry and emergency response equipment, \$57,000.
- Established a new volunteer program with firefighter I certification.

Significant budgetary changes:

- Elimination of the Assistant Chief and a Mechanic position with an estimated annual savings of \$190,000.
- Increased annual contribution to Service Area Capital projects of \$125,000.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	24.00	23.00	23.00	21.00
Staff Certification Levels				
Paramedic Certified	6	7	*7	9
EMT III/ACLS Certified	N/A	6	7	9
EMT II Certified	N/A	6	5	0
Department Volunteers	N/A	20	25	25
Volunteer Certification Levels				
Firefighter I Certified	N/A	5	10	15
EMT II/III Certified	N/A	4	7	10
Paramedic/RN	N/A	-	1	4
ISO Rating				
Within 5 Driving Miles of Station 1 or 2	7	7	7	7
Outside 5 Driving Miles of Station 1 or 2	10	10	10	10
% of Service Area Acreage Covered by ISO 7	1%	1%	1%	1%
% of Service Area Taxable Parcels Covered by ISO 7	N/A	N/A	61%	61%
% of Service Area Real Property Value Covered by ISO 7	N/A	N/A	86%	83%
Department Response Vehicles				
Fire	15	15	15	16
EMS	5	5	5	6
Rescue Boat	2	2	2	2
Command	2	2	2	2
Utility	4	4	8	8
Total Response Vehicles	<u>28</u>	<u>28</u>	<u>32</u>	<u>34</u>
Call Volume Per Year (Calendar Year)	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Estimated</u>	<u>2009 Projected</u>
Fire	22 3%	40 6%	47 7%	50 7%
EMS	478 71%	484 69%	500 68%	520 69%
Explosion	N/A	1 0%	0 0%	0 0%
Hazardous Materials	N/A	16 2%	23 3%	19 3%
Service Calls	N/A	87 12%	93 13%	91 12%
Good Intent	N/A	49 7%	52 7%	50 7%
False Alarms	N/A	13 2%	11 1%	10 1%
Other	**171 26%	12 2%	11 1%	10 1%
Total Call Volume	<u>671 100%</u>	<u>702 100%</u>	<u>737 100%</u>	<u>750 100%</u>

* There are currently two department personnel receiving paramedic training.

** Call data beyond Fire, EMS, or Other not available for this year.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 206
Department 51110 - Nikiski Fire Service Area**

		FY2006	FY2007	FY2008	FY2008	FY2009	Difference Between	
		Actual	Actual	Original Budget	Amended Budget	Assembly Adopted	Assembly Adopted & Amended Budget	%
Personnel								
40110	Regular Wages	\$ 1,159,837	\$ 1,229,197	\$ 1,337,919	\$ 1,337,919	\$ 1,226,433	\$ (111,486)	-8.33%
40111	Special Pay	9,110	8,755	11,700	11,700	11,700	-	0.00%
40120	Temporary Wages	14,964	14,111	31,790	31,790	50,000	18,210	57.28%
40130	Overtime Wages	160,162	208,050	195,780	195,780	195,876	96	0.05%
40131	FLSA Overtime Wages	34,298	34,707	38,130	38,130	38,633	503	1.32%
40210	FICA	118,913	139,187	143,459	143,459	136,092	(7,367)	-5.14%
40221	PERS	252,005	430,494	352,992	352,992	327,746	(25,246)	-7.15%
40321	Health Insurance	256,670	251,085	275,080	275,080	252,525	(22,555)	-8.20%
40322	Life Insurance	2,934	3,038	3,367	3,367	3,089	(278)	-8.26%
40410	Leave	164,114	174,108	191,260	191,260	171,193	(20,067)	-10.49%
40411	Sick Leave	24,160	28,346	30,280	30,280	25,276	(5,004)	-16.53%
40511	Other Benefits	2,207	236	240	240	2,200	1,960	816.67%
	Total: Personnel	2,199,374	2,521,314	2,611,997	2,611,997	2,440,763	(171,234)	-6.56%
Supplies								
42110	Office Supplies	3,806	4,342	4,399	4,399	5,068	669	15.21%
42120	Computer Software	3,861	-	-	2,659	999	(1,660)	-62.43%
42210	Operating Supplies	20,366	22,653	24,497	22,497	25,248	2,751	12.23%
42220	Medical Supplies	18,557	21,429	24,720	26,965	31,152	4,187	15.53%
42222	Fire Prevention Supplies	4,832	3,526	6,035	4,388	5,980	1,592	36.28%
42230	Fuel, Oils and Lubricants	26,788	23,886	32,159	37,147	33,818	(3,329)	-8.96%
42250	Uniforms	11,894	10,723	14,600	16,600	15,880	(720)	-4.34%
42310	Repair/Maint Supplies	9,369	5,297	8,748	10,748	9,582	(1,166)	-10.85%
42360	Motor Vehicle Repair Supplies	16,105	15,808	30,832	30,832	30,833	1	0.00%
42410	Small Tools	2,468	5,896	10,003	10,003	10,888	885	8.85%
	Total: Supplies	118,046	113,560	155,993	166,238	169,448	3,210	1.93%
Services								
43011	Contractual Services	96,844	92,718	123,908	114,358	131,098	16,740	14.64%
43014	Physical Examinations	17,880	22,394	42,350	36,350	27,650	(8,700)	-23.93%
43015	Water/Air Sample Test	286	286	600	600	620	20	3.33%
43019	Software Licensing	-	-	4,375	4,375	3,515	(860)	-19.66%
43110	Communications	20,770	18,385	27,224	27,224	27,224	-	0.00%
43140	Postage	603	223	950	950	990	40	4.21%
43210	Transport/Subsistence	20,964	22,156	22,330	26,330	22,000	(4,330)	-16.45%
43250	Freight and Express	493	598	1,750	2,000	1,500	(500)	-25.00%
43260	Training	4,033	2,874	9,131	9,131	16,821	7,690	84.22%
43310	Advertising	4,617	6,661	8,000	8,000	7,000	(1,000)	-12.50%
43410	Printing	1,900	-	3,000	3,000	2,500	(500)	-16.67%
43510	Insurance Premium	116,096	108,616	112,711	112,711	116,092	3,381	3.00%
43610	Utilities	61,329	67,043	95,206	95,206	99,806	4,600	4.83%
43720	Equipment Maintenance	4,536	3,608	10,440	10,440	8,150	(2,290)	-21.93%
43750	Vehicle Maintenance	2,568	3,046	8,360	8,360	8,585	225	2.69%
43780	Buildings/Grounds Maintenance	3,502	531	17,356	11,106	17,747	6,641	59.80%
43810	Rents and Operating Leases	16,787	17,798	14,791	19,791	14,041	(5,750)	-29.05%
43920	Dues and Subscriptions	2,441	2,361	2,706	5,206	4,944	(262)	-5.03%
	Total: Services	375,649	369,298	505,188	495,138	510,283	15,145	3.06%
Capital Outlay								
48311	Machinery & Equipment	-	50,408	-	-	20,000	20,000	-
48515	Medical Equipment	-	-	-	7,688	-	(7,688)	-100.00%
48710	Minor Office Equipment	10,811	1,188	5,000	12,800	5,000	(7,800)	-60.94%
48720	Minor Office Furniture	5,176	-	4,900	5,055	2,800	(2,255)	-44.61%
48740	Minor Machines & Equipment	5,250	19,306	23,200	21,350	23,750	2,400	11.24%
48750	Minor Medical Equipment	1,962	7,411	8,118	13,530	7,598	(5,932)	-43.84%
48755	Minor Recreation Equipment	-	-	-	5,650	7,000	1,350	23.89%
48760	Minor Fire Fighting Equipment	52,344	38,225	73,904	56,224	69,376	13,152	23.39%
	Total: Capital Outlay	75,543	116,538	115,122	122,297	135,524	13,227	10.82%

Fund 206
Department 51110 - Nikiski Fire Service Area - Continued

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Transfers							
50100 Tfr General Fund	63,398	67,487	70,186	70,186	68,117	(2,069)	-2.95%
50441 Tfr Nikiski Fire Capital Project Fund	100,000	400,000	175,000	175,000	300,000	125,000	71.43%
Total: Transfers	163,398	467,487	245,186	245,186	368,117	122,931	50.14%
Interdepartmental Charges							
61990 Admin Service Fee	-	201,117	106,185	106,185	101,751	(4,434)	-4.18%
Total: Interdepartmental Charges	-	201,117	106,185	106,185	101,751	(4,434)	-4.18%
Department Total	\$ 2,932,010	\$ 3,789,314	\$ 3,739,671	\$ 3,747,041	\$ 3,725,886	\$ (21,155)	-0.56%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Fire Chief, 3 Battalion Chiefs, Medical Director (Senior Captain), Captain, 7 Engineer/Medics, 6 Paramedic/Engineers, 1 Auto-Diesel Mechanic, and 1 Administrative Assistant.

Reduction of 2 full time equivalent positions. Assistant Fire Chief and 1 Auto-Diesel Mechanic.

40120 Temporary Wages. \$18,210 increase to provide more hours for the on-call staff to be used for emergencies and station coverage.

42120 Computer Software. New software for database use on the department's server.

42220 Medical Supplies. Increase for purchase of new I-STAT equipment and 24/7 EMS training videos.

42250 Uniforms. Increase to purchase department badges for both full time and on-call staff.

43011 Contractual Services. Includes physician sponsor contract \$81,113, ambulance billing contract \$12,000, helicopter medivac services \$6,500, repeater site contract \$5,227, instructor contracts \$5,000, I-STAT licensing \$10,000, and \$11,258 other miscellaneous items.

43014 Physical Examinations. Decrease resulting from bi-annual physicals rather than annual.

43260 Training. Increase due to addition of the following classes: EMT I Class at Kenai Peninsula College for new on-call positions, \$4,800; Hazmat class for on-call positions, \$2,000; Firefighter II training for full time positions, \$1,500; and attendance at Alaska State Firefighters Conference, \$750.

48311 Machinery & Equipment. For the purchase of an IP phone system for stations 1 and 2.

48740 Minor Machines & Equipment. For the purchase of a new IP Phone System. This new system will decrease the number of phone lines required, resulting in future cost savings to the department. Outside, public, emergency phones will also be added to stations I and II during this process.

48755 Minor Recreation Equipment. For the purchase of wellness and fitness equipment.

50441 Transfer to Capital Projects. Annual transfer to fund long-term capital projects/ replacement requirements. See the capital projects section of this document.

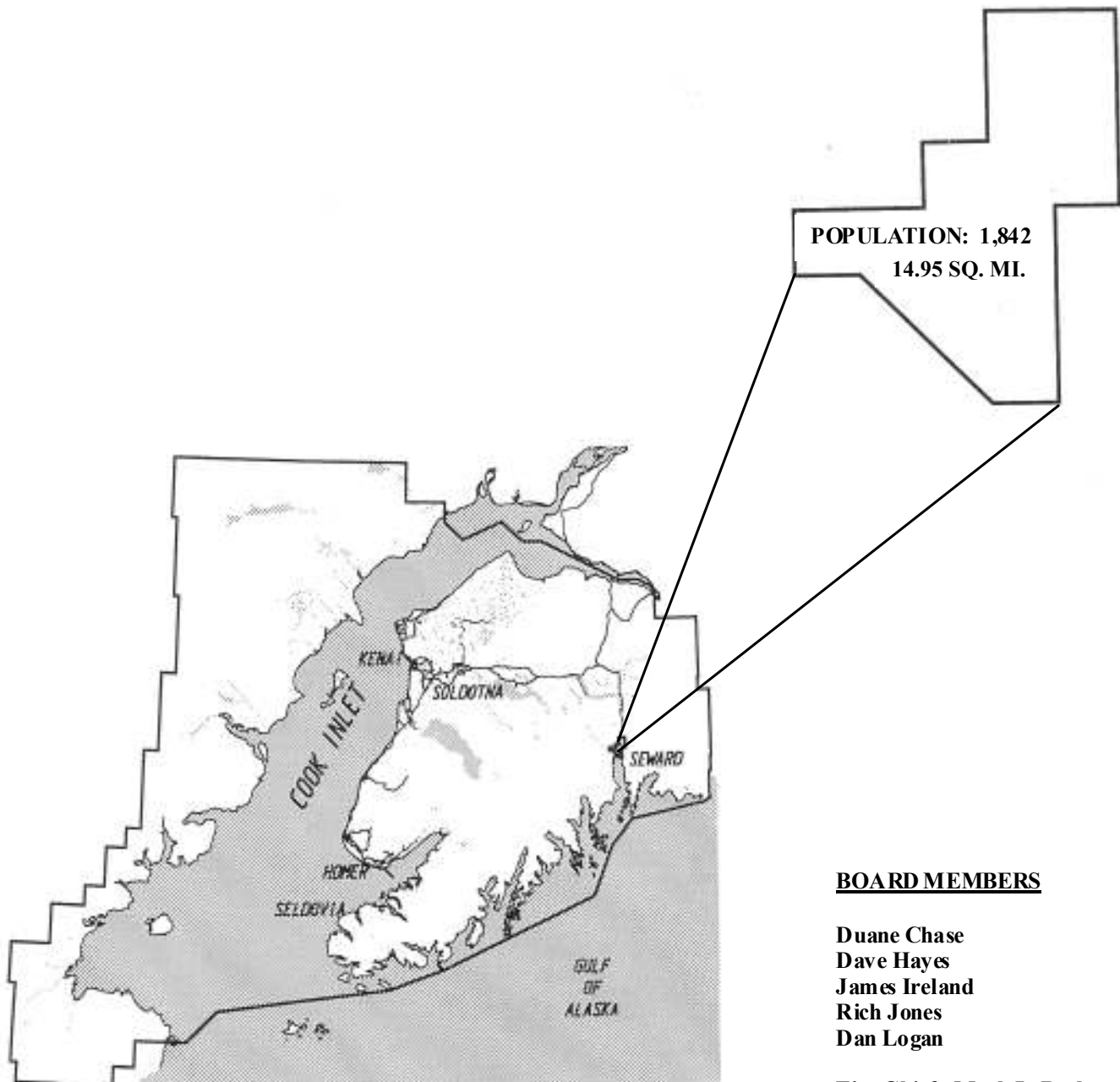
61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services.

BEAR CREEK FIRE SERVICE AREA

This service area was created on January 25, 1977, to provide fire protection and limited ambulance service for the area outside the City of Seward's city limits. The fire department is staffed by one $\frac{3}{4}$ time permanent employee and 27 volunteers. Five elected citizens serve on its board.

The fire station is located at mile 5.5 on the Seward Highway just outside the City of Seward. Equipment consists of five fire response vehicles and three EMS rescue vehicles.

Revenue is raised through property tax and rescue services billing. The mill rate is 2.25 mills for fiscal year 2009.



BOARD MEMBERS

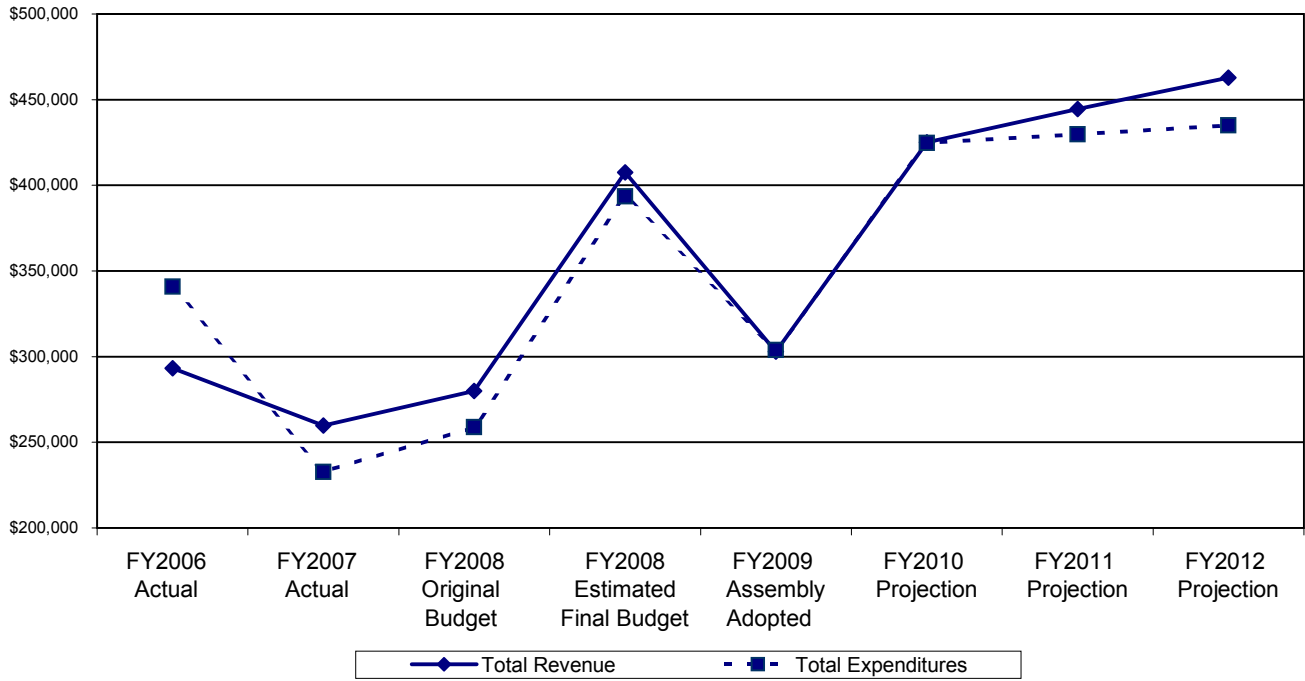
Duane Chase
Dave Hayes
James Ireland
Rich Jones
Dan Logan

Fire Chief: Mark L. Beals

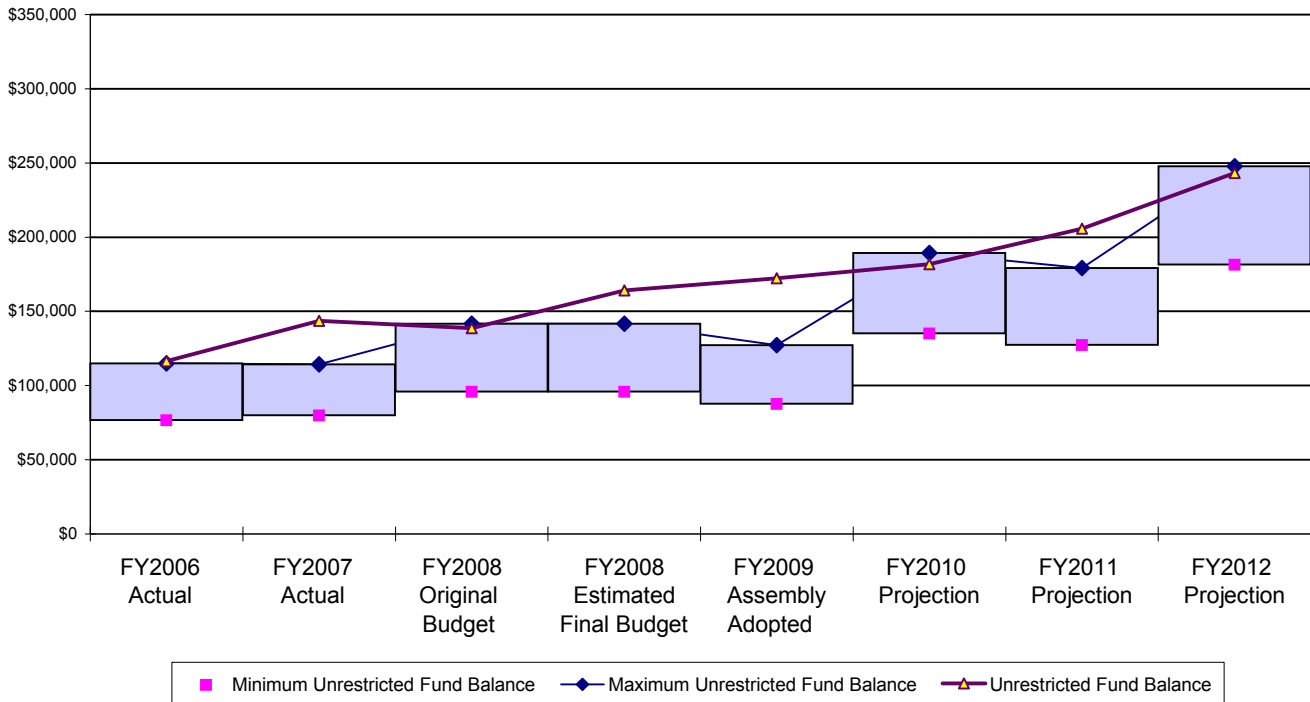
Fund: 207 Bear Creek Fire Service Area

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Taxable Value (000's)								
Real	94,610	101,082	114,165	114,165	123,592	128,536	133,677	139,024
Personal	933	564	1,931	1,931	1,776	1,812	1,847	1,884
	95,543	101,646	116,096	116,096	125,368	130,347	135,524	140,908
Mill Rate	2.25	2.25	2.25	2.25	2.25	3.10	3.10	3.10
Revenues:								
Property Taxes								
Real	\$ 213,892	\$ 230,838	\$ 256,871	\$ 256,871	\$ 278,082	\$ 398,461	\$ 414,399	\$ 430,975
Personal	861	1,244	4,996	4,258	3,916	5,503	5,611	5,723
Interest	1,058	1,097	762	762	777	793	809	825
Flat Tax	-	688	-	1,383	1,411	1,439	1,468	1,497
Motor Vehicle Tax	8,908	9,109	12,416	12,416	12,664	12,416	12,664	12,917
Total Property Taxes	224,719	242,976	275,045	275,690	296,850	418,612	434,951	451,937
Federal Revenue	41,376	5,100	-	118,379	-	-	-	-
State Revenue	8,748	2,400	-	2,400	-	-	-	-
Interest Earnings	-	9,019	4,982	11,000	6,155	6,459	9,540	10,806
Other Revenue	18,417	316	-	-	-	-	-	-
Total Revenues	293,260	259,811	280,027	407,469	303,005	425,071	444,491	462,743
Expenditures:								
Personnel	30,367	27,690	34,600	34,600	64,836	66,781	68,784	70,848
Supplies	29,121	13,566	21,500	25,727	23,000	23,460	23,929	24,408
Services	55,370	46,768	52,602	57,987	64,602	66,540	68,536	70,592
Capital Outlay	111,024	22,733	21,000	142,781	21,000	21,420	21,848	22,285
Interdepartmental Charges	-	6,922	4,053	7,448	5,420	5,569	5,722	5,879
Total Expenditures	225,882	117,679	133,755	268,543	178,858	183,770	188,819	194,012
Operating Transfers To:								
Debt Service Fund	-	-	-	-	-	116,000	116,000	116,000
Capital Projects Fund	115,000	115,000	125,000	125,000	125,000	125,000	125,000	125,000
Total Operating Transfers	115,000	115,000	125,000	125,000	125,000	241,000	241,000	241,000
Total Expenditures and Operating Transfers	340,882	232,679	258,755	393,543	303,858	424,770	429,819	435,012
Net Results From Operations	(47,622)	27,132	21,272	13,926	(853)	301	14,672	27,731
Projected Lapse (5%)	-	-	6,688	6,688	8,943	9,189	9,441	9,701
Net Results From Operations	(47,622)	27,132	27,960	20,614	8,090	9,490	24,113	37,432
Beginning Fund Balance	164,019	116,397	110,715	143,529	164,143	172,233	181,723	205,836
Ending Fund Balance	\$ 116,397	\$ 143,529	\$ 138,675	\$ 164,143	\$ 172,233	\$ 181,723	\$ 205,836	\$ 243,268

BEAR CREEK FIRE SERVICE AREA REVENUES AND EXPENDITURES



BEAR CREEK FIRE SERVICE AREA UNRESERVED FUND BALANCE



Fund: 207 Bear Creek Fire Service Area
Dept: 51210

DEPARTMENT FUNCTION

Mission: Provide rapid emergency, fire, EMS and rescue response services to the residents and visitors of the Bear Creek Fire Service Area. This includes offering Volunteer Firefighter training, community fire suppressions, prevention, education, rescue, and emergency medical services.

Major long-term issues and concerns

- Recruit more volunteers resulting in quicker response times and an increased number of volunteers responding to each call.
- Explore the possibility of a joint use apparatus with the City of Seward Fire Department. This would improve water supply to both areas and bring us closer to our goal of having 500 GPM flow at residential fires.

Objectives FY2009/Budget highlights

- Provide Rapid Intervention Team Training for department and surrounding area departments to further enhance Mutual Aid partnerships and operations.
- Continue with the Public Safety/Multi-Use Facility planning, focusing on community involvement and the cooperation of the Alaska State Troopers (AST), who is proposed to share the facility with the Bear Creek Volunteer Fire Department.

Previous year accomplishments:

- Applied for and received a Regional Assistance to Firefighters grant for \$54,229 for the Alaska Land Mobile Radio (ALMR) communications upgrades on the Eastern Kenai Peninsula.
- Applied for and received an Assistance to Firefighters Operations and Safety grant of \$59,050 for turnouts and response gear.
- Received a Volunteer Fire Assistance grant for \$4,000 for firefighting equipment.
- Water supply apparatus placed in service December 2007 to improve supply to commercial structures with a goal of 1,000 GPM or more.
- Provide volunteers with ETT/EMT training and certification.
- Provide opportunity for Explorers firefighters to high school students.
- Construction documents for new Public Safety building at 95 percent completion.

Significant budgetary changes

- Increase in staff. Changed the administrative assistant from a ½-time temporary position to a ¾-time permanent position.
- In the October, 2007 election, voters authorized the issuance of \$1,400,000 general obligation bonds, provided additional grant funding of \$2,100,000 is obtained, to be used for the purpose of planning, designing, acquiring property for, site preparation, financing, constructing, acquiring, renovating, expanding, installing and equipping the proposed new Bear Creek Fire Service area facility.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	.40	.40	.40	.75
Volunteer firefighters and Medics	23	27	27	27
Number of Volunteers w/ETT/EMT-1 certification	n/a	n/a	11	11
Responses:				
Fire	21	39	12	12
Unauthorized/Controlled burns	n/a	n/a	29	25
EMS/Rescues	23	29	51	50
Motor Vehicle Accidents*	25	31	25	25
Search & Rescue	n/a	n/a	8	10
Flood	1	2	5	4
Carbon Monoxide	3	3	4	5
Public Service Calls	2	4	7	5
Other	<u>1</u>	<u>6</u>	<u>23</u>	<u>14</u>
Total**	<u>76</u>	<u>120</u>	<u>164</u>	<u>150</u>

KEY MEASURES - Continued

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Number of response vehicles:				
Fire	5	5	5	5
EMS / Rescue	3	3	3	3
ISO Rating	7	7	7	7

Average time to mobilize:
2007 Volunteers to station and 1st unit in route 4 minutes

Average Response time:	2005	2006	2007	2008	2009
	<u>Min/Sec</u>	<u>Min/Sec</u>	<u>Min/Sec</u>	<u>Min/Sec</u>	<u>Min/Sec</u>
Within Service Area	6:37	6:32	7:00	7:00	7:00
Outside Service Area	13:23	13:58	16:00	15:00	15:00

Maintained personnel level at 27 firefighters and medics.

*40% of MVA's outside the service area
**19% of all calls outside the service area

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 207
Department 51210 - Bear Creek Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ -	\$ -	\$ -	\$ -	\$ 28,759	\$ 28,759	-
40120 Temporary Wages	28,180	25,720	32,141	32,141	15,102	(17,039)	-53.01%
40210 FICA	2,165	1,970	2,459	2,459	3,576	1,117	45.42%
40221 PERS	-	-	-	-	6,580	6,580	-
40321 Health Insurance	-	-	-	-	9,019	9,019	-
40322 Life Insurance	-	-	-	-	75	75	-
40410 Leave	-	-	-	-	1,725	1,725	-
40511 Other Benefits	22	-	-	-	-	-	-
Total: Personnel	30,367	27,690	34,600	34,600	64,836	30,236	87.39%
Supplies							
42110 Office Supplies	952	760	1,000	1,000	1,000	-	0.00%
42120 Computer Software	3,179	358	1,000	1,000	1,000	-	0.00%
42210 Operating Supplies	3,074	1,927	1,750	1,750	1,750	-	0.00%
42220 Medical Supplies	922	440	750	958	750	(208)	-21.71%
42222 Fire Prevention Supplies	9,357	398	1,000	4,429	2,000	(2,429)	-54.84%
42230 Fuel, Oils and Lubricants	4,513	2,843	4,000	4,000	4,000	-	0.00%
42250 Uniforms	569	997	2,000	2,590	2,500	(90)	-3.47%
42263 Training Supplies	1,261	490	1,000	1,000	1,000	-	0.00%
42310 Repair and Maintenance Supplies	663	590	1,000	1,000	1,000	-	0.00%
42360 Motor Vehicle Repair Supplies	2,813	4,569	7,000	7,000	7,000	-	0.00%
42410 Small Tools	1,818	194	1,000	1,000	1,000	-	0.00%
Total: Supplies	29,121	13,566	21,500	25,727	23,000	(2,727)	-10.60%
Services							
43011 Contractual Services	3,902	7,291	12,000	7,608	12,000	4,392	57.73%
43014 Physical Examinations	929	343	2,000	877	2,000	1,123	128.05%
43050 Solid Waste Fees	160	-	-	-	-	-	-
43110 Communications	4,273	4,202	4,000	4,000	4,500	500	12.50%
43140 Postage	254	177	500	500	500	-	0.00%
43210 Transportation/Subsistence	8,852	6,544	2,240	4,240	8,540	4,300	101.42%
43260 Training	3,749	1,915	7,500	10,984	9,700	(1,284)	-11.69%
43310 Advertising	460	246	250	666	250	(416)	-62.46%
43510 Insurance Premium	12,015	7,730	8,012	8,012	8,012	-	0.00%
43610 Utilities	9,406	9,527	6,500	11,000	9,500	(1,500)	-13.64%
43720 Equipment Maintenance	2,073	4,189	3,000	3,824	3,000	(824)	-21.55%
43780 Buildings/Ground Maintenance	8,509	4,284	6,000	5,676	6,000	324	5.71%
43920 Dues and Subscriptions	788	320	600	600	600	-	0.00%
Total: Services	55,370	46,768	52,602	57,987	64,602	6,615	11.41%
Capital Outlay							
48514 Firefighting/Rescue Equipment	90,007	5,054	15,000	76,278	15,000	(61,278)	-80.34%
48710 Minor Office Equipment	2,530	275	-	1,076	-	(1,076)	-100.00%
48720 Minor Office Furniture	231	-	-	-	-	-	-
48730 Minor Communication Equipment	4,802	4,895	6,000	56,479	6,000	(50,479)	-89.38%
48740 Minor Machines and Equipment	-	646	-	-	-	-	-
48760 Minor Fire Fighting Equipment	13,454	11,863	-	8,948	-	(8,948)	-100.00%
Total: Capital Outlay	111,024	22,733	21,000	142,781	21,000	(121,781)	-85.29%
Transfers							
50442 Bear Creek Capital Projects	115,000	115,000	125,000	125,000	125,000	-	0.00%
Total: Transfers	115,000	115,000	125,000	125,000	125,000	-	0.00%
Interdepartmental Charges							
61990 Admin Service Fee	-	6,922	4,053	7,448	5,420	(2,028)	-27.23%
Total: Interdepartmental Charges	-	6,922	4,053	7,448	5,420	(2,028)	-27.23%
Department Total	\$ 340,882	\$ 232,679	\$ 258,755	\$ 393,543	\$ 303,858	\$ (89,685)	-22.79%

Fund 207

Department 51210 - Bear Creek Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: 3/4 Administrative Assistant.

Added: Changed Administrative Assistant from a 1/2 FTE position to a 3/4 time permanent position.

40120 Temporary Wages. Salary for temporary summer hires and monthly payments to the Fire Chief and Operations Chief. Decrease due to administrative assistant formally paid as a temporary position is now a permanent position.

43110 Communications. Increased to reflect actual costs.

43210 Transportation/Subsistence. Increase travel for volunteers and administrative staff to attend Critical Incident Stress Debriefing (CISD) and Kenai Peninsula Fire Chiefs training and meetings.

43260 Training. Training increased to pay for expert on Rapid Intervention Team Training for Bear Creek Volunteers and other surrounding departments that supply mutual aid.

43610 Utilities. Rate increase for heating fuel and electricity anticipated.

50442 Transfer to Capital Projects. Annual transfer to fund long-term capital projects/replacement requirements. See the capital project section of this document.

For capital projects information of this department - See the Capital Projects section - Pages 292, 294 & 302

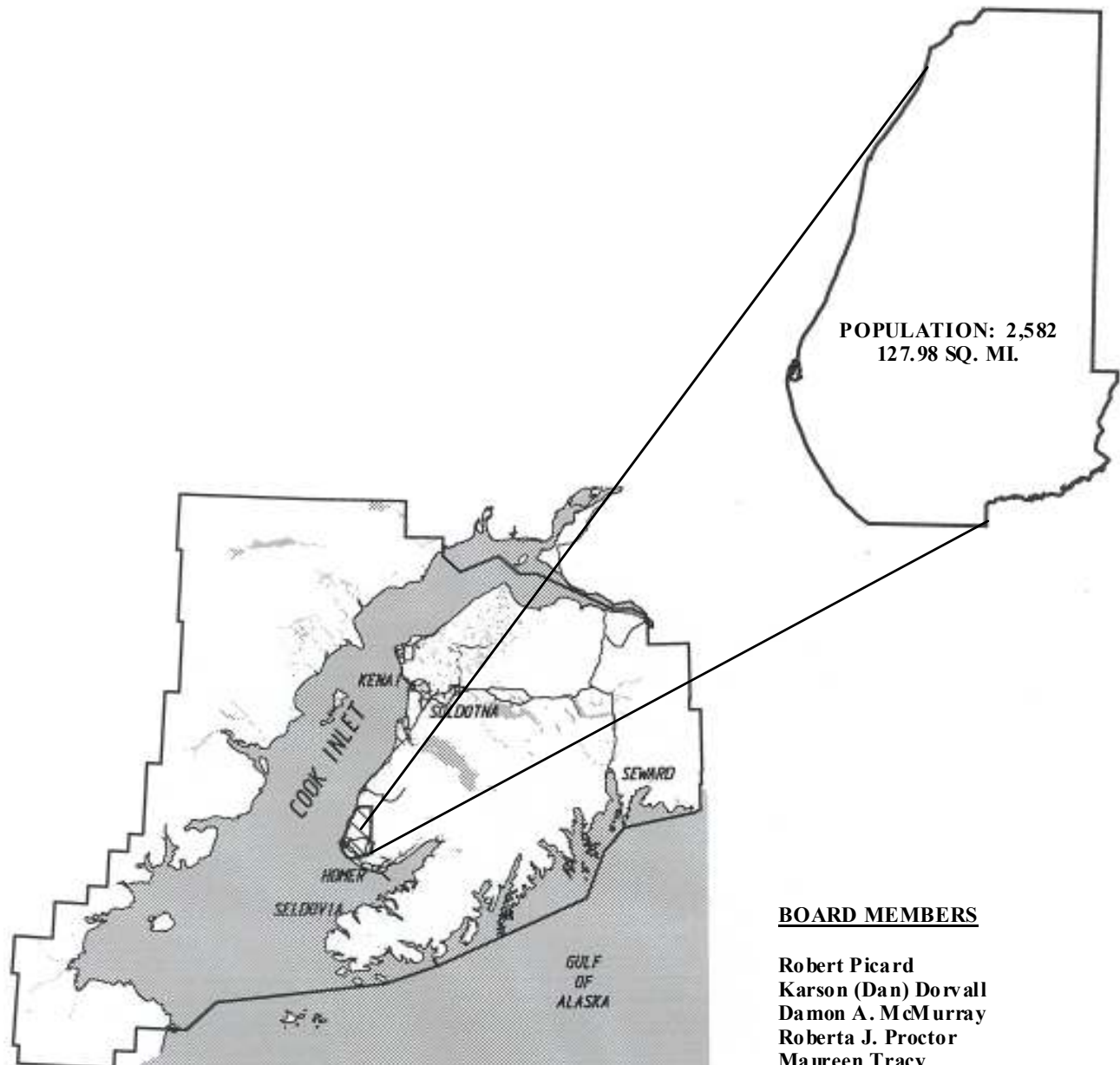
This page intentionally left blank

ANCHOR POINT FIRE AND EMERGENCY MEDICAL SERVICE AREA

Established in October 1983, this service area provides fire protection and emergency services in the Anchor Point area between Sterling Highway mileposts 144.5 and 165. The fire department is staffed by 1 permanent full-time employee and 36 volunteers. The service area is overseen by an elected five-member board, each serving three-year terms.

The service area is housed in a firehouse that was funded from state grant money. The service area operates two pumper fire trucks (one of which is housed in the satellite station in Nikolaevsk Village), one rescue/utility truck, two tankers, two ALS ambulances, a Suburban utility vehicle, and a Brush pick-up.

The major source of revenue is property tax. The mill rate is 1.75 mills for fiscal year 2009.

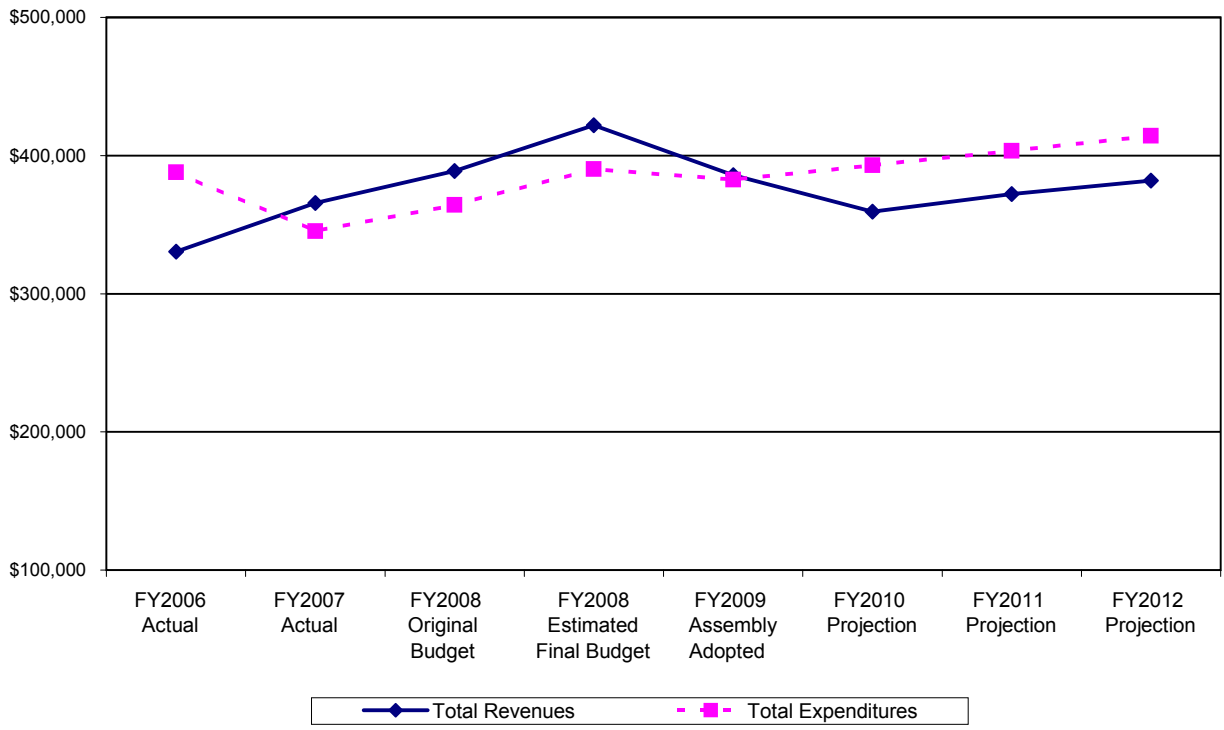


Fire Chief: Keith Sullivan

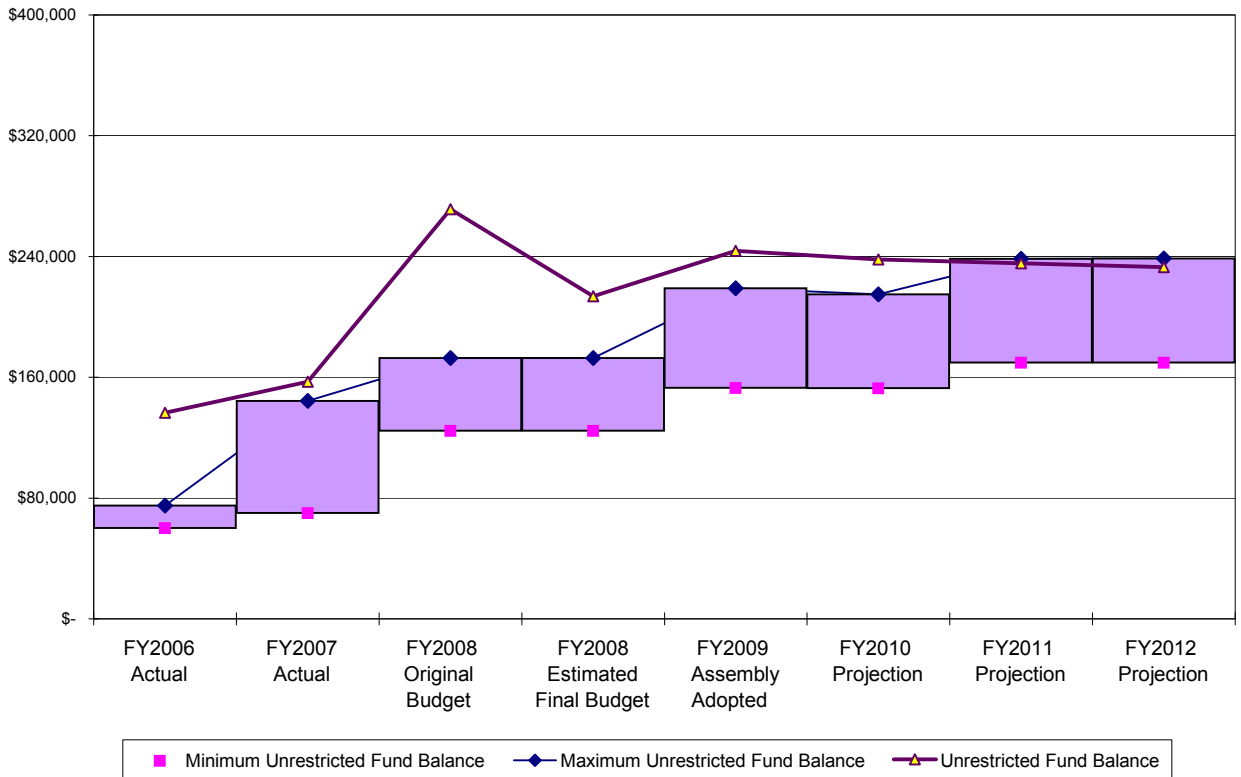
Fund: 209 Anchor Point Fire and Emergency Medical Service Area

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Taxable Value (000's)								
Real	152,028	162,569	180,223	180,223	191,262	198,912	206,869	215,144
Personal	1,566	1,194	933	964	1,867	1,904	1,942	1,981
Oil & Gas (AS 43.56)	57	2,207	1,324	1,324	13,304	7,639	5,257	2,994
	<u>153,651</u>	<u>165,970</u>	<u>182,480</u>	<u>182,511</u>	<u>206,433</u>	<u>208,456</u>	<u>214,068</u>	<u>220,119</u>
Mill Rate	2.00	2.00	2.00	2.00	1.75	1.60	1.60	1.60
Revenues:								
Property Taxes								
Real	\$ 302,650	\$ 325,511	\$ 360,446	\$ 360,446	\$ 334,709	\$ 318,260	\$ 330,990	\$ 344,230
Personal	3,185	2,339	1,829	1,889	3,202	2,986	3,046	3,107
Oil & Gas (AS 43.56)	5,118	4,414	2,648	2,648	23,282	12,222	8,411	4,790
Interest	1,710	1,681	919	919	937	956	975	995
Flat Tax	223	2,219	-	2,400	2,448	2,497	2,547	2,598
Motor Vehicle Tax	12,184	12,453	13,053	13,053	13,314	13,314	13,580	13,852
Total Property Taxes	<u>325,070</u>	<u>348,617</u>	<u>378,895</u>	<u>381,355</u>	<u>377,892</u>	<u>350,235</u>	<u>359,549</u>	<u>369,572</u>
Federal Revenues	-	2,200	-	-	-	-	-	-
State Revenues	4,519	2,598	-	5,931	-	-	-	-
Interest Earnings	-	12,344	9,981	14,700	8,012	9,142	12,497	12,364
Other Revenue	900	-	-	20,000	-	-	-	-
Total Revenues	<u>330,489</u>	<u>365,759</u>	<u>388,876</u>	<u>421,986</u>	<u>385,904</u>	<u>359,377</u>	<u>372,046</u>	<u>381,936</u>
Expenditures:								
Personnel	105,474	114,730	113,630	121,630	120,234	125,043	130,045	135,247
Supplies	23,891	29,548	30,900	37,900	34,200	34,884	35,233	35,585
Services	57,189	54,313	80,751	76,751	88,489	92,913	97,559	102,437
Capital Outlay	16,458	18,088	16,500	31,431	16,500	16,665	16,832	17,000
Interdepartmental Charges	-	13,542	7,562	7,562	8,107	8,422	8,740	9,071
Total Expenditures	<u>203,012</u>	<u>230,221</u>	<u>249,343</u>	<u>275,274</u>	<u>267,530</u>	<u>277,927</u>	<u>288,409</u>	<u>299,340</u>
Operating Transfers To:								
Capital Projects Fund	185,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
Total Operating Transfers	<u>185,000</u>	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>
Total Expenditures and Operating Transfers	<u>388,012</u>	<u>345,221</u>	<u>364,343</u>	<u>390,274</u>	<u>382,530</u>	<u>392,927</u>	<u>403,409</u>	<u>414,340</u>
Net Results From Operations	(57,523)	20,538	24,533	31,712	3,374	(33,550)	(31,363)	(32,404)
Projected Lapse (10%)	-	-	24,934	24,934	26,753	27,793	28,841	29,934
Net Results From Operations	(57,523)	20,538	49,467	56,646	30,127	(5,757)	(2,522)	(2,470)
Beginning Fund Balance	194,005	136,482	221,805	157,020	213,666	243,793	238,036	235,514
Ending Fund Balance	<u>136,482</u>	<u>157,020</u>	<u>271,272</u>	<u>213,666</u>	<u>243,793</u>	<u>238,036</u>	<u>235,514</u>	<u>233,044</u>

ANCHOR POINT FIRE AND EMERGENCY MEDICAL REVENUES AND EXPENDITURES



ANCHOR POINT FIRE AND EMERGENCY MEDICAL UNRESERVED FUND BALANCE



Fund: 209 Anchor Point Fire & Emergency Medical Service Area
Dept: 51410

DEPARTMENT FUNCTION

Mission: Provide fire and emergency Medical services to the Anchor Point Fire and Emergency Medical Service Area

Major long-term issues and concerns:

- Attracting and retaining volunteers.

Objectives FY2009/Budget highlights:

- Make improvements to our routine maintenance program striving to reduce the cost of major repairs.
- Provide additional equipment and train additional personnel for the Nikolaevsk Fire Station.
- Conduct classes for EMTs and Firefighters for the purpose of recruiting and retaining the volunteer workforce.
- Purchase a New Tanker and Utility vehicle.
- Obtain a New Ambulance for Nikolaevsk Fire Station.
- Strive for a lower ISO insurance rating with the addition of the New Fire Station and the addition of more fire hydrants.

Previous year accomplishments:

- CPR, First Aid and CERT classes were held at the Anchor Point Fire Station.
- EMT 1 refresher taught.
- EMT 1 and Firefighter 1 class provided for.
- Completed the Nikolaevsk Fire Station

Injuries to 3 EMT's put an extra burden on the rest of the volunteers, resulting in some classes being cancelled or postponed. In addition, the completion of the New Fire station was later than anticipated, causing some classes to be postponed so instruction could be done at the new facility for the volunteers that live in that area.

Significant budgetary changes:

- The new Fire Station at Nikolaevsk will result in additional expenses for utilities and supplies. There will also be an increase in the amount needed for snow removal and additional time by temporary employees for cleaning and maintenance.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staff History	1	1	1	1
Department Volunteers	44	43	36	40
Emergency Calls Responded to				
Fire	41	47	50	50
EMS	181	187	195	215
Total (Medic responds to most fires)	191	198	215	225
Average Response times (Dispatch to response)	10.1	10.0	9.5	9.5
ISO Rating				
Anchor Point	8	8	8	8
Nikolaevsk	8	8	8	8
Area outside 5 miles radius	10	10	9.5	9.5
Volunteer Man-hours on Fire Calls	n/a	611	615	620
Volunteer Man-hours in Fire Training	n/a	776	780	785
Volunteer Man-hours on EMS Runs	n/a	2,427	2,440	2,450
Volunteer Man-hours in EMS Training	n/a	2,903	2,940	2,950

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 209
Department 51410 - Anchor Point Fire & Emergency Medical**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %		
Personnel								
40110 Regular Wages	\$ 50,019	\$ 54,369	\$ 52,925	\$ 52,925	\$ 57,332	\$ 4,407	8.33%	
40120 Temporary Wages	25,287	22,525	25,000	33,000	25,000	(8,000)	-24.24%	
40210 FICA	5,740	5,832	6,152	6,152	6,783	631	10.26%	
40221 PERS	8,565	14,778	12,118	12,118	12,613	495	4.08%	
40321 Health Insurance	11,779	11,500	11,960	11,960	12,025	65	0.54%	
40322 Life Insurance	123	132	135	135	141	6	4.44%	
40410 Leave	3,770	5,416	4,531	4,531	5,513	982	21.67%	
40411 Sick Leave	-	59	809	809	827	18	2.22%	
40511 Other Benefits	191	119	-	-	-	-	-	
Total: Personnel	105,474	114,730	113,630	121,630	120,234	(1,396)	-1.15%	
Supplies								
42110 Office Supplies	1,288	414	1,000	500	1,000	500	100.00%	
42210 Operating Supplies	5,138	6,136	3,700	10,100	6,000	(4,100)	-40.59%	
42220 Medical Supplies	3,716	4,591	5,500	4,000	5,500	1,500	37.50%	
42221 Para Rescue Supplies	200	-	100	100	100	-	0.00%	
42222 Fire Prevention Supplies	874	852	800	400	800	400	100.00%	
42230 Fuel, Oils and Lubricants	3,562	5,955	5,000	7,200	6,000	(1,200)	-16.67%	
42250 Uniforms	1,566	2,555	3,500	2,200	3,500	1,300	59.09%	
42263 Training Supplies	2,948	3,865	4,000	1,100	4,000	2,900	263.64%	
42310 Repair/Maint Supplies	2,394	3,200	4,000	6,500	4,000	(2,500)	-38.46%	
42360 Motor Vehicle Repair	2,105	1,782	2,800	5,210	2,800	(2,410)	-46.26%	
42410 Small Tools	100	198	500	590	500	(90)	-15.25%	
Total: Supplies	23,891	29,548	30,900	37,900	34,200	(3,700)	-9.76%	
Services								
43011 Contractual Services	3,044	8,251	19,100	11,600	19,100	7,500	64.66%	
43014 Physical Examinations	1,398	-	1,000	1,000	1,000	-	0.00%	
43110 Communications	2,940	3,484	2,800	2,800	3,500	700	25.00%	
43140 Postage	309	442	500	500	500	-	0.00%	
43210 Transport/Subsistence	4,557	4,833	3,500	6,500	5,000	(1,500)	-23.08%	
43260 Training	720	2,640	1,185	2,685	2,500	(185)	-6.89%	
43310 Advertising	520	231	1,200	220	500	280	127.27%	
43410 Printing	570	-	125	125	125	-	0.00%	
43510 Insurance Premium	19,360	12,345	11,941	11,941	17,864	5,923	49.60%	
43610 Utilities	10,611	12,554	20,000	20,000	25,000	5,000	25.00%	
43720 Equipment Maintenance	2,560	2,560	3,200	5,180	3,200	(1,980)	-38.22%	
43750 Vehicle Maintenance	753	15	2,000	2,500	2,000	(500)	-20.00%	
43764 Snow Removal	2,467	-	3,500	1,000	3,500	2,500	250.00%	
43780 Buildings/Grounds Maintenance	780	90	4,000	4,000	4,000	-	0.00%	
43810 Rents and Operating Leases	6,500	6,500	6,500	6,500	500	(6,000)	-92.31%	
43920 Dues and Subscriptions	100	368	200	200	200	-	0.00%	
Total: Services	57,189	54,313	80,751	76,751	88,489	11,738	15.29%	
Capital Outlay								
48514 Firefighting/Rescue Equipment	2,360	-	-	-	-	-	-	
48515 Medical Equipment	-	9,668	-	-	-	-	-	
48710 Minor Office Equipment	-	92	250	8,750	250	(8,500)	-97.14%	
48720 Minor Office Furniture	2,750	-	250	250	250	-	0.00%	
48740 Minor Machines & Equipment	978	900	2,000	2,000	2,000	-	0.00%	
48750 Minor Medical Equipment	3,241	465	7,000	1,000	7,000	6,000	600.00%	
48760 Minor Firefighting/Rescue Equipment	7,129	6,963	7,000	19,431	7,000	(12,431)	-63.98%	
Total: Capital Outlay	16,458	18,088	16,500	31,431	16,500	(14,931)	-47.50%	
Transfers								
50444 Anchor Point Capital Projects	185,000	115,000	115,000	115,000	115,000	-	0.00%	
Total: Transfers	185,000	115,000	115,000	115,000	115,000	-	0.00%	
Interdepartmental Charges								
61990 Admin Service Fee	-	13,542	7,562	7,562	8,107	545	7.21%	
Total Interdepartmental Charges	-	13,542	7,562	7,562	8,107	545	7.21%	
Department Total	\$ 388,012	\$ 345,221	\$ 364,343	\$ 390,274	\$ 382,530	\$ (7,744)	-1.98%	

FUND 209

Department 51410 - Anchor Point Fire & Emergency Medical - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Fire Department administrator.

42110 Operating Supplies. Amount adjusted to more accurately reflect actual expenditures.

42230 Fuel, Oils and Lubricants. Increased to cover anticipated rate increases.

43011 Contractual Services. Medical director stipend (\$5,000); EMT I, II, & III instructor fees (\$9,800); Firefighter I instructor fees (\$4,000) and CPR instructor fees (\$300).

43210 Transportation/Subsistence. To cover attendance at the Alaska EMS Symposium in Anchorage; the Alaska Fire Fighters Association Conference in Juneau and miscellaneous travel to Anchorage.

43260 Training. Cover fees for the Aaska EMS Symposium and the Alaska Fire Fighters Association conference.

43310 Advertising. Decreased to reflect actual expenditures.

43610 Utilities. Increased to cover rate increases and the addition of the Nikoaevs Station.

43810 Rents and Operating Leases. Decreased due to renting of space for the fire truck at the water treatment plant in Nikolaevsk no longer being needed due to construction on the new station being completed. The repeater site lease for \$500 will remain.

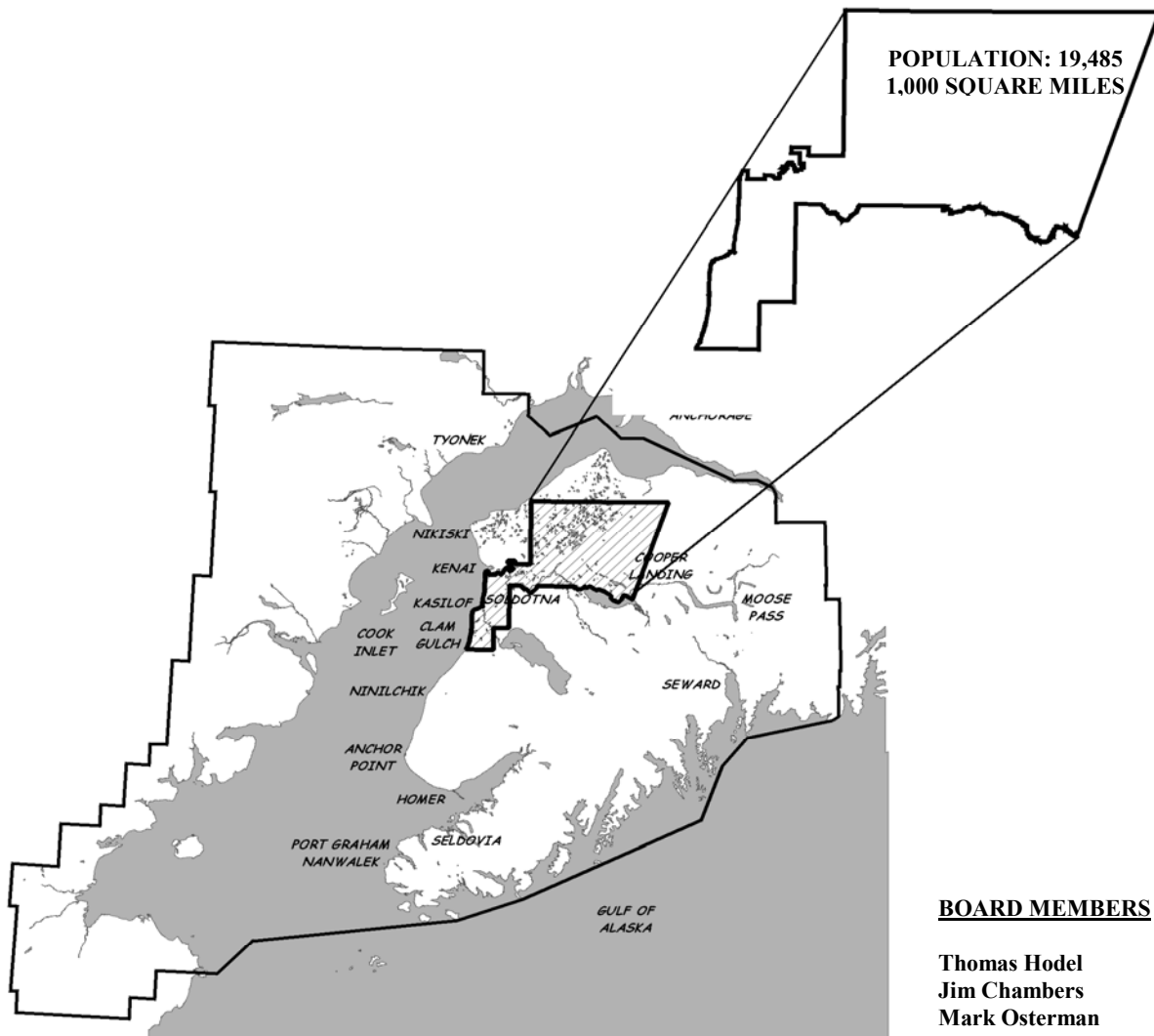
For capital projects information on this department - See the capital projects section - Pages 292, 294-295 & 303

CENTRAL EMERGENCY SERVICE AREA

In October 1991, voters approved the unification of the Ridgeway/Sterling Fire Service Area, the Kalifornsky Fire Service Area, a portion of the Central Peninsula Emergency Medical Service Area, and fire powers from the City of Soldotna. Previously, these areas had been operating as Central Emergency Services under an intergovernmental agreement to provide fire and emergency medical services. At the October 2004 election voters elected to admit the more populated areas of the Central Peninsula Emergency Medical Service Area to this service area. A five-member joint operations board is elected by voters within the Central Emergency Service Area and the Central Peninsula Emergency Medical Service Area.

The staff includes 33.5 permanent employees and 60 on-call employees. There are six stations, sixteen fire response vehicles, six EMS response vehicles, two rescue boats, five command vehicles, five utility vehicles, and three miscellaneous pieces of equipment.

The mill levy for the service area is 2.45 for fiscal year 2009. Additional funding is provided by ambulance billing fees charged to users of the ambulances, and interest income.



BOARD MEMBERS

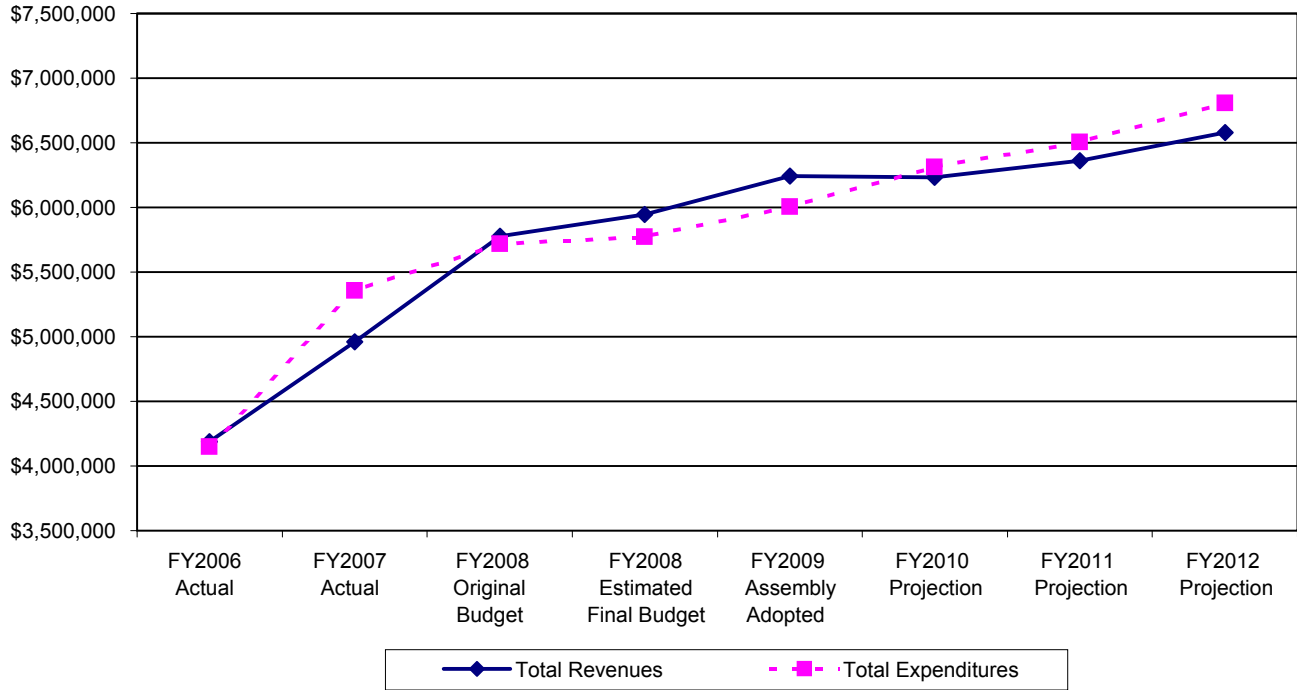
Thomas Hodel
Jim Chambers
Mark Osterman
Len Malmquist
Michael Larson

Chief: Chris Mokracek
Asst. Chief: Gordon Orth

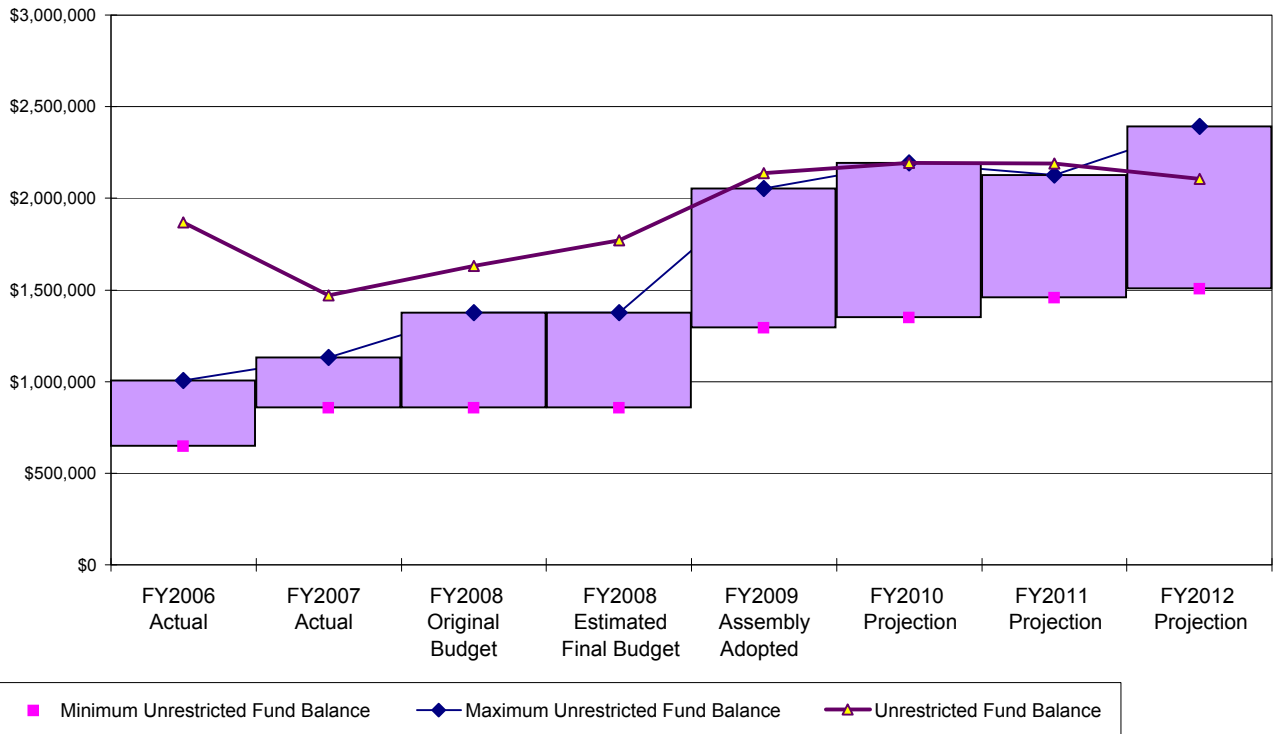
Fund: 211 Central Emergency Services

Fund Budget:	FY2006	FY2007	FY2008	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Original Budget	Estimated Final Budget	Assembly Adopted	Projection	Projection	Projection
Taxable Value (000's)								
Real	1,390,839	1,547,114	1,798,863	1,798,863	2,027,507	2,108,607	2,192,952	2,280,670
Personal	83,627	83,292	71,891	75,140	73,389	74,857	76,354	77,881
Oil & Gas (AS 43.56)	42,727	47,373	67,073	67,073	82,639	78,507	74,582	70,853
	<u>1,517,193</u>	<u>1,677,779</u>	<u>1,937,827</u>	<u>1,941,076</u>	<u>2,183,535</u>	<u>2,261,971</u>	<u>2,343,887</u>	<u>2,429,403</u>
Mill Rate	2.35	2.35	2.55	2.55	2.45	2.35	2.30	2.30
Revenues:								
Property Taxes								
Real	\$ 3,238,684	\$ 3,622,601	\$ 4,587,101	\$ 4,587,101	\$ 4,967,392	\$ 4,955,227	\$ 5,043,789	\$ 5,245,540
Personal	166,082	178,990	179,656	187,775	176,207	172,395	172,102	175,544
Oil & Gas (AS 43.56)	103,755	111,327	171,036	171,036	202,466	184,492	171,538	162,961
Interest	9,735	11,201	11,242	11,242	11,467	11,696	11,930	12,169
Flat Tax	18,632	17,202	-	32,587	33,239	33,904	34,582	35,274
Motor Vehicle Tax	93,757	96,287	100,982	100,982	104,011	107,131	110,345	113,656
Total Property Taxes	<u>3,630,645</u>	<u>4,037,608</u>	<u>5,050,017</u>	<u>5,090,723</u>	<u>5,494,782</u>	<u>5,464,846</u>	<u>5,544,287</u>	<u>5,745,144</u>
Federal Revenues	27,778	67,994	-	-	-	-	-	-
State Revenues	77,477	93,038	-	40,000	-	-	-	-
Interest Earnings	577	139,469	65,189	153,000	66,346	80,214	115,225	115,027
Other Revenue	445,639	594,212	652,800	652,800	665,856	679,173	692,756	706,611
Total Revenues	<u>4,182,116</u>	<u>4,932,321</u>	<u>5,768,006</u>	<u>5,936,523</u>	<u>6,226,984</u>	<u>6,224,233</u>	<u>6,352,268</u>	<u>6,566,782</u>
Operating Transfers From:								
Special Revenue Fund	4,800	26,828	9,400	9,400	13,872	9,398	9,678	9,969
Total Operating Transfers	<u>4,800</u>	<u>26,828</u>	<u>9,400</u>	<u>9,400</u>	<u>13,872</u>	<u>9,398</u>	<u>9,678</u>	<u>9,969</u>
Total Revenues and Operating Transfers	<u>4,186,916</u>	<u>4,959,149</u>	<u>5,777,406</u>	<u>5,945,923</u>	<u>6,240,856</u>	<u>6,233,631</u>	<u>6,361,946</u>	<u>6,576,751</u>
Expenditures:								
Personnel	2,616,444	3,255,364	3,682,731	3,682,731	3,849,838	4,003,832	4,163,985	4,330,544
Supplies	232,723	268,398	299,472	293,172	354,655	361,748	368,983	376,363
Services	565,592	641,334	710,854	774,725	772,903	788,361	804,128	820,211
Capital Outlay	192,947	189,924	139,647	139,509	130,479	133,089	135,751	138,466
Interdepartmental Charges	1,915	272,169	146,402	146,402	159,152	165,220	171,026	177,050
Total Expenditures	<u>3,609,621</u>	<u>4,627,189</u>	<u>4,979,106</u>	<u>5,036,539</u>	<u>5,267,027</u>	<u>5,452,250</u>	<u>5,643,873</u>	<u>5,842,634</u>
Operating Transfers To:								
General Fund	63,398	67,487	70,186	70,186	68,117	69,479	70,869	72,286
Capital Projects Fund	475,000	475,000	475,000	475,000	475,000	600,000	600,000	700,000
Debt Service Fund-Kasilof	-	185,385	192,378	192,378	192,578	192,478	192,078	191,378
Total Operating Transfers	<u>538,398</u>	<u>727,872</u>	<u>737,564</u>	<u>737,564</u>	<u>735,695</u>	<u>861,957</u>	<u>862,947</u>	<u>963,664</u>
Total Expenditures and Operating Transfers	<u>4,148,019</u>	<u>5,355,061</u>	<u>5,716,670</u>	<u>5,774,103</u>	<u>6,002,722</u>	<u>6,314,207</u>	<u>6,506,820</u>	<u>6,806,298</u>
Net Results From Operations	38,897	(395,912)	60,736	171,820	238,134	(80,576)	(144,874)	(229,547)
Projected Lapse (2.5%)	-	-	124,478	125,913	131,676	136,306	141,097	146,066
Change in fund balance	38,897	(395,912)	185,214	297,733	369,810	55,730	(3,777)	(83,481)
Beginning Fund Balance	<u>1,828,511</u>	<u>1,867,408</u>	<u>1,446,649</u>	<u>1,471,496</u>	<u>1,769,229</u>	<u>2,139,039</u>	<u>2,194,769</u>	<u>2,190,991</u>
Ending Fund Balance	<u>\$ 1,867,408</u>	<u>\$ 1,471,496</u>	<u>\$ 1,631,863</u>	<u>\$ 1,769,229</u>	<u>\$ 2,139,039</u>	<u>\$ 2,194,769</u>	<u>\$ 2,190,991</u>	<u>\$ 2,107,510</u>

CENTRAL EMERGENCY SERVICES REVENUES AND EXPENDITURES



CENTRAL EMERGENCY SERVICES UNRESERVED FUND BALANCE



Fund: 211 Central Emergency Services
Dept: 51610

DEPARTMENT FUNCTION

Major long-term issues and concerns:

- Maintaining the current level of service to residents of the service area and reducing ISO ratings for those residents currently outside a 5-mile driving radius from the current stations.
- Continued ability to update and maintain our apparatus, equipment, and facilities, and plan for new facilities without changing the mill rate.

Objectives FY2009/Budget highlights:

- Establish high volume water supply for Kasilof station.
- Replace Engine 1.
- Increase water on wheels program by 3,000 gallons with purchase of a portable pump system and one new tanker.

Previous year accomplishments:

- Constructed 20,000-gallon cistern with 1,250 gpm pump at the Funny River station.
- Received \$160,000 grant from State of Alaska for a wildland firefighting vehicle.
- Purchased 3,000-gallon tanker for the Kasilof station.
- Began 24-hour staffing at Kasilof station.

Significant budgetary changes:

- Reduced out of state travel by hosting in-house training.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	28	30.5	33.5	33.5
Staff Certification Levels (Career staff)				
Paramedic Certified	20	17	19	19
EMT III/ACLS Certified	6	11	12	12
EMT II Certified	1	1	1	1
Department Volunteers	48	53	55	60
Volunteer Certification Levels				
Paramedic	-	1	3	3
EMT III/ACLS	9	14	14	14
EMT II	3	5	5	5
EMT I	24	21	21	21
ETT	12	12	12	12
FF 1 / 2	-	-	-	5
Call Volume Per Year (Calendar Year)	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Estimated</u>	<u>2009 Projected</u>
Fire	532 27%	377 19%	330 16%	325 15%
EMS	<u>1,422</u> 73%	<u>1,566</u> 81%	<u>1,672</u> 84%	<u>1,775</u> 85%
Total Call Volume	<u>1,954</u> 100%	<u>1,943</u> 100%	<u>2,002</u> 100%	<u>2,100</u> 100%
Average Response times including mobilization/dispatch				
Fire	10.7	10.5	10.1	9.6
EMS	10.3	9.4	9.2	9.1

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
ISO Rating				
Soldotna	3 & 7	3 & 7	3 & 6	3 & 6
Sterling	7	7	7	7
K-Beach	7	7	7	7
Funny River	7	7	7	7
Kasilof	10	10	7	9
Areas outside 5 mile driving radius	10	10	10	10
% of Service Area Real Property Value Covered by ISO 7, or better	N/A	N/A	76%	71%
Department Response Vehicles				
Fire	14	14	15	16
EMS	5	5	6	6
Rescue Boat	2	2	2	2
Command	5	5	5	5
Utility	4	5	5	5
Other	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Response Vehicles	<u>34</u>	<u>34</u>	<u>36</u>	<u>37</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 211 - Central Emergency Services
Department 51610**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 1,275,734	\$ 1,518,106	\$ 1,834,928	\$ 1,834,928	\$ 1,918,305	\$ 83,377	4.54%
40111 Special Pay	10,475	12,090	17,550	17,550	17,550	-	0.00%
40120 Temporary Wages	127,847	127,140	192,824	192,824	192,824	-	0.00%
40130 Overtime Wages	226,561	273,106	216,146	216,146	233,069	16,923	7.83%
40131 FLSA Overtime Wages	47,260	56,639	67,564	67,564	70,256	2,692	3.98%
40210 FICA	143,990	169,391	201,733	201,733	213,460	11,727	5.81%
40221 PERS	287,107	529,522	480,489	480,489	503,064	22,575	4.70%
40321 Health Insurance	299,098	343,092	397,660	397,660	402,838	5,178	1.30%
40322 Life Insurance	3,300	3,938	4,667	4,667	4,853	186	3.99%
40410 Leave	170,895	199,783	242,443	242,443	257,035	14,592	6.02%
40411 Sick Leave	20,726	21,254	26,427	26,427	36,284	9,857	37.30%
40511 Other Benefits	3,451	1,303	300	300	300	-	0.00%
Total: Personnel	2,616,444	3,255,364	3,682,731	3,682,731	3,849,838	167,107	4.54%
Supplies							
42110 Office Supplies	8,584	5,869	9,925	8,368	9,925	1,557	18.61%
42120 Computer Software	1,888	17,306	-	107	-	(107)	-100.00%
42210 Operating Supplies	9,598	14,784	18,740	19,390	18,740	(650)	-3.35%
42220 Medical Supplies	63,399	61,330	79,840	82,240	93,700	11,460	13.93%
42222 Fire Prevention Supplies	9,942	9,646	11,325	10,325	13,200	2,875	27.85%
42223 Fire Fighting Supplies	-	6,063	-	3,900	-	(3,900)	-100.00%
42230 Fuel, Oils and Lubricants	42,136	59,975	78,675	78,975	101,542	22,567	28.57%
42250 Uniforms	28,629	25,255	30,147	33,647	31,395	(2,252)	-6.69%
42263 Training Supplies	12,334	8,467	13,100	11,500	17,400	5,900	51.30%
42310 Repair and Maint Supplies	15,802	12,501	20,125	20,125	23,000	2,875	14.29%
42360 Motor Vehicle Repair	4,117	13,604	7,600	7,600	7,700	100	1.32%
42410 Small Tools	36,294	33,598	29,995	16,995	38,053	21,058	123.91%
Total: Supplies	232,723	268,398	299,472	293,172	354,655	61,483	20.97%
Services							
43011 Contractual Services	116,099	156,271	161,152	132,973	161,337	28,364	21.33%
43014 Physical Examinations	48,738	54,693	57,420	38,820	57,420	18,600	47.91%
43019 Software Licensing	1,382	578	2,480	4,330	4,495	165	3.81%
43110 Communications	21,317	30,481	35,861	36,461	36,089	(372)	-1.02%
43140 Postage	1,308	1,049	1,000	1,350	1,100	(250)	-18.52%
43210 Transportation/Subsistence	36,149	39,822	45,588	38,088	50,314	12,226	32.10%
43250 Freight and Express	1,437	116	2,700	2,700	2,800	100	3.70%
43260 Training	12,153	14,570	16,860	9,560	13,535	3,975	41.58%
43310 Advertising	3,077	1,066	6,000	1,300	6,000	4,700	361.54%
43410 Printing	-	150	1,400	125	1,400	1,275	1020.00%
43510 Insurance Premium	127,844	117,807	149,917	149,917	162,917	13,000	8.67%
43610 Utilities	49,267	61,475	66,504	94,504	68,790	(25,714)	-27.21%
43720 Equipment Maintenance	10,780	12,786	22,235	23,535	22,691	(844)	-3.59%
43750 Vehicles Maintenance	103,844	121,967	108,700	207,665	145,700	(61,965)	-29.84%
43780 Buildings & Grounds Maint	11,695	18,667	18,310	20,310	25,312	5,002	24.63%
43810 Rents and Operating Leases	15,208	1,405	1,835	1,595	1,835	240	15.05%
43920 Dues and Subscriptions	5,294	8,431	12,892	11,492	11,168	(324)	-2.82%
Total: Services	565,592	641,334	710,854	774,725	772,903	(1,822)	-0.24%

Fund 211
Department 51610 - Central Emergency Services - Continued

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Capital Outlay							
48120 Office Equipment	-	-	10,000	-	-	-	-
48311 Machinery & Equipment	22,365	-	9,500	11,000	-	(11,000)	-100.00%
48513 Recreational Equipment	247	69,829	-	-	5,150	5,150	-
48515 Medical Equipment	-	13,610	11,000	13,650	14,300	650	4.76%
48710 Minor Office Equipment	8,438	11,387	7,242	11,892	5,000	(6,892)	-57.95%
48720 Minor Office Furniture	10,630	9,494	7,682	12,552	7,210	(5,342)	-42.56%
48740 Minor Machines & Equipment	16,433	16,791	15,100	16,456	9,320	(7,136)	-43.36%
48750 Minor Medical Equipment	9,395	3,420	5,000	3,270	9,200	5,930	181.35%
48755 Minor Recreation Equipment	-	1,010	-	4,006	4,899	893	22.29%
48760 Minor Fire Ftg/Rescue Equipment	125,439	64,383	74,123	66,683	75,400	8,717	13.07%
Total: Capital Outlay	192,947	189,924	139,647	139,509	130,479	(9,030)	-6.47%
Transfers To							
50100 General Fund	63,398	67,487	70,186	70,186	68,117	(2,069)	-2.95%
50358 CES Debt Service- Kasilof	-	185,385	192,378	192,378	192,578	200	0.10%
50443 CES Capital Projects	475,000	475,000	475,000	475,000	475,000	-	0.00%
Total: Transfers	538,398	727,872	737,564	737,564	735,695	(1,869)	-0.25%
Interdepartmental Charges							
60000 Charges (To) From Other Dept's	1,915	-	-	-	-	-	-
61990 Admin Service Fee	-	272,169	146,402	146,402	159,152	12,750	8.71%
Total: Interdepartmental Charges	1,915	272,169	146,402	146,402	159,152	12,750	8.71%
Department Total	\$ 4,148,019	\$ 5,355,061	\$ 5,716,670	\$ 5,774,103	\$ 6,002,722	\$ 228,619	3.96%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Chief, Assistant Chief, Training Officer; Fire Marshal, Assistant Fire Marshal, 3 Captains, 24 Engineers, an Administrative Assistant, and a half-time Senior Clerk Typist.

40130 Overtime. Increased to meet State EMS training mandates for paramedics and for staffing required by emergency response.

42220 Medical Supplies. Increased (\$13,860) due to new ambulance at Kasilof and increased medical call volumes.

42230 Fuel, Oils, and Lubricants. Increase due to higher fuel costs and service area expansion.

42310 Repair and Maintenance Supplies. Increased to purchase parts to repair SCBA air compressor at K-Beach station and dive equipment.

42410 Small Tools. Increased to purchase equipment for additional on-call firefighters and minor equipment needs for apparatus.

43011 Contractual Services. Physician Sponsor \$90,000, ambulance billing \$40,170, in-house training \$19,500, misc \$11,667.

43019 Software Licensing. Increased to maintain existing software programs with upgrades (Microsoft Office).

43210 Transportation/Subsistence. Increased due to higher airline cost.

43510 Insurance Premiums. Increased due to additional stations and apparatus.

43750 Vehicle Maintenance. Increase based on historical cost, increase in the number of vehicles and increased service area.

43780 Buildings & Grounds Maintenance. Increased to meet needs of additional stations, includes \$8,052 for one time cost associated with installing water softners at Kasilof and Funny River stations.

48515 Medical Equipment. I-STAT machines for Kasilof and Funny River stations, \$14,300 .

48750 Minor Medical Equipment. Ventilators for Kasilof and Funny River stations \$4,200 and miscellaneous \$5,000.

48760 Minor Firefighting/Rescue Equipment. Bunker gear \$44,000, SCBA bottles \$5,500, wildland clothing \$7,000, wildland equipment \$10,000, and miscellaneous \$8,900.

50341 Transfer to Debt Service. To cover the current portion of the principal and interest for bonds issued in FY2007 to finance the construction of one new fire station in Kasilof and upgrades to the existing facility at the Funny River Station.

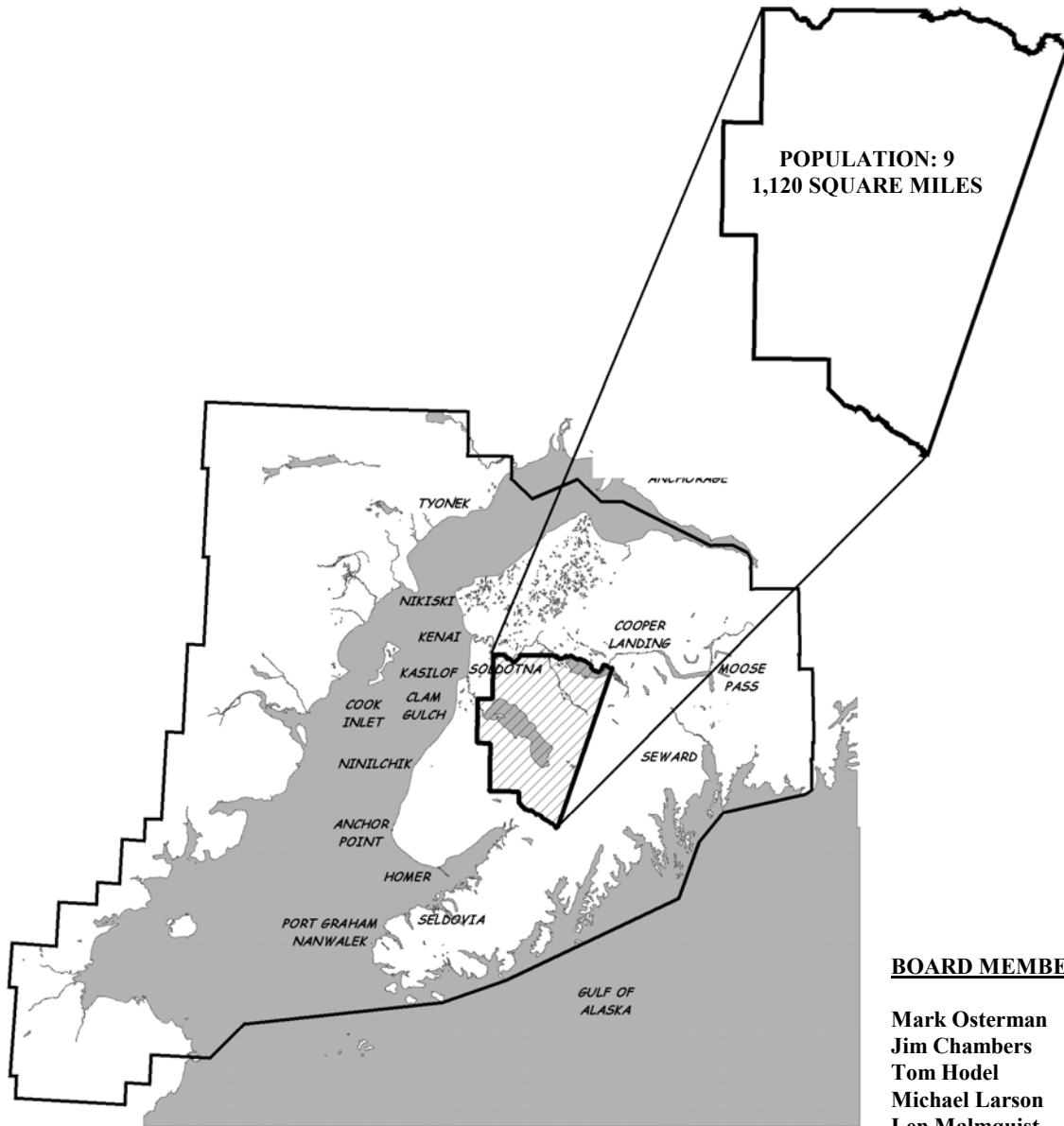
61990 Admin Service Fee. Fees charged to service area and departments to cover a portion of the costs associated with providing general government services.

This page intentionally left blank

CENTRAL PENINSULA EMERGENCY MEDICAL SERVICE AREA

Established in October 1981, this service area was formed to provide ambulance and emergency medical services for the residents of the Central Peninsula area of the Borough. At the October 1991 and 2004 elections, the most populated areas of this service area were consolidated into the Central Emergency Service Area. This process was repeated again at the October 2004 election. Ambulance service to the remaining portion is provided by Central Emergency Services, and the taxes collected in this area are transferred to the Central Emergency Service Area for payment of this service.

A five-member joint operations board is elected by voters within this service area and the Central Emergency Services Area to provide oversight of the joint operations of the two service areas. The mill levy for fiscal year 2009 is 1.00, which is the maximum allowed.



BOARD MEMBERS

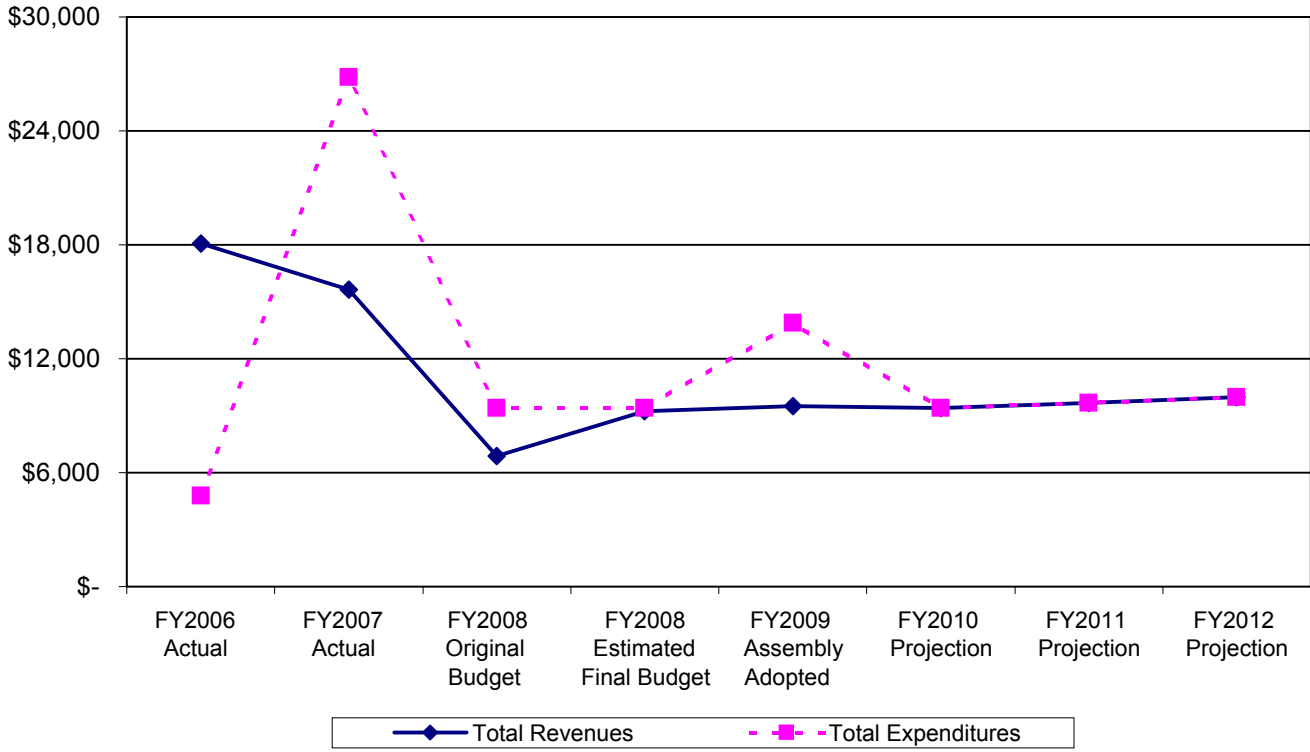
- Mark Osterman
- Jim Chambers
- Tom Hodel
- Michael Larson
- Len Malmquist

Chief: Chris Mokracek
Asst. Chief: Gordon Orth

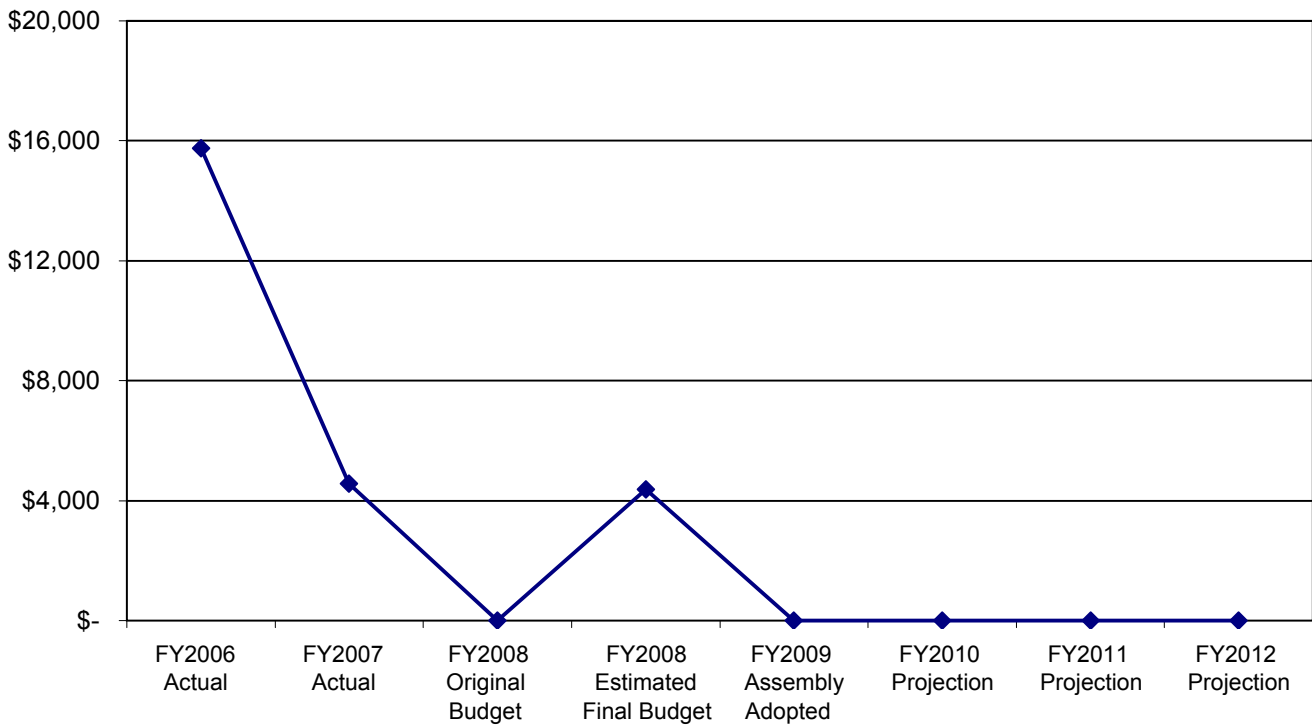
Fund: 220 Central Peninsula Emergency Medical Service Area

Fund Budget:	FY2006	FY2007	FY2008	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Original	Estimated	Assembly	Projection	Projection	Projection
			Budget	Final Budget	Adopted			
Taxable Value (000's)								
Real	2,841	3,753	4,440	3,753	4,617	4,701	4,889	5,084
Personal	1,904	5,103	2,497	2,499	2,547	2,412	2,461	2,510
	<u>4,745</u>	<u>8,856</u>	<u>6,937</u>	<u>6,252</u>	<u>7,164</u>	<u>7,113</u>	<u>7,349</u>	<u>7,594</u>
Mill Rate	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenues:								
Property Taxes								
Real	\$ 6,914	\$ 3,829	\$ 4,440	\$ 4,440	\$ 4,617	\$ 4,607	\$ 4,791	\$ 4,983
Personal	1,931	2,722	2,447	2,449	2,496	2,364	2,411	2,460
Interest	924	82	-	-	-	-	-	-
Flat Tax	1,774	2,308	-	2,332	2,379	2,427	2,476	2,526
Motor Vehicle Tax	6,538	6,683	-	-	-	-	-	-
Total Property Taxes	<u>18,081</u>	<u>15,624</u>	<u>6,887</u>	<u>9,221</u>	<u>9,492</u>	<u>9,398</u>	<u>9,678</u>	<u>9,969</u>
State Revenue	-	-	-	-	-	-	-	-
Total Revenues	<u>18,081</u>	<u>15,624</u>	<u>6,887</u>	<u>9,221</u>	<u>9,492</u>	<u>9,398</u>	<u>9,678</u>	<u>9,969</u>
Operating Transfers To:								
Central Emergency Services	4,800	26,828	9,400	9,400	13,872	9,398	9,678	9,969
Total Operating Transfers	<u>4,800</u>	<u>26,828</u>	<u>9,400</u>	<u>9,400</u>	<u>13,872</u>	<u>9,398</u>	<u>9,678</u>	<u>9,969</u>
Net Results From Operations	13,281	(11,204)	(2,513)	(179)	(4,380)	-	-	-
Beginning Fund Balance	2,482	15,763	2,513	4,559	4,380	-	-	-
Ending Fund Balance	<u>\$ 15,763</u>	<u>\$ 4,559</u>	<u>\$ -</u>	<u>\$ 4,380</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CENTRAL PENINSULA EMERGENCY MEDICAL REVENUES AND EXPENDITURES



CENTRAL PENINSULA EMERGENCY MEDICAL UNRESERVED FUND BALANCE



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 220
Department 52110 - Central Peninsula EMSA Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Transfers							
50211 Tfr Central Emergency Services	\$ 4,800	\$ 26,828	\$ 9,400	\$ 9,400	\$ 13,872	\$ 4,472	47.57%
Total: Transfers	4,800	26,828	9,400	9,400	13,872	4,472	47.57%
Interdepartmental Charges							
61990 Admin Service Fee	-	-	-	-	-	-	-
Total: Interdepartmental Charges	-	-	-	-	-	-	-
Department Total	\$ 4,800	\$ 26,828	\$ 9,400	\$ 9,400	\$ 13,872	\$ 4,472	47.57%

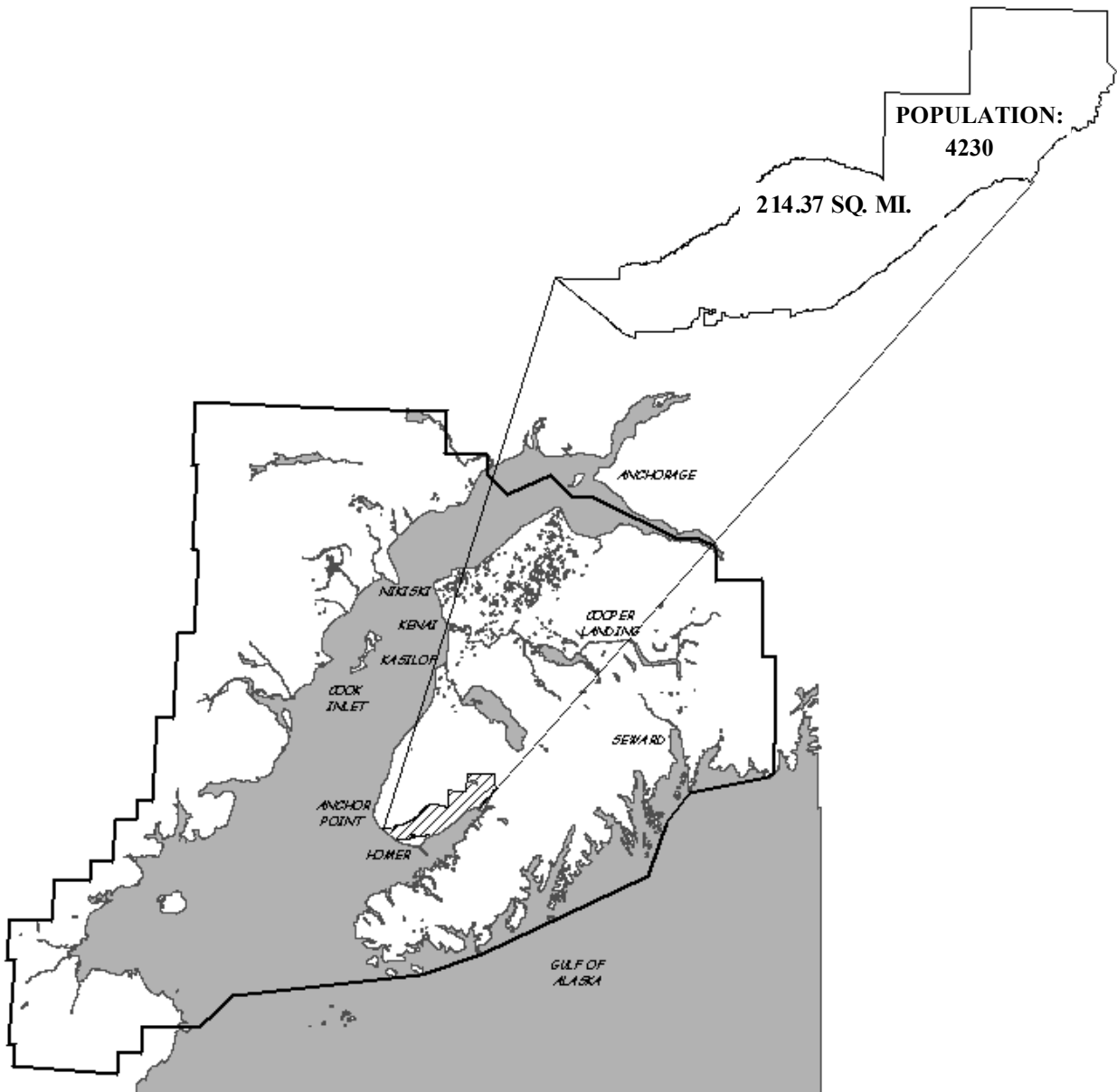
LINE-ITEM EXPLANATION

50211 Transfer to Central Emergency Services. Emergency medical services for the service area residents are provided by Central Emergency Services (CES), with compensation provided by the transfer of funds collected on the service areas one mil rate to CES. See CES for description of activity, page 150.

KACHEMAK EMERGENCY SERVICE AREA

This service area was created on October 10, 2000, to provide fire protection and emergency medical service for the area surrounding the City of Homer and Kachemak City. The fire department is staffed by 1 permanent full-time employee and 20 volunteers. Five elected citizens serve on its board for three-year terms.

Revenue is raised through property tax. The mill rate is 1.75 mills for fiscal year 2009.



BOARD MEMBERS

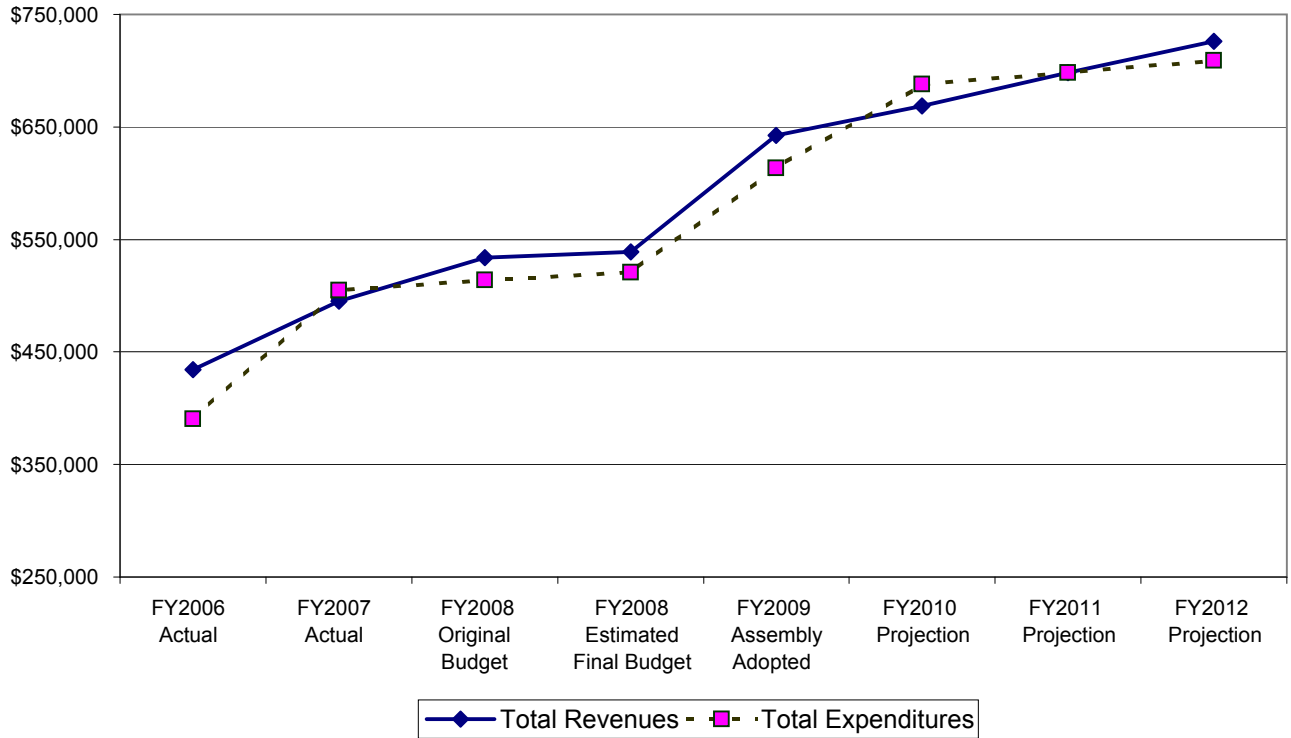
- Scott Simmons
- Doug Schade
- Matthew James
- Joseph Middleton
- Brian Howard

Fire Chief: Pat Johnson

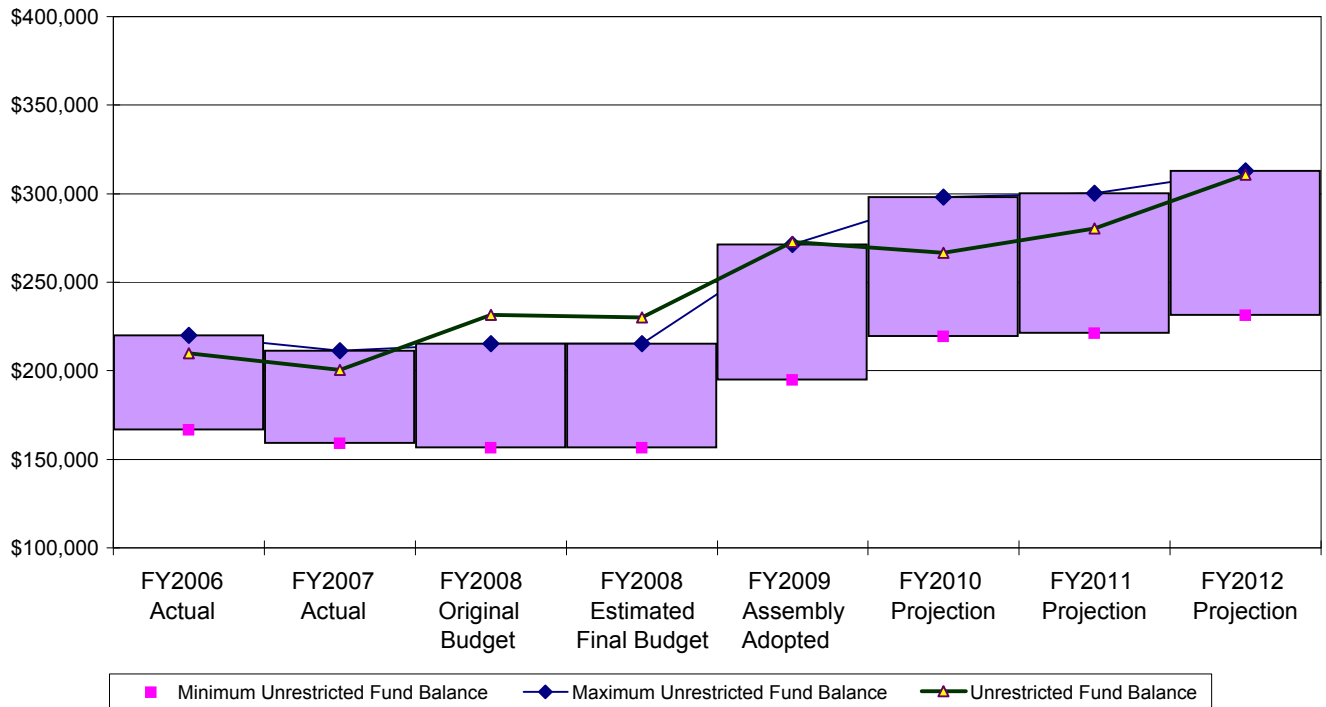
Fund: 212 Kachemak Emergency Service Area

Fund Budget:								
	FY2006	FY2007	FY2008	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Original Budget	Estimated Final Budget	Assembly Adopted	Projection	Projection	Projection
Taxable Value (000's)								
Real	232,638	260,705	284,112	284,112	347,692	361,600	376,064	391,106
Personal	675	1,963	1,664	1,664	1,156	1,179	1,203	1,227
	<u>233,313</u>	<u>262,668</u>	<u>285,776</u>	<u>285,776</u>	<u>348,848</u>	<u>362,779</u>	<u>377,266</u>	<u>392,333</u>
Mill Rate	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75
Revenues:								
Property Taxes								
Real	\$ 404,569	\$ 454,430	\$ 497,196	\$ 497,196	\$ 608,461	\$ 632,799	\$ 658,111	\$ 684,436
Personal	1,157	1,263	7,019	2,854	1,983	2,022	2,063	2,104
Interest	1,145	1,498	1,168	1,168	1,191	1,215	1,239	1,264
Flat Tax	1,556	2,066	-	2,199	2,243	2,288	2,334	2,381
Motor Vehicle Tax	17,531	17,920	19,738	19,738	19,738	20,133	20,536	20,947
Total Property Taxes	<u>425,958</u>	<u>477,177</u>	<u>525,121</u>	<u>523,155</u>	<u>633,616</u>	<u>658,457</u>	<u>684,283</u>	<u>711,132</u>
State Revenue	4,977	-	-	-	-	-	-	-
Interest Earnings	-	14,149	8,823	16,000	8,628	10,231	14,002	14,716
Other Revenue	3,385	3,680	-	-	-	-	-	-
Total Revenues	<u>434,320</u>	<u>495,006</u>	<u>533,944</u>	<u>539,155</u>	<u>642,244</u>	<u>668,688</u>	<u>698,285</u>	<u>725,848</u>
Expenditures:								
Personnel	-	-	59,707	59,707	85,700	138,271	192,419	198,192
Supplies	5,587	6,978	9,400	9,441	13,200	26,400	26,928	27,467
Services	209,908	235,745	266,973	262,973	306,587	237,719	192,473	196,323
Capital Outlay	20,075	15,806	16,450	27,196	43,900	22,278	22,724	23,178
Interdepartmental Charges	-	16,158	11,201	11,201	14,005	13,271	13,580	13,911
Total Expenditures	<u>235,570</u>	<u>274,687</u>	<u>363,731</u>	<u>370,518</u>	<u>463,392</u>	<u>437,939</u>	<u>448,124</u>	<u>459,070</u>
Operating Transfers To:								
Capital Projects Fund	154,881	230,000	150,000	150,000	150,000	250,000	250,000	250,000
Total Operating Transfers	<u>154,881</u>	<u>230,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Total Expenditures and Operating Transfers	<u>390,451</u>	<u>504,687</u>	<u>513,731</u>	<u>520,518</u>	<u>613,392</u>	<u>687,939</u>	<u>698,124</u>	<u>709,070</u>
Net Results From Operations	43,869	(9,681)	20,213	18,637	28,852	(19,251)	161	16,778
Projected Lapse (3%)	-	-	10,912	11,116	13,902	13,138	13,444	13,772
Change in Fund Balance	43,869	(9,681)	31,125	29,753	42,754	(6,113)	13,605	30,550
Beginning Fund Balance	166,127	209,996	200,315	200,315	230,068	272,822	266,709	280,314
Ending Fund Balance	<u>\$ 209,996</u>	<u>\$ 200,315</u>	<u>\$ 231,440</u>	<u>\$ 230,068</u>	<u>\$ 272,822</u>	<u>\$ 266,709</u>	<u>\$ 280,314</u>	<u>\$ 310,864</u>

KACHEMAK EMERGENCY SERVICE AREA REVENUES AND EXPENDITURES



KACHEMAK EMERGENCY SERVICE AREA UNRESERVED FUND BALANCE



Fund: 212 Kachemak Emergency Service Area
Dept: 51810

DEPARTMENT FUNCTION

Major long-term issues and concerns:

- Implement a plan to phase out contracted operations with the City of Homer for response to fire and EMS response to having service area volunteers respond.
- Acquisition of fire and EMS response equipment for equipping two stations within the service area .

Objectives FY2009/Budget highlights:

- Complete design of Diamond Ridge station.
- Recruitment of 20 volunteers.
- Continue aggressively seeking State and Federal Grants for our immediate and future capital needs.
- Host one EMT I and one ETT class.
- Complete operational control plan for EMS for the entire service area.

Previous year accomplishments:

- Acquisition of a command/utility vehicle.
- Contracted for architectural services for the proposed Diamond Ridge station.
- Appointed the first KESA volunteers.

Significant budgetary changes:

- The service area has contracted with the City of Homer for fire and EMS response since it was formed in 2001 and is working on a plan to phase the contract out. As part of this plan the ¾ administrator will become full time in FY2009.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	-	-	.75	1.00
Department Volunteers	-	-	3	20
Department Response Vehicles				
Fire	2	3	3	3
EMS	1	2	2	2
Command/Utility	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Response Vehicles	<u>4</u>	<u>6</u>	<u>6</u>	<u>6</u>
Call Volume Per Year (Calendar Year)	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Estimated</u>	<u>2009 Projected</u>
Fire	20 31%	25 26%	38 26%	44 24%
EMS	44 69%	71 74%	110 74%	140 76%
Total Call Volume	<u>64 100%</u>	<u>96 100%</u>	<u>148 100%</u>	<u>184 100%</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 212
Department 51810 - Kachemak Emergency Service Area**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ -	\$ -	\$ 36,886	\$ 36,886	\$ 54,140	\$ 17,254	46.78%
40210 FICA	-	-	3,104	3,104	4,377	1,273	41.01%
40221 PERS	-	-	8,439	8,439	11,903	3,464	41.05%
40321 Health Insurance	-	-	8,970	8,970	12,025	3,055	34.06%
40322 Life Insurance	-	-	95	95	134	39	41.05%
40410 Leave	-	-	2,213	2,213	3,121	908	41.03%
Total: Personnel	-	-	59,707	59,707	85,700	25,993	43.53%
Supplies							
42110 Office Supplies	130	143	200	1,200	500	(700)	-58.33%
42210 Operating Supplies	1,392	1,023	1,500	1,541	2,000	459	29.79%
42220 Medical Supplies	1,882	697	1,000	1,000	4,000	3,000	300.00%
42230 Fuel, Oils and Lubricants	385	846	1,500	1,500	1,500	-	0.00%
42263 Training Supplies	58	58	2,000	1,000	2,000	1,000	100.00%
42310 Repair & Maintenance Supplies	389	498	1,000	1,000	1,000	-	0.00%
42360 Motor Vehicle Repair Supplies	290	3,268	1,100	1,100	1,100	-	0.00%
42410 Small Tools	1,061	445	1,100	1,100	1,100	-	0.00%
Total: Supplies	5,587	6,978	9,400	9,441	13,200	3,759	39.82%
Services							
43011 Contractual Services	184,109	200,084	203,361	203,361	239,326	35,965	17.69%
43110 Communications	(2,213)	847	1,500	1,500	3,300	1,800	120.00%
43140 Postage	92	98	500	500	500	-	0.00%
43210 Transport/Subsistence	738	738	5,000	5,000	5,600	600	12.00%
43260 Training	-	-	4,750	4,750	10,900	6,150	129.47%
43310 Advertising	66	461	250	250	400	150	60.00%
43410 Printing	64	4	200	200	200	-	0.00%
43510 Insurance Premium	2,712	2,972	3,312	3,312	3,411	99	2.99%
43610 Utilities	10,702	12,346	15,000	15,000	15,000	-	0.00%
43720 Equipment Maintenance	753	2,223	2,500	2,500	2,500	-	0.00%
43750 Vehicle Maintenance	9,231	12,707	14,000	14,000	15,000	1,000	7.14%
43780 Building & Grounds Maint	3,629	2,562	12,500	8,500	5,500	(3,000)	-35.29%
43810 Rents and Operating Leases	-	600	3,600	3,600	3,600	-	0.00%
43920 Dues and Subscriptions	25	103	500	500	1,350	850	170.00%
Total: Services	209,908	235,745	266,973	262,973	306,587	43,614	16.58%
Capital Outlay							
48310 Vehicles	1,960	1,473	-	-	-	-	-
48514 Firefighting/Rescue Equipment	4,977	132	-	166	-	(166)	-100.00%
48710 Minor Office Equipment	2,551	1,520	1,650	5,650	6,500	850	15.04%
48720 Minor Office Furniture	5,499	1,004	2,200	2,200	1,000	(1,200)	-54.55%
48740 Minor Machines & Equipment	-	204	1,100	1,100	2,500	1,400	127.27%
48750 Minor Medical Equipment	-	1,202	1,000	1,000	1,400	400	40.00%
48760 Minor Fire Ftg/Rescue Equipment	4,984	10,271	7,500	14,080	32,500	18,420	130.82%
49125 Remodel	104	-	3,000	3,000	-	(3,000)	-100.00%
Total: Capital Outlay	20,075	15,806	16,450	27,196	43,900	16,704	61.42%
Transfers							
50446 KES Capital Projects	154,881	230,000	150,000	150,000	150,000	-	0.00%
Total: Transfers	154,881	230,000	150,000	150,000	150,000	-	0.00%
Interdepartmental Charges							
61990 Administrative Service Fee	-	16,158	11,201	11,201	14,005	2,804	25.03%
Total: Interdepartmental Charges	-	16,158	11,201	11,201	14,005	2,804	25.03%
Department Total	\$ 390,451	\$ 504,687	\$ 513,731	\$ 520,518	\$ 613,392	\$ 92,874	17.84%

Fund 212
Department 51810 - Kachemak Emergency Service Area - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Increase ¼ time administrator position to full time.

42220 Medical Supplies. Increased to stock and ramp up for full-time EMS response on the east side of the service area.

43011 Contractual Services. Contract with the City of Homer for responding to emergencies within the Service Area, \$195,361.

43260 Training. Increased for the addition of an ETT class (\$2,500) and an EMT class (\$6,000) in preparation for independent operations.

48710 Minor Office Equipment. Office printer/copier (\$1,500), and server (\$5,000) for NFIRS and other software.

48760 Minor Fire Fighting/Rescue Equipment. Purchase of 20 ICOM radios and 10 radio pagers (\$16,000), ATV wildland fire fighting kit (\$6,500), and miscellaneous equipment (\$10,000).

50446 Transfer to KES Capital Projects Fund. Annual transfer to fund long-term capital replacement requirements. See the Capital Projects section of this document.

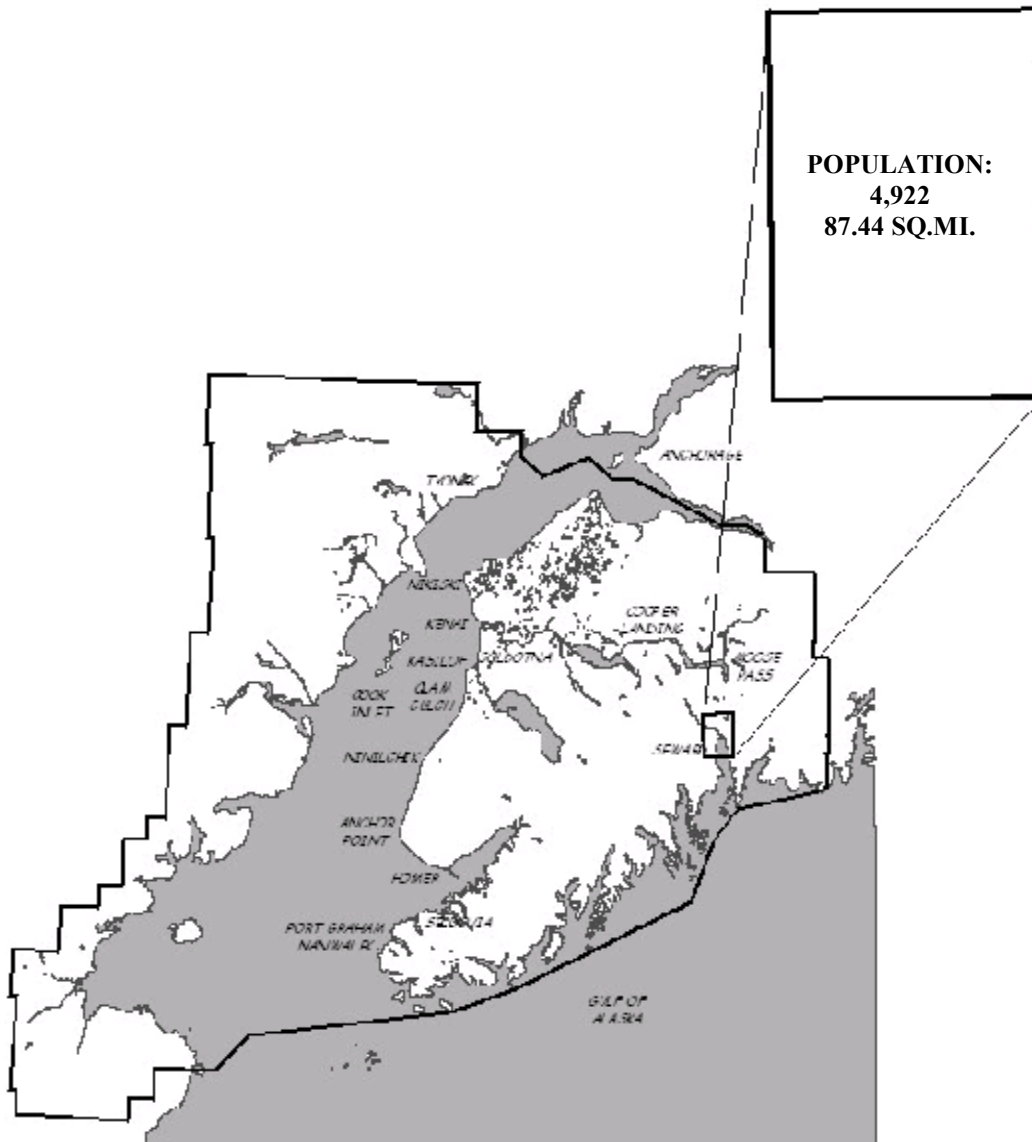
61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services.

For capital projects information on this department - See the Capital Projects Section - Pages 292, 295 & 305

SEWARD-BEAR CREEK FLOOD SERVICE AREA

Established in August 2003, this service area was established to provide flood planning, protection and mitigation services to the residents of the service area. The service area is overseen by an elected seven-member board, each serving one to three-year terms.

Revenue is raised through property tax. The mill rate is .5 mills for fiscal year 2009.



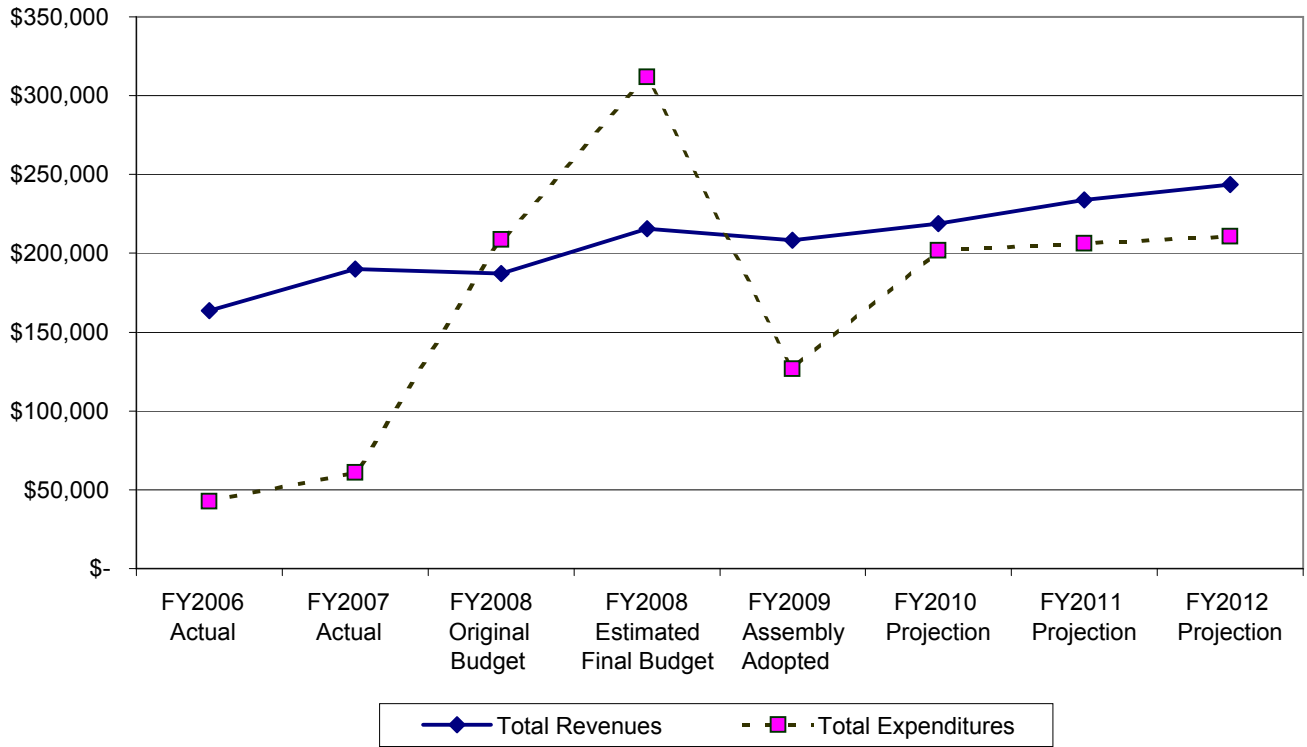
BOARD MEMBERS

- Vacant
- David Dieckgraeff
- Randall Stauffer
- Bill Williamson
- Thomas Gillespie
- Steven A Schafer “Steve”
- Robert D White

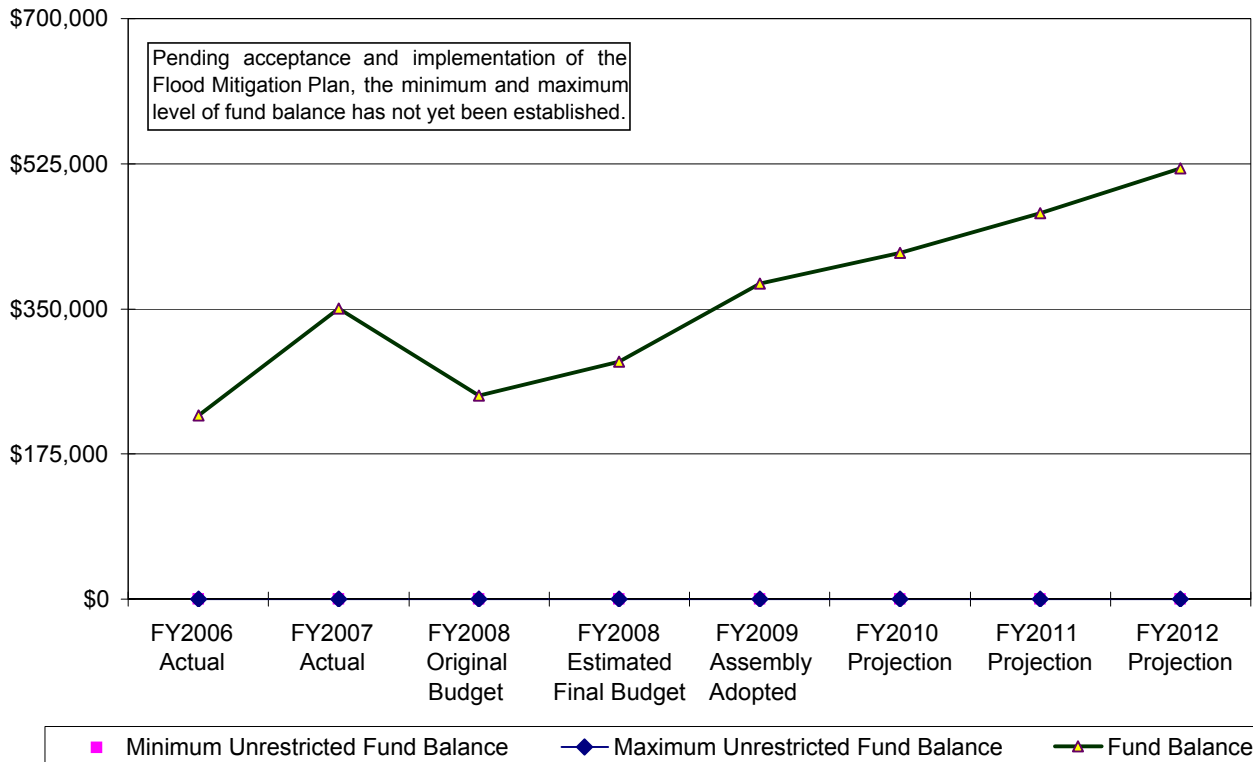
Fund: 259 Seward-Bear Creek Flood Service Area

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Taxable Value (000's)								
Real	272,551	289,080	315,609	315,609	333,819	347,172	361,059	375,501
Personal	23,004	24,979	24,227	24,227	19,959	20,358	20,765	21,181
Oil & Gas (AS 43.56)	-	-	-	-	8,802	8,362	7,944	7,547
	<u>295,555</u>	<u>314,059</u>	<u>339,836</u>	<u>339,836</u>	<u>362,580</u>	<u>375,892</u>	<u>389,768</u>	<u>404,228</u>
Mill Rate	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Revenues:								
Property Taxes								
Real	\$ 136,432	\$ 144,955	\$ 157,805	\$ 157,805	\$ 166,910	\$ 173,586	\$ 180,529	\$ 187,750
Personal	11,285	12,240	11,871	11,871	9,780	9,976	10,175	10,379
Oil & Gas (AS 43.56)	-	-	-	-	4,401	4,181	3,972	3,773
Interest	433	405	143	143	146	149	152	155
Flat Tax	9,046	8,040	-	9,884	10,082	10,284	10,490	10,700
Motor Vehicle Tax	5,651	5,848	6,102	6,102	6,224	6,348	6,475	6,605
Total Property Taxes	<u>162,847</u>	<u>171,488</u>	<u>175,921</u>	<u>185,805</u>	<u>197,543</u>	<u>204,524</u>	<u>211,793</u>	<u>219,362</u>
Federal Revenue	-	2,307	-	8,193	-	-	-	-
State Revenue	719	830	-	-	-	-	-	-
Interest Earnings	-	15,520	11,078	21,800	10,724	14,259	21,910	24,431
Total Revenues	<u>163,566</u>	<u>190,145</u>	<u>186,999</u>	<u>215,798</u>	<u>208,267</u>	<u>218,783</u>	<u>233,703</u>	<u>243,793</u>
Expenditures:								
Personnel	27,435	31,292	36,377	36,377	39,272	40,450	41,664	42,914
Supplies	1,892	1,225	2,250	1,950	2,950	3,009	3,069	3,130
Services	12,518	24,690	162,480	265,673	79,681	151,275	154,301	157,387
Capital Outlay	913	143	1,000	1,300	1,000	1,020	1,040	1,061
Interdepartmental Charges	-	3,584	6,445	6,445	3,753	6,117	6,252	6,390
Total Expenditures	<u>42,758</u>	<u>60,934</u>	<u>208,552</u>	<u>311,745</u>	<u>126,656</u>	<u>201,871</u>	<u>206,326</u>	<u>210,882</u>
Total Expenditures and Operating Transfers	<u>42,758</u>	<u>60,934</u>	<u>208,552</u>	<u>311,745</u>	<u>126,656</u>	<u>201,871</u>	<u>206,326</u>	<u>210,882</u>
Results From Operations	120,808	129,211	(21,553)	(95,947)	81,611	16,912	27,377	32,911
Projected Lapse (10%)	-	-	20,855	31,175	12,666	20,187	20,633	21,088
Net Results From Operations	120,808	129,211	(698)	(64,772)	94,277	37,099	48,010	53,999
Beginning Fund Balance	100,714	221,522	246,181	350,733	285,961	380,238	417,337	465,347
Ending Fund Balance	<u>\$ 221,522</u>	<u>\$ 350,733</u>	<u>\$ 245,483</u>	<u>\$ 285,961</u>	<u>\$ 380,238</u>	<u>\$ 417,337</u>	<u>\$ 465,347</u>	<u>\$ 519,346</u>

**SEWARD BEAR CREEK FLOOD SERVICE AREA
REVENUES AND EXPENDITURES**



**SEWARD BEAR CREEK FLOOD SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 259 Seward-Bear Creek Flood Service Area
Dept: 21212

DEPARTMENT FUNCTION

Mission: Establish and provide flood planning, protection and mitigation services to the residents in the Seward/Bear Creek Flood Service Area.

Major long-term issues and concerns:

Long-term goals include maintaining drainage through bed load removal, reducing flood damage and preventing future flood damage through increasing public awareness and participating in flood plain management and development.

Objectives FY2009/Budget highlights:

- Pursue capital projects funding for flood mitigation projects and develop grant funding where possible.
- Obtain needed engineering and contract for upgrade, repair and/or new construction of flood prevention infrastructure within the service area.
- Increase active participation in the floodplain development permitting process by working closely with the Kenai River Center, the KPB Planning Commission, City of Seward Planning and Zoning Commission, City of Seward Development Office, US Army Corps of Engineers and the State of Alaska.
- Expand public knowledge by hosting informational town meetings, establishing a “Flood Awareness” week to raise the understanding of service area residents about developing and building in a flood prone area, disseminating information through mailings and advertising.
- Continue education of the Service Area Board and administrative staff in flood plain management.
- Participate in quarterly work sessions with the City of Seward Planning and Zoning Commission to promote sound flood plain development planning.

Previous year accomplishments:

- Completed a significantly revised Flood Hazard Plan under a FEMA Planning Grant. Plan has been submitted to FEMA for preliminary approval and will be presented to the KPB Assembly and the Seward City Council for official ratification before year-end.
- Established a working relationship with the City of Seward Planning and Zoning Commission through quarterly work sessions and increased communication.
- Hosted two community meetings to assist Northwest Hydrology Consultants in gathering flood data to generate a flood inundation map showing the extent of flooding in October 2006 to add to the information for the FEMA Flood Map Modernization effort.
- Assisted Northwest Hydrology Consultants, through FEMA, in collecting data and accomplishing an updated hydrology study of Long Term Sedimentation trends on Seward, Alaska Valley Streams.
- Completed flood mitigation projects on Clear Creek and on Lost Creek with the assistance of the KPB Projects Division, Purchasing Department and the Kenai River Center including scoping, and permitting.
- With the assistance of the KPB Legal Department, established the first formal Temporary Usage Permit to be used to gain permission from private property owners to do flood mitigation work in their streams.

Significant budgetary changes:

- Having achieved its goal of accruing SBCFSA fund balance in an amount sufficient to provide matching funds for future grant opportunities, the board increased its “Contract Services” account budget in FY2008 in order to respond to urgent flood mitigation needs in the service area, this will continue this into FY2009.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	0	.50	.75	.75

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 259
Department 21212 - Seward-Bear Creek Flood Service Area**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 15,821	\$ 19,468	\$ 25,952	\$ 25,952	\$ 27,010	\$ 1,058	4.08%
40210 FICA	1,244	1,585	2,232	2,232	2,422	190	8.51%
40221 PERS	2,806	5,468	5,938	5,938	6,180	242	4.08%
40321 Health Insurance	6,311	3,489	-	-	-	-	-
40322 Life Insurance	48	49	70	70	95	25	35.71%
40410 Leave	1,205	1,233	2,185	2,185	3,025	840	38.44%
40411 Sick Leave	-	-	-	-	540	540	-
Total: Personnel	27,435	31,292	36,377	36,377	39,272	2,895	7.96%
Supplies							
42110 Office Supplies	993	816	1,000	1,600	2,500	900	56.25%
42120 Computer Software	175	-	250	250	250	-	0.00%
42210 Operating Supplies	724	336	1,000	100	200	100	100.00%
42360 Motor Vehicle Supplies	-	73	-	-	-	-	-
Total: Supplies	1,892	1,225	2,250	1,950	2,950	1,000	51.28%
Services							
43011 Contractual Services	-	10,665	145,499	248,692	60,000	(188,692)	-75.87%
43110 Communications	1,443	1,650	1,800	1,800	1,800	-	0.00%
43140 Postage	268	223	500	500	500	-	0.00%
43210 Transportation/Subsistence	1,336	1,910	2,800	2,800	4,600	1,800	64.29%
43260 Training	200	425	2,000	2,000	1,800	(200)	-10.00%
43310 Advertising	64	10	500	500	500	-	0.00%
43510 Insurance Premium	759	659	781	781	781	-	0.00%
43810 Rents and Operating Leases	8,448	8,973	8,500	8,500	8,500	-	0.00%
43920 Dues and Subscriptions	-	175	100	100	1,200	1,100	1100.00%
Total: Services	12,518	24,690	162,480	265,673	79,681	(185,992)	-70.01%
Capital Outlay							
48710 Minor Office Equipment	913	101	1,000	1,000	1,000	-	0.00%
48720 Minor Office Furniture	-	42	-	300	-	(300)	-100.00%
Total: Capital Outlay	913	143	1,000	1,300	1,000	(300)	-23.08%
Interdepartmental Charges							
61990 Admin Service Fee	-	3,584	6,445	6,445	3,753	(2,692)	-41.77%
Total: Interdepartmental Charges	-	3,584	6,445	6,445	3,753	(2,692)	-41.77%
Department Total	\$ 42,758	\$ 60,934	\$ 208,552	\$ 311,745	\$ 126,656	\$ (185,089)	-59.37%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: .75 Administrative Assistant.

42110 Operating Supplies. Increased to cover additional print cartridges, paper and supplies.

43011 Contractual Services. Stream bed mitigation, short-term stabilization and debris cleanouts on Glacier Creek (\$25,000), Salmon Creek (\$20,000), and Lost Creek (\$15,000).

43210 Transportation/Subsistence. Cover costs incurred for board members and administrative assistant to attend meetings, conferences and training opportunities.

43260 Training. Cover costs for training new board members and Administrative Assistant.

43310 Advertising. To advertise board meetings to provide public education and encourage public participation.

43810 Rents and Operating Leases. Rental of office space.

43920 Dues & Subscriptions. Increased to cover membership in the National Association of Flood & Stormwater Management Agencies.

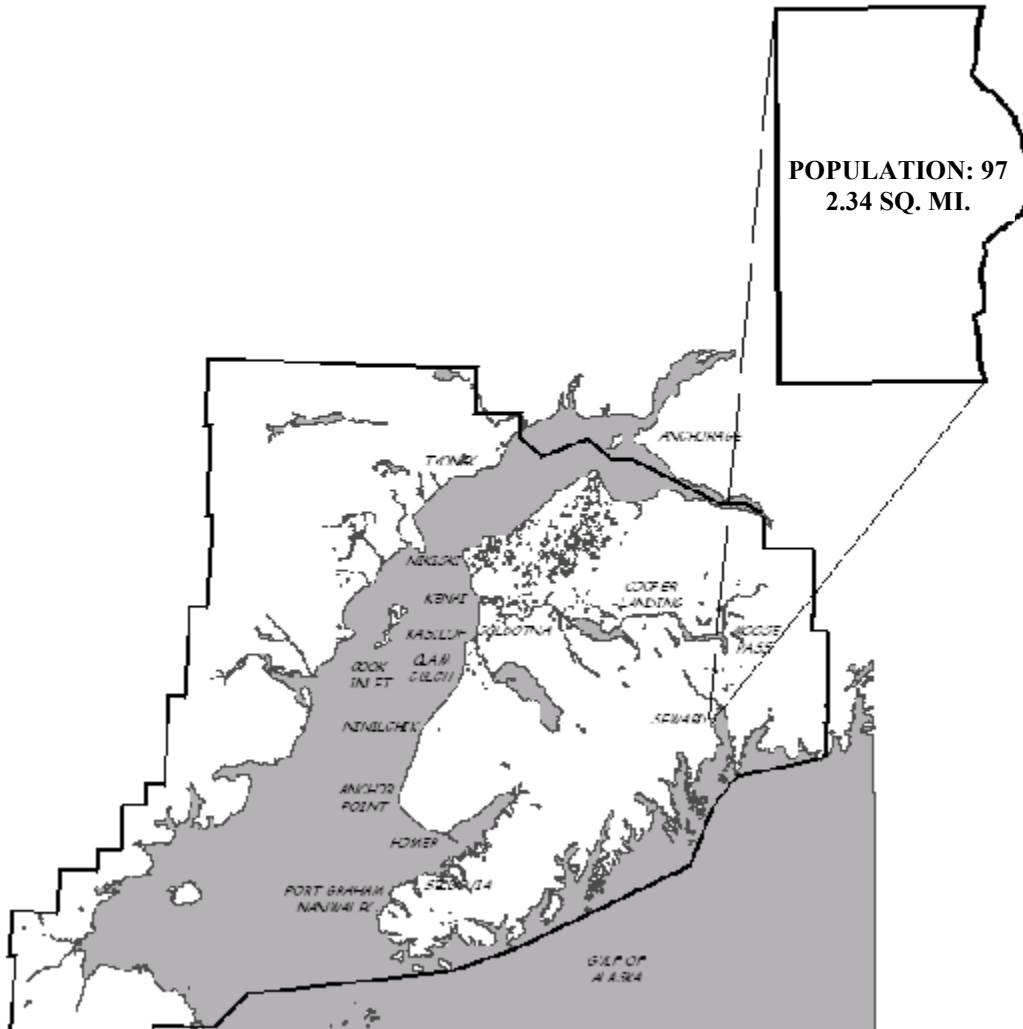
61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services.

This page intentionally left blank

LOWELL POINT EMERGENCY SERVICE AREA

Established in March 2003, to provide fire protection and emergency medical service for the eastern Kenai Peninsula immediately south of the City of Seward. The service area is overseen by an elected five-member board, each serving one to three-year terms.

Revenue is raised through property tax. The mill rate is 1.75 mills for fiscal year 2009.



BOARD MEMBERS

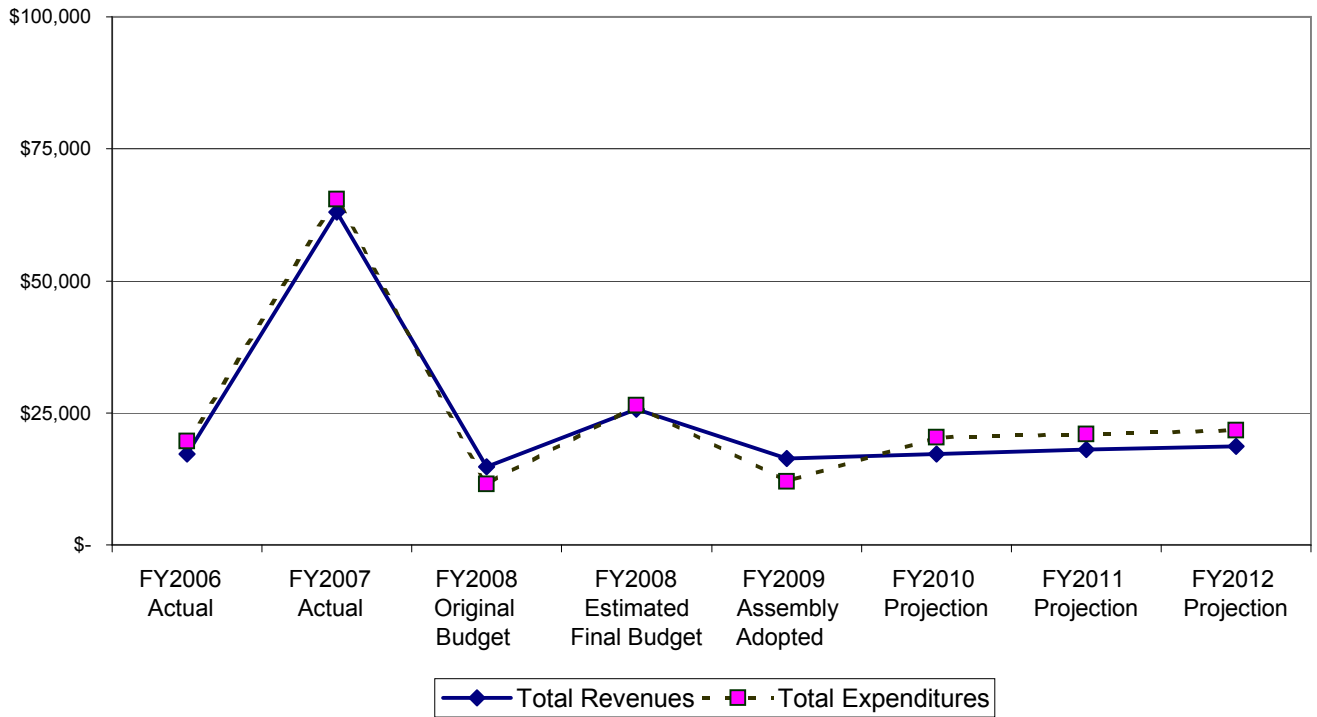
John W Sears (Butch)
Jim McCracken
George T Walker Jr.
Gloria Sears
Mary A Miller

Fire Chief: John Gage

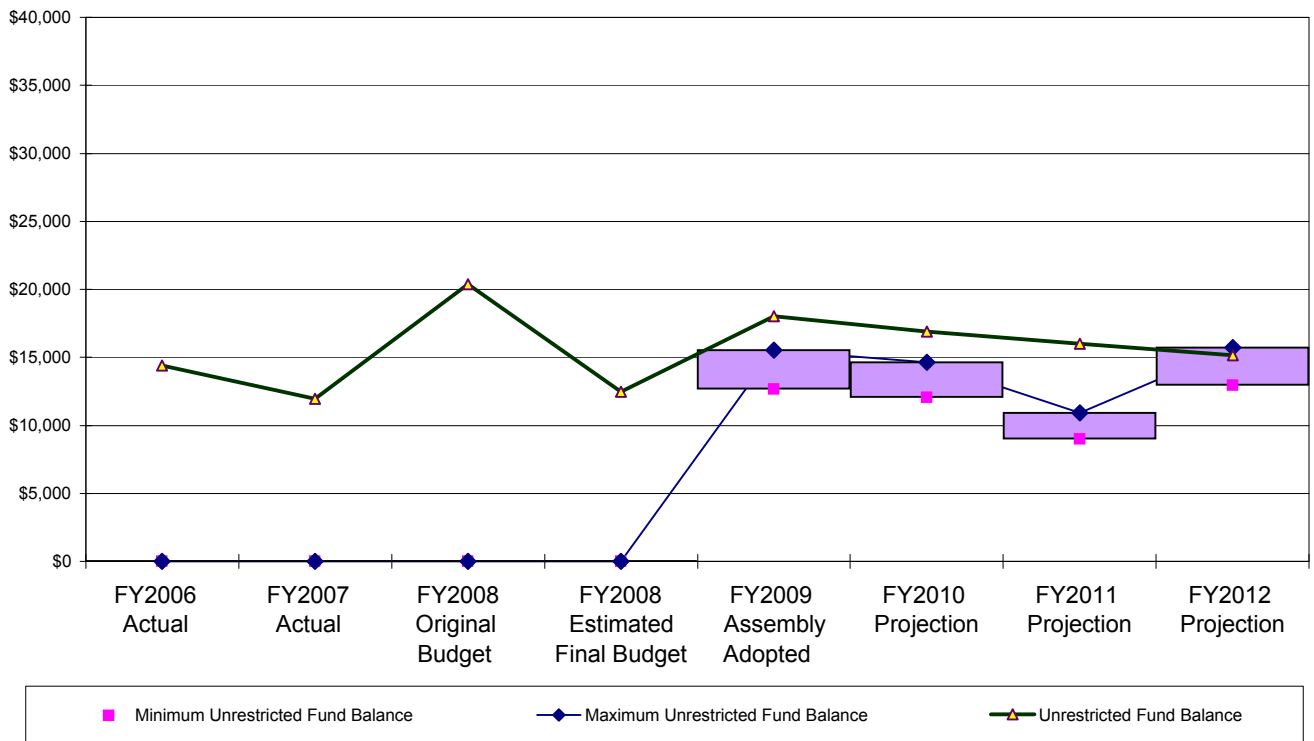
Fund: 213 Lowell Point Emergency Service Area

FUND BUDGET:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Taxable Value (000's)								
Real	6,860	7,195	7,733	7,733	8,405	8,741	9,091	9,454
Personal	-	-	-	-	-	-	-	-
	6,860	7,195	7,733	7,733	8,405	8,741	9,091	9,454
Mill Rate	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75
Revenues:								
Property Taxes								
Real	\$ 11,988	\$ 12,637	\$ 13,262	\$ 13,262	\$ 14,415	\$ 14,991	\$ 15,591	\$ 16,214
Personal	-	-	250	-	-	-	-	-
Interest	17	26	28	28	28	29	30	31
Flat Tax	537	632	-	945	964	983	1,003	1,023
Motor Vehicle Tax	414	426	471	471	480	490	500	510
Total Property Taxes	12,956	13,721	14,011	14,706	15,887	16,493	17,124	17,778
Federal Revenues	-	27,784	-	-	-	-	-	-
State Revenue	4,200	20,845	-	10,330	-	-	-	-
Interest Earnings	-	707	720	720	468	676	886	840
Total Revenues	17,156	63,057	14,731	25,756	16,355	17,169	18,010	18,618
Expenditures:								
Personnel	-	-	836	-	-	-	-	-
Supplies	1,100	2,615	1,224	4,713	1,052	1,105	1,160	1,218
Services	4,844	7,735	9,130	8,991	10,598	11,128	11,684	12,268
Capital Outlay	13,688	53,639	-	12,054	-	7,500	7,500	7,500
Interdepartmental Charges	-	1,522	349	619	364	617	636	656
Total Expenditures	19,632	65,511	11,539	26,377	12,014	20,350	20,980	21,642
Results From Operations	(2,476)	(2,454)	3,192	(621)	4,341	(3,181)	(2,970)	(3,024)
Projected Lapse (10%)	-	-	1,154	1,154	1,201	2,035	2,098	2,164
Net Results From Operations	(2,476)	(2,454)	4,346	533	5,542	(1,146)	(872)	(860)
Beginning Fund Balance	16,881	14,405	16,009	11,951	12,484	18,026	16,880	16,008
Ending Fund Balance	\$ 14,405	\$ 11,951	\$ 20,355	\$ 12,484	\$ 18,026	\$ 16,880	\$ 16,008	\$ 15,148

**LOWELL POINT EMERGENCY SERVICE AREA
REVENUES AND EXPENDITURES**



**LOWELL POINT EMERGENCY SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 213 Lowell Point Emergency Service Area
Dept: 51510

DEPARTMENT FUNCTION

Mission: Establish and provide fire suppression and fire prevention education to the residents of the Lowell Point Service Area.

Major long-term issues and concerns:

- Attracting and retaining volunteers.
- Mutual aid agreements.

Objectives FY2009/Budget highlights:

- Complete construction of the two bay fire station in the Lowell Point Service Area, including electrical and mechanical functions.
- Continue recruitment, training and certification programs for volunteers and interface mutual aid training programs.
- Continue to research sources for additional funding through grant applications and special events.

Previous year accomplishments:

- Completed construction on the 20,000-gallon underground tank, pump/generator building.
- Installed exhaust extraction system.
- Completed construction of building with assistance from AVTEC.

Significant budgetary changes:

- Provide Tsunami awareness to community with adequate signage and participation in the Tsunami Ready Program – mainly signage and purchase of emergency radios.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Grants Applied for & Received	2	1	1	1
Grant Amounts	\$76,713	\$30,000	\$5,000	\$5,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 213

Department 51510 - Lowell Point Emergency Service Area

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40120 Temporary Wages	\$ -	\$ -	\$ 775	\$ -	\$ -	\$ -	-
40210 FICA	-	-	61	-	-	-	-
Total: Personnel	-	-	836	-	-	-	-
Supplies							
42110 Office Supplies	-	199	204	204	400	196	96.08%
42210 Operating Supplies	-	1,910	-	1,000	100	(900)	-90.00%
42222 Fire Prevention Supplies	-	-	-	826	-	(826)	-100.00%
42230 Fuel, Oils and Lubricants	-	-	1,020	909	402	(507)	-55.78%
42263 Training Supplies	1,100	-	-	-	-	-	-
42310 Repair & Maintenance. Supplies	-	402	-	86	-	(86)	-100.00%
42410 Small Tools	-	104	-	449	100	(349)	-77.73%
42424 Safety Equipment	-	-	-	1,239	50	(1,189)	-95.96%
Total: Supplies	1,100	2,615	1,224	4,713	1,052	(3,661)	-77.68%
Services							
43011 Contractual Services	-	375	-	836	600	(236)	-28.23%
43014 Physical Examinations	-	2,306	-	-	-	-	-
43110 Communications	322	746	306	306	748	442	144.44%
43140 Postage	44	46	51	31	-	(31)	-100.00%
43310 Advertising	-	-	-	20	-	(20)	-100.00%
43510 Insurance Premium	3,688	3,088	3,150	3,150	3,150	-	0.00%
43610 Utilities	714	1,174	3,379	3,379	4,200	821	24.30%
43720 Equipment Maintenance	-	-	1,224	156	700	544	348.72%
43780 Buildings/Grounds Maintenance	76	-	1,020	1,020	1,200	180	17.65%
43810 Operating Rents and Leases	-	-	-	68	-	(68)	-100.00%
43920 Dues & Subscriptions	-	-	-	25	-	(25)	-100.00%
Total: Services	4,844	7,735	9,130	8,991	10,598	1,607	17.87%
Capital Outlay							
48311 Machinery and Equipment	-	20,848	-	-	-	-	-
48514 Firefighting/Rescue Equipment	-	-	-	1,175	-	(1,175)	-100.00%
48710 Minor Office Equipment	3,100	-	-	-	-	-	-
48740 Minor Machines and Equipment	-	5,718	-	-	-	-	-
48760 Minor Fire Fighting Equipment	-	250	-	-	-	-	-
49125 Remodel	10,588	26,823	-	10,879	-	(10,879)	-100.00%
Total: Capital Outlay	13,688	53,639	-	12,054	-	(12,054)	-100.00%
Interdepartmental Charges							
61990 Admin Service Fee	-	1,522	349	619	364	(255)	-41.20%
Total: Interdepartmental Charges	-	1,522	349	619	364	(255)	-41.20%
Department Total	\$ 19,632	\$ 65,511	\$ 11,539	\$ 26,377	\$ 12,014	\$ (14,363)	-54.45%

LINE-ITEM EXPLANATIONS

40120 Temporary Wages. Eliminated to reflect non-use.

43610 Utilities. Increased to cover anticipated rate increases.

43110 Communications. Increased to cover fax line in new building.

61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services.

This page intentionally left blank

Kenai Peninsula Borough

Road Improvement Funds

The Road Service Area has 4 funds; the Road Service Area Fund, the Engineer's Estimate Fund, the RIAD Match Fund, and the Road Service Area Capital Improvement Fund. A listing and summary of each fund is shown below.

The major source of revenue for Road Service Area Funds is property taxes, with additional funding provided through state grants and interest earnings. The road service area encompasses all areas outside the city limits of Soldotna, Kenai, Homer, Seward, Seldovia, and the area on the south side of Kachemak Bay. There are currently 8 permanent employees.

Road Service Area Fund – this fund provides summer and winter road maintenance on roads within the Road Service Area, administers the right-of-way permit system, administers a dust control program, and oversees the abandoned vehicle removal policy. This fund also provides funding to the Road Service Area Capital Project Fund, the Engineer's Estimate Fund, and the RIAD Match Fund. The Borough contracts out all road maintenance.

Engineer's Estimate Fund – this fund provides funding for preliminary engineering costs associated with estimating the total project cost for road improvement assessment districts pursuant to KPB 14.31 to assess viability.

RIAD Match Fund – this fund provides funding to defray cost associated with road improvement assessment districts. Borough policy allows for up to 50% funding for local or internal subdivision road improvements or up to 70% funding for improvement to collector roads.

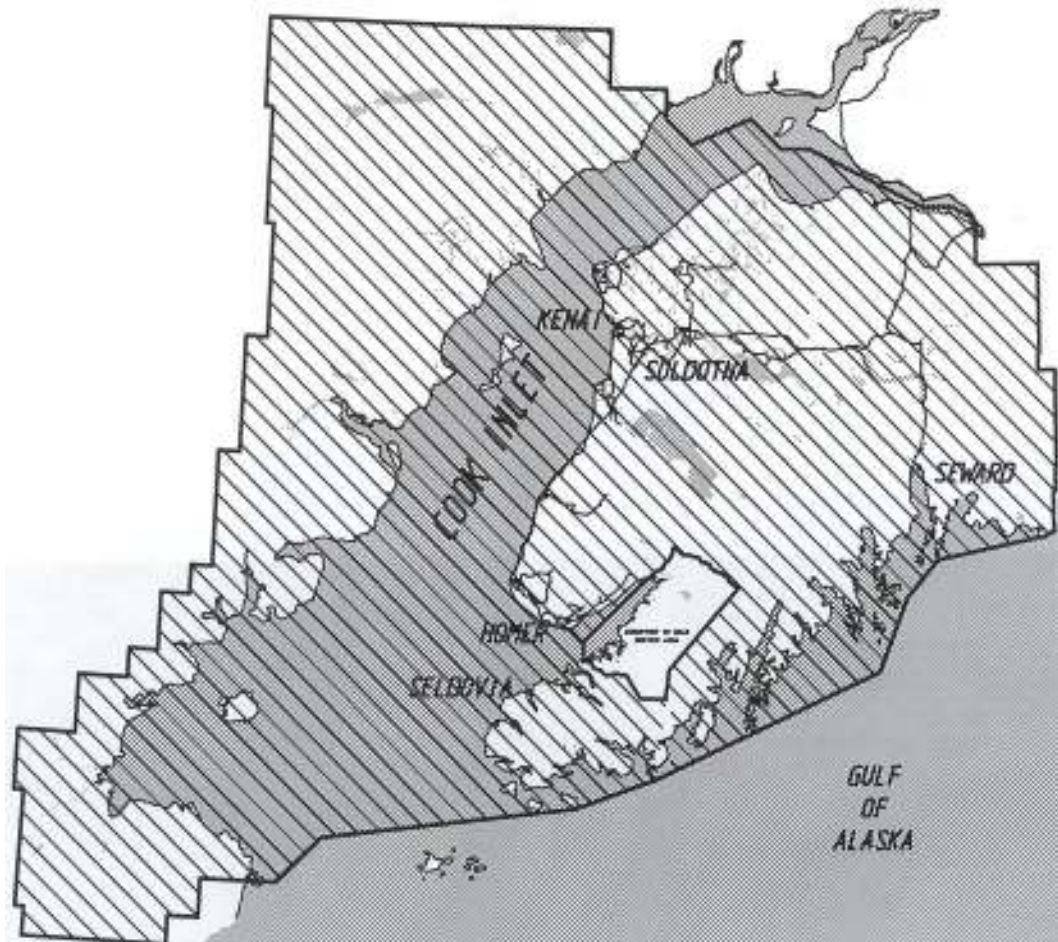
Road Service Area Fund Capital Improvement Fund – this fund accounts for major repairs of Borough roads and is funded by contributions from the road service area operating fund, grants, and interest earnings. Detail expenditures of this fund is in the Capital Improvement Fund section of this document, see page 308.

ROAD SERVICE AREA

Four road maintenance service areas were established in 1982 after voter approval. During fiscal year 1991-92 the Borough Assembly consolidated the four areas into one borough-wide area for greater efficiency. A seven-member board, with at least one representative from each of the four former service areas and three at-large members, is appointed by the Mayor and confirmed by the Assembly for three-year terms. The Roads Director and seven staff oversee the maintenance.

The mill levy for fiscal year 2009 is set at 1.40 mills. Revenue is raised through property taxes.

POPULATION: 33,587
24,138.28 SQ. MI.



BOARD MEMBERS

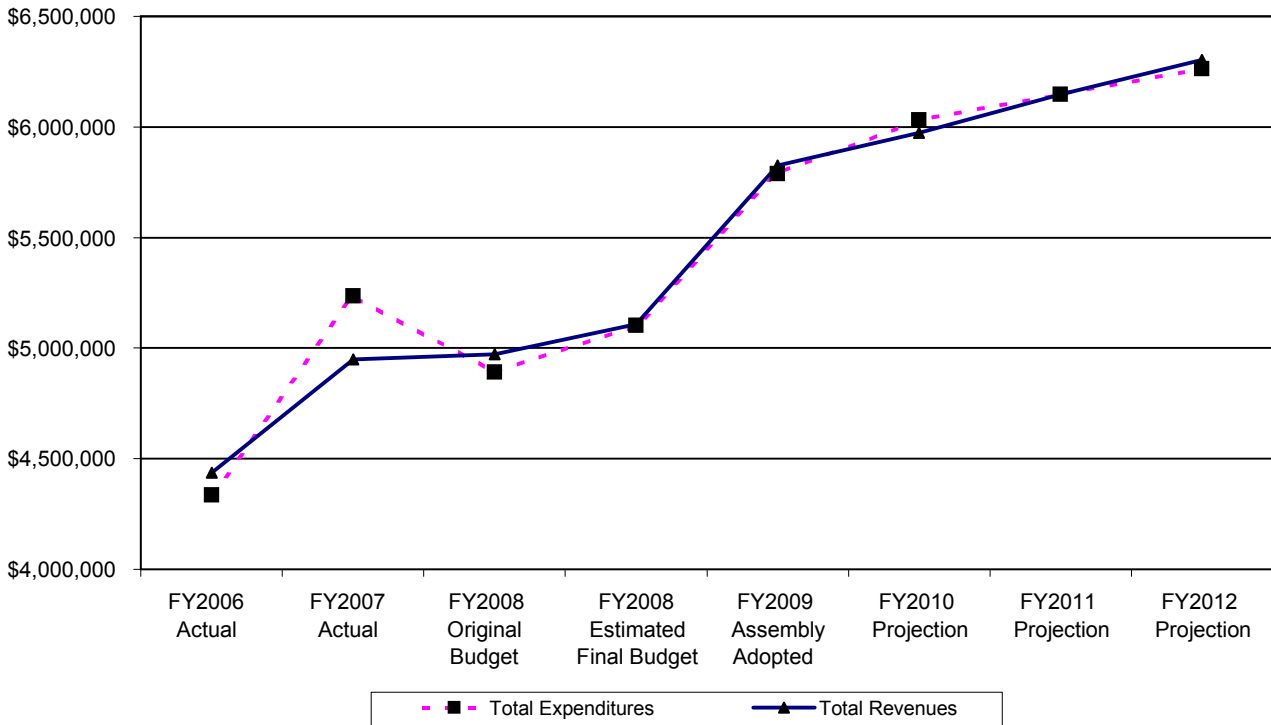
Norm Blakeley
John Bonk
Cam Shafer
Stan A. (Sam) McLane
Joseph Ross
Michael Peek
Ronald Wille

Roads Director: Gary Davis

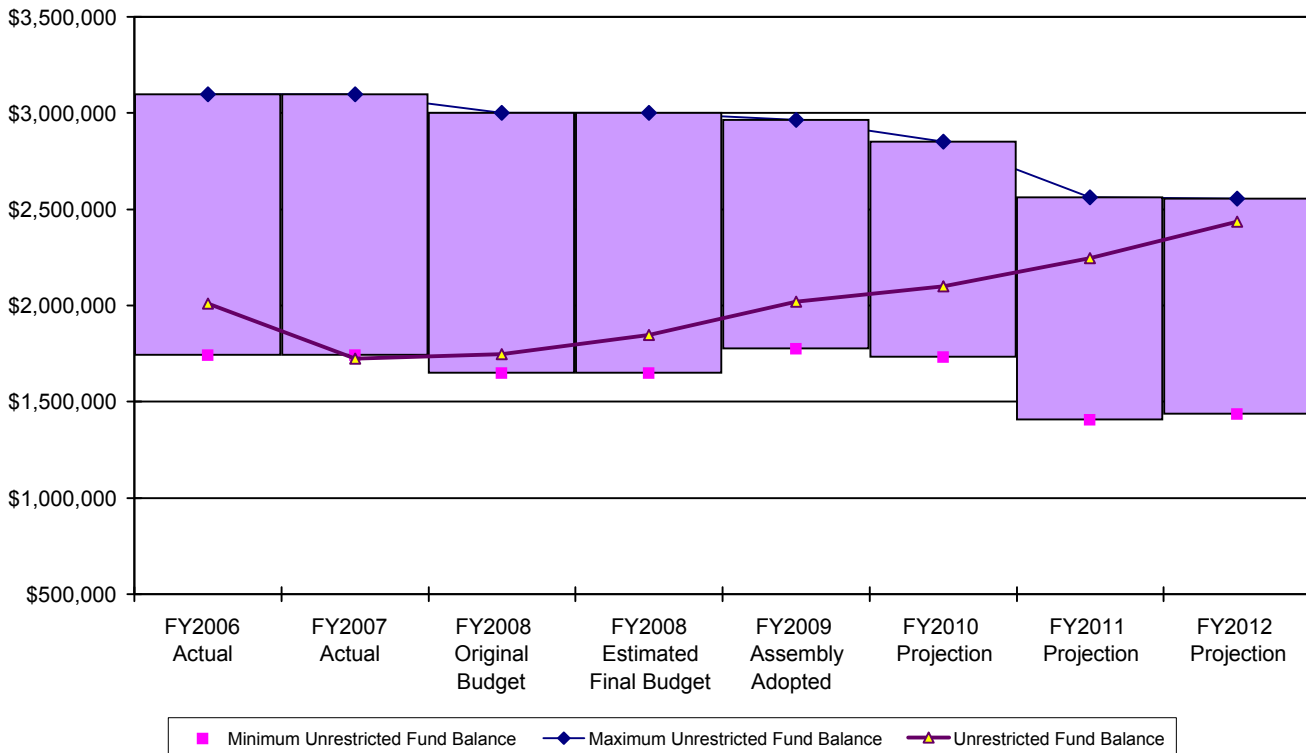
Fund: 236 Road Service Area

Fund Budget:		FY2008	FY2008	FY2009	FY2010	FY2011	FY2012	
		Original	Estimated	Assembly	Projection	Projection	Projection	
	FY2006 Actual	FY2007 Actual	Budget	Adopted				
			Final Budget					
Taxable Value (000's)								
Real	2,457,010	2,639,704	2,974,827	2,974,827	3,287,681	3,419,188	3,545,956	3,675,794
Personal	113,500	120,544	100,671	104,378	94,864	96,761	98,697	100,670
Oil & Gas (AS 43.56)	544,881	538,754	588,277	588,277	606,447	571,125	540,568	511,540
	3,115,391	3,299,002	3,663,775	3,667,482	3,988,992	4,087,074	4,185,221	4,288,004
Mill Rate	1.40	1.40	1.30	1.30	1.40	1.40	1.40	1.40
Revenues:								
Property Taxes								
Real	\$ 3,375,371	\$ 3,687,157	\$ 3,867,275	\$ 3,867,275	\$ 4,602,753	\$ 4,786,864	\$ 4,964,338	\$ 5,146,112
Personal	139,986	145,374	128,255	132,978	130,153	132,756	135,412	138,120
Oil & Gas (AS 43.56)	762,003	759,993	764,760	764,760	849,026	799,575	756,796	716,156
Interest	12,728	14,591	9,521	9,521	11,164	11,438	11,713	12,001
Flat Tax	16,743	23,559	-	29,198	29,782	30,378	30,986	31,606
Motor Vehicle Tax	112,884	114,266	130,924	130,924	133,483	136,153	138,876	141,654
Total Property Taxes	4,419,715	4,744,940	4,900,735	4,934,656	5,756,361	5,897,164	6,038,121	6,185,649
State Revenue	16,651	18,987	-	-	-	-	-	-
Interest Earnings	-	185,113	70,171	175,000	69,256	75,719	110,300	118,007
Total Revenues	4,436,366	4,949,040	4,970,906	5,109,656	5,825,617	5,972,883	6,148,421	6,303,656
Expenditures:								
Personnel	620,469	691,673	680,795	680,795	832,114	865,399	900,015	936,016
Supplies	32,331	60,858	66,600	69,323	66,920	68,258	69,623	71,015
Services	2,604,764	2,358,460	2,719,092	2,968,092	3,553,590	3,624,662	3,697,155	3,771,098
Capital Outlay	7,281	34,060	38,000	46,682	3,800	3,876	3,954	4,033
Interdepartmental Charges	64	196,224	109,594	109,594	60,158	142,569	145,961	149,443
Total Expenditures	3,264,909	3,341,275	3,614,081	3,874,486	4,516,582	4,704,764	4,816,708	4,931,605
Operating Transfers To:								
Capital Projects Fund	755,955	1,666,153	1,250,000	1,200,000	1,250,000	1,250,000	1,250,000	1,250,000
Special Revenue Fund	316,149	228,863	28,430	28,430	22,173	77,500	79,400	81,338
Total Operating Transfers	1,072,104	1,895,016	1,278,430	1,228,430	1,272,173	1,327,500	1,329,400	1,331,338
Total Expenditures and Operating Transfers	4,337,013	5,236,291	4,892,511	5,102,916	5,788,755	6,032,264	6,146,108	6,262,943
Net Results From Operations	99,353	(287,251)	78,395	6,740	36,862	(59,381)	2,313	40,713
Projected Lapse (3%)	-	-	108,422	116,235	135,497	141,143	144,501	147,948
Change in Fund Balance	99,353	(287,251)	186,817	122,975	172,359	81,762	146,814	188,661
Beginning Fund Balance	1,911,747	2,011,100	1,559,349	1,723,849	1,846,824	2,019,183	2,100,945	2,247,759
Ending Fund Balance	\$ 2,011,100	\$ 1,723,849	\$ 1,746,166	\$ 1,846,824	\$ 2,019,183	\$ 2,100,945	\$ 2,247,759	\$ 2,436,420

**ROAD SERVICE AREA
REVENUES AND EXPENDITURES**



**ROAD SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 236 Road Service Area
Dept: 33950

DEPARTMENT FUNCTION

Major long-term issues and concerns:

- Cost of maintaining roads not built to Borough Road Standards.
- Providing road maintenance under prescriptive rights on roads that do not have platted right-of-way.
- Location of utilities in road right-of-way that cause maintenance conflicts.
- Ability to address in-house technical engineering concerns.
- Address road maintenance costs that increase with the different weather fluctuations in each region.
- Secure project management and administration functions for \$8m Federal Earmark Funds that State DOT is considering administering.

Objectives FY2009/Budget highlights:

- Contract for CIP upgrades to sixteen roads.
- Obtain right-of-way or easements needed for general road maintenance on Capital Improvement Projects.
- Complete proposed road swap program with State of Alaska, Department of Transportation.
- Address glaciation issues on Mann Road and Vio Lane.
- Identify projects to expend \$8m Federal Earmark Funding.
- Implement a dust control policy.

Previous year accomplishments:

- Completed repairs to eight roads and two bridges damaged by floods that occurred in October 2006.
- Completed seven CIP's that brought thirteen roads up to standards.
- Applied calcium chloride to 176 miles of roads for dust control.
- Relocated and upgraded Kasilof River Road through Hazard Mitigation Grant.
- Pursued acceptance and administrative procedures relating to \$8m Federal Earmark Funding.
- Completed a long-term engineering contract for Capital Improvement Projects.
- Completed long-term road maintenance contracts for 13 of the 28 road maintenance units.

Significant budgetary changes:

- Increase in staff. Added 1 Engineer/Assistant Administrator (60%), balance to be charged to other departments (40%).
- Contract surveying services to obtain easements and right-of-ways for proposed Capital Improvement Projects.
- Included \$125,000 in operating budget to perform relocates of utilities in right-of-ways that interfere with road maintenance.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Adopted</u>
Staffing History	7	7	7	8
Mill rate	1.4	1.4	1.3	1.4
Property tax revenues	\$4,419,715	\$4,744,940	\$4,900,735	\$5,037,875
Number of miles maintained	614	621	623	628
Cost per mile-contracted maintenance	\$3,702	\$3,240	\$3,745	\$3,875
Dust control mileage	162	176	185	185
Road upgrades through CIP program	9	13	13	18
Bridges upgrade through CIP program	2	2	2	0
Road maintenance applications received	50	62	65	65
RIAD's funded	1	0	0	2
Street signs installed or replaced	456	460	450	300
Abandoned vehicles removed	13	9	27	27
Abandoned vehicles & debris issues	18	16	55	55
Rights of Way Permits Issued	213	212	215	215

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 236
Department 33950 - Road Service Area**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 361,906	\$ 381,536	\$ 390,465	\$ 390,465	\$ 493,307	\$ 102,842	26.34%
40120 Temporary Wages	17,682	24,261	19,141	19,141	15,000	(4,141)	-21.63%
40130 Overtime Wages	2,038	2,293	5,666	5,666	4,000	(1,666)	-29.40%
40210 FICA	33,148	34,852	36,857	36,857	44,614	7,757	21.05%
40221 PERS	64,275	107,731	89,903	89,903	110,179	20,276	22.55%
40321 Health Insurance	82,493	80,296	83,720	83,720	96,475	12,755	15.24%
40322 Life Insurance	908	948	987	987	1,217	230	23.30%
40410 Leave	48,120	47,827	44,148	44,148	53,492	9,344	21.17%
40411 Sick Leave	9,021	9,487	9,860	9,860	13,782	3,922	39.78%
40511 Other Benefits	878	2,442	48	48	48	-	0.00%
Total: Personnel	620,469	691,673	680,795	680,795	832,114	151,319	22.23%
Supplies							
42020 Signage Supplies	-	33,799	30,000	31,723	25,000	(6,723)	-21.19%
42110 Office Supplies	3,840	2,462	2,500	3,500	3,500	-	0.00%
42120 Computer Software	-	241	-	-	-	-	-
42230 Fuel, Oils and Lubricants	23,305	21,066	28,800	28,800	33,120	4,320	15.00%
42310 Repair & Maintenance Supplies	431	131	500	87	500	413	474.71%
42360 Motor Vehicle Repair Supplies	4,440	3,075	4,000	4,000	4,000	-	0.00%
42410 Small Tools	315	84	800	1,213	800	(413)	-34.05%
Total: Supplies	32,331	60,858	66,600	69,323	66,920	(2,403)	-3.47%
Services							
43011 Contractual Services	32,203	35,689	35,000	28,620	160,000	131,380	459.05%
43020 Sign Installation	25,688	-	-	-	-	-	-
43110 Communications	9,758	11,295	12,000	12,000	14,400	2,400	20.00%
43140 Postage	713	659	800	800	1,000	200	25.00%
43210 Transportation/Subsistence	8,029	9,058	11,040	11,040	13,018	1,978	17.92%
43260 Training	-	2,176	895	1,250	895	(355)	-28.40%
43310 Advertising	5,569	7,115	10,000	10,000	10,500	500	5.00%
43510 Insurance Premium	9,976	22,333	25,901	25,901	25,901	-	0.00%
43610 Utilities	2,564	2,916	4,532	4,532	4,985	453	10.00%
43720 Office Equipment Maintenance	914	746	1,500	1,500	2,000	500	33.33%
43750 Vehicle Maintenance	17	4,660	2,000	7,000	2,000	(5,000)	-71.43%
43812 Equipment Replacement Pymt.	10,495	6,943	6,943	6,943	5,193	(1,750)	-25.21%
43920 Dues and Subscriptions	-	25	-	25	-	(25)	-100.00%
43931 Recording Fees	132	176	500	500	500	-	0.00%
46910 Road Service Area Maintenance	2,273,604	2,012,253	2,332,981	2,582,981	2,988,198	405,217	15.69%
46911 Dust Control	225,102	242,416	275,000	275,000	325,000	50,000	18.18%
Total: Services	2,604,764	2,358,460	2,719,092	2,968,092	3,553,590	585,498	19.73%
Capital Outlay							
48310 Vehicles	300	32,515	34,000	34,000	-	(34,000)	-100.00%
48710 Minor Office Equipment	4,000	132	2,000	4,000	3,800	(200)	-5.00%
48740 Minor Machines & Equipment	2,981	1,413	2,000	-	-	-	-
49311 Design	-	-	-	8,682	-	(8,682)	-100.00%
Total: Capital Outlay	7,281	34,060	38,000	46,682	3,800	(42,882)	-91.86%
Transfers							
50237 Engineers Estimate Fund	-	28,863	-	-	-	-	-
50238 RIAD Match Fund	316,149	200,000	28,430	28,430	22,173	(6,257)	-22.01%
50434 Roads Capital Project Fund	755,955	1,666,153	1,250,000	1,200,000	1,250,000	50,000	4.17%
Total: Transfers	1,072,104	1,895,016	1,278,430	1,228,430	1,272,173	43,743	3.56%
Interdepartmental Charges							
60000 Charges to Other Depts.	-	-	-	-	(76,200)	(76,200)	-
61990 Admin Service Fee	64	196,224	109,594	109,594	136,358	26,764	24.42%
Total: Interdepartmental Charges	64	196,224	109,594	109,594	60,158	(49,436)	-45.11%
Department Total	\$ 4,337,013	\$ 5,236,291	\$ 4,892,511	\$ 5,102,916	\$ 5,788,755	\$ 685,839	13.44%

Fund 236
Department 33950 - Road Service Area - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Roads Director, 4 Road Inspectors, 1 Engineer/Assistant Administrator, Administrative Assistant/Contract Coordinator, and Secretary.

Added: 1 Engineer/Assistant Administrator (40% charged to other departments).

40120 Temporary Wages. Temporary personnel will be used in fieldwork. Primary fieldwork will be sign installation, road traffic counts, brushing, and review complaints.

42020 Signage Supplies. Signs purchased for street re-naming project and to replace damaged or vandalized signs.

43011 Contractual Services. Surveying services (\$10,000), utility relocates (\$125,000), abandoned vehicle removal from Borough right-of-way (\$15,000), steam thaw, street sweep, striping and pavement patch (\$10,000).

43210 Transportation/Subsistence. Travel for Road Service Area Board Members to board meetings, travel to Homer, Seldovia and Seward for road inspections (Director), travel to AML and to Juneau for the Director and DOT training in Fairbanks for 2 road inspectors.

46910 Road Service Area Maintenance. Provide general maintenance as well as brushing, ditching and road alignment improvements. Administer 28 road maintenance contracts. Increased to cover increased contract costs due to fuel increases.

46911 Dust Control. Purchase and apply calcium chloride for dust control on gravel roads in the Borough. Increased to cover additional roads with high maintenance needs.

48710 Minor Office Equipment. Replace one computer and 2 printers.

50238 Transfer to RIAD Match Fund. To promote and fund road improvement assessment district projects.

50434 Transfer to Capital Projects Fund. Transfer funds necessary to complete capital improvement projects.

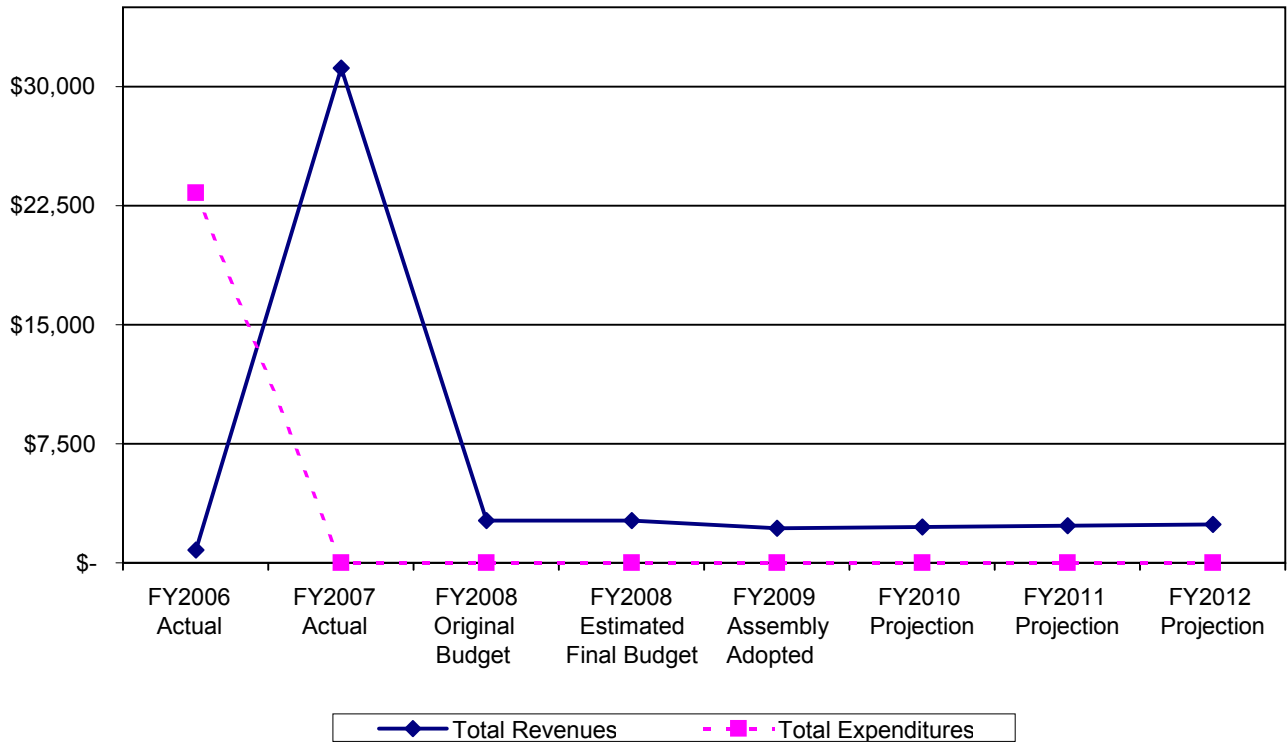
61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services.

For capital projects information on this department - See the Capital Projects Section - Pages 292, 296 & 307

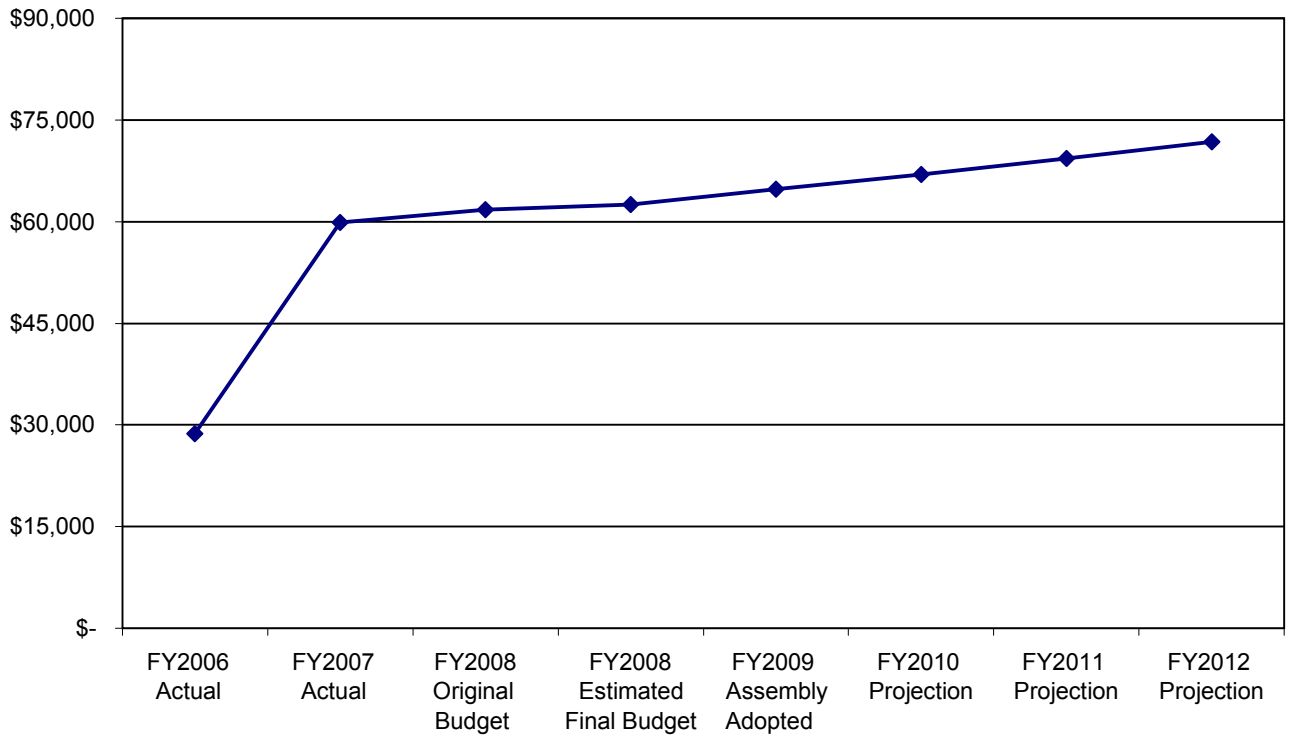
Fund: 237 Engineer's Estimate Fund

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
Interest Earnings	\$ 791	\$ 2,304	\$ 2,660	\$ 2,660	\$ 2,189	\$ 2,266	\$ 2,345	\$ 2,427
Total Revenues	791	2,304	2,660	2,660	2,189	2,266	2,345	2,427
Operating Transfers From:								
Special Revenue Fund	-	28,863	-	-	-	-	-	-
Total Operating Transfers	-	28,863	-	-	-	-	-	-
Total Revenues and Operating Transfers	791	31,167	2,660	2,660	2,189	2,266	2,345	2,427
Expenditures:								
Services	23,312	-	-	-	-	-	-	-
Total Expenditures	23,312	-	-	-	-	-	-	-
Net Results From Operations	(22,521)	31,167	2,660	2,660	2,189	2,266	2,345	2,427
Change in Fund Balance	(22,521)	31,167	2,660	2,660	2,189	2,266	2,345	2,427
Beginning Fund Balance	51,243	28,722	59,109	59,889	62,549	64,738	67,004	69,349
Ending Fund Balance	\$ 28,722	\$ 59,889	\$ 61,769	\$ 62,549	\$ 64,738	\$ 67,004	\$ 69,349	\$ 71,776

**ENGINEER'S ESTIMATE FUND
REVENUES AND EXPENDITURES**



**ENGINEER'S ESTIMATE FUND
UNRESERVED FUND BALANCE**



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 237
Department 33950 - Engineer's Estimate Fund

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %
Services						
43011 Contractual Services	\$ 23,312	\$ -	\$ -	\$ -	\$ -	-
Total: Services	23,312	-	-	-	-	-
Department Total	\$ 23,312	\$ -	\$ -	\$ -	\$ -	-

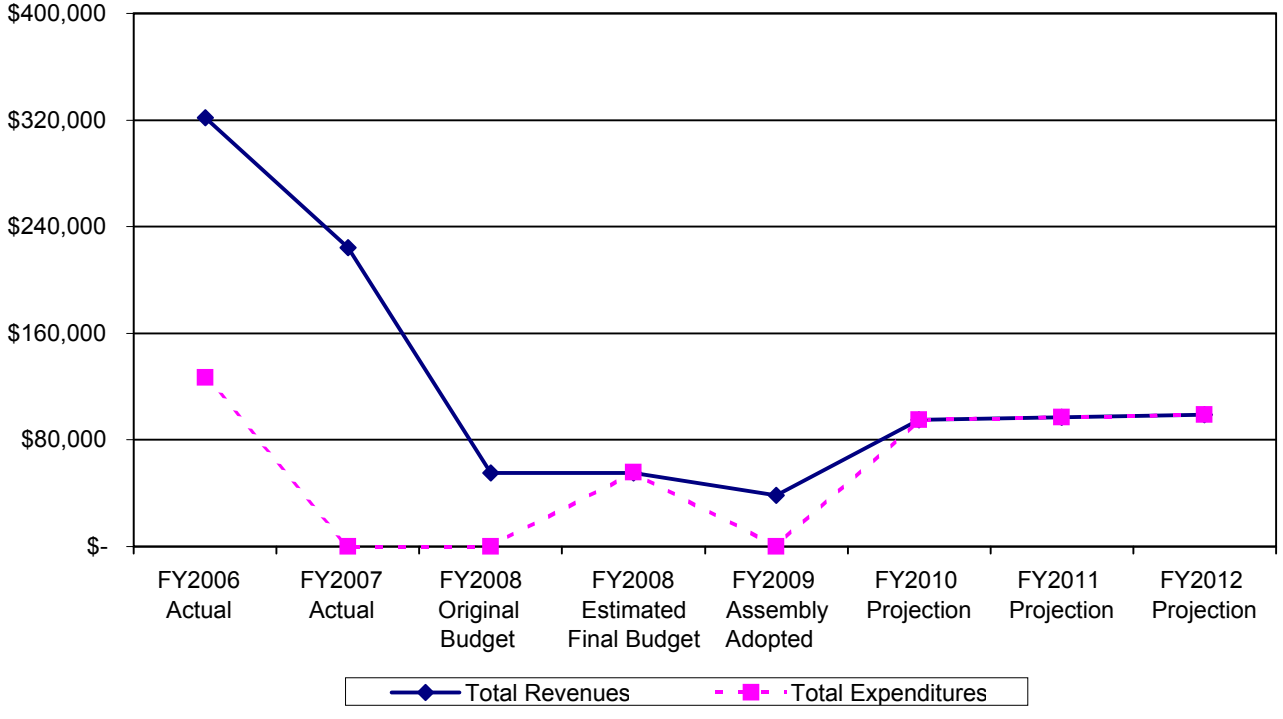
LINE-ITEM EXPLANATIONS

43011 Contractual Services. No projects have been identified that require preliminary cost estimates.

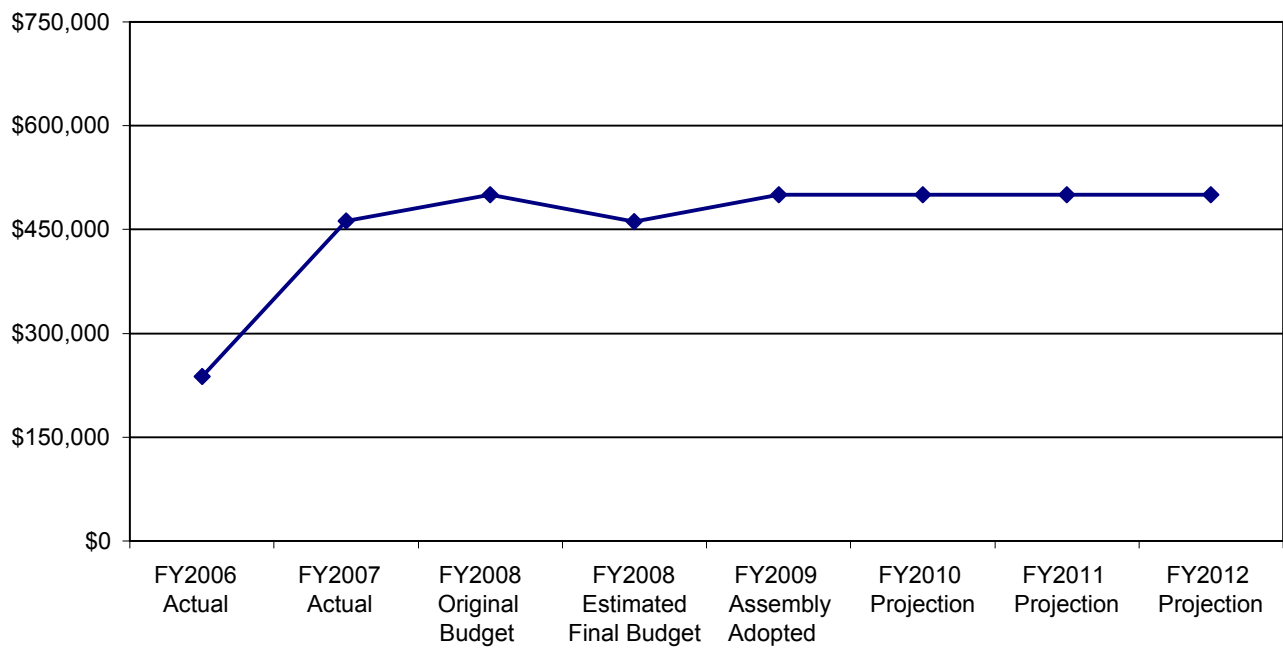
Fund: 238 RIAD Match Fund

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
Interest Earnings	\$ 5,566	\$ 18,139	\$ 26,693	\$ 26,693	\$ 16,158	\$ 17,500	\$ 17,500	\$ 17,500
Total Revenues	5,566	18,139	26,693	26,693	16,158	17,500	17,500	17,500
Operating Transfers From:								
Special Revenue Fund	316,149	206,192	28,430	28,430	22,173	77,500	79,400	81,338
Total Operating Transfer	316,149	206,192	28,430	28,430	22,173	77,500	79,400	81,338
Total Revenues and Operating Transfers	321,715	224,331	55,123	55,123	38,331	95,000	96,900	98,838
Expenditures:								
Services	126,936	-	-	55,662	-	95,000	96,900	98,838
Total Expenditures	126,936	-	-	55,662	-	95,000	96,900	98,838
Net Results From Operations	194,779	224,331	55,123	(539)	38,331	-	-	-
Change in Fund Balance	194,779	224,331	55,123	(539)	38,331	-	-	-
Beginning Fund Balance	43,098	237,877	444,877	462,208	461,669	500,000	500,000	500,000
Ending Fund Balance	\$ 237,877	\$ 462,208	\$ 500,000	\$ 461,669	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

**RIAD MATCH FUND
REVENUES AND EXPENDITURES**



**RIAD MATCH FUND
UNRESERVED FUND BALANCE**



**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 238
Department 33950 - RIAD Match Fund**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %
Services						
43011 Contractual Services	\$ 126,936	\$ -	\$ -	\$ 55,662	\$ -	- 0.00%
Total: Services	126,936	-	-	55,662	-	- 0.00%
Department Total	\$ 126,936	\$ -	\$ -	\$ 55,662	\$ -	- 0.00%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. No projects have been identified as part of the FY2009 budget that require funding.

Kenai Peninsula Borough

Recreation Service Area

Fund Description

The Borough has one (1) recreation service area, the North Peninsula Recreation Service Area. This service area was created in 1974 to provide recreation services for the residents of Nikiski and Tyonek.

Facilities include an enclosed swimming pool with waterslide, multipurpose fields, a covered ice rink, two running/skiing trails, a skateboard park, racquetball courts with exercise area, and a community center.

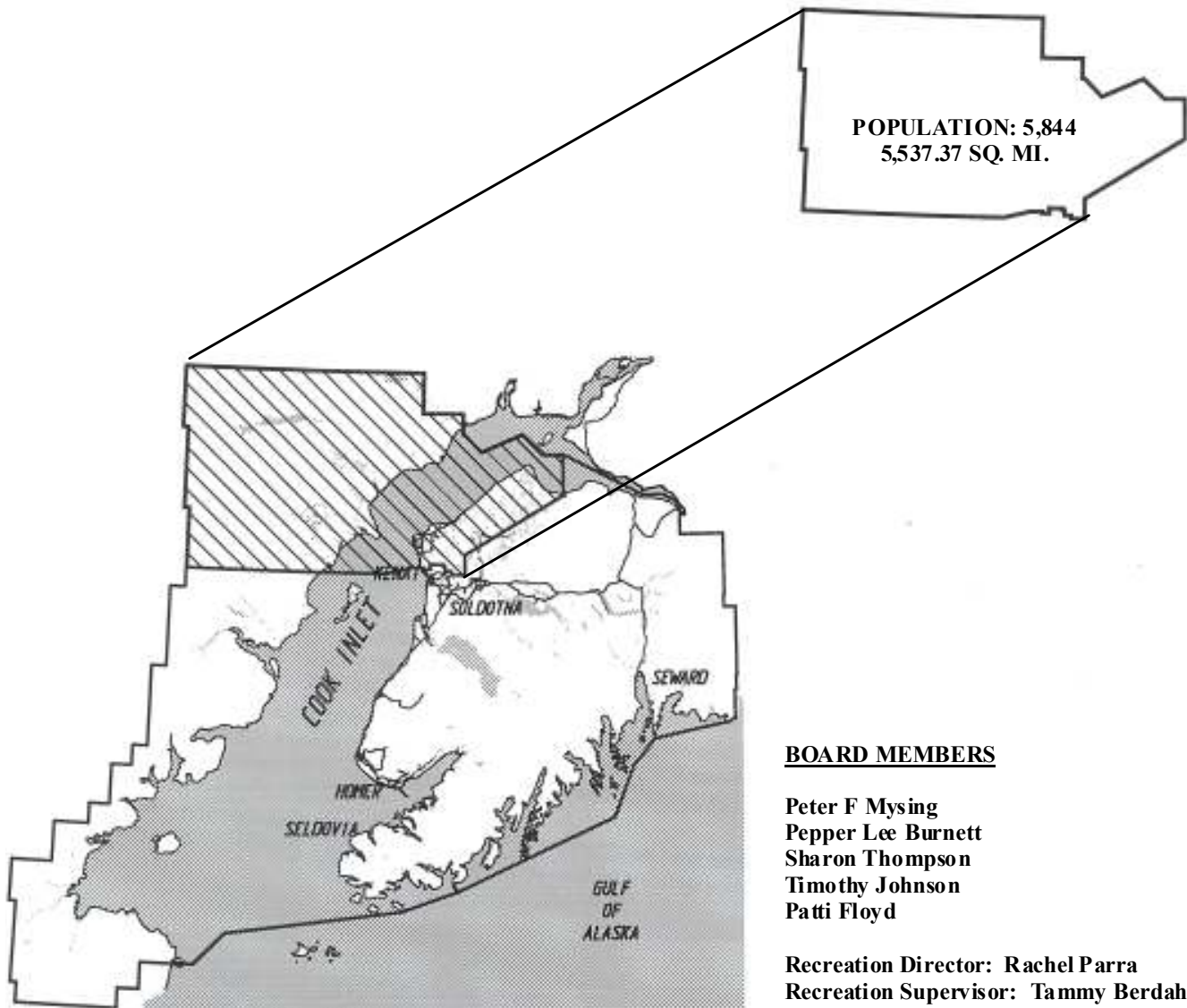
The major source of revenue is property taxes, with additional funding provided through user fees, state grants and interest earnings.

NORTH PENINSULA RECREATION SERVICE AREA

The recreation service area was formed to provide recreation services for the Nikiski and Tyonek area residents. Established in 1974, five elected members serve on its board. The service area has 13¼ full-time equivalent employees. Programs include youth basketball, volleyball, flag football, dodge ball, hockey, teen night, open gym schedule, and arts and crafts. The service area sponsors “Family Fun” in June as a community wide gathering. The Boys & Girls Club of South Central Alaska provides the recreation for Tyonek.

Facilities in Nikiski consist of an enclosed swimming pool with waterslide, multipurpose fields, a covered natural ice rink, two running trails, skateboard park and two racquetball courts with exercise area and a community center. In 2004 Nikiski Elementary School closed and became vacant. The service area had adopted the vacant school as our “Nikiski Community Recreation Center”, and used the gymnasium and kindergarten classroom for our programs. Plans for future limited renovation of the Nikiski Community Recreation center are on the drawing board. This would provide additional square footage for programs and facility use.

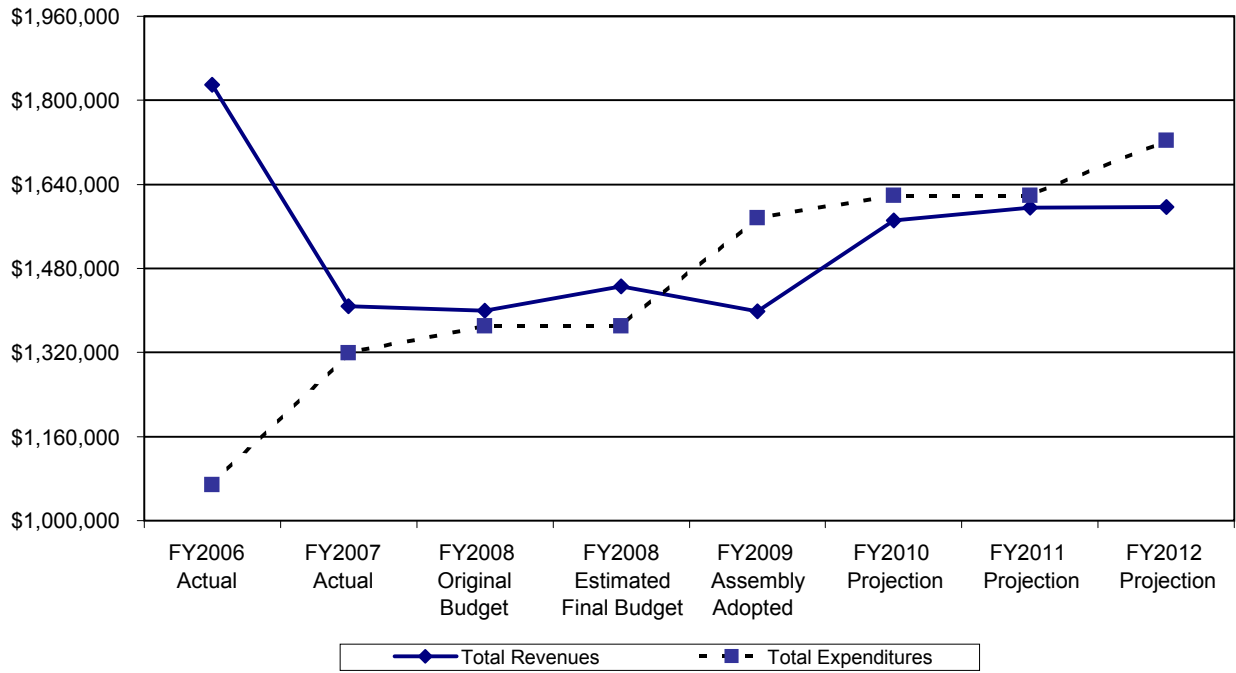
Revenues are derived primarily through property tax. The mill rate for fiscal year 2009 is 1.00 mill. Other revenues include facility user fees, program fees, and interest income.



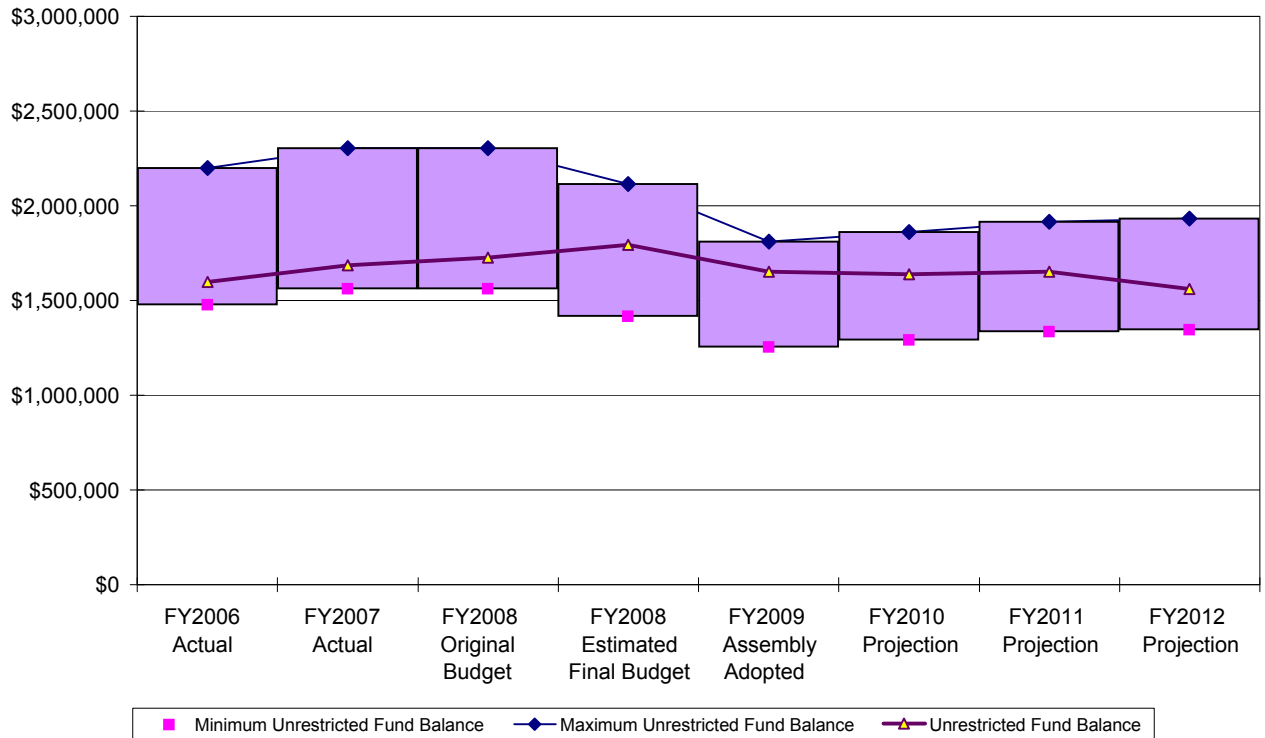
Fund: 225 North Peninsula Recreation Service Area

Fund Budget:	FY2006	FY2007	FY2008	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Original Budget	Estimated Final Budget	Assembly Adopted	Projection	Projection	Projection
Taxable Value (000's)								
Real	600,838	616,283	642,885	642,885	651,739	677,809	694,921	710,718
Personal	37,686	38,963	34,384	34,895	30,066	30,667	31,281	31,906
Oil & Gas (AS 43.56)	453,530	435,148	457,697	457,697	443,431	421,259	400,196	380,187
	<u>1,092,054</u>	<u>1,090,394</u>	<u>1,134,966</u>	<u>1,135,477</u>	<u>1,125,236</u>	<u>1,129,735</u>	<u>1,126,398</u>	<u>1,122,811</u>
Mill Rate	1.00	1.00	1.00	1.00	1.00	1.15	1.15	1.15
Revenues:								
Property Taxes								
Real	\$ 594,719	\$ 614,073	\$ 642,885	\$ 642,885	\$ 651,739	\$ 779,480	\$ 799,159	\$ 817,325
Personal	37,188	36,640	33,696	34,197	29,465	34,562	35,253	35,958
Oil & Gas (AS 43.56)	449,089	439,196	457,697	457,697	443,431	484,448	460,226	437,215
Interest	1,923	2,311	4,573	4,573	4,756	4,946	5,045	5,146
Flat Tax	1,400	2,632	-	2,870	2,927	2,986	3,046	3,107
Motor Vehicle Tax	14,791	14,316	15,467	15,467	15,467	15,931	16,409	16,901
Total Property Taxes	<u>1,099,110</u>	<u>1,109,168</u>	<u>1,154,318</u>	<u>1,157,689</u>	<u>1,147,785</u>	<u>1,322,353</u>	<u>1,319,138</u>	<u>1,315,652</u>
State Revenue	12,848	15,088	-	-	-	-	-	-
Interest Earnings	-	101,913	74,950	108,000	67,280	61,898	86,010	86,662
Other Revenue	168,122	181,549	169,815	180,000	183,600	187,272	191,017	194,837
Total Revenues	<u>1,280,080</u>	<u>1,407,718</u>	<u>1,399,083</u>	<u>1,445,689</u>	<u>1,398,665</u>	<u>1,571,523</u>	<u>1,596,165</u>	<u>1,597,151</u>
Other Financing Sources:								
Transfer From Other Funds	550,000	-	-	-	-	-	-	-
Total Other Financing Sources	<u>550,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>1,830,080</u>	<u>1,407,718</u>	<u>1,399,083</u>	<u>1,445,689</u>	<u>1,398,665</u>	<u>1,571,523</u>	<u>1,596,165</u>	<u>1,597,151</u>
Expenditures:								
Personnel	592,483	692,409	707,111	707,111	739,113	768,678	799,425	831,402
Supplies	85,408	102,255	100,950	105,855	109,800	111,996	114,236	116,521
Services	336,853	396,404	445,240	432,619	479,440	489,029	498,809	568,786
Capital Outlay	3,766	7,223	2,500	10,216	6,500	6,630	6,763	6,898
Interdepartmental Charges	-	70,393	39,335	39,335	41,714	43,010	44,351	47,613
Total Expenditures	<u>1,018,510</u>	<u>1,268,684</u>	<u>1,295,136</u>	<u>1,295,136</u>	<u>1,376,567</u>	<u>1,419,342</u>	<u>1,419,233</u>	<u>1,523,606</u>
Operating Transfers To:								
Capital Projects Fund	50,000	50,000	75,000	75,000	200,000	200,000	200,000	200,000
Total Operating Transfers	<u>50,000</u>	<u>50,000</u>	<u>75,000</u>	<u>75,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
Total Expenditures and Operating Transfers	<u>1,068,510</u>	<u>1,318,684</u>	<u>1,370,136</u>	<u>1,370,136</u>	<u>1,576,567</u>	<u>1,619,342</u>	<u>1,619,233</u>	<u>1,723,606</u>
Net Results From Operations	761,570	89,034	28,947	75,553	(177,902)	(47,819)	(23,068)	(126,455)
Projected Lapse (2.5%)	-	-	32,378	32,378	34,414	35,484	35,481	38,090
Change in Fund Balance	761,570	89,034	61,325	107,931	(143,488)	(12,336)	12,413	(88,365)
Beginning Fund Balance	835,575	1,597,145	1,665,566	1,686,179	1,794,110	1,650,622	1,638,286	1,650,700
Ending Fund Balance	<u>\$ 1,597,145</u>	<u>\$ 1,686,179</u>	<u>\$ 1,726,891</u>	<u>\$ 1,794,110</u>	<u>\$ 1,650,622</u>	<u>\$ 1,638,286</u>	<u>\$ 1,650,700</u>	<u>\$ 1,562,335</u>

**NORTH PENINSULA RECREATION
REVENUES AND EXPENDITURES**



**NORTH PENINSULA RECREATION
UNRESERVED FUND BALANCE**



Fund: 225 North Peninsula Recreation Service Area
Dept: 61110

DEPARTMENT FUNCTION

General Objectives: To provide recreation programs for the public, including swimming lessons, water safety, recreation, and sports programs. Promote health and safety through education, participation, and recreation. Maintain and operate the following facilities: Nikiski Pool, Exercise Room with Racquetball/Wallyball Courts, Jason Peterson Memorial (JPM) Ice Rink, Nikiski Community Trails and Nikiski Pool Trails, Multi-Purpose Fields, and the Nikiski Community Recreation Center (NCRC).

Objectives FY2009:

- Develop long-term plan for the NCRC.
- Increase community awareness of the NCRC and programs.
- Research synthetic ice for Jason Peterson Memorial Ice Rink.
- Continue to develop and offer quality aquatics programs including water safety and fitness.
- Increase water safety instructors to provide swimming lessons to meet the needs of the community.
- Update taxpayer user file system.

Program Changes:

- Increased adult usage at the NCRC by offering adult gym night for basketball and volleyball, adult walking, and a women's basketball league.
- Increased youth sports camps with the addition of a football, cheer, volleyball, and basketball camp.
- Offer a weekly afterschool fitness class for Nikiski North Star students.
- Offer more rental space at the NCRC for small and large group gatherings, community meetings, and classroom trainings.

Previous year accomplishments:

- Replaced the Nikiski Pool surge tank and high-rate sand filters.
- Conducted swimming lessons for kindergarten and first grade Cook Inlet Academy students.
- Sponsored Learn to Return cold-water survival classes for oilfield employees.
- Aquatic staff won the state Postal Lifeguard Olympics.

Significant budgetary changes:

- Increased personnel to include one ¾ time shift supervisor for the NCRC.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History (FTE's)	13.25	13.25	13.25	13.25
Participants/Users				
Nikiski Pool Users	51,059	50,655	52,000	52,000
Recreation Participants*	420	449	500	500
Courts & Exercise Users	1,000	2,250	2,500	2,500
Summer Camp Participants	419	385	400	400
NCRC Users**	1,124	2,358	2,500	3,000
NCRC Facility Rentals	53	89	100	100
Other Program Participants***	656	841	1,000	1,000

*Includes: Arts-n-crafts, Flag Football, Basketball, Volleyball, Dodgeball, and Fitness Class

**Includes: Gym Activities, Teen Center, and Full Swing Golf

***Includes: Elks Hoop Shoot, Pitch-Hit-Run, Sports Camps, Family Fun, and Hershey Track

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 225

Department 61110 - North Peninsula Recreation Administration

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 276,626	\$ 309,572	\$ 317,765	\$ 317,765	\$ 347,026	\$ 29,261	9.21%
40120 Temporary Wages	108,606	132,006	146,942	146,942	132,153	(14,789)	-10.06%
40130 Overtime Wages	1,874	3,331	2,726	2,726	2,780	54	1.98%
40210 FICA	33,697	36,767	39,157	39,157	40,350	1,193	3.05%
40221 PERS	49,980	87,514	72,744	72,744	79,425	6,681	9.18%
40321 Health Insurance	85,521	84,801	92,690	92,690	102,213	9,523	10.27%
40322 Life Insurance	672	733	827	827	899	72	8.71%
40410 Leave	27,496	30,676	29,254	29,254	28,654	(600)	-2.05%
40411 Sick Leave	2,604	2,826	5,006	5,006	5,613	607	12.13%
40511 Other Benefits	5,407	4,183	-	-	-	-	-
Total: Personnel	592,483	692,409	707,111	707,111	739,113	32,002	4.53%
Supplies							
42110 Office Supplies	2,784	3,291	3,800	3,800	3,800	-	0.00%
42120 Computer Software	210	278	750	93	1,500	1,407	1512.90%
42210 Operating Supplies	47,429	61,998	60,000	60,000	63,000	3,000	5.00%
42230 Fuel, Oils and Lubricants	2,169	2,053	3,000	3,000	3,500	500	16.67%
42250 Uniforms	2,217	2,386	2,400	2,400	3,000	600	25.00%
42310 Repair/Maint Supplies	20,698	22,347	22,000	27,562	25,000	(2,562)	-9.30%
42360 Motor Vehicle Supplies	13	257	1,000	1,000	1,000	-	0.00%
42410 Small Tools	990	861	1,000	1,000	1,000	-	0.00%
42960 Recreational Supplies	8,898	8,784	7,000	7,000	8,000	1,000	14.29%
Total: Supplies	85,408	102,255	100,950	105,855	109,800	3,945	3.73%
Services							
43011 Contractual Services	26,304	25,458	29,890	30,090	29,200	(890)	-2.96%
43014 Physical Examinations	417	-	1,000	1,000	1,000	-	0.00%
43019 Software Licensing	-	-	-	657	-	(657)	-100.00%
43110 Communications	5,759	6,067	5,500	6,500	9,000	2,500	38.46%
43140 Postage	1,635	1,321	4,000	3,800	4,000	200	5.26%
43210 Transportation/Subsistence	11,822	12,381	12,800	12,800	14,230	1,430	11.17%
43260 Training	2,950	2,922	3,000	3,000	3,060	60	2.00%
43310 Advertising	6,441	6,072	6,000	6,000	7,500	1,500	25.00%
43410 Printing	258	481	2,800	2,800	2,800	-	0.00%
43510 Insurance Premium	57,487	54,897	53,585	53,585	55,000	1,415	2.64%
43610 Utilities	153,533	180,772	206,500	205,400	227,150	21,750	10.59%
43750 Vehicle Maintenance	1,673	2,477	1,500	1,500	2,500	1,000	66.67%
43780 Buildings/Grounds Maintenance	30,857	46,940	48,000	34,722	50,000	15,278	44.00%
43810 Rents and Operating Leases	33,897	52,582	63,665	63,665	67,000	3,335	5.24%
43920 Dues and Subscriptions	670	790	1,000	1,100	1,000	(100)	-9.09%
43960 Recreation Program Expenses	3,150	3,244	6,000	6,000	6,000	-	0.00%
Total: Services	336,853	396,404	445,240	432,619	479,440	46,821	10.82%
Capital Outlay							
48710 Minor Office Equipment	430	2,812	-	3,035	-	(3,035)	-100.00%
48720 Minor Office Furniture	-	-	-	1,743	-	(1,743)	-100.00%
48740 Minor Machines & Equipment	-	2,499	-	438	4,000	3,562	813.24%
48755 Minor Recreational Equipment	3,336	1,912	2,500	2,500	2,500	-	0.00%
48770 Minor Imprvmts Other Than Bldgs.	-	-	-	2,500	-	(2,500)	-100.00%
Total: Capital Outlay	3,766	7,223	2,500	10,216	6,500	(3,716)	-36.37%
Transfers							
50459 North Pen Rec Capital Projects	50,000	50,000	75,000	75,000	200,000	125,000	166.67%
Total: Transfers	50,000	50,000	75,000	75,000	200,000	125,000	166.67%
Interdepartmental Charges							
61990 Admin Service Fee	-	70,393	39,335	39,335	41,714	2,379	6.05%
Total: Interdepartmental Charges	-	70,393	39,335	39,335	41,714	2,379	6.05%
Department Total	\$ 1,068,510	\$ 1,318,684	\$ 1,370,136	\$ 1,370,136	\$ 1,576,567	\$ 206,431	15.07%

Fund 225

Department 61110 - North Peninsula Recreation Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Recreation Director, Recreation Supervisor, Pool Supervisor, Maintenance Mechanic II, 1¼ Shift Supervisors, Secretary, 1½ Lifeguards, and a ½ time Instructor-Lifeguard.

Increase of 3/4 time shift supervisor for the Nikiski Community Recreation Center (NCRC).

42120 Computer Software. Annual licensing of Microsoft Office product.

42210 Operating Supplies. Increase due to rising product and shipping costs, as well as increased use of supplies at the NCRC.

42230 Fuel, Oil and Lubricants. Increase in fuel costs.

42250 Uniforms. Increase due to staff uniforms needed for NCRC.

42310 Repair/Maintenance Supplies. Increase due to rising supply and shipping costs, as well as increased repairs and maintenance for the NCRC.

42960 Recreational Supplies. Increase due to increase of programs at the NCRC.

43011 Contractual Services. Includes contract with Boys & Girls Club to provide services and programs for the village of Tyonek (\$14,000), Siemens air handler diagnostic (\$8,200), and miscellaneous smaller contracts (\$7,000).

43110 Communications. Increase due to NPRSA now paying for TLS connection charges.

43210 Transportation/Subsistence. Increased due to an increase in transportation and lodging costs.

43310 Advertising. Increase due to an increase in programming and events that need to be advertised.

43610 Utilities. Increase due to the increase in electric, natural gas, and propane to operate the facilities.

43750 Vehicle Maintenance. Increase due to anticipated maintenance of service area truck.

43780 Buildings/Ground Maintenance. Increased due to increased maintenance at the NCRC.

43810 Rents & Operating Leases. For anticipated rent/utilities/insurance payment for the NCRC to the Borough's Land Management fund. Increase due to an increase in utility cost.

48740 Minor Machines & Equipment. Purchase of snow blower.

50459 Transfer to Capital Projects Fund. To transfer funds necessary to complete capital improvement projects.

61990 Admin Service Fee. Fees charged to service area and departments to cover a portion of the costs associated with providing general government services.

For capital projects information on this department - See the Capital Projects Section - Pages 292, 295 & 306

Kenai Peninsula Borough

Education Special Revenue Funds

The Borough has three (3) Special Revenue Funds that have been established for school purposes: the School Fund, the Postsecondary Education Fund, and the Underground Storage Tank Removal and Upgrade Fund.

School Fund

The School Fund records activity associated with operational funding the Borough provides the Kenai Peninsula Borough School District. Operational funding for the FY09 budget year is estimated at \$40,886,886.

Operational funding for the school district is appropriated as follows: \$32,456,264 for local effort and in-kind of \$8,430,622 consisting of \$6,182,830 for maintenance, \$63,745 for utilities, \$2,038,234 for property and liability insurance and worker's compensation, \$42,000 for audit cost, and \$103,813 for custodial services. The Borough controls the budget for in-kind expenditures; local effort is controlled by the School District.

Revenue for the School Fund is from a transfer from the Borough's General Fund and is from sales tax and property taxes. The Borough has a 3% sales tax that is dedicated for schools; the rate was 2% prior to January 2008.

In addition to operational funding, the Borough also provides funding of \$2,334,738 for school related debt of which \$1,616,856 is expected to be reimbursed from the State of Alaska, and \$1,250,000 for school district capital projects. Total funding provided for school purposes is \$44,471,624; net of State reimbursement, the amount is \$42,854,768. Sales tax revenues provide approximately 66% of the funding provided for schools, the balance comes from property taxes.

KEY MEASURES					
	FY05 <u>Actual</u>	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
# of students	9,527	9,389	9,368	9,250	9,053
Operational Funding					
Funding from sales tax	\$15,670,832	\$16,755,426	\$18,321,611	\$22,667,968	\$29,214,000
Funding from property tax	\$18,073,775	\$18,218,256	\$19,620,065	\$15,044,100	\$11,672,886
Total funding at the cap	\$33,744,607	\$34,973,682	\$37,941,676	\$37,712,068	\$40,886,886
Mill rate equivalent in funding	7.91	7.81	7.85	7.04	7.30
Borough funding per student	\$3,542	\$3,725	\$4,050	\$4,076	\$4,516
Non Operational Funding:					
School capital projects	\$1,250,000	\$1,250,000	\$1,250,000	\$1,450,000	\$1,250,000
School Debt Service (net)	\$1,133,389	\$1,116,521	\$642,172	\$732,966	\$717,882
Total Funding	\$36,127,996	\$37,340,203	\$39,833,848	\$39,895,034	\$42,854,768
Total mill rate equivalent in funding (net)	8.47	8.34	8.25	7.44	7.65
Equivalent mill rate, net of sales tax	4.80	4.60	4.40	3.21	2.29

Education

Postsecondary Education Fund

The Postsecondary Education Fund was set up to account for funding provided by the Borough to institutions that are part of the University of Alaska system. Borough voters approved funding for this program at an amount not to exceed the amount that would be generated by an areawide tax levy of .1 mills. Funding is restricted to operations and may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the Borough. Funds may not be used for capital improvements or construction of facilities.

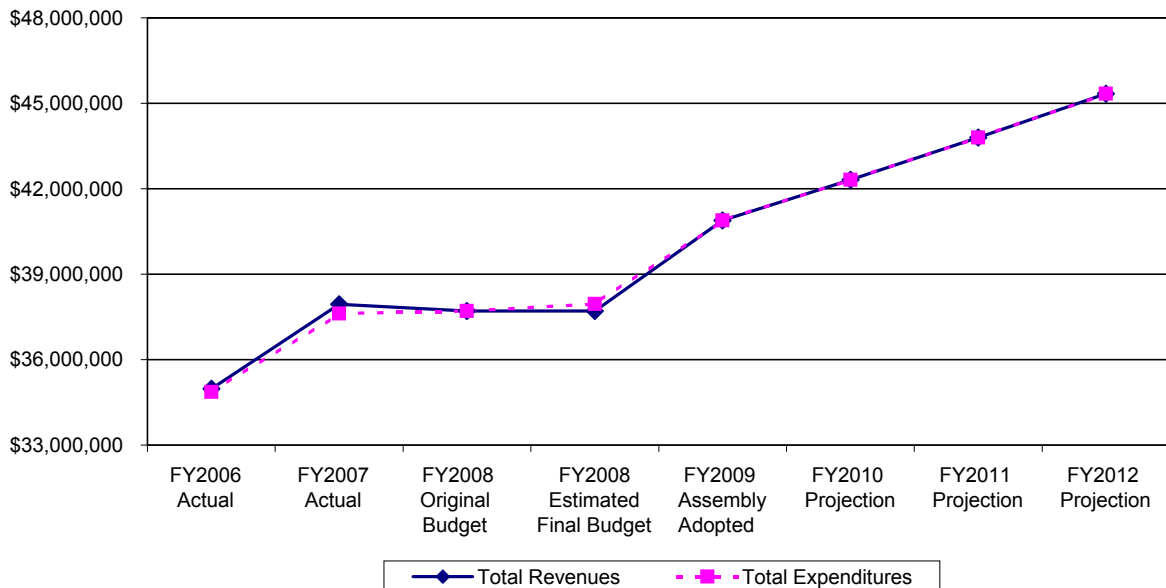
Underground Storage Tank Removal and Upgrade Fund

The Underground Storage Tank Removal and Upgrade program was started in 1989 to account for activity associated with removal and closure of forty-three (43) tanks from twenty-six (26) sites. Twenty-five (25) of the sites have received closure approval from the Alaska Department of Environmental Conservation. The remaining site (Homer maintenance shop) still requires additional assessment. Closure of this site is expected to be completed in four to five years. Revenue is provided by a transfer from the Borough's General Fund. There are no transfers provided for the current year. This is a project length fund.

Fund: 241 School Fund

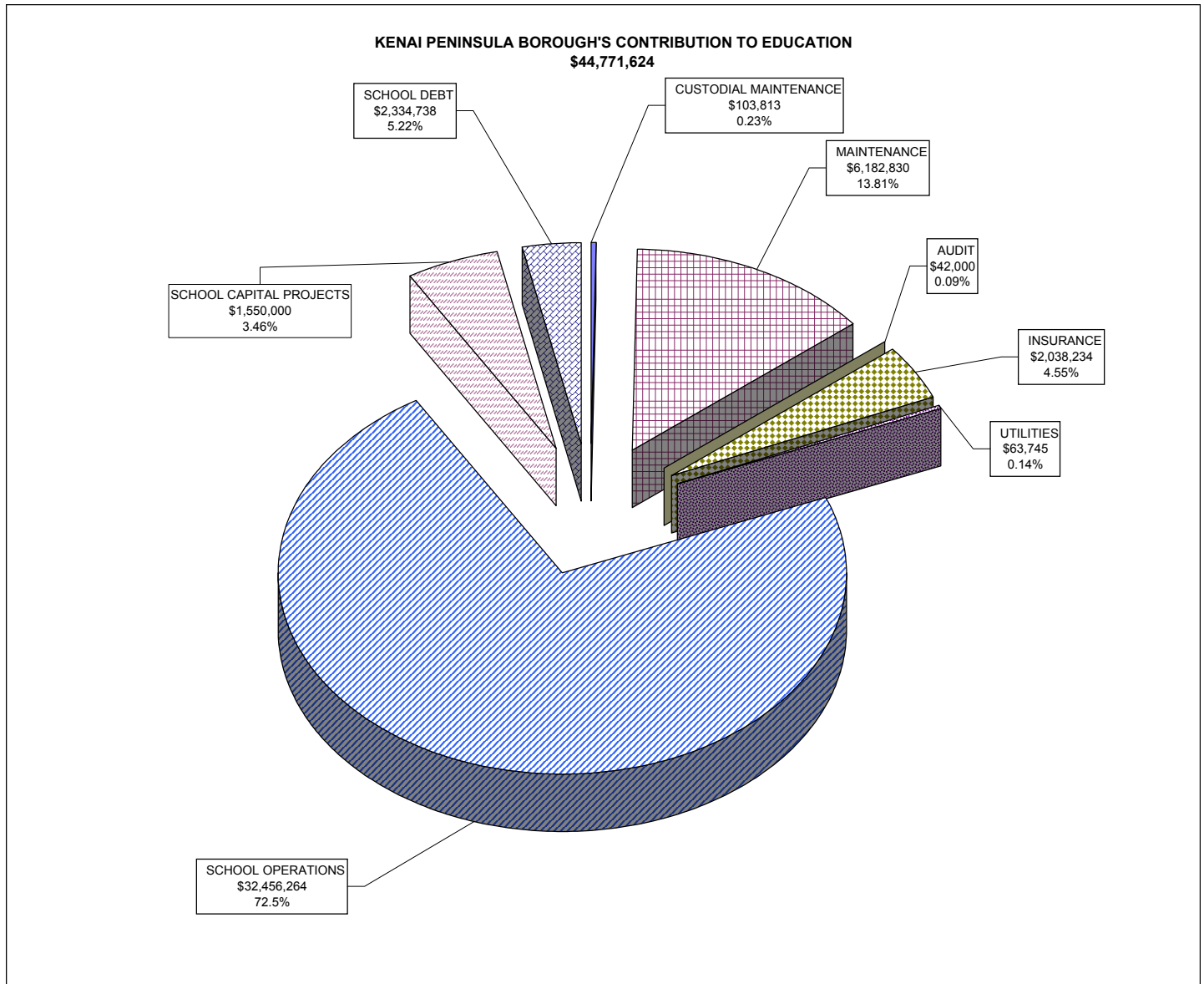
Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
State Revenue	\$ 108,422	\$ 120,577	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	108,422	120,577	-	-	-	-	-	-
Other Financing Sources:								
Transfers From Other Funds	34,973,682	37,941,676	37,712,068	37,712,068	40,886,886	42,317,927	43,799,054	45,332,021
Total Operating Transfers	34,973,682	37,941,676	37,712,068	37,712,068	40,886,886	42,317,927	43,799,054	45,332,021
Total Revenues and Other Financing Sources	35,082,104	38,062,253	37,712,068	37,712,068	40,886,886	42,317,927	43,799,054	45,332,021
Expenditures:								
Custodial Maintenance	95,591	101,874	99,213	99,213	103,813	106,408	109,068	111,795
Maintenance	5,354,770	5,367,624	5,943,967	6,177,725	6,182,830	6,306,487	6,432,617	6,432,617
Non-Departmental:								
Audit	26,000	17,500	27,500	40,000	42,000	44,000	46,000	48,000
Insurance Premium	1,753,765	2,011,056	2,019,515	2,019,515	2,038,234	2,417,552	2,483,660	2,520,456
Utilities	46,853	54,833	63,745	63,745	63,745	65,020	66,320	67,646
School Operations	27,587,592	30,062,253	29,558,128	29,558,128	32,456,264	33,378,460	34,661,389	36,151,507
Total Expenditures	34,864,571	37,615,140	37,712,068	37,958,326	40,886,886	42,317,927	43,799,054	45,332,021
Total Expenditures and Operating Transfers	34,864,571	37,615,140	37,712,068	37,958,326	40,886,886	42,317,927	43,799,054	45,332,021
Change in Fund Balance	217,533	447,113	-	(246,258)	-	-	-	-
Beginning Fund Balance	639,801	857,334	1,304,447	1,304,447	1,058,189	1,058,189	1,058,189	1,058,189
Ending Fund Balance	857,334	1,304,447	1,304,447	1,058,189	1,058,189	1,058,189	1,058,189	1,058,189
Reserved Fund Balance	460,891	460,891	460,891	460,891	460,891	460,891	460,891	460,891
Unreserved Fund Balance	396,443	843,556	843,556	597,298	597,298	597,298	597,298	597,298
Total Fund Balance	\$ 857,334	\$ 1,304,447	\$ 1,304,447	\$ 1,058,189	\$ 1,058,189	\$ 1,058,189	\$ 1,058,189	\$ 1,058,189

**SCHOOL FUND
REVENUES AND EXPENDITURES**



MILL RATE EQUIVALENTS FOR THE BOROUGH'S CONTRIBUTION TO EDUCATION

EXPENDITURES	FY2006 ACTUAL		FY2007 ACTUAL		FY2008 BUDGET		FY2009 BUDGET	
	TAXABLE VALUE	MILL RATE EQUIVALENT	TAXABLE VALUE	MILL RATE EQUIVALENT	TAXABLE VALUE	MILL RATE EQUIVALENT	TAXABLE VALUE	MILL RATE EQUIVALENT
	4,485,202,000		4,928,362,000		5,369,378,000		5,953,026,000	
LOCAL EFFORT TO SCHOOL DISTRICT								
CUSTODIAL MAINTENANCE	\$ 95,591	0.02	\$ 101,874	0.02	\$ 99,213	0.02	\$ 103,813	0.02
MAINTENANCE	5,354,770	1.19	5,367,624	1.09	5,943,967	1.11	6,182,830	1.04
AUDIT	26,000	0.01	17,500	-	27,500	0.01	42,000	0.01
INSURANCE	1,753,765	0.39	2,011,056	0.41	2,019,515	0.38	2,038,234	0.34
UTILITIES	46,853	0.01	54,833	0.01	63,745	0.01	63,745	0.01
SCHOOL OPERATIONS	27,587,592	6.15	30,062,253	6.10	29,558,128	5.50	32,456,264	5.45
TOTAL LOCAL EFFORT TO SCHOOL DISTRICT	34,864,571	7.77	37,615,140	7.63	37,712,068	7.02	40,886,886	6.87
OTHER EDUCATION FUNDING								
SCHOOL DEBT	3,719,707	0.83	2,134,823	0.43	2,384,887	0.44	2,334,738	0.39
SCHOOL REVENUE CAPITAL PROJECTS	1,250,000	0.28	1,250,000	0.25	1,320,000	0.25	1,550,000	0.26
TOTAL OTHER EDUCATION FUNDING	4,969,707	1.11	3,384,823	0.69	3,704,887	0.69	3,884,738	0.65
TOTAL EDUCATION FROM BOROUGH	\$ 39,834,278	8.88	\$ 40,999,963	8.32	\$ 41,416,955	7.71	\$ 44,771,624	7.52



This page intentionally left blank

Fund: 241 School Fund
Dept: 11235 General Services – Custodial Maintenance

DEPARTMENT FUNCTION

Mission: Clean in and around the main Borough building, including human resources/Risk Management annex, school district portables, records center, and Homer Annex. Administer contracts with janitorial services for the cleaning of Poppy Lane Facility, Kenai River Center, and Emergency Operations Center.

NOTE: An equal number of staff are budgeted in the General Fund (see fund 100.11235, General Fund – General Services - Custodial Maintenance Division)

Major long-term issues and concerns:

- None

Objectives FY2009/ Budget highlights:

- Continue to provide a satisfactory level of service to those we serve.

Previous year accomplishments:

- Maintained all assigned buildings and grounds at a satisfactory level.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	1.30	1.30	1.30	1.30

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241
Department 11235 - School Fund Custodial Maintenance**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 41,113	\$ 43,872	\$ 46,136	\$ 46,136	\$ 48,360	\$ 2,224	4.82%
40120 Temporary Wages	5,454	4,393	2,200	2,200	2,200	-	0.00%
40130 Overtime Wages	820	980	1,078	1,078	1,078	-	0.00%
40210 FICA	4,364	4,382	4,435	4,435	4,654	219	4.94%
40221 PERS	8,080	13,556	10,795	10,795	11,302	507	4.70%
40321 Health Insurance	12,919	14,275	14,950	14,950	15,633	683	4.57%
40322 Life Insurance	105	110	118	118	127	9	7.63%
40410 Leave	5,346	5,723	5,361	5,361	5,807	446	8.32%
40411 Sick Leave	1,238	1,313	1,340	1,340	1,452	112	8.36%
Total: Personnel	79,439	88,604	86,413	86,413	90,613	4,200	4.86%
Supplies							
42210 Operating Supplies	1,659	747	1,800	1,800	1,800	-	0.00%
42240 Janitorial Supplies	-	190	-	-	-	-	-
42410 Small Tools	191	21	500	500	500	-	0.00%
Total: Supplies	1,850	958	2,300	2,300	2,300	-	0.00%
Services							
43011 Contractual Services	14,040	12,112	9,600	9,600	10,000	400	4.17%
43210 Transportation/Subsistence	262	200	300	300	300	-	0.00%
43720 Equipment Maintenance	-	-	100	190	100	(90)	-47.37%
Total: Services	14,302	12,312	10,000	10,090	10,400	310	3.07%
Capital Outlay							
48740 Minor Machines & Equipment	-	-	500	410	500	90	21.95%
Total: Capital Outlay	-	-	500	410	500	90	21.95%
Department Total	\$ 95,591	\$ 101,874	\$ 99,213	\$ 99,213	\$ 103,813	\$ 4,600	4.64%

LINE-ITEM EXPLANATIONS

40110 Regular wages. Staff includes: .80 Custodians and .5 Lead Custodian.

Note: An equal number of staff is charged to the School District. Total custodial staff is 2.6 full time equivalent.

42210 Operating Supplies. Supplies for Homer maintenance and annex facilities.

42410 Small Tools. For replacement of small tools or minor equipment as necessary.

43011 Contractual Services. Poppy Lane, Maintenance side cleaning (\$8,400) and window cleaning of Borough Administration Building (\$1,600).

48740 Minor Machinery and Equipment. Vacuum cleaner replacement.

Fund:	241	School Fund
Dept:	41010	Maintenance

DEPARTMENT FUNCTION

Mission: The maintenance department provides maintenance on all school facilities and provides project administration on most school capital projects, those less than \$100,000. The department also maintains some Borough facilities, for which time and materials are billed to those departments.

Major long-term issues and concerns:

- Aging of Borough facilities.
- Retirement of maintenance staff and the inability to fill positions due to the Borough's pay scale, which is 20-30% lower than industry norm.
- Asbestos removal at Kenai Middle School.
- New building codes that went into effect in fall 2007 will increase the cost of all capital projects.

Objectives FY2009/Budget highlights:

- Continued overall maintenance, electrical and mechanical/HVAC upgrades to reduce energy cost.
- Address water quality issues.

Previous year accomplishments:

- Completion of approximately 10,500 work orders.
- Completed major playground upgrades at numerous schools.
- Completed sidewalk/asphalt replacement projects and corrected drainage problems at several facilities.

Significant budgetary changes:

- Added new water treatment operator in Spring 2008 to comply with ADEC and EPA requirements.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	43	44	45	45
Number of facilities maintained	95	95	95	95
Square footage maintained	2.5 million	2.5 million	2.5 million	2.5 million
Number of Work orders	9,850	10,825	11,400	11,800

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241
Department 41010 - School Fund Maintenance Department**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 2,078,935	\$ 2,092,473	\$ 2,430,382	\$ 2,358,382	\$ 2,551,645	\$ 193,263	8.19%
40120 Temporary Wages	276,090	299,088	280,000	352,000	280,000	(72,000)	-20.45%
40130 Overtime Wages	13,953	30,843	42,482	42,482	43,708	1,226	2.89%
40210 FICA	213,447	210,903	229,981	229,981	252,050	22,069	9.60%
40221 PERS	400,483	647,035	572,272	572,272	590,111	17,839	3.12%
40321 Health Insurance	502,725	481,865	526,240	526,240	541,125	14,885	2.83%
40322 Life Insurance	5,584	5,972	6,168	6,168	6,458	290	4.70%
40410 Leave	297,159	296,579	259,231	259,231	270,768	11,537	4.45%
40411 Sick Leave	48,962	51,938	59,141	59,141	61,709	2,568	4.34%
40511 Other Benefits	23,605	11,350	20,000	20,000	30,000	10,000	50.00%
Total: Personnel	3,860,943	4,128,046	4,425,897	4,425,897	4,627,574	201,677	4.56%
Supplies							
42110 Office Supplies	8,215	8,431	10,000	10,000	10,000	-	0.00%
42120 Computer Software	12,993	16,963	10,750	2,395	10,750	8,355	348.85%
42230 Fuel, Oils and Lubricants	88,901	97,517	115,500	140,500	135,000	(5,500)	-3.91%
42250 Uniforms	8,051	8,174	7,000	7,000	7,000	-	0.00%
42263 Training Supplies	-	-	-	1,000	-	(1,000)	-100.00%
42310 Repair/Maint Supplies	529,654	531,399	720,352	705,266	721,780	16,514	2.34%
42360 Motor Vehicle Supplies	26,171	28,337	50,000	51,054	50,000	(1,054)	-2.06%
42410 Small Tools	24,107	26,259	18,000	26,708	18,000	(8,708)	-32.60%
Total: Supplies	698,092	717,080	931,602	943,923	952,530	8,607	0.91%
Services							
43011 Contractual Services	8,864	11,595	20,000	38,797	20,000	(18,797)	-48.45%
43014 Physical Examinations	723	1,746	1,000	1,500	1,000	(500)	-33.33%
43015 Water/Air Sample Test	7,233	5,886	10,000	20,328	10,000	(10,328)	-50.81%
43019 Software Licensing	-	-	-	11,660	-	(11,660)	-100.00%
43050 Solid Waste Fees	846	623	750	750	750	-	0.00%
43110 Communications	23,769	24,861	29,000	29,000	29,000	-	0.00%
43140 Postage	106	231	600	600	600	-	0.00%
43210 Transportation/Subsistence	48,344	57,685	70,000	70,624	70,000	(624)	-0.88%
43211 Per Diem	35,170	39,290	50,000	50,000	50,000	-	0.00%
43250 Freight and Express	2,697	5,691	3,000	7,500	3,000	(4,500)	-60.00%
43260 Training	7,906	10,645	10,000	18,378	20,000	1,622	8.83%
43310 Advertising	1,323	1,837	2,000	9,800	2,000	(7,800)	-79.59%
43410 Printing	-	-	300	300	300	-	0.00%
43610 Utilities	72,870	80,152	89,700	89,700	89,700	-	0.00%
43720 Equipment Maintenance	1,675	1,699	3,000	4,464	3,000	(1,464)	-32.80%
43750 Vehicle Maintenance	-	293	1,000	2,600	1,000	(1,600)	-61.54%
43764 Snow Removal	236,355	246,140	319,000	394,800	319,000	(75,800)	-19.20%
43780 Buildings/Grounds Maintenance	174,427	167,089	180,000	172,612	180,000	7,388	4.28%
43810 Rents & Operating Leases	4,253	2,256	4,500	11,725	4,500	(7,225)	-61.62%
43812 Equipment Replacement Pymt.	191,784	184,584	165,974	165,974	155,782	(10,192)	-6.14%
43920 Dues and Subscriptions	3,428	4,374	5,000	5,000	5,000	-	0.00%
Total: Services	821,773	846,677	964,824	1,106,112	964,632	(141,480)	-12.79%
Capital Outlay							
48120 Office Machines	2,300	-	2,000	10,949	2,000	(8,949)	-81.73%
48311 Machinery & Equipment	89,000	24,090	15,000	80,400	15,000	(65,400)	-81.34%
48710 Minor Office Equipment	8,383	13,387	3,500	9,300	3,500	(5,800)	-62.37%
48720 Minor Office Furniture	1,141	734	800	800	800	-	0.00%
48740 Minor Machines & Equipment	12,829	9,436	15,000	15,000	15,000	-	0.00%
Total: Capital Outlay	113,653	47,647	36,300	116,449	36,300	(80,149)	-68.83%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(139,691)	(371,826)	(414,656)	(414,656)	(398,206)	16,450	-3.97%
Total: Interdepartmental Charges	(139,691)	(371,826)	(414,656)	(414,656)	(398,206)	16,450	-3.97%
Department Total	\$ 5,354,770	\$ 5,367,624	\$ 5,943,967	\$ 6,177,725	\$ 6,182,830	\$ 5,105	0.08%

Fund 241

Department 41010 - School Fund Maintenance Department - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Director of Maintenance, 3 Maintenance Foremen, 1 Project Manager, 1 Lead Electrician, 4 Electricians I/II, 1 Lead Automotive and Diesel Mechanic, 2 Automotive and Diesel Mechanics I/II, 1 Lead Energy Systems Mechanic, 4 Energy Systems Mechanics I/II, 1 Lead Painter, 3 Painters I/II, 1 Electronics Technician I/II, 2 Locksmith-General Maintenance Mechanics I/II, 1 Lead Energy Systems Mechanic/ Plumber (Homer) 1 Plumber, 1 Roofer-General Maintenance Mechanic I/II, 3 Lead General Maintenance Mechanics, 4 General Maintenance Mechanics I/II, 2 Millwright-General Maintenance Mechanics I/II, 1 Plumber-General Maintenance Mechanic I/II, 2 Carpenters-General Maintenance, 1 Safety Coordinator, 1 Administrative Assistant, 1 Secretary-Dispatcher (Homer), 1 Clerk-Dispatcher.

Added: Water Treatment Operator

42230 Fuel, Oils, and Lubricants. Increased to cover higher fuel cost.

42310 Repair Maintenance Supplies. Cost of supplies purchased to maintain facilities.

43764 Snow Removal/Sanding. Snow removal and sanding contracts.

43780 Building/Grounds Maintenance. Building and grounds maintenance contracted to third parties.

43812 Equipment Replacement Payments. Annual payments to the Equipment Replacement Fund for the vehicles and equipment purchased.

48311 Heavy Equipment. FY08 amended includes \$60,000 to purchase Upright Lift.

48710 Minor Office Machines. Cost to replace 2 computers .

60000 Charges (To) From Other Depts. Estimated cost to be charged to other funds including the General Fund and the School Capital Project Fund. See page 41 for summary of interdepartmental charges.

For capital projects information on this department - See the Capital Project section - Pages 292-294 & 298-300

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241
Department 94910 - School Fund Non-Departmental**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Services							
43012 Audit Services	\$ 26,000	\$ 17,500	\$ 27,500	\$ 40,000	\$ 42,000	\$ 2,000	5.00%
43510 Insurance Premium	1,753,765	2,011,056	2,019,515	2,019,515	2,038,234	18,719	0.93%
43610 Utilities	46,853	54,833	63,745	63,745	63,745	-	0.00%
Total: Services	1,826,618	2,083,389	2,110,760	2,123,260	2,143,979	20,719	0.98%
Transfers							
50241 School District Operations	27,587,592	30,062,253	29,558,128	29,558,128	32,456,264	2,898,136	9.80%
Total: Transfers	27,587,592	30,062,253	29,558,128	29,558,128	32,456,264	2,898,136	9.80%
Department Total	\$ 29,414,210	\$ 32,145,642	\$ 31,668,888	\$ 31,681,388	\$ 34,600,243	\$ 2,918,855	9.21%

LINE-ITEM EXPLANATIONS

43012 Audit Services. School district funding of annual audit, which includes State and Federal Single audit. Compliance audits, as well as financial audits, are required of the Borough and all component units.

43510 Insurance Premium. School district portion from allocation of insurance costs, including claims fees, risk management expense, general liability, fire and extended coverage, auto liability, auto physical damage, worker's compensation, educational errors and omissions, bonds, business travel, non-owned aircraft travel.

43610 Utilities. School district share of natural gas, electricity, water and sewer for administration building and administration annex buildings.

50241 School District Operations. Funding provided to school district from local sources.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 241 School Fund
Expenditure Summary By Line Item**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 2,120,048	\$ 2,136,345	\$ 2,476,518	\$ 2,404,518	\$ 2,600,005	\$ 195,487	8.13%
40120 Temporary Wages	281,544	303,481	282,200	354,200	282,200	(72,000)	-20.33%
40130 Overtime Wages	14,773	31,823	43,560	43,560	44,786	1,226	2.81%
40210 FICA	217,811	215,285	234,416	234,416	256,704	22,288	9.51%
40221 PERS	408,563	660,591	583,067	583,067	601,413	18,346	3.15%
40321 Health Insurance	515,644	496,140	541,190	541,190	556,758	15,568	2.88%
40322 Life Insurance	5,689	6,082	6,286	6,286	6,585	299	4.76%
40410 Leave	302,505	302,302	264,592	264,592	276,575	11,983	4.53%
40411 Sick Leave	50,200	53,251	60,481	60,481	63,161	2,680	4.43%
40511 Other Benefits	23,605	11,350	20,000	20,000	30,000	10,000	50.00%
Total: Personnel	3,940,382	4,216,650	4,512,310	4,512,310	4,718,187	205,877	4.56%
Supplies							
42110 Office Supplies	8,215	8,431	10,000	10,000	10,000	-	0.00%
42120 Computer Software	12,993	16,963	10,750	2,395	10,750	8,355	348.85%
42210 Operating Supplies	1,659	747	1,800	1,800	1,800	-	0.00%
42230 Fuel, Oils and Lubricants	88,901	97,517	115,500	140,500	135,000	(5,500)	-3.91%
42240 Janitorial Supplies	-	190	-	-	-	-	-
42250 Uniforms	8,051	8,174	7,000	7,000	7,000	-	0.00%
42263 Training Supplies	-	-	-	1,000	-	(1,000)	-100.00%
42310 Repair/Maint Supplies	529,654	531,399	720,352	705,266	721,780	16,514	2.34%
42360 Motor Vehicle Supplies	26,171	28,337	50,000	51,054	50,000	(1,054)	-2.06%
42410 Small Tools and Minor	24,298	26,280	18,500	27,208	18,500	(8,708)	-32.01%
Total: Supplies	699,942	718,038	933,902	946,223	954,830	8,607	0.91%
Services							
43011 Contractual Services	22,904	23,707	29,600	48,397	30,000	(18,397)	-38.01%
43012 Audit Services	26,000	17,500	27,500	40,000	42,000	2,000	5.00%
43014 Physical Examinations	723	1,746	1,000	1,500	1,000	(500)	-33.33%
43015 Water/Air Sample Test	7,233	5,886	10,000	20,328	10,000	(10,328)	-50.81%
43019 Software Licensing	-	-	-	11,660	-	(11,660)	-100.00%
43050 Solid Waste Fees	846	623	750	750	750	-	0.00%
43110 Communications	23,769	24,861	29,000	29,000	29,000	-	0.00%
43140 Postage	106	231	600	600	600	-	0.00%
43210 Transportation/Subsistence	48,606	57,885	70,300	70,924	70,300	(624)	-0.88%
43211 Per Diem	35,170	39,290	50,000	50,000	50,000	-	0.00%
43250 Freight and Express	2,697	5,691	3,000	7,500	3,000	(4,500)	-60.00%
43260 Training	7,906	10,645	10,000	18,378	20,000	1,622	8.83%
43310 Advertising	1,323	1,837	2,000	9,800	2,000	(7,800)	-79.59%
43410 Printing	-	-	300	300	300	-	0.00%
43510 Insurance Premium	1,753,765	2,011,056	2,019,515	2,019,515	2,038,234	18,719	0.93%
43610 Utilities	119,723	134,985	153,445	153,445	153,445	-	0.00%
43720 Equipment Maintenance	1,675	1,699	3,100	4,654	3,100	(1,554)	-33.39%
43750 Vehicle Maintenance	-	293	1,000	2,600	1,000	(1,600)	-61.54%
43764 Snow Removal	236,355	246,140	319,000	394,800	319,000	(75,800)	-19.20%
43780 Building/Grounds Maintenance	174,427	167,089	180,000	172,612	180,000	7,388	4.28%
43810 Rents	4,253	2,256	4,500	11,725	4,500	(7,225)	-61.62%
43812 Equipment Replacement Pymt.	191,784	184,584	165,974	165,974	155,782	(10,192)	-6.14%
43920 Dues and Subscriptions	3,428	4,374	5,000	5,000	5,000	-	0.00%
Total: Services	2,662,693	2,942,378	3,085,584	3,239,462	3,119,011	(120,451)	-3.72%
Capital Outlay							
48120 Office Machines	2,300	-	2,000	10,949	2,000	(8,949)	-81.73%
48311 Heavy Equipment	89,000	24,090	15,000	80,400	15,000	(65,400)	-81.34%
48710 Minor Office Equipment	8,383	13,387	3,500	9,300	3,500	(5,800)	-62.37%
48720 Minor Office Furniture	1,141	734	800	800	800	-	0.00%
48740 Minor Machines & Equipment	12,829	9,436	15,500	15,410	15,500	90	0.58%
Total: Capital Outlay	113,653	47,647	36,800	116,859	36,800	(80,059)	-68.51%
Transfers							
50241 TFR to School District Operations	27,587,592	30,062,253	29,558,128	29,558,128	32,456,264	2,898,136	9.80%
Total: Transfers	27,587,592	30,062,253	29,558,128	29,558,128	32,456,264	2,898,136	9.80%

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

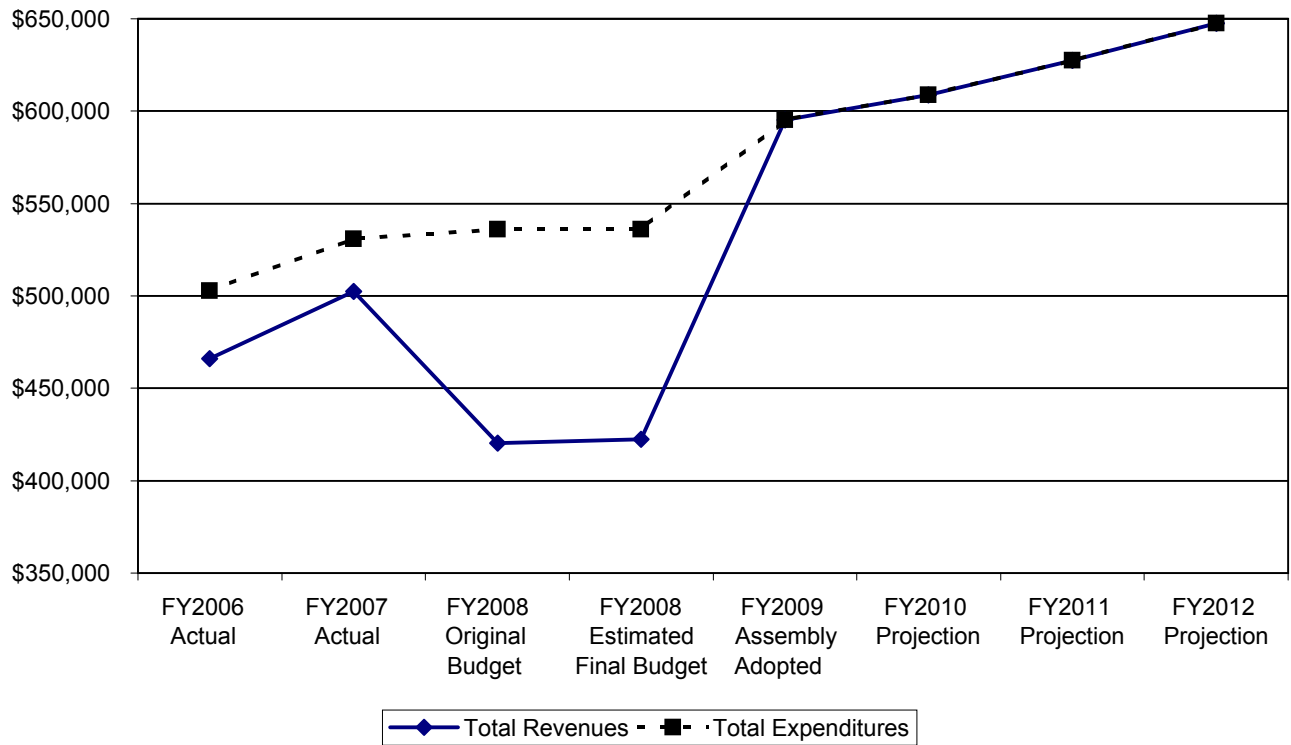
**Fund 241 School Fund
Expenditure Summary By Line Item**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(139,691)	(371,826)	(414,656)	(414,656)	(398,206)	16,450	-3.97%
Total: Interdepartmental Charges	(139,691)	(371,826)	(414,656)	(414,656)	(398,206)	16,450	-3.97%
Department Total	\$ 34,864,571	\$ 37,615,140	\$ 37,712,068	\$ 37,958,326	\$ 40,886,886	\$ 2,928,560	7.72%

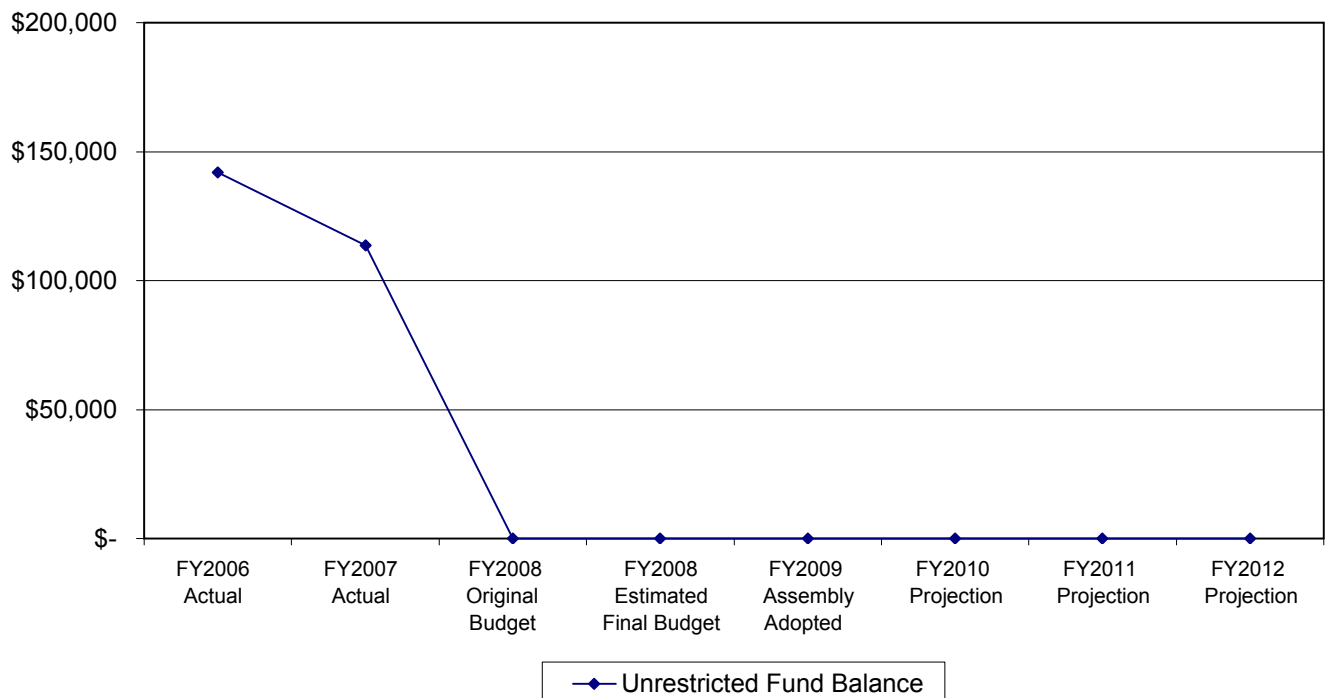
Fund: 242 Postsecondary Education

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Taxable Value (000's)								
Real	3,724,600	4,061,928						
Personal	218,447	267,309						
Oil & Gas (AS 43.56)	566,383	558,190						
	4,509,430	4,887,427	-	-	-	-	-	-
Revenues:								
Property Taxes								
Real	\$ 369,987	\$ 405,265	\$ -	\$ 1,797	\$ -	\$ -	\$ -	\$ -
Personal	25,935	26,768	-	113	-	-	-	-
Oil & Gas (AS 43.56)	56,213	56,225	-	-	-	-	-	-
Interest	1,204	1,303	-	57	-	-	-	-
Motor Vehicle Tax	12,794	12,992	-	-	-	-	-	-
Total Property Taxes	466,133	502,553	-	1,967	-	-	-	-
Operating Transfer From:								
General Fund	-	-	420,289	420,289	595,302	608,612	627,540	647,469
Total Revenues	466,133	502,553	420,289	422,256	595,302	608,612	627,540	647,469
Expenditures:								
Services	502,600	530,800	535,983	535,983	595,302	608,612	627,540	647,469
Total Expenditures	502,600	530,800	535,983	535,983	595,302	608,612	627,540	647,469
Results From Operations	(36,467)	(28,247)	(115,694)	(113,727)	-	-	-	-
Beginning Fund Balance	178,441	141,974	115,694	113,727	-	-	-	-
Ending Fund Balance	\$ 141,974	\$ 113,727	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**POST SECONDARY EDUCATION
REVENUES AND EXPENDITURES**



Unrestricted Fund Balance



Fund:	242	Post-Secondary Education
Dept:	78090	Kenai Peninsula College

DEPARTMENT FUNCTION

Mission: The mission of the Postsecondary Education fund is provide funding on an areawide basis to postsecondary education institutions that are a part of the University of Alaska system, to use in providing postsecondary programs and operations within the borough, in accordance with chapter 5.24 of the Borough Code of Ordinances.

Funding is provided by a transfer from the Borough's General Fund and the total of all funding may not exceed the amount that would be generated by an areawide tax levy of 0.1 mills.

The funding provided has the following limitations:

- No funds provided by the borough may be used for capital improvements, or construction of facilities.
- Funds may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the borough.
- No money may be utilized for the provision of programs outside the borough; this restriction includes general administrative expenses or overhead costs involved in providing programs within the borough, unless the assembly has consented by resolution to such expenses or costs being utilized in connection with a particular program.
- Institutions receiving funds must sign an agreement that its use of the funds will be in accordance with the provisions of the ordinance and that it will be responsible to refund any moneys used for purposes not authorized by the ordinance.
- Institutions receiving funding must also agree to provide an accounting for the funds received and provide verification by its auditors that the funds were used in compliance with the ordinance.

Objectives FY2009/Budget highlights

Provide funding to the Kenai Peninsula College branch of the University of Alaska – Anchorage. Funding is to be used for the following: Tuition waivers; service learning/community engagement; adult basic education/general education development; tutors in learning centers; courses at Resurrection Bay Extension; career center; Library Clerk position; operating costs at Kachemak Bay Campus; Computer Technician at Kachemak Bay Campus; Coordinator/Night staffing; Information/Registration Clerk; Financial Aid Support Clerk.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 242 Postsecondary Education
Department 78090 - Kenai Peninsula College**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget	%
Services							
43023 Kenai Peninsula College	\$ 502,600	\$ 530,800	\$ 535,983	\$ 535,983	\$ 595,302	\$ 59,319	11.07%
Total: Services	502,600	530,800	535,983	535,983	595,302	59,319	11.07%
Department Total	\$ 502,600	\$ 530,800	\$ 535,983	\$ 535,983	\$ 595,302	\$ 59,319	11.07%

LINE-ITEM EXPLANATIONS

43023 Kenai Peninsula College (KPC). Funding to be used as follows:

Tuition Waiver. Funding provides a partial waiver for up to six credit/semester for high school seniors wanting to enroll in college classes. In Fall 2008, students will pay \$43/credit while this funding will cover the remaining \$91/credit. This is an \$8/credit increase to students due to increasing University of Alaska tuition rates. Since the last JumpStart increase three years ago, tuition has increased 23%; this FY09 increase to JumpStart students is also 23%. We propose to annually increase the cost to JumpStart students the same percentage as UA tuition increases; therefore, in FY10, due to the UA Board of Regents approved 5% tuition increase, the JumpStart cost to students will increase to \$45/credit in FY10 (\$118,000).

Service Learning/Community Engagement. Service-learning is a teaching and learning strategy that integrates meaningful community engagement with instruction and reflection to enrich the learning experience, teach civic responsibility and strengthen communities. KPC began its service-learning program in Spring 2004 through a national grant that ended in June 2007. Funding provides for a part-time assistant coordinator and faculty mini-grants to support this growing program that benefits Kenai Peninsula agencies and students (\$38,400).

Adult Basic Education/General Education Development. Funding provides personnel, travel, and materials to make the ABE/GED program available at Nikiski, Homer, Ninilchik, Tyonek, Seldovia, Port Graham and Nanwalek (\$96,702).

Central Peninsula - Nikiski, Ninilchik, and Tyonek	\$57,602
South Peninsula - Seldovia, Nanwalek, Port Graham, Homer	\$39,100

Courses at Resurrection Bay Extension Site - Seward. Funding provides courses in basic general requirements such as English, Psychology, Art, Speech, professional development courses and community interest courses. (\$19,000).

Computer Technician Position, Kachemak Bay Campus. Funding provides a full-time computer technician at the Homer campus to provide services to students and reduce downtime for the computer labs (\$44,600).

Student Advisor Staff Support, Kachemak Bay Campus. Funding provides for advisory staffing (\$9,039).

Campus Career Center, Kenai River Campus. The Career Center is an integral part of the services KPC provides to students, potential students and other Kenai Peninsula residents. The center provides workshops and individual sessions on career decision making, interest inventories, resume writing, cover letters, application forms and interviewing techniques. Borough funding provides staffing at the Kenai River Campus for 40-hours per week for ten months, an employee to assist and materials and resources to support these activities (\$73,200).

Coordinator/Night Staffing, Kenai River Campus. Of the 200 plus courses offered at the Kenai River Campus each semester, about 80 of those are evening classes. There are limited services provided for these students and no direct oversight of the evening program. This funding provides salary, benefits, and support for a 32-hr/per week position (\$44,500). This position:

- Provides general advising information for evening students.
- Coordinates the evening program.
- Provides administrative staffing for evening hours, thereby improving security during that time.
- Provides staff support for special projects.
- The night coordinator is trained in CPR, First Aid, and Operation of the Automatic External Defibrillator machines.

Library Clerk Position, Kachemak Bay Campus. Funding provides a part-time (30 hr/wk) Library Assistant to help students make the best use of the limited resources available and to maintain a level of security and accountability for the holdings. Funding also provides additional resources such as reference materials, books and databases (\$34,300).

Operating Costs for West Campus, Kachemak Bay Campus. Funding provides additional operational support for the West Campus for custodial and clerical staffing. The college leases the top floor of the old Homer Intermediate School from the City of Homer which houses KBC classes, faculty and staff offices, nursing lab and student study area. We have shifted \$5,383 included in last year's borough budget request to KPC's operating budget for FY2009 (\$52,061).

Information/Registration Clerk, Kachemak Bay Campus. Funding provides 50% of the cost for staffing a 10-month full-time Information/Registration clerk. This position serves students at both the West and East campuses (\$21,900).

Tutors - Learning Centers. Funding provides tutors at both campuses. These tutors are students who are trained to assist other students who are having difficulty in a college course (\$10,900).

Kenai River Campus	\$8,700
Kachemak Bay Campus	\$2,200

On-Line Tutoring Software. Purchase one-time on-line Tutoring/Advising Software for Distance Education Students. (\$10,000).

Financial Aid Support Clerk, Kenai River campus. Funding provides for a part-time clerk position to increase access to students and the general public for financial aid advising via e-mail, web, phone and in-person. This position assists with financial aid instructional sessions for Kenai Peninsula communities (\$22,700).

Fund: 265 Underground Storage Tank Removal and Upgrade
Dept: 32560

DEPARTMENT FUNCTION

Mission: The Borough's Underground Storage Tank Program began in 1989 and is mainly complete with the removal of 43 tanks from 26 sites, 25 of the sites have received closure approval from the Alaska Department of Environmental conservation (ADEC). The remaining site (Homer Maintenance Shop) has residual soil and groundwater contamination that exceeds ADEC cleanup levels. An additional assessment was conducted in FY 2008.

Major long-term issues and concerns:

Soil contaminated with diesel fuel was found at a new location at the property and at a concentration exceeding the ADEC "migration to groundwater" pathway cleanup level for diesel range organics. The residual soil contamination is likely contributing to groundwater contamination. The groundwater contamination plume extends to the approximate boundary of the property. As the soil contamination does not exceed worker "inhalation" and "ingestion", pathway cleanup levels and the groundwater plume appears to be limited to Borough property, the KPB will seek "conditional closure" and long-term groundwater monitoring.

Objectives FY2009/Budget highlights:

- Continue long-term monitoring (Sampling) of the groundwater plume.
- Dispose of waste generated during FY2008 site assessment.
- Hold reserve for contaminated soil removal (only if directed by ADEC).

Previous year accomplishments:

- Decommissioned 2 broken groundwater monitoring wells. Installed 3 new groundwater monitoring wells.
- Sampled 4 groundwater monitoring wells. Conducted site survey for establishing groundwater flow direction/gradient.
- Conducted test pits for tank locations in new source areas. Submitted reports of findings to ADEC.

Significant budgetary changes:

None

Kenai Peninsula Borough

General Government Special Revenue Funds

The Borough has four (4) General Government special revenue funds, with annual budgets, that were established for specified purposes due to legal requirements restricting specific resources for expenditure or which are not appropriately budgeted elsewhere. These funds are the Land Trust Fund, the Kenai River Center Fund, the Disaster Relief Fund, and the Nikiski Senior Service Area Fund.

Land Trust Fund – this fund was established to account for all moneys accruing to the Borough in lieu of lands or from the use or sale of lands and to manage all Borough owned and municipal entitlement lands. The major sources of revenues are from land sales and interest earnings.

Kenai River Center – the Kenai River Center (KRC) was created to increase coordination and communication between permitting agencies in order to streamline the permitting process for landowners and improve protection of the Kenai Peninsula's natural resources. The agencies involved include the Kenai Peninsula Borough; the State of Alaska, Department of Natural Resources, Office of Habitat Management & Permitting, Department of Natural Resources, Division of Parks & Outdoor Recreation; the United States Environmental Protection Agency, and the Kenai Watershed Forum. The KRC is also designed to serve as a source of information and education for landowners and others concerned with resource management. The major source of revenue is a transfer from the Borough's General Fund.

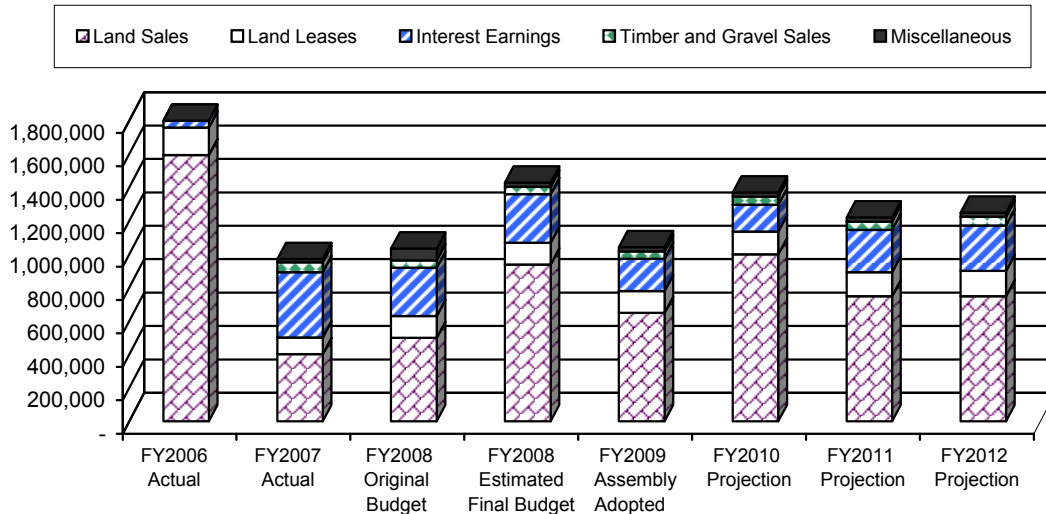
Disaster Relief Fund – this fund was established to provide funding for the initial response in the event of a disaster, and to account for funding provided by federal, state, and local sources in responding to a local, state, or federally declared disaster.

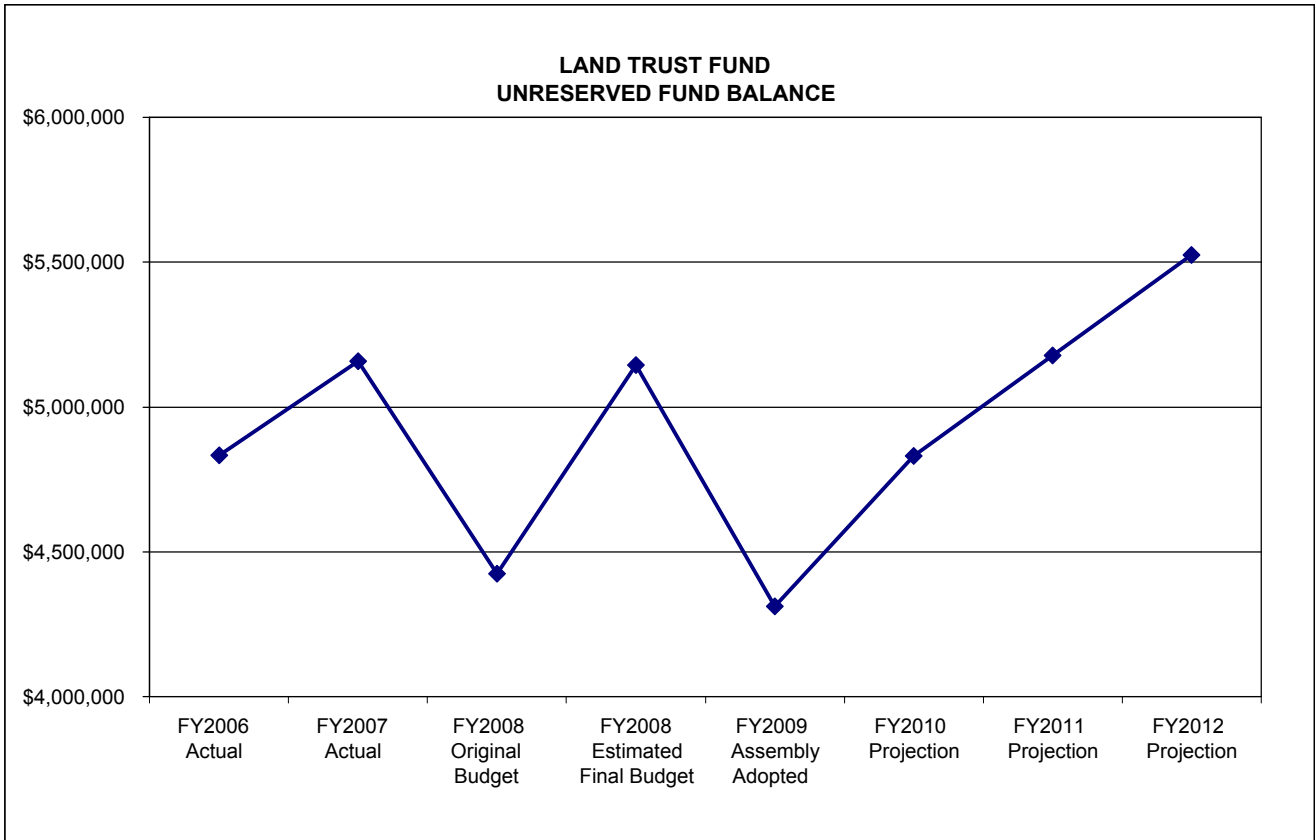
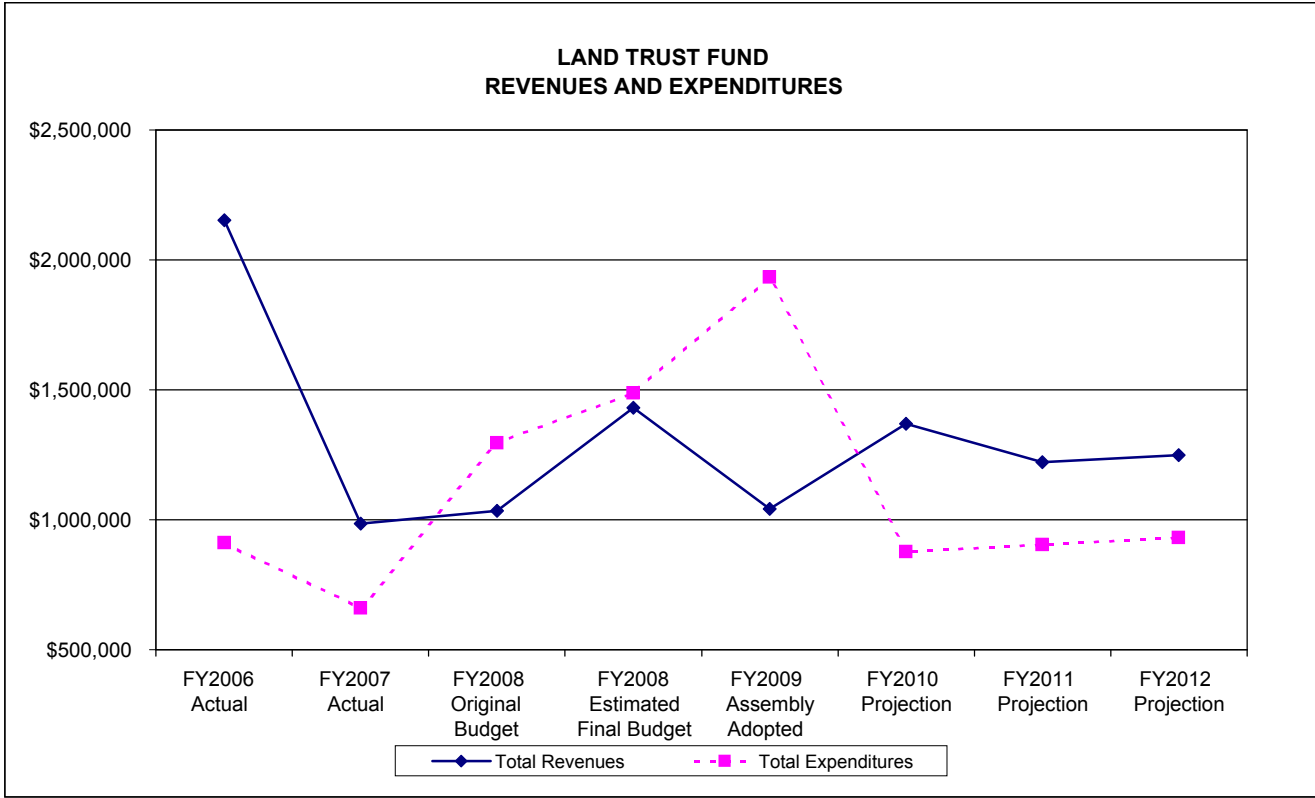
Nikiski Senior Service Area – the voters in the Nikiski and Tyonek area in 1993 created this service area. The purpose of the service area is to provide programs and services to seniors who live in the service area. The service area provides funding to Nikiski Senior Citizens, Inc., a non-profit organization that provides meals, transportation, social activities, and information and referral. The major source of revenue is from property taxes.

Fund: 250 Land Trust Fund

Fund Balance:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
State Revenue	\$ 10,745	\$ 12,313	\$ -	\$ -	-	\$ -	\$ -	\$ -
Other Revenue:								
Land Sales	1,595,425	402,428	500,000	940,000	650,000	1,000,000	750,000	750,000
Land Leases	163,441	100,065	130,000	130,000	130,000	136,500	143,325	150,491
Timber and Gravel Sales	63,045	58,882	45,000	45,000	45,000	47,250	49,613	52,093
Interest Earnings	302,760	391,345	290,085	290,137	192,944	161,691	253,660	271,809
Miscellaneous	18,063	19,741	70,000	25,000	25,000	25,000	25,000	25,000
Total Revenues	2,153,479	984,774	1,035,085	1,430,137	1,042,944	1,370,441	1,221,598	1,249,393
Other Financing Sources - Transfers From Other Funds	138,000	-	-	-	-	-	-	-
Total Revenues and Other Financing Sources	2,291,479	984,774	1,035,085	1,430,137	1,042,944	1,370,441	1,221,598	1,249,393
Expenditures:								
Personnel	343,919	390,085	447,648	452,959	447,241	460,658	474,478	488,712
Supplies	2,985	6,133	8,500	11,282	8,500	8,670	8,843	9,020
Services	563,184	209,500	667,027	850,823	1,407,527	368,253	379,301	390,680
Capital Outlay	1,061	17,542	132,500	132,500	12,500	12,750	13,005	13,265
Interdepartmental Charges	-	36,732	39,146	39,146	58,618	26,573	27,363	28,177
Total Expenditures	911,149	659,992	1,294,821	1,486,710	1,934,386	876,904	902,990	929,854
Transfers To - General Fund	1,438,705	-	-	-	-	-	-	-
Total Expenditures and Operating Transfers	2,349,854	659,992	1,294,821	1,486,710	1,934,386	876,904	902,990	929,854
Net Results From Operations	(58,375)	324,782	(259,736)	(56,573)	(891,442)	493,537	318,608	319,539
Projected Lapse (3%)	-	-	38,845	44,601	58,032	26,307	27,090	27,896
Change in Fund Balance	(58,375)	324,782	(220,891)	(11,972)	(833,410)	519,844	345,698	347,435
Beginning Fund Balance	4,890,741	4,832,366	4,645,286	5,157,148	5,145,176	4,311,766	4,831,610	5,177,308
Ending Fund Balance	\$ 4,832,366	\$ 5,157,148	\$ 4,424,395	\$ 5,145,176	\$ 4,311,766	\$ 4,831,610	\$ 5,177,308	\$ 5,524,743

**LAND TRUST FUND
HISTORICAL AND PROJECTED REVENUES**





Fund:	250	Land Trust Fund
Dept:	21210	Land Management Administration

DEPARTMENT FUNCTION

Mission: Administer the Borough's land inventory and natural resources by applying and enforcing KPB Chapter 17.10. Assist Borough departments and agencies in satisfying present and future land needs. Oversee conveyance of municipal grant land entitlements under A.S. 29.65. Manage programs that provide for responsible use and protection of borough lands. Protect and enhance the Borough's Land Trust both in terms of landholdings and Land Trust Fund principle.

Major long-term issues and concerns:

Promote goals for the Land Trust Fund to:

- Sustain all operating costs through reoccurring revenue;
- Retain principle from land sales to preserve the corpus of the Land Trust;
- Grow the Land Trust to obtain self-sustenance and ultimately endowment abilities;
- Obtain the best quality lands through municipal entitlement for the purpose of municipal needs, community growth, and revenue potential;
- Plan for and strategically secure lands to provide for municipal needs;
- Reinvest from the Land Trust Fund to enhance and add value to land holdings;
- Review of KPB Code of Ordinances Chapter 17.10 to promote effective management, planning, disposal, acquisition, and protection of borough lands.

Objectives FY2009/Budget highlights:

- Complete subdivision and construct roads and utilities for 2 residential subdivisions in Hope. Conduct initial sale of select parcels. (FY2009 funding request is \$450K. Estimated total project cost: \$600K; estimated total revenue: \$1.3M).
- Complete survey and design work on Widgeon Woods Phase 2 Subdivision. Begin construction of roads and utilities. (FY2009 funding request is \$650k. Estimated total project cost: \$800K; estimated total revenue: \$2.75M).
- Rework/renegotiate Ladd Option for presentation to Assembly.
- Apply for the conveyance of occupied/leased tidelands under Alaska Statute 38.05.125.
- Prepare 5-year land sale and land acquisition plans, including associated subdivision plans.
- Contract for development of gravel material site in Beluga.
- Prioritize and order 2-5 State survey instructions for approved municipal entitlement selections
- Complete Seward Rock Quarry Mine Engineering and Management Plan. Initiate phase 1 development.
- Update 2006 Land Management Report to include Land Trust fiscal plan and LM operating plan.
- Continue to develop municipal entitlement strategic plans.
- Work with Cooper Landing APC in updating the 1996 Cooper Landing Land Use Plan (CLLUP)
- Apply GIS analysis to land evaluation, planning, decision-making, and promoting efficiency in the delivery of services.
- Institute trespass policy and procedures for Borough lands.
- Develop an alternative to the one-year land use permit, allowing for multi-year authorizations and appropriate fee structures.
- Promote efforts to clean-up borough properties.
- Revisit land sale financing terms set forth in code; propose changes to allow for extended terms.
- Work with Solid Waste Department (SWD) in long-term landfill planning and with the Rocky Ridge Landfill resource management.
- Assist SWD in acquiring and classifying lands for solid waste transfer facilities in Moose Pass and Ninilchik
- Assist Bear Creek Flood Service Area with their office lease arrangements expiring 5/30/09.
- Promote Land Trust revenues through collection of land use fees, rents (leases), hard rock sales, and financed land sales.

Land Management Administration – Department Function (Continued)

Previous year accomplishments:

- Worked with Hope/Sunrise APC to develop objectives and criteria for subdivision development in Hope.
- Worked on 5 subdivision plats to facilitate land sales, exchanges, and right-of-way dedications.
- Managed 4 material sites, conducted storm water management improvements, administered small quantity permits, hard rock sales, resource exploration, management plan development, and quarry planning.
- Administered three existing Municipal Entitlement surveys and prepared contracting for two additional surveys.
- Established contacts and plans for resolution of 4 trespasses, successfully resolved one trespass.
- Researched, reviewed and outlined lease/option for Ladd Landing.
- Created digital filing systems and GIS datasets for management authority parcels, sold parcels, financed parcels, patents, market data.
- Administered community slash disposal sites in Cooper Landing and Hope.

Significant Budgetary Changes:

Emphasis on increased reoccurring revenues to offset operational costs. Shift toward long-term management of the Land Trust to: balance monetary and real-property assets, achieve long-term self-sustaining growth of the Fund; and deliver endowment capabilities to insure and finance future borough property related needs.

KEY MEASURES*

	<u>2006</u> <u>Actual</u>	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Projected</u>
Staffing History	5	5	5
Land Sales	2	5	12
Land Acquisitions	2	0	1
Land Exchanges	0	2	1
Land Leases	1	2	2
Deeds of Trust (ending 12/31)	68	52	58
Active Land Leases	29	31	33
Properties Leased to KPB	11	11	11
Land Use Permits	13	19	19
Small Quantity Gravel Permits	11	17	15
Hard Rock Sales	1	2	3
ROW Utility Permits	212	243	235
Tax Foreclosed: Retained	0	13	0
Tax Foreclosed: Auctioned	0	18	0
Ordinances and Resolutions	2	11	10
Property Inspections	60	76	75
Property Cleanups	0	2	2
Patents – Acreage Received	310	959	120

*On a calendar year basis.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 250
Department 21210 - Land Management Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 206,146	\$ 221,398	\$ 252,833	\$ 256,370	\$ 264,712	\$ 8,342	3.25%
40120 Temporary Wages	-	4,123	24,960	25,637	12,000	(13,637)	-53.19%
40130 Overtime Wages	64	347	-	-	-	-	-
40210 FICA	17,842	19,925	23,863	24,164	23,784	(380)	-1.57%
40221 PERS	39,043	61,206	56,825	56,843	59,060	2,217	3.90%
40321 Health Insurance	53,951	54,529	59,800	60,535	60,125	(410)	-0.68%
40322 Life Insurance	546	577	639	682	660	(22)	-3.23%
40410 Leave	23,110	24,269	24,590	24,590	23,627	(963)	-3.92%
40411 Sick Leave	3,169	3,667	4,090	4,090	3,225	(865)	-21.15%
40511 Other Benefits	48	44	48	48	48	-	0.00%
Total: Personnel	343,919	390,085	447,648	452,959	447,241	(5,718)	-1.26%
Supplies							
42110 Office Supplies	2,636	1,995	5,000	5,000	5,000	-	0.00%
42120 Computer Software	-	-	1,500	1,500	1,500	-	0.00%
42210 Operating Supplies	349	2,683	500	550	500	(50)	-9.09%
42230 Fuel, Oils and Lubricants	-	343	-	7	-	(7)	-100.00%
42310 Repair/Maintenance Supplies	-	1,112	-	2,725	-	(2,725)	-100.00%
42410 Small Tools	-	-	1,500	1,500	1,500	-	0.00%
Total: Supplies	2,985	6,133	8,500	11,282	8,500	(2,782)	-24.66%
Services							
43011 Contractual Services	415,303	66,073	465,000	629,048	1,210,000	580,952	92.35%
43015 Water/air Sample Testing	-	-	-	2,975	-	(2,975)	-100.00%
43110 Communications	743	959	1,500	1,500	1,500	-	0.00%
43140 Postage	11	411	1,000	1,000	1,000	-	0.00%
43210 Transportation/Subsistence	7,467	6,645	10,510	11,064	13,760	2,696	24.37%
43211 Per Diem	-	2,490	-	510	-	(510)	-100.00%
43220 Car Allowance	2,174	-	3,600	3,600	3,600	-	0.00%
43250 Freight and Express	-	118	75	75	75	-	0.00%
43260 Training	2,324	3,121	2,600	4,025	5,050	1,025	25.47%
43310 Advertising	8,424	737	12,000	12,350	12,000	(350)	-2.83%
43410 Printing	-	-	1,000	1,000	500	(500)	-50.00%
43510 Insurance Premium	6,767	6,006	5,961	5,961	5,961	-	0.00%
43600 Project Management	7,070	-	10,000	10,000	10,000	-	0.00%
43610 Utilities	3,309	3,881	13,850	13,850	4,500	(9,350)	-67.51%
43720 Equipment Maintenance	1,602	1,603	3,500	3,500	3,500	-	0.00%
43750 Vehicle Maintenance	-	-	1,000	1,000	1,000	-	0.00%
43810 Rents & Operating Leases	-	-	-	1,025	-	(1,025)	-100.00%
43812 Equipment Replacement Pymt.	1,757	1,757	2,000	2,000	2,000	-	0.00%
43920 Dues and Subscriptions	1,643	1,391	1,485	1,485	1,485	-	0.00%
43931 Recording Fees	2,617	331	3,000	3,000	2,500	(500)	-16.67%
43933 Collection Fees	60	48	1,000	1,000	1,000	-	0.00%
43936 USAD Assessments	-	2,319	15,000	15,000	5,000	(10,000)	-66.67%
43999 FY02 Nanwalek Clean Up	-	-	-	12,909	-	(12,909)	-100.00%
45110 Land Sale Property Tax	2,603	-	4,000	4,000	6,000	2,000	50.00%
Total: Services	463,874	97,890	558,081	741,877	1,290,431	548,554	73.94%
Capital Outlay							
48120 Office Machines	-	-	5,000	5,000	5,000	-	0.00%
48311 Machinery & Equipment	-	14,674	-	-	-	-	-
48610 Land Purchase	-	-	120,000	120,000	-	(120,000)	-100.00%
48710 Minor Office Equipment	1,061	2,868	5,000	5,200	5,000	(200)	-3.85%
48720 Minor Office Furniture	-	-	2,500	2,300	2,500	200	8.70%
Total: Capital Outlay	1,061	17,542	132,500	132,500	12,500	(120,000)	-90.57%
Transfers							
50100 Tfr General Fund	1,438,705	-	-	-	-	-	-
Total: Transfers	1,438,705	-	-	-	-	-	-

Fund 250
Department 21210 - Land Management Administration - Continued

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Interdepartmental Charges							
61990 Admin Service Fee	-	31,976	35,742	35,742	54,959	19,217	53.77%
Total: Interdepartmental Charges	-	31,976	35,742	35,742	54,959	19,217	53.77%
Department Total	\$ 2,250,544	\$ 543,626	\$ 1,182,471	\$ 1,374,360	\$ 1,813,631	\$ 439,271	31.96%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes 1 Land Management Officer, 1 Land Management Agent, 1 Land Management Technician (I, II, III), 1 Land and Resource Coordinator and 1 Lands Clerk/Land Information Tech.

Changing: 1 Senior Clerk Typist to 1 Lands Clerk/Land Infomation Tech.

40120 Temporary Wages. Seasonal/Temporary hire to continue land data collection and project tasks.

43011 Contractual Services. Widgeon Woods Phase 2 Subdivision Road and Utility construction (\$650,000), Hope Subdivision construction road and utility (\$450,000). Routine surveys (\$50,000), Property cleanup projects (\$30,000), Consulting services (\$30,000).

43210 Transportation/Subsistence. Inspection of borough property and land management project sites; meetings, and training.

43260 Training. Professional development courses and seminars for Land Management staff.

43600 Project Management. Project management and oversight for Hope Subdivision development.

43812 Equipment Replacement Payments. See the payment schedule below.

48710 Minor Office Machines. Computer (\$2,500) and mobile GIS/GPS (\$2,500).

61990 Admin Service Fee. Fee charged to service areas and departments to cover a portion of the costs associated with providing general government services.

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2008 Estimated</u>	<u>FY2009 Projected</u>	<u>Future Projected Payments</u>
** 2008 Sport Utility Vehicle	-	2,000	2,000	6,000
	\$ -	\$ 2,000	\$ 2,000	\$ 6,000

** Note an equal amount is being billed to Planning for this vehicle.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 250 Land Trust Fund
Department 21211 - Facilities Management**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Services							
43510 Insurance Premium-Nikiski EI	\$ 28,837	\$ 34,089	\$ 28,146	\$ 28,146	\$ 28,146	\$ -	0.00%
43610 Utilities-Nikiski EI	40,570	53,640	48,800	48,800	54,950	6,150	12.60%
43764 Snow Removal-Nikiski EI	8,635	-	10,000	10,000	10,000	-	0.00%
43780 Bldg/Grounds Maintenance	21,268	23,881	22,000	22,000	24,000	2,000	9.09%
Total: Services	99,310	111,610	108,946	108,946	117,096	8,150	7.48%
Interdepartmental Charges							
61990 Admin Service Fee	-	4,756	3,404	3,404	3,659	255	7.49%
Total: Interdepartmental Charges	-	4,756	3,404	3,404	3,659	255	7.49%
Department Total	\$ 99,310	\$ 116,366	\$ 112,350	\$ 112,350	\$ 120,755	\$ 8,405	7.48%

LINE-ITEM EXPLANATIONS

43610 Utilities - Nikiski EI. Anticipated 2% decrease for natural gas and an estimated 6.5% increase for electricity.

43780 Building/Grounds Maintenance - Nikiski EI. Regular and routine maintenance of Nikiski Elementary School.

61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 250 Land Trust Fund
Expenditure Summary By Line Item**

		FY2006	FY2007	FY2008	FY2008	FY2009	Difference Between	
		Actual	Actual	Original Budget	Amended Budget	Assembly Adopted	Assembly Adopted & Amended Budget	%
Personnel								
40110	Regular Wages	\$ 206,146	\$ 221,398	\$ 252,833	\$ 256,370	\$ 264,712	\$ 8,342	3.25%
40120	Temporary Wages	-	4,123	24,960	25,637	12,000	(13,637)	-53.19%
40130	Overtime Wages	64	347	-	-	-	-	-
40210	FICA	17,842	19,925	23,863	24,164	23,784	(380)	-1.57%
40221	PERS	39,043	61,206	56,825	56,843	59,060	2,217	3.90%
40321	Health Insurance	53,951	54,529	59,800	60,535	60,125	(410)	-0.68%
40322	Life Insurance	546	577	639	682	660	(22)	-3.23%
40410	Leave	23,110	24,269	24,590	24,590	23,627	(963)	-3.92%
40411	Sick Leave	3,169	3,667	4,090	4,090	3,225	(865)	-21.15%
40511	Other Benefits	48	44	48	48	48	-	0.00%
	Total: Personnel	343,919	390,085	447,648	452,959	447,241	(5,718)	-1.26%
Supplies								
42110	Office Supplies	2,636	1,995	5,000	5,000	5,000	-	0.00%
42120	Computer Software	-	-	1,500	1,500	1,500	-	0.00%
42210	Operating Supplies	349	2,683	500	550	500	(50)	-9.09%
42230	Fuel, Oils & Lubricants	-	343	-	7	-	(7)	-100.00%
42310	Repair/Maintenance Supplies	-	1,112	-	2,725	-	(2,725)	-100.00%
42410	Small Tools	-	-	1,500	1,500	1,500	-	0.00%
	Total: Supplies	2,985	6,133	8,500	11,282	8,500	(2,782)	-24.66%
Services								
43011	Contractual Services	415,303	66,073	465,000	629,048	1,210,000	580,952	92.35%
43015	Water/Air Sample Testing	-	-	-	2,975	-	(2,975)	-100.00%
43110	Communications	743	959	1,500	1,500	1,500	-	0.00%
43140	Postage	11	411	1,000	1,000	1,000	-	0.00%
43210	Transportation/Subsistence	7,467	6,645	10,510	11,064	13,760	2,696	24.37%
43211	Per Diem	-	2,490	-	510	-	(510)	-100.00%
43220	Car Allowance	2,174	-	3,600	3,600	3,600	-	0.00%
43250	Freight and Express	-	118	75	75	75	-	0.00%
43260	Training	2,324	3,121	2,600	4,025	5,050	1,025	25.47%
43310	Advertising	8,424	737	12,000	12,350	12,000	(350)	-2.83%
43410	Printing	-	-	1,000	1,000	500	(500)	-50.00%
43510	Insurance Premium	35,604	40,095	34,107	34,107	34,107	-	0.00%
43600	Project Management	7,070	-	10,000	10,000	10,000	-	0.00%
43610	Utilities	43,879	57,521	62,650	62,650	59,450	(3,200)	-5.11%
43720	Equipment Maintenance	1,602	1,603	3,500	3,500	3,500	-	0.00%
43750	Vehicle Maintenance	-	-	1,000	1,000	1,000	-	0.00%
43764	Snow Removal-Nikiski Elem.	8,635	-	10,000	10,000	10,000	-	0.00%
43780	Bldg/Grounds Maintenance	21,268	23,881	22,000	22,000	24,000	2,000	9.09%
43810	Rents & Operating Leases	-	-	-	1,025	-	(1,025)	-100.00%
43812	Equipment Replacement Pymt.	1,757	1,757	2,000	2,000	2,000	-	0.00%
43920	Dues and Subscriptions	1,643	1,391	1,485	1,485	1,485	-	0.00%
43931	Recording Fees	2,617	331	3,000	3,000	2,500	(500)	-16.67%
43933	Collection Fees	60	48	1,000	1,000	1,000	-	0.00%
43936	USAD Assessments	-	2,319	15,000	15,000	5,000	(10,000)	-66.67%
43999	FY02 Nanwalek Clean Up	-	-	-	12,909	-	(12,909)	-100.00%
45110	Land Sale Property Tax	2,603	-	4,000	4,000	6,000	2,000	50.00%
	Total: Services	563,184	209,500	667,027	850,823	1,407,527	556,704	65.43%

**Fund 250 Land Trust Fund
Expenditure Summary By Line Item - Continued**

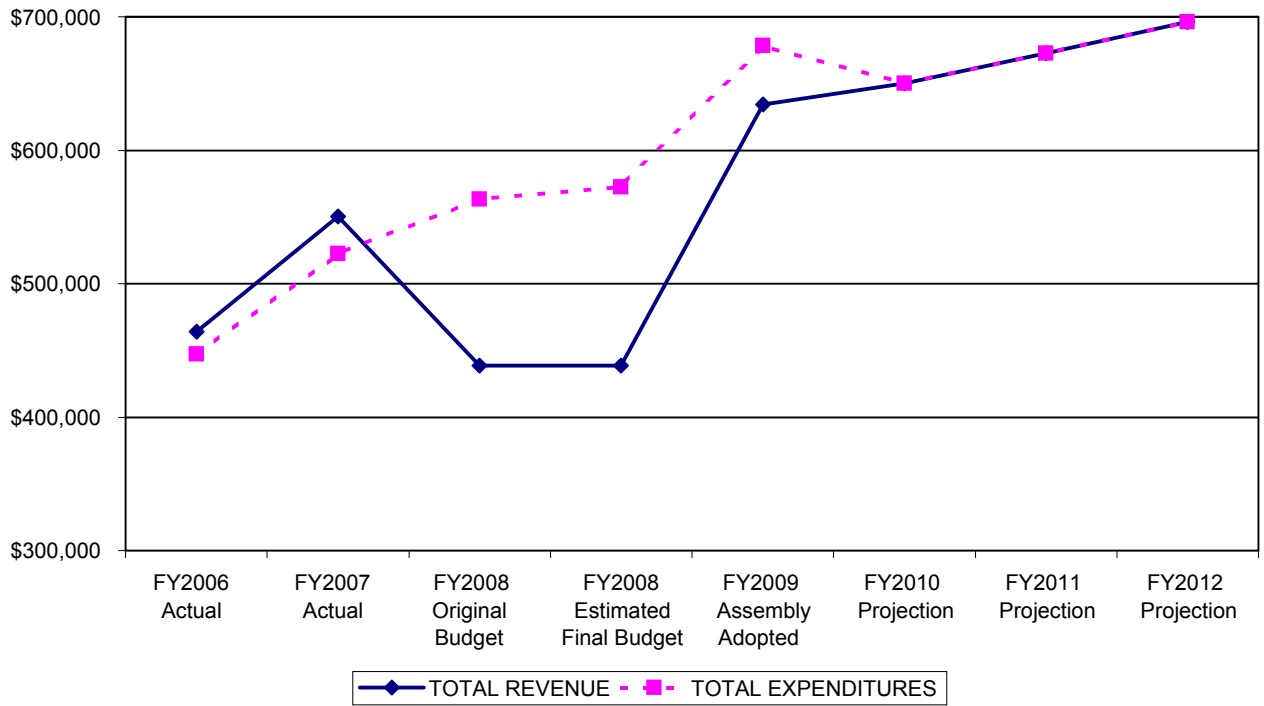
	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Capital Outlay							
48120 Office Machines	-	-	5,000	5,000	5,000	-	0.00%
48311 Machinery & Equipment	-	14,674	-	-	-	-	-
48610 Land Purchase	-	-	120,000	120,000	-	(120,000)	-100.00%
48710 Minor Office Equipment	1,061	2,868	5,000	5,200	5,000	(200)	-3.85%
48720 Minor Office Furniture	-	-	2,500	2,300	2,500	200	8.70%
Total: Capital Outlay	1,061	17,542	132,500	132,500	12,500	(120,000)	-90.57%
Transfers							
50100 Tfr General Fund	1,438,705	-	-	-	-	-	-
Total: Transfers	1,438,705	-	-	-	-	-	-
Interdepartmental Charges							
61990 Admin Service Fee	-	36,732	39,146	39,146	58,618	19,472	49.74%
Total: Interdepartmental Charges	-	36,732	39,146	39,146	58,618	19,472	49.74%
Department Total	\$ 2,349,854	\$ 659,992	\$ 1,294,821	\$ 1,486,710	\$ 1,934,386	\$ 447,676	30.11%

Fund: 251 Kenai River Center

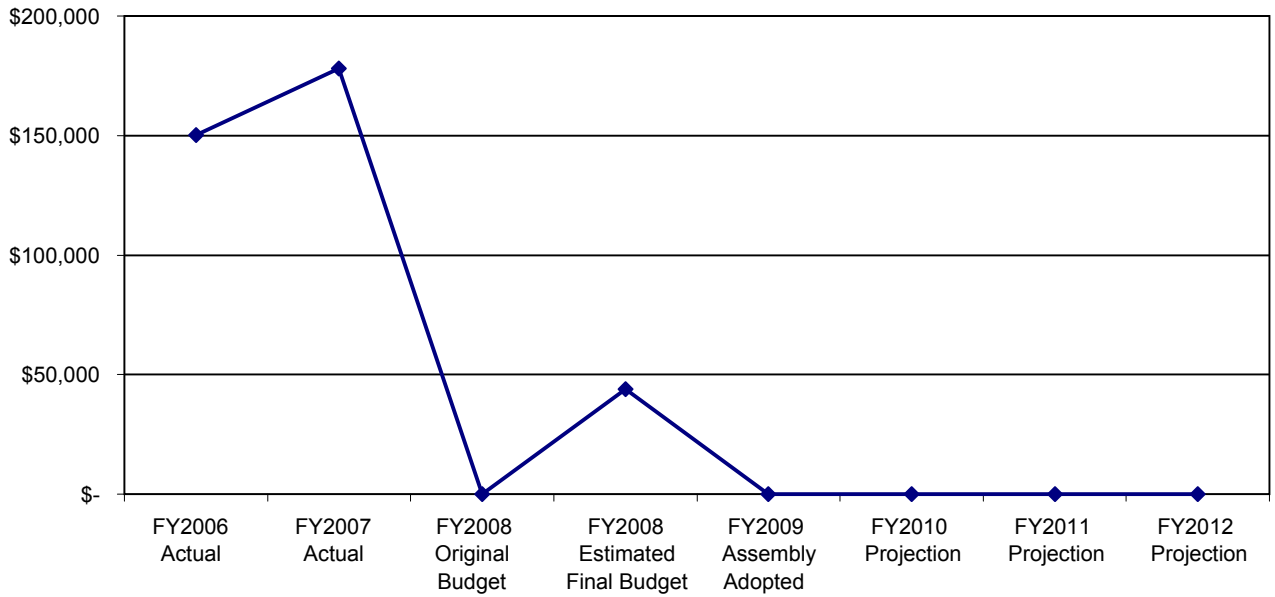
Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
State Revenues	\$ 13,385	\$ 13,078	\$ -	\$ -	\$ 38,500	\$ 38,500	\$ 38,500	\$ 38,500
Other Revenues	33,242	68,629	52,322	52,322	48,366	49,333	50,320	51,326
Total Revenues	46,627	81,707	52,322	52,322	86,866	87,833	88,820	89,826
Operating Transfers From:								
General Fund	417,168	468,548	386,199	386,199	547,451	562,180	583,814	606,265
Total Operating Transfers	417,168	468,548	386,199	386,199	547,451	562,180	583,814	606,265
Total Revenues and Operating Transfers	463,795	550,255	438,521	438,521	634,317	650,013	672,634	696,091
Expenditures:								
Personnel	331,176	400,902	405,936	405,936	462,513	481,014	500,255	520,265
Supplies	7,180	7,805	10,800	13,878	10,800	11,016	11,236	11,461
Services	94,035	98,604	135,574	141,832	198,135	151,098	154,120	157,202
Capital Outlay	5,001	15,162	11,000	11,000	6,750	6,885	7,023	7,163
Interdepartmental Charges	9,630	-	-	-	-	-	-	-
Total Expenditures	447,022	522,473	563,310	572,646	678,198	650,013	672,634	696,091
Total Expenditures and Operating Transfers	447,022	522,473	563,310	572,646	678,198	650,013	672,634	696,091
Net Results From Operations	16,773	27,782	(124,789)	(134,125)	(43,881)	-	-	-
Beginning Fund Balance	133,451	150,224	124,789	178,006	43,881	-	-	-
Ending Fund Balance	\$ 150,224	\$ 178,006	\$ -	\$ 43,881	\$ -	\$ -	\$ -	\$ -

Mill Rate Equivalency for Operating Transfer from The General Fund	0.09	0.10	0.07	0.07	0.09	0.09	0.09	0.09
---	------	------	------	------	------	------	------	------

**KENAI RIVER CENTER
REVENUES AND EXPENDITURES**



**KENAI RIVER CENTER
UNRESERVED FUND BALANCE**



Fund: 251
Dept: 21135 Kenai River Center

DEPARTMENT FUNCTION

Mission: To provide staff and support facilities needed for the operation of the Kenai River Center in accordance with the terms of agreement developed with the state and federal government. Provide participation and guidance to local, state, and federal agencies involved in developing projects, issuing permits, or managing land or resources within the coastal boundary of the borough. Manage the continued public use of the Kenai River access and outdoor education facilities.

Major long-term issues and concerns:

Grant funding for the Kenai River Center Education Coordinator, a position established 5 years ago and funded by the Kenai Watershed Forum, will expire in April of 2009. \$2,500 has been included in the contractual services line of the Center's FY2009 budget to fund ¼ of this position for the remaining two-months of FY2009. Future funding will need to be secured to continue this key position at the center beyond FY2009.

Objectives FY2009/Budget highlights:

- To expand the public's knowledge of habitat restoration.
- Continue the coordination of issuing the 50-foot habitat protection and flood plain permits.
- Continue to perform high quality ACMP consistency reviews for coastal resource planning.
- Coordinate with the Kenai Peninsula Watershed Forum to continue the education and library resource programs at the Kenai River Center.
- Request federal monies to expand the Kenai River Center building to include US Army Corps of Engineers, Kenai Field Office staff.
- Complete the multi-agency coordinated Kenai River Access Plan.
- Produce educational material titled "A Guide to Owning and Managing Bluff and Coastal Property".

Previous year accomplishments:

- Since the beginning of its operation the center has been involved in over 5,154 projects, of which 2,720 were within the Borough's 50-foot habitat area, 2,070 were within the Borough's managed flood plain, and 532 of which were tax credit projects.
- The KPB Coastal Program accomplished grant-funding requirements through continued reviews of local, state and federal projects within the coastal boundary. Coordinated the adoption of a revision to the KPB Coastal Management Plan.
- The 2007 Kenai River ice & flood incident attributed to a record number of KRC applications. This created a 70% increase in our permit workload, and required the development of river and bank debris clean up plan. The average processing time for all Borough flood damage permits was 18 days, a result that was achieved from a committed and hard working permanent and temporary staff.

Significant budgetary changes:

- Inclusion of ½ position previously funded by grant funds. This program is now being accounted for in the KRC fund. Impact to the fund is zero as revenue is also being budgeted.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
50 ft. Habitat Area Project Reviews	233	378	240	240
Flood Plain Project Reviews	294	381	289	289
Tax Credit Projects	66	78	60	60
Coastal Management Project Reviews	402	308	340	340

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 251
Department 21135 - Kenai River Center**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %		
Personnel								
40110 Regular Wages	\$ 199,676	\$ 229,804	\$ 242,216	\$ 242,216	\$ 278,378	\$ 36,162	14.93%	
40120 Temporary Wages	155	328	1,800	1,800	1,800	-	0.00%	
40130 Overtime Wages	-	71	-	-	-	-	-	
40210 FICA	17,155	19,557	21,569	21,569	24,642	3,073	14.25%	
40221 PERS	35,809	67,358	54,811	54,811	62,034	7,223	13.18%	
40321 Health Insurance	46,099	50,932	53,820	53,820	60,125	6,305	11.71%	
40322 Life Insurance	507	591	614	614	691	77	12.54%	
40410 Leave	22,357	27,074	25,384	25,384	28,504	3,120	12.29%	
40411 Sick Leave	4,610	5,091	5,626	5,626	6,243	617	10.97%	
40511 Other Benefits	4,808	96	96	96	96	-	0.00%	
Total: Personnel	331,176	400,902	405,936	405,936	462,513	56,577	13.94%	
Supplies								
42110 Office Supplies	2,624	4,688	3,000	4,500	3,000	(1,500)	-33.33%	
42120 Computer Software	-	-	1,000	1,187	1,000	(187)	-15.75%	
42210 Operating Supplies	3,076	2,801	6,000	7,391	6,000	(1,391)	-18.82%	
42230 Fuel, Oils & Lubricants	-	-	500	500	500	-	0.00%	
42263 Training Supplies	-	133	-	-	-	-	-	
42250 Uniforms	1,000	-	-	-	-	-	-	
42410 Small Tools	480	183	300	300	300	-	0.00%	
Total: Supplies	7,180	7,805	10,800	13,878	10,800	(3,078)	-22.18%	
Services								
43011 Contractual Services	26,161	22,221	37,000	36,714	91,100	54,386	148.13%	
43110 Communications	10,885	11,342	16,000	16,000	16,000	-	0.00%	
43140 Postage	3,389	6,164	6,400	6,400	6,400	-	0.00%	
43210 Transportation/Subsistence	9,689	10,042	16,459	15,959	16,789	830	5.20%	
43220 Car Allowance	3,600	-	3,600	3,600	3,600	-	0.00%	
43260 Training	1,839	1,508	2,970	3,470	3,180	(290)	-8.36%	
43310 Advertising	1,833	2,420	3,000	3,000	3,000	-	0.00%	
43410 Printing	1,426	884	4,000	4,000	4,000	-	0.00%	
43510 Insurance Premium	9,452	14,546	12,742	12,742	12,742	-	0.00%	
43600 Project Management	2,590	1,920	4,000	4,000	4,000	-	0.00%	
43610 Utilities	19,332	23,915	22,600	22,600	25,500	2,900	12.83%	
43720 Equipment Maintenance	1,813	1,893	3,000	3,000	3,000	-	0.00%	
43780 Buildings/Grounds Maintenance	577	195	1,685	2,043	1,685	(358)	-17.52%	
43810 Rents and Operating Leases	-	-	-	4,286	2,400	(1,886)	-44.00%	
43812 Equipment Replacement Payment	-	-	-	-	2,600	2,600	-	
43920 Dues and Subscriptions	1,449	1,554	2,118	2,118	2,139	21	0.99%	
43999 Contingency	-	-	-	1,900	-	(1,900)	-100.00%	
Total: Services	94,035	98,604	135,574	141,832	198,135	56,303	39.70%	
Capital Outlay								
48110 Furniture & Furnishings	-	9,450	-	-	-	-	-	
48710 Minor Office Equipment	4,414	5,712	5,000	5,000	5,000	-	0.00%	
48720 Minor Office Furniture	587	-	6,000	6,000	1,750	(4,250)	-70.83%	
Total: Capital Outlay	5,001	15,162	11,000	11,000	6,750	(4,250)	-38.64%	
Interdepartmental Charges								
60000 Charges (To)/From Other Depts.	9,630	-	-	-	-	-	-	
Total: Interdepartmental Charges	9,630	-	-	-	-	-	-	
Department Total	\$ 447,022	\$ 522,473	\$ 563,310	\$ 572,646	\$ 678,198	\$ 105,552	18.43%	

Fund 251
Department 21135 - Kenai River Center - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: 1 KRC Manager, 2.5 Planners, and 1 administrative assistant. The increase reflects the cost of a position previously not included, as the funding source was uncertain. Confirmation has been received and estimated revenues have been increased to offset the cost and the net effect is zero.

43011 Contractual Services. Sanding, snow plowing, janitorial service, and education coordinator. \$50,000 for production of educational material titled "A Guide to Owning and Managing Bluff and Coastal Property". \$4,000 for Kenai Peninsula Fish Habitat program.

43610 Utilities. Increase to cover rise in utility costs.

43810 Rents and Operating Leases. For summer portable toilet rental and service.

43812 Equipment Replacement Payment. See the payment schedule below.

48710 Minor Office Equipment. Purchase 1 laptop computer (\$2,500), 1 desktop computer (\$2,000) and 1 printer (\$500).

48720 Minor Office Furniture. Purchase two office chairs (\$500) and a computer table. (\$750).

EQUIPMENT REPLACEMENT PAYMENT SCHEDULE

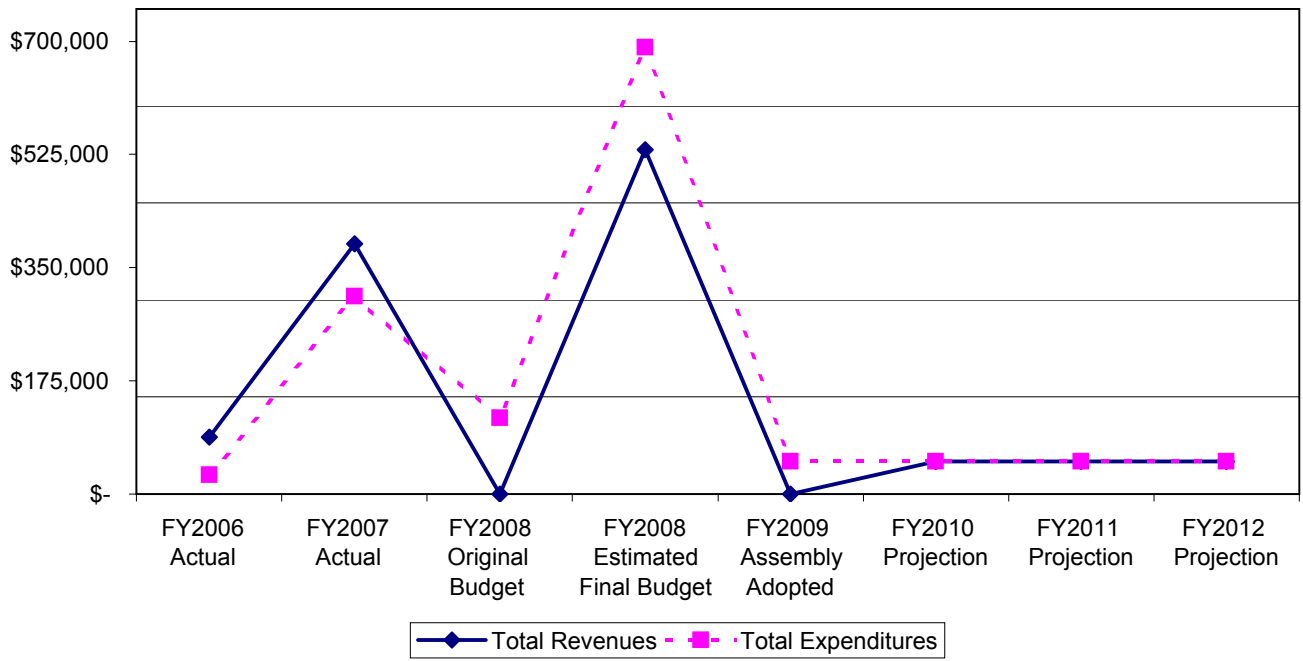
<u>Items</u>	<u>Prior Years</u>	<u>FY2008 Estimated</u>	<u>FY2009 Projected</u>	<u>Future Projected Payments</u>
River Boat	\$ -	\$ -	\$ 2,600	\$ 23,400

This page intentionally left blank

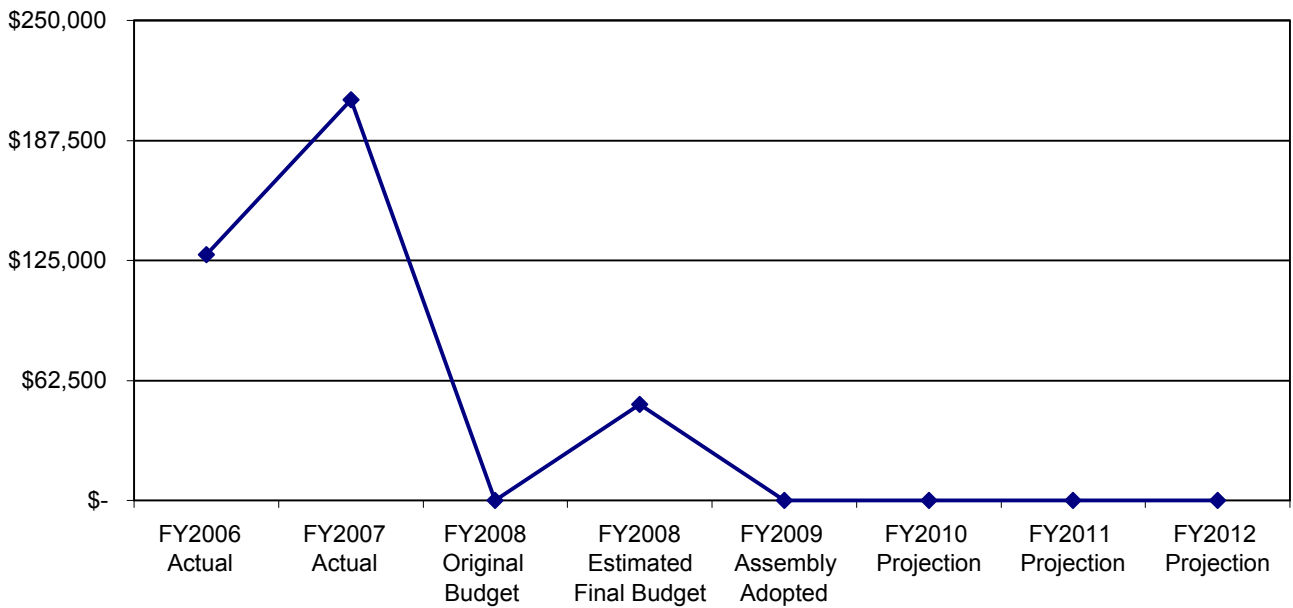
Fund: 260 Disaster Relief

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
Federal Revenue	\$ 23,015	\$ 139,980	\$ -	398,872	\$ -	\$ -	\$ -	\$ -
State Revenue	14,917	46,660	-	132,957	-	-	-	-
Total Revenues	37,932	186,640	-	531,829	-	-	-	-
Operating Transfers From:								
General Fund	50,000	200,000	-	-	-	50,000	50,000	50,000
Total Operating Transfers	50,000	200,000	-	-	-	50,000	50,000	50,000
Total Revenues and Operating Transfers	87,932	386,640	-	531,829	-	50,000	50,000	50,000
Expenditures:								
Personnel	1,349	35,841	-	-	-	-	-	-
Supplies	151	1,233	-	-	-	-	-	-
Services	2,726	232,956	50,000	623,118	50,000	50,000	50,000	50,000
Capital Outlay	-	25,320	-	-	-	-	-	-
Total Expenditures	4,226	295,350	50,000	623,118	50,000	50,000	50,000	50,000
Operating Transfers To:								
General Fund	25,035	10,565	67,469	67,469	-	-	-	-
Total Operating Transfers	25,035	10,565	67,469	67,469	-	-	-	-
Total Expenditures and Operating Transfers	29,261	305,915	117,469	690,587	50,000	50,000	50,000	50,000
Net Results From Operations	58,671	80,725	(117,469)	(158,758)	(50,000)	-	-	-
Projected Lapse (Not Applicable)	-	-	-	-	-	-	-	-
Change in Fund Balance	58,671	80,725	(117,469)	(158,758)	(50,000)	-	-	-
Beginning Fund Balance	69,362	128,033	117,469	208,758	50,000	-	-	-
Ending Fund Balance	\$ 128,033	\$ 208,758	\$ -	\$ 50,000	-	\$ -	\$ -	\$ -

**DISASTER RELIEF
REVENUES AND EXPENDITURES**



**DISASTER RELIEF
UNRESERVED FUND BALANCE**



Fund: 260 Disaster Relief
Dept: 11251

DEPARTMENT FUNCTION

Mission: Funds available to the Mayor for initial response in the event of a disaster within the Kenai Peninsula Borough, such as oil spills, flooding, volcano eruptions, fires, earthquakes, etc.

Major long-term issues and concerns:

- Frequency and severity of disasters occurring.

Objectives FY2009/Budget highlights:

- Ability to continue to respond in the event of disaster.

Previous year accomplishments:

- August 2006. Response to high wind power outages in Seldovia and Halibut Cove.
- September 2006. Assembled and distributed over 200 Senior Citizen home “ready kits” during Alaska Preparedness Month.
- October 2006. Response to Seward area flooding declared disaster.
- January 2007. Response to flooding and ice jams on Lower Kenai River from Skilak Lake to Cook Inlet.
- October 2006 – Current. Ongoing recovery and clean-up efforts related to Seward and Kenai River flooding.

Significant budgetary changes:

- None

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Emergency Incidents Responded to	1	6	4	4
Staff Time in Incident Response	400	700	500	500

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 260
Department 11251 - Disaster Relief**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 635	\$ 10,311	\$ -	\$ -	\$ -	-	-
40120 Temporary Wages	-	6,306	-	-	-	-	-
40130 Overtime Wages	385	10,487	-	-	-	-	-
40210 FICA	78	2,275	-	-	-	-	-
40221 PERS	120	4,338	-	-	-	-	-
40321 Health Insurance	128	2,084	-	-	-	-	-
40322 Life Insurance	3	40	-	-	-	-	-
Total: Personnel	1,349	35,841	-	-	-	-	-
Supplies							
42110 Office Supplies	-	183	-	-	-	-	-
42210 Operating Supplies	151	884	-	-	-	-	-
42230 Fuel, Oil & Lubricants	-	166	-	-	-	-	-
Total: Supplies	151	1,233	-	-	-	-	-
Services							
43011 Contractual Services	125	221,326	-	365,952	-	(365,952)	-100.00%
43110 Communications	2,494	-	-	-	-	-	-
43210 Transportation/Subsistence	18	7,680	-	-	-	-	-
43310 Advertising	-	990	-	-	-	-	-
43600 Project Management	-	2,960	-	-	-	-	-
43780 Building/Grounds Maintenance	89	-	-	-	-	-	-
43999 Contingency	-	-	50,000	257,166	50,000	(207,166)	-80.56%
Total: Services	2,726	232,956	50,000	623,118	50,000	(573,118)	-91.98%
Capital Outlay							
49311 Design	-	25,320	-	-	-	-	-
Total: Capital Outlay	-	25,320	-	-	-	-	-
Transfers							
50100 Transfer to General Fund	25,035	10,565	67,469	67,469	-	(67,469)	-100.00%
Total: Transfers	25,035	10,565	67,469	67,469	-	(67,469)	-100.00%
Department Total	\$ 29,261	\$ 305,915	\$ 117,469	\$ 690,587	\$ 50,000	\$ (640,587)	-92.76%

LINE-ITEM EXPLANATIONS

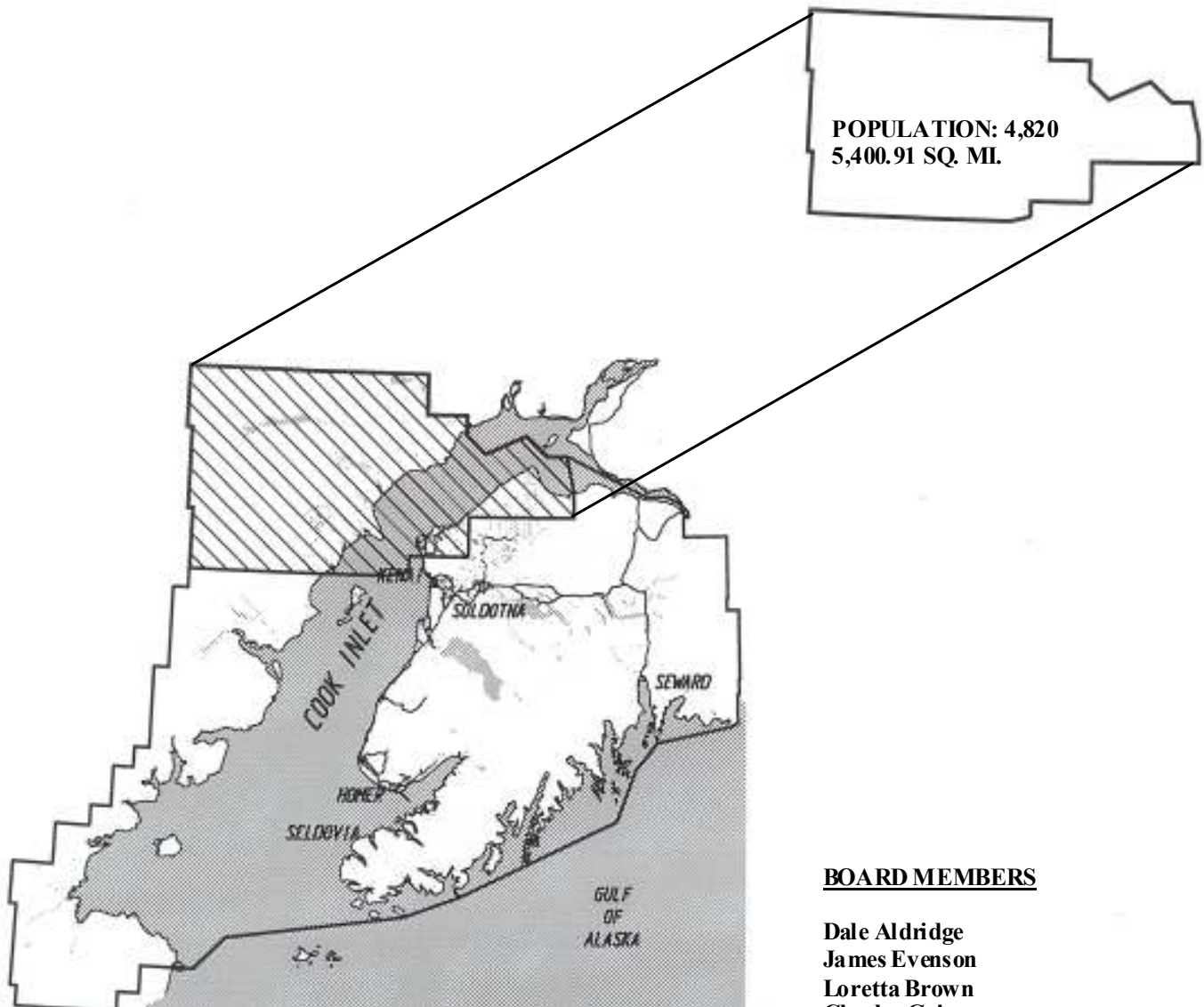
43999 Contingency. Response funds available in time of a disaster.

This page intentionally left blank

NIKISKI SENIOR SERVICE AREA

Voters in the Nikiski area approved the formation of the Nikiski Senior Service Area in October 1993 to provide programs and services for the senior citizens within the service area. A five-member board of directors, elected by the voters in that service area, has the power to provide for these services and programs. The board members, who are qualified voters in the Borough and residents of the Nikiski Senior Service Area, serve staggered three-year terms.

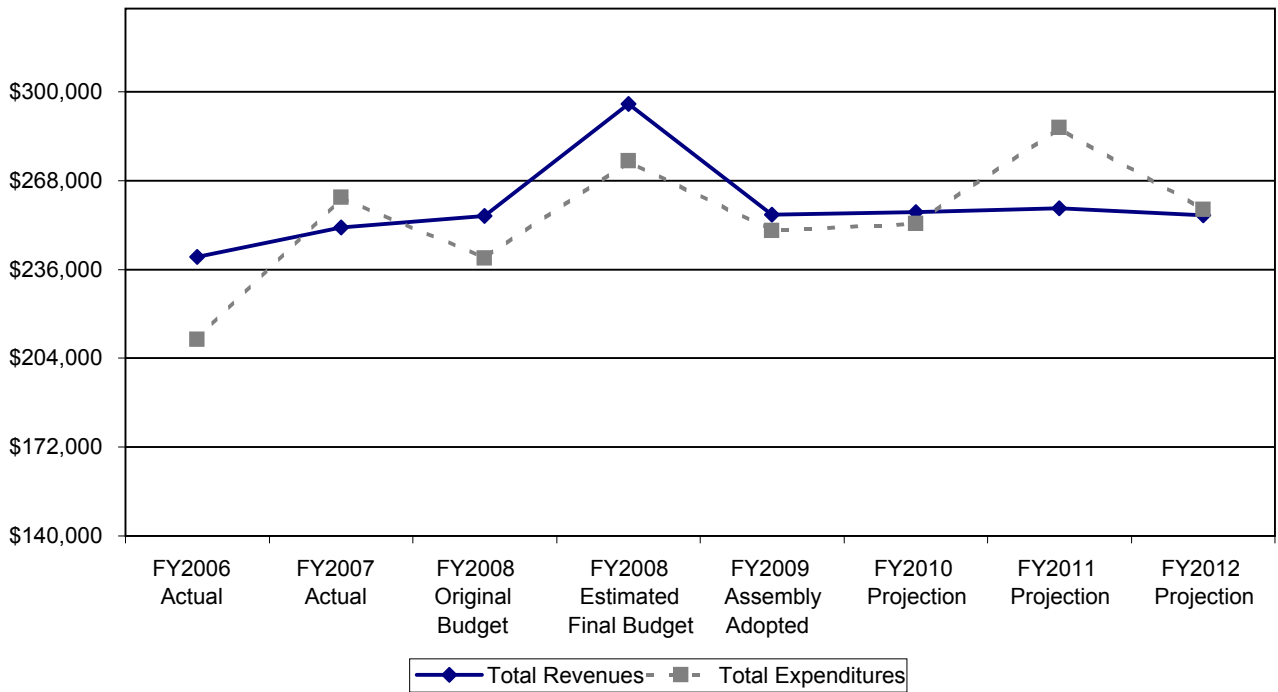
Funding is provided by a mill rate levy not to exceed 0.2 mills on taxable property and by a portion of grant funds provided by the Kenai Peninsula Borough to all senior citizen groups within the Borough. The mill rate for FY 2009 is set at .20 mills.



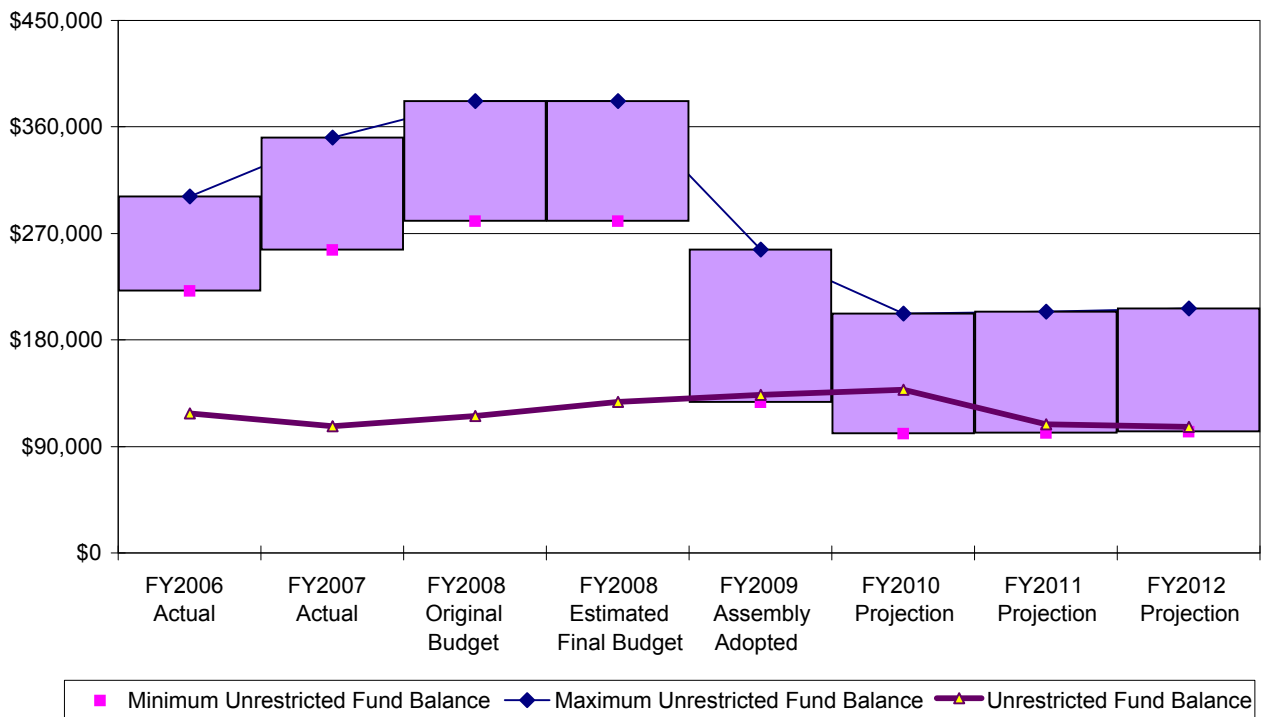
Fund: 280 Nikiski Seniors Service Area

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Taxable Value (000's)								
Real	559,967	663,908	596,845	596,849	602,311	626,403	641,460	655,118
Personal	35,389	34,638	32,155	32,584	26,756	27,291	27,837	28,394
Oil & Gas (AS 43.56)	443,784	427,582	448,798	448,798	430,857	409,314	388,848	369,406
	<u>1,039,140</u>	<u>1,126,128</u>	<u>1,077,798</u>	<u>1,078,231</u>	<u>1,059,924</u>	<u>1,063,009</u>	<u>1,058,145</u>	<u>1,052,918</u>
Mill Rate	0.15	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Revenues:								
Property Taxes								
Real	\$ 110,368	\$ 114,199	\$ 119,369	\$ 119,369	\$ 120,462	\$ 125,281	\$ 128,292	\$ 131,024
Personal	6,936	6,789	6,302	6,386	5,244	5,349	5,456	5,565
Oil & Gas (AS 43.56)	88,366	85,968	89,760	89,760	86,171	81,863	77,770	73,881
Interest	253	297	258	258	303	309	315	321
Flat Tax	176	422	-	484	494	504	514	524
Motor Vehicle Tax	2,390	2,314	1,820	1,820	1,820	1,856	1,893	1,931
Total Property Taxes	<u>208,489</u>	<u>209,989</u>	<u>217,509</u>	<u>218,077</u>	<u>214,494</u>	<u>215,162</u>	<u>214,240</u>	<u>213,246</u>
State Revenue	1,890	2,160	-	35,000	-	-	-	-
Interest Earnings	-	8,775	4,536	9,400	4,793	5,012	7,235	5,708
Total Revenues	<u>210,379</u>	<u>220,924</u>	<u>222,045</u>	<u>262,477</u>	<u>219,287</u>	<u>220,174</u>	<u>221,475</u>	<u>218,954</u>
Operating Transfers From:								
General Fund	30,200	30,200	33,220	33,220	36,542	36,542	36,542	36,542
Total Operating Transfers	<u>30,200</u>	<u>30,200</u>	<u>33,220</u>	<u>33,220</u>	<u>36,542</u>	<u>36,542</u>	<u>36,542</u>	<u>36,542</u>
Total Revenues and Operating Transfers	<u>240,579</u>	<u>251,124</u>	<u>255,265</u>	<u>295,697</u>	<u>255,829</u>	<u>256,716</u>	<u>258,017</u>	<u>255,496</u>
Expenditures:								
Personnel	69,262	75,684	75,132	75,132	-	-	-	-
Services	141,601	181,609	162,556	162,556	246,154	248,616	251,102	253,613
Capital Outlay	-	-	-	33,967	-	-	32,000	-
Interdepartmental Charges	-	4,571	2,369	3,402	3,846	3,923	4,001	4,081
Total Expenditures	<u>210,863</u>	<u>261,864</u>	<u>240,057</u>	<u>275,057</u>	<u>250,000</u>	<u>252,538</u>	<u>287,103</u>	<u>257,694</u>
Change in fund balance	29,716	(10,740)	15,208	20,640	5,829	4,178	(29,086)	(2,198)
Beginning Fund Balance	88,196	117,912	100,799	107,172	127,812	133,641	137,819	108,732
Ending Fund Balance	<u>\$ 117,912</u>	<u>\$ 107,172</u>	<u>\$ 116,007</u>	<u>\$ 127,812</u>	<u>\$ 133,641</u>	<u>\$ 137,819</u>	<u>\$ 108,732</u>	<u>\$ 106,534</u>

**NIKISKI SENIOR SERVICE AREA
REVENUES AND EXPENDITURES**



**NIKISKI SENIOR SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 280 Nikiski Seniors Service Area
Dept: 63190

DEPARTMENT FUNCTION

Mission: The purpose of the service area is to provide programs and services to seniors (over 60) who live in the service area. The service area provides funding to Nikiski Senior Citizens, Inc., a non-profit organization that provides meals, transportation, social activities, and information and referral. The major source of revenue is from property taxes.

Major long-term issues and concerns:

- Providing funding and support to the non-profit organization to allow them to provide their program and services.

Previous year accomplishments:

- See key measures.

Significant budgetary changes:

- Transferred program administrator position to the non-profit organization from the Service Area. The minimum and maximum fund balance amounts have changed due to changes in factors used in determining the amounts.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
<u>Service Area</u>				
Mill rate	.20	.20	.20	.20
Property tax revenue	\$208,489	\$209,989	\$217,509	\$214,494
Borough contribution	\$30,200	\$30,200	\$33,220	\$36,542
<u>Nikiski Senior Citizens, Inc.</u>				
Meals served	11,794	12,373	12,744	13,126
Miles driven	18,820	18,870	19,436	20,019

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 280
Department 63190 - Nikiski Seniors Service Area**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 42,413	\$ 43,154	\$ 44,030	\$ 44,030	\$ -	\$ (44,030)	-100.00%
40210 FICA	3,187	3,838	3,890	3,890	-	(3,890)	-100.00%
40221 PERS	7,290	12,282	10,074	10,074	-	(10,074)	-100.00%
40321 Health Insurance	11,768	11,500	11,960	11,960	-	(11,960)	-100.00%
40322 Life Insurance	104	111	114	114	-	(114)	-100.00%
40410 Leave	3,917	4,159	4,403	4,403	-	(4,403)	-100.00%
40411 Sick Leave	559	640	661	661	-	(661)	-100.00%
40511 Other Benefits	24	-	-	-	-	-	-
Total: Personnel	69,262	75,684	75,132	75,132	-	(75,132)	-100.00%
Services							
43011 Contractual Services	140,894	180,843	162,049	162,049	245,981	83,932	51.79%
43210 Transportation/Subsistence	20	-	-	-	-	-	-
43510 Insurance Premium	687	766	507	507	173	(334)	-65.88%
Total: Services	141,601	181,609	162,556	162,556	246,154	83,598	51.43%
Capital Outlay							
48310 Vehicles	-	-	-	33,967	-	(33,967)	-100.00%
Total: Capital Outlay	-	-	-	33,967	-	(33,967)	-100.00%
Interdepartmental Charges							
61990 Admin Service Fee	-	4,571	2,369	3,402	3,846	444	13.05%
Total: Interdepartmental Charges	-	4,571	2,369	3,402	3,846	444	13.05%
Department Total	\$ 210,863	\$ 261,864	\$ 240,057	\$ 275,057	\$ 250,000	\$ (25,057)	-9.11%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. The Program Administrator position is being transferred to Nikiski Senior Citizens, Inc. and will no longer be an employee of the Borough. **61990 Admin Service Fee.** Fees charged to service areas and departments to cover a portion of the costs associated with providing general government services.

43011 Contractual Services. Contracting with Nikiski Senior Citizens, Inc. to provide the services and programs to meet the general objects of the service area (\$220,981) and with the Native Village of Tyonek to provide for the administration of the Tyonek Senior Citizen programs (\$25,000).

This page intentionally left blank

Kenai Peninsula Borough

Solid Waste Special Revenue Funds

The Borough has one (1) Solid Waste special revenue fund, with an annual budget, it was established for specified purposes due to legal requirements restricting specific resources for expenditure or which are not appropriately budgeted elsewhere.

Solid Waste Special Revenue Fund – this fund was established to account for activities of the borough's solid waste program. This program is accounted for in a special revenue fund because less than 5% of its revenues come from user fees, 90% of its revenues are from a transfer from the Borough's general fund.

KENAI PENINSULA BOROUGH

SOLID WASTE FUND

The Solid Waste fund was established to account for activities of the borough's solid waste program. This program is accounted for in a special revenue fund because less than 5% of its revenues come from user fees, 90% of its revenues come from a transfer from the Borough's general fund.

The Solid Waste fund is made up of 5 divisions as follows; Administration, Central Peninsula Landfill; Seward Transfer Facility, Homer Baler and Landfills, Hauling and Waste Program.

Solid Waste Administration – this division provides for the planning, design, development and operating of the solid waste facilities. This division is responsible for ensuring waste is managed in accordance with the Borough Code and state and federal requirements. This division also plans for the closure and post-closure requirements of borough landfills.

Central Peninsula Landfill - this division's mission is to collect and dispose of waste, recycle to reduce waste requiring burial and to provide hazardous materials disposal. This facility is located in the Soldotna. Prior to FY2006, operation and maintenance of this facility was contracted out.

Seward Transfer Facility – this division's mission is to collect and transfer solid waste generated in the Eastern Peninsula to the Central Peninsula Landfill for disposal, manage inert waste with on-site burial, recycle to reduce waste requiring burial and provide for proper hazardous material disposal. The operations at this facility is contracted out.

Homer Baling Facility – the mission of this facility is to collect, bale and dispose of waste generated in the Southern Peninsula, recycle to reduce waste requiring burial and provide for proper hazardous materials disposal.

Landfills, Hauling and Waste Program – this division is responsible to collect, consolidate, and dispose of solid waste, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal. To provide integrated solid waste programs including the development, operations and maintenance of landfills in remote areas of the borough, eight waste drop box/transfer sites, 13 mobile recyclable collection stations, hazardous waste collection program, solid waste environmental monitoring and litter program. These programs are all contracted out.

KEY MEASURES

	<u>FY2006</u> <u>Actual</u>	<u>FY2007</u> <u>Actual</u>	<u>FY2008</u> <u>Estimated</u>	<u>FY2009</u> <u>Proposed</u>
Staffing History	19.25	19.25	20.25	20.75
Summary for All Areas: (Tons)				
Asbestos	101.05	39.77	50.00	75.00
Construction Debris	5,258.33	6,873.11	7,200.00	7,500.00
Mixed Solid Waste	64,797.76	69,307.09	74,577.00	81,650.00
Recycle	<u>1,163.82</u>	<u>1,421.40</u>	<u>1,442.03</u>	<u>1,464.25</u>
Total All Waste	71,320.96	77,641.37	83,269.03	90,689.25
Hazardous Waste (drums/boxes)	615	431	444	457
Used Oil Energy Recovery (gal)	19,597	18,255	18,802	19,367

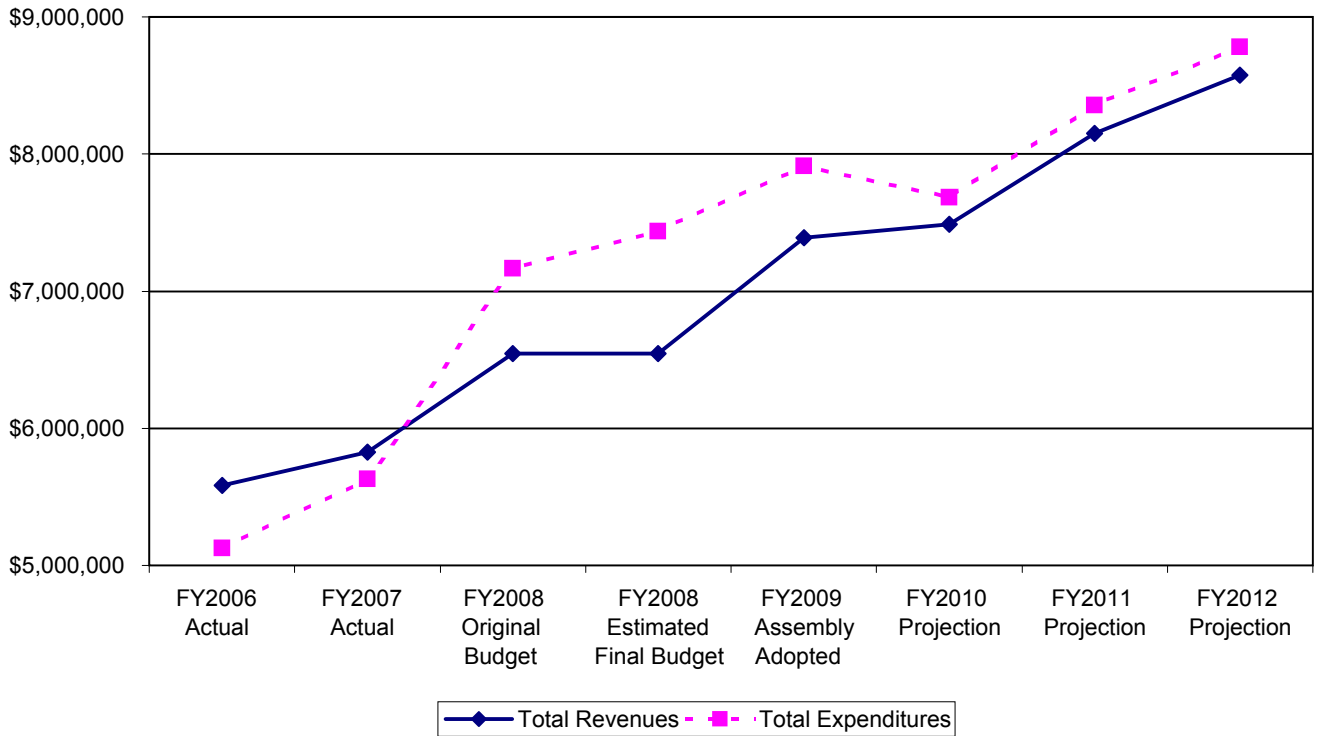
Fund: 290 Solid Waste

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
State Revenues	\$ 38,945	\$ 45,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earnings	155,019	358,868	221,129	221,129	137,378	181,577	208,283	234,992
Other Revenue	282,654	434,748	288,307	288,307	441,643	450,476	459,486	468,676
Total Revenues	476,618	839,445	509,436	509,436	579,021	632,053	667,769	703,668
Operating Transfers From:								
General Fund	5,106,901	4,984,390	6,034,273	6,034,273	6,812,194	6,855,432	7,483,794	7,870,256
Total Operating Transfers	5,106,901	4,984,390	6,034,273	6,034,273	6,812,194	6,855,432	7,483,794	7,870,256
Total Revenues and Operating Transfers	5,583,519	5,823,835	6,543,709	6,543,709	7,391,215	7,487,485	8,151,563	8,573,924
Expenditures:								
Personnel	1,373,624	1,572,642	1,735,734	1,735,734	1,837,985	1,911,504	1,987,964	2,067,483
Supplies	293,006	335,344	493,950	526,940	554,956	566,055	577,376	588,924
Services	2,492,383	2,779,995	3,636,026	3,825,424	4,020,529	4,100,940	4,182,959	4,266,618
Capital Outlay	21,663	43,039	27,300	75,228	26,376	26,904	27,442	27,991
Interdepartmental Charges	6,704	-	(103,469)	(107,069)	-	-	-	-
Total Expenditures	4,187,380	4,731,020	5,789,541	6,056,257	6,439,846	6,605,403	6,775,741	6,951,016
Operating Transfers To:								
Solid Waste Debt Service	830,662	827,463	828,225	828,225	830,244	830,244	829,094	831,438
Solid Waste Capital Projects	110,000	70,000	550,000	550,000	641,000	250,000	750,000	1,000,000
Total Operating Transfers	940,662	897,463	1,378,225	1,378,225	1,471,244	1,080,244	1,579,094	1,831,438
Total Expenditures and Operating Transfers	5,128,042	5,628,483	7,167,766	7,434,482	7,911,090	7,685,647	8,354,835	8,782,454
Net Results From Operations	455,477	195,352	(624,057)	(890,773)	(519,875)	(198,162)	(203,272)	(208,530)
Projected Lapse (3%)	-	-	177,174	181,688	193,195	198,162	203,272	208,530
Change in Fund Balance	455,477	195,352	(446,883)	(709,085)	(326,680)	-	-	-
Beginning Spendable Fund Balance	384,936	840,413	446,883	1,035,765	326,680	-	-	-
Ending Spendable Fund Balance	\$ 840,413	\$ 1,035,765	\$ -	\$ 326,680	\$ -	\$ -	\$ -	\$ -
Beginning Closure/Postclosure Liability	4,874,069	4,913,986	2,566,856	4,806,776	2,916,419	3,458,609	3,967,286	4,476,038
Current Year Closure/Postclosure Accruals	243,439	263,763	382,579	382,579	601,450	614,049	626,726	690,299
Current Year Actual Closure/ Postclosure Expenditures	(203,522)	(370,973)	(532,740)	(2,272,936)	(59,260)	(105,372)	(117,974)	(82,542)
Ending Closure/Postclosure Liability	4,913,986	4,806,776	2,416,695	2,916,419	3,458,609	3,967,286	4,476,038	5,083,795
Total Fund Balance	\$ 5,754,399	\$ 5,842,541	\$ 2,416,695	\$ 3,243,099	\$ 3,458,609	\$ 3,967,286	\$ 4,476,038	\$ 5,083,795

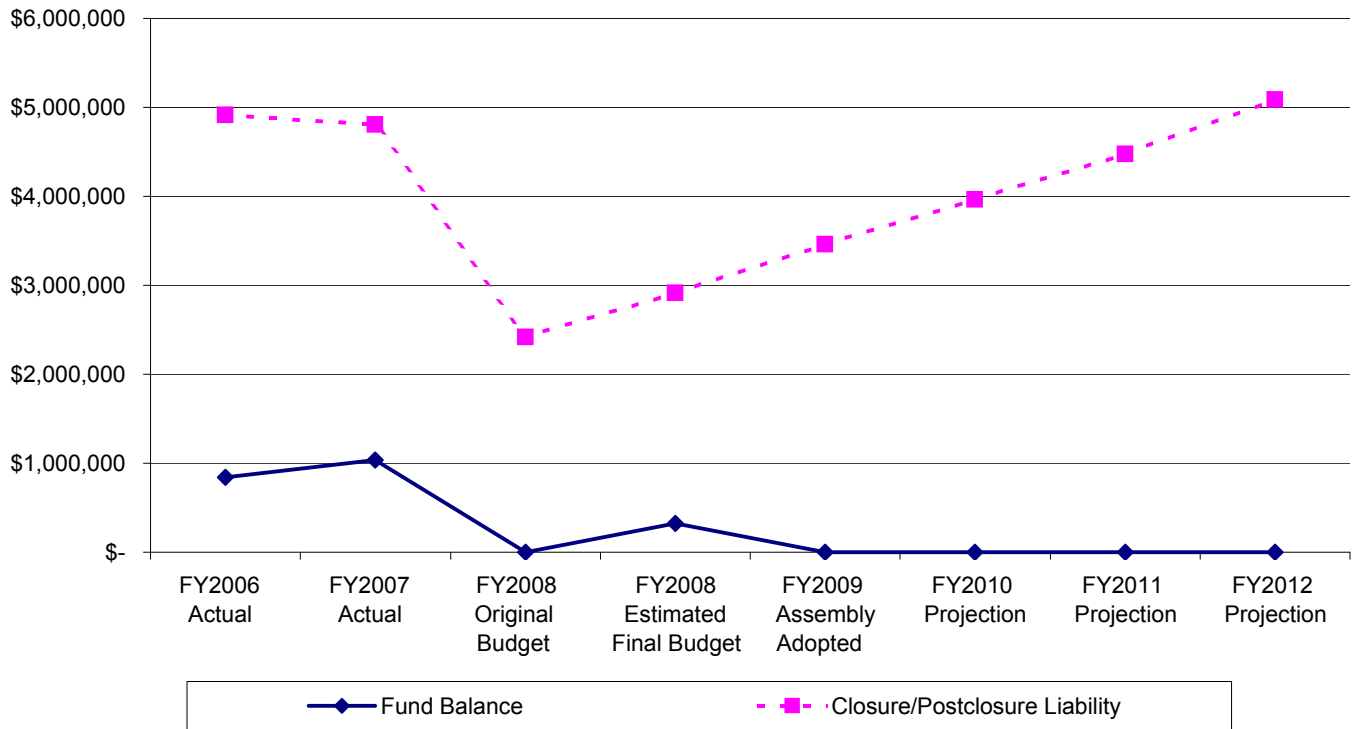
 Mill Rate Equivalency for Operating
Transfer from the General Fund

1.14 1.02 1.13 1.13 1.14 1.13 1.19 1.22

**SOLID WASTE
REVENUES AND EXPENDITURES**



**SOLID WASTE
FUND BALANCE &
CLOSURE/POSTCLOSURE LIABILITY**



Fund 290 Solid Waste Fund
Dept: 32010 Solid Waste Administration

DEPARTMENT FUNCTION

Mission:

- Plan, design, develop, and operate solid waste facilities and programs to ensure waste is managed in accordance with the Borough Code and with state and federal requirements.
- Provide an integrated solid waste program, including development, operations, and maintenance of five landfills, two baling facilities, four transfer sites, eight waste drop-box/transfer sites, recycling and hazardous waste collection stations, environmental monitoring, and litter programs.
- Ensure feasible and cost-effective waste management and compliance with regulatory requirements.
- Plan for closure and post-closure requirements for all Borough landfills.

Major long-term issues and concerns:

- See specific sites

Objectives FY2009/Budget highlights:

- Implement DEC Research, Development and Demonstration (RD&D) permit for managing Leachate. Select consultant for term contract to develop reporting program for RD & D permit requirement.
- Complete design and commence partial closure of the Homer Landfill.
- Implement Alaska Department of Environmental Conservation regulatory changes at all solid waste facilities.
- Develop Solid Waste Management Plan.
- Expand comprehensive health and safety program at all solid waste facilities.

Previous year accomplishments:

- Re-bid operations and maintenance at several facilities.
- Program specific accomplishments and statistics are detailed under the applicable program budget.

Significant budgetary changes:

- Contractual services is decreasing significantly as the FY2008 budget included a onetime appropriation of \$200,000 for the Borough's Solid Waste Management Plan. This project is ongoing and may require additional funding in the FY2010 budget.
- Increase .5 secretary to full-time necessary due to increased work load with taking over the Central Peninsula Landfill operations, Junk Vehicle program and recycling efforts.
- Transferred the Capital Project Manager position to the Major Projects Division and added a full-time contract administrator position.

KEY MEASURES

	<u>FY2006 Actual</u>	<u>FY2007 Actual</u>	<u>FY2008 Estimated</u>	<u>FY2009 Proposed</u>
Staffing History	3.75	3.25	4.25	4.75

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290
Department 32010 - Solid Waste Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 176,173	\$ 179,186	\$ 244,745	\$ 281,589	\$ 262,882	\$ (18,707)	-6.64%
40120 Temporary Wages	1,089	204	1,200	1,200	1,200	-	0.00%
40130 Overtime Wages	1,760	992	1,906	4,446	5,115	669	15.05%
40210 FICA	15,454	18,347	21,167	23,751	24,083	332	1.40%
40221 PERS	31,722	51,698	55,249	64,419	60,590	(3,829)	-5.94%
40321 Health Insurance	36,250	34,407	50,830	58,962	57,119	(1,843)	-3.13%
40322 Life Insurance	442	436	610	705	665	(40)	-5.67%
40410 Leave	21,193	18,934	21,214	25,730	28,446	2,716	10.56%
40411 Sick Leave	4,204	2,491	3,152	4,281	6,158	1,877	43.84%
40511 Other Benefits	2,185	895	2,196	2,196	2,196	-	0.00%
Total: Personnel	290,472	307,590	402,269	467,279	448,454	(18,825)	-4.03%
Supplies							
42110 Office Supplies	3,353	1,933	2,250	4,104	2,295	(1,809)	-44.08%
42120 Computer Software	1,000	375	800	846	816	(30)	-3.55%
42230 Fuel, Oils and Lubricants	19	-	-	-	-	-	-
42250 Uniforms	68	129	300	300	306	6	2.00%
42310 Repair/Maintenance Supplies	1,696	10	3,000	1,654	3,060	1,406	85.01%
Total: Supplies	6,136	2,447	6,350	6,904	6,477	(427)	-6.18%
Services							
43011 Contractual Services	1,062	-	250,000	244,594	51,000	(193,594)	-79.15%
43110 Communications	3,084	3,432	4,000	4,000	4,080	80	2.00%
43140 Postage	222	364	800	600	816	216	36.00%
43210 Transportation/Subsistence	5,037	7,772	6,760	9,260	7,364	(1,896)	-20.48%
43220 Car Allowance	3,600	-	3,600	7,200	3,600	(3,600)	-50.00%
43250 Freight and Express	-	-	50	50	51	1	2.00%
43260 Training	1,270	3,314	2,550	3,050	2,470	(580)	-19.02%
43310 Advertising	-	-	400	1,400	408	(992)	-70.86%
43410 Printing	525	-	300	531	306	(225)	-42.37%
43510 Insurance Premium	7,991	7,044	8,051	8,051	8,051	-	0.00%
43610 Utilities	2,174	2,562	2,760	2,760	2,815	55	1.99%
43720 Equipment Maintenance	871	746	3,000	2,500	3,060	560	22.40%
43920 Dues and Subscriptions	861	740	950	950	969	19	2.00%
Total: Services	26,697	25,974	283,221	284,946	84,990	(199,956)	-70.17%
Capital Outlay							
48120 Office Machines	2,300	-	-	-	-	-	-
48710 Minor Office Equipment	3,147	-	2,000	2,096	2,640	544	25.95%
48720 Minor Office Furniture	-	-	500	1,810	510	(1,300)	-71.82%
Total: Capital Outlay	5,447	-	2,500	3,906	3,150	(756)	-19.35%
Transfers							
50340 Solid Waste Debt Service	830,662	827,463	828,225	828,225	830,244	2,019	0.24%
50411 Solid Waste Capital Projects	110,000	70,000	550,000	550,000	641,000	91,000	16.55%
Total: Transfers	940,662	897,463	1,378,225	1,378,225	1,471,244	93,019	6.75%
Interdepartmental Charges							
60000 Charges (To)/From Other Depts.	-	-	(103,469)	(107,069)	-	107,069	-
Total: Interdepartmental Charges	-	-	(103,469)	(107,069)	-	107,069	-
Department Total	\$ 1,269,414	\$ 1,233,474	\$ 1,969,096	\$ 2,034,191	\$ 2,014,315	\$ (19,876)	-0.98%

Fund 290
Department 32010 - Solid Waste Administration - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Solid Waste Director, Contract Administrator, Administrative Assistant/Contract Administrator, .75 Environmental Field Coordinator, and 1 Secretary.

Added: 1 Contract Administrator and increased secretary to full time.
Deleted: 1 Capital Project Manager

Capital Projects Manager moved to Major Projects Division where all Solid Waste capital projects will be handled. The Contract Administrator was moved from the Central Peninsula Landfill (.80) and the Seward Transfer Facility (.20).

43011 Contractual Services. One-year term contract for Professional Services to assist in the management of the Central Peninsula Landfill (CPL) Research, Development & Demonstration (RD&D) project (\$51,000).

50340 Transfer to Debt Service Fund. The October 2002 general election authorized the issuance of solid waste GO bonds in the amount of \$12,000,000. The bonds will finance the construction and equipping of solid waste facilities. \$7,040,000 of the authorized amount was issued in May 2003 and the remaining \$4,960,000 is projected to be issued in FY2010.

50411 Transfer to Capital Projects Fund. (\$641,000). Burn Box for Beluga Landfill (\$105,000). Supplemental for new Ninilchik transfer site (\$226,000). Remote Camera's/Web Monitor's for all eight dumpster transfer sites (\$120,000). Junk vehicle program (\$190,000).

For capital projects information on this department - See the Capital Projects Section - Pages 292, 294 & 300

Fund	290	Solid Waste Fund
Dept:	32122	Central Peninsula Landfill

DEPARTMENT FUNCTION

Mission:

To collect and dispose of waste, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal.

Major long-term issues and concerns:

- Currently Solid Waste Administration is working with design engineers for the new landfill cell to determine why the leachate piping freezes during the winter months. The Administration may request the KPB Purchasing Department and the KPB Legal department to assist on the determination of potential design or installation errors. Supplemental funding may be required to repair frozen piping in preparation for winter 2009 operation.
- Uncertainty of major equipment repair costs at Central Peninsula Landfill (CPL). CPL has experienced only minor repair requirements due to the new condition of the equipment. The loaders, compactors, dozer, etcetera were purchased in FY06/FY07.
- With the implementation of the Research, Development and Demonstration (RD & D) permit at CPL, daily management of leachate is a major function of the department. The goal is to place as much leachate back on to the trash as possible. The trash is capable of holding only so much leachate before reaching saturation. At any given year, unusual large amounts of rainfall may force the transport of leachate off-site for treatment. The ultimate goal is to re-circulate leachate into the trash to enhance the decomposition of the trash and to gain more volume in the landfill cell due to increased decomposition. This action will also decrease the post closure cost and care due to rapid stabilization of the waste mass.
- Lack of backup equipment at CPL including large loader, roll off truck.

Objectives FY2009/Budget highlights:

- Implement RD & D permit for leachate and landfill gas management. Apply as much leachate back on to trash as possible to reduce cost of hauling leachate off-site for treatment and to enhance biodegrading of the waste.
- Reduce the amount of waste requiring disposal in lined cell by diverting construction & demolition waste from lined cell and provide recycling and disposal opportunities for used oil, household hazardous waste, and batteries.

Previous year accomplishments:

- Constructed facility improvements, performed facility repair and maintenance and repairs/fabrication on heavy equipment/rolling stock and baler equipment to bring facility equipment back into good operational condition.
- Performed extensive site and facility safety and code improvements.
- Managed special waste to reduce the material requiring management as a hazardous waste. Assisted with the collection, transport and marketing of lead-acid batteries.
- Controlled anticipated cost increases for the operation and maintenance of the new lined landfill cell, leachate and gas management systems, mechanical building with blowers, pumps and other controls.
- Closed existing unlined landfill cell.

Significant budgetary changes

- C & D cell expansion to add one-year of life to cell. Funding includes contract services, design and project management.
- New position added – Lead Landfill Operator. Replaced a .80 contract administrator with a lead operator.

KEY MEASURES

	<u>FY06</u>		<u>FY07</u>		<u>FY08</u>		<u>FY09</u>	
	<u>Actual</u>		<u>Actual</u>		<u>Estimated</u>		<u>Projected</u>	
Staffing History	11.80		11.80		12.00		12.00	
	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>
Total Waste Accepted	111,479	51,209	115,148	57,938	118,000	63,000	121,000	70,000
Vehicles	-	-	-	-	-	1,000	-	2,000
Hazardous Waste (drums/boxes)	-	319	-	265	-	273	-	281
Used Oil Energy Recovery (gal.)	-	5,272	-	4,844	-	4,989	-	5,139
Leachate Generated (gal.)	-	-	-	-	1,304,632		-	-
Major Materials Accepted (% of total tonnage)								
	<u>Tons</u>	<u>%</u>	<u>Tons</u>	<u>%</u>	<u>Tons</u>	<u>%</u>	<u>Tons</u>	<u>%</u>
Borough Solid Waste	45,849	89.53	51,025	88.07	51,660	82.00	62,425	89.18
Construction Debris	5,259	10.27	6,873	11.86	11,290	17.92	7,500	10.71
Asbestos	101	0.20	40	0.07	50	0.08	75	0.11
Total	<u>51,209</u>	<u>100.00</u>	<u>57,938</u>	<u>100.00</u>	<u>63,000</u>	<u>100.00</u>	<u>70,000</u>	<u>100.00</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 290

Department 32122 - Central Peninsula Landfill

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 430,581	\$ 486,374	\$ 526,375	\$ 489,531	\$ 545,829	\$ 56,298	11.50%
40120 Temporary Wages	23,283	16,197	29,760	29,760	66,917	37,157	124.86%
40130 Overtime Wages	7,123	9,352	20,221	17,681	17,822	141	0.80%
40210 FICA	38,818	43,759	50,003	47,419	54,172	6,753	14.24%
40221 PERS	79,859	146,941	124,309	115,139	128,229	13,090	11.37%
40321 Health Insurance	125,711	133,686	141,128	132,996	144,300	11,304	8.50%
40322 Life Insurance	1,092	1,282	1,359	1,264	1,410	146	11.55%
40410 Leave	47,130	55,145	49,341	44,825	49,272	4,447	9.92%
40411 Sick Leave	3,682	4,806	9,499	8,370	9,070	700	8.36%
40511 Other Benefits	72	168	192	192	192	-	0.00%
Total: Personnel	757,351	897,710	952,187	887,177	1,017,213	130,036	14.66%
Supplies							
42110 Office Supplies	304	368	400	700	408	(292)	-41.71%
42120 Computer Software	800	800	1,000	1,000	1,020	20	2.00%
42230 Fuel, Oils and Lubricants	78,509	85,749	96,000	112,000	140,000	28,000	25.00%
42250 Uniforms	2,215	2,783	3,000	4,500	3,060	(1,440)	-32.00%
42310 Repair/Maintenance Supplies	95,143	110,230	215,000	197,603	219,300	21,697	10.98%
42410 Small Tools	1,488	4,172	1,000	15,000	1,020	(13,980)	-93.20%
Total: Supplies	178,459	204,102	316,400	330,803	364,808	34,005	10.28%
Services							
43011 Contractual Services	30,413	35,344	120,000	137,097	272,400	135,303	98.69%
43015 Water/Air Sample Testing	38,756	46,950	57,680	57,732	58,834	1,102	1.91%
43019 Software Licensing	-	-	-	800	-	(800)	-100.00%
43095 SW Closure/Post Closure	171,695	193,300	300,000	300,000	300,000	-	0.00%
43110 Communications	1,903	1,981	3,200	3,200	3,264	64	2.00%
43210 Transportation/Subsistence	2,219	3,925	2,530	5,690	4,030	(1,660)	-29.17%
43250 Freight and Express	699	788	1,300	1,300	1,326	26	2.00%
43260 Training	3,580	4,530	4,400	6,440	2,720	(3,720)	-57.76%
43310 Advertising	311	909	1,000	1,000	1,020	20	2.00%
43510 Insurance Premium	56,216	46,062	45,372	45,372	45,372	-	0.00%
43610 Utilities	100,956	103,888	114,000	114,000	116,280	2,280	2.00%
43720 Equipment Maintenance	-	-	200	2,200	204	(1,996)	-90.73%
43750 Vehicle Maintenance	2,227	24,044	20,000	20,000	20,400	400	2.00%
43780 Buildings/Grounds Maintenance	6,506	10,400	56,500	26,500	57,630	31,130	117.47%
43810 Rents and Operating Leases	2,725	10,830	15,000	16,700	15,300	(1,400)	-8.38%
43812 Equipment Replacement Pymt.	19,584	23,584	23,032	23,032	33,746	10,714	46.52%
43920 Dues and Subscriptions	100	307	450	550	459	(91)	-16.55%
Total: Services	437,890	506,842	764,664	761,613	932,985	171,372	22.50%
Capital Outlay							
48311 Machinery & Equipment	-	-	-	13,028	-	(13,028)	-100.00%
48630 Improvements Other Than Bldgs	-	14,638	-	-	-	-	-
48710 Minor Office Equipment	195	-	-	1,305	-	(1,305)	-100.00%
48720 Minor Office Furniture	-	245	-	-	-	-	-
48730 Minor Communication Equipment	-	7,453	300	300	306	6	2.00%
48740 Minor Machines & Equipment	2,332	6,776	2,000	5,195	2,040	(3,155)	-60.73%
49433 Plan Reviews	3,598	3,142	4,000	5,500	4,080	(1,420)	-25.82%
Total: Capital Outlay	6,125	32,254	6,300	25,328	6,426	(18,902)	-74.63%
Interdepartmental Charges							
60000 Charges (To)/From Other Depts.	1,060	-	-	-	-	-	-
Total: Interdepartmental Charges	1,060	-	-	-	-	-	-
Department Total	\$ 1,380,885	\$ 1,640,908	\$ 2,039,551	\$ 2,004,921	\$ 2,321,432	\$ 316,511	15.79%

Fund 290
Department 32122 - Central Peninsula Landfill - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages Staff includes: Landfill Manager, 1 Lead Landfill Operator, 2 Landfill Operator I, 2 Landfill Operator II, 1 Landfill Operator/General Maintenance Mechanic, 1 Landfill Operator/Mechanic, 2 Landfill Laborer/Operator, and 2 Scale/Attendant Clerk.

Deleted: .80 Contract Administrator/Operator
Added: 1 Lead Landfill Operator

Replaced Contract Administrator/Operator with Lead Operator. Lead Operator will act as foremen during the weekends and when the Landfill manager is off site.

40120 Temporary Wages. Increased to cover personnel running the junk vehicle program.

42230 Fuel, Oils, and Lubricants. Increase due to new cell operations, new compactor, junk vehicle program and to address fuel cost increases.

42310 Repair/Maintenance Supplies. Materials, supplies, parts, tools, signs, etc., to maintain facility and equipment. Yearly costs to purchase vertical waste mass wells, leachate supply piping, landfill gas piping to accomplish leachate recirculation (\$119,300).

43011 Contractual Services. Surveying (\$5,000), septic (\$1,000), recycle hauling (\$34,000), junk vehicles recycling (\$10,000). Offsite treatment of 750,000 gallons of leachate hauling (\$72,400). C & D cell expansion to add one-year life to cell at CPL, funds include contract services, design and project management (\$150,000).

43095 Solid Waste Closure/Post-Closure. Annual amount funded toward landfill closure and post-closure. (Up to 30 years after the new lined landfill cell reaches capacity). Potential liabilities of \$66,306 pay out in FY09 for additional four rounds of assessment monitoring. Additional assessment monitoring will be determined in June 2008, after May 2008 samples are analyzed. With the old original landfill closed in Fall 2007, the May 2008 samples should prove to be less aggressive and allow for no additional assessment monitoring.

43610 Utilities. Homer Electric Association (HEA) rates have increased. Operational changes to save energy and minimise cost increases have been implemented.

43750 Vehicle Maintenance. Contract services for maintenence and repairs of vehicles and equipment.

43780 Buildings/Grounds Maintenance. Contract services for electrical, mechancial, plumbing, gravel, and other faciltiy and grounds services.

43812 Equipment Replacement Payment. Increase due to replacement of 1989 Freighter-Roll-Off truck.

This page intentionally left blank

Fund 290 Solid Waste Fund
 Dept; 32150 Seward Transfer Facility

DEPARTMENT FUNCTION

Mission:

To collect and transfer solid waste generated in the Eastern Peninsula to the Central Peninsula Landfill in Soldotna for disposal, manage inert waste with on-site burial, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal.

Major long-term issues and concerns:

- Re-bid Operation/Maintenance and Hauling contract in FY10.

Objectives FY2009/Budget highlights:

- Develop the Seward inert waste monofill in an efficient manner to reduce the amount of material requiring transfer to Soldotna.

Previous year accomplishments:

- Developed the inert waste area to provide a convenient and economical disposal option for large, bulky, inert wastes that are not practical to transport to Soldotna or to recycle.

Significant budgetary changes:

- Delete: .20 Contract Manager/Operator. All solid waste operations contracts will be managed through the Solid Waste Administration office.

KEY MEASURES

	<u>FY2006 Actual</u>		<u>FY2007 Actual</u>		<u>FY2008 Estimated</u>		<u>FY2009 Proposed</u>	
Staffing History	.20		.20		.20		-	
	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>	<u>Hauls</u>	<u>Tons</u>
Mixed Solid Waste	300	4,879	295	4,905	305	5,000	310	5,100
Recycle	N/A	304	N/A	369	N/A	400	N/A	450
Total	<u>300</u>	<u>5,183</u>	<u>295</u>	<u>5,274</u>	<u>305</u>	<u>5,400</u>	<u>310</u>	<u>5,550</u>
Hazardous Waste (Drums/Boxes)		148		71		73		75
Used oil Energy Recovery (gal)		485		525		541		557

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290
Department 32150 - Seward Transfer Facility**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 9,531	\$ 8,391	\$ 11,071	\$ 11,071	\$ -	\$ (11,071)	-100.00%
40120 Temporary Wages	-	-	480	480	480	-	0.00%
40130 Overtime Wages	30	355	748	748	-	(748)	-100.00%
40210 FICA	869	1,071	1,102	1,102	37	(1,065)	-96.64%
40221 PERS	1,926	3,340	2,698	2,698	-	(2,698)	-100.00%
40321 Health Insurance	2,485	2,384	2,392	2,392	-	(2,392)	-100.00%
40322 Life Insurance	27	31	28	28	-	(28)	-100.00%
40410 Leave	1,540	1,754	1,329	1,329	-	(1,329)	-100.00%
40411 Sick Leave	305	321	332	332	-	(332)	-100.00%
Total: Personnel	16,713	17,647	20,180	20,180	517	(19,663)	-97.44%
Supplies							
42230 Fuel, Oils and Lubricants	2,293	2,233	6,000	6,000	7,200	1,200	20.00%
42250 Uniforms	-	-	150	150	150	-	0.00%
42310 Repair/Maintenance Supplies	1,370	1,866	8,000	8,000	8,160	160	2.00%
Total: Supplies	3,663	4,099	14,150	14,150	15,510	1,360	9.61%
Services							
43011 Contractual Services	498,833	535,686	556,200	556,200	572,886	16,686	3.00%
43015 Water/Air Sample Testing	1,837	1,837	6,000	6,000	4,600	(1,400)	-23.33%
43095 SW Closure/Post Closure	1,000	1,000	1,000	1,000	1,000	-	0.00%
43110 Communications	523	535	500	500	510	10	2.00%
43210 Transportation/Subsistence	385	613	1,200	1,200	-	(1,200)	-100.00%
43260 Training	-	-	300	300	-	(300)	-100.00%
43310 Advertising	180	-	1,000	1,000	1,000	-	0.00%
43510 Insurance Premium	2,724	3,351	3,222	3,222	3,222	-	0.00%
43610 Utilities	3,105	3,077	4,800	4,800	5,112	312	6.50%
43780 Buildings/Grounds Maintenance	5,466	19,943	30,000	31,100	30,600	(500)	-1.61%
43810 Rents and Operating Leases	85	88	100	100	100	-	0.00%
43812 Equipment Replacement Pymt.	2,935	2,936	2,936	2,936	2,936	-	0.00%
Total: Services	517,073	569,066	607,258	608,358	621,966	13,608	2.24%
Capital Outlay							
48740 Minor Machines & Equipment	1,077	-	-	1,000	-	(1,000)	-100.00%
49433 Plan Reviews	775	1,003	3,500	3,500	1,500	(2,000)	-57.14%
Total: Capital Outlay	1,852	1,003	3,500	4,500	1,500	(3,000)	-66.67%
Department Total	\$ 539,301	\$ 591,815	\$ 645,088	\$ 647,188	\$ 639,493	\$ (7,695)	-1.19%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Deleted .20 Contract Administrator/Operator.

43610 Utilities. Increased to cover rate increases.

Moved Contract Administrator (.20) to the Solid Waste Administration budget. All solid waste operations/contracts will be managed thru the Solid Waste Administration.

43780 Buildings/Grounds Maintenance. Contracted services for electrical, mechanical, plumbing, snow removal, road maintenance, fencing and other services.

43011 Contractual Services. Transfer facility operations and maintenance and waste transfer to Soldotna (\$564,440). Cell excavation and surveying (\$8,446)

Fund	290	Solid Waste Fund
Dept:	32310	Homer Baling Facility

DEPARTMENT FUNCTION

Mission:

To collect, bale and dispose of waste generated in the Southern Peninsula, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal.

Major long-term issues and concerns:

- Anticipated increase cost for closure of Landfill in 2014.

Objectives FY2009/Budget highlights:

- Develop the landfill in a vertical manner in order to utilize the existing landfill to the fullest extent possible.
- Complete construction and demolition cell development and reduce slopes to meet Alaska Department of Environmental Conservation requirements.

Previous year accomplishments:

- Developed grades to reduce costs of closure of the landfill.
- Expanded the construction and demolition disposal area.
- In-house rebuild of baler equipment avoiding cost to contract this work.
- Utilized Homer staff in Nanwalek to perform landfill development to bring the site into regulatory compliance.
- Finished expansion of Pt. Graham Landfill including installation of new burn box and reconfiguring landfill to accomplish seven additional years of life at the existing site.

Significant budgetary changes:

- Increase of \$106,000 in SW Closure/Post Closure account for anticipated increase for second phase of Landfill Closure in approximately 2014.
- Increase of \$35,000 in vehicle maintenance due to replacement of engine on 966 D Loader at 8,000 hours.

KEY MEASURES

	<u>FY2006 Actual</u>	<u>FY2007 Actual</u>	<u>FY2008 Estimated</u>	<u>FY2009 Proposed</u>
Staffing History	4	4	4	4
Total Bales	<u>Recycle</u> <u>MSW</u> 327 8,460	<u>Recycle</u> <u>MSW</u> 358 8,127	<u>Recycle</u> <u>MSW</u> 370 8,400	<u>Recycle</u> <u>MSW</u> 375 8,600
	<hr/> <u>Recycled Materials</u> <hr/>			
	<u>Tons</u>	<u>Tons</u>	<u>Tons</u>	<u>Tons</u>
Aluminum	5.26	4.98	5.13	5.28
Newspaper	85.92	83.82	86.33	88.92
Cardboard	106.42	126.46	130.25	134.16
Paper	14.26	19.31	19.89	20.49
Plastic	4.46	5.72	5.89	6.07
Autos	<u>181.03</u>	<u>414.11</u>	<u>426.53</u>	<u>439.33</u>
Total Tons	397.35	654.40	674.03	694.25
Hazardous Waste (drums/boxes)	148	95	98	101
Used Oil Energy Recovery (gal)	3,695	3,870	3,986	4,106

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290
Department 32310 - Homer Baler**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 160,609	\$ 171,684	\$ 193,511	\$ 193,511	\$ 200,296	\$ 6,785	3.51%
40120 Temporary Wages	12,350	14,241	9,600	9,600	9,600	-	0.00%
40130 Overtime Wages	7,806	8,380	8,975	8,975	9,289	314	3.50%
40210 FICA	16,057	17,223	18,757	18,757	19,405	648	3.45%
40221 PERS	32,959	55,318	46,257	46,257	47,891	1,634	3.53%
40321 Health Insurance	46,652	45,365	47,840	47,840	48,100	260	0.54%
40322 Life Insurance	453	475	498	498	516	18	3.61%
40410 Leave	22,097	22,956	20,838	20,838	21,705	867	4.16%
40411 Sick Leave	2,942	3,678	4,488	4,488	4,665	177	3.94%
40511 Other Benefits	53	5,712	-	-	-	-	-
Total: Personnel	301,978	345,032	350,764	350,764	361,467	10,703	3.05%
Supplies							
42110 Office Supplies	205	282	250	850	255	(595)	-70.00%
42230 Fuel, Oils and Lubricants	29,595	34,375	38,400	50,400	46,080	(4,320)	-8.57%
42250 Uniforms	1,121	1,489	1,500	2,000	1,500	(500)	-25.00%
42310 Repair/Maintenance Supplies	62,114	57,844	72,000	78,270	73,440	(4,830)	-6.17%
42410 Small Tools	310	204	500	500	500	-	0.00%
Total: Supplies	93,345	94,194	112,650	132,020	121,775	(10,245)	-7.76%
Services							
43011 Contractual Services	25,107	20,934	43,800	44,125	32,676	(11,449)	-25.95%
43015 Water/Air Sample Testing	18,875	19,504	32,000	32,000	24,000	(8,000)	-25.00%
43095 SW Closure/Post Closure	26,150	35,000	47,000	47,000	245,000	198,000	421.28%
43110 Communications	2,247	2,001	3,000	3,400	3,060	(340)	-10.00%
43210 Transportation/Subsistence	772	1,265	2,130	2,130	3,160	1,030	48.36%
43250 Freight and Express	560	987	500	500	510	10	2.00%
43260 Training	702	1,509	2,150	2,150	2,220	70	3.26%
43310 Advertising	333	48	1,000	1,000	1,020	20	2.00%
43410 Printing	260	-	-	-	-	-	-
43510 Insurance Premium	21,564	18,414	15,719	15,719	15,719	-	0.00%
43610 Utilities	21,805	29,540	36,000	36,000	38,160	2,160	6.00%
43720 Equipment Maintenance	-	-	250	250	300	50	20.00%
43750 Vehicle Maintenance	5,362	2,167	10,000	10,000	45,200	35,200	352.00%
43780 Buildings/Grounds Maintenance	-	1,537	10,000	8,000	10,200	2,200	27.50%
43810 Rents and Operating Leases	3,264	234	4,000	4,000	4,080	80	2.00%
43812 Equipment Replacement Pymt.	77,396	77,397	77,545	77,545	75,133	(2,412)	-3.11%
43920 Dues and Subscriptions	140	-	250	250	255	5	2.00%
Total: Services	204,537	210,537	285,344	284,069	500,693	216,624	76.26%
Capital Outlay							
48710 Minor Office Equipment	-	383	500	2,136	510	(1,626)	-76.12%
48740 Minor Machines & Equipment	5,495	5,753	5,000	3,364	5,100	1,736	51.61%
49433 Plan Reviews	2,076	2,076	5,000	5,000	5,100	100	2.00%
Total: Capital Outlay	7,571	8,212	10,500	10,500	10,710	210	2.00%
Interdepartmental Charges							
60000 Charges (To)/From Other Depts.	2,836	-	-	-	-	-	-
Total: Interdepartmental Charges	2,836	-	-	-	-	-	-
Department Total	\$ 610,267	\$ 657,975	\$ 759,258	\$ 777,353	\$ 994,645	\$ 217,292	27.95%

Fund 290

Department 32310 - Homer Baler - Continued

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Landfill Supervisor, 2 Landfill Operator II and 1 Landfill Operator I.

42230 Fuel, Oil, and Lubricants. Increase due to fuel prices.

43011 Contractual Services. Surveying (\$5,150), septic/water (\$2,000) and recycling hauling (\$22,454), junk vehicle recycling (\$3,065).

43095 Solid Waste Closure/Post-Closure. Annual amount funded toward landfill closure and post-closure activities (30 years after the landfill reaches capacity). Increase due to anticipated increased landfill closure costs.

43610 Utilities. Increased to covered rates increases.

43750 Vehicle Maintenance. Increase due to replacement of engine on 966 D Loader at 8,000 hours.

48710 Minor Office Machines. Copier for the office.

48740 Minor Machines and Equipment. To purchase new wirefeed welder and replace pressure washer.

Fund **290** **Solid Waste Fund**
Dept: **32570** **Landfills, Hauling and Waste Programs**

DEPARTMENT FUNCTION

Mission:

To collect, consolidate, and dispose of solid waste, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal. To provide an integrated solid waste program, including the development, operations, and maintenance of landfills in Seldovia, Port Graham, Nanwalek, Beluga, and Tyonek; eight waste drop-box/transfer sites; three transfer sites (Kenai, Nikiski, Sterling); 13 mobile recyclable collection stations; hazardous waste collection program; solid waste environmental monitoring; and litter program.

Major long-term issues and concerns:

- Increase fuel cost for upcoming re-bids for dumpster transfer sites.

Objectives FY2009/Budget highlights:

- Identify and conduct necessary studies and analysis for new landfill locations in Tyonek and Port Graham and a drop-box site in Moose Pass.
- Utilize trained borough staff in Soldotna and Homer to assist with rural landfill, transfer facility projects, and special waste management.

Previous year accomplishments:

- Performed extensive site expansion and development for Pt Graham landfill by Homer Landfill staff.
- Continued to conduct lead-acid battery collection and transport to market in Anchorage with borough staff.
- Continued planning and coordination to determine the preferred location for landfill sites and waste management methods for the communities of Tyonek, Nanwalek and Port Graham.

Significant budgetary changes:

- Increase hauling contract \$110,000 due to segregation of Construction and Demolition (C & D) at transfer stations and associated increased hauls. Segregating C & D from Municipal/Mixed Solid Waste (MSW) will extend the life of the new lined cell at CPL. Construction and Demolition (C & D). Segregation of C & D will eliminate placing non-biodegradable waste from Kenai, Sterling and Nikiski transfer stations into the lined landfill cell.

**KEY MEASURES
Hauling Area 1**

	FY06 Actual		FY07 Actual		FY08 Estimate		FY09 Projected	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
Cooper Landing								
Mixed Solid Waste	326	680	319	671	325	690	330	700
Recycle	12	16	14	17	16	18	18	20
Funny River Road								
Mixed Solid Waste	297	568	306	568	300	570	305	575
Recycle	136	12	10	11	12	12	14	14
Moose Pass								
Mixed Solid Waste	143	309	138	296	140	305	145	310
Recycle	8	10	5	7	7	10	10	11
Hope								
Mixed Solid Waste	78	172	75	183	80	185	85	190
Recycle	5	6	5	6	5	6	7	7
Kasilof								
Mixed Solid Waste	824	1,658	809	1,731	815	1,800	820	1,850
Recycle	20	27	17	24	20	27	22	28
Ninilchik								
Mixed Solid Waste	477	913	487	992	490	1,000	495	1,100
Recycle	11	14	10	10	12	12	14	14

Solid Waste Fund – Misc. Landfills, Hauling & Waste – Department Functions - Continued

KEY MEASURES – Continued

Hauling Area 1 - continued

	FY06 Actual		FY07 Actual		FY08 Estimate		FY09 Projected	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
Soldotna (BAB)								
Recycle	55	125	47	124	50	125	55	128
Total Hauling Area 1								
Mixed Solid Waste	1,247	37,410	1,288	38,640	1,340	40,200	1,385	41,550
Recycle	76	1,140	69	1,035	78	1,170	81	1,215

Hauling Area 2

Anchor Point								
Mixed Solid Waste	681	20,430	710	21,300	740	22,200	770	23,100
Recycle	26	390	270	405	28	420	29	435
McNeil Canyon								
Mixed Solid Waste	566	16,980	578	17,340	60	18,000	615	18,450
Recycle	50	750	42	630	50	750	52	780
Total Hauling Area 2								
Mixed Solid Waste	1,247	37,410	1,288	38,640	1,340	40,200	1,385	41,550
Recycle	76	1,140	69	1,035	78	1,170	81	1,215

Transfer Facilities

Sterling Transfer Facility								
Mixed Solid Waste	289	2,609	297	2,569	297	2,300	300	2,360
Construction Debris	22	46	20	46	207	462	210	465
Recycle	63	76	63	80	75	87	78	90
Used Oil Energy Recovery (gal)		3,505		3,058		3,150		3,244
Kenai Transfer Facility								
Mixed Solid Waste	405	3,343	402	3,348	376	3,011	390	3,032
Construction Debris	34	52	41	66	220	520	250	525
Recycle	83	109	88	116	85	130	90	132
Used Oil Energy Recovery (gal)		3,910		3,502		3,607		3,715
Nikiski Transfer Facility								
Mixed Solid Waste	226	1,904	244	1,977	231	1,700	235	1,800
Construction Debris	33	78	33	61	197	405	210	420
Recycle	53	54	53	53	57	60	60	62
Total Mixed Solid Waste	920	7,856	943	7,894	904	7,011	925	7,192
Total Construction Debris	89	176	94	174	624	1386	670	1410
Total Recycle	199	239	204	248	217	276	228	284

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290
Department 32570 - Landfills, Hauling, and Waste Programs**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 2,622	\$ 2,700	\$ -	\$ -	\$ -	\$ -	-
40120 Temporary Wages	1,556	468	9,600	9,600	9,600	-	0.00%
40130 Overtime Wages	1,178	-	-	-	-	-	-
40210 FICA	425	238	734	734	734	-	0.00%
40221 PERS	520	616	-	-	-	-	-
40321 Health Insurance	800	635	-	-	-	-	-
40322 Life Insurance	9	6	-	-	-	-	-
Total: Personnel	7,110	4,663	10,334	10,334	10,334	-	0.00%
Supplies							
42230 Fuel, Oils and Lubricants	954	1,418	6,100	6,100	7,320	1,220	20.00%
42310 Repair/Maintenance Supplies	10,449	27,884	38,000	35,613	38,760	3,147	8.84%
42410 Small Tools	-	1,200	300	1,350	306	(1,044)	-77.33%
Total: Supplies	11,403	30,502	44,400	43,063	46,386	3,323	7.72%
Services							
43011 Contractual Services	1,197,043	1,369,985	1,512,564	1,697,301	1,672,940	(24,361)	-1.44%
43015 Water/Air Sample Testing	9,724	10,142	22,000	22,700	22,440	(260)	-1.15%
43095 SW Closure/Post Closure	44,594	34,463	34,579	34,579	55,450	20,871	60.36%
43110 Communications	573	958	600	600	600	-	0.00%
43140 Postage	-	-	1,200	1,200	1,200	-	0.00%
43210 Transportation/Subsistence	5,950	5,747	4,600	7,950	4,600	(3,350)	-42.14%
43250 Freight and Express	578	588	2,000	2,000	2,040	40	2.00%
43310 Advertising	3,319	1,795	3,700	5,812	3,774	(2,038)	-35.07%
43410 Printing	-	-	200	200	204	4	2.00%
43510 Insurance Premium	2,490	2,331	2,310	2,310	2,310	-	0.00%
43610 Utilities	7,505	8,903	13,200	13,200	14,058	858	6.50%
43750 Vehicle Maintenance	-	358	3,000	3,000	3,000	-	0.00%
43765 Policing Sites	7,250	1,250	8,650	8,650	8,823	173	2.00%
43780 Buildings/Grounds Maintenance	16,617	24,120	69,500	69,500	70,890	1,390	2.00%
43810 Rents and Operating Leases	160	-	6,500	6,500	6,630	130	2.00%
43812 Equipment Replacement Pymt	10,383	6,936	10,936	10,936	10,936	-	0.00%
Total: Services	1,306,186	1,467,576	1,695,539	1,886,438	1,879,895	(6,543)	-0.35%
Capital Outlay							
48311 Machinery & Equipment	-	-	-	24,494	-	(24,494)	-100.00%
48720 Minor Office Furniture	-	-	500	500	510	10	2.00%
48740 Minor Machines & Equipment	-	735	-	2,000	-	(2,000)	-100.00%
49433 Plan Reviews	668	835	4,000	4,000	4,080	80	2.00%
Total: Capital Outlay	668	1,570	4,500	30,994	4,590	(26,404)	-85.19%
Interdepartmental Charges							
60000 Charges (To)/From Other Depts.	2,808	-	-	-	-	-	-
Total: Interdepartmental Charges	2,808	-	-	-	-	-	-
Department Total	\$ 1,328,175	\$ 1,504,311	\$ 1,754,773	\$ 1,970,829	\$ 1,941,205	\$ (29,624)	-1.50%

LINE-ITEM EXPLANATIONS

40120 Temporary Wages. Includes temporary staff to conduct battery hauling and special waste management.

42310 Repair/Maintenance Supplies. Solid waste containers and facility materials for repair and maintenance - portion of work to be performed by Central Peninsula and Homer Landfill staff.

43011 Contractual Services. Contract services include the hazardous, used oil, and special waste programs (\$255,274). Operations, maintenance, and improvements at five rural landfills (\$431,869) and operations, maintenance and improvements at three transfer facilities and eight drop-box/transfer sites (\$985,797). Increase due to segregation of construction and demolition (C & D) at transfer stations and associated increased hauls.

43095 Solid Waste Closure/Post-Closure. Annual amount funded toward landfill closure and post-closure activities (30 years after the landfill reaches capacity) for the Seldovia, Beluga, Tyonek, Port Graham, Rocky Ridge, and Nanwalek landfills and the closed Kenai and Sterling sites.

43210 Transportation/Subsistence. Ground transportation to inspect landfills, drop-box/transfer sites, and other facilities. Air transportation to village landfills as required by regulations/permits.

43780 Building/Grounds Maintenance. Contract services for electrical, mechanical, plumbing, gravel, and other facility and grounds services.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 290 Solid Waste
Department Total By Line Item**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Personnel							
40110 Regular Wages	\$ 779,516	\$ 848,335	\$ 975,702	\$ 975,702	\$ 1,009,007	\$ 33,305	3.41%
40120 Temporary Wages	38,278	31,110	50,640	50,640	87,797	37,157	73.37%
40130 Overtime Wages	17,897	19,079	31,850	31,850	32,226	376	1.18%
40210 FICA	71,623	80,638	91,763	91,763	98,431	6,668	7.27%
40221 PERS	146,986	257,913	228,513	228,513	236,710	8,197	3.59%
40321 Health Insurance	211,898	216,477	242,190	242,190	249,519	7,329	3.03%
40322 Life Insurance	2,023	2,230	2,495	2,495	2,591	96	3.85%
40410 Leave	91,960	98,789	92,722	92,722	99,423	6,701	7.23%
40411 Sick Leave	11,133	11,296	17,471	17,471	19,893	2,422	13.86%
40511 Other Benefits	2,310	6,775	2,388	2,388	2,388	-	0.00%
Total: Personnel	1,373,624	1,572,642	1,735,734	1,735,734	1,837,985	102,251	5.89%
Supplies							
42110 Office Supplies	3,862	2,583	2,900	5,654	2,958	(2,696)	-47.68%
42120 Computer Software	1,800	1,175	1,800	1,846	1,836	(10)	-0.54%
42230 Fuel, Oils and Lubricants	111,370	123,775	146,500	174,500	200,600	26,100	14.96%
42250 Uniforms	3,404	4,401	4,950	6,950	5,016	(1,934)	-27.83%
42310 Repair/Maintenance Supplies	170,772	197,834	336,000	321,140	342,720	21,580	6.72%
42410 Small Tools	1,798	5,576	1,800	16,850	1,826	(15,024)	-89.16%
Total: Supplies	293,006	335,344	493,950	526,940	554,956	28,016	5.32%
Services							
43011 Contractual Services	1,752,458	1,961,949	2,482,564	2,679,317	2,601,902	(77,415)	-2.89%
43015 Water/Air Sample Testing	69,192	78,433	117,680	118,432	109,874	(8,558)	-7.23%
43019 Software Licensing	-	-	-	800	-	(800)	-100.00%
43095 SW Closure/Post Closure	243,439	263,763	382,579	382,579	601,450	218,871	57.21%
43110 Communications	8,330	8,907	11,300	11,700	11,514	(186)	-1.59%
43140 Postage	222	364	2,000	1,800	2,016	216	12.00%
43210 Transportation/Subsistence	14,363	19,322	17,220	26,230	19,154	(7,076)	-26.98%
43220 Car Allowance	3,600	-	3,600	7,200	3,600	(3,600)	-50.00%
43250 Freight and Express	1,837	2,363	3,850	3,850	3,927	77	2.00%
43260 Training	5,552	9,353	9,400	11,940	7,410	(4,530)	-37.94%
43310 Advertising	4,143	2,752	7,100	10,212	7,222	(2,990)	-29.28%
43410 Printing	785	-	500	731	510	(221)	-30.23%
43510 Insurance Premium	90,985	77,202	74,674	74,674	74,674	-	0.00%
43610 Utilities	135,545	147,970	170,760	170,760	176,425	5,665	3.32%
43720 Equipment Maintenance	871	746	3,450	4,950	3,564	(1,386)	-28.00%
43750 Vehicle Maintenance	7,589	26,569	33,000	33,000	68,600	35,600	107.88%
43765 Policing Sites	7,250	1,250	8,650	8,650	8,823	173	2.00%
43780 Buildings/Grounds Maintenance	28,589	56,000	166,000	135,100	169,320	34,220	25.33%
43810 Rents and Operating Leases	6,234	11,152	25,600	27,300	26,110	(1,190)	-4.36%
43812 Equipment Replacement Pymt.	110,298	110,853	114,449	114,449	122,751	8,302	7.25%
43920 Dues and Subscriptions	1,101	1,047	1,650	1,750	1,683	(67)	-3.83%
Total: Services	2,492,383	2,779,995	3,636,026	3,825,424	4,020,529	195,105	5.10%
Capital Outlay							
48120 Office Machines	2,300	-	-	-	-	-	-
48311 Machinery & Equipment	-	-	-	37,522	-	(37,522)	-100.00%
48630 Improvements Other Than Bldgs	-	14,638	-	-	-	-	-
48710 Minor Office Equipment	3,342	383	2,500	5,537	3,150	(2,387)	-43.11%
48720 Minor Office Furniture	-	245	1,000	2,310	1,020	(1,290)	-55.84%
48730 Minor Communication Equipment	-	7,453	300	300	306	6	2.00%
48740 Minor Machines & Equipment	8,904	13,264	7,000	11,559	7,140	(4,419)	-38.23%
49433 Plan Reviews	7,117	7,056	16,500	18,000	14,760	(3,240)	-18.00%
Total: Capital Outlay	21,663	43,039	27,300	75,228	26,376	(48,852)	-64.94%

**Fund 290 Solid Waste
Department Total By Line Item - Continued**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Transfers							
50340 Solid Waste Debt Service	830,662	827,463	828,225	828,225	830,244	2,019	0.24%
50411 Solid Waste Capital Projects	110,000	70,000	550,000	550,000	641,000	91,000	16.55%
Total: Transfers	940,662	897,463	1,378,225	1,378,225	1,471,244	93,019	6.75%
Interdepartmental Charges							
60000 Charges (To)/From Other Depts.	6,704	-	(103,469)	(107,069)	-	107,069	-
Total: Interdepartmental Charges	6,704	-	(103,469)	(107,069)	-	107,069	-
Department Total	\$ 5,128,042	\$ 5,628,483	\$ 7,167,766	\$ 7,434,482	\$ 7,911,090	\$ 476,608	6.41%

This page intentionally left blank

Kenai Peninsula Borough

Hospital Service Areas

The Borough has 2 hospital service areas, the Central Kenai Peninsula Hospital Service Area and the South Kenai Hospital Service Area.

The major source of revenue for the hospital service areas is property taxes, with additional funding provided through state grants and interest earnings. Powers granted by the voters authorize these service areas to construct, maintain and operate a hospital, and to provide other health care or health facilities within the service areas jurisdiction. Both service areas support hospitals and long-term care facilities, for which operations of have been contracted to a third party.

Only the expenditures budgeted by the service area appears within this budget document. Each hospital prepares a separate operating and capital budget, which is approved by the operating board of each respective entity. The comprehensive annual financial report is done on a combined basis, and copies are available from each respective hospital.

Central Kenai Peninsula Hospital Service Area – this service area encompasses the area from Tyonek to Hope to Clam Gulch. Operation of the Central Peninsula Hospital, including Heritage Place (a long-term care facility purchased in 2006) has been contracted out to Central Peninsula Hospital Inc. Service Area funding is currently being used to pay debt service, capital expenditures, an operating subsidy for a alcohol and drug treatment program, an operating grant for a sexual abuse program, and for operating expense of the service area board.

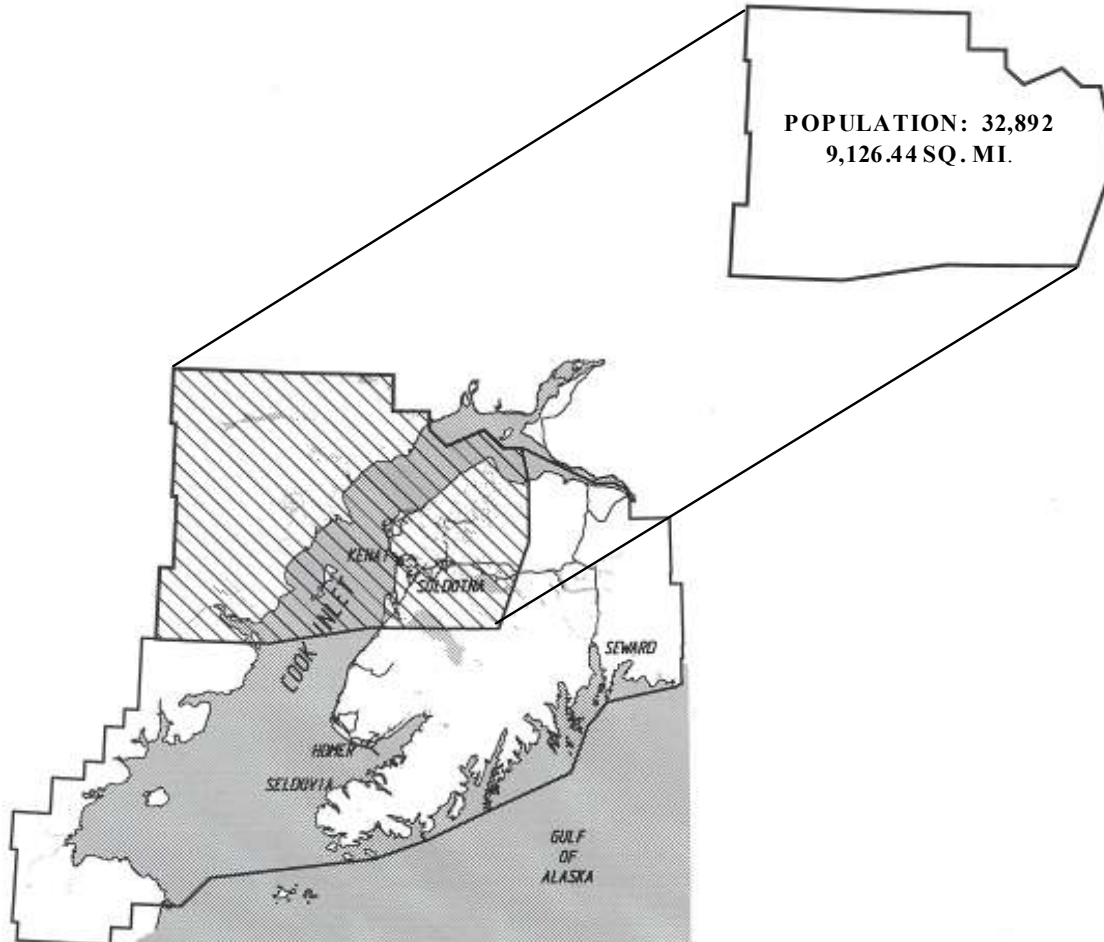
South Kenai Hospital Service Area – this service area encompasses the area from south of Clam Gulch to Homer to Kachemak City to Halibut Cove. Operation of the South Peninsula Hospital has been contracted out to South Peninsula Hospital Inc. Service Area funding is currently being used to pay debt service, capital expenditures, an operating subsidy for the hospital, and for operating expense of the service area board.

CENTRAL KENAI PENINSULA HOSPITAL SERVICE AREA

Formed in March of 1969, this was the first service area in the Borough. Its purpose is to provide a hospitalization facility for residents in the Central Peninsula area. Effective January 1, 1993, the hospital was converted to a nonprofit corporation with a nine-member operating board. Management of the hospital is contracted out to this board, CPGH, Inc., a non-profit entity. The CPGH, Inc. board hires an independent CEO to manage its operations.

The Central Kenai Peninsula Hospital Service Area Board was created by enactment of Ordinance 97-70 and has seven members. Prior to the election of the seven member Service Area board, the Kenai Peninsula Borough Assembly had oversight of the Service Area.

Service area taxes provide for debt service requirements, equipment purchases, construction, auditing costs, and board expenses. The mill rate for fiscal year 2009 is 0.90 mills.



**SERVICE AREA
BOARD MEMBERS**

- John G Osborne
- Neal Duperron
- Gene Dyson
- Linda Barclay
- Bill Grimm
- Esther Hopkins
- Crystal D Choate

**HOSPITAL
BOARD MEMBERS**

- Loretta Flanders, Ph.D.
- Loren Karp Weimer
- Thomas Boedeker
- John Hoyt
- Sue Carter.
- Julie Derry
- Steven T Hoogland
- William J Kelley, M.D.
- Russell R Peterson
- Alyson Stogsdill

CEO: Ryan Smith

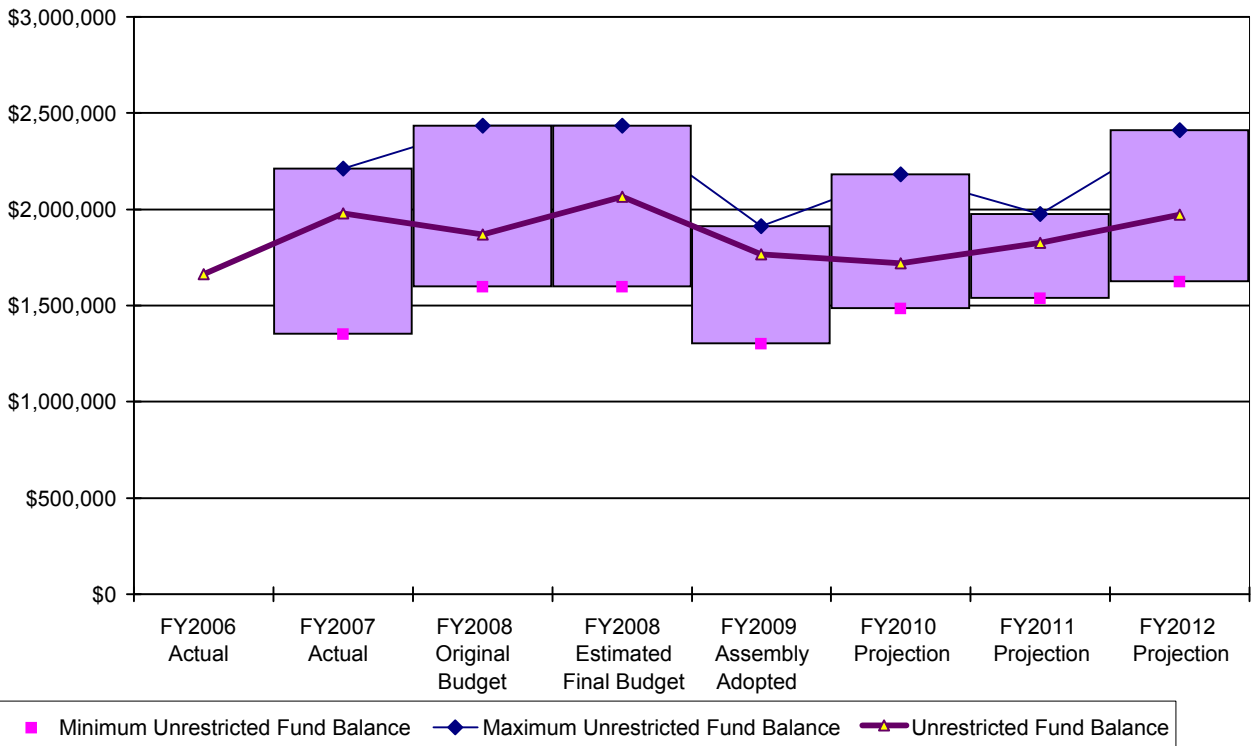
Fund: 600 Central Kenai Peninsula Hospital Service Area

Fund Budget:	FY2006	FY2007	FY2008	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Original	Estimated	Assembly	Projection	Projection	Projection
			Budget	Final Budget	Adopted			
Taxable Value (000's)								
Real	2,347,792	2,543,805	2,859,940	2,859,940	3,196,512	3,324,372	3,447,347	3,573,241
Personal	153,097	157,730	127,845	132,790	126,246	128,771	131,346	133,973
Oil & Gas (AS 43.56)	515,703	500,047	540,625	540,625	538,645	511,713	486,127	461,821
Total Taxable Value:	3,016,592	3,201,582	3,528,410	3,533,355	3,861,403	3,964,856	4,064,821	4,169,035
Mill Rate:	1.00	1.00	1.00	1.00	0.90	0.90	0.90	0.90
Revenues:								
Property Taxes								
Real	\$ 2,319,798	\$ 2,544,704	\$ 2,859,940	\$ 2,859,940	\$ 2,876,861	\$ 2,991,935	\$ 3,102,613	\$ 3,215,917
Personal	112,684	137,328	127,845	130,134	111,349	113,576	115,847	118,164
Oil & Gas (AS 43.56)	508,791	503,758	540,625	540,625	484,781	460,541	437,514	415,639
Interest	7,035	8,099	7,057	7,061	6,946	7,132	7,312	7,499
Flat Tax	-	20,556	-	27,583	28,135	28,698	29,272	29,857
Motor Vehicle Tax	77,438	78,363	81,000	81,000	81,000	83,406	85,908	88,485
Total Property Taxes	3,025,746	3,292,808	3,616,467	3,646,343	3,589,072	3,685,288	3,778,466	3,875,561
Interest Earnings	20,252	102,345	79,792	90,500	77,436	66,171	90,205	95,891
CPH - Equipment Replacement Fund	-	-	4,335,998	4,335,998	855,508	2,300,000	3,100,000	3,100,000
CPH - Proposed Debt CT Scanner	-	-	-	-	-	-	300,000	300,000
CPH - 2003 Bond Payment	1,695,000	2,713,434	2,144,783	2,144,783	1,952,552	1,778,153	1,724,778	1,675,201
Other Revenue	-	3,403	-	-	-	-	-	-
Total Revenues	4,740,998	6,111,990	10,177,040	10,217,624	6,474,568	7,829,612	8,993,449	9,046,653
Expenditures:								
Supplies	147	409	2,000	2,000	2,000	2,040	2,081	2,122
Services	414,461	543,317	590,731	639,231	594,930	606,829	618,965	631,344
Interdepartmental Charges	-	8,470	8,523	8,523	10,935	6,527	6,908	7,296
Total Expenditures:	414,608	552,196	601,254	649,754	607,865	615,396	627,954	640,763
Operating Transfers To:								
Debt Service Fund - MRI/CT Lease	268,545	-	-	-	-	-	300,000	300,000
Debt Service Fund - 2003 Bonds	3,762,825	3,758,075	3,764,775	3,764,775	3,767,125	3,760,581	3,757,188	3,759,719
Capital Projects Fund	-	1,487,439	5,715,897	5,715,897	2,400,000	3,500,000	4,200,000	4,200,000
Total Operating Transfers:	4,031,370	5,245,514	9,480,672	9,480,672	6,167,125	7,260,581	8,257,188	8,259,719
Total Expenditures and Operating Transfers	4,445,978	5,797,710	10,081,926	10,130,426	6,774,990	7,875,977	8,885,142	8,900,482
Net Results From Operations	295,020	314,280	95,114	87,198	(300,422)	(46,365)	108,307	146,171
Beginning Fund Balance	1,368,471	1,663,491	1,773,162	1,977,771	2,064,969	1,764,547	1,718,182	1,826,489
Ending Fund Balance	\$ 1,663,491	\$ 1,977,771	\$ 1,868,276	\$ 2,064,969	\$ 1,764,547	\$ 1,718,182	\$ 1,826,489	\$ 1,972,660

**CENTRAL KENAI PENINSULA HOSPITAL SERVICE AREA
REVENUES AND EXPENDITURES**



**CENTRAL KENAI PENINSULA HOSPITAL SERVICE AREA
UNRESERVED FUND BALANCE**



Fund: 600 Central Kenai Peninsula Hospital Service Area
Dept: 81110

DEPARTMENT FUNCTION

Major long-term issues and concerns:

- Continuing to meet the changing health care needs of the residents of the Service Area.

Objectives FY2009/Budget highlights:

- Provide operation funding for Serenity House, a drug and alcohol treatment program, which enables Peninsula residents to obtain treatment on the peninsula.
- Provide operational funding for SART/SANE, a sexual assault response program.
- Provide funding for payment of long-term debt that was approved by the voters in 2003 for expansion of the hospital's facilities.
- Provide funding for hospital capital projects and equipment purchases.

Previous year accomplishments:

- The hospital completed their expansion project, which included the opening of a new wing and remodel of the old wing.
- Capital budget expenditures include; a diagnostic ultrasound system, an upgrade to the endoscopy equipment, and an upgrade to the MRI.
- Integration of Heritage Place, a long-term care facility that was purchased July 1, 2006.

Significant budgetary changes:

- None.

KEY MEASURES

	<u>FY06</u> <u>Actual</u>	<u>FY07</u> <u>Actual</u>	<u>FY08</u> <u>Estimated</u>	<u>FY09</u> <u>Projected</u>
<u>Service Area</u>				
Mill rate	1.00	1.00	1.00	.90
Property tax revenue (000's)	\$3,025	\$3,292	\$3,646	\$3,589
Outstanding debt (000's)	\$45,005	\$43,161	\$41,580	\$39,775
Annual debt payments (000's)	\$4,031	\$3758	\$3,765	\$3,767
<u>Hospital</u>				
Number of beds				
Hospital	62	62	49	49
Long-term care	-	60	60	60
Treatment center	6	6	6	6
Operating Revenue budget, net (000's)	\$51,622	\$62,556	\$70,300	\$74,518
Operating Income (loss) (000's)	\$3,526	(\$247)	\$425	\$450
FTE's	379	487	508	524

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 600

Department 81110 - Central Kenai Peninsula Hospital Service Area Administration

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Supplies							
42210 Operating Supplies	\$ 147	\$ 409	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.00%
Total: Supplies	147	409	2,000	2,000	2,000	-	0.00%
Services							
43011 Contractual Services	34,567	6,339	68,000	108,000	18,000	(90,000)	-83.33%
43011 Contractual Services-S.House	305,000	300,000	250,000	250,000	250,000	-	0.00%
43011 Contractual Services-SART SANE	-	100,000	100,000	100,000	150,000	50,000	50.00%
43012 Audit Services	21,000	12,000	20,000	28,500	35,000	6,500	22.81%
43140 Postage	53	128	500	500	500	-	0.00%
43210 Transportation/Subsistence	3,560	6,447	3,500	3,500	1,000	(2,500)	-71.43%
43260 Training	625	3,678	5,900	5,900	500	(5,400)	-91.53%
43310 Advertising	840	603	1,500	1,500	1,500	-	0.00%
43410 Printing	-	385	1,500	1,500	1,500	-	0.00%
43510 Insurance Premium	48,716	113,737	139,831	139,831	136,930	(2,901)	-2.07%
43810 Rents & Operating Leases	100	-	-	-	-	-	-
Total: Services	414,461	543,317	590,731	639,231	594,930	(44,301)	-6.93%
Transfers							
50360 CPGH-Debt Service	4,031,370	3,758,075	3,764,775	3,764,775	3,767,125	2,350	0.06%
50490 CPGH-Capital Projects Fund	-	1,487,439	5,715,897	5,715,897	2,400,000	(3,315,897)	-58.01%
Total: Transfers	4,031,370	5,245,514	9,480,672	9,480,672	6,167,125	(3,313,547)	-34.95%
Interdepartmental Charges							
61990 Admin Service Fee	-	8,470	8,523	8,523	10,935	2,412	28.30%
Total: Interdepartmental Charges	-	8,470	8,523	8,523	10,935	2,412	28.30%
Department Total	\$ 4,445,978	\$ 5,797,710	\$ 10,081,926	\$ 10,130,426	\$ 6,774,990	\$ (3,355,436)	-33.12%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. Secretarial services for the service area board (\$18,000).

43011 Contractual Services – Serenity House & Sart/SANE. \$250,000 operating subsidy for the Serenity House program and \$150,000 for the SART/SANE program.

43012 Audit Services. As required by Alaska Administrative Code 45.010 and in conformance with Alaska State Statute 29.35.120.

43210 Transportation/Subsistence. Local travel for board members to attend meetings.

43260 Training. Costs associated with service area board training. This will assist members in areas of responsibilities and duties.

50360 CKPH Debt Service Fund. Hospital Expansion Bonds totaling \$49,900,000 were issued in FY2004 with a scheduled payback period of 20 years.

50490 CKPH-Capital Projects Fund. Transfer to capital projects fund for equipment and major remodel expenditures.

61990 Admin Service Fee. Fees charged to service areas and departments to cover a portion of the costs associated with providing general government administrative services.

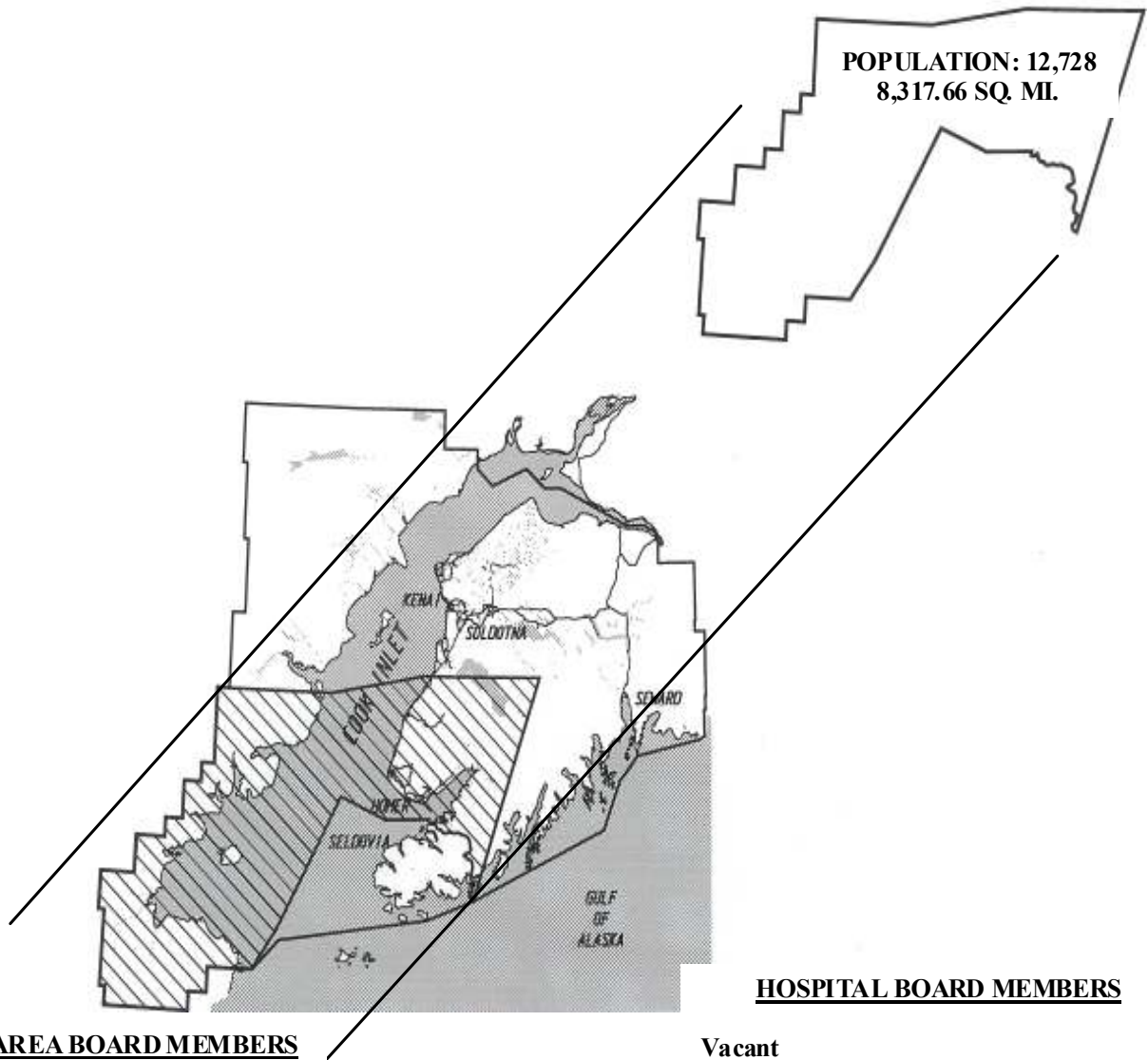
For capital projects information on this department - See the capital projects section - Pages 292, 296-297 and 308

This page intentionally left blank

SOUTH PENINSULA HOSPITAL SERVICE AREA

Established in May of 1969, the service area was formed to provide hospitalization and medical services to the residents of Homer and the surrounding areas. The nine-member board is elected and is responsible for the level of services provided and, to that end, must be responsible to the electorate for the amount of taxes necessarily raised to provide such services. The Service Area Board works in conjunction with a separate operating board to oversee the hospital. The hospital is located in Homer.

Service area taxes fund the hospital's equipment purchases, capital improvements, major repairs, and board expenses. The mill rate for fiscal year 2009 is 2.30.



SERVICE AREA BOARD MEMBERS

- Judy Lund
- Sue Baxter
- John E Fenske
- Ralph E Broshes
- Marie E Walli
- Nancy Branch
- Roberta Highland
- Annette M Koth
- Wayne Aderhold

HOSPITAL BOARD MEMBERS

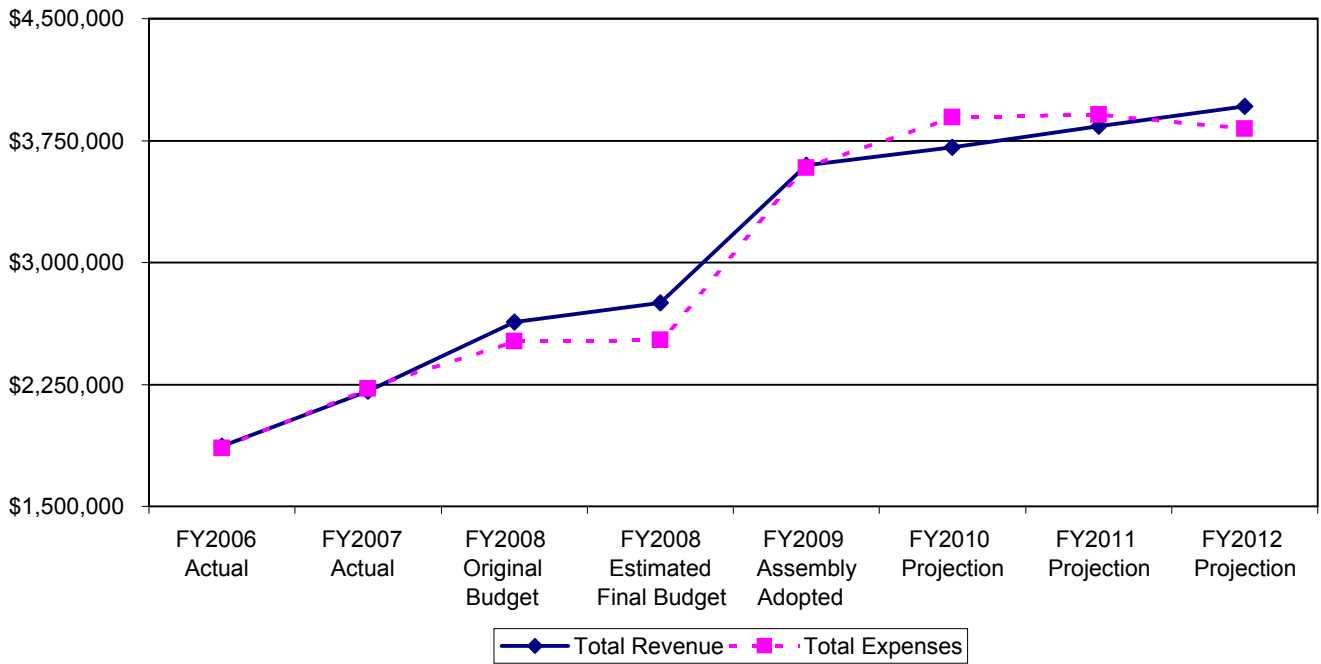
- Vacant
- Barbara Howard
- Pat Hartley
- Kelly Cooper
- Terry Thompson
- Pag Coleman
- Bernie Wilson
- Nina Allen
- Walt Partidge
- CEO: Bob Letson

This page intentionally left blank

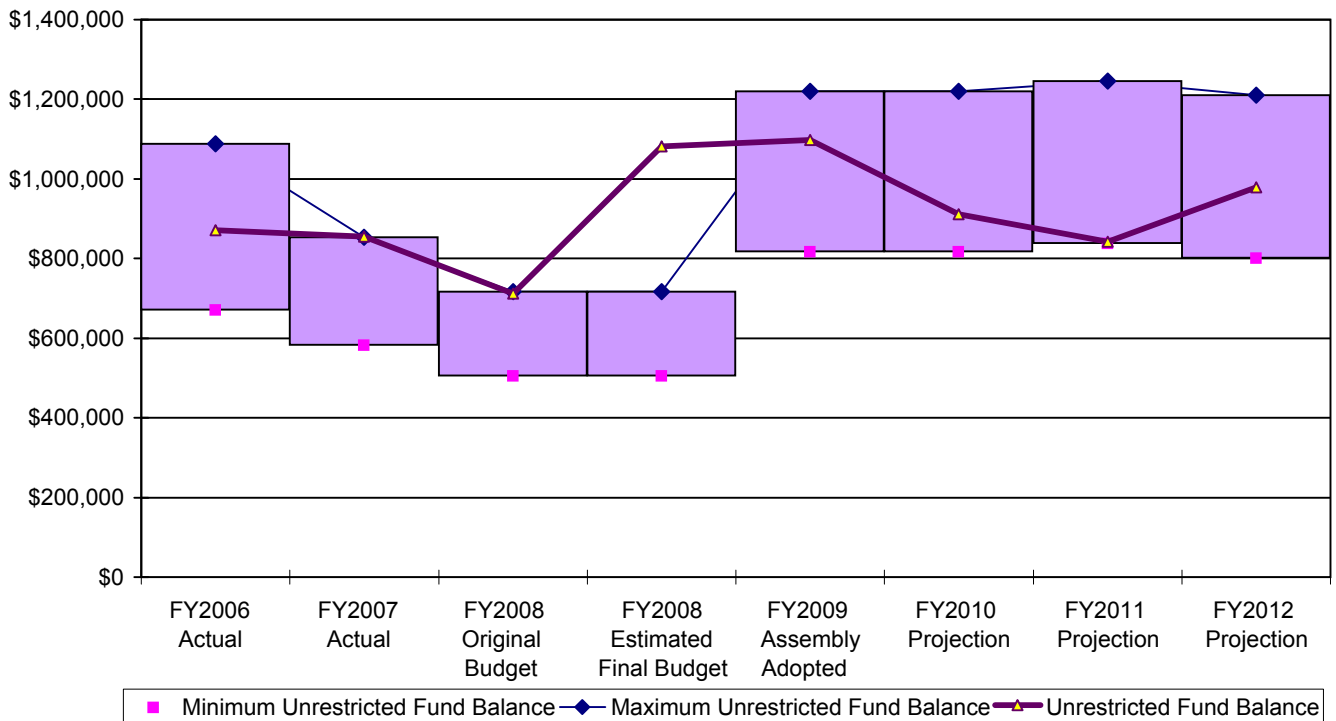
Fund: 601 South Kenai Peninsula Hospital Service Area

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Taxable Value (000's)								
Real	951,504	1,066,400	1,172,607	1,172,607	1,369,273	1,424,044	1,481,006	1,540,246
Personal	26,371	28,992	32,053	32,139	33,795	34,471	35,160	35,864
Oil & Gas (AS 43.56)	50,679	58,144	66,427	66,427	87,825	78,434	72,512	66,886
Total Taxable Value:	1,028,554	1,153,536	1,271,087	1,271,173	1,490,893	1,536,949	1,588,678	1,642,996
Mill Rate:	1.75	1.75	2.00	2.00	2.30	2.30	2.30	2.30
Revenues:								
Property Taxes								
Real	\$ 1,657,425	\$ 1,866,337	\$ 2,345,214	\$ 2,345,214	\$ 3,149,328	\$ 3,275,301	\$ 3,406,313	\$ 3,542,566
Personal	38,778	49,721	62,824	62,992	76,174	77,697	79,251	80,836
Oil & Gas (AS 43.56)	93,108	101,751	132,854	132,854	201,998	180,399	166,779	153,839
Interest	5,801	5,552	5,082	5,082	6,855	7,067	7,305	7,554
Flat Tax	-	45,907	-	61,835	63,072	64,333	65,620	66,932
Motor Vehicle Tax	56,742	58,144	60,000	60,000	61,114	62,948	64,836	64,836
Total Property Taxes	1,851,854	2,127,412	2,605,974	2,667,977	3,558,541	3,667,745	3,790,104	3,916,563
Interest Earnings	16,433	79,174	26,808	83,200	40,550	41,143	47,868	44,194
Other Revenue	645	614	-	-	-	-	-	-
Total Revenues:	1,868,932	2,207,200	2,632,782	2,751,177	3,599,091	3,708,888	3,837,972	3,960,757
Expenditures:								
Services	80,660	75,851	609,085	618,368	459,000	468,180	477,544	487,095
Interdepartmental Charges	-	4,741	3,550	3,550	4,960	5,059	5,160	5,263
Total Expenditures	80,660	80,592	612,635	621,918	463,960	473,239	482,704	492,358
Operating Transfers To:								
Debt Service Fund - Bonds	803,263	784,905	1,153,938	1,153,938	1,924,307	1,926,000	1,930,225	1,931,244
Debt Service Fund - Lease Pymt	-	357,567	395,021	395,021	395,021	395,021	395,021	-
Capital Projects Fund	973,936	1,000,000	354,065	354,065	800,000	1,100,000	1,100,000	1,400,000
Total Operating Transfers:	1,777,199	2,142,472	1,903,024	1,903,024	3,119,328	3,421,021	3,425,246	3,331,244
Total Expenditures and Operating Transfers	1,857,859	2,223,064	2,515,659	2,524,942	3,583,288	3,894,260	3,907,950	3,823,602
Net Results From Operations	11,073	(15,864)	117,123	226,235	15,803	(185,372)	(69,978)	137,155
Beginning Fund Balance	859,897	870,970	595,727	855,106	1,081,341	1,097,144	911,772	841,794
Ending Fund Balance	\$ 870,970	\$ 855,106	\$ 712,850	\$ 1,081,341	\$ 1,097,144	\$ 911,772	\$ 841,794	\$ 978,949

SOUTH KENAI PENINSULA HOSPITAL SERVICE AREA REVENUES AND EXPENDITURES



SOUTH KENAI PENINSULA HOSPITAL SERVICE AREA UNRESERVED FUND BALANCE



Fund: 601 South Kenai Peninsula Hospital Service Area
Dept: 81110

DEPARTMENT FUNCTION

Major long-term issues and concerns:

- Continue to meet the changing health care needs of the residents of the Service Area.

Objectives FY2009/Budget highlights:

- Provide funding of \$300,000 to assist in covering operating costs for the community-based programs of home health, respite, PCA, and education.
- Provide funding for payment of long-term debt that was approved by the voters in 2003 and 2007 for expansion of the hospital's facilities.
- Provide funding for hospital capital projects and equipment purchases.
- Continue construction of Phase III of the hospital's expansion project.

Previous year accomplishments:

- Completion of Phase II of the expansion project.
- Capital budget expenditures include: a diagnostic ultrasound system, an upgrade to the endoscopy equipment, and an upgrade to the MRI.
- Net assets of the hospital increased \$3.7 million.
- New general obligation bonds of \$14,700,000 issued for Phase III of the hospital's expansion project.

Significant budgetary changes:

- Reduction in operational support of \$201,085.
- Increase funding for capital projects of \$445,915.
- Mill rate increased for debt service on new General Obligation bonds associated with Phase III of the hospital's expansion project, authorized by the voters in a special election in May 2007.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
<u>Service Area</u>				
Mill rate	1.75	1.75	2.00	2.30
Property tax revenue (000's)	\$1,851	\$2,127	\$2,605	\$3,558
Outstanding debt (000's)	\$11,625	\$10,915	\$24,730	\$23,501
Annual debt payments (000's)	\$863	\$1,201	\$1,549	\$2,319
<u>Hospital</u>				
Number of beds				
Hospital	22	22	22	22
Long-term care	25	25	25	25
Operating Revenue budget, net (000's)	\$23,836	\$24,064	\$27,298	\$38,044
Operating income (loss) (000's)	\$(2,071)	\$(2,282)	\$(968)	\$(757)
FTE's	265	273	275	275

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

Fund 601

Department 81210 - South Kenai Peninsula Hospital Service Area Administration

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
Services							
43011 Contractual Services	\$ 10,484	\$ 23,756	\$ 530,585	\$ 532,118	\$ 354,500	\$ (177,618)	-33.38%
43012 Audit Services	35,499	12,000	21,000	29,500	30,000	500	1.69%
43210 Transportation/Subsistence	431	216	2,500	2,500	2,500	-	0.00%
43260 Training	-	-	10,000	8,500	10,000	1,500	17.65%
43310 Advertising	-	-	-	750	-	(750)	-100.00%
43510 Insurance Premium	34,246	39,879	45,000	45,000	62,000	17,000	37.78%
Total: Services	80,660	75,851	609,085	618,368	459,000	(159,368)	-25.77%
Transfers							
50361 SKPH-Debt Service Fund	803,263	1,142,472	1,548,959	1,548,959	2,319,328	770,369	49.73%
50491 SKPH-Capital Projects Fund	973,936	1,000,000	354,065	354,065	800,000	445,935	125.95%
Total: Transfers	1,777,199	2,142,472	1,903,024	1,903,024	3,119,328	1,216,304	63.91%
Interdepartmental Charges							
61990 Admin Service Fee	-	4,741	3,550	3,550	4,960	1,410	39.72%
Total: Interdepartmental Charges	-	4,741	3,550	3,550	4,960	1,410	39.72%
Department Total	\$ 1,857,859	\$ 2,223,064	\$ 2,515,659	\$ 2,524,942	\$ 3,583,288	\$ 1,058,346	41.92%

LINE-ITEM EXPLANATIONS

43011 Contractual Services. Secretarial services (\$20,000); Kachemak Bay Family Planning (\$4,000), community focus groups (\$3,000), website development (\$2,500), strategic planning services (\$25,000), and to provide funding for the community based programs of home health, respite, PCA, and education (\$300,000).

43012 Audit Service. As required by Alaska Administrative Code 45.010 and in conformance with Alaska State Statute 29.35.120.

43260 Training. Fees for Service Area Board Members to attend the Alaska Municipal League Conference (\$1,000); speaker for board retreat (\$5,000); and board member education (\$4,000).

50361 Transfer to Debt Service Fund. For debt on hospital expansion project phase II (\$794,663); for debt on hospital expansion project phase III (\$1,129,644), and for lease payment on a CT Scanner and PAC system (\$395,021).

50491 SKPH-Capital Projects Fund. Transfer to capital projects fund for equipment and major remodel expenditures.

61990 Admin Service Fee. Fees charged to service area and departments to cover a portion of the costs associated with providing general government services.

For capital projects information on this department - See the capital projects section - Pages 292, 297 & 309

DEBT SERVICE FUNDS

The Borough's Debt Service Funds, pages 285- 287, are used to accumulate monies for payment of general obligation bonds issued for construction, improvements, and equipping of public facilities throughout the Borough and for debt issued for the purchase of equipment. The following debt service funds have activity:

School Debt Service Fund

This fund was set up to account for debt issued for construction and capital improvement to various schools located in the Borough. Bond payments are paid from the Borough's General Fund tax levy and from the State of Alaska, which reimburses the Borough for up to 70% of debt service expenditures on school bonds approved after June 30, 1983. The current outstanding issues are as follows:

- Bonds issued December 2000 for capital improvements, including re-roofing of various schools, in the amount of \$7,429,000. The outstanding balance as of July 1, 2008 is \$2,249,000.
- Bonds issued August 2003 for the construction of a new middle school in Seward, in the amount of \$14,700,000. The outstanding balance as of July 1, 2008 is \$11,860,000.
- Bonds issued January 2007, for capital improvements, including arsenic removal at various schools, in the amount of \$2,515,000. The outstanding balance as of July 1, 2008 is \$2,310,000.

Solid Waste Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at Borough landfill sites. The bond payments are paid from the General Fund tax levy. Voters in October 2002 authorized the issuance of \$12,000,000 in bonds, of which \$7,040,000 was issued. The unissued balance of \$4,960,000 is expected to be issued in 2010. The current outstanding issue is as follows:

- Bonds issued May 2003 in the amount of \$7,040,000. The outstanding balance as of July 1, 2008 is \$3,755,000.

Central Emergency Services Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment for the Central Emergency Service (CES) Area. Bond payments are paid from the CES tax levy. The current outstanding issue is as follows:

- Bonds issued June 2006, for constructing and equipping a station in Kasilof and upgrading the Funny River station in the amount of \$2,500,000. The outstanding balance as of July 1, 2008 is \$2,345,000.

Central Kenai Peninsula General Hospital Service Area Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at the Central Peninsula Hospital. Bond payments are paid from the Central Kenai Peninsula General Hospital Service Area tax levy and from operating revenues of the hospital. The current outstanding issue is as follows:

- Bonds issued December 2003, for expansion and remodel of the current hospital in the amount of \$47,985,000. The outstanding balance as of July 1, 2008 is \$41,580,000.

South Kenai Peninsula General Hospital Service Area Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at the South Peninsula Hospital. Bond payments are paid from the South Kenai Peninsula General Hospital Service Area tax levy. The current outstanding issues are as follows:

- Bonds issued September 2003, for Phase II expansion of the hospital in the amount of \$10,290,000. The outstanding balance as of July 1, 2008 is \$9,065,000.
- Bonds issued August 2007, for Phase III expansion of the hospital in the amount of \$14,555,000. The outstanding balance as of July 1, 2008 is \$14,555,000.
- Debt issued June 2006, for the lease-purchase of a CT Scanner and Picture Archiving System in the amount of \$2,000,000. The outstanding balance as of July 1, 2008 is \$1,109,570.

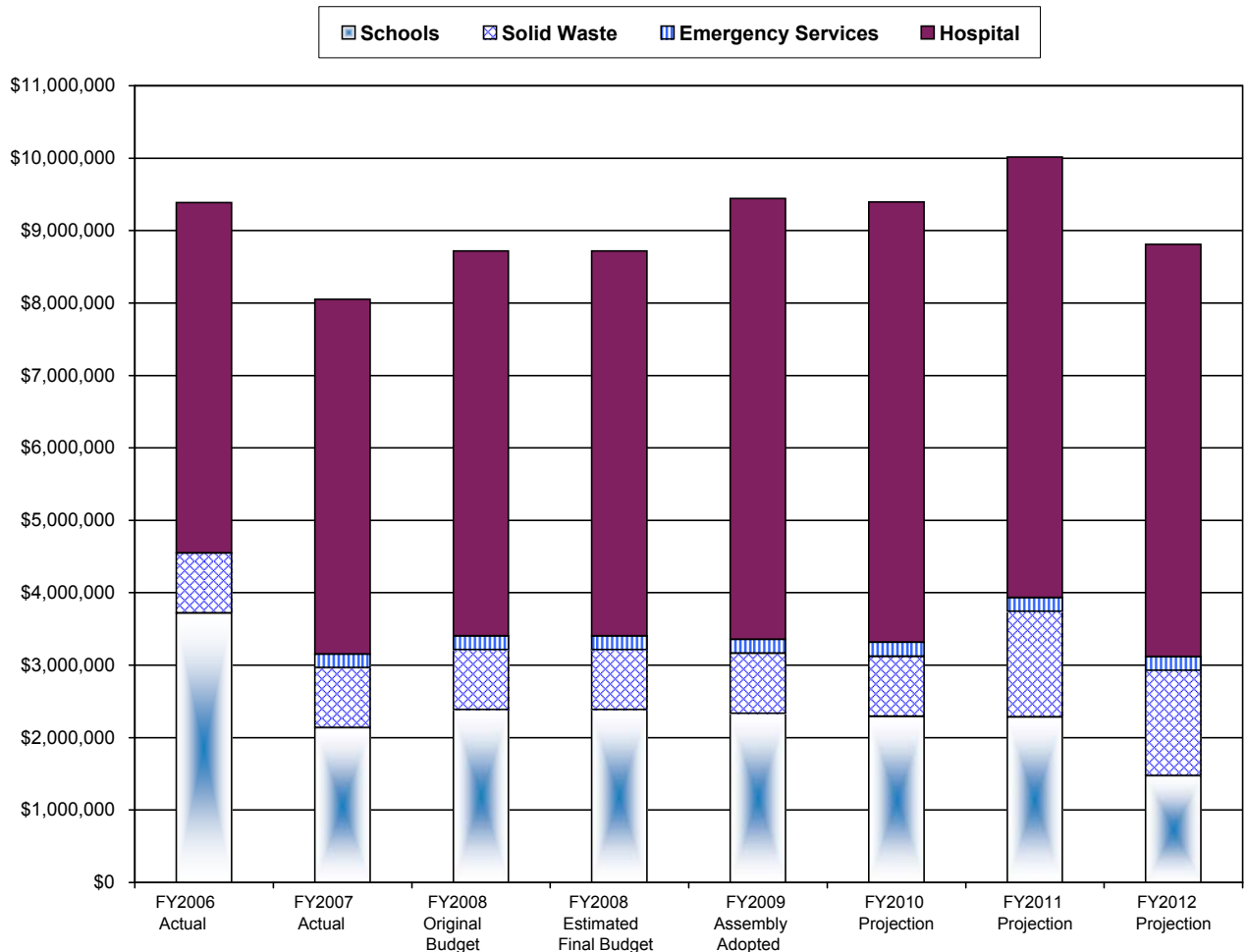
Other Debt - Bear Creek Fire Service Area Public Safety Building

During the October 2007 regular election, voters of the Bear Creek Fire Service Area approved the issuance of \$1,400,000 of General Obligation Bonds for the purpose of planning and design, property acquisition, construction, capital improvement, and equipping of the Bear Creek Fire Service Area Public Safety Building. Issuance of this debt is contingent upon receipt of \$2,100,000 in grant funding.

Debt Service Funds

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Operating Transfer From:								
General Fund	\$ 3,719,707	\$ 2,139,423	\$ 2,384,887	\$ 2,384,887	\$ 2,334,738	\$ 2,294,537	\$ 2,287,138	\$ 1,473,887
Special Revenue Fund	5,665,295	5,913,394	6,334,337	6,334,337	7,109,275	7,103,174	7,727,675	7,335,192
Total Operating Transfer	9,385,002	8,052,817	8,719,224	8,719,224	9,444,013	9,397,711	10,014,813	8,809,079
Expenditures:								
Services	9,385,002	8,052,817	8,719,224	8,719,224	9,444,013	9,397,711	10,014,813	8,809,079
Total Expenditures	9,385,002	8,052,817	8,719,224	8,719,224	9,444,013	9,397,711	10,014,813	8,809,079
Net Results from Operations	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL GOVERNMENT DEBT REQUIREMENTS FISCAL YEARS 2006 TO 2012



Kenai Peninsula Borough

Summary of Debt Service Requirements FY2009 - FY2028

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014-2018	FY 2019-2023	FY 2024-2028	TOTAL
School Debt									
Principal	1,565,000	1,595,000	1,659,000	920,000	950,000	5,030,000	4,700,000	-	16,419,000
Interest	744,738	674,538	603,138	528,888	491,988	1,800,000	715,235	-	5,558,524
Total School Debt	\$2,309,738	\$2,269,538	\$2,262,138	\$1,448,888	\$1,441,988	\$6,830,000	\$5,415,235	0	\$21,977,524
Solid Waste Debt *									
Principal	705,000	725,000	1,156,771	1,199,400	1,242,792	2,518,987	1,167,050	-	8,715,000
Interest	125,244	104,094	296,393	253,451	207,934	589,642	76,402	-	1,653,159
Total Solid Waste Debt	\$830,244	\$829,094	\$1,453,164	\$1,452,851	\$1,450,726	\$3,108,629	1,243,452	0	\$10,368,159
Central Peninsula Hospital Debt									
Principal	1,805,000	1,855,000	1,930,000	2,025,000	2,125,000	12,325,000	15,845,000	3,670,000	41,580,000
Interest	1,962,125	1,905,581	1,827,188	1,734,719	1,638,125	6,477,500	2,978,625	91,750	18,615,613
Total Central Peninsula Hospital Debt	\$3,767,125	\$3,760,581	\$3,757,188	\$3,759,719	\$3,763,125	\$18,802,500	\$18,823,625	\$3,761,750	\$60,195,613
South Peninsula Hospital Debt									
Principal	1,229,840	1,279,650	1,335,079	990,000	1,025,000	5,820,000	7,305,000	5,745,001	24,729,570
Interest	1,089,488	1,041,371	990,167	941,244	899,613	3,789,469	2,243,763	629,956	11,625,071
Total South Peninsula Hospital Debt	\$2,319,328	\$2,321,021	\$2,325,246	\$1,931,244	\$1,924,613	\$9,609,469	\$9,548,763	\$6,374,957	\$36,354,641
Central Emergency Services Debt									
Principal	85,000	90,000	95,000	100,000	105,000	600,000	740,000	530,000	2,345,000
Interest	107,578	102,478	97,077	91,378	85,378	354,481	218,563	48,375	1,105,306
Total Central Emergency Services Debt	\$192,578	\$192,478	\$192,077	\$191,378	\$190,378	\$954,481	\$958,563	\$578,375	\$3,450,306
Authorized but Not-Issued Debt as of June 30, 2008									
Solid Waste			<u>Principal</u>					<u>Anticipated Issue Date</u>	<u>Anticipated Payment Date</u>
Bear Creek Fire Service Area Public Safety Building			\$4,960,000					Fiscal Year 2010	Fiscal Year 2011
			\$1,400,000						

*Solid Waste Debt includes estimated payments for unissued authorized debt of \$4,960,000 expected to be issued in FY2011

**Kenai Peninsula Borough
Debt Service Funds Budget Detail**

Acct	Description	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
308.79000	School Debt Service 2000 Issue	\$ 960,675	\$ 925,525	\$ 889,450	\$ 889,450	\$ 852,450	\$ (37,000)	-4.16%
308.79000	School Debt Service 2004 Issue	1,184,962	1,171,713	1,157,712	1,157,712	1,142,963	(14,749)	-1.27%
309.79000	School Debt Service 2007 Issue	-	37,586	312,725	312,725	314,325	1,600	0.51%
310.79000	School Debt Service 1995 Issue	1,573,200	-	-	-	-	-	-
349.94910	Bond Issue Expense	870	4,599	25,000	25,000	25,000	-	0.00%
340.32000	Solid Waste 2006 Issue	830,662	827,463	828,225	828,225	830,244	2,019	0.24%
358.51610	CES Debt Service Fund	-	185,384	192,378	192,378	192,578	200	0.10%
360.81110	CPGH CT Scanner	268,545	-	-	-	-	-	-
360.81110	CPGH Debt Service 2004 Issue	3,762,825	3,758,075	3,764,775	3,764,775	3,767,125	2,350	0.06%
361.81210	SPH Debt Service 2004 Issue	803,263	727,430	801,938	801,938	794,663	(7,275)	-0.91%
361.81210	SPH Debt Service 2007 Issue	-	-	352,000	352,000	1,129,644	777,644	220.92%
361.81210	SPH CT Scanner	-	415,042	395,021	395,021	395,021	-	0.00%
Total Current Debt Service		\$ 9,385,002	\$ 8,052,817	\$ 8,719,224	\$ 8,719,224	\$ 9,444,013	\$ 724,789	8.31%

Summary By Issuance Date

<u>Date of Issue</u>	<u>Amount Issued</u>	<u>Amount Reimbursable from the State of Alaska Department of Education</u>	<u>Interest Rate</u>	<u>Maturity Dates</u>	<u>Annual Installments</u>	<u>Outstanding 6/30/08</u>
School Bonds:						
12/12/00	\$ 7,429,000	70%	4.75 - 5.00	2002-2011	\$807,450 to \$1,177,544	\$ 2,249,000
08/07/03	14,700,000	70%	4.00 - 6.00	2004-2023	\$1,071,000 to \$1,202,712	11,860,000
01/31/07	2,515,000	70%	3.95 - 5.50	2007-2016	\$311,825 to \$316,725	2,310,000
	<u>24,644,000</u>					<u>16,419,000</u>
Solid Waste Bonds:						
05/22/03	<u>7,040,000</u>		2.50 - 4.25	2003-2013	\$825,964 to \$831,438	<u>3,755,000</u>
Central Emergency Service Area:						
06/21/06	<u>2,500,000</u>		4.00 - 6.00	2006-2026	\$185,380 to \$194,125	<u>2,345,000</u>
Central Kenai Peninsula Hospital Debt:						
12/10/03	<u>47,985,000</u>		2.50 - 5.00	2005-2024	\$3,757,187 to \$3,771,000	<u>41,580,000</u>
	<u>47,985,000</u>					<u>41,580,000</u>
South Kenai Peninsula Hospital Debt:						
09/30/03	10,290,000		2.00 - 5.125	2004-2024	\$784,350 to \$801,806	9,065,000
06/27/06	2,000,000		4.110	2006-2011	\$395,021	1,109,570
08/28/07	<u>14,555,000</u>		4.25 - 5.00	2008-2027	\$1,114,687 to \$1,131,425	<u>14,555,000</u>
	<u>\$ 26,845,000</u>					<u>\$ 24,729,570</u>

This page intentionally left blank

CAPITAL PROJECTS FUNDS

<u>CAPITAL BUDGETS</u>	<u>PAGE #</u>
Capital Improvement Program Description	291
Expenditure Summary FY2009-2013	292
Detail list of current year projects	293
Capital Improvement Program by function	
General Government Capital Projects Funds	
School Revenue Capital Projects Fund	298
Bond Funded Capital Projects Fund	299
General Government Capital Projects Fund	300
911 Communication Capital Project Fund	300
Resource Management	300
Solid Waste Capital Project Fund	300
Service Area Capital Project Funds	
<u>Emergency Services, Service Areas</u>	
Nikiski Fire Service Area	301
Bear Creek Fire Service Area	302
Anchor Point Fire and Emergency Medical Service Area	303
Central Emergency Service Area	304
Kachemak Emergency Service Area	305
<u>Recreation</u>	
North Peninsula Recreation Service Area	306
<u>Road Service Area</u>	
Road Service Area	307
<u>Hospital Service Areas</u>	
Central Kenai Peninsula Hospital Service Area	308
South Kenai Peninsula Hospital Service Area	309

Kenai Peninsula Borough FY2009 Budget Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) is a projection of the Borough's capital investments plan over a five-year period. Capital investments normally involve major projects that have long useful lives. The CIP is both a fiscal and planning device that allows the Borough to monitor all capital project costs, funding sources, department responsibilities, and timing which will allow the Borough to maintain its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement cost.

The CIP contained herein includes five years of projected needs. The first year of the program will be become the capital budget for which project money will be authorized. The remaining four years of the CIP will serve as a financial plan for capital investments. This financial plan will be reviewed each year as the CIP is updated and prepared.

Organization of the CIP

The CIP is broken into five sections. The first section shown below describes the various funds that have been set up for the CIP. The second section also shown below is a summary of the funding sources. The third section is an Expenditure Summary for the Fiscal Years 2009 through 2013 and is on page 292. The fourth section is a listing of the projects being funded for the current fiscal year and starts on page 293. The fifth section consists of a detail five-year summary for each fund and starts on page 298.

Capital Project Funds

The Borough has two functional categories for which capital project funds have been created; one category that serves the general government, and a second category that serves service area and other voter authorized programs.

General Government capital project funds have been set up to account for school projects funded by the general government, projects funded by bond proceeds, general government capital projects, 911 communication projects, resource management projects, and solid waste projects.

Service area capital project funds have been set up for Nikiski Fire Service Area, Bear Creek Fire Service Area, Anchor Point Fire and Emergency Medical Service Area, Central Emergency Service Area, Kachemak Emergency Service Area, North Peninsula Recreation Service Area, Road Service Area, Central Kenai Peninsula Hospital Service Area, and South Kenai Peninsula Hospital Service Area.

Summary of funding sources

With the exception of the capital project fund that has been set up to account for projects that are funded from bond proceeds, the major source of revenue for each capital project fund is property taxes in the form of a transfer from each individual oversight fund. Additional funding is provided through state and federal grants, and interest earnings.

**Kenai Peninsula Borough
Capital Project Funds
Expenditure Summary
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
<u>General Government:</u>					
School Revenue	\$ 1,250,000	1,840,000	4,810,000	2,425,000	1,250,000
Bond Funded:					
School Projects	-	-	-	-	-
Solid Waste	-	488,901	4,651,499	-	-
Central Peninsula Hospital	-	-	-	-	-
South Peninsula Hospital Expansion	-	1,138,900	-	-	-
Central Emergency Services	-	-	-	-	-
General Government	450,000	500,000	250,000	-	-
911 Communication	-	850,000	-	-	-
Resource Management	-	-	2,532,000	-	-
Solid Waste	641,000	864,575	750,000	1,000,000	-
<u>Service Areas:</u>					
Nikiski Fire	30,000	250,000	5,000,000	60,000	-
Bear Creek	160,000	3,500,000	150,000	277,000	36,000
Anchor Point Fire and Emergency Medical	160,000	-	180,000	-	180,000
Central Emergency Services	2,018,007	895,000	251,487	711,487	4,610,000
Kachemak Emergency	70,000	2,800,000	425,000	245,000	250,000
North Peninsula Recreation	60,000	110,000	415,000	1,450,000	100,000
Roads	1,427,071	1,282,905	1,486,860	1,329,967	1,288,580
Central Kenai Peninsula Hospital	2,559,400	7,654,700	4,931,700	4,575,000	3,086,150
South Kenai Peninsula Hospital	1,315,808	2,047,710	3,110,370	2,152,755	1,163,350
Total Expenditures	10,141,286	27,722,691	30,943,916	14,226,209	11,964,080

**KENAI PENINSULA BOROUGH
CAPITAL PROJECT FUNDS
DETAILED PROJECT DESCRIPTIONS**

School Revenue Capital Projects

Auditorium seating at Seward High School (project cost \$100,000)

The existing auditorium seating at Seward High School is over 30 years old and worn out. Replacing the seats will result in a small reduction in maintenance expense at the school. Project no 400.75020.09744.49999.

Area-wide HVAC upgrades (project cost \$100,000)

This is a multi-year project of replacing existing controls with newer digital controls, resulting in a reduction in maintenance and energy cost. Project no 400.78050.09801.49999.

Area-wide playground upgrades (project cost \$70,000)

Upgrading playgrounds with resilient cushioning material for compliance with national playground standards. Project no 400.78050.09780.49999.

Area-wide flooring replacement upgrades (project cost \$100,000)

Annual funding for upgrading flooring through out the school district. Project no 400.78050.09755.49999.

Area-wide electrical and lighting upgrades (project cost \$100,000)

This is a multi-year project of replacing existing electrical and lighting through out the school district, making them safer and more energy efficient. The energy savings is estimated to be \$7.65 per fixture per year resulting in a return on investment of 2.81 years. The FY2009 focus will be on Kenai Central and Hope School. Project no 400.78050.09758.49999.

Portables and outbuildings (project cost \$100,000)

Annual funding for construction, repairs, and movement of portables and outbuildings. Project no 400.78010.09511.49999.

Area-wide asphalt, paving, and concrete replacement/upgrade (project cost \$200,000)

Annual funding for asphalt and concrete replacement/upgrade. Project no 400.78050.09802.49999.

Area-wide ADA upgrades (project cost \$80,000)

Annual funding for upgrading school facilities to meet ADA compliance requirements. Project no 400.78050.09782.49999.

Bleacher Replacement (project cost \$200,000)

This will replace bleachers at Homer Middle School and Soldotna High School that were deemed unsafe and removed. Project no 400.78050.09727.49999

Area-wide doors and entries (project cost \$100,000)

Many of the exterior doors at Borough schools are over 30 years old. This is the start of a multi-year project of replacing existing doors at school facilities with newer doors; resulting in a decrease in maintenance and energy cost. Project no 400.78050.09728.49999.

Area-wide elevator upgrades (project cost \$100,000)

Annual funding for upgrading elevators, replacing outdated mechanical switching with modern electronic switching and bringing them into compliance with new codes. Project no 400.78050.09803.49999.

General Government

Conference rooms upgrade (project cost \$100,000)

Upgrades to Borough conference rooms including electrical and audio. Project no 407.19010.09407.49999.

Security upgrades (project cost \$100,000)

Implement a number of the security upgrades recommended in security study including clerk's office exit and limited door access system. Project number 407.19010.09SEC.49999

Solid Waste/Poppy Lane Building remodel (project cost \$250,000)

Relocate and remodel cost for Solid Waste department to move to building across from landfill and remodel the Poppy Lane building, which currently does not have sufficient space for the Major Projects Department project managers. Project number 400.78035.09POP.49999

Solid Waste

Burn Box, Beluga (project cost \$105,000)

The existing burn box was de-commissioned in 2007, currently all waste is being surfaced burned and buried which reduces the life of the landfill. A new burn box will extend the life of the landfill and make the Beluga location consistent with Nanwalek, Pt Graham and Seldovia landfills. Project no 411.32220.09BEL.49999.

Remote Monitoring for Dumpster sites (project cost \$120,000)

Installation of monitoring devices will allow the administration of the sites from the administrative offices rather than having someone drive out to the site for inspection. The annual operating cost of the monitoring devices will be offset by a reduction in current operating cost. Project no 411.32220.09CAM.49999.

Ninilchik-New Transfer Site (project cost \$226,000)

Development of new transfer site to allow for adequate "line of site". The current location has limited "line of site", and creates an unsafe situation for vehicles entering the highway. Project no. 411.32220.09NIL.49999.

Junk Vehicle Removal Program (project cost \$190,000)

Purchase of wrecker/fork truck (\$135,000) and establishment of a prep station (\$43,000) including power connection (\$12,000). Project no. 411.32220.09VEH.49999.

Nikiski Fire Service Area

Rescue boat replacement (project cost: \$30,000)

Replace the department's 1985 boat, which has deteriorated to a level that it requires constant repairs. Replacement cost is estimated at \$30,000. The current motor, steering mechanisms, fuel cells, and rescue equipment will be retained. Purchase of a new boat should result in a reduction in maintenance cost. Project no 441.51111.09411.49999.

Bear Creek Fire Service Area

SCBA fill station (project cost \$10,000):

Replacement of a Class 2-fill station with a Class-3 fill station, which offers more safety to service area personnel when refilling the SCBA tanks. Project no 442.51210.09421.49999

New station design (project cost \$150,000):

Completion of design and plans for new station. Project no 442.51210.09422.49999.

Anchor Point Fire and Emergency Service Area

Code Blue Ambulance (project cost \$10,000)

Matching funds for purchase of an ambulance for Nikolaevsk that is being obtained by Southern Region EMS through the Department of Transportation. Currently Nikolaevsk does not have an ambulance and service must be provided from Anchor Point. Project no 444.51410.09AMB.49999.

Tanker (project cost \$100,000)

Service area match for purchase of tanker that is estimated to cost between \$120,000 and \$170,000. The service area previously received a State grant of \$70,000 for this purpose. This would replace the department's 1964 tanker. Project no 444.51410.09TKR.49999

Pickup (project cost \$50,000)

Purchase of utility vehicle for transporting personnel and equipment, which could also be used for snow plowing the two stations. Project no 444.51410.09TRK.49999.

Central Emergency Services

Tanker, Funny River station (project cost \$320,000)

Purchase of 3,000-gallon tanker for the Funny River station. This will enable the area to maintain the required fire flow per ISO standards. Annual operating cost are estimated to increase \$3,900. Project no 443.51611.09461.49999

Funny River electric transfer switch (project cost \$30,000)

This project will allow for the completion of the Funny River Fire Station well-house and electric transfer switch. Project no 443.51611.09462.49999

High capacity well, Kasilof station (project cost \$310,000)

This station currently does not have a reliable, accessible year around firefighting water supply. This project would provide a 20,000-gallon in-ground concrete tank with a portable trailer pump, generator and framed building to house the pump. The State of Alaska is providing a \$250,000 grant for partial funding of this project. Project no 443.51611.09463.49999.

High capacity wells for proposed stations located in Ciechanski and Forest Lane areas, (project cost \$620,000)

Based upon current growth, CES is estimating that fill sites will be needed in the Ciechanski and Forest Lanes areas. The State of Alaska is providing funding in the amount of \$250,000 per site. The projects would provide 20,000-gallon in-ground concrete tanks with a portable trailer pump, generator and framed building to house the pump. Project number 443.51611.09469.49999 in the amount of \$310,000 and project number 443.51611.09470.49999 in the amount of \$310,000.

Turnout washer & dryer station, Kasilof (project cost \$16,487)

Washer and dryer to clean and dry firefighting turnout gear. Project no 443.51611.09464.49999

Pickup (project cost \$50,000)

Replacement of eleven-year-old vehicle with 100k plus mileage. Project no. 443.51611.09465.49999

Engine 1 replacement (project cost \$500,000)

Replacement of 20-year fire engine, which currently does not meet required flow measurements and does not meet current NFPA requirements. Project no 443.51611.09466.49999.

Equipment for new tankers (project cost \$51,520)

Equipment required for two (2) new tankers, including hoses and drafting appliances necessary for supplying water to a fire. Project no 443.51611.09467.49999

Land for proposed station in Ciechanski area (project cost \$120,000)

Due to growth in the Ciechanski area, CES has determined that a new station will probably be required in the future in the K-Beach Ciechanski area. Acquisition of land will allow the department to consider locations for putting in a water source and station when it become financially feasible. Project no 443.51611.09468.49999

Kachemak Emergency Service Area

Personal Protection Gear (project cost: \$70,000)

Purchase of firefighting and EMS personal protective equipment. Project no 446.51810.09481.49999.

North Peninsula Recreation Service Area

Tractor/Mower replacement (project cost \$60,000)

Replace 1996 tractor/mover and accessories. New unit to include broadcast spreader, loader, mid-mounted mowers, material collection system, and aerator. Project no 459.61110.09459.49999.

Road Service Area

Moose Ridge Avenue, Kye Street, Amow Street (project cost: \$227,997)

Upgrade existing roads to Borough road standards. Project will include: clearing right-of-way, constructing adequate ditching for drainage improvements, adding gravel to roadbed, properly aligning road in the right-of-way where needed, widening road to RSA standards, and constructing appropriate turnarounds. This project will improve this poorly constructed road. Improvements will reduce spring breakup frost boil repairs, and improve safety with the widening effort. Project no 434.33950.09RD1.49999

Greenfield Drive, Ridgecrest Circle (project cost: \$284,996)

Upgrade existing roads to RSA standards where practical. Project will include: Right of way clearing, drainage improvements, geotextile fabric installation, road alignment, and adding gravel to roadway. Improvements will reduce summer maintenance effort and spring breakup repair expenses. Project no 434.33950.09RD2.49999

Interlake Drive, Shelikoff Street (project cost: \$206,168)

Upgrade existing roads to RSA standards where practical. Project will include: Right of way clearing, align road centerline of right-of-way, improve drainage, and adding gravel to roadway. Improvements will minimally reduce summer maintenance expenses and will eliminate spring breakup repair expenses. Project no 434.33950.09RD3.49999.

Juel Ave, Nielson St, Kenaitze Ave (project cost: \$158,628)

Upgrade existing roads, align roadbed where feasible. Project will include: Right-of-way clearing where needed, drainage improvements, glaciation improvements, adding gravel to roadbed. Project will reduce winter glaciation repair expense, will reduce spring break-up expense, and minimally reduce general summer maintenance. Project no 434.33950.09RD4.49999

Etah Maku, Tyena Ka Road, Kwanta Hah, Mena Hona (project cost: \$108,177)

Upgrade existing roads. Align roadbed in sections where feasible, clearing right-of-way where needed, align road center of right-of-way where available, improve drainage, and add gravel to roadbed. Project will improve safety for traveling public with site-distance improvements, and minimally reduces long-term summer maintenance with improved roadbed conditions. Project no 434.33950.09RD5.49999

Beach Dr (project cost \$201,477)

Upgrade existing road. Project will include: clearing narrow 40 ft right-of-way, improve drainage in appropriate manner where necessary, create ditches, and add gravel to roadbed. Project will improve drainage issues caused by flooding during high tides and improve safety issues created during summer tourist season due to adjoining camper park. Minimal maintenance cost savings. Project no 434.33950.09RD6.49999.

Sary Su Street, David Lee Street (project cost: \$239,628)

This project will upgrade the roads to RSA standards where practical within budget limits. This will include: Clearing right-of-way full width, improve drainage, align road to centerline, provide geotextile fabric where needed, improve grade of hills as needed, add gravel to roadbed to provide proper width. Project no 434.33950.09RD7.49999

Central Kenai Peninsula Hospital Service Area

Digital Mammography (project cost \$640,000)

Purchase and installation of mammography system, replacing the current system which over 5 years old. It is estimated that with the new system, biopsy procedure time will be reduced by one-half. Return on investment is expected within 3-4 years. Project no 490.81111.09CH1.49999

Digital Radiographic Fluoroscopic (project cost \$600,000)

Purchase and installation of digital radiographic fluoroscopic system, replacing the current system which over 8 years old and constantly breaking down. Project no 490.81111.09CH2.49999

Medical Records Automation (project cost \$325,000)

Automation of patient medical records. The end result of this project will be to provide patients records faster, increase patient safety, reduce staff time required to pull records, and a reduction in the storage area required to maintain patient records. Project no 490.81111.09CH3.49999

Archive Storage (project cost \$269,400)

Increase storage in the current DR Centera enclosure to accommodate future image archiving and anticipated Digital Mammography. This project will provide capability for offsite DR storage disaster recovery, currently there is not a backup or archival data on Centera. Project no 490.81111.09CH4.49999.

Infusion Pumps (project cost \$450,000)

Hospital-wide replacement of IV pumps. Infusion pumps generally have a expected life of 10 years and most of the hospital's pumps are at or are approaching that age. Project no 490.81111.09CH5.49999.

HVAC System Upgrade (project cost \$275,000)

Completion of the digital building controls project. Currently 70% of the building has been converted resulting in energy efficiency and high patient satisfaction scores. The remaining areas to be converted include Obstetrics. Project no 490.81111.09CH6.49999.

South Kenai Peninsula Hospital Service Area

Digital Radiographic Fluoroscopic (project cost \$375,000)

Purchase and installation of digital radiographic fluoroscopic system, replacing the current system, which was purchased in 1991. This replacement will complete the hospitals upgrade of all its imaging equipment to digital. Project no 491.81211.09SH1.49999

New Ceiling Lifts (project cost \$259,944)

New ceiling lifts for each patient's room. Installation of the lifts should result in a reduction in on-the-job injuries. Project no 491.81211.09SH2.49999.

PYXIS Pharmacy Dispensing System (project cost \$196,223)

Upgrade of the hospital's current pharmacy dispensing system, which is being phased out by the manufacturer. Project no 491.81211.09SH3.49999.

Chemistry Analyzer (project cost \$166,000)

Replacement of the hospital's current chemistry analyzer, which was purchased in 2001 and has outlived its normal life expectancy of 5 to 6 years. In addition, a backup unit will be purchased that will provide backup for critical cardiac testing. Project no 491.81211.09SH4.49999.

Point of Care (POC) Laptop Computers (project cost \$42,000)

Replace 18 computers (out of approximately 225 workstations), which are used for record keeping in the hospital's POC patient information management system, resulting in greater efficiency. The hospital is expecting a reduction in maintenance of \$5,400 per year. Project no 491.81211.09SH5.49999.

Point of Care (POC) Replacement Carts (project cost \$56,999)

Replace 15 computers on wheels, which are used for record keeping in the hospital's POC patient information management system, and have exceeded their life span. Replacing the computers will result in faster and more efficient billing. The hospital is expecting a reduction in maintenance of \$4,500 per year. Project no 491.81211.09SH6.49999.

Various equipment (project cost \$219,642)

Various capital purchases with cost ranging from \$1,200 to \$28,000. Project no 491.81211.09SH7.49999.

**Projected Revenues and Appropriations
School Revenue Capital Projects Fund
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
<u>Funds Provided</u>					
Transfer From Other Funds	\$ 1,550,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
State Grants Revenue	-	590,000	3,560,000	1,175,000	-
Total Funds Provided	<u>1,550,000</u>	<u>1,840,000</u>	<u>4,810,000</u>	<u>2,425,000</u>	<u>1,250,000</u>
<u>Funds Applied</u>					
Current and Future Year Designations:					
Seward High School Auditorium Seats	100,000	-	-	-	-
HVAC/DDC Upgrades	100,000	100,000	100,000	100,000	100,000
Playground Equipment	70,000	-	50,000	-	20,000
Flooring Replacement	100,000	100,000	100,000	100,000	100,000
Asbestos Abatement	-	100,000	-	100,000	-
Electrical & Lighting Upgrades	100,000	100,000	100,000	100,000	100,000
Out buildings	100,000	100,000	100,000	100,000	100,000
Asphalt/Sidewalk/Curb Repair	200,000	-	100,000	200,000	200,000
ADA Handicap Improvements	80,000	50,000	50,000	50,000	80,000
SOHI & Homer Middle School bleacher	200,000	-	-	-	-
Gym Floor Replacement	-	100,000	100,000	100,000	100,000
Water quality & Arsenic	-	-	-	-	-
Locker Replacement	-	100,000	150,000	100,000	100,000
Borough wide doors	100,000	100,000	50,000	100,000	100,000
Elevator Upgrades	100,000	50,000	-	-	-
Soldotna Elementary Window Replacement	-	350,000	350,000	-	-
Seward Auditorium/warehouse reroof (G)	-	-	750,000	-	-
Chapman Siding/Window Replacement (G)	-	-	-	200,000	250,000
Kenai Middle School Asbestos Removal (G)	-	-	2,200,000	-	-
Teacher Housing @ Remote Schools (G)	-	-	-	750,000	-
Districtwide Security Camera System (G)	-	590,000	610,000	425,000	-
Total Current and Future Year Designations	<u>1,250,000</u>	<u>1,840,000</u>	<u>4,810,000</u>	<u>2,425,000</u>	<u>1,250,000</u>
Net Results From Operations	300,000	-	-	-	-
Beginning Fund Balance	<u>136,601</u>	<u>436,601</u>	<u>436,601</u>	<u>436,601</u>	<u>436,601</u>
Ending Fund Balance	<u>\$ 436,601</u>	<u>\$ 436,601</u>	<u>\$ 436,601</u>	<u>\$ 436,601</u>	<u>\$ 436,601</u>
(G) Grant funded					

**Bond Funded Capital Projects Fund
Projected Revenues and Appropriations
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided:					
School Improvement Bonds	\$ -	\$ -	\$ -	\$ -	\$ -
Solid Waste, Soldotna Landfill Expansion *	-	4,960,000	-	-	-
Nikiski Fire SA Bonds **	-	-	2,000,000	-	-
Bear Creek SA Bonds ** (1)	-	1,400,000	-	-	-
Central Emergency Services SA Bonds **	-	-	-	-	3,550,000
Central Peninsula Hospital **	-	-	999,000	-	-
South Peninsula Hospital **	-	-	2,000,000	1,500,000	-
Total Proceeds From Debt Issuance	-	6,360,000	4,999,000	1,500,000	3,550,000
Interest Earnings					
2007 School Bonds	2,813	-	-	-	-
2004 Seward Middle School	31,270	-	-	-	-
Solid Waste	5,100	100,000	180,400	-	-
Central Emergency Services	18,000	-	-	-	-
Central Peninsula Hospital	11,243	-	-	-	-
South Peninsula Hospital	43,804	-	-	-	-
Total Interest Earnings	112,230	100,000	180,400	-	-
Other Sources					
		2,100,000			
Total Funds Provided	112,230	8,560,000	5,179,400	1,500,000	3,550,000
Funds Applied:					
Current and Future Year Designations:					
2007 School Bond Projects	73,146	-	-	-	-
2004 Seward Middle School Bonds	813,023	-	-	-	-
Solid Waste	44,001	488,901	4,651,499	-	-
Nikiski Fire SA Apparatus Replacement	-	-	2,000,000	-	-
Bear Creek Station Construction	-	** 3,500,000	-	-	-
Central Emergency Services	21,770	-	-	-	** 3,550,000
Central Peninsula Hospital	299,069	-	999,000	-	-
South Peninsula Hospital	-	1,138,900	2,000,000	1,500,000	-
Total Current & Future Year Designations	1,251,009	5,127,801	9,650,499	1,500,000	3,550,000
Operating Transfer To:					
School Revenue Capital Projects Fund	-	-	-	-	-
Total Funds Applied	1,251,009	5,127,801	9,650,499	1,500,000	3,550,000
Net Results From Operations	(1,138,779)	3,432,199	(4,471,099)	-	-
Beginning Fund Balance					
2007 School Improvement Bonds	70,333	-	-	-	-
Seward Middle School construction	781,753	-	-	-	-
Solid Waste	38,901	-	4,471,099	-	-
Nikiski Fire SA	-	-	-	-	-
Bear Creek Fire	-	-	-	-	-
Central Emergency Services	3,770	-	-	-	-
Central Peninsula Hospital Expansion	281,069	-	-	-	-
South Peninsula Hospital Expansion	1,095,096	1,138,900	-	-	-
Total Beginning Fund Balance	2,270,922	1,138,900	4,471,099	-	-
Ending Fund Balance					
2007 School Improvement Bonds	-	-	-	-	-
2004 Seward Middle School bonds	-	-	-	-	-
Solid Waste	-	4,471,099	-	-	-
Nikiski Fire SA	-	-	-	-	-
Bear Creek Fire	-	-	-	-	-
Central Emergency Services	-	-	-	-	-
South Peninsula Hospital	1,138,900	-	-	-	-
Central Peninsula Hospital	-	-	-	-	-
Total Ending Fund Balance	\$ 1,138,900	\$ 4,471,099	\$ -	\$ -	\$ -

NOTE: Projects shown on this page require a separate ordinance, and voter approval is needed on all new projects in excess of \$1,000,000. Projected expenditures for FY2009 are for information only and represent interest earned on bond proceeds that could be made available for the previously approved project.

* The Solid Waste bonds were previously approved by Borough voters and are expected to be issued in FY2010.

** These projects are also included in the individual Service Area capital project fund and will not be included on the Expenditure Summary for Fiscal Years 2009-2013.

(1) Service Area voters have approved bonds in the amount of \$1,400,000 which must be matched by grants of at least \$2,100,000 in order for the project to move forward.

**General Government Capital Projects Funds
Projected Revenues and Appropriations
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided:					
Transfer From Other Funds					
General government	\$ 450,000	\$ 500,000	\$ 250,000	\$ 500,000	\$ -
Solid waste	641,000	250,000	750,000	1,000,000	-
Total Transfer From Other Funds	1,091,000	750,000	1,000,000	1,500,000	-
Grant Revenue	-	1,464,575	2,282,000	-	-
Total Funds Provided	1,091,000	2,214,575	3,282,000	1,500,000	-
Funds Applied:					
General Government Capital Project Fund					
Conference rooms upgrades	100,000	-	-	-	-
Security upgrades	100,000	-	-	-	-
Poppy Lane/Solid Waste Remodel	250,000	-	-	-	-
HVAC/Fire Alarm/Sprinkler	-	500,000	-	-	-
Total General Government	450,000	500,000	-	-	-
911 Communications Center Capital Project Fund					
Computer Aided Dispatch System (G)	-	500,000	-	-	-
Microwave link system (G)	-	350,000	-	-	-
Total 911 Communications Center	-	850,000	-	-	-
Resource Management Capital Project Fund					
Kenai River Center Expansion (G)	-	-	2,282,000	-	-
West Side Development	-	-	250,000	-	-
Total Resource management	-	-	2,532,000	-	-
Solid Waste Capital Project Fund					
Junk Vehicle Removal Program Equipment	190,000	-	-	-	-
Transfer Site Upgrades	451,000	-	-	-	-
Security Fencing for SW Transfer Sites(G)	-	614,575	-	-	-
SW Transfer Site Pave Approach	-	250,000	-	-	-
Port Graham/Nanwalek Landfill Upgrades	-	-	750,000	-	-
Homer Baling Facility Upgrades	-	-	-	1,000,000	-
Tyonek Landfill Waste Processing Unit	-	-	-	-	-
Total Solid Waste	641,000	864,575	750,000	1,000,000	-
Total Current and Future Year Designations	1,091,000	2,214,575	3,282,000	1,000,000	-
Net Results From Operations	-	-	-	500,000	-
Beginning Fund Balance					
General Government	214,281	214,281	214,281	464,281	964,281
Resource Management	27,353	27,353	27,353	27,353	27,353
Solid Waste	2,201	2,201	2,201	2,201	2,201
911 Communications Center	-	-	-	-	-
Total Beginning Fund Balance	243,835	243,835	243,835	493,835	993,835
Ending Fund Balance					
General Government	214,281	214,281	464,281	964,281	964,281
Resource Management	27,353	27,353	27,353	27,353	27,353
Solid Waste	2,201	2,201	2,201	2,201	2,201
911 Communications Center	-	-	-	-	-
Total Ending Fund Balance	\$ 243,835	\$ 243,835	\$ 493,835	\$ 993,835	\$ 993,835

(G) Grant funded

Projected Revenues and Appropriations
Nikiski Fire Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided					
Interest Revenue	\$ 26,240	\$ 30,896	\$ 30,896	\$ 25,992	\$ 32,852
Operating Transfers In	300,000	300,000	300,000	300,000	200,000
State Grant Revenue	-	-	2,000,000	-	-
Proceeds from Debt Issuance	-	-	2,000,000	-	-
Total Funds Provided	326,240	330,896	4,330,896	325,992	232,852
Funds Applied					
Capital Outlay					
Current and Future Year Designations					
Replace Rescue Boat	30,000	-	-	-	-
Reroof Station 1	-	100,000	-	-	-
Paint Station 1	-	50,000	-	-	-
Resurface Station 1 Lot	-	100,000	-	-	-
Replace Ambulance 433	-	-	200,000	-	-
Replace Engine 411	-	-	400,000	-	-
Replace Engine 412	-	-	400,000	-	-
Replace Tanker 421	-	-	300,000	-	-
Replace Tower 414	-	-	600,000	-	-
Station 2 Replacement	-	-	3,100,000	-	-
Replace Pickup 402	-	-	-	60,000	-
Total Current and Future Year Designations	30,000	250,000	5,000,000	60,000	-
Net Results From Operations	296,240	80,896	(669,104)	265,992	232,852
Beginning Fund Balance	764,600	1,060,840	1,141,736	472,632	738,624
Ending Fund Balance	\$ 1,060,840	\$ 1,141,736	\$ 472,632	\$ 738,624	\$ 971,476

Projected Revenues and Appropriations
Bear Creek Fire Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided:					
Interest Revenue	\$ 1,786	\$ 541	\$ 7,348	\$ 10,358	\$ 2,922
Operating Transfers In	125,000	125,000	125,000	125,000	150,000
Grant Revenue	-	2,100,000	75,000	-	-
Bond Proceeds	-	1,400,000	-	-	-
Total Funds Provided	126,786	3,625,541	207,348	135,358	152,922
Current and Future Year Designations:					
Fire Mitigation Equipment	-	-	-	-	-
Enclosed SCBA Fill Station	10,000	-	-	-	-
Planning New Building	-	-	-	-	-
New Station Construction	150,000	3,500,000	-	-	-
Purchase New Tanker	-	-	150,000	-	-
Brush Skid Pump and Tank Unit	-	-	-	150,000	-
Brush Fast Attack Unit for P/U	-	-	-	12,000	-
1 Ton 4X4 Pick-Up Truck	-	-	-	50,000	-
Apparatus Exhaust System - 4 Units	-	-	-	45,000	-
Portable Radios - 6 Units	-	-	-	20,000	20,000
Replace Snowmachine & Rescue Sled	-	-	-	-	16,000
Replace Breathing Air Compressor	-	-	-	-	-
Replace Hurst Tool Kit	-	-	-	-	-
2-ATV 4-Wheelers	-	-	-	-	-
Total Current and Future Year Designations	160,000	3,500,000	150,000	277,000	36,000
Total Funds Applied	160,000	3,500,000	150,000	277,000	36,000
Net Results From Operations	(33,214)	125,541	57,348	(141,642)	116,922
Beginning Fund Balance	47,629	14,415	139,956	197,304	55,662
Ending Fund Balance	\$ 14,415	\$ 139,956	\$ 197,304	\$ 55,662	\$ 172,584

**Projected Revenues and Appropriations
Anchor Point Fire and Emergency Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided:					
Interest Revenue	\$ 5,000	\$ 5,860	\$ 14,550	\$ 11,901	\$ 18,563
Operating Transfers In	115,000	115,000	115,000	115,000	115,000
Total Funds Provided	<u>120,000</u>	<u>120,860</u>	<u>129,550</u>	<u>126,901</u>	<u>133,563</u>
Funds Applied					
Current and Future Year Designations:					
Ambulance (Code Blue)	10,000	-	-	-	-
2000 Gallon Tanker	100,000	-	-	-	-
Utility Vehicle	50,000	-	-	-	-
Replace Medic 2	-	-	180,000	-	-
Replace Engine 2	-	-	-	-	180,000
Total Current and Future Year Designations	<u>160,000</u>	<u>-</u>	<u>180,000</u>	<u>-</u>	<u>180,000</u>
Net Results From Operations	(40,000)	120,860	(50,450)	126,901	(46,437)
Beginning Fund Balance	<u>196,277</u>	<u>156,277</u>	<u>277,137</u>	<u>226,687</u>	<u>353,588</u>
Ending Fund Balance	<u>\$ 156,277</u>	<u>\$ 277,137</u>	<u>\$ 226,687</u>	<u>\$ 353,588</u>	<u>\$ 307,152</u>

**Projected Revenues and Appropriations
Central Emergency Services Capital Projects Fund
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided					
Interest Revenue	\$ 39,875	\$ 14,718	\$ 986	\$ 25,451	\$ 26,428
Transfer From Other Funds:					
CES Operating Fund	475,000	600,000	600,000	700,000	700,000
General Fund	250,000	-	-	-	-
Grant Revenue	750,000	-	-	-	-
Proceeds From Debt Issuance	-	-	-	-	3,550,000
Total Funds Provided	1,514,875	614,718	600,986	725,451	4,276,428
Current and Future Year Designations:					
Tanker, Funny River (5)	320,000	-	-	-	-
Funny River well house/transfer switch (5)	30,000	-	-	-	-
Kasilof High Capacity Well (6)	310,000	-	-	-	-
Turnout washer & dryer station (6)	16,487	-	-	-	-
Replace Pickup 994	50,000	-	-	-	-
Replace Engine 1	500,000	-	-	-	-
Equipment for new tankers	51,520	-	-	-	-
Land proposed new station Ciechanski (7)	120,000	-	-	-	-
Fill site Ciechanski area (7)	310,000	-	-	-	-
Fill site Forest Lane area (8)	310,000	-	-	-	-
Replace Ambulance 937	-	185,000	-	-	-
Tanker Station, K Beach	-	330,000	-	-	-
Replace Pickup 904	-	50,000	-	-	-
Replace Tanker 1	-	330,000	-	-	-
Station 3 Turnout Washer & Dryer	-	-	16,487	-	-
Replace Ambulance 938	-	-	185,000	-	-
Replace Pickup 995	-	-	50,000	-	-
Kasilof Ambulance	-	-	-	185,000	-
Brush Unit Funny River	-	-	-	200,000	-
Brush Unit Kasilof	-	-	-	200,000	-
Replace Pickup 904	-	-	-	50,000	-
Station 1 Turnout Washer & Dryer	-	-	-	16,487	-
Sim Man Trainer	-	-	-	40,000	-
Storage Lockers Stations 1,3 & 4	-	-	-	20,000	-
Land for new Station Cardwell Rd area (9)	-	-	-	-	400,000
Land new station Forest Lane area (8)	-	-	-	-	120,000
Ciechanski Area Engine (7)	-	-	-	-	550,000
Remodel Station 1	-	-	-	-	3,000,000
Tanker, Kasilof (6)	-	-	-	-	340,000
Replace Brush Unit 4	-	-	-	-	200,000
Total Current and Future Year Designations	2,018,007	895,000	251,487	711,487	4,610,000
Net Results From Operations	(503,132)	(280,282)	349,499	13,964	(333,572)
Beginning Fund Balance	797,496	294,364	14,082	363,581	377,544
Ending Fund Balance	\$ 294,364	\$ 14,082	\$ 363,581	\$ 377,544	\$ 43,972

**Projected Revenue and Appropriations
Kachemak Emergency Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
<u>Funds Provided:</u>					
Interest Revenue	\$ 5,625	\$ 8,475	\$ 14,934	\$ 11,781	\$ 12,662
Operating Transfers In	150,000	250,000	250,000	250,000	250,000
Grant Revenue	-	1,000,000	100,000	-	-
Other Financing Sources	-	1,600,000	-	-	-
Total Funds Provided	155,625	2,858,475	364,934	261,781	262,662
Current and Future Year Designations					
Personal Protective Gear	70,000	-	-	-	-
Diamond Ridge station construction	-	2,000,000	-	-	-
Quint Aerial (Ladder Truck)	-	800,000	-	-	-
Ambulance	-	-	175,000	-	-
Class A Structural Engine	-	-	250,000	-	-
McNeil Station upgrades	-	-	-	20,000	-
All Risk Quick Attack Vehicle	-	-	-	225,000	-
Water Tender	-	-	-	-	250,000
Total Current and Future Year Designations	70,000	2,800,000	425,000	245,000	250,000
Net Results from Operations	85,625	58,475	(60,066)	16,781	12,662
Beginning Fund Balance	140,364	225,989	284,464	224,398	241,179
Ending Fund Balance	\$ 225,989	\$ 284,464	\$ 224,398	\$ 241,179	\$ 253,841

**Projected Revenues and Appropriations
North Peninsula Recreation Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
<u>Funds Provided</u>					
Interest Revenue	\$ 7,500	\$ 14,911	\$ 26,384	\$ 16,481	\$ 25,222
Transfer From Other Funds	200,000	200,000	200,000	200,000	200,000
Grants	-	-	-	1,400,000	-
Total Funds Provided	207,500	214,911	226,384	1,616,481	225,222
<u>Funds Applied</u>					
Tractor/Mower replacement	60,000	-	-	-	-
Vehicle Replacement	-	60,000	-	-	-
Replace Exercise Equipment	-	50,000	-	-	-
Install Synthetic Ice at JPM Ice Rink	-	-	400,000	-	-
Replace Snow Machine & Groomer	-	-	15,000	-	-
Upgrade Air Handler System	-	-	-	50,000	-
NCRC Boiler/HVAC	-	-	-	300,000	-
NCRC Security/Fire System	-	-	-	350,000	-
NCRC Roof Replacement	-	-	-	250,000	-
NCRC Bath/Locker Room Upgrades	-	-	-	500,000	-
Replace Zamboni	-	-	-	-	100,000
Total Current and Future Year Designations	60,000	110,000	415,000	1,450,000	100,000
Net Results From Operations	147,500	104,911	(188,616)	166,481	125,222
Beginning Fund Balance	250,137	397,637	502,548	313,932	480,414
Ending Fund Balance	\$ 397,637	\$ 502,548	\$ 313,932	\$ 480,414	\$ 605,635

**Projected Revenues and Appropriations
Road Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013**

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided					
Interest Revenue	\$ 37,500	\$ 37,500	\$ 52,500	\$ 52,500	\$ 52,500
Operating Transfers In	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Federal Grant Revenue	-	-	-	-	-
State Grant Revenue	-	-	-	-	-
Total-Funds Provided	1,287,500	1,287,500	1,302,500	1,302,500	1,302,500
Funds Applied					
Current and Future Year Designations:					
District & Project					
C Moose Ridge Ave, Kyee St, Amow St	227,997	-	-	-	-
C Greenfield Dr, Ridgecrest Cl, Westwood Lane	284,996	-	-	-	-
N Interlake Dr, Shelikoff St	206,168	-	-	-	-
S Sary Su St, David Lee St	239,628	-	-	-	-
W Juel Ave., Nielson St, Kenaitze Ave	158,628	-	-	-	-
W Etah Maku, Tyena Ka Rd., Kwanta Hah, Dena Hona	108,177	-	-	-	-
E Beach Dr	201,477	-	-	-	-
C Valley View Rd	-	155,367	-	-	-
N Duke Street, Bell Ave, Boondocker St.	-	334,166	-	-	-
S Ester Ave, Granross	-	423,808	-	-	-
S Moosewood Ct	-	52,976	-	-	-
W Granny Ann Ave, Lakeside Ave, Carl St.	-	164,282	-	-	-
E Porcupine Ln	-	152,306	-	-	-
C Fallhaven Ln, Stassi Ln, McDowell Rd, Cherokee Ln	-	-	278,096	-	-
N Hilltop Rd	-	-	136,374	-	-
S Taku Ave	-	-	184,255	-	-
S Glacier View Rd	-	-	201,637	-	-
W Cabin Ave	-	-	358,316	-	-
E Hannisford Dr, Taklat Way, Baneberry Ridge Ln	-	-	328,182	-	-
C White Spruce Ave, Tributary Ave, Wildlife Ave Alder Ave, Cozy Firelight St	-	-	-	359,424	-
S Spruce Circle Rd	-	-	-	405,150	-
W Jac N' Jill Cl, Tern Cl	-	-	-	46,613	-
W Harvard Ave, Wazzu Ave, Polar St, Princeton Ave.	-	-	-	277,150	-
E B st, 2nd St, 3rd St	-	-	-	241,630	-
C Rainbow Dr	-	-	-	-	300,696
C Salmon Dr	-	-	-	-	134,429
N Fishermans Road and Dividend St	-	-	-	-	258,245
S Echo Rd	-	-	-	-	76,650
S Marimac Ave	-	-	-	-	61,320
W Sunshine Dr	-	-	-	-	277,112
E 4th St, 5th St	-	-	-	-	180,128
Total Current and Future Year Designations	1,427,071	1,282,905	1,486,860	1,329,967	1,288,580
Net Results From Operations	(139,571)	4,595	(184,360)	(27,467)	13,920
Beginning Fund Balance	383,801	244,230	248,825	64,465	36,998
Ending Fund Balance	\$ 244,230	\$ 248,825	\$ 64,465	\$ 36,998	\$ 50,918
(1) Estimated project engineering cost	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000

Only the estimated cost of the project engineering is authorized for expenditure without further authorization by the assembly. A resolution is required to award the project.

District
C-Central
N - North
S - South
W - West
E - East

**Projected Revenues and Appropriations
Central Kenai Peninsula Hospital Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013**

	FY2009				
	Assembly	FY2010	FY2011	FY2012	FY2013
	Adopted	Projected	Projected	Projected	Projected
Funds Provided					
Interest Revenue	\$ 25,841	\$ 20,832	\$ 23,371	\$ 38,631	\$ 20,972
Transfer From Other Funds	2,400,000	3,500,000	4,200,000	4,200,000	3,500,000
Debt financing	-	-	999,000	-	-
Grants/other financing	-	4,023,500	-	-	-
Total Funds Provided	2,425,841	7,544,332	5,222,371	4,238,631	3,500,000
Funds Applied					
Current and Future Year Designations					
Digital mammography	640,000	-	-	-	-
Digital radiographic fluoroscopic	600,000	-	-	-	-
Medical records automation	325,000	-	-	-	-
Long-term archive storage	269,400	-	-	-	-
Infusion pumps	450,000	-	-	-	-
HVAC system	275,000	-	-	-	-
Meditech Upgrade	-	300,000	-	300,000	-
Neurology Equipment	-	550,000	-	-	-
Roof upgrade North wing	-	700,000	-	-	-
Serenity House-New Facility	-	973,500	-	-	-
Cardiac Catheterization Lab	-	2,500,000	-	-	-
Radiation Oncology	-	2,631,200	-	-	-
Air Handling and Chilled Water Equipment	-	-	971,250	-	499,500
CT Scanner	-	-	999,000	-	-
Emerging Imaging technologies	-	-	600,000	-	600,000
Heating System	-	-	1,100,750	-	-
Heritage Place Expansion	-	-	403,200	-	-
Position Emission Tomography	-	-	500,000	-	-
Surgery room expansion	-	-	357,500	-	-
Flooring replacement	-	-	-	300,000	-
HCIS hardware replacement	-	-	-	475,000	-
OB relocation	-	-	-	3,500,000	-
Window replacement	-	-	-	-	300,000
Plumbing upgrade	-	-	-	-	386,650
Nuclear medicine	-	-	-	-	500,000
Furniture	-	-	-	-	800,000
Total Current and Future Year Designations	2,559,400	7,654,700	4,931,700	4,575,000	3,086,150
Net Results From Operations	(133,559)	(110,368)	290,671	(336,369)	413,850
Beginning Fund Balance	689,085	555,526	445,158	735,829	399,460
Ending Fund Balance	\$ 555,526	\$ 445,158	\$ 735,829	\$ 399,460	\$ 813,310
Restricted Fund Balance *	289,616	343,391	397,166	450,941	504,716
Unrestricted Fund Balance	\$ 265,910	\$ 101,767	\$ 338,663	\$ (51,481)	\$ 308,594

* per contract with the State of Alaska for the Kenai Health Center

Projected Revenues and Appropriations
South Kenai Peninsula Hospital Service Area Capital Projects Fund
Fiscal Years 2009 Through 2013

	FY2009 Assembly Adopted	FY2010 Projected	FY2011 Projected	FY2012 Projected	FY2013 Projected
Funds Provided					
Interest Revenue	\$ 36,325	\$ 31,610	\$ 8,506	\$ 14,435	\$ 28,174
Transfer From Other Funds	800,000	900,000	900,000	900,000	1,300,000
Grants	-	500,000	250,000	-	-
Debt financing/Lease Purchasing	-	-	2,000,000	1,500,000	-
Total Funds Provided	836,325	1,431,610	3,158,506	2,414,435	1,328,174
Funds Applied					
Current and Future Year Designations:					
Various Equipment	219,642	417,167	188,370	169,755	180,350
Digital Radiology/Flouro room	375,000	-	-	-	-
Ceiling lifts	259,944	-	-	-	-
Pyxis 3500 w/probe	196,223	-	-	-	-
Chemical analyzer	166,000	-	-	-	-
POC replacement laptops	42,000	-	-	-	-
POC carts	56,999	-	-	-	-
Digital Fouro/Radiology Unit (G)	-	450,000	-	-	-
Ceiling lifts	-	300,000	-	-	-
Anesthesia Machine	-	225,773	-	-	-
OR booms/monitors	-	90,000	-	-	-
Endoscopy System	-	88,000	-	-	-
Prevac Sterilizer	-	80,000	-	-	-
Disaster Recovery for PACS	-	65,000	-	-	-
Email Software & Server	-	64,700	-	-	-
Mobile X-ray unit	-	60,000	-	-	-
Decontamination remodel	-	55,000	-	-	-
Information System Upgrades	-	50,000	-	-	-
Washer sterilizer	-	27,500	-	-	-
Vehicle	-	25,000	-	-	-
Copier	-	25,000	-	-	-
Resident Dressers	-	24,570	-	-	-
1.5 T MRI	-	-	2,000,000	-	-
Ultrasound Unit (G)	-	-	250,000	-	-
Radiology Room outlying clinic	-	-	175,000	-	-
MRI Building	-	-	100,000	-	-
Resident Van	-	-	91,000	-	-
Dry Imager	-	-	85,000	-	-
CR in outlying Clinic	-	-	75,000	-	-
Patient Beds	-	-	50,000	-	50,000
Information System Upgrades	-	-	50,000	-	-
Copier	-	-	25,000	-	-
Skid Steer Loader	-	-	21,000	-	-
Multi Detector CT	-	-	-	1,500,000	-
Cardiac Monitoring System	-	-	-	90,000	-
Bone Densitometry unit	-	-	-	70,000	-
Refrigerator/freezer (3)	-	-	-	54,600	-
Information System Upgrades	-	-	-	50,000	-
Re-Roof Cedar House	-	-	-	45,000	-
Dayroom/Kitchen Furniture	-	-	-	39,000	-
CEO Vehicle	-	-	-	35,000	-
Colonoscope	-	-	-	30,000	-
Gastroscope	-	-	-	24,000	-
Wheelchairs	-	-	-	23,400	-
Washer	-	-	-	22,000	-
Surgical Robot	-	-	-	-	250,000
Ultrasound Unit	-	-	-	-	250,000
Pyxis System	-	-	-	-	200,000
Phaco Emulsifier	-	-	-	-	75,000
Information System Upgrades	-	-	-	-	50,000
Re-Roof 4-plex	-	-	-	-	48,000
Autoclave	-	-	-	-	40,000
Paint Cedar House & Garage	-	-	-	-	20,000
Total Current and Future Year Designations	1,315,808	2,047,710	3,110,370	2,152,755	1,163,350
Net Results From Operations	(479,483)	(616,100)	48,136	261,680	164,824
Beginning Fund Balance	1,122,406	642,923	26,823	74,958	336,639
Ending Fund Balance	\$ 642,923	\$ 26,823	\$ 74,958	\$ 336,639	\$ 501,462

This page intentionally left blank

INTERNAL SERVICE FUNDS

These funds are used to account for a government's business-type activities supported, at least in part, by fees or charges. These services are not rendered to the general public but are for other governmental units within the Borough, i.e. the service areas, individual funds and departments, and the school district. The following funds have been established:

	<u>PAGE #</u>
Combined Revenues and Expenses	313
Insurance and Litigation Reserve Fund	314

The Insurance and Litigation Reserve Fund is used to account for the provision of insurance for the Borough. All funds requiring insurance coverage make contributions to this fund in amounts equal to their proportional share of the total cost of insurance. Additionally, the fund maintains reserves for litigation contingencies, insurance contingencies, and self-insurance deductible requirements.

Health Insurance Reserve Fund	326
--	-----

The Health Insurance Reserve Fund is used to account for the costs of the Borough's employee health insurance plan. The reserve fund will accommodate the smoothing of plan cost variances by allowing the variances to be applied over multiple years premiums. In years where the plan costs do not equal budgeted amounts for premiums in all borough funds, the amount over/under will be recovered/refunded in subsequent years through increases/decreases in plan premiums. This process will eliminate large year-end supplemental appropriations or unspent budget amounts in the Borough's and Service Area's operating funds.

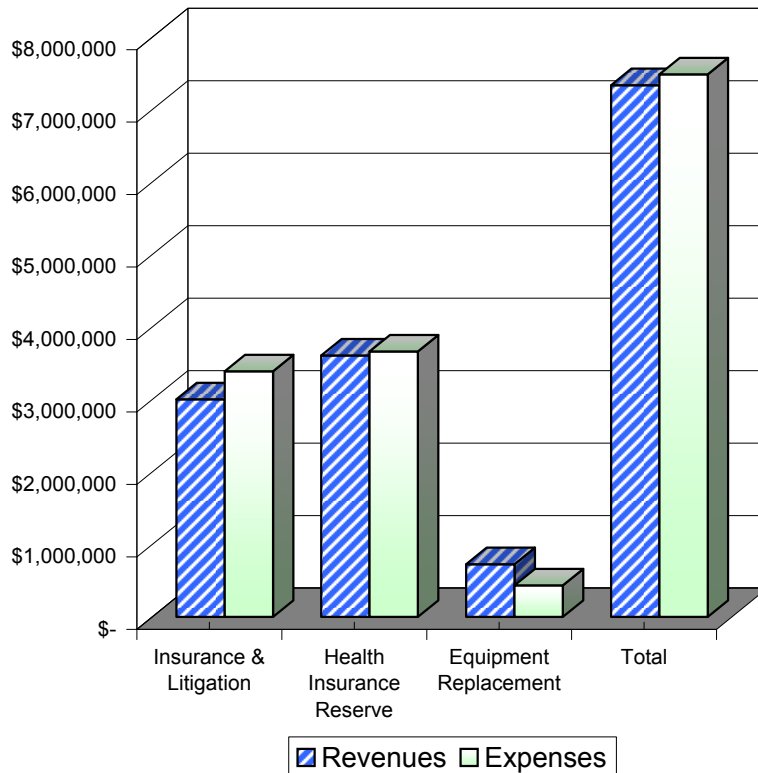
Equipment Replacement Fund	330
---	-----

The Equipment Replacement Fund is used to finance the major purchases of user departments. The departments are charged an annual fee over the expected life of the vehicle or piece of equipment. This manner of financing major purchases eliminate the substantial impact such purchases would otherwise have on annual operating budgets

**COMBINED REVENUES AND EXPENSES
INTERNAL SERVICE FUNDS
FISCAL YEAR 2009**

<u>REVENUES:</u>	Insurance & Litigation	Health Insurance Reserve	Equipment Replacement	Total
Interest Revenue	\$ 102,336	\$ 12,866	\$ 56,250	\$ 171,452
Charges To Other Depts	2,900,853	3,415,100	651,159	6,967,112
Miscellaneous Revenue	-	180,000	20,000	200,000
Total Revenues	3,003,189	3,607,966	727,409	7,338,564
 Total Revenues and Operating Transfers	 3,003,189	 3,607,966	 727,409	 7,338,564
<u>EXPENSES:</u>				
Personnel	355,739	-	-	355,739
Supplies	6,844	-	-	6,844
Services	3,017,020	3,663,740	435,521	7,116,281
Capital Outlay	9,300	-	-	9,300
Total Expenses	3,388,903	3,663,740	435,521	7,488,164
 Net Results From Operations	 (385,714)	 (55,774)	 291,888	 (149,600)
 Beginning Retained Earnings	 4,093,436	 367,598	 4,220,852	 8,681,886
 Ending Retained Earnings	 \$ 3,707,722	 \$ 311,824	 \$ 4,512,740	 \$ 8,532,286

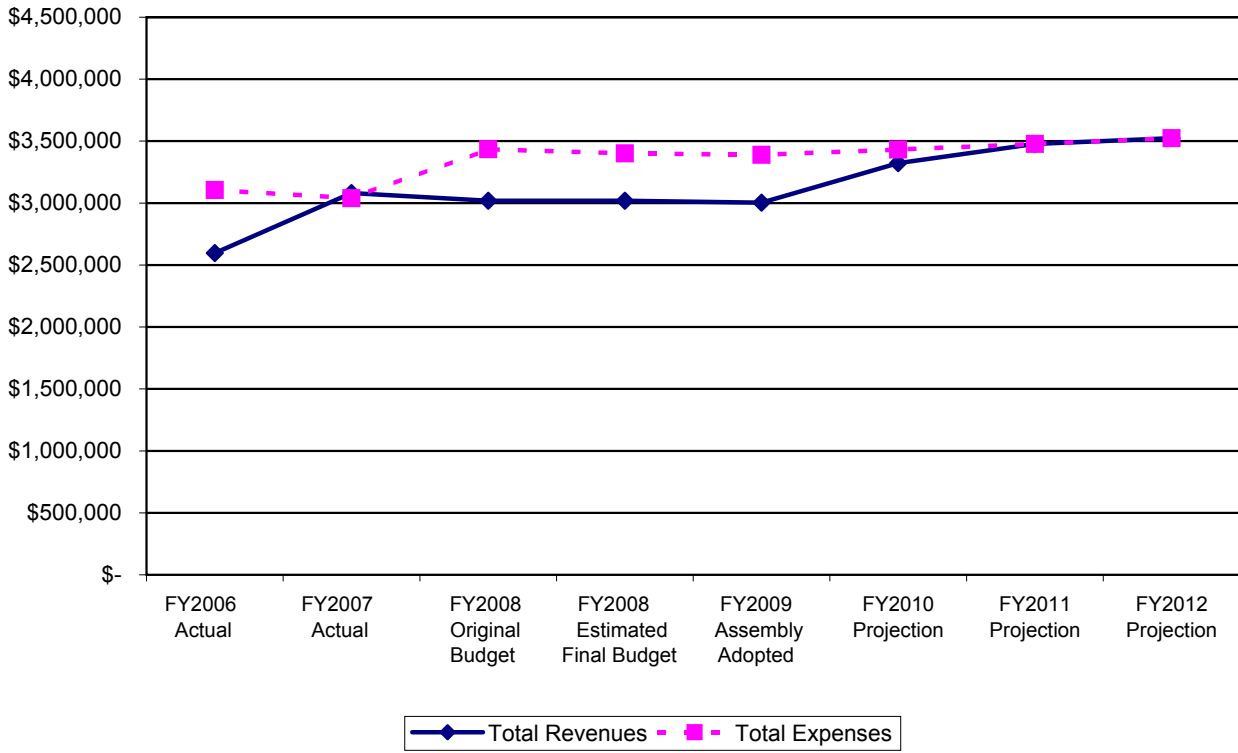
**COMBINED
REVENUES & EXPENSES**



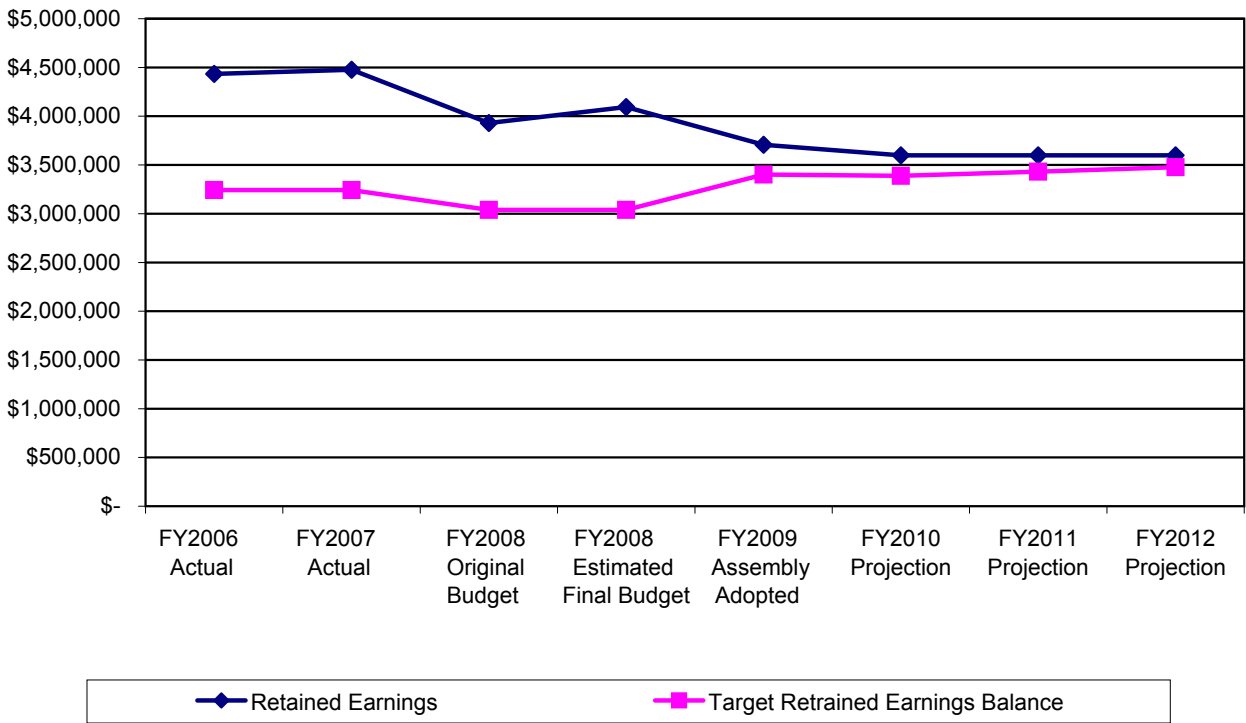
FUND: 700 Insurance and Litigation Fund

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
Interest Revenue	\$ 133,039	\$ 299,956	\$ 177,177	\$ 177,177	\$ 102,336	\$ 92,693	\$ 89,967	\$ 89,967
State Revenues	13,263	13,673	-	-	-	-	-	-
Charges to Other Depts.	2,450,951	2,767,250	2,841,565	2,841,565	2,900,853	3,230,327	3,387,478	3,433,797
Total Revenues:	2,597,253	3,080,879	3,018,742	3,018,742	3,003,189	3,323,020	3,477,445	3,523,764
Expenses:								
Personnel	419,111	407,598	453,963	452,963	355,739	369,969	384,768	400,159
Supplies	32,331	7,797	6,000	14,918	6,844	5,500	5,555	5,611
Services	2,649,499	2,623,606	2,972,650	2,929,945	3,017,020	3,047,190	3,077,662	3,108,439
Capital Outlay	4,705	507	2,200	3,200	9,300	9,393	9,487	9,582
Total Expenses:	3,105,646	3,039,508	3,434,813	3,401,026	3,388,903	3,432,052	3,477,472	3,523,791
Net Results From Operations	(508,393)	41,371	(416,071)	(382,284)	(385,714)	(109,032)	(27)	(27)
Beginning Retained Earnings	4,942,742	4,434,349	4,345,477	4,475,720	4,093,436	3,707,722	3,598,690	3,598,663
Ending Retained Earnings	\$ 4,434,349	\$ 4,475,720	\$ 3,929,406	\$ 4,093,436	\$ 3,707,722	\$ 3,598,690	\$ 3,598,663	\$ 3,598,636

**INSURANCE & LITIGATION FUND
REVENUES AND EXPENSES**



**INSURANCE & LITIGATION FUND
RETAINED EARNINGS**



Fund:	700	Insurance and Litigation Fund
Dept:	11234	Risk Management - Administration

DEPARTMENT FUNCTION

Mission: This division administers and manages the Borough and School District's self-insured programs for property, general liability, auto liability, as well as Workers' Compensation coverage.

Major long-term issues and concerns:

The Borough is an active consumer in the commercial excess insurance market. The cost of policies is subject to market conditions and regulatory environment. These factors require longer term planning and periodic adjustments in budget and self-insurance levels. The price of insurance has stabilized with Workers' Compensation coverage as the exception. Employee benefits are a focus of federal regulation and legislation. Monitoring and complying with the changes will require on-going effort.

Objectives FY2009/Budget highlights:

- Refine and document procedures for the in-house claims adjusting function to control claim cost.
- Continued emphasis on safety and environmental issues through training, inspections, and monitoring samples of drinking water and treatment of drinking water.
- Develop and/or update Safety and Risk Management policies for the Borough and School District.

Previous year accomplishments:

- Developed and improved in-house claims adjusting functions using new Envision software.
- New Risk Manager hired in September of 2007.

Significant budgetary changes:

- Requested funding to purchase personal protective equipment (PPE) for Risk Manager, Safety Manager and Environmental Compliance Manager for use in the field or in emergency situations.
- Requested \$3,000 under Office Machines to pay for half the cost for a new copy machine for the HR/RM office.
- Requested funding to purchase a professional VHS to DVD recording equipment to duplicate VHS tapes into the DVD format. To purchase the current Safety Training library in the DVD format would cost the borough over \$34,000.
- Increase in transportation and subsistence for travel to annual Risk Insurance Managers Society and Public Risk Insurance Managers Association conferences for Safety Manager, Risk Manager, and Risk Committee members.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Staffing History	3.6	3.6	3.6	3.6
Number of insurance policies purchased	6	6	5	5
Number of insurance certificates reviewed	n/a	n/a	31	80
Number of contracts reviewed for insurance purposes	n/a	n/a	16	25
Number of general and auto liability claims	44	26	18	22
Number of injury reports	10	46	23	20

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11234 - Risk Management - Administration**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 212,088	\$ 186,843	\$ 221,737	\$ 220,737	\$ 224,402	\$ 3,665	1.66%
40210 FICA	17,771	16,427	18,732	18,732	19,211	479	2.56%
40221 PERS	37,909	48,854	48,992	48,992	49,550	558	1.14%
40321 Health Insurance	41,209	34,529	43,056	43,056	43,290	234	0.54%
40322 Life Insurance	520	433	544	544	547	3	0.55%
40410 Leave	20,448	18,270	19,142	19,142	17,445	(1,697)	-8.87%
40411 Sick Leave	2,555	1,776	3,030	3,030	1,246	(1,784)	-58.88%
40511 Other Benefits	68	44	48	48	48	-	0.00%
Total: Personnel	332,568	307,176	355,281	354,281	355,739	1,458	0.41%
SUPPLIES							
42110 Office Supplies	1,653	753	1,200	1,200	1,224	24	2.00%
42120 Computer Software	-	-	-	-	800	800	-
42210 Operating Supplies	735	672	1,500	1,500	1,500	-	0.00%
42410 Small Tools	-	240	1,000	1,000	1,020	20	2.00%
Total: Supplies	2,388	1,665	3,700	3,700	4,544	844	22.81%
SERVICES							
43011 Contractual Services	30,000	35,920	-	50	-	(50)	-100.00%
43110 Communications	2,835	2,723	2,000	2,000	2,500	500	25.00%
43140 Postage	174	142	200	200	200	-	0.00%
43210 Transportation/Subsistence	8,840	10,243	9,500	9,500	11,075	1,575	16.58%
43220 Car Allowance	7,200	-	7,200	7,200	10,800	3,600	50.00%
43260 Training	575	1,785	4,000	3,770	4,200	430	11.41%
43410 Printing	-	31	-	-	-	-	-
43510 Insurance Premium	6,943	7,885	8,050	8,050	8,050	-	0.00%
43610 Utilities	309	4,458	3,000	3,000	3,195	195	6.50%
43720 Equipment Maintenance	-	596	1,750	1,700	2,200	500	29.41%
43810 Rents & Operating Leases	15,420	2,870	-	-	-	-	-
43920 Dues and Subscriptions	1,404	1,556	2,000	2,230	2,500	270	12.11%
Total: Services	73,700	68,209	37,700	37,700	44,720	7,020	18.62%
CAPITAL OUTLAY							
48120 Minor Machines	-	-	-	-	3,000	3,000	-
48710 Minor Office Equipment	-	507	2,000	2,000	3,500	1,500	75.00%
48720 Minor Office Furniture	-	-	-	1,000	-	(1,000)	-100.00%
48730 Minor Communications Equipment	-	-	200	200	300	100	50.00%
48760 Minor Firefighting/Rescue Equipment	-	-	-	-	2,500	2,500	-
Total: Capital Outlay	-	507	2,200	3,200	9,300	6,100	190.63%
INTERDEPARTMENTAL CHARGES							
60000 Charge (To) From Other Depts	(408,656)	(377,557)	(398,881)	(398,881)	(414,303)	(15,422)	3.87%
Total: Interdepartmental Charges	(408,656)	(377,557)	(398,881)	(398,881)	(414,303)	(15,422)	3.87%
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Staff includes: Risk Manager, Safety Manager, Environmental Coordinator and part-time Administrative Assistant.

43210 Transportation/Subsistence. Increase for travel to Public Risk Insurance Managers Association and Risk Insurance Managers Society continuing education. Travel to KPB and KPBSD facilities for safety reviews, in-state continuing education on risk management, safety, and Environmental issues.

43220 Car Allowance. Increase due to one additional car allowance for Safety Manager.

48120 Office Machines. Risk Managements half for a new copy machine for the H.R./R.M. office.

48710 Minor Office Equipment. To purchase a desktop computer for the Environmental Compliance Manager (\$2,500) and a VHS to DVD recorder to avoid replacing \$34,000 of VHS tapes in the DVD format (\$1,000).

48760 Minor Fire Fighting/Rescue Equipment. Purchase Personal Protective Equipment (PPE) for Risk Mgr., Safety Mgr., Environmental Mgr.

60000 Charges (To) From Other Dept's. Allocation of risk management administration costs to insurances provided by the fund: (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.

Fund:	700	Insurance and Litigation Fund
Dept:	11236	Risk Management – Worker’s Compensation

DEPARTMENT FUNCTION

Mission: As required under the Alaska Workers’ Compensation Act, workers’ compensation is a program that requires employers to pay medical costs and lost wages in the event an employee becomes injured or ill due to working conditions. The Risk Management, Workers’ Compensation Division is responsible for complying with the State of Alaska’s Workers’ Compensation Act of Self-Insured Employers by administering a comprehensive self-insurance program. This includes identifying and mitigating, to the extent possible, the hazards that could cause injury to the visiting public, students, and employees; and analyzing, managing, and processing claims.

Major long-term issues and concerns:

Workers’ Compensation administers a comprehensive self-insurance program that continues to identify and mitigate the hazards that could cause injury to employees and will continue to analyze, manage, and process the claims that may result from those claims. This requires long-term planning and periodic adjustments in budget and self-insurance levels.

Objectives FY2009/Budget highlights:

- Promote employee Return-to-Work programs for the Borough and School District. Educate supervisors on how to accommodate employees in temporary transitional work to help reduce time away from work.
- Utilize new Envision software to identify hazards for increased emphasis on safety for accident prevention and lost time claims. Cross train the Risk Management staff on Envision usage.

Previous year accomplishments:

- Implemented on-line claim and incident reporting.
- Returned 4 KPB injured employees to temporary transitional duty until they return to full duty. By offering transitional light duty, the time loss was reduced by 56 days.
- Returned 9 KPBSD employees to temporary transitional duty. By offering transitional light duty, time loss was reduced by 211 days.

Significant budgetary changes:

- \$7,450 to purchase web portion of Envision program. Previous expenditures for this software total \$88,304.
- Increase of \$20,000 in contract services to cover insurance broker fee. Fee has increased due to buy out of previous broker.
- Worker’s compensation administrator position being deleted, with duties being shared between remaining staff in Insurance and Litigation fund.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Staffing History	1.0	1.0	1.0	-
Workers’ compensation as a percentage of payroll compared to the average for Boroughs in Alaska*	2.27% 4.31%	2.22% 4.36%	1.97% 3.92%	2.01% 4.03%
Claims recorded with State of Alaska WC Board	88	82	68	70
Total Compensable claims:				
KPB	24	14	25	21
KPB Maintenance	5	10	9	10
KPBSD	58	57	34	30
Total lost days:				
KPB	259	106	77	70
KPB Maintenance	143	261	371	330
KPBSD	417	153	84	80

* Information received from Alaska USA Insurance.

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11236 - Risk Management - Workers' Compensation**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 54,605	\$ 60,636	\$ 61,848	\$ 61,848	\$ -	\$ (61,848)	-100.00%
40210 FICA	4,660	4,722	5,182	5,182	-	(5,182)	-100.00%
40221 PERS	10,022	16,992	13,607	13,607	-	(13,607)	-100.00%
40321 Health Insurance	11,779	11,500	11,960	11,960	-	(11,960)	-100.00%
40322 Life Insurance	141	148	150	150	-	(150)	-100.00%
40410 Leave	5,288	5,543	4,995	4,995	-	(4,995)	-100.00%
40411 Sick Leave	-	833	892	892	-	(892)	-100.00%
40511 Other Benefits	48	48	48	48	-	(48)	-100.00%
Total: Personnel	86,543	100,422	98,682	98,682	-	(98,682)	-100.00%
SUPPLIES							
42110 Office Supplies	458	107	500	500	500	-	0.00%
42120 Computer Software	28,892	5,900	800	9,718	800	(8,918)	-91.77%
42263 Training Supplies	593	125	1,000	1,000	1,000	-	0.00%
Total: Supplies	29,943	6,132	2,300	11,218	2,300	(8,918)	-79.50%
SERVICES							
43011 Contractual Services	6,237	7,303	10,000	29,500	27,450	(2,050)	-6.95%
43019 Software Licensing	-	-	-	-	8,000	8,000	-
43140 Postage	141	67	200	200	200	-	0.00%
43210 Transportation/Subsistence	2,187	1,210	3,000	3,000	4,700	1,700	56.67%
43220 Car Allowance	3,600	-	3,600	3,600	-	(3,600)	-100.00%
43260 Training	289	289	1,200	1,200	1,500	300	25.00%
43508 Workers Compensation	1,311,716	1,397,546	1,300,000	1,280,500	1,300,000	19,500	1.52%
43509 Unemployment Compensation	58,567	-	-	-	-	-	-
43510 Insurance Premium	1,958	1,971	2,150	2,150	2,150	-	0.00%
43530 Disability Coverage	10,459	10,918	12,000	12,000	12,000	-	0.00%
43920 Dues and Subscriptions	-	41	-	-	-	-	-
Total: Services	1,395,154	1,419,345	1,332,150	1,332,150	1,356,000	23,850	1.79%
CAPITAL OUTLAY							
48710 Minor Office Equipment	3,278	-	-	-	-	-	-
48720 Minor Office Furniture	1,427	-	-	-	-	-	-
Total: Capital Outlay	4,705	-	-	-	-	-	-
INTERDEPARTMENTAL CHARGES							
60000 Charges (To) From Other Depts.	61,298	56,634	59,832	59,832	165,721	105,889	176.98%
Total: Interdepartmental Charges	61,298	56,634	59,832	59,832	165,721	105,889	176.98%
DEPARTMENT TOTAL							
	\$ 1,577,643	\$ 1,582,533	\$ 1,492,964	\$ 1,501,882	\$ 1,524,021	\$ 31,057	2.07%

LINE-ITEM EXPLANATIONS

40110 Regular Wages. Workers' Compensation Manager position being deleted, with job duties to be shared by other staff within the Risk Management Fund.

43011 Contractual Services. Increase due to new Broker AK USA Insurance, purchasing prior broker, Willis (\$20,000) and WebEnvision completion (\$7,450).

43019 Software Licensing. Annual maintenance fee for Envision and WebEnvision (\$8,000).

43210 Transportation/Subsistence. Travel to KPB and KPBSD facilities for safety reviews and for continuing education on safety and workers compensation.

43260 Training. Cost to attend classes for continuing education on safety and workers' compensation.

43508 Workers' Compensation. Estimated cost of claims, fees, excess insurance, and third party administration based upon most recent actuarial analysis. Coverage includes both the Borough and School District. Excess insurance to be purchased from third-party vendor at \$250,000 per claim retention. Includes brokerage fees for excess insurance.

43530 Disability Coverage. Supplemental disability insurance policy for volunteer firefighters.

60000 Charges to Other Dept's. Allocation of risk management administration costs to insurances provided by the fund; (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.

Fund: 700 Insurance and Litigation Fund
Dept: 11237 Risk Management - Property

DEPARTMENT FUNCTION

Mission: Administered by the office of Risk Management, Property Insurance including claims is for coverage of the buildings, contents, and vehicles of the Borough, School District, and Service areas.

Major long-term issues and concerns:

Property Insurance within the Borough takes the form of self-insurance and purchased excess insurance. The self-insurance retention (SIR) level for property losses may vary, depending upon market conditions. The SIR for FY2008 was \$250,000 per claim. Cost for the insured and self-insured programs are allocated back to the Borough Departments, School District and Service Areas. The total insurable value of property (buildings and vehicles) is approximately \$708 million dollars.

Objectives FY2009/Budget highlights:

- Use broker to obtain the most competitive excess property insurance coverage for all lines of Property Insurance.

Previous year accomplishments:

- None

Significant budgetary changes:

- No significant budget changes, property rates are expected to remain steady for FY 2009.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Number of claims	n/a	n/a	136	150
Average claim payment, including auto, fire & extended coverage, and property damage.	n/a	n/a	\$397	\$500

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11237 - Risk Management - Property**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
SERVICES							
43511 Fire and Extended Coverage	\$ 806,265	\$ 728,390	\$ 950,000	\$ 894,500	\$ 950,000	\$ 55,500	6.20%
43999 Claim Reserves	51,404	94,084	250,000	250,000	250,000	-	0.00%
Total: Services	857,669	822,474	1,200,000	1,144,500	1,200,000	55,500	4.85%
INTERDEPARTMENTAL CHARGES							
60000 Charges (To) From Other Depts.	265,627	245,412	259,272	259,272	207,152	(52,120)	-20.10%
Total: Interdepartmental Charges	265,627	245,412	259,272	259,272	207,152	(52,120)	-20.10%
DEPARTMENT TOTAL	\$ 1,123,296	\$ 1,067,886	\$ 1,459,272	\$ 1,403,772	\$ 1,407,152	\$ (52,120)	-3.71%

LINE-ITEM EXPLANATIONS

43511 Fire and Extended Coverage. Costs for excess property insurance, which covers Borough and School District buildings and vehicles.

43999 Claim Reserves. To cover estimated costs of self-insured losses for property losses. Estimate based on a 5-year average of actual property losses.

60000 Charges to Other Dept's. Allocation of risk management administration costs to insurances provided by the fund; (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.

Fund:	700	Insurance and Litigation Fund
Dept:	11238	Risk Management - Liability

DEPARTMENT FUNCTION

Mission: Administered by the office of Risk Management, Liability Insurance including claims is for coverage of the activities of the Borough, School District and Service Areas.

Major long-term issues and concerns:

This insurance takes the form of self-insurance and purchased excess insurance. The self-insured retention (SIR) level for liability losses may vary, depending upon insurance market conditions. The SIR for FY2008 was \$250,000 per claim with insured general liability limits at \$10 million per claim. Sub-limits apply for certain types of liability exposure. Cost for the insured and self-insured programs are allocated back to the Borough Departments, School District and Service Areas.

Objectives FY2009/Budget highlights:

- Use broker to obtain the most competitive excess liability insurance coverage possible.

Previous year accomplishments:

- None

Significant budgetary changes:

- No significant budget changes, Liability rates are expected to remain steady for FY 2009.

KEY MEASURES

	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Estimated</u>	FY09 <u>Projected</u>
Number of claims	5	4	6	6
Average claim payment	\$32,758	\$4,594	\$3,033	\$5,000

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Department 11238 - Risk Management - Liability**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
SERVICES							
43011 Contractual Services	\$ -	\$ -	\$ -	\$ 12,750	\$ 13,000	\$ 250	1.96%
43515 CGL Excess Liability	132,694	168,772	175,000	178,000	175,000	(3,000)	-1.69%
43519 Finance Officer Bond	1,300	4,416	2,100	2,400	2,400	-	0.00%
43520 Employee Bond	467	-	4,000	1,000	4,000	3,000	300.00%
43521 Other Bonds	400	500	400	400	400	-	0.00%
43525 Travel Accident Coverage	1,275	-	1,300	1,345	1,500	155	11.52%
43528 Aviation Liability	23,050	14,150	15,000	15,000	15,000	-	0.00%
43529 Other Miscellaneous Coverages	-	-	5,000	4,700	5,000	300	6.38%
43999 Claim Reserves	163,790	125,740	200,000	200,000	200,000	-	0.00%
Total: Services	322,976	313,578	402,800	415,595	416,300	705	0.17%
INTERDEPARTMENTAL CHARGES							
60000 Charges (To) From Other Depts.	81,731	75,511	79,777	79,777	41,430	(38,347)	-48.07%
Total: Interdepartmental Charges	81,731	75,511	79,777	79,777	41,430	(38,347)	-48.07%
DEPARTMENT TOTAL	\$ 404,707	\$ 389,089	\$ 482,577	\$ 495,372	\$ 457,730	\$ (24,847)	-5.02%

LINE-ITEM EXPLANATIONS

<p>43011 Contractual Services. Portion of broker fee for liability insurance.</p> <p>43515 CGL Excess Liability. Cost of excess Commercial General Liability insurance, includes brokerage fees.</p> <p>43519 Finance Officer Bond. Bonds for Borough and School District finance officials as required by law.</p> <p>43520 Employee Bond. Blanket Fidelity Bond for public employees.</p> <p>43521 Other Bonds. For State of Alaska notary bond fees.</p>	<p>43528 Aviation Liability. To cover the cost of liability insurance on Borough and School District employees traveling on chartered aircraft.</p> <p>43529 Other Miscellaneous Coverage. Potential unforeseen cost overruns in policy coverage due to improvements of facilities and vehicle/equipment purchases.</p> <p>43999 Claim Reserves. To cover estimated costs of self-insured losses for liability. Estimate based on a 5-year average of actual property losses.</p> <p>60000 Charges (To) From Other Dept's. Allocation of risk management administration costs to insurances provided by the fund: (40%) Workers Compensation, (50%) Property Insurance, and (10%) General Liability.</p>
--	--

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 700
Expenditure Summary By Line Item**

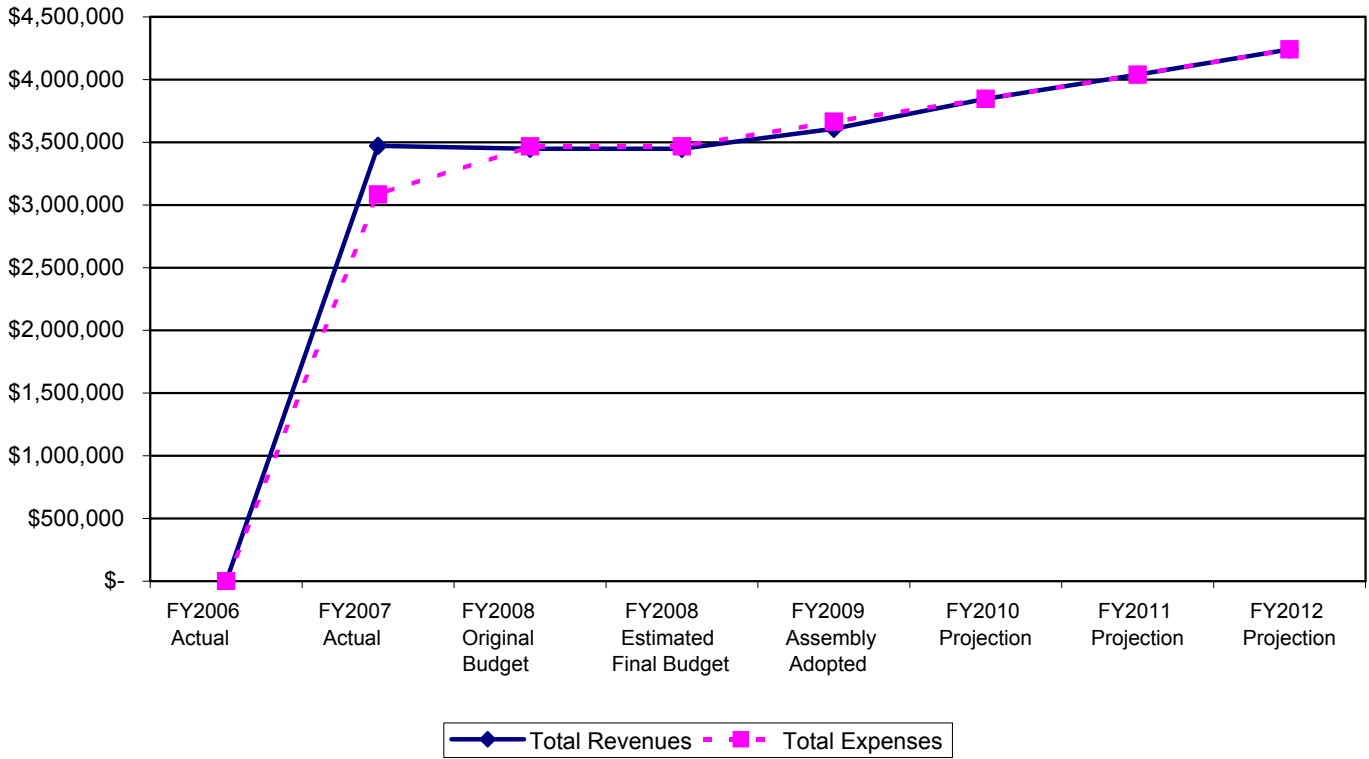
	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
PERSONNEL							
40110 Regular Wages	\$ 266,693	\$ 247,479	\$ 283,585	\$ 282,585	\$ 224,402	\$ (58,183)	-20.59%
40210 FICA	22,431	21,149	23,914	23,914	19,211	(4,703)	-19.67%
40221 PERS	47,931	65,846	62,599	62,599	49,550	(13,049)	-20.85%
40321 Health Insurance	52,988	46,029	55,016	55,016	43,290	(11,726)	-21.31%
40322 Life Insurance	661	581	694	694	547	(147)	-21.18%
40410 Leave	25,736	23,813	24,137	24,137	17,445	(6,692)	-27.73%
40411 Sick Leave	2,555	2,609	3,922	3,922	1,246	(2,676)	-68.23%
40511 Other Benefits	116	92	96	96	48	(48)	-50.00%
Total: Personnel	419,111	407,598	453,963	452,963	355,739	(97,224)	-21.46%
SUPPLIES							
42110 Office Supplies	2,111	860	1,700	1,700	1,724	24	1.41%
42120 Computer Software	28,892	5,900	800	9,718	1,600	(8,118)	-83.54%
42210 Operating Supplies	735	672	1,500	1,500	1,500	-	0.00%
42263 Training Supplies	593	125	1,000	1,000	1,000	-	0.00%
42410 Small Tools	-	240	1,000	1,000	1,020	20	2.00%
Total: Supplies	32,331	7,797	6,000	14,918	6,844	(8,074)	-54.12%
SERVICES							
43011 Contractual Services	36,237	43,223	10,000	42,300	40,450	(1,850)	-4.37%
43019 Software Licensing	-	-	-	-	8,000	8,000	-
43110 Communications	2,835	2,723	2,000	2,000	2,500	500	25.00%
43140 Postage	315	209	400	400	400	-	0.00%
43210 Transportation/Subsistence	11,027	11,453	12,500	12,500	15,775	3,275	26.20%
43220 Car Allowance	10,800	-	10,800	10,800	10,800	-	0.00%
43260 Training	864	2,074	5,200	4,970	5,700	730	14.69%
43410 Printing	-	31	-	-	-	-	-
43508 Workers Compensation	1,311,716	1,397,546	1,300,000	1,280,500	1,300,000	19,500	1.52%
43509 Unemployment Compensation	58,567	-	-	-	-	-	-
43510 Insurance Premium	8,901	9,856	10,200	10,200	10,200	-	0.00%
43511 Fire and Extended Coverage	806,265	728,390	950,000	894,500	950,000	55,500	6.20%
43515 CGL Liability	132,694	168,772	175,000	178,000	175,000	(3,000)	-1.69%
43519 Finance Officer Bond	1,300	4,416	2,100	2,400	2,400	-	0.00%
43520 Employee Bond	467	-	4,000	1,000	4,000	3,000	300.00%
43521 Other Bonds	400	500	400	400	400	-	0.00%
43525 Travel Accident Coverage	1,275	-	1,300	1,345	1,500	155	11.52%
43528 Aviation Liability	23,050	14,150	15,000	15,000	15,000	-	0.00%
43529 Other Misc Coverage	-	-	5,000	4,700	5,000	300	6.38%
43530 Disability Coverage	10,459	10,918	12,000	12,000	12,000	-	0.00%
43610 Utilities	309	4,458	3,000	3,000	3,195	195	6.50%
43720 Maint Office Equipment	-	596	1,750	1,700	2,200	500	29.41%
43810 Rents & Operating Leases	15,420	2,870	-	-	-	-	-
43920 Dues and Subscriptions	1,404	1,597	2,000	2,230	2,500	270	12.11%
43999 Claim Reserves	215,194	219,824	450,000	450,000	450,000	-	0.00%
Total: Services	2,649,499	2,623,606	2,972,650	2,929,945	3,017,020	87,075	2.97%
CAPITAL OUTLAY							
48120 Minor Machines	-	-	-	-	3,000	3,000	-
48710 Minor Office Machines	3,278	507	2,000	2,000	3,500	1,500	75.00%
48720 Minor Office Furniture	1,427	-	-	1,000	-	(1,000)	-100.00%
48730 Minor Communication Equip	-	-	200	200	300	100	50.00%
48760 Minor Firefighting/Rescue Equipment	-	-	-	-	2,500	2,500	-
Total: Capital Outlay	4,705	507	2,200	3,200	9,300	6,100	190.63%
INTERDEPARTMENTAL CHARGES							
60000 Charge (To) From Other Depts.	-	-	-	-	-	-	-
Total: Interdepartmental Charges	-	-	-	-	-	-	-
DEPARTMENT TOTAL	\$ 3,105,646	\$ 3,039,508	\$ 3,434,813	\$ 3,401,026	\$ 3,388,903	\$ (45,910)	-1.35%

This page intentionally left blank

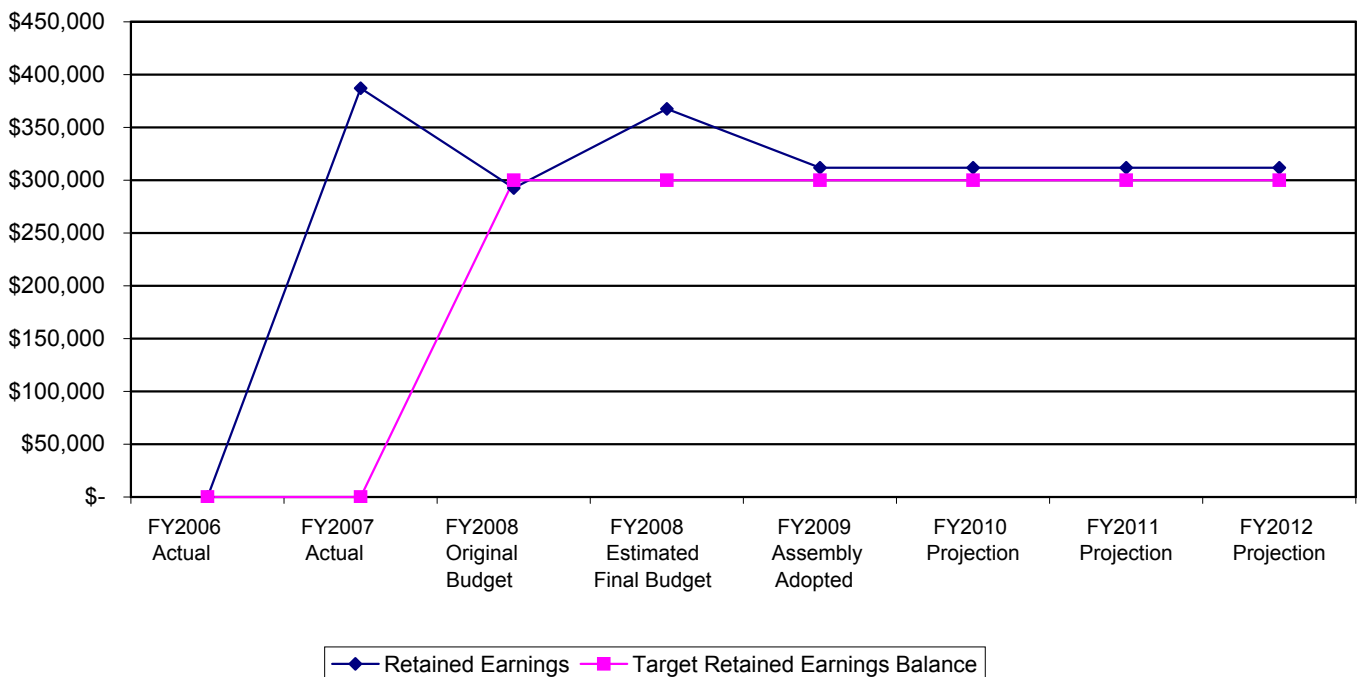
Fund: 701 Health Insurance Reserve Fund

Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
Interest Revenue	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,866	\$ 10,914	\$ 10,914	\$ 10,914
Employee Insurance Premiums	-	90,956	121,330	121,330	180,000	180,000	180,000	180,000
Charges From Other Depts	-	3,080,336	3,315,312	3,315,312	3,415,100	3,656,013	3,848,359	4,050,323
Total Revenues:	-	3,171,292	3,448,642	3,448,642	3,607,966	3,846,927	4,039,273	4,241,237
Operating Transfers From:								
General Fund	-	300,000	-	-	-	-	-	-
Total Revenues and Operating Transfers	-	3,471,292	3,448,642	3,448,642	3,607,966	3,846,927	4,039,273	4,241,237
Expenses:								
Services	-	3,084,217	3,468,119	3,468,119	3,663,740	3,846,927	4,039,273	4,241,237
Total Expenses:	-	3,084,217	3,468,119	3,468,119	3,663,740	3,846,927	4,039,273	4,241,237
Net Results From Operations	-	387,075	(19,477)	(19,477)	(55,774)	-	-	-
Beginning Retained Earnings	-	-	312,000	387,075	367,598	311,824	311,824	311,824
Ending Retained Earnings	\$ -	\$ 387,075	\$ 292,523	\$ 367,598	\$ 311,824	\$ 311,824	\$ 311,824	\$ 311,824

HEALTH INSURANCE RESERVE FUND REVENUES AND EXPENSES



HEALTH INSURANCE RESERVE FUND RETAINED EARNINGS



Fund:	701	Health Insurance Reserve Fund
Dept:	11240	Medical, Dental & Vision

DEPARTMENT FUNCTION

Mission: To account for the Borough's employee health insurance plan.

This fund was created in FY2007 to account for the costs of the Borough's employee health insurance plan. The reserve fund will accommodate the smoothing of plan cost variances by allowing the variances to be applied over multiple years premiums. In years where plan costs do not equal budgeted amounts for premiums in all borough funds, the amount over/under will be recovered/refunded in subsequent years through increases/decreases in plan premiums.

KEY MEASURES

	<u>FY06 Actual</u>	<u>FY07 Actual</u>	<u>FY08 Estimated</u>	<u>FY09 Projected</u>
Monthly Cost per Employee (Net of Employee Contributions)	\$912	\$865	\$960	\$1,005

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 701
Department 11240 - Medical, Dental & Vision**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %	
SERVICES							
43011 Contractual Services	\$ -	\$ 99,940	\$ 89,987	\$ 89,987	\$ 104,568	\$ 14,581	16.20%
43501 Medical, Dental and Vision Coverage	-	2,851,881	3,237,572	3,237,572	3,415,100	177,528	5.48%
43502 Medical Stop Loss Coverage	-	132,396	140,560	140,560	144,072	3,512	2.50%
Total: Services	-	3,084,217	3,468,119	3,468,119	3,663,740	195,621	5.64%
DEPARTMENT TOTAL	\$ -	\$ 3,084,217	\$ 3,468,119	\$ 3,468,119	\$ 3,663,740	\$ 195,621	5.64%

LINE-ITEM EXPLANATIONS

43011 Contract Services. Claims administrator services.

43502 Medical Stop Loss Coverage. Coverage purchase to limit plan payments to no more than \$200,000 per covered incident per year.

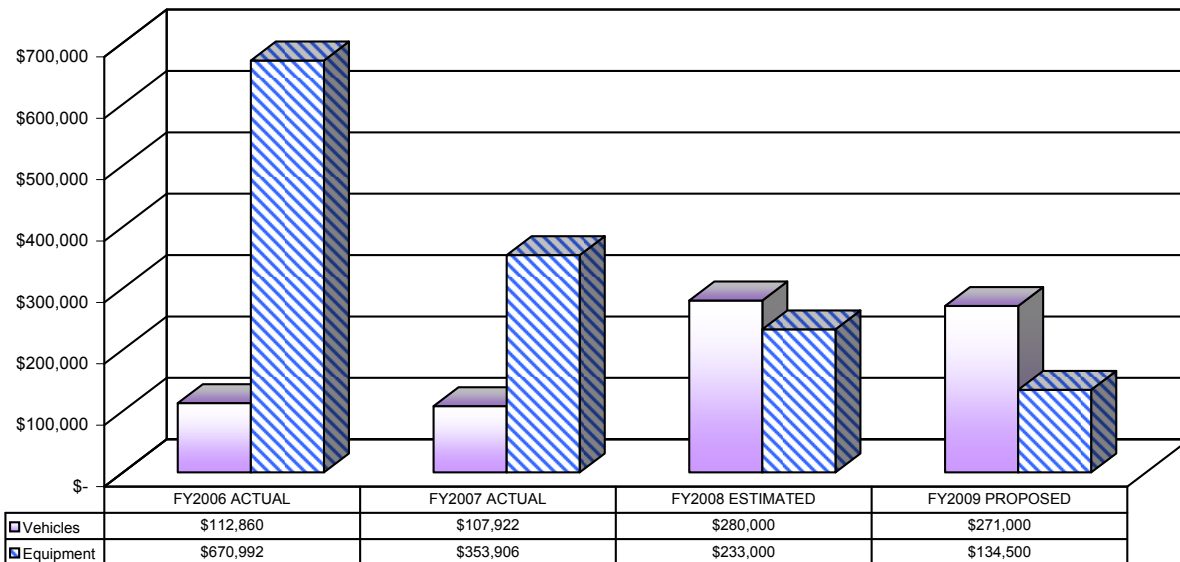
43501 Medical, Dental, & Vision Coverage. Payments made for actual medical, dental, and vision claims by plan participants.

Fund: 705 Equipment Replacement Fund

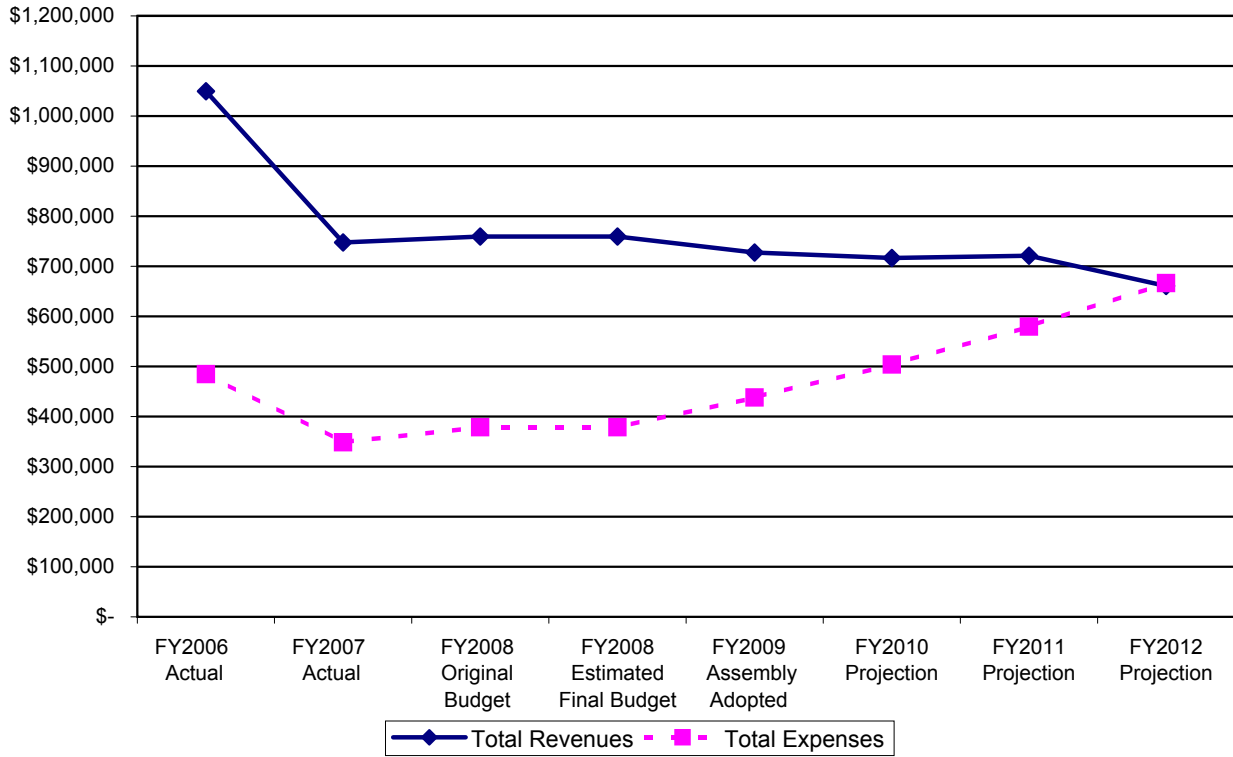
Fund Budget:	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Estimated Final Budget	FY2009 Assembly Adopted	FY2010 Projection	FY2011 Projection	FY2012 Projection
Revenues:								
Interest Revenue	\$ 36,870	\$ 90,983	\$ 62,016	\$ 62,016	\$ 56,250	56,813	57,381	57,955
Charges from Other Depts.	696,402	656,621	675,447	675,447	651,159	643,891	645,729	584,802
Sale of Fixed Assets	16,188	-	22,000	22,000	20,000	16,000	18,000	18,000
Total Revenues:	749,460	747,604	759,463	759,463	727,409	716,704	721,110	660,757
Operating Transfers From:								
General Fund	300,000	-	-	-	-	-	-	-
Total Operating Transfers:	300,000	-	-	-	-	-	-	-
Total Revenues and Operating Transfers	1,049,460	747,604	759,463	759,463	727,409	716,704	721,110	660,757
Expenses								
Services	484,795	348,642	378,714	378,714	435,521	500,849	575,977	662,373
Total Expenses:	484,795	348,642	378,714	378,714	435,521	500,849	575,977	662,373
Net Results From Operations	564,665	398,962	380,749	380,749	291,888	215,855	145,133	(1,616)
Beginning Retained Earnings	2,876,476	3,441,141	3,518,444	3,840,103	4,220,852	4,512,740	4,728,595	4,873,728
Ending Retained Earnings	\$ 3,441,141	\$ 3,840,103	\$ 3,899,193	\$ 4,220,852	\$ 4,512,740	\$ 4,728,595	\$ 4,873,728	\$ 4,872,112

Retained Earnings Committed								
Retained Earnings estimated to be committed to future depreciation expense	1,860,103	1,955,774	2,051,445	2,051,445	\$ 2,211,731	2,080,710	2,176,886	2,227,786
Retained Earnings committed to unexpended prior years authorized expenses	1,776,793	2,310,752	2,037,519	2,037,519	2,094,443	1,551,029	1,469,279	1,357,645
Uncommitted Retained Earnings	\$ (195,755)	\$ (426,423)	\$ (189,771)	\$ 131,888	\$ 206,566	\$ 1,096,856	\$ 1,227,563	\$ 1,286,681

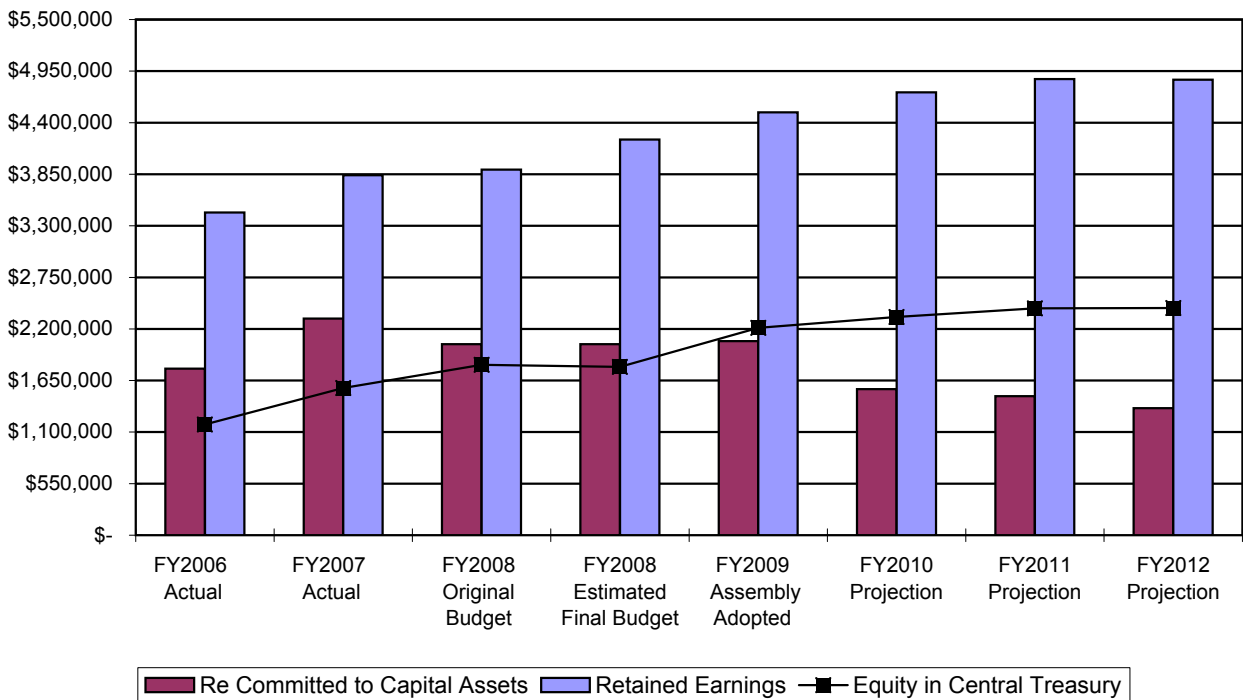
VEHICLE & EQUIPMENT PURCHASES



EQUIPMENT REPLACEMENT FUND REVENUES AND EXPENSES



EQUIPMENT REPLACEMENT FUND RETAINED EARNINGS



Fund: 705 Equipment Replacement Fund
Dept: 94910 Non-Departmental

DEPARTMENT FUNCTION

Mission: To purchase vehicles and other equipment for various user departments. The user departments will pay for new vehicles or equipment over the useful life of the asset. Accumulated cash will be used to purchase replacement vehicles and equipment as necessary.

Major long-term issues and concerns:

The expected useful life of vehicles and equipment appear to be extending out beyond the current 7 and 10-year life cycles, a review will be done to determine if the expected useful life of vehicles and equipment should be adjusted in the future.

Objectives FY2009/Budget highlights:

- Purchase vehicles and equipment for various departments within the borough.

Previous year accomplishments:

- Purchased vehicles and equipment for various departments within the borough.

Significant budgetary changes:

- None

KEY MEASURES

	FY06 Actual <u>Count / Cost</u>	FY07 Actual <u>Count / Cost</u>	FY08 Estimated <u>Count / Cost</u>	FY09 Projected <u>Count / Cost</u>
Vehicles Purchased for:				
Maintenance Department	-	3 / \$ 83,782	7 / \$196,000	6 / \$168,000
Solid Waste Department	2 / \$253,267	1 / \$ 24,140	2 / \$ 56,000	2 / \$103,000
Planning Department	-	-	1 / \$ 28,000	-
Kenai River Center	-	-	-	1 / \$ 26,000
KPBSD – Bus purchase	17 / \$298,281	-	-	-
Equipment Purchased for:				
General Services – Print Shop	-	1 / \$ 31,145	-	1 / \$ 7,500
General Services - GIS Division	-	-	1 / \$ 15,000	-
General Services - MIS Division	-	1 / \$133,558	3 / \$ 68,000	4 / \$127,000
Finance - Sales Tax Division software	<u>1 / \$527,585</u>	<u>1 / \$189,203</u>	<u>1 / \$150,000</u>	<u>-</u>
	<u>20 / \$1,079,133</u>	<u>7 / \$461,831</u>	<u>15 / \$513,000</u>	<u>14 / \$431,500</u>

**KENAI PENINSULA BOROUGH
BUDGET DETAIL**

**Fund 705
Department 94910 - Non-Departmental**

	FY2006 Actual	FY2007 Actual	FY2008 Original Budget	FY2008 Amended Budget	FY2009 Assembly Adopted	Difference Between Assembly Adopted & Amended Budget %
SERVICES						
43916 Equipment Depreciation	\$ 484,795	\$ 348,642	\$ 378,714	\$ 378,714	\$ 435,521	\$ 56,807 15.00%
Total: Services	484,795	348,642	378,714	378,714	435,521	56,807 15.00%
DEPARTMENT TOTAL	\$ 484,795	\$ 348,642	\$ 378,714	\$ 378,714	\$ 435,521	\$ 56,807 15.00%

LINE-ITEM EXPLANATIONS

43916 Equipment Depreciation. The Equipment Replacement Fund Policy requires assets of this fund be depreciated on a 7 to 15 year life cycle. Depreciation is the allowance provided for the reduction in value of the asset, usually by use or age.

Details of FY2009 Equipment Replacement Purchases

	<u>Description</u>	<u>Cost Each</u>	<u>Total Cost</u>
General Services			
Print Shop	1 - Tape Binding system	\$7,500	\$7,500
MIS Division	1 - Virtual Server	\$82,000	\$82,000
	3 - Call managers	\$15,000	\$45,000
Maintenance Department			
	1 - 3/4 4x4 pick-up truck	\$28,000	\$28,000
	5 - 1 ton cargo van	\$28,000	\$140,000
Kenai River Center			
	1 - River boat w/ outboard & trailer	\$26,000	\$26,000
Solid Waste Department			
Central Peninsula Bailing Facility	1 - Used roll off truck	\$75,000	\$75,000
Homer Baler	1 - 3/4 4x4 pick-up truck	<u>\$28,000</u>	<u>\$28,000</u>
	Grand Total		<u>\$431,500</u>

This page intentionally left blank

APPENDIX

<u>DOCUMENT TITLE</u>	<u>PAGE #</u>
Salary Schedule	337
Full-time Equivalent Borough Government Employee by Function	338
Chart of Accounts	340
Glossary of Key Terms	343
Abbreviations	347
Tax Exemptions	348
Property Tax Rates and Overlapping Governments	349
Ratios of Outstanding Debt	350
Assessed Value and Estimated Actual Value of Taxpayer Property	351
Principal Property Taxpayers	352
Demographic and Economic Statistics	353

Effective July 1, 2008

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
G	13.6564	14.1703	14.6843	14.9780	15.2776	15.5832	15.8949	16.2128	16.5371	16.8678	17.2052	17.5493
H	14.6123	15.1623	15.7122	16.0264	16.3469	16.6738	17.0073	17.3474	17.6943	18.0482	18.4092	18.7774
I	15.6353	16.2237	16.8121	17.1483	17.4913	17.8411	18.1979	18.5619	18.9331	19.3118	19.6980	20.0920
J	16.7297	17.3593	17.9889	18.3487	18.7157	19.0900	19.4718	19.8612	20.2584	20.6636	21.0769	21.4984
K	17.9007	18.5744	19.2481	19.6331	20.0258	20.4263	20.8348	21.2515	21.6765	22.1100	22.5522	23.0032
L	19.1538	19.8747	20.5955	21.0074	21.4275	21.8561	22.2932	22.7391	23.1939	23.6578	24.1310	24.6136
M	20.4946	21.2659	22.0372	22.4779	22.9275	23.3861	23.8538	24.3309	24.8175	25.3139	25.8202	26.3366
N	21.9292	22.7545	23.5798	24.0514	24.5324	25.0230	25.5235	26.0340	26.5547	27.0858	27.6275	28.1801
O	23.4643	24.3473	25.2304	25.7350	26.2497	26.7747	27.3102	27.8564	28.4135	28.9818	29.5614	30.1526
P	25.1067	26.0516	26.9965	27.5364	28.0871	28.6488	29.2218	29.8062	30.4023	31.0103	31.6305	32.2631
Q	26.8643	27.8753	28.8863	29.4640	30.0533	30.6544	31.2675	31.8929	32.5308	33.1814	33.8450	34.5219
R	28.7447	29.8265	30.9083	31.5265	32.1570	32.8001	33.4561	34.1252	34.8077	35.5039	36.2140	36.9383

56-HOUR

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
K	12.5732	13.0464	13.5196	13.7900	14.0658	14.3471	14.6340	14.9267	15.2252	15.5297	15.8403	16.1571
L	13.4534	13.9597	14.4660	14.7553	15.0504	15.3514	15.6584	15.9716	16.2910	16.6168	16.9491	17.2881
M	14.3951	14.9368	15.4786	15.7882	16.1040	16.4261	16.7546	17.0897	17.4315	17.7801	18.1357	18.4984
N	15.4028	15.9824	16.5621	16.8933	17.2312	17.5758	17.9273	18.2858	18.6515	19.0245	19.4050	19.7931
O	16.4809	17.1012	17.7214	18.0758	18.4373	18.8060	19.1821	19.5657	19.9570	20.3561	20.7632	21.1785
P	17.6346	18.2982	18.9619	19.3411	19.7279	20.1225	20.5250	20.9355	21.3542	21.7813	22.2169	22.6612
Q	18.8690	19.5791	20.2892	20.6950	21.1089	21.5311	21.9617	22.4009	22.8489	23.3059	23.7720	24.2474
R	20.1897	20.9496	21.7094	22.1436	22.5865	23.0382	23.4990	23.9690	24.4484	24.9374	25.4361	25.9448

Management

Level	Minimum	Mid Point	Maximum	Spread	Spread %
1	50,659	59,524	68,389	17,731	35.00%
2	54,195	63,680	73,164	18,969	35.00%
3	57,971	68,115	78,260	20,289	35.00%
4	62,111	72,981	83,851	21,740	35.00%
5	66,501	78,139	89,777	23,276	35.00%
6	71,144	83,595	96,046	24,902	35.00%
7	76,163	91,396	106,628	30,465	40.00%

increase of 2.9% from FY08

**Kenai Peninsula Borough
Full-time Equivalent Employees by Function - Last Ten Fiscal Years**

	FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	Change between FY2000 & FY2009
Assembly											
Clerk's Office	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	0.00
Records Management	1.83	1.83	1.83	1.83	1.83	1.83	1.83	1.83	1.83	1.83	0.00
Department Total	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	0.00
Mayor											
Administration	4.00	4.00	4.00	3.00	4.00	4.00	4.00	6.00	6.00	6.00	2.00
Community and Economic	0.00	3.00	3.00	3.00	3.00	3.00	3.00	-	-	-	0.00
Purchasing and Contracting	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Total	8.00	11.00	11.00	10.00	11.00	11.00	11.00	10.00	10.00	10.00	2.00
Office of Emergency Mgmt											
Administration	2.67	2.67	2.67	2.67	2.67	2.67	2.67	2.80	3.30	3.30	0.63
911 Communications	6.33	6.33	6.33	6.33	6.33	6.33	7.33	7.20	8.70	8.70	2.37
Total	9.00	9.00	9.00	9.00	9.00	9.00	10.00	10.00	12.00	12.00	3.00
General Services											
Administration/Human Resources	3.00	3.00	3.00	3.50	3.50	3.50	3.50	3.50	3.70	4.00	1.00
MIS	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	0.00
GIS	2.00	4.00	5.00	5.00	5.00	5.00	5.00	4.00	4.00	4.00	2.00
Printing/Mail	1.70	1.70	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	0.10
Custodial Maintenance	1.30	1.30	1.30	1.25	1.30	1.30	1.30	1.30	1.30	1.30	0.00
Department Total	19.00	21.00	22.10	22.55	22.60	22.60	22.60	21.60	21.80	22.10	3.10
Legal											
Legal	6.00	6.00	6.00	6.00	6.00	6.00	5.00	5.00	5.00	5.00	(1.00)
Finance											
Administration	2.50	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.50
Financial Services	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	0.00
Property Tax and Collections	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	0.00
Sales Tax	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Department Total	22.50	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	0.50
Assessing											
Administration	9.75	8.75	7.75	7.75	8.00	8.00	8.00	8.00	9.00	9.00	(0.75)
Appraisal	11.00	11.00	12.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	2.00
Department Total	20.75	19.75	19.75	20.75	21.00	21.00	21.00	21.00	22.00	22.00	1.75
Resource Planning											
Resource Planning	9.25	8.80	8.80	9.10	9.50	8.50	8.50	9.00	9.00	9.00	(0.25)
Major Projects											
Major Projects	6.00	6.00	7.00	8.00	9.00	8.00	8.00	8.00	8.00	9.00	3.00
Total General Government	106.00	110.05	112.15	113.90	116.60	114.60	114.60	113.10	116.30	117.60	12.10

**Kenai Peninsula Borough
Full-time Equivalent Employees by Function - Last Ten Fiscal Years**

	FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	Change between FY2000 & FY2009
Other Funds:											
School											
Custodial Maintenance	1.30	1.30	1.30	1.25	1.30	1.30	1.30	1.30	1.30	1.30	0.00
Maintenance Department	46.50	46.00	46.00	46.00	46.00	46.00	44.00	43.00	44.00	45.00	(1.50)
Department Total	47.80	47.30	47.30	47.25	47.30	47.30	45.30	44.30	45.30	46.30	(1.50)
Nikiski Fire Service Area	21.00	21.00	21.00	23.00	24.00	24.00	23.00	23.00	23.00	21.00	0.00
Bear Creek Fire Service Area	-	-	-	0.40	0.40	0.40	0.40	0.40	0.40	0.75	0.75
Anchor Point Fire & Emergency Medical Service Area	-	-	0.40	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Central Emergency Service Area	23.00	23.00	23.00	26.00	27.00	27.00	28.00	30.50	33.50	33.50	10.50
Kachemak Emergency Service Area	-	-	-	-	-	-	-	-	0.75	1.00	1.00
Seward-Bear Creek Flood Service Area	-	-	-	-	-	0.50	0.50	0.50	0.75	0.75	0.75
North Peninsula Recreation Service Ar	12.25	12.25	13.25	13.25	14.00	13.25	13.25	13.25	13.25	13.25	1.00
Roads Service Area	5.00	5.00	5.00	6.00	6.00	7.00	7.00	7.00	7.00	8.00	3.00
Land Trust	4.50	4.50	4.50	4.50	5.00	5.00	5.00	5.00	5.00	5.00	0.50
Kenai River Center	4.50	4.50	4.50	4.20	4.50	4.50	4.00	4.50	4.50	5.00	0.50
Nikiski Senior Service Area	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	-	0.00
Solid Waste											
Administration	3.00	3.00	3.25	3.25	3.75	3.75	3.25	3.25	4.25	4.75	1.75
Central Peninsula Landfill	0.80	0.80	0.80	0.80	0.80	11.30	11.80	11.80	11.80	12.00	11.20
Seward Landfill/Transfer Facility	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.00	(0.20)
Homer Baler	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	1.00
Department Total	7.00	7.00	7.25	7.25	8.75	19.25	19.25	19.25	20.25	20.75	13.75
Insurance and Litigation	2.55	2.55	3.55	3.60	4.60	4.60	4.60	4.60	4.60	3.50	0.95
Total Other Funds	127.60	127.10	129.75	137.45	143.55	154.80	152.30	154.30	160.30	159.80	32.20
Total - All Funds	233.60	237.15	241.90	251.35	260.15	269.40	266.90	267.40	276.60	277.40	44.30

CHART OF ACCOUNTS

Personnel Services - 40XXX

- 40110 Regular Wages:** Wages paid to budgeted staff.
- 40120 Temporary Wages:** Wages paid to temporary help.
- 40111 Special Pay:** Employee taxable commutes and contractual meals for emergency personnel.
- 40130 Overtime Wages:** Wages paid to regular staff for time exceeding 40 hours per week and wages paid to firemen and paramedics for holidays worked, overtime and double-time fire, additional meal allowances, and Fair Labor Standards Act settlement.
- 40210 FICA:** Federal Insurance Contributions Act. Social security payroll taxes.
- 40221 PERS:** Payment to the Public Employees Retirement System.
- 40321 Health Insurance:** Cost of health insurance for employees.
- 40322 Life Insurance:** Cost of life insurance for employees.
- 40410 Annual Leave:** Annual leave benefits.
- 40411 Sick Leave:** Sick leave benefits.
- 40511 Other Benefits:** Other employee benefits including unemployment and flexible benefits program administrative fees.

Supplies & Materials – 42XXX

- 42020 Signage Supplies:** Supplies purchased for signs and installation of signs.
- 42021 Promotional Supplies:** Supplies purchases for the promotion of the Borough at various community functions.
- 42110 Office Supplies:** Calendars, pens, pencils, tape, staples, adding machine tape, typewriter supplies, etc.
- 42120 Computer Software:** Software purchased separately from computer hardware.
- 42210 Operating Supplies:** All operating type supplies, such as chemicals and laboratory supplies, cleaning and sanitation supplies, household and institutional supplies.
- 42220 Medical Supplies:** All supplies purchased for the administering of medical attention by EMS personnel.
- 42221 Para Rescue Supplies:** Supplies utilized in the performance of para rescue.
- 42222 Fire Prevention Supplies:** Supplies purchased to promote safety from and prevention of fires.
- 42223 Fire Fighting Supplies:** Supplies utilized in the process of extinguishing fires.
- 42230 Fuel, Oils, & Lubricants:** Gasoline and oil used for the operations of vehicles or other machinery.

- 42250 Uniforms:** Clothing purchases and uniform allowances.
- 42263 Training Supplies:** Video tapes, fluids, manikins, & slides/photos.
- 42310 Repair & Maintenance Supplies:** All repair and maintenance type supplies, such as building materials and supplies, paint and painting supplies, plumbing supplies electrical supplies, etc.
- 42360 Motor Vehicle Supplies:** Parts and other supplies used to maintain vehicles.
- 42410 Small Tools & Equipment:** Small tools and equipment with a useful life of 2 years and a cost of less than \$500.00.
- 42424 Safety Supplies:** Safety supplies of all types.

Services – 43XXX

- 43006 - 43011 Contractual Services:** All contracted services, such as consulting services and other contract services.
- 43012 Audit Services:** Fees for annual audit of Borough and Service areas.
- 43013 Radio Broadcasts:** Cost for broadcasting Assembly meetings.
- 43014 Physical Examinations:** Cost for new employee and renewal physical examinations.
- 43015 Water/Air Sample Testing:** Costs to administer water and air monitoring tests.
- 43017 Investment Portfolio Fees:** Fees paid to external investment advisors charged with investing borough funds.
- 43019 Software Licensing:** Periodic charges for software updates.
- 43020 Sign Installation:** Charges for the services of installing signs.
- 43021 Peninsula Promotion:** Services purchased for the promotion of the Borough at various community functions.
- 43023 Kenai Peninsula College:** Funding provided to the Kenai Peninsula College for funding of post secondary education.
- 43031 Litigation:** Fees paid for process server services, court and execution related costs.
- 43034 Legal Services:** For the hiring of outside counsel in situations where a conflict of interest may exist.
- 43050 Solid Waste Fees:** Fees for the disposal of refuse.
- 43095 Solid Waste Closure:** Costs associated with closing out landfills and Post Closure and monitoring those landfills after closure.
- 43110 Communications:** Telephone and long distance phone charges.
- 43140 Postage:** Stamps, certified mail, registered letters.

CHART OF ACCOUNTS

- 43210 Transportation and Subsistence:** All transportation and subsistence, such as mileage, per diem, meals, airfare, hotels, cab fare, meeting allowance, Call-outs.
- 43211 Per Diem:** Per diem for out-of-town travel.
- 43215 Travel Out of State:** Airfare, cab fare, hotel bills for travel out of state by Assembly members.
- 43216 Travel in State:** Airfare, cab fare, hotel bills for travel in state by Assembly Members.
- 43220 -43221 Car Allowance:** For those employees who receive car allowance.
- 43250 Freight and Express:** Cost to deliver purchases.
- 43260 Training:** All cost of educational, training, and developmental classes, seminars and courses. Cost of transportation to and from the event should NOT be in this account.
- 43270 Employee Development:** Per employees' contract, Borough-related training through career development grants.
- 43310 Advertising:** Newspaper and radio advertising.
- 43410 Printing:** Printing of forms, including tax bills, letterhead and envelopes, assessment notices, pamphlets, booklets, etc.; printing paper, ink, and other printing machine supplies; charges on copy machines.
- 43500 Insurance Premiums:** All insurance premiums.
- 43503 Worker's Compensation:** Premium for coverage on occupational injuries or illnesses.
- 43510 Insurance and Litigation Fund Premiums:** Premiums paid to the Borough Self-insurance fund.
- 43600 Project Management:** Fees charged by the Borough's Major Projects department for the management of capital projects.
- 43610 Utilities:** Electricity, water, sewer, gas, trash removal.
- 43720 Equipment Maintenance:** Maintenance of office and other equipment. Does not include vehicles, buildings and grounds.
- 43750 Vehicle Maintenance:** Maintenance contracts and repair bill on vehicles.
- 43764 Snow Removal:** Cost of snow removal.
- 43765 Policing Sites:** Services related to providing security and surveillance and solid waste transfer facilities.
- 43780 Building and Grounds Maintenance:** All contracted repairs and Maintenance.
- 43810 Rents and Operating Leases:** Includes rents and operating lease payments on land, buildings, machinery, and equipment.
- 43812 Equipment Replacement Payment:** Rental payments to the Borough's Equipment Replacement Fund for equipment.
- 43920 Dues and Subscriptions:** Dues for professional organizations; subscriptions to newspapers, magazines, trade journals, and publications.
- 43931 Recording Fees:** Fees to record land sales and transfers of property.
- 43932 Litigation Reports:** The purchase of title and other reports required in the real property tax collection process.
- 43933 Collection Fees:** Escrow charges on payment contracts.
- 43936 USAD Assessment:** Utility Special Assessment District - Assessment for Borough-owned properties.
- 43950 Service to Cities:** Costs to maintain computer modems in the cities for taxpayer information.
- 43960 Recreational Program Expenses:** Services utilized in providing recreational services.
- 43999 Contingency:** Amount for emergency or unexpected outflow of funds.
- 45110 Land Sale Property Tax:** The payment of property taxes on land retained for ownership by the Borough's Land Trust Fund.
- 46910 - 46911 Road Maintenance:** Services purchase in the maintenance of all Borough maintained roads.
- Debt Services – 44XXX**
- 44010 Principal on Bonds:** Principal payments on bonds.
- 44020 Interest on Bonds:** Interest payments on bonds.
- Capital Outlay – 48XXX**
- 48110 Furniture and Furnishings:** Office furniture and furnishings costing \$5,000 or more (each item).
- 48120 Office Machines:** Includes typewriters, copy machines, machines for sorting, batching, stamping or folding, etc., with a cost of \$5,000 or more (each item).
- 48210 Communication Equipment:** Purchase of communication equipment with a cost of \$5,000 or more.
- 48310 Vehicles:** Automobile, trucks, ATV, Snow machines, etc. **DOES NOT** include emergency response vehicles.
- 48311 Machinery and Equipment:** Purchase of machinery and equipment, with a cost of \$5,000 or more.
- 48513 Recreational Equipment:** Recreational/Physical fitness equipment with a cost of \$5,000 or more.
- 48514 Fire Fighting/Rescue Equipment:** Purchase of fire fighting and rescue equipment costing \$5,000 or more (each item).
- 48610 Land Purchase:** Land purchases.

CHART OF ACCOUNTS

- 48515 Medical Equipment:** Purchase of medical equipment costing \$5,000 or more (each item).
- 48610 Land Purchase:** Land Purchases
- 48620 Building Purchase:** Buildings purchases.
- 48630 Improvements Other Than Buildings:** Fences, parking lots, garage doors, etc. over costing over \$5,000.
- 48710 Minor Office Equipment:** Capital office machines costing less than \$5,000 with a life of more than one year.
- 48720 Minor Office Furniture:** Capital furniture and furnishings costing less than \$5,000 with a life of more than one year.
- 48730 Minor Communication Equipment:** Communications equipment costing less than \$5,000 with a life of more than one year.
- 48740 Minor Machinery and Equipment:** Machinery and equipment costing less than \$5,000 with a life of more than one year.
- 48750 Minor Medical Equipment:** Medical equipment costing less than \$5,000 with a life of more than one year.
- 48755 Minor Recreation Equipment:** Recreational/Physical fitness equipment costing less than \$5,000 with a life of more than one year.
- 48760 Minor Fire Fighting Equipment:** Fire fighting equipment costing less than \$5,000, with a life of more than one year.
- 49101 Construction:** Costs associated with new construction or major remodel.
- 49125 Remodel:** Office Renovations
- 49311 Design:** New building design.
- 49313 Reimbursable:** Reimbursed fees paid to architects/engineers.
- 49424 Surveying:** Survey costs on new construction.
- 49313 Permits:** Permit costs on new construction.
- 49433 Plan Reviews:** Fees paid for the review of plans for compliance with fire and building codes.

Transfers – 50XXX

- 50*** Interfund Transfers:** Transfer of funds from one fund to another. *** denotes receiving fund number.

Interdepartment Charges – 6XXXX

- 60000 Charges (To) From Other Depts.:** Interdepartmental charges.
- 61990 Admin. Service Fee:** Fees charged to cover portion of costs associated with providing general government services.

GLOSSARY OF KEY TERMS

Accrual Basis - The basis of accounting under which the financial effects of a transaction and other events and circumstances that have cash consequences for the governmental entity are recorded in the period in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the entity.

Adopted Budget - Refers to the budget amounts as originally approved by the Kenai Peninsula Borough assembly at the beginning of the year and also to the budget document which consolidates all beginning of the year operating appropriations and new capital project appropriations.

Annual Budget - A budget developed and enacted to apply to a single fiscal year.

Appraise - To estimate the value, particularly the value of property. If the property is valued for taxations, the narrower term "assess" is substituted.

Appropriation Ordinance - The official enactment by the borough assembly establishing the legal authority for the borough administrative staff to obligate and expend resources.

Assess - To establish an official property value for taxation.

Assessed Valuation - The valuation set upon all real and personal property in the borough that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

Assessment Roll - With real property, the official list contains the legal description of each parcel of property and its assessed valuation, as well as the name and address of the last known owner. With personal property, the assessment roll contains the name and address of the owner, a description of the personal property and its assessed value.

Audit - A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspections, observation, inquiries and confirmations with third parties.

Available Fund Balance - The difference between fund assets and fund liabilities of governmental and proprietary fund types that is not reserved for specific purposes.

Baler - Specialized equipment used to compress solid waste materials into compact bales such that the useful lives of landfills are extended.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers - and the related assets and liabilities - are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Bond - Most often, a written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and bond is that the latter is issued for a longer period and requires greater legal formality.

Bond Ordinance - An ordinance authorizing a bond issue.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Sometimes the term "budget" designates the financial plan presented to the appropriating governing body for adoption, and sometimes, the plan finally approved by that body.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Budget Document - The official written statement prepared by the borough's administrative staff to present a comprehensive financial program to the borough assembly. The first part provides overview information, together with a message from the budget-making authority, and a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past years' actual revenues, expenditures and other data used in making the estimates. The third part is composed of personnel and salary schedules, the chart of accounts, and a glossary.

Capital Improvement Plan - A plan that identifies: (a) all capital improvements which are proposed to be undertaken during a five fiscal year period; (b) the cost estimate for each improvement; (c) method of financing each improvement; and (d) the recommended time schedule for each project.

Capital Projects - Projects which purchase or construct fixed assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

GLOSSARY OF KEY TERMS

Capital Projects Funds – Funds established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than proprietary and trust funds).

Component Unit – A separate government unit, agency or nonprofit corporation that is combined with other component units to constitute the reporting entity in conformity with GAAP.

Comprehensive Annual Financial Report (CAFR) - The official annual report of a government. It includes: (a) the five combined financial statements in the combined statement-overview and their related notes and (b) combining statements by fund type and individual fund and account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes support schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material and detailed statistical sections.

Contingency - Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

Contractual Services - Items of expenditure from services the borough receives primarily from an outside company.

Debt Service Funds – Funds established to account for the accumulation of resources for and the payment of, general long-term debt principal and interest that resulted from the issuance of bonds.

Deficit - The excess of expenditures over revenues during an accounting period, or in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department – The borough administration is divided into departments. While a department may refer to a single activity, it usually indicates a grouping of related activities.

Depreciation – In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of the asset. Each period is charged with a portion of the cost. Through this process, the entire cost of the asset less the salvage value is ultimately charged off as an expense.

Division – A major organization unit within a department. Usually divisions are responsible for carrying out a major component of the department.

Employee Benefits – Contributions made by the borough to designated funds to meet commitments or obligations for employee fringe benefits. Included is the

borough's share of costs for social security and the various pension, medical, and life insurance plans.

Encumbrances – Commitments related to unperformed contracts, in the form of purchase orders or contracts, for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures that will result if unperformed contracts in process are completed.

Enterprise Fund - A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case the intent of the governing body is that the expenses including depreciation of providing goods as services to the general public on a continuing basis be financed or recovered primarily through user charges. Included in this category are two hospitals.

Expenditure - Decreases in net financial resources. Expenditures include current operating expenses, requiring the present or future use of net current assets, debt service and capital outlays, and inter-governmental grants, entitlements and shared revenues.

Expenses - Outflows or other using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiduciary Fund Types - The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individuals, private organizations, other government units and/or other funds.

Financial Resources - Cash and other assets that, in the normal course of operations, will become cash.

Fiscal Year - The twelve-month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operations. the borough's fiscal year extends from July 1 to the following June 30.

Fixed Assets - long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

Foreclosure - The seizure of property as payment for delinquent tax. Ordinarily, property foreclosed is sold to liquidate delinquent tax, but on occasion governments retain possession for their own needs.

GLOSSARY OF KEY TERMS

Function - A group of related activities aims at accomplishing a major service for which a government is responsible.

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and/or other financial resources, all related liabilities, and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

Fund Balance Appropriated - The amount of fund balance budgeted as a revenue source.

Fund Categories - Funds used in governmental accounting are classified into three broad categories: governmental, proprietary and fiduciary.

Fund Type - The three broad fund categories of governmental accounting are subdivided into seven fund types. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and fiduciary.

General Fund - A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the borough, including the school district, which is not accounted for in specific purpose funds. The primary sources of revenue for this fund are local taxes and federal and state revenues.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial account and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

Governmental Fund Types - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in the proprietary funds and fiduciary fund. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Grants - Contributions or gifts of cash or other assets from another government or other organization to be used for a specified purpose, activity or facility. Typically, these contributions are made to local governments from the state and federal governments.

Interfund Transfers - Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers and operating transfers.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlements, or shared revenues or payments in lieu of taxes.

Internal Service Fund - A proprietary fund type used to account for the financing of goods or services provided by one department of a government to other departments.

Investment - Securities held for the production of income in the form of interest in compliance with the policies set out by the borough code of ordinances.

Landfill Closure/Postclosure - Funds used for municipal solid waste landfill closure and postclosure care costs that are required to be incurred by federal, state, or local laws or regulations.

Levy - To impose taxes, special assessments or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments or service charges imposed by a government.

Liabilities - Debt or other legal obligations, arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Measurement Focus - The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Mill - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

Mill Rate - The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in tax.

Modified Accrual Basis of Accounting - A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be

GLOSSARY OF KEY TERMS

considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Non-Departmental - Refers to a group of governmental activities, which are not associated with and cannot be allocated to any particular department.

Ordinance - A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Financing Sources – Increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends.. Governmental fund general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers in, service charges, and fees for governmental services.

Performance Measures - Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

Personnel Services - Items of expenditures in the operating budget for salaries and wages paid for services performed by borough employees, including employee benefit costs such as the borough's contribution for retirement, social security, and health and life insurance.

Program - Group activities, operations or organizational units directed to attaining specific purposes or objectives.

Property Tax - A tax levied on the assessed value of property.

Proprietary Funds - A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. Proprietary fund types used by the borough include the enterprise and internal service funds.

Purchase Order - A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated estimated price. Outstanding purchase orders at the end of the fiscal year are called encumbrances.

Replacement Cost - The amount of cash or other consideration that would be required today to obtain the same asset or its equivalent.

Reserve For Working Capital - A portion of the general fund balance set aside to provide the necessary cash flow to fund the day to day operations of the borough. This reserve is not available for appropriation.

Retained Earnings - An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenue - Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers are classified as 'other financing sources' rather than as revenues. Increases in the net total assets of a proprietary fund type other than expense refunds, capital contributions, residual equity transfers. Operating transfers, as in governmental fund types, are classified separately from revenues.

Sales Tax - State legislation allows local governments to levy a sales tax on retail sales in its jurisdiction. The borough currently levies and collects 3% on all taxable retail sales and also collects 3% sales tax on behalf of the cities located within the borough.

Self-Insurance - The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses.

Single Audit - An audit performed in accordance with the single audit act of 1984 and the office of management and budget (OMB) circular a-128, audits of state and local governments. The single audit act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

Tax Levy - The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

ABBREVIATIONS

AAMC	Alaska Association of Municipal Clerks
ACLS	Advanced Cardiac Life Support
ACMP	Alaska Coastal Management Program
ADA	Americans with Disabilities Act
ADEC	Alaska Department of Environmental Conservation
AGFOA	Alaska Government Finance Officers Association
AKDOT/PF	Alaska Department of Transportation/Public Facilities
ALPAR	Alaskans for Litter Prevention and Recycling
AML	Alaska Municipal League
BOA	Board of Adjustments
BOE	Board of Equalization
CAFR	Comprehensive Annual Financial Report
CAN	Community Alert Network
CARTS	Central Area Rural Transit System
CEDD	Community and Economic Development Division
CES	Central Emergency Services
CIP	Capital Improvement Projects
CIRCAC	Cook Inlet Regional Citizens Advisory Council
CPBF	Central Peninsula Baling Facility
CPGH	Central Peninsula General Hospital
CPEMSA	Central Peninsula Emergency Medical Service Area
EDD	Economic Development District
EMS	Emergency Medical
EMT	Emergency Medical Technician
EOC	Emergency Operation Center
EPA	Environmental Protection Agency
ETT	Emergency Trauma Technician
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HBF	Homer Baling Facility
HVAC	Heating, Ventilation and Air Conditioning
IIMC	International Institute of Municipal Clerks
KCHS	Kenai Central High School
KES	Kachemak Emergency Services
KPB	Kenai Peninsula Borough
KPTMC	Kenai Peninsula Tourism Marketing Council
KRC	Kenai River Center
LEPC	Local Emergency Planning Committee
LNG	Liquid Natural Gas
MIS	Management Information Systems
NACO	National Association of Counties
NFSA	Nikiski Fire Service Area
NPRSA	North Peninsula Recreation Service Area
OEM	Office of Emergency Management
PACS	Picture Archiving and Communication System
PERS	Public Employees Retirement System
RIAD	Road Improvement Assessment District
ROW	Right-of-Way
SBA	Small Business Administration
SBCFSA	Seward Bear Creek Flood Service Area
SOHI	Soldotna High School
SPH	South Peninsula Hospital
TFR	Transfer
USGS	United States Geological Survey
UST	Underground Storage Tank

TAX EXEMPTIONS

\$10,000 Volunteer Firefighter/EMS Provider – Exempts \$10,000 of assessed value of the home of an active volunteer firefighter or EMS provider. Maximum of 2 per household allowed. Also recognized by Seward, Homer and Kachemak cities.

\$20,000 Homeowner - Available to any Borough resident who owns their own home. The exemption is a maximum of \$20,000 assessed value of the home and the land on which it sits. This exemption also applies to the City of Homer tax.

\$100,000 Personal Property – Exempts the first \$100,000 of personal property owned by a taxpayer, excluding motor vehicles and U.S. Coast Guard registered vessels.

\$300,000 Senior Citizen - Available to any Borough resident who is at least 65 years old, owns their home, and qualifies for a PFD. The State exempts up to \$150,000 of their total assessment. The Borough exempts an additional \$150,000. If a senior citizen lives inside the city boundaries, the city only recognizes the exemption to \$150,000 value. The amount of exemption is proportional to the seniors' ownership and/or use of the property.

Agriculture Deferment - Mandated by the State of Alaska, this deferment is available to people whose farmlands produce a minimum of 10% of their annual income.

ANCSA Native - Exempts property deeded to Alaskan native corporations under the Alaska Native Land Claims Settlement Act.

Cemetery - Completely exempts those properties used exclusively for cemetery purposes.

Charitable - Completely exempts those properties owned by charitable organizations that are used exclusively for charitable purposes.

Community Purpose - Exempts property of an organization not organized for business or profit-making purposes and used exclusively for community purposes.

Conservation Easement Deferment - To secure this deferment, the property owner of land subject to a conservation easement created under AS 34.17 must apply annually by May 15th. The Assessor shall maintain records valuing the land for both full and true value and value subject to the easement.

Disabled Resident - Available to any disabled Peninsula resident who is receiving Social Security disability payments. Maximum available is \$500 in taxes owed.

Disabled Veteran - Granted to honorably discharged veterans of the US armed forces who have a service connected disability rating of 50% or more.

Electrical Cooperative - Exempts property held by electricity producing associations.

Fire Suppression – Partially exempts commercial properties whose owners have installed fire prevention systems approved by the Fire Marshall.

Government - Completely exempts all City, Borough, State, and Federal properties from taxation.

Habitat Protection - Provides tax credits as partial reimbursement for habitat protection and restoration project expenses to promote the health of the Kenai River system.

Hospital - Completely exempts those properties owned by nonprofit organizations and used exclusively for hospital purposes.

Housing Authority - Granted in accordance with rules governing the Housing and Urban Development Authority.

Mental Health Trust - Exempts Mental Health Trust property from taxation as a branch of state government.

Multi Purpose Senior Center – Exempts a parcel which has a multi-purpose senior center developed and operated by a nonprofit corporation.

Native Allotment - BIA issues to native individuals a restricted deed for homestead purposes, which expressly states that the land is inalienable and nontaxable until otherwise provided by Congress.

Religious - Completely exempts those properties owned by religious organizations that are used exclusively for nonprofit, religious purposes.

River Restoration and Rehabilitation – Exempts all or part of the improvement value for 4 years when the improvement meets the criteria defined for habitat protection and restoration along the river.

State Educational - This exemption is applied to state nonprofit educational property used exclusively for classroom space.

Vessel Exclusion - Vessels having a homeport location outside the Borough, but are brought into the Borough solely for lay-up or repair, are not deemed to have established taxable situs. This exclusion does not apply to city tax.

Veteran - Exempts property of a non-business organization or its auxiliary composed entirely of persons with 90 days or more of active service in the armed services of the United States.

University - Exempts property owned by the University of Alaska as a branch of state government.

Kenai Peninsula Borough

Property Tax Rates
Direct and Overlapping Governments (1)
Last Ten Fiscal Years

Fiscal Year	Borough (1)		City of Homer		City of Kachemak		City of Kenai		City of Seldovia		City of Seward		City of Soldotna	
	Operating	Special District	Operating	Special Districts	Operating	Special Districts	Operating	Special Districts	Operating	Special Districts	Operating	Special Districts	Operating	Special Districts
1997	8.30	0.04	5.50	2.00	1.00	2.00	3.50	0.50	7.25	0.00	3.00	0.00	1.65	3.35
1998	8.30	0.08	5.50	2.00	1.00	2.00	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.15
1999	8.00	0.08	5.50	2.00	1.00	2.00	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.15
2000	8.00	0.10	5.50	2.00	1.00	2.00	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.15
2001	7.50	0.10	5.50	2.00	1.00	2.00	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.15
2002	7.00	0.10	5.50	1.75	1.00	1.75	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.00
2003	6.50	0.10	5.00	1.75	1.00	1.75	3.50	0.40	7.25	0.00	3.12	0.00	1.65	3.00
2004	6.50	0.10	5.00	1.75	1.00	1.75	5.00	0.50	7.25	0.00	3.12	0.00	1.65	3.10
2005	6.50	0.10	4.50	1.75	1.00	1.75	4.50	1.00	7.25	0.00	3.12	0.50	1.65	3.35
2006	6.50	0.10	4.50	1.75	2.00	1.75	4.50	1.00	7.25	0.00	3.12	0.50	1.65	3.35
2007	6.50	0.10	4.50	1.75	2.00	1.75	4.50	1.00	7.25	0.00	3.12	0.50	1.65	3.35
2008	5.50	0.00	4.50	2.00	2.00	2.00	4.50	1.00	7.25	0.00	3.12	0.50	1.65	3.55

(1) Borough's General Fund maximum mill rate for FY2008 was 8.3 mills

(2) Overlapping rates are those of the first class cities located within the Borough. The mill rate shown consist of two components; the mill rate for the operating entity and the mill rate for special district, which includes fire and emergency response, higher education, and local support for hospitals.

Kenai Peninsula Borough

Ratios of Outstanding Debt by Type and Per Capita
Fiscal Years 1998 to 2007

Fiscal Year	Governmental Activities			Business-Type Activities (1)			Total	Percentage of Personal Income	Percentage of Estimated Actual Taxable Value of Property (Area Wide)	Area Wide	Debt Per Capita (2) (3) Service Areas		
	General Obligation Bonds (Area Wide)	General Obligation Bonds (Service Area)	General Obligation Bonds	Capital Leases	General Obligation Bonds	Capital Leases					Central Emergency Services Service Area	South Peninsula Hospital Service Area	Central Peninsula Hospital Service Area
1998	\$ 40,010,000	-	\$ -	\$ 60,000	-	-	40,070,000	3.29%	1.20%	\$ 832	\$ -	\$ -	\$ 2
1999	30,045,000	-	-	-	-	-	30,045,000	2.42%	0.88%	614	-	-	-
2000	19,315,000	-	-	-	-	-	19,315,000	1.38%	0.58%	389	-	-	-
2001	15,889,000	-	-	2,037,282	-	-	17,926,282	1.24%	0.51%	317	-	-	65
2002	13,409,000	-	-	1,525,056	-	-	14,934,056	0.99%	0.40%	257	-	-	49
2003	17,874,000	-	-	989,722	-	-	18,863,722	1.25%	0.47%	335	-	-	32
2004	28,734,000	-	-	511,562	58,275,000	-	87,520,562	5.76%	2.07%	555	-	824	1,508
2005	25,359,000	-	-	261,351	56,655,000	-	82,275,351	5.16%	1.93%	490	-	807	1,465
2006	21,874,000	2,500,000	54,645,000	-	54,645,000	-	79,019,000	4.96%	1.75%	423	127	777	1,406
2007	22,399,000	2,425,000	52,795,000	1,450,192	52,795,000	-	79,069,192	4.96%	1.62%	433	123	881	1,353

- (1) Business-type activities debt is for the South Peninsula Hospital Service Area and Central Peninsula Hospital Service Area and is debt of the Service Areas not the Primary Government
- (2) Other Governmental Fund type debt is for the Central Emergency Services Service Area and is debt of the Service Area not the Primary Government
- (3) Due to overlapping taxing jurisdictions, the Debt Per Capita of the Area Wide must be combined with each overlapping Service Area to determine the total Debt Per Capita within each Tax Code Area

Kenai Peninsula Borough

Assessed Value and Estimated Actual Value of Taxable Property
Fiscal Years 1998 TO 2007
(In thousands of dollars)

Fiscal Year	Assessed Values			Tax Exempt Values (1)			Total Taxable Assessed Value	Total Direct Tax Rate	Assessed Value as a Percentage of Actual Value
	Real	Oil & Gas	Personal Property	Real	Personal	Personal			
1998	2,530,599	559,137	362,327	94,394	4,743	4,743	3,352,926	8.30	97.13%
1999	2,652,617	515,033	347,934	116,982	255	255	3,398,347	8.00	96.67%
2000	2,812,154	448,685	257,051	127,824	31,762	31,762	3,358,304	8.00	95.46%
2001	2,976,229	465,766	279,242	140,756	32,097	32,097	3,548,384	7.50	95.35%
2002	3,027,956	606,604	285,766	161,085	41,528	41,528	3,717,713	7.00	94.83%
2003	3,290,671	680,522	290,369	176,523	40,998	40,998	4,044,041	6.50	94.90%
2004	3,509,442	673,367	276,649	196,210	40,844	40,844	4,222,404	6.50	94.68%
2005	3,656,476	611,303	253,595	215,076	42,051	42,051	4,264,247	6.50	94.31%
2006	4,009,648	561,689	285,351	304,702	44,210	44,210	4,507,776	6.50	92.82%
2007	4,402,946	558,190	295,431	340,356	28,161	28,161	4,888,050	6.50	92.99%

Note: Borough code requires a revaluation of all property no less than every 5 years, current average is approximately every 7 years. Figures in this table have been revised from the FY05 CAFR to exclude state and federal exemptions previously included

1. Tax exempt values represents only those exemptions provide by the Borough. It does not include those exemptions provided by federal or state requirements

Kenai Peninsula Borough

**Principal Property Taxpayers
June 30, 2008**

Taxpayer	2008		Percentage of total Taxable Assessed Value
	Taxable Assessed Value ⁽¹⁾	Rank	
Tesoro Alaska Company	\$ 200,081,694	1	3.36%
UNOCAL	188,295,930	2	3.16%
Conoco-Phillips Petroleum Co.	162,640,779	3	2.73%
Marathon Oil Company	130,856,530	4	2.20%
BP Exploration Alaska Inc.	71,539,503	5	1.20%
ACS of the Northland, Inc.	64,142,999	6	1.08%
XTO Energy, Inc.	44,716,770	7	0.75%
Kenai Kachemak Pipeline	42,857,780	8	0.72%
Agrium US, Inc.	19,161,536	9	0.32%
Fred Meyer, Inc.	18,928,022	10	0.32%
	<u>\$ 943,221,543</u>		<u>15.84%</u>

⁽¹⁾ Values are based on certified 2008 Main Roll Taxable Values.

Kenai Peninsula Borough
Demographic and Economic Statistics
Fiscal Years 1998 to 2007

Fiscal Year	Population (1)	Personal Income (amount expressed in thousands)	Per Capita Personal Income	Median Age (3)	School Enrollment	Unemployment Rate (2)
1998	48,098	1,218,365	25,331	35.1	10,384	**
1999	48,952	1,243,493	25,402	35.4	10,179	**
2000	49,673	1,398,638	28,157	36.1	9,896	**
2001	50,172	1,446,609	28,833	35.9	9,963	8.00%
2002	52,245	1,508,201	28,868	36.4	9,799	7.90%
2003	53,316	1,505,864	28,244	36.6	9,661	9.40%
2004	51,733	1,519,711	29,376	37.4	9,467	10.00%
2005	51,765	1,594,109	30,795	38.0	9,534	9.50%
2006	51,765 *	1,594,109 *	30,795 *	39.7	9,382	8.80%
2007	51,765 *	1,594,109 *	30,795 *	39.7 *	9,135	8.30%

(1) Alaska Department of Labor estimates as of July 1 of each fiscal year

(2) Data is provided by the State of Alaska Department of Labor and is the average rate for the previous calendar year

(3) Data is provided by the State of Alaska Department of Labor

* Current year information is not available as of the date of this report, prior year information is used

** The Bureau of Labor Statistics, changed their method of calculating unemployment rates. They have recalculated the unemployment rate back to 2001. Unemployment rates for 1996-2000 are not available using the new method.
http://www.labor.state.ak.us/research/emp_ue/kblf.htm

This page intentionally left blank